

DERBYSHIRE LANDSKILLS

England & Wales · Charity number 505745

Details

Other names	DERBYSHIRE COUNTY PROFICIENCY TESTS COMMITTEE FOR AGRICULTURE AND HORTICULTURE, DERBYSHIRE LAND-BASED TRAINING AND ASSESSMENT COMMITTEE
Status	Registered
Legal form	Other
Registered	1976-11-29
Register	View on the Charity Commission register

Contact

Address	The Lodge 7 Rowthorne Lane Glapwell Chesterfield S44 5QF
Phone	01623812525
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Website	derbyshirelandskills.org.uk

Activities

Objects: TO PROMOTE THE ADVANCEMENT OF EDUCATION AND TRAINING FOR LAND BASED EMPLOYMENT WITHIN DERBYSHIRE AND SURROUNDING GEOGRAPHICAL AREA BY:SUPPORTING OTHER ORGANISATIONS IN MAINTAINING STANDARDS, IN PARTICULAR THROUGH VERIFICATION;FACILITATING THE RECRUITMENT AND TRAINING OF VERIFIERS FOR QUALIFICATIONS RELATED TO LAND BASED WORK; ANDLIAISING WITH OTHER TRAINING AND EDUCATION PROVIDERS WITH A VIEW TO ENHANCING THE OPPORTUNITIES THAT EXIST FOR QUALITY EDUCATION AND TRAINING.

Activities: 1) To promote the advancement of training for the land based employment within Derbyshire and surrounding geographical area.2) To support other organisations in maintaining standards related to the awards. 3) Facilitate the recruitment and training of verifiers for awards related to land based work.4) Liaise with other training & education providers to enhance opportunities.

Classification

- **How:** Makes Grants To Organisations, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** DERBYSHIRE AND SURROUNDING GEOGRAPHICAL AREA
- Derbyshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£100,767	£92,518	-	-
2024-07-31	£96,362	£96,253	-	-
2023-07-31	£112,492	£118,127	-	-
2022-07-31	£112,101	£115,917	-	-
2021-07-31	£77,100	£69,348	-	-

Trustees

Name	Role	Appointed
MARGARET SCOTT	Chair	
Jacqueline Twilley		2013-10-17
PETER EDGE		

DERBYSHIRE LANDSKILLS

England & Wales - Charity number 505745

Accounts

DERBYSHIRE LANDSKILLS
ANNUAL REPORT 15 October 2025

From 1 August 2024 to 31 July 2025 89 (98) training days have been arranged with a total of 304 (318) candidates undertaking 57 (57) courses. The training courses comprised of 28 (31) Chainsaw, 14 (12) Pesticides, 7 (6) Tractor Driving, 1 (1) Woodchipper, 1 (3) Basic Tree Inspection, 3 (1) Pole Pruner, 1 (0) Excavator, 0 (1) Abrasive Wheels, 0 (2) Auger, 1(0) Brushcutter, 1 (0) 4x4

The Arable Study Groups met as usual throughout the summer with 6 meetings February – July and maintain a very active and informative WhatsApp Group.

Since 1 August 2024 to 31 July 2025, a total of 274 tests were registered compared with 369 during the previous year. 89 (62) Sprayer, 40 (127) Chainsaw, 23 (23) Brushwood Chipper, 37 (37) Brush Cutters, 20 (38) Transport of Animals, 8 (0) Tractor Driving, 8 (20) Mowers, 14 (12) Hedge Trimmers, 8 (11) Forklift truck, 0 (0) Stump Grinder, 14 (11) ATV, 0 (18) MEWP, 0 (2) Abrasive Wheels, 0 (1) Vet Meds, 4 (0) Excavator, 1 (3) Leafblower, 3 (2) Clearing Saw, 5 (0) Pole Pruner. 105 (121) of the Assessments have been integrated.

The vast majority of the assessments have been arranged through our own training, however other providers we have worked with including Derby Council, Peak National Park, Natural England, Sherwood Forest Trust, Brindle Green, Anyella Chicks, Cullingworths Chickens Ltd, National Trust, QTS, The Wildlife Trust, Urban Planters, National Memorial Arboretum, Breadsall Priory and Planterior Landscapes. We have also worked with Shirebrook, Langwith, Calverton and Dronfield Parish Councils

I have attended the Brailsford Ploughing Match along with a training day hosted by Park Hill training to discuss the introduction of the New NPTC systems with the City and Guilds' managers along with a small number of Centres.

Meetings Attended:-

25/04/25 – Sam Emery Observation, Tansley

29/04/25 – Edward Willmot Observation, Shirebrook

19/05/25 – Paul Drake Observation, Hardwick Hall

20/05/25 – Joseph Groom Observation, Tansley

22/07/25 – Park Hill Training, Leicestershire, NPTC Away Day

01/10/25 – Brailsford Ploughing Match

We were an approved training provider for the 2024/25 Forestry Commission Funding; this funding is currently on hold for 2026.

All Assessors have up to date copies of the Centre Policies and CVs are requested from all new Assessors to be held on the Centre's files. It is noted that CPD must be held for each Assessor working for the Centre. Proof of the insurance held by each Assessor is now also required. The rolling program of Assessment observations and paperwork sampling continues. The Centre Lantra and NPTC Audits are due in the coming months.

Standardisation is important in working with NPTC and it is vital that all Assessors work within the standards accepted by Derbyshire Landskills. I will give a short update on the requirements for working with Derbyshire Landskills and a copy of this has been circulated with the agenda. Comments will be very welcome, and the presentation will then be circulated to all assessors working with Derbyshire Landskills and confirmation of receipt of this will be required which then form part of the IQA.

DERBYSHIRE LANDSKILLS

Receipts and Payments Account for the Year Ended 31 July 2025

Receipts

	<u>2025</u>		<u>2024</u>
Test Fees	£ 34,751.40	£	35,434.90
Training Fees	£ 45,243.50	£	38,010.50
NPTC Registrations	£ 15,452.00	£	17,150.60
Lantra Registrations	£ 3,156.00	£	3,218.00
Study Group	£ 1,036.00	£	1,305.00
Equipment Hire	£ 120.00	£	965.00
PPE	£ 15.00	£	-
Mileage	£ -	£	38.70
Insurance refund	£ 494.57	£	-
Overpayment Refunded	£ 282.85	£	-
Nat. West Bonus Saver Interest	£ 206.04	£	231.02
Lloyds Dividend	£ 10.09	£	8.61
	£ 100,767.45	£	96,362.33

Payments

Examiners Fees	£ 20,622.11	£	20,989.20
Instructor Fees	£ 23,336.47	£	22,948.95
Secretarial Expenses	£ 20,942.00	£	21,820.20
Telephone/Internet	£ 1,211.62	£	1,172.32
Stamps	£ 150.46	£	84.21
NPTC Registrations	£ 12,737.00	£	14,782.00
Lantra Registrations	£ 4,612.30	£	5,158.40
Repairs and Renewals	£ 71.34	£	-
UK Rural Skills Membership	£ 180.00	£	180.00
Lantra Membership	£ -	£	480.00
CDS Insurance	£ 589.49	£	393.16
Auditor's Charges	£ 516.00	£	504.00
Fee Refunds	£ -	£	257.00
Advertising/Trade Stand	£ 2,721.15	£	4,570.00
Website and Computer Costs	£ 462.36	£	622.95
Hire of Facilities	£ 2,189.80	£	1,600.26
Stationery	£ 326.21	£	237.84
Data Protection	£ 40.00	£	40.00
NFU	£ 1,388.79	£	-
Parking & mileage	£ 247.80	£	176.85
Bankcharges	£ 113.75	£	11.90
Fan	£ -	£	19.99
PPE	£ 59.57	£	203.96
	£ 92,518.22	£	96,253.19
Excess of Expenditure over Income	£ 8,249.23	£	109.14

STATEMENT OF ASSETS & LIABILITIES AS AT 31 JULY 2024

Accumulated Reserves at 1/8/23	£ 31,957.06	£	31,847.92
Excess of Expenditure over Income	£ 8,249.23	£	109.14
TOTAL	£ 40,206.29	£	31,957.06
Represented by:-			
Nat West Current Account Reconciled	£ 23,933.72	£	15,890.89
Nat West Bonus Saver	£ 16,272.57	£	16,066.17
TOTAL	£ 40,206.29	£	31,957.06

TREASURERS REPORT FOR AGM 15 OCTOBER 2025

The Accounts are circulated with the agenda. Derbyshire Landskills is showing a £8249.23 profit. This is a snapshot of the accounts at 31 July 2025

The figures have been checked and signed off by Mr A Bowry of AB Accountancy Services, Bolsover, Chesterfield

DERBYSHIRE LANDSKILLS

England & Wales - Charity number 505745

Accounts

DERBYSHIRE LANDSKILLS
ANNUAL REPORT 16 October 2024

From 1 August 2023 to 31 July 2024 98 (113) training days have been arranged with a total of 318 (410) candidates undertaking 57 (68) courses. The training courses comprised of 31 (36) Chainsaw, 12 (16) Pesticides, 0 (1) ATV, 6 (2) Tractor Driving, 1 (0) Woodchipper, 3 (1) Basic Tree Inspection, 1 (3) Pole Pruner, 0 (4) Hedgetrimmer, 0 (2) Excavator, 1 (2) Abrasive Wheels, 0 (1) First Aid, 2 (0) Auger

The Arable Study Groups met as usual throughout the summer with 6 meetings February – September and maintain a very active and informative WhatsApp Group.

Since 1 August 2023 to 31 July 2024, a total of 369 tests were registered compared with 406 during the previous year. 62 (78) Sprayer, 127 (101) Chainsaw, 27 (24) Brushwood Chipper, 35 (62) Brush Cutters, 38 (24) Transport of Animals, 0 (4) Tractor Driving, 20 (11) Mowers, 12 (11) Hedge Trimmers, 11 (10) Forklift truck, 0 (2) Stump Grinder, 11 (42) ATV, 18 (2) MEWP, 2 (9) Abrasive Wheels, 1 (2) Vet Meds, 0 (10) Excavator, 3 (0) Leafblower, 2 (0) Clearing Saw. 121 (164) of the Assessments have been integrated.

The vast majority of the assessments have been arranged through our own training, however other providers we have worked with including Derby Council, Peak National Park, Natural England, Sherwood Forest Trust, Brindle Green, Anyella Chicks, Cullingworths Chickens Ltd, National Trust, QTS, The Wildlife Trust, Urban Planters and Planterior Landscapes

I have attended both the West Hallam Ploughing Match and the Brailsford Ploughing Match although both struggled with difficult weather and ground conditions.

Meetings Attended:-

11 March 2024 – Rural Networking Event

29 June 2024 – Mark Ekin Observation

2 July 2024 – John Beeley Observation

24 July 2024 – Ben Usher Observation

7 October 2024 – Edward Willmot Observation

We were an approved training provider for the 2023/24 Forestry Commission Funding and have been successful in gaining approval for the 2024/25 funding.

All Assessors have up to date copies of the Centre Policies and CVs are requested from all new Assessors to be held on the Centre's files. It is noted that CPD must be held for each Assessor working for the Centre. Proof of the insurance held by each Assessor is now also required. The rolling program of Assessment observations and paperwork sampling continues. The Centre Lantra and NPTC Audits are due in the coming months.

Standardisation is important in working with NPTC and it is vital that all Assessors work within the standards accepted by Derbyshire Landskills. I will give a short presentation on the requirements for working with Derbyshire Landskills and a copy of this has been circulated with the agenda. Comments will be very welcome, and the presentation will then be circulated to all assessors working with Derbyshire Landskills and confirmation of receipt of this will be required which then form part of the IQA.

TREASURERS REPORT FOR AGM 16 OCTOBER 2024

The Accounts are circulated with the agenda. Derbyshire Landskills is showing a very small profit. This is a snapshot of the accounts at 31 July 2024 and a number of invoices for work completed prior to this date were still outstanding. The majority of these have now been collected.

The figures have been checked and signed off by Mr A Bowry of AB Accountancy Services, Bolsover.

DERBYSHIRE LANDSKILLS

Receipts and Payments Account for the Year Ended 31 July 2024

<u>Receipts</u>	<u>2024</u>	<u>2023</u>
Test Fees	£ 35,434.90	£ 40,072.90
Training Fees	£ 38,010.50	£ 48,214.00
NPTC Registrations	£ 17,150.60	£ 16,801.30
Lantra Registrations	£ 3,218.00	£ 4,240.00
Study Group	£ 1,305.00	£ 610.00
Equipment Hire	£ 965.00	£ 850.58
Work Books	£ -	£ -
Mileage	£ 38.70	£ 60.00
Insurance refund	£ -	£ 1,512.00
Nat. West Bonus Saver Interest	£ 231.02	£ 124.44
Lloyds Dividend	£ 8.61	£ 7.49
	£ 96,362.33	£ 112,492.71

<u>Payments</u>		
Examiners Fees	£ 20,989.20	£ 24,899.00
Instructor Fees	£ 22,948.95	£ 33,709.25
Secretarial Expenses	£ 21,820.20	£ 26,569.92
Telephone/Internet	£ 1,172.32	£ 1,177.72
Stamps	£ 84.21	£ 197.28
NPTC Registrations	£ 14,782.00	£ 12,119.00
Lantra Registrations	£ 5,158.40	£ 6,924.00
UK Rural Skills Registrations	£ -	£ 42.00
UK Rural Skills Membership	£ 180.00	£ 180.00
Lantra Membership	£ 480.00	£ 432.00
BALI Membership	£ -	£ -
CDS Insurance	£ 393.16	£ 2,982.35
Auditor's Charges	£ 504.00	£ 480.00
Fee Refunds	£ 257.00	£ 64.00
Advertising/Trade Stand	£ 4,570.00	£ 3,963.99
Website and Computer Costs	£ 622.95	£ 926.91
Hire of Facilities	£ 1,600.26	£ 2,938.26
Training Material	£ -	£ 43.02
Stationery	£ 237.84	£ 107.19
Equipment	£ -	£ -
Data Protection	£ 40.00	£ 40.00
Course Refreshments	£ -	£ 21.79
Tickets	£ -	£ 27.00
Parking & mileage	£ 176.85	£ 282.46
Bankcharges	£ 11.90	£ -
Fan	£ 19.99	£ -
PPE	£ 203.96	£ -
	£ 96,253.19	£ 118,127.14
	£ 109.14	-£ 5,634.43

Excess of Expenditure over Income

STATEMENT OF ASSETS & LIABILITIES AS AT 31 JULY 2024

Accumulated Reserves at 1/8/23	£ 31,847.92	£ 37,482.35
Excess of Expenditure over Income	£ 109.14	-£ 5,634.43
<u>TOTAL</u>	<u>£ 31,957.06</u>	<u>£ 31,847.92</u>
<u>Represented by:-</u>		
Nat West Current Account Reconciled	£ 15,890.89	£ 16,372.77
Nat West Bonus Saver	£ 16,066.17	£ 15,475.15
<u>TOTAL</u>	<u>£ 31,957.06</u>	<u>£ 31,847.92</u>

DERBYSHIRE LANDSKILLS
ANNUAL REPORT 16 October 2024

From 1 August 2023 to 31 July 2024 98 (113) training days have been arranged with a total of 318 (410) candidates undertaking 57 (68) courses. The training courses comprised of 31 (36) Chainsaw, 12 (16) Pesticides, 0 (1) ATV, 6 (2) Tractor Driving, 1 (0) Woodchipper, 3 (1) Basic Tree Inspection, 1 (3) Pole Pruner, 0 (4) Hedgetrimmer, 0 (2) Excavator, 1 (2) Abrasive Wheels, 0 (1) First Aid, 2 (0) Auger

The Arable Study Groups met as usual throughout the summer with 6 meetings February – September and maintain a very active and informative WhatsApp Group.

Since 1 August 2023 to 31 July 2024, a total of 369 tests were registered compared with 406 during the previous year. 62 (78) Sprayer, 127 (101) Chainsaw, 27 (24) Brushwood Chipper, 35 (62) Brush Cutters, 38 (24) Transport of Animals, 0 (4) Tractor Driving, 20 (11) Mowers, 12 (11) Hedge Trimmers, 11 (10) Forklift truck, 0 (2) Stump Grinder, 11 (42) ATV, 18 (2) MEWP, 2 (9) Abrasive Wheels, 1 (2) Vet Meds, 0 (10) Excavator, 3 (0) Leafblower, 2 (0) Clearing Saw. 121 (164) of the Assessments have been integrated.

The vast majority of the assessments have been arranged through our own training, however other providers we have worked with including Derby Council, Peak National Park, Natural England, Sherwood Forest Trust, Brindle Green, Anyella Chicks, Cullingworths Chickens Ltd, National Trust, QTS, The Wildlife Trust, Urban Planters and Planterior Landscapes

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TREASURERS REPORT FOR AGM 16 OCTOBER 2024

The Accounts are circulated with the agenda. Derbyshire Landskills is showing a very small profit. This is a snapshot of the accounts at 31 July 2024 and a number of invoices for work completed prior to this date were still outstanding. The majority of these have now been collected.

The figures have been checked and signed off by Mr A Bowry of AB Accountancy Services, Bolsover.

DERBYSHIRE LANDSKILLS

England & Wales - Charity number 505745

Accounts

DERBYSHIRE LANDSKILLS
ANNUAL REPORT 18 October 2023

From 1 August 2022 to 31 July 2023 113 (159) training days have been arranged with a total of 410 (597) candidates undertaking 68 (97) courses. The training courses comprised of 36 (42) Chainsaw, 16 (17) Pesticides, 1 (10) ATV, 2 (12) Tractor Driving, 0 (4) Woodchipper, 1 (1) Basic Tree Inspection, 0 (2) Brushcutter, 0 (1) Aluminium Phosphide, 3 (1) Pole Pruner, 0 (1) Winch, 4 (5) Hedgetrimmer, 2 (0) Excavator, 2 (0) Abrasive Wheels, 1 (0) First Aid.

The Arable Study Groups met as usual throughout the summer with 6 meetings February – September and maintain a very active and informative WhatsApp Group.

Since 1 August 2022 to 31 July 2023, a total of 406 tests were registered compared with 373 during the previous year. 78 (110) Sprayer, 101 (74) Chainsaw, 24 (39) Brushwood Chipper, 62 (48) Brush Cutters, 24 (14) Transport of Animals, 4 (15) Tractor Driving, 11 (11) Mowers, 11 (14) Hedge Trimmers, 10 (9) Forklift truck, 2 (12) Stump Grinder, 42 (12) ATV, 0 (6) Aluminium Phosphide, 2 (6) MEWP, 9 (0) Abrasive Wheels, 2 (3) Vet Meds, 14 (0) Pole Pruner, 10 (0) Excavator, . 164 (160) of the Assessments have been integrated. Forklift Truck now includes the Telehandler qualification which is integrated.

The vast majority of the assessments have been arranged through our own training, however other providers we have worked with including Derby Council, Peak National Park, Friends of Cromford Canal, Anyella Chicks, Cullingworths Chickens Ltd, National Trust, QTS, The Wildlife Trust, Urban Planters and Planterior Landscapes

Mrs Scott has continued to be invaluable for her advice and support as Chairman of the Committee and I would like to take this opportunity to say thank you! I apologise for not standing at the Ploughing Matches this year. Unfortunately, Richard has been seriously ill over the summer and has spent a considerable amount of time in hospital and I very sadly lost my dad unexpectedly 10 days ago. I am also still supporting Olivia through her recovery. Therefore I have been unable to take on any outside commitments.

Meetings Attended:-

15 November 2022 – Observation with Simon Dore
15 November 2022 – Centre Audit
8 November 2022 – Observation with Matt Gingell
8 March 2023 – NPTC Away Day, Park Hill Training

Meetings Planned:-

23 October 2023 Observation planned with Paul Drake
30 October 2023 Observation planned with Phil Allwood
16 November 2023 – Lantra Account Manager Meeting

We were an approved training provider for the 2022/23 Forestry Commission Funding and have been successful in gaining approval for the 2023/24 funding.

All Assessors have up to date copies of the Centre Policies and CVs are requested from all new Assessors to be held on the Centres' files. It is noted that CPD must be held for each Assessor working for the Centre. The rolling programme of Assessment observations and paperwork sampling continues. The Centre Lantra and NPTC Audits are due in the coming months.

DERBYSHIRE LANDSKILLS

Receipts and Payments Account for the Year Ended 31 July 2023

<u>Receipts</u>		<u>2022</u>		<u>2022</u>
Test Fees	£	40,072.90	£	35,304.80
Training Fees	£	48,214.00	£	56,270.00
NPTC Registrations	£	16,801.30	£	13,096.10
Lantra Registrations	£	4,240.00	£	6,083.00
Study Group	£	610.00	£	1,160.00
Equipment Hire	£	850.58	£	119.80
Work Books	£	-	£	55.00
Mileage	£	60.00	£	-
Insurance refund	£	1,512.00	£	-
Nat. West Bonus Saver Interest	£	124.44	£	6.05
Lloyds Dividend	£	7.49	£	6.24
	£	112,492.71	£	112,100.99

<u>Payments</u>				
Examiners Fees	£	24,899.00	£	23,272.80
Instructor Fees	£	33,709.25	£	38,156.35
Secretarial Expenses	£	26,569.92	£	26,025.50
Telephone/Internet	£	1,177.72	£	1,030.63
Stamps	£	197.28	£	380.99
NPTC Registrations	£	12,119.00	£	13,133.00
Lantra Registrations	£	6,924.00	£	6,686.76
UK Rural Skills Registrations	£	42.00	£	24.00
UK Rural Skills Membership	£	180.00	£	180.00
Lantra Membership	£	432.00	£	408.00
BALI Membership	£	-	£	300.00
CDS Insurance	£	2,982.35	£	-
Auditor's Charges	£	480.00	£	480.00
Fee Refunds	£	64.00	£	399.00
Advertising/Trade Stand	£	3,963.99	£	724.00
Website and Computer Costs	£	926.91	£	1,733.90
Hire of Facilities	£	2,938.26	£	1,576.00
Training Material	£	43.02	£	1,255.75
Stationery	£	107.19	£	41.64
Equipment	£	-	£	45.99
Data Protection	£	40.00	£	40.00
Course Refreshments	£	21.79	£	23.00
Tickets	£	27.00	£	-
Parking & mileage	£	282.46	£	-
	£	118,127.14	£	115,917.31
	-£	5,634.43	-£	3,816.32

Excess of Expenditure over Income**STATEMENT OF ASSETS & LIABILITIES AS AT 31 JULY 2023**

Accumulated Reserves at 1/8/21	£	37,482.35	£	41,298.67
Excess of Expenditure over Income	-£	5,634.43	-£	3,816.32
<u>TOTAL</u>	£	<u>31,847.92</u>	£	<u>37,482.35</u>
<u>Represented by:-</u>				
Nat West Current Account Reconciled	£	16,372.77	£	21,771.64
Nat West Bonus Saver	£	15,475.15	£	15,710.71
<u>TOTAL</u>	£	<u>31,847.92</u>	£	<u>37,482.35</u>

DERBYSHIRE LANDSKILLS
ANNUAL REPORT 18 October 2023

TREASURERS REPORT FOR AGM 18 OCTOBER 2023

The Accounts will be circulated at the meeting. All invoices received are paid up to date; the vast majority of invoices issued are on Purchase Orders which take a number of weeks to be paid depending on the systems.

The figures have been checked and signed off by Mr A Bowry of AB Accountancy Services, Bolsover.

DERBYSHIRE LANDSKILLS

England & Wales - Charity number 505745

Accounts

DERBYSHIRE LANDSKILLS
ANNUAL REPORT 19 October 2022

From 1 August 2021 to 31 July 2022 159 (127) training days have been arranged with a total of 597 (273) candidates undertaking 97 (69) courses. The training courses comprised of 42 (42) Chainsaw, 17 (8) Pesticides, 0 (2) Telehandler, 10 (6) ATV, 12 (4) Tractor Driving, 4 (2) Woodchipper, 1 (4) Basic Tree Inspection, 2 (1) Brushcutter, 1 (1) Aluminium Phosphide, 1 (0) Safe Use of Rodenticide, 1 (0) Pole Pruner, 1 (0) Winch, 5 (0) Hedgetrimmer.

The Arable Study Groups met as usual throughout the summer.

Since 1 August 2021 to 31 July 2022, a total of 373 tests were registered compared with 208 during the previous year. 110 (32) Sprayer, 74 (74) Chainsaw, 39 (23) Brushwood Chipper, 48 (17) Brush Cutters, 14 (23) Transport of Animals, 15 (1) Tractor Driving, 11 (5) Mowers, 14 (3) Hedge Trimmers, 9 (13) Forklift truck, 12 (8) Stump Grinder, 12 (6) ATV, 6 (0) Aluminium Phosphide, 6 (0) MEWP, 0 (1) Leaf Blower, 3 (1) Vet Meds. 160 of the Assessments have been integrated. Forklift Truck now includes the Telehandler qualification which is integrated.

The vast majority of the assessments have been arranged through our own training, however other providers we have worked with including Derby Council, Futures Greenscapes, Bowrings, Anyella Chicks, Cullingworths Chickens Ltd, National Trust, QTS, The Wildlife Trust and Planterior Landscapes

Mrs Scott has continued to be invaluable for her advice and support as Chairman of the Committee and I would like to take this opportunity to say thank you! It was a huge disappointment that Derbyshire Landskills could not attend Brailsford Ploughing Match. Fingers crossed we will be able to return in 2023

Meetings Attended:-

4 July 2022 – Observation undertaken with Paul Drake
8 October 2022 – National Ploughing Championships – Lantra Stand
11 October 2022 – Business Review with Account Manager at Lantra

Meetings Planned:-

27 October 2022 – Observation planned with Simon Dore
8 November 2022 – Observation planned with Matt Gingell
16 November 2022 – NPTC Wakefield – Landbased Networking, Update & Tour of Facilities

Difficulties have still been experienced with securing Assessor and Instructors. I now try where possible to plan training dates well ahead with at least 3 months' notice. This works better for the Pesticide and Chainsaw training. It was unfortunate though that we had a full 5 days of pesticide training commencing with 12 on a PA1 Course on Monday 19 September which then went on to PA2 and PA6 training with assessments the following week. When Monday 19 was declared a Bank Holiday this threw all of the plans into chaos!

All Assessors have up to date copies of the Centre Policies and CVs are requested from all new Assessors to be held on the Centres' files. It is noted that CPD must be held for each Assessor working for the Centre. The rolling programme of Assessment observations and paperwork sampling continues. The Centre Lantra and NPTC Audits are due in the coming months.

DERBYSHIRE LANDSKILLS

Receipts and Payments Account for the Year Ended 31 July 2022

<u>Receipts</u>	<u>2022</u>	<u>2021</u>
Test Fees	£ 35,304.80	£ 25,275.00
Training Fees	£ 56,270.00	£ 35,236.50
NPTC Registrations	£ 13,096.10	£ 8,866.00
Lantra Registrations	£ 6,083.00	£ 3,713.00
Study Group	£ 1,160.00	
Equipment Hire	£ 119.80	
Work Books	£ 55.00	
Mileage		
Nat. West Bonus Saver Interest	£ 6.05	
Lloyds Dividend	£ 6.24	£ 1.55
	£ 112,100.99	£ 73,092.05
 <u>Payments</u>		
Examiners Fees	£ 23,272.80	£ 11,143.17
Instructor Fees	£ 38,156.35	£ 25,051.32
Secretarial Expenses	£ 26,025.50	£ 16,228.50
Telephone/Internet	£ 1,030.63	£ 1,014.83
Stamps	£ 380.99	£ 311.92
NPTC Registrations	£ 13,133.00	£ 7,216.00
Lantra Registrations	£ 6,686.76	£ 3,749.50
UK Rural Skills Registrations	£ 24.00	£ 6.00
UK Rural Skills Membership	£ 180.00	£ -
Lantra Membership	£ 408.00	£ -
BALI Membership	£ 300.00	£ 720.00
CDS Insurance		£ 964.92
Auditor's Charges	£ 480.00	£ 480.00
Fee Refunds	£ 399.00	£ 1,090.00
Advertising/Trade Stand	£ 724.00	£ 904.00
Website and Computer Costs	£ 1,733.90	£ 580.02
Hire of Facilities	£ 1,576.00	£ 383.03
Training Material	£ 1,255.75	£ -
Stationery	£ 41.64	£ 101.83
Equipment	£ 45.99	£ -
Data Protection	£ 40.00	£ 40.00
Course Refreshments	£ 23.00	
	£ 115,917.31	£ 69,985.04
	-£ 3,816.32	£ 3,107.01

Excess of Expenditure over Income

STATEMENT OF ASSETS & LIABILITIES AS AT 31 JULY 2022

Accumulated Reserves at 1/8/21	£ 41,298.67	£ 38,191.66
Excess of Expenditure over Income	-£ 3,816.32	£ 3,107.01
TOTAL	£ 37,482.35	£ 41,298.67
 <u>Represented by:-</u>		
Nat West Current Account Reconciled	£ 21,771.64	£ 25,594.01
Nat West Bonus Saver	£ 15,710.71	£ 15,704.66
TOTAL	£ 37,482.35	£ 41,298.67

DERBYSHIRE LANDSKILLS

TREASURERS REPORT FOR AGM 19 OCTOBER 2022

The Accounts are attached. The Account at 31 July 2022 was unfortunately showing a £3816.32 deficit. The turnover is considerably higher than the previous period. All invoices received are paid up to date; invoices issued are on Purchase Orders which take a number of weeks to be paid depending on the systems.

The figures have been checked and signed off by Mr A Bowry of AB Accountancy Services, Bolsover. Mr Bowry has advised that the accounts are entered on the SAGE system. This proposal to be discussed at the meeting.

DERBYSHIRE LANDSKILLS

England & Wales - Charity number 505745

Accounts

DERBYSHIRE LANDSKILLS
ANNUAL REPORT 7 October 2021

From 1 August 2020 to 31 July 2021 127 (71) training days have been arranged with a total of 273 (256) candidates undertaking 69 (46) courses. The training courses comprised of 42 (20) Chainsaw, 8 (9) Pesticides, 2 (3) Telehandler, 6 (6) ATV, 4 (3) Tractor Driving, 0 (1) 360 degree Excavator, 2 (1) Woodchipper, 4 (1) Basic Tree Inspection, 1 (0) Brushcutter, 0 (1) Grey Squirrel and 0 (1) Aluminium Phosphide. It has been a very challenging year for training and assessing. We were classed as a key service and allowed to continue training however the strict Covid-19 regulations severely impacted the ability to provide the service we would have liked to. Course numbers were drastically reduced; in many cases one to one and the PPE requirements and disinfection protocols had a major impact. Derbyshire Landskills did qualify for one Council grants during Lockdown which was well received but unfortunately there were no others which we were eligible for.

The Arable Study Groups met as usual throughout the summer.

Since 1 August 2020 to 31 July 2021, a total of 208 tests were registered compared with 308 during the previous year. 32 (102) Sprayer, 74 (73) Chainsaw, 23 (36) Brushwood Chipper, 17 (12) Brush Cutters, 8 (19) Transport of Animals (short distance), 15 (2) Transport of Animals (Long Distance), 1 (12) Tractor Driving, 5 (16) Mowers, 3 (6) Hedge Trimmers, 13 (1) Forklift truck, 8 (3) Stump Grinder, 6 (2) ATV, 0 (4) Aluminium Phosphide, 0 (6) Plant, 0 (12) Abrasive Wheels, 1 (1) Leaf Blower, 1 (1) Vet Meds, 1 (0) Sheep Dip..

The vast majority of the assessments have been arranged through our own training, however other providers we have worked with including Derby Council, Futures Greenscapes, Bowrings, Anyella Chicks, Cullingworths Chickens Ltd, National Trust, Severn Trent and Wildwood Forestry.

Mrs Scott has continued to be invaluable for her advice and support as Chairman of the Committee and I would like to take this opportunity to say thank you! The past year was unprecedented in the demands placed on working and personal lives and it is hope that some kind of normality is able to return in the coming months.

I would like to highlight the difficulties experienced with working with NPTC City and Guilds. They have now tightened their GDPR working practices and Centres can now only view their own candidates on the registration system. We cannot check previous qualifications and only candidates can ring City and Guilds to obtain previous candidate numbers. This is leading to a lot of duplications and additional work. The registration system has been overhauled and for 2 months was virtually unusable with screens over printing themselves. All assessment details now have to be uploaded to their system to generate the assessment paperwork and we then upload results to the system on completion. This as you can imagine has tremendously increased the workload. Lantra now e mail certificates to centres for distribution; we all imagine NPTC will do the same. The response by both awarding bodies to the concern over the additional work now expected to be undertaken by Centres is to put their registration prices up. We have asked for a meeting of centres with the awarding body but so far this has not been agreed.

All Assessors have up to date copies of the Centre Policies and CVs are requested from all new Assessors to be held on the Centres' files. It is noted that CPD must be held for each Assessor working for the Centre. The rolling programme of Assessment observations and paperwork sampling continues and the Centre has undergone successful Lantra and NPTC Audits.

TREASURERS REPORT FOR AGM 7 OCTOBER 2021

The Accounts and report will be circulated at the meeting

The figures have been checked and signed off by Mr A Bowry of AB Accountancy Services, Bolsover.

DERBYSHIRE LANDSKILLS

Receipts and Payments Account for the Year Ended 31 July 2021

	2021	2020
Receipts		
Test Fees	£ 24,553.70	£ 22,293.70
Training Fees	£ 36,862.78	£ 20,588.00
NPTC Registrations	£ 10,097.70	£ 13,043.72
Lantra Registrations	£ 4,055.00	£ 2,568.00
Study Group		
Equipment Hire		£ 40.00
Work Books	£ 30.50	
Mileage		£ 31.50
Nat. West Bonus Saver Interest		£ 23.31
Lloyds Dividend		£ 3.49
Bolsover District Council Grant	£ 1,500.00	
	£ 77,099.68	£ 58,591.72
Payments		
Examiners Fees	£ 11,143.17	£ 15,407.00
Instructor Fees	£ 25,051.32	£ 11,887.59
Secretarial Expenses	£ 16,228.50	£ 16,842.13
Telephone/Internet	£ 1,014.83	£ 999.99
Stamps	£ 311.92	£ 259.50
NPTC Registrations	£ 6,578.00	£ 12,833.00
Lantra Registrations	£ 3,749.50	£ 3,932.50
UK Rural Skills Membership	£ 180.00	£ 180.00
Lantra Membership		
BALI Membership	£ 540.00	£ 516.00
UK Rural Skills Registration	£ 6.00	£ 42.00
CDS Insurance	£ 954.92	£ 680.04
Auditor's Charges	£ 480.00	£ 480.00
Fee Refunds	£ 1,100.00	£ 626.00
Advertising/Trade Stand	£ 904.00	£ 844.00
Website and Computer Costs	£ 580.70	£ 479.35
Hire of Facilities	£ 383.03	£ 68.98
Training Material		
Stationery	£ 53.50	£ 100.93
Equipment	£ 48.33	£ 52.50
Debt Collection		£ 653.00
Data Protection	£ 40.00	
	£ 69,347.72	£ 66,884.51
Excess of Income over expenditure	£ 7,751.96	-£8,292.79

STATEMENT OF ASSETS & LIABILITIES AS AT 31 JULY 2021

Accumulated Reserves at 1/8/20	£ 33,667.74	£ 41,960.53
Excess of Expenditure over Income	£ 7,751.96	-£8,292.79
TOTAL	£ 41,419.70	£ 33,667.74
Represented by:-		
Nat West Current Account Reconciled	£ 25,715.04	£ 17,964.51
Nat West Bonus Saver	£ 15,704.66	£ 15,703.23
TOTAL	£ 41,419.70	£ 33,667.74

Derbyshire Landskills

Minutes of the Annual General Meeting held on Thursday 7 October 2021 at 7.30 pm
Via Zoom

1. **Apologies**

Mr K Emery, Mr D Hale

Present

Mr D Boddy, Mr A Critchlow, Mr P Edge, Mr M Ekin, Mr J Hall, Mr S Hunt, Mrs M Scott and Mrs J Twilley.

2. **Minutes of the Previous Meeting held on 3 November 2020**

The minutes of the previous meeting had been circulated and were accepted as a true and correct record. They were agreed by the Chairman accordingly. Proposed Mr Hall, seconded by Mr Boddy and accepted accordingly

3. **Matters Arising Out of Minutes**

(a) Arable Study Groups

The Arable Study Groups had met virtually on 2 occasions at the start of the season and then in person for the remainder. It has been difficult to obtain registers for all of the meetings and Mr Frost had been contacted regarding this. Dates for meetings were released at very short notice; they were circulated on a WhatsApp Group but not all members were able to access this. An additional issue has been that NPTC have experienced staffing difficulties over the summer and had a considerable backlog. An invoice has not been received and therefore group members have not been invoiced for the year. Going forward it would be ideal to set a programme of meeting dates up in advance so that these can be circulated and registered with NPTC and the correct registers obtained ready for the meetings. Invoices can then correctly be issued to members in April as previously. Mrs Scott agreed to write to Mr Frost.

Mrs Scott

4. **Secretary's Report**

A copy of the report had been circulated and comments were invited. The figures were reasonable and comparable to the previous year. Mr Hall proposed the Annual Report, seconded by Mr Edge and it was adopted accordingly

5. **Treasurer's Report**

A copy of the report was circulated and comments were invited. Derbyshire Landskills had made a profit over the year of £3107.01 which was surprising considering the difficult working conditions under Covid-19 restrictions. The adoption of the report was proposed by Mr Ekin and Mr Boddy seconded it. The report was accordingly accepted.

6. **Election of Officers**

6.1	Chairman – Mrs Scott	Proposed Mr Hall	Seconded Mr Edge
6.2	Vice Chair – Mr Hall	Proposed Mr Edge	Seconded Mr Ekin
6.3	Secretary/Treasurer – Mrs Twilley	Proposed Mr Hall	Seconded Mr Boddy
6.4	Sprayer Representatives – Mr Ekin		
6.5	Chainsaw Representatives – Mr Hunt and Mr Emery		
6.6	Committee – Mrs Twilley as training advisor, Mr Hall for the NFU, Mr Ekin for Broomfield.		
6.7	Co-options – Mr Edge and Mr Hale (hedge laying)		
6.8	Training Representatives – Mrs Scott, Mr Brown, Mr Boddy		

A replacement had not been secured for Mr Hunter. This was discussed. It was agreed to give it further thought and revisit the item at the next meeting.

Proposed Mr Boddy Seconded Mr Ekin Elected En Bloc

7. **Update on Quality Assurance Issues and Policies**

- 7.01 Equal Opportunities and Access Policy
- 7.02 Appeals and Disputes
- 7.03 Customer Services – evaluation and effectiveness
- 7.04 Marketing Plan and Review
- 7.05 Awarding Body Documentation – Tech News etc.
- 7.06 Health & Safety – Risk Assessment
- 7.07 Child Protection Policy
- 7.08 Data Protection Act
- 7.09 Quality Assurance Policy
- 7.10 Cancellation Policy
- 7.11 Malpractice & Maladministration Policy
- 7.12 Substance Misuse
- 7.13 Conflict of Interest
- 7.14 Recognition of Prior Learning
- 7.15 Registering for Another Instructor
- 7.16 Covid-19 Policy

Proposed Mrs Scott, Seconded Mr Edge. The policies were accepted accordingly and would be updated and circulated to all Assessors accordingly.

8. **Renewal of Agreement Regarding Broomfield Students**

Mrs Scott had replied to Mrs Swan's letter regarding the continuation of the agreement. Mr Ekin confirmed that Mr Jon Collins had now taken over from Mrs Swan. As the College now had centre status it was difficult to see how the agreement would continue. Mr Hall proposed that the agreement should be allowed to lapse with the option to continue in the future should there be a requirement for it and this was agreed. Member agreed that other options could be explored to fund Derbyshire students as the college no longer wanted the funding. Mr Ekin confirmed that students not eligible for college funding were referred to Derbyshire Landskills. Mrs Twilley stated that the fees charge by Derbyshire Landskills were much lower than the college and surrounding centres and therefore were giving access to training.

Proposed Mr Hall Seconded Mr Edge

9. **Examiner's Fees and Secretary/Treasurers**

9.1 Examiner's Fees

Discussion ensued regarding the current fees as some centres had increased their fees. Assessors present felt that the fees were reasonable. It was agreed that the Examiner's fees should remain unchanged. This was agreed. Proposed by Mr Hunt, Seconded Mr Hall.

9.2 Secretary/Treasurer's Fees

It was agreed the Secretary/Treasurer's Fees should remain unchanged. Proposed Mr Hunt, Seconded Mr Ekin

10. **Test Fee Update**

It was agreed to leave the assessment fees unchanged. Proposed Mrs Scott, seconded Mr Hall

11. **Any Other Business**

(a) Thank you

Mr Hall expressed his thanks on behalf of the Committee to Mrs Scott and Mrs Twilley for keeping the Centre running through challenging times.

12. **Date and Time of Next Meeting**

The next meeting will take place on Wednesday 6 October 2022

The Meeting Closed at 8.25 pm