

SEA CADETS



Coventry Sea Cadets

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

Overview

The Charity Trustees present their report together with the financial statements of the charity for the year ended 31st March 2021. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

Aim of the Sea Cadet Corps

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun, based on the customs and traditions of the Royal Navy. Our aim is to develop young people and support them towards responsible adulthood.

Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the Purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services; it provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance on public benefit 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements as outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions



Our Aims

We help young people to launch well into today's world. Through a different kind of adventure, Coventry Sea Cadets helps teenagers to develop into young people who can launch well in life, so they can cope with today's world and thrive in it.

Over the next 5 years we are committed to delivering the following:

- **A full programme of training and activities that is accessible to our cadets**
 - Ensuring our equipment is properly maintained and is safe to use
- **Continuing to support our volunteers who make it all possible**
 - Seek to have the right balance of trained volunteers within the Unit
 - Ensure flexible training for our volunteers so they meet the MSSC's standards.
 - Ensure our volunteers are enjoying their Sea Cadeting experience.
- **Continuously improving the quality of our training delivery to both cadets and adults**
- **Continually improving how we work and operate**
 - Continuing to ensuring safety is paramount
 - Ensuring we have resources to support delivery
 - Maintain our excellent communications within the Unit
 - Deliver the commitments of the MSSC and Sea Cadet Values.
- **Continue to develop our Recognised Training Centre (RTC) status with the RYA.**

CONTACT US:

Training Ship Coventry
Sea Cadet Corps
74 Crescent Avenue
Coventry CV3 1HE



☎ 024 7643 1602

✉ unit@coventryseacadets.org.uk

🌐 www.coventryseacadets.org.uk

Patron:

Her Majesty The Queen

Admiral of the Sea Cadet Corps:

HRH The Duke of York KG

Honorary President of Coventry Sea Cadets:

The Lord Mayor of Coventry

Coventry Sea Cadets is a Charity registered in England and Wales. Number 505694

Chair of the Trustees Report

A year ago we saw the beginning of a pandemic that no one saw coming or could have predicted would last as long as it has. For the first time in our history, we had to close for a sustained period of time and adapt both the training offered to the cadets as well as how we met as Trustees.

As the Unit Management team, we focused on ensuring we had strong reserves to keep us financially secure should we lose any income through the year. Fortunately, this was not a concern as finances have remained healthy for many years now through close management and would cover us through the year if needed.

Within the unit itself, the Officer in Charge, Lt Emma Ryder and her team quickly responded to the situation and adapted the face to face training to a virtual session on Zoom on a Tuesday instead. It became apparent that numbers did reduce both from a cadet and staffing level however this didn't deter her and different training was made available this way each week including fun activities to help the cadets in what's been the toughest year yet for them. At this point I would like to personally thank Lt Ryder and her leadership team for responding to the situation so quickly and for overcoming so many challenges whilst maintaining the training and support to the cadets.

In addition to our existing Finances, we successfully applied for support from the Council through the Coronavirus Support Grants which were available to any organisation paying business rates within the City. Fortunately these were offered periodically through the year and were then even automatically paid out to us without the need to apply. Having lost all our income following the decision to cancel our monthly subscriptions to support the parents at the back end of the year, this grant funding helped to supplement this and also provided much needed funds for our building project.

To make the most out of the situation, we decided to use the closure of the unit as an opportunity to carry out the much needed maintenance. Although having limitations with Covid restrictions, we still managed to arrange for internal work to be done including plastering repairs, repaint of all the internal walls and ceilings, refurbishment of the staff Wardroom and then new flooring in two areas. A massive thankyou to PO Katie Taylor and her father who were a massive support with some of the work and a special mention to Amtico who kindly donated the new flooring to us free of charge.

As we now move into a new Financial year, our priority is to support Lt Ryder and her team reengage fully back as a unit. Parades are moving back to a Tuesday night and the first priority for them will be to rebuild numbers back having lost some cadets and staff within the year. Already new cadets have started to join so I'm confident this will continue to grow and hopefully a joint campaign to recruit new adult volunteers for both the uniformed side and as Trustees will help shape the Unit moving forward. We will also help to provide any further equipment needed to ensure that there are no Covid-19 concerns and any Government guidance is met including masks, extra cleaning materials and hand sanitisers.

Overall it just remains for me to thank my fellow trustees for their ongoing support, Lt Ryder and her team for their resilience and determination and finally the cadets and parents themselves for continuing to make the effort to come along to parades in the oddest of times and to be there ready for the start of a better year ahead.

Lynne Crosbie

Chair of Trustees - TS Coventry SCC

Officer In Charge Report

This time last year we were in the midst of the initial lockdown and adapting to online training delivery – hoping that it would all be done soon and we'd be back to normal! I'm extremely grateful to the small band of volunteers who came up with new ideas and delivered new and interesting sessions each week. At the same time, we worked on implementing procedures that would allow us to return to face to face training. The support from our Chair of Trustees, Lynne Crosbie and Treasurer, Frank Wood was invaluable and meant that we were one of the first units to return to outdoor and afloat training. Both Lynne and Frank also put many hours into arranging the refurbishment of the unit while we were shut down and as a result we now have a much more pleasant training environment which supports our future focussed plans.

For our return to face-to-face training, we played to our strengths and focussed on afloat and adventure training. This gave cadets and volunteers the chance to be back together in the outdoors after so many months apart. Initially, we ran rowing sessions and added powerboating and sailing once restrictions allowed. Twenty one cadets accessed afloat training during our first few weeks back, and we appreciate the support of parents transporting cadets to training where we were unable to use the unit minibus.

In April, after the second lockdown, we returned to unit training and welcomed our first New Entry Cadets aboard. By adapting our training programme, we were able to rotate groups through training at the unit and afloat training at Draycote which meant that our newest cadets had the opportunity to get afloat during their first weeks in Sea Cadets. Whilst COVID has been extremely challenging (and frustrating), it has encouraged us to think "outside the box" and as a result we've offered an extremely varied programme and made the best of our volunteers' strengths.

Since reopening, recruitment is going well and at the moment we have twelve cadets progressing towards full enrolment. We have opened two groups in order to meet demand! At the opposite end of the cadet experience, we are also looking forward to having Leading Cadets back at Coventry and we wish the best of luck to our three candidates going for assessment this weekend.

For now, we are focussing on bringing the unit back together, having trained groups separately over the last twelve weeks in order to manage the COVID transmission risk. We continue to develop our afloat training offer, whilst looking to increase our pool of volunteers.

The close working relationship between the Command Team and UMT remains strong and we hope that we will be able to meet face to face soon to celebrate the achievements of the last year.

I thank all the staff, trustees, parents and cadets for supporting the unit through such challenging times. My special thanks go to Mrs Lynne Crosbie, WO2 Phil Warwick, CPO John French, Sub Lt Matthew McCann, Mr Frank Wood and Lt Dean Marshall, for their unwavering support and guidance over the last year.

Lieutenant (SCC) Emma Ryder RNR

Officer in Charge



Treasurer's Report

First of all, many thanks to Steve Bourne for again auditing the accounts as the Independent Examiner. His guidance and advice coupled with his fine eye for detail have been invaluable.

Also thanks to Coventry City Council for their financial support throughout the covid19 pandemic. It is down to them that we have been able to achieve so much and still maintain a healthy balance sheet at the end of the financial year.

We have managed to use the forced closure of our premises to good effect by completely refurbishing the interior, repairing, painting and cleaning the whole of the downstairs area and as required on the first floor. The Unit is looking bright and ship shape ready for the Cadets to return indoors hopefully in the near future. The outside yard is due to be levelled and patched during the new financial year.

We have purchased another boat and trailer to add to our marine fleet and 2 of our 3 vehicles are well serviced and maintained. The 3rd is an ongoing project for the new financial year.

The annual accounts were approved by the Unit Management committee on the 10th June and were circulated with the reports and agenda.



Reserves Policy

The trustees continue to review the charity's requirements for reserves in light of the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent to 6 months overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and also for the charity to carry out all of its legal obligations.

At the end of March 2021, the total of the charity's reserves stood at £13971 of which all was unrestricted.

The financial strategy of the trustees continues to be that of building the reserves which will be achieved by continually reviewing overheads, exploring additional means of income and further fundraising. The trustees will continue to take all necessary actions with regard to the prevailing economic climate.

Summary

The unit remains on a sound financial footing and the level of reserves ensures that as we move into the new financial year Coventry Sea Cadets remain in a strong position to ride out the storm brought on by coronavirus.

Frank Wood
Treasurer

Legal Information

Structure, Governance and Management

Units of the SCC are formed solely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its' affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.

Coventry Sea Cadets is registered as an unincorporated charity (no. 505694) and is governed by a constitution approved by the Charity Commission of England and Wales. A revised constitution issued by the Marine Society and Sea Cadets was ratified by the Board of Trustees between meetings in December 2017 in order to meet the deadline of 31st December 2017.

Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis. A minimum of 4 office holders: Chair, Secretary, Treasurer and Commanding Officer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit. The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.

In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to appoint new trustees. A trustee will serve until the date of the next AGM, after which the post will be filled by election.

The trustees are represented by a wide range of individuals drawn from the local community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

Responsibilities of the Trustees

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



The Trustees/Unit Management Team met 6 times virtually during the year.

Honorary President

Lord Mayor of Coventry

Vice President

Mrs Susan Rhodes

Mr Francis Heath

Trustees

Mrs Lynne Crosbie (Chairman)

Mrs Lisa Barrett (Secretary)

Frank Wood (Treasurer)

Mr Martin Webb

Mr David Joyce (Rotary Club)

Mr Dhiran Vagdia

Mrs Pauline Smart

Mr Alan Owens (RNA)

Mr David Fellows

Management Team

Lt(SCC) Emma Ryder RNR (Officer in Charge)

WO2 Philip Warwick (Unit Executive Officer)

Others

Mrs Jemma Vickers (former Trustee)

Mrs Margaret Blizzard (District Chair)

Mr John Hartley (Rotary Club rep)

Independent Examiner - Mr Steven Bourne ACA (Volvo)

Bank - Barclays Bank and Coventry Building Society



Financial Summary

Summary Financials

We are an independent charity, raising our own funds to support our Unit. Our accounts are prepared on a Receipts and Payments basis and as directed by the MSSC and Charity Commission. Detailed Financial Accounts are lodged with the Charity Commission.

- Receipts during the year were **£ 28,802** and includes cadet membership fees, training course fees and other grants and donations.
- Payments made during the year were **£ 22,197**. All of these payments were made on Sea Cadet activities.
- 2020/21 produced a net operating profit in year of **£ 6,605**
- Total net assets as 31 March 2020 are **£ 48,169**. This includes cash assets of **£ 32,475** made up of current funds and reserves equivalent to one years operations costs and fixed assets including equipment and boats.



Summary Financials

Notes to the Summary Accounts

- Audited accounts are lodged both with the MSSC and with the Charity Commission.
- All our volunteers gave their time freely and none received any salary or wage for their time or service to the Unit.
- Cadet membership subscriptions are £ 15.00 per month per cadet payable by Direct Debit and is subject to annual review.
- Grants made by other bodies for specific purposes includes £22,669 from Coventry City Council through the Covid relief Grant scheme
- There was no active fundraising as per previous years due to Covid restrictions and lockdown
- Unit repairs, decoration and maintenance cost £7,860
- Fuel and vehicle costs were substantially reduced whilst no face to face activity was allowed

The financial statements were approved by the Board of Trustees at their meeting on 10th June 2021 and were signed on its behalf by:

Lynne Crosbie
Chair of the Trustees

Frank Wood
Treasurer

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COVENTRY SEA CADET CORPS.**

I report on the financial statements of Coventry Unit of the Sea Cadets Corps for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

Independent examiner's statement

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Steven Bourne ACA

Date: 10th June 2021

Volvo Group UK
Wedgnock Lane
Warwick
CV34 5YA



Acknowledgements

Coventry Sea Cadets would like to publicly acknowledge and thank the following organisations and donors for their financial support during 2020/2021

- Rotary Club of Coventry
- Coventry Round Table
- Coventry Building Society
- Amtico
- Coventry City Council
- Vagdia & Holmes Coventry

No final report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people.

In this modern age, time is a precious commodity and like with all teachers and trainers there is a lot that goes on behind the scenes, outside of parade times and over weekends that is not observed but makes the difference.

Thank you for your commitment and continued support.

Lynne Crosbie

Chair of Trustees

July 2021



SET - UP PAGE

Please enter the relevant data into
BLUE

UNIT NAME
Unit Name
CHARITY NUMBER
Charity Number
YEAR ENDING
2021

RECONCILIATION	
Opening Balance	
£11,898.06	Bank Account
£13,971.94	Saving Account
£0.00	Petty Cash
£25,870.00	Total Opening Balance
Closing Balance	
£18,376.88	Bank Account
£14,098.22	Saving Account
£0.00	Petty Cash
£32,475.10	Total Closing Balance

£32,475.10	Closing Balance
£0.00	

the cells shaded

LIABILITY	
balances	
Balance at 1st April 2020	
<hr/>	
balances	
Balance at 31st March 2021	
<hr/>	

per A3 Report

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations .

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to b

Unit Name: Coventry	Charity No:
----------------------------	--------------------

Fund-name/purpose (if not held for the Unit's general purposes):-

Notes

REVENUE RECEIPTS -

ANNUAL FUND/DIRECT GRANT
SCAVA (Sea Cadet Victualling Allowance)
OTHER GRANTS
CADET CONTRIBUTIONS
OTHER DONATIONS / LEGACIES
FUNDRAISING & SPECIAL EVENTS PROCEEDS

Coventry CC Covid Grants Only

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS
COURSE FEES
SUNDRY SALES RECEIPTS
BANK DEPOSIT INTEREST
PROPERTY RENTS (includes any occasional lettings/hirings)
OTHER REVENUE RECEIPTS

TOTAL REVENUE RECEIPTS

A

NON-REVENUE RECEIPTS -

PROCEEDS FROM SALES OF OTHER FIXED ASSETS

TOTAL NON-REVENUE RECEIPTS

B

(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B

C

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A - D from page AC2) **G**
- NON-REVENUE ITEMS (= B - E from page AC2) **H**
- COMBINED (=G+H)

CASH/BANK BALANCE FROM LAST YEAR-END

CASH/BANK BALANCE AT THIS YEAR-END

2021

	Form
	SCC A3 (R&P)
	04/19
- SSI 2006/218)	
e notified by 1 November	
505694	
THIS YEAR £	LAST YEAR £
£730.57	£12,434.39
£0.00	£0.00
£22,669.21	£1,341.41
£4,218.16	£4,613.40
£0.00	£0.00
£0.00	£1,891.37
£0.00	£0.00
£1,058.16	£841.50
£0.00	£7,122.62
£126.28	£0.00
£0.00	£0.00
£0.00	£0.00
###	£28,244.69
£0.00	£0.00
£0.00	£0.00
£28,802.38	£28,244.69
£6,605.10	-£1,932.59
£0.00	£0.00
£6,605.10	-£1,932.59
£25,870.00	£27,802.59
###	£25,870.00
AC1	

THE SEA CADETS

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Unit Name: Unit Name	Charity No:
-----------------------------	--------------------

Fund-name/purpose (if not held for the Unit's general purposes):-

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Notes

REVENUE PAYMENTS -

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS
COMPETITION COSTS
FUEL & TRAVEL COSTS
CATERING COSTS
TRAINING COURSES COSTS
ARTICLES PURCHASED FOR RESALE

No fundraising lock Down
No Boating
Reduced courses Lock Down
No major purchases

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX
HEAT, LIGHT & WATER
TELEPHONE & BROADBAND
OFFICE SUPPLIES, POSTAGE & PRINTING

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE
BOATS
VEHICLES
OTHER MISC EQUIPMENT
INSURANCE COSTS
BANK INTEREST & CHARGES

Repairs and Decoration
850 for new boat and trailer
No major repairs
Covid related materials
Includes build insurance

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION
FOR OTHER PROFESSIONAL FEES
FOR LEGAL ADVICE (for constitution or trustees)
OTHER REVENUE COSTS

TOTAL REVENUE PAYMENTS

D

NON-REVENUE PAYMENTS -

ASSETS

--

TOTAL NON-REVENUE

PAYMENTS

TOTAL PAYMENTS (=D+E)

E

F

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

		Form
		SCC A3 (R&P)
		04/19
- SSI 2006/218)		
e notified by 1 November		
Charity Number		
THIS YEAR £	LAST YEAR £	
£0.00	£208.35	
£0.00	£0.00	
£402.10	£2,190.37	
£0.00	£8.10	
£365.50	£3,285.30	
£0.00	£3,905.28	
£0.00	£856.80	
£3,531.78	£1,448.00	
£686.90	£495.31	
£0.00	£1,350.50	
£7,860.95	£7,881.02	
£4,624.75	£3,411.40	
£1,072.83	£4,245.80	
£257.07	£272.44	
£3,395.40	£618.61	
£0.00	£0.00	
£0.00	£0.00	
£0.00	£0.00	
£0.00	£0.00	
£0.00	£0.00	
£22,197.28	£30,177.28	
£0.00	£0.00	
£0.00	£0.00	
###	£30,177.28	
AC2		

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

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Unit Name:	Unit Name	Charity No:
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In E&W: STATEMENT OF ASSETS & LIABILITIES

(English/Welsh Units: No valuations/costs or accounts notes required)

Name of Fund

if restricted

ASSETS:

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)

BANK DEPOSITS (if any) not included above

LOANS RECOVERABLE

OTHER DEBTS (total recoverable - exclude any "accruals")

*STOCKS OF ITEMS FOR RESALE (total cost)

INVESTMENTS (present value of securities &c)

INVESTMENTS (ditto - belonging to a Restricted Fund, if any)

***OTHER FIXED ASSETS:**

- LAND & BUILDINGS

- BOATS

- VEHICLES

- COMPUTERS & OTHER EQUIPMENT

*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

LIABILITIES

LOANS REPAYABLE

OTHER CREDITORS (total payable - exclude any "accruals")

CONTINGENT LIABILITIES (estimated total amount)

[Scottish] ACCOUNTS NOTES* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Give page no(s). -
or say if none

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

(or say if none)

Amount of any trustee expenses reimbursed and for how many trustees

(or say if none)

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) -

together with any amount owing at the year-end (say if none)

Any further information that 'may reasonably assist' a reader's understanding

Give page no(s).

(*Show details on an extra attached (numbered) page if necessary)

.....
.....

Signed as authorised by the Unit's Management Committee - Date:

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

	Form SCC A3 (R&P) 04/19
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SSI 2006/218)

e notified by 1 November

Charity Number

THIS YEAR £	LAST YEAR £
£32,475.10	£25,870.00

£116.20	£136.71
£6,082.13	£6,155.45
£8,151.77	£9,590.32
£1,344.02	£1,581.21
£48,169.22	£43,333.69

[Amounts]	Particulars
[]	
[]	Authority:
[]	For how many:
[]	Nature:
[]	
	- or say if none

.Unit Treasurer

Unit Chairman

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March		Form SCC A3 (R&P) 04/19																		
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November																				
Unit Name: Coventry	Charity No: 505694																			
Unit address (or address for correspondence):- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 35%;">House name:</td> <td></td> </tr> <tr> <td>Street and No:</td> <td style="text-align: center;">74 Crescent Avenue</td> </tr> <tr> <td>Area or Estate</td> <td style="text-align: center;">Stoke</td> </tr> <tr> <td>Town/City:</td> <td style="text-align: center;">Coventry</td> </tr> <tr> <td>County</td> <td style="text-align: center;">West Midlands</td> </tr> <tr> <td>Post Code:</td> <td style="text-align: center;">CV3 1HE</td> </tr> </table>			House name:		Street and No:	74 Crescent Avenue	Area or Estate	Stoke	Town/City:	Coventry	County	West Midlands	Post Code:	CV3 1HE						
House name:																				
Street and No:	74 Crescent Avenue																			
Area or Estate	Stoke																			
Town/City:	Coventry																			
County	West Midlands																			
Post Code:	CV3 1HE																			
Unit Management Team members (the 'charity trustees') at date of signing Report:- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 33%;">Mrs Lynne Crosbie (Chair)</td> <td style="width: 33%;">Mr Allen Owens</td> <td style="width: 33%;"></td> </tr> <tr> <td>Mr Frank Wood (Treasurer)</td> <td>Lt (SCC) Emma Ryder (OIC)</td> <td></td> </tr> <tr> <td>Mrs Lisa Barrett (Secretary)</td> <td></td> <td></td> </tr> <tr> <td>Mr Martin Webb</td> <td></td> <td></td> </tr> <tr> <td>Mr Dhiran Vagdia</td> <td></td> <td></td> </tr> <tr> <td>Mr David Joyce</td> <td></td> <td></td> </tr> </table>			Mrs Lynne Crosbie (Chair)	Mr Allen Owens		Mr Frank Wood (Treasurer)	Lt (SCC) Emma Ryder (OIC)		Mrs Lisa Barrett (Secretary)			Mr Martin Webb			Mr Dhiran Vagdia			Mr David Joyce		
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Mr Dhiran Vagdia																				
Mr David Joyce																				
Names of any other persons who were charity trustees of the Unit at any time in the financial year:- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 33%;">Mrs Jemma Vickers</td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>			Mrs Jemma Vickers																	
Mrs Jemma Vickers																				
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) <u>[not: Scotland]</u> :- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 33%; height: 20px;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>																				
Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution																				
The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-																				
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>																				
The Unit's charitable purpose(s) as set out in its constitution is:-																				
To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																				
The Unit's main activities and achievements in the financial year were:-																				
Unit closed for most of the Year due to Covid restrictions therefore opportunity taken to refurbish building at a cost of 7,860.95																				
Public Benefit																				
The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by: <ul style="list-style-type: none"> Regular and structured activities with a nautical theme. Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels. Availability of formal educational achievements whilst taking courses to earn badges and promotions 																				
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																				

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form
SCC A3 (R&P)
04/19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: Coventry

Charity No: 505694

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income
Year-end reserves £32,475.00 12 months' on that basis.

~~The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below (English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory):~~

Date signed as authorised by the Unit's Management Team:

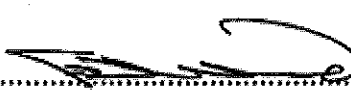
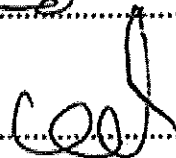
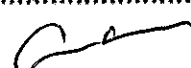
Unit Treasurer

Unit Chairman

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC5

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March <small>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</small>		Form SCC A3 (R&P) Apr-19
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November		
Unit Name: Coventry	Charity No: 505694	
Reserves Policy The charity trustees' policy aims to maintain unrestricted reserves at a level 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted £32,475.00 12 months' on that basis.		
The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the		
Date signed as authorised by the Unit's Management Team: 10-Jun-21		
	 Unit Treasurer
	 Unit Chairman
	 Independent Examiner
Note: The statutory audit or independent examination report on this Statement of Account must be attached.		
ACS		

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Coventry Sea Cadets

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)** 505694

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2021** which are set out on the following 4 pages.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

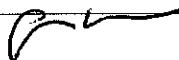
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

10/6/2021

Name:

Steve Bourne

**Relevant professional
qualification(s) or body
(if any):**

ACA

Address:

42 Clovelly Way

Nuneaton, Warwickshire

CV11 6YB

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A