

POLESWORTH COMMUNITY ASSOCIATION

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2020



POLESWORTH COMMUNITY ASSOCIATION

The Trustees are: Mr D. Blewitt (Chairperson), Ms J. Linarts, Mr R.Norris, Ms T.Martin and Mrs J Nestor.

The Charity is governed by its Constitution dated 14th March 2006.

The Management Committee of the 200 Club is:

Mr D. Blewitt, Mrs E. Blewitt, Ms T. Martin, Mrs J. Nestor, Mr R. Norris,
Mr D.Welding, Mrs L.Welding, Ms Faye Whapples, Mr Andy Leonard and
Ms Siska van Alfen.

Registered Office:

4 Goodere Avenue
Polesworth
Tamworth
Staffordshire
B78 1JR

Registered Charity Number:

505779

Bankers:

Barclays Bank
24 Middle Entry
Tamworth
Staffordshire
B79 7NJ

Accountant:

Nigel Lane CPFA
51 Station Road
Polesworth
Tamworth
Staffordshire
B78 1BG

POLESWORTH COMMUNITY ASSOCIATION

CONTENTS

	Page
Independent Examiner's Report	1
Statement of Financial Activities for the year ended 31 st December 2020	2
Balance Sheet at 31 st December 2020	3
Notes to the Accounts	4
200 Club Statement of Financial Activities for the year ended 31 st December 2020	5
200 Club Balance Sheet at 31 st December 2020	6
Notes to the Accounts	7

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF POLESWORTH COMMUNITY ASSOCIATION

I report on the accounts of the Charity for the year ended 31st December 2020, which are set out on pages 2 to 5.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 (1 and 2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts (under section 145 (1)(a) of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5) of the 2011), and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, the trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention –

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

24th March 2021

NIGEL LANE C.P.F.A.
51 Station Road
Polesworth
B78 1BG

NOTES

POLESWORTH COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2020

	General Purpose £	Restricted Fund £	Total Funds £	2019 £
<u>INCOME</u>				
Bookings	11,003	-	11,003	24,275
Hire of Football pitch	375	-	375	825
Polesworth Group Homes Lease of Annex	8,700	-	8,700	8,700
North Warwickshire Borough Council - Community Fund Grant	1,000	-	1,000	-
North Warwickshire Borough Council - Business grant	10,000	-	10,000	-
Warwickshire County Council - Grant for Meals on Wheels	1,800	-	1,800	-
Warwickshire County Council - CCGF (towards Goal nets)	800	-	800	-
Warwickshire County Council - CCGF	500	-	500	-
Carnival Returnable Bond	-	-	-	50
Barclays Compensation	-	-	-	150
Grants - Polesworth Parish Council	-	-	-	634
Contribution for Polesworth G Homes for Refuse costs	303	-	303	-
Total Income	34,481	-	34,481	34,634
<u>EXPENDITURE</u>				
<u>Annex</u>				
Share of Overheads -				
Water Rates 30%	462	-	462	482
Insurance 30%	861	-	861	954
	1,323	-	1,323	1,437
<u>Community Centre Administration</u>				
Caretaker	7,800	-	7,800	10,125
Heat and Light	4,314	-	4,314	4,407
Cleaning materials	2,118	-	2,118	2,381
Water Rates	1,078	-	1,078	1,125
Licences and Insurance	2,746	-	2,746	2,965
Repair and Renewals	2,145	-	2,145	9,749
Trade Refuse	910	-	910	879
Telephone	552	-	552	315
	21,664	-	21,664	31,946
<u>Other Expenditure</u>				
Printing , stationery and advertising	21	-	21	12
Printer cartridges for Laser printer	372	-	372	430
Advertising Banner	-	-	-	-
Carnival Returnable Bond	-	-	-	50
Refund of Income	-	-	-	-
Returned Cheque	-	-	-	60
Secretary and Treasurer's honorarium	1,500	-	1,500	1,500
Grass cutting Community Field	1,345	-	1,345	1,319
OAP and Kids Drinks for Xmas Parties	-	-	-	751
OAP Xmas Takeaway and Gifts	817	-	817	-
Use of WCC Grant for Meals on Wheels	400	-	400	-
Compensation	-	-	-	150
2 Sets of Goal posts & Nets	3,537	-	3,537	-
Other	-	-	-	-
Website	-	-	-	-
Professional Charges	200	-	200	200
Depreciation	2,237	-	2,237	2,237
	10,429	-	10,429	6,708
Total Expenditure	33,415	-	33,415	40,091
Net (Income) for the year	(1,067)	-	(1,067)	5,457
Funds balance brought forward	(37,927)	(1,609)	(39,536)	(44,993)
Funds balance carried forward	(38,994)	(1,609)	(40,603)	(39,536)

POLESWORTH COMMUNITY ASSOCIATION
BALANCE SHEET AT 31st DECEMBER 2020

	<u>Note</u>	<u>2020</u> £	<u>2020</u> £	<u>2019</u> £	<u>2019</u> £
<u>FIXED ASSETS</u>			32,467		34,704
<u>CURRENT ASSETS</u>					
Debtors		816		681	
Cash at Bank	- Investment Account	3,432		4,444	
	- Current Account	6,270		1,927	
		<u>10,518</u>		<u>7,052</u>	
<u>CURRENT LIABILITIES</u>					
Prepayments		2,183		2,020	
Creditors		<u>200</u>		<u>200</u>	
<u>NET CURRENT ASSETS</u>			8,136		4,832
			<u>40,603</u>		<u>39,536</u>
 Represented by					
<u>GENERAL PURPOSE FUND</u>			38,994		37,927
<u>RESTRICTED FUND</u>			1,609		1,609
			<u>40,603</u>		<u>39,536</u>

Approved on behalf of the Trustees on 24th March 2021

Mr D. Blewitt	- Chairperson
Ms J. Linarts	- Trustee
Mr R. Norris	- Trustee
Ms T Martin	- Trustee
Mrs J Nestor	- Trustee

POLESWORTH COMMUNITY ASSOCIATION
BALANCE SHEET AT 31st DECEMBER 2020
NOTES TO THE ACCOUNTS

<u>Note</u>		<u>2020</u> <u>£</u>	<u>2020</u> <u>£</u>	<u>2019</u> <u>£</u>	<u>2019</u> <u>£</u>
1	<u>FIXED ASSETS</u>				
	<u>Hall and Premises</u> - Bridge Street Polesworth				
	At cost to the association, erected on ground leased from Polesworth Parish Council		18,110		18,110
	<u>Football Field</u> - Middle Far Paddock, Station Road Polesworth				
	At cost (purchased on 28 May 1956 from Mr William Henry Riley)		400		400
	<u>Football Trophies</u>				
	At professional valuation:				
	Polesworth Nursing Cup	3,000		3,000	
	Polesworth Invitation Cup	<u>200</u>		<u>200</u>	
			3,200		3,200
	<u>Fixtures, Fittings and Equipment</u>				
	New Kitchen cost as at 21.12.2010 (depreciate over 10 Years at cost £7,000)	700		1,400	
	<u>Deduct</u> Depreciation charge for the year (start 2011)	<u>700</u>	-	<u>700</u>	700
	New Toilet Facilities cost as at December 2017 (depreciate over 10 Years at cost £15,366.94) (part cost only)	12,294		13,830	
	<u>Deduct</u> Depreciation charge for the year (start 2018)	<u>1,537</u>	10,757	<u>1,537</u>	12,294
			<u>32,467</u>		<u>34,704</u>
2	<u>EMPLOYEES REMUNERATION</u>				
	Total wages for caretaking	<u>7,800</u>		<u>10,125</u>	

3 **TRUSTEES REMUNURATION AND EXPENSES**

A total of Nil was reimbursed to Trustees in the year.

No Trustee has received or is due to receive any remunuration for the year directly or indirectly from the Charity's funds.

POLESWORTH COMMUNITY ASSOCIATION
200 CLUB
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2020

	<u>Total</u> <u>2020</u> <u>£</u>	<u>Total</u> <u>2019</u> <u>£</u>
<u>INCOME</u>		
<u>Lottery</u>		
Cash	1,365	1,463
Standing Orders	8,855	8,835
<u>Other Activities</u>		
Carnival Takings	-	173
Donations - Pat Brown	-	5
Donations - Linda Kirk	-	10
Quiz Nights	-	1,288
Trustees Donation to Xmas Parties	-	402
Donations - Senior Citizens Dinner & Childrens Party 2018	-	143
Donations - Senior Citizens Dinner & Childrens Party 2019	-	128
Compensation (HSBC)	-	625
Total Income	<u>10,220</u>	<u>13,071</u>
<u>EXPENDITURE</u>		
<u>Lottery</u>		
Prize winnings	5,200	5,200
Lottery Licence	-	20
<u>Other Activities</u>		
Poppy Appeal	17	17
Stationary, Stamps & Parking	16	87
Memorial Wall	-	356
Mats for Hall Floor	-	138
Silicone mats for Kitchen worksurfaces	-	48
DG Electrical - Fire Safety and Signage Lighting	-	1,530
Bags of Gravel	29	-
Carnival Electric	-	20
Carnival Pitch	-	15
Storage Boxes	55	-
Costs for Quiz night	-	552
Childrens Party & Senior Citizens Dinner - Catering 2019	-	705
Senior Citizens Christmas Gifts 2020	272	-
Xmas Table decorations	-	74
Childrens party Entertainer	-	225
The Glass for Senior Citizens Dinner	-	200
Depreciation	<u>1,350</u>	<u>1,350</u>
	<u>6,939</u>	<u>10,539</u>
Net Expenditure (Income) for the year	<u>(3,281)</u>	<u>(2,533)</u>
Funds balance brought forward	(22,842)	(20,309)
Funds balance carried forward	<u>(26,122)</u>	<u>(22,842)</u>

POLESWORTH COMMUNITY ASSOCIATION
200 CLUB
BALANCE SHEET AS AT 31st DECEMBER 2020

	<u>2020</u> £	<u>2020</u> £	<u>2019</u> £	<u>2019</u> £
<u>FIXED ASSETS</u>		9,453		10,804
<u>CURRENT ASSETS</u>				
Cash in Hand	160		200	
Cash at Bank - Current Account	16,765		11,903	12,103
	<u>16,925</u>			<u>12,103</u>
<u>CURRENT LIABILITIES</u>				
Creditors	-			-
Prepayments	<u>256</u>			<u>65</u>
<u>NET CURRENT ASSETS</u>		16,669		12,038
		<u>26,122</u>		<u>22,842</u>
Represented by				
<u>GENERAL FUND</u>		26,122		22,842
		<u>26,122</u>		<u>22,842</u>

Approved on behalf of the Trustees on 24th March 2021

Mr D. Blewitt	- Chairperson
Ms J. Linarts	- Trustee
Mr R. Norris	- Trustee
Ms T Martin	- Trustee
Mrs J Nestor	- Trustee

POLESWORTH COMMUNITY ASSOCIATION
200 CLUB
BALANCE SHEET AS AT 31st DECEMBER 2020
NOTES TO THE ACCOUNTS

<u>Note</u>		<u>2020</u> £	<u>2020</u> £	<u>2019</u> £	<u>2019</u> £
1	<u>FIXED ASSETS</u>				
	Goal Posts At Cost (£1,703.75)	-		-	
	Depreciation charge for the year (10% of				
<u>Deduct</u>	initial cost)	-	-	-	-
	New Toilet Facilities cost as at December 2017 (depreciate over				
	10 Years at cost £13,504.71) (part cost only)	10,804		12,154	
<u>Deduct</u>	Depreciation charge for the year (start 2018)	<u>1,350</u>	9,453	<u>1,350</u>	10,804
			<u>9,453</u>		<u>10,804</u>

Independent Examiners Report on the Polesworth Community Association and 200 Club

1. Introduction:

This examination was undertaken to provide assurance that the appropriate systems of control are in place to ensure the proper management of the PCA and 200 Club. The report is based on information and documentation supplied by the PCA and 200 Club.

2. Procedures:

The procedure applied has been to work through the documents and bank statements provided to check the details for accuracy.

3. Conclusions:

The arrangements in place are generally sound and provide a high degree of assurance that the appropriate systems of control are satisfactory. The only issue noted is that the small lottery licence was not renewed for the 2020 year. This must be renewed annually to allow the lottery to function legally.

4. Recommendations:

The only recommendation is that procedures are in place for the renewal of the small lottery licence on each anniversary (annually).