

# THE ALMSCLIFFE HALL

England & Wales · Charity number 505587

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1976-11-05

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Almscliffe Hall  
Harrogate Road  
Huby  
Leeds  
LS17 0EG

**Phone** 01423734436

**Email** [almscliffehall@gmail.com](mailto:almscliffehall@gmail.com)

**Website** [www.almscliffehall.org.uk](http://www.almscliffehall.org.uk)

## Activities

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**Objects:** THE PROVISION AND MAINTENANCE OF A VILLAGE HALL WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINIONS UNCLUDING USE FOR MEETINGS, LECTURES, CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS.

**Activities:** The provision and maintenance of a village hall for the use of the inhabitants of Huby, Newby, Castley, North Rigton, Stainburn and Weeton including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Recreation
- **Who:** Other Defined Groups

## Geography

- **Area of benefit:** HUBY NEWBY CASTLEY NORTH RIGTON STAINBURN WEETON
- North Yorkshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£69,325	£50,463	-	-
2024-03-31	£58,457	£63,102	-	-
2023-03-31	£67,590	£61,575	-	-
2022-04-05	£67,066	£52,734	-	-
2021-04-05	£185,080	£254,969	-	-
2020-04-05	£154,170	£46,040	-	-

## Trustees

Name	Role	Appointed
<b>Nathan Varley</b>	Chair	2015-01-26
CHRISTOPHER JOHN OLDING		
JENNY MACDONALD-SMITH		

**THE ALMSCLIFFE HALL**

England & Wales - Charity number 505587

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# Accounts

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Charity number: 505587

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**THE ALMSCLIFFE HALL**

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**ACCOUNTS  
FOR THE YEAR ENDED  
31 MARCH 2025**

**Nuvo BFE Brays  
Building Society Chambers  
Wesley Street  
Otley  
LS21 1AZ**

**THE ALMSCLIFFE HALL  
(Charity number: 505587)**

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**THE ALMSCLIFFE HALL  
(Charity number: 505587)**

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**ANNUAL REPORT & REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2025**

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**Charity Name** : The Almscliffe Hall  
**Registered Charity Number** : 505587  
**Principal Address** : Harrogate Road, Huby, Leeds, LS17 0EG

**Names of Charity Trustees Who Manage The Charity**

	<b>Office held (If any)</b>	<b>Dates acted if not whole year</b>	<b>Appointed by (If any)</b>
Mr Christopher John Olding	Treasurer		Elected by trustees.
Mr Nathan Varley	Chair		Elected by trustees
Mr Don Dale			Representative nominated by Snooker Club
Jenny Stacy			Representative nominated by Craft Club
Mrs Jenny Macdonald-Smith			Elected by trustees
Rod Macauley			Representative nominated by the Tennis and Bowling Club

**THE ALMSCLIFFE HALL**  
**(Charity number: 505587)**

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**ANNUAL REPORT & REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2025 continued**

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**Governing Document**

The charity is constituted by Deed of Trust adopted on 20 April 1976 and amended on 2 September 1991.

**Trustee Selection Methods**

The Charity is administered by a Management Committee. Elected trustees are appointed or reappointed at the Annual General Meeting. Clubs and societies in the community also appoint one of their members to act as trustee representing their interests.

**Object of The Charity**

The object of the Charity is to maintain the Village Hall, and to provide facilities at an affordable cost to the inhabitants of the village and its surroundings, known as the Area of Benefit.

**Main Activities**

The Hall continues to be regularly used by local groups in the Area of Benefit including the Snooker Club, and Flower Club. It is also regularly used for functions and parties. The Hall also accommodates Huby and Weeton Pre-school, itself a registered charity. The Hall and licensed bar are open on certain days during the week and as required for clubs and functions.

In planning our activities and improvements for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

It should be noted that the Almscliffe Tennis and Bowling Club ("**ATBC**"), whilst a recognised club of the Almscliffe Hall Charitable Trust, operates distinctly from the Hall and from its own facilities. In the interests of governance and transparency the ATBC's accounts are incorporated with those of the Hall and therefore a more complete financial overview of the Charity is reflected in the accounts.

**Annual Accounts**

In the amalgamated accounts it should be noted that the Restricted Funds reflects the operating activities of the ATBC and the Unrestricted Funds represents those of the Almscliffe Hall (and thereby enables them to be compared directly to previous years' figures).

The regular bookkeeping is contracted to a local individual with experience in small business accounts. Payroll duties in relation to the Hall are contracted to a local payroll specialist, Moyola Payroll Services. We have done this to meet the stringent requirements of Charity Accounting and for general governance and best practice purposes. The annual accounts are independently examined by Nuvo BFE Brays in accordance with the General Directions given by the Charity Commission under section 145(5)b of the Charities Act 2011. Within these accounts, which are uploaded with this report, is the Independent Examiner's statement on the accounts, which serves as a scrutiny test.

**ANNUAL REPORT & REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2025 continued**

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The ATBC bookkeeping is completed internally and verified by Susan Gosling LLB, FCA. These verified accounts are then presented to Nuvo BFE Brays for inclusion in the amalgamated accounts.

The Hall has two part-time employees who are responsible for all aspects of the day-to-day operation of the hall including functions such as operating the bar, cleaning and managing bookings.

**Financial Summary of Charity Accounts 2024/25**

**Almscliffe Hall**

The Hall continues to struggle to create a positive cash position. Trying to stay relevant and attract functions is necessary for long term survival. The traditional clubs and societies are reducing due to age demographics, and the existing ones do not bring in sufficient income to fund the increasing operating costs or to enable the hall to significantly improve the amenities to make it more attractive to external users. In the short term the Hall has sufficient funds in reserve to fund small annual losses for the next several years.

The income and expenditure for the year were similar in nearly all respect to the previous year.

The flat remained fully let and the rental was increase slightly.

The only material change in the expenses was that of Legal and professional. This was due to a project to try to lease a portion of the carpark for electrical charging bays. Unfortunately, the prospective company backed out of a transaction which left the hall with some outstanding legal fees, which had included some work relating to legacy land registration matters.

Staff salaries continue to be the largest cost for the hall, and the committee will be looking at how to better manage these in the coming year.

The negative cash funds for the year were funded from cash in the bank and needs to be monitored closely as this is not a sustainable position, despite the hall having sufficient reserves to maintain its operations in the short term.

**ATBC**

The year saw a small increase in subscriptions which allied to strong coaching revenue, impressive fund raising and buoyant interest generated on the club's funds produced an excellent income in the year. With costs remaining similar to the previous year the surplus improved significantly. Most of the funds generated are ring fenced for future development of the club. The repayment of the loan from the LTA remains on schedule.

**ANNUAL REPORT & REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2025 continued**

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**Charity's Policy on Reserves**

The Charity does not have a policy of accumulating reserves.

**Future**

The Trustees are acutely aware of the challenges that lie ahead and the fine balance between maintaining a Hall that is sufficiently attractive to generate lettings and functions whilst keeping the expenditure under control. This is a challenge that is not likely to become any easier in the future. Attracting new trustees and community people who wish to contribute to the going concern of the hall is challenging and is another threat to its long-term prosperity.

The present committee has been in situ for an extended period and is trying to find new, willing volunteers to assist with the running and promotion of the hall. This is proving to be a challenge with little positive response from the village residents.

Chris Olding  
Hon Treasurer  
April 2025

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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Report to the trustees of The Almscliffe Hall on the accounts for the year ended 31 March 2025, which are set out on pages 6 and 7.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I confirm that there are no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Linda Nelson

Date: 15 April 2026

Relevant Qualification: Certified Accountant

Address: Nuvo BFE Brays  
Building Society Chambers  
Wesley Street  
OTLEY  
LS21 1AZ

**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2025**

	2025 Restricted Funds	2025 Unrestricted Funds	2025 Total	2024 Total
<b>RECEIPTS</b>				
Bar sales	-	10,084	10,084	10,780
Grant income	3,812	-	3,812	
Letting income	128	13,402	13,530	13,568
Flat rental income	-	7,680	7,680	7,320
Fundraising, appeals & donations	4,331	1,615	5,946	5,204
Bank interest received	3,285	527	3,812	2,724
Match Money	2,647	-	2,647	2,399
Other income	5,142	-	5,142	2,891
Subscriptions	16,672	-	16,672	13,571
	36,017	33,308	69,325	58,457
<b>ASSET AND INVESTMENT SALES</b>				
	-	-	-	-
<b>TOTAL RECEIPTS</b>	£ 36,017	£ 33,308	£ 69,325	£ 58,457
<b>PAYMENTS</b>				
Purchases	736	7,583	7,619	7,100
Staff salaries	-	11,605	11,605	11,798
Staff pension	-	407	407	387
Rates	605	922	1,527	745
Utilities	1,776	5,753	7,529	8,752
Flat expenses	-	1,014	1,014	18
Insurances	1,620	1,455	3,075	2,112
Repairs & maintenance	4,027	1,775	5,802	10,618
Telephone	-	451	451	514
Sundry expenses	291	1,224	1,515	1,656
Advertising	-	-	-	58
Legal & professional	-	2,815	2,815	631
Accountancy fees	-	849	849	1,458
Bank charges	-	177	177	193
Credit card charges	-	106	106	188
Affiliation Fees	1,222	-	1,222	1,744
	10,274	35,436	45,713	47,972
<b>ASSET AND INVESTMENT PURCHASES</b>				
Asset purchases	-	-	-	10,380
Loan repayments	4,750	-	4,750	4,750
<b>TOTAL PAYMENTS</b>	£ 15,027	£ 36,136	£50,463	£ 63,102
<b>NET RECEIPTS/PAYMENTS</b>	20,990	(2,828)	18,862	(4,645)
<b>CASH FUNDS FROM LAST YEAR</b>	104,196	33,807	138,003	142,648
<b>CASH FUNDS THIS YEAR</b>	£ 125,186	£ 30,979	£156,865	£ 138,003

**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

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**STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE YEAR  
FOR THE YEAR ENDED 31 MARCH 2025**

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	Restricted Funds (ATBC)	Unrestricted Funds	Total
<b>CASH FUNDS</b>			
Current account	14,340	2,215	16,555
Deposit account	110,846	28,526	139,372
Cash account		238	938
	<u>£ 125,186</u>	<u>£ 30,979</u>	<u>£ 156,865</u>

**ASSETS RETAINED FOR THE CHARITY'S OWN USE**

Property in Huby The Almscliffe Hall	£ 917,000
Almscliffe Hall Tennis & Bowling Club	<u>£ 380,806</u>
	<u>£ 1,297,806</u>

The cost of The Almscliffe Hall is recorded as the current replacement cost of the building.

A valuation of The Almscliffe Hall was undertaken by FSS LLP in November 2023.

**LIABILITIES**

Accountancy & bookkeeping creditor	1,245
PAYE	98
Net wages	-
Pension contribution	197
Utilities creditors	600
Stock take creditors	18
Loans & other creditors - ATBC	42,152
	<u>£ 44,310</u>

**On behalf of the Trustees, we approve these accounts and confirm all relevant records have been made available for their preparation.**

**Signed: Christopher J Olding**

**Signed: Nathan Varley**

**Date: 27 April 2026**

**THE ALMSCLIFFE HALL**

England & Wales - Charity number 505587

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# Accounts

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Charity number: 505587

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**THE ALMSCLIFFE HALL**

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**ACCOUNTS  
FOR THE YEAR ENDED  
31 MARCH 2024**

**BFE Brays  
Chartered Accountants  
Building Society Chambers  
Wesley Street  
Otley  
LS21 1AZ**

**THE ALMSCLIFFE HALL  
(Charity number: 505587)**

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**THE ALMSCLIFFE HALL  
(Charity number: 505587)**

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**ANNUAL REPORT & REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024**

---

**Charity Name** : The Almscliffe Hall  
**Registered Charity Number** : 505587  
**Principal Address** : Harrogate Road, Huby, Leeds, LS17 0EG

**Names of Charity Trustees Who Manage The Charity**

	<b>Office held (If any)</b>	<b>Dates acted if not whole year</b>	<b>Appointed by (If any)</b>
Mr Christopher John Olding	Treasurer		Elected by trustees.
Mr Nathan Varley	Chair		Elected by trustees
Mr Don Dale			Representative nominated by Snooker Club
Jenny Stacy			Representative nominated by Craft Club
Neil Muffett			Representative nominated by Weeton and Huby players
Mrs Jenny Macdonald-Smith			Elected by trustees
Ms. Suzy Bidgood	Secretary		Elected by trustees

**THE ALMSCLIFFE HALL**  
**(Charity number: 505587)**

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**ANNUAL REPORT & REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2024 continued**

---

**Governing Document**

The charity is constituted by Deed of Trust adopted on 20 April 1976 and amended on 2 September 1991.

**Trustee Selection Methods**

The Charity is administered by a Management Committee. Elected trustees are appointed or reappointed at the Annual General Meeting. Clubs and societies in the community also appoint one of their members to act as trustee representing their interests.

**Object of The Charity**

The object of the Charity is to maintain the Village Hall, and to provide facilities at an affordable cost to the inhabitants of the village and its surroundings, known as the Area of Benefit.

**Main Activities**

The Hall continues to be regularly used by local groups in the Area of Benefit including the Snooker Club, and Flower Club. It is also regularly used for functions and parties. The Hall also accommodates Huby and Weeton Pre-school, itself a registered charity. The Hall and licensed bar are open on certain days during the week and as required for clubs and functions.

In planning our activities and improvements for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

It should be noted that the Almscliffe Tennis and Bowling Club ("**ATBC**"), whilst a recognised club of the Almscliffe Hall Charitable Trust, operates distinctly from the Hall and from its own facilities. In the interests of governance and transparency the ATBC's accounts are incorporated with those of the Hall and therefore a more complete financial overview of the Charity is reflected in the accounts.

**Annual Accounts**

In the amalgamated accounts it should be noted that the Restricted Funds reflects the operating activities of the ATBC and the Unrestricted Funds represents those of the Almscliffe Hall (and thereby enables them to be compared directly to previous years' figures).

The bookkeeping and payroll duties in relation to the Hall are contracted to a local company, BBS Bookkeeping, that specialises in small business accounting. We have done this to meet the stringent requirements of Charity Accounting and for general governance and best practice purposes. The annual accounts are independently examined by BFE Brays, Chartered Accountants in accordance with the General Directions given by the Charity Commission under section 145(5)b of the Charities Act 2011. Within these accounts, which are uploaded with this report, is the Independent Examiner's statement on the accounts, which serves as a scrutiny test.

**ANNUAL REPORT & REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2024 continued**

---

The ATBC bookkeeping is completed internally and verified by Susan Gosling LLB, FCA. These verified accounts are then presented to BFE Brays for inclusion in the amalgamated accounts.

The Hall has two part-time employees who are responsible for all aspects of the day-to-day operation of the hall including functions such as operating the bar, cleaning and managing bookings.

### **Financial Summary of Charity Accounts 2023/24**

#### **Almscliffe Hall**

The 23/24 year was another challenging one for the hall. Trying to stay relevant and attract functions is necessary for long term survival. The traditional clubs and societies are reducing due to age demographics and the existing ones do not bring in sufficient income to fund the increasing operating costs or to enable the hall to significantly improve the amenities to make it more attractive to external users.

The largest expense in the year was the replacement of the boiler which cost approximately £10 000 and was funded by the reserves of the hall. The old boiler was over 40 years old and was becoming unsafe. This was a huge cost for the hall.

Income was down on the previous year by approximately £6500. The largest contributor to this was the reduced bar sales of around £4500. The other main contributor was the local Council Grant that was allocated towards the improvements in the previous year. Other factors were the hall not having a large event such as the Gin and Beer festival as per the previous year, and lower functions generally.

The flat remained fully let and the rental was increase slightly.

Expenses were also down, primarily due to lower bar purchases as well as reduced repairs and maintenance costs (excluding the boiler). Operating costs were managed well and were in line with the previous year.

Staff salaries increased by £2500 primarily resulting from statutory pay increases. The salaries are a significant cost to the hall and will need to be monitored. The 2 employees are on contracted hours which, if the functions do not increase will need to be considered.

The negative cash funds for the year were funded from cash in the bank and needs to be monitored closely as this is not a sustainable position, despite the hall having sufficient reserves to maintain its operations in the short term.

The asset value of the Hall increased in the books as a result of a valuation carried out in November 2023 for insurance purposes.

#### **ATBC**

Whilst the year saw some reduction in subscription income this was more than compensated for by a doubling of coaching income and interest received on the club's funds most of which are ring fenced for future developments or replacement/refurbishment of existing facilities. The final result was a significant surplus at a very similar level to 2022/2023. The repayment of the loan from the LTA remains on schedule.

**ANNUAL REPORT & REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024 continued**

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**Charity's Policy on Reserves**

The Charity does not have a policy of accumulating reserves.

**Future**

The Trustees are acutely aware of the challenges that lie ahead and the fine balance between maintaining a Hall that is sufficiently attractive to generate lettings and functions whilst keeping the expenditure under control. This is a challenge that is not likely to become any easier in the future. Attracting new trustees and community people who wish to contribute to the going concern of the hall is challenging and is another threat to its long-term prosperity.

The Committee's focus will be on targeting an increase in functions and lettings and continuing to look for new members willing to assist in running and maintaining the hall.

The present Committee is committed to the success of the Almscliffe Village Hall.

Chris Olding  
Hon Treasurer  
April 2024

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024**

---

Report to the trustees of The Almscliffe Hall on the accounts for the year ended 31 March 2024, which are set out on pages 6 and 7.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

In carrying out my examination I noted a lapse in the keeping of accounting records. Two individuals have been involved in taking bookings and there have been occasions when one individual raised the invoice and another recorded the remittance. It was not always obvious to them that these were one and the same transaction. Consequently, there has been some duplication of income and apparent unpaid balances. In response you, the trustees, have confirmed that henceforth only the Treasurer will deal with these transactions.

I confirm that there are no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Laurence J Bentley

Date: 16 May 2025

Relevant Qualification: Chartered Accountant

Address: BFE Brays  
Chartered Accountants  
Building Society Chambers  
Wesley Street  
OTLEY  
LS21 1AZ

**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>Restricted</b>	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
	<b>Funds</b>	<b>Funds</b>		
<b>RECEIPTS</b>				
Bar sales	-	10,780	10,780	15,353
Letting income	216	13,352	13,568	9,599
Grant income	-	-	-	2,035
Flat rental income	-	7,320	7,320	6,960
Fundraising, appeals & donations	4,093	1,111	5,204	12,652
Bank interest received	2,064	660	2,724	414
Match Money	2,399	-	2,399	2,208
Other income	2,891	-	2,891	1,392
Subscriptions	13,571	-	13,571	16,977
	<u>25,234</u>	<u>33,223</u>	<u>58,457</u>	<u>67,590</u>
<b>ASSET AND INVESTMENT SALES</b>				
	-	-	-	-
<b>TOTAL RECEIPTS</b>	<u>£ 25,234</u>	<u>£ 33,223</u>	<u>£ 58,457</u>	<u>£ 67,590</u>
<b>PAYMENTS</b>				
Purchases	438	6,662	7,100	10,888
Staff salaries	-	11,798	11,798	9,054
Staff pension	-	387	387	372
Rates	476	269	745	1,225
Utilities	1,700	7,052	8,752	7,947
Flat expenses	-	18	18	680
Insurances	1,551	561	2,112	2,594
Repairs & maintenance	5,282	5,336	10,618	17,679
Telephone	-	514	514	347
Sundry expenses	54	1,602	1,656	2,139
Advertising	-	58	58	33
Legal & professional	-	631	631	-
Accountancy fees	-	1,458	1,458	1,817
Bank charges	-	193	193	209
Credit card charges	-	188	188	390
Affiliation Fees	1,744	-	1,744	1,451
	<u>11,245</u>	<u>36,727</u>	<u>47,972</u>	<u>56,825</u>
<b>ASSET AND INVESTMENT PURCHASES</b>				
Asset purchases	-	10,380	10,380	-
Loan repayments	4,750	-	4,750	4,750
<b>TOTAL PAYMENTS</b>	<u>£ 15,995</u>	<u>£ 47,107</u>	<u>£ 63,102</u>	<u>£ 61,575</u>
<b>NET RECEIPTS/PAYMENTS</b>	9,239	(13,884)	(4,645)	6,015
Less restatement of duplicate income				(4,936)
<b>CASH FUNDS FROM LAST YEAR</b>	<u>94,957</u>	<u>47,691</u>	<u>142,648</u>	<u>141,569</u>
<b>CASH FUNDS THIS YEAR</b>	<u>£ 104,196</u>	<u>£ 33,807</u>	<u>£ 138,003</u>	<u>£ 142,648</u>

**THE ALMSCLIFFE HALL**  
**(Charity number: 505587)**

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**STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE YEAR**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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	<b>Restricted Funds (ATBC)</b>	<b>Unrestricted Funds</b>	<b>Total</b>
<b>CASH FUNDS</b>			
Current account	6,635	3,964	10,599
Deposit account	97,561	29,843	127,404
	<u>£ 104,196</u>	<u>£ 33,807</u>	<u>£ 138,003</u>

**ASSETS RETAINED FOR THE  
CHARITY'S OWN USE**

Property in Huby The Almscliffe Hall	£ 917,000
Almscliffe Hall Tennis & Bowling Club	£ 380,806
	<u>£ 1,297,806</u>

The cost of The Almscliffe Hall is recorded as the current replacement cost of the building.

A valuation of The Almscliffe Hall was undertaken by FSS LLP in November 2023.

**LIABILITIES**

Accountancy & bookkeeping creditor	900
PAYE	(40)
Net wages	-
Pension contribution	30
Utilities creditors	600
Stock take creditors	180
Loans & other creditors - ATBC	41,540
	<u>£ 43,210</u>

**On behalf of the Trustees, we approve these accounts and confirm all relevant records have been made available for their preparation.**

**Signed: Christopher J Olding : Treasurer**

**Signed: Nathan Varley : Chair**

**Date: 3 April 2025**

**THE ALMSCLIFFE HALL**

England & Wales - Charity number 505587

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# Accounts

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Charity number: 505587

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**THE ALMSCLIFFE HALL**

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**ACCOUNTS  
FOR THE YEAR ENDED  
31 MARCH 2023**

**BFE Brays  
Chartered Accountants  
Building Society Chambers  
Wesley Street  
Otley  
LS21 1AZ**

**THE ALMSCLIFFE HALL  
(Charity number: 505587)**

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**THE ALMSCLIFFE HALL  
(Charity number: 505587)**

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**ANNUAL REPORT & REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

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**Charity Name** : The Almscliffe Hall  
**Registered Charity Number** : 505587  
**Principal Address** : Harrogate Road, Huby, Leeds, LS17 0EG

**Names of Charity Trustees Who Manage The Charity**

	<b>Office held (If any)</b>	<b>Dates acted if not whole year</b>	<b>Appointed by (If any)</b>
Mr Christopher John Olding	Treasurer		Elected by trustees. ATBC Representative
Mr Nathan Varley	Chair		Elected by trustees
Mr Don Dale			Representative nominated by Snooker Club
Jenny Stacy			Representative nominated by Craft Club
Neil Muffett			Representative nominated by Weeton and Huby players
Mrs Jenny Macdonald-Smith			Elected by trustees
Mr Michael Stylin			Representative nominated by Weeton & Huby Cricket Club
Ms. Suzy Bidgood	Secretary		Elected by trustees
Victoria Kieran			Elected by trustees

**THE ALMSCLIFFE HALL  
(Charity number: 505587)**

---

**ANNUAL REPORT & REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023 continued**

---

**Governing Document**

The charity is constituted by Deed of Trust adopted on 20 April 1976 and amended on 2 September 1991.

**Trustee Selection Methods**

The Charity is administered by a Management Committee. Elected trustees are appointed or reappointed at the Annual General Meeting. Clubs and societies in the community also appoint one of their members to act as trustee representing their interests.

**Object of The Charity**

The object of the Charity is to maintain the Village Hall, and to provide facilities at an affordable cost to the inhabitants of the village and its surroundings, known as the Area of Benefit.

**Main Activities**

The Hall continues to be regularly used by local groups in the Area of Benefit including the Snooker Club, and Flower Club. It is also regularly used for functions and parties. The Hall also accommodates Huby and Weeton Pre-school, itself a registered charity. The Hall and licensed bar are open on certain days during the week and as required for clubs and functions.

In planning our activities and improvements for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

It should be noted that the Almscliffe Tennis and Bowling Club ("ATBC"), whilst a recognised club of the Almscliffe Hall Charitable Trust, operates distinctly from the Hall and from its own facilities. In the interests of governance and transparency the ATBC's accounts are incorporated with those of the Hall and therefore a more complete financial overview of the Charity is reflected in the accounts.

**Annual Accounts**

In the amalgamated accounts it should be noted that the Restricted Funds reflects the operating activities of the ATBC and the Unrestricted Funds represents those of the Almscliffe Hall (and thereby enables them to be compared directly to previous years' figures).

The bookkeeping and payroll duties in relation to the Hall are contracted to a local company, BBS Bookkeeping, that specialises in small business accounting. We have done this to meet the stringent requirements of Charity Accounting and for general governance and best practice purposes. The annual accounts are independently examined by BFE Brays, Chartered Accountants in accordance with the General Directions given by the Charity Commission under section 145(5)b of the Charities Act 2011. Within these accounts, which are uploaded with this report, is the Independent Examiner's statement on the accounts, which serves as a scrutiny test.

**ANNUAL REPORT & REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023 continued**

---

The ATBC bookkeeping is completed internally and verified by Susan Gosling LLB, FCA. These verified accounts are then presented to BFE Brays for inclusion in the amalgamated accounts.

The Hall has two part-time employees who are responsible for all aspects of the day-to-day operation of the hall including functions such as operating the bar, cleaning and managing bookings.

**Financial Summary of Charity Accounts 2022/23**

**Almscliffe Hall**

The 2022/23 financial year represents the first full trading year since the covid interruptions. There was minimal government financial support provided in the year for any loss of trade. The grant income in the accounts was a draw down from the local council commuted funds, which was allocated to the hall for improvements to the gents toilets.

The income generation was very good. A large proportion of this was the result of a successful beer and gin festival. This income is reflected in the Fundraising account and was due to event ticket sales and sponsorship.

The Lettings income was driven by the pre-school which was fully operational for the year after covid. This generated approximately 50% of the income, whilst the remainder came from regular lettings throughout the year.

The flat was fully let for the year and there was a small rental increase.

The Purchases increased, primarily due to the additional costs involved in staging the beer and gin festival. Utilities increase was primarily due to additional oil purchases for the boiler for the winter months. The boiler is old and relatively inefficient, and it is something that the committee is looking at replacing in the future, however the cost will be significant.

Repairs and maintenance were high. A large part of this was the cost of refurbishing the gentlemen's toilet. This was an important project and could not be funded from income generated by the hall during the year. Accordingly, this was mainly funded through the Hall Appeal Account.

The hall is ageing, and it is likely that maintenance and improvement costs will continue to be significant. Identified projects for the coming year include re-roofing the flat roof over the snooker room, ladies and disabled toilet improvements and a new oil boiler. The hall revenue will not be able to fund these items and therefore, without external funding, it will mostly be funded from the Appeal account.

**ATBC**

Activities returned to some level of normality in 2022/2023 after Covid. Subscription income across the club remained steady whilst there was an exceptional year of fund raising which allied to other revenue sources from match money, hosting and tennis coaching produced a strong performance. Operating costs remained under control and this contributed towards a substantial surplus. Repayment of the loan from the LTA continued on schedule.

ANNUAL REPORT & REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023 continued

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**Charity's Policy on Reserves**

The Charity does not have a policy of accumulating reserves.

**Future**

The Trustees are acutely aware of the challenges that lie ahead and the fine balance between maintaining a Hall that is sufficiently attractive to generate lettings and functions whilst keeping the expenditure under control. This is a challenge that is not likely to become any easier in the future.

The Committee's focus will be on keeping the costs under control as much as possible, whilst targeting an increase in functions and lettings.

The present Committee is committed to the success of the Almscliffe Village Hall.

Chris Olding  
Hon Treasurer  
April 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023

---

Report to the trustees of The Almscliffe Hall on the accounts for the year ended 31 March 2023, which are set out on pages 6 and 7.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

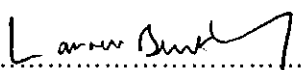
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 1 December 2023

Name: Laurence J Bentley FCA

Relevant Qualification: Chartered Accountant

Address: BFE Brays  
Chartered Accountants  
Building Society Chambers  
Wesley Street  
OTLEY  
LS21 1AZ

**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	2023 Restricted Funds	2023 Unrestricted Funds	2023 Total	2022 Total
<b>RECEIPTS</b>				
Bar sales	-	15,353.00	15,353.00	17,087.00
Letting income	378.00	9,221.00	9,599.00	1,631.00
Grant income	-	2,035.00	2,035.00	6,243.00
Flat rental income	-	6,960.00	6,960.00	6,860.00
Fundraising, appeals & donations	6,707.00	5,945.00	12,652.00	13,607.00
Bank interest received	211.00	203.00	414.00	117.00
Match Money	2,208.00	-	2,208.00	1,392.00
Other income	1,392.00	-	1,392.00	666.00
Subscriptions	16,977.00	-	16,977.00	19,463.00
	<u>27,873.00</u>	<u>39,717.00</u>	<u>67,590.00</u>	<u>67,066.00</u>
<b>ASSET AND INVESTMENT SALES</b>				
	-	-	-	-
<b>TOTAL RECEIPTS</b>	<u>£ 27,873.00</u>	<u>£ 39,717.00</u>	<u>£ 67,590.00</u>	<u>£ 67,066.00</u>
<b>PAYMENTS</b>				
Purchases	350.00	10,538.00	10,888.00	5,971.00
Staff salaries	-	9,054.00	9,054.00	9,430.00
Staff pension	-	372.00	372.00	310.00
Rates	686.00	539.00	1,225.00	784.00
Utilities	597.00	7,350.00	7,947.00	6,394.00
Flat expenses	-	680.00	680.00	1,194.00
Insurances	1,674.00	920.00	2,594.00	2,453.00
Repairs & maintenance	7,082.00	10,597.00	17,679.00	12,921.00
Telephone	-	347.00	347.00	331.00
Sundry expenses	306.00	1,833.00	2,139.00	2,226.00
Advertising	-	33.00	33.00	250.00
Legal & professional	-	-	-	-
Accountancy fees	-	1,817.00	1,817.00	1,378.00
Bank charges	-	209.00	209.00	69.00
Credit card charges	-	390.00	390.00	177.00
Affiliation Fees	1,451.00	-	1,451.00	928.00
	<u>12,146.00</u>	<u>44,679.00</u>	<u>56,825.00</u>	<u>49,566.00</u>
<b>ASSET AND INVESTMENT PURCHASES</b>				
Asset purchases	-	-	-	3,168.00
Loan repayments	4,750.00	-	4,750.00	4,750.00
<b>TOTAL PAYMENTS</b>	<u>£ 16,896.00</u>	<u>£ 44,679.00</u>	<u>£ 61,575.00</u>	<u>£ 52,734.00</u>
<b>NET RECEIPTS/PAYMENTS</b>	10,977.00	(4,962.00)	6,015.00	(14,332.00)
<b>CASH FUNDS FROM LAST YEAR</b>	<u>83,980.00</u>	<u>57,589.00</u>	<u>141,569.00</u>	<u>127,237.00</u>
<b>CASH FUNDS THIS YEAR</b>	£ 94,957.00	£ 52,627.00	£ 147,584.00	£ 141,569.00

**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

**STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE YEAR  
FOR THE YEAR ENDED 31 MARCH 2023**

	Restricted Funds (ATBC)	Unrestricted Funds	Total
<b>CASH FUNDS</b>			
Current account	7,860.00	5,927.00	13,787.00
Deposit account	87,097.00	41,764.00	128,861.00
Cash in hand	-	4,936.00	4,936.00
	<u>£ 94,957.00</u>	<u>£ 52,627.00</u>	<u>£ 147,584.00</u>

**ASSETS RETAINED FOR THE CHARITY'S OWN USE**

Property in Huby The Almscliffe Hall	£ 587,000.00
Almscliffe Hall Tennis & Bowling Club	<u>£ 380,806.00</u>
	<u>£ 967,806.00</u>

The cost of The Almscliffe Hall is recorded as the current replacement cost of the building.

A valuation of The Almscliffe Hall was undertaken by FSS LLP in October 2018.

**LIABILITIES**

Accountancy & bookkeeping creditor	1,300.00
PAYE	98.00
Net wages	598.00
Pension contribution	191.00
Utilities creditors	351.00
Stock take creditors	160.00
Loans & other creditors - ATBC	47,637.00
	<u>£ 50,246.00</u>

On behalf of the Trustees, we approve these accounts and confirm all relevant records have been made available for their preparation.

Signed: .....

Signed: .....

Date: .....

30/11/23

**THE ALMSCLIFFE HALL**

England & Wales - Charity number 505587

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# Accounts

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Charity number: 505587

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**THE ALMSCLIFFE HALL**

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**ACCOUNTS  
FOR THE YEAR ENDED  
31 MARCH 2022**

**BFE Brays  
Chartered Accountants  
Building Society Chambers  
Wesley Street  
Otley  
LS21 1AZ**

**THE ALMSCLIFFE HALL**  
**(Charity number: 505587)**

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**THE ALMSCLIFFE HALL**  
**(Charity number: 505587)**

---

**ANNUAL REPORT & REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

---

**Charity Name** : The Almscliffe Hall  
**Registered Charity Number** : 505587  
**Principal Address** : Harrogate Road, Huby, Leeds, LS17 0EG

**Names of Charity Trustees Who Manage The Charity**

	<b>Office held (If any)</b>	<b>Dates acted if not whole year</b>	<b>Appointed by (If any)</b>
Mr Christopher John Olding	Treasurer		Elected by trustees. ATBC Representative
Mr Nathan Varley	Chair		Elected by trustees
Mr Don Dale			Representative nominated by Snooker Club
Jenny Stacy			Representative nominated by Craft Club
Neil Muffett			Representative nominated by Weeton and Huby players
Mrs Jenny Macdonald-Smith			Elected by trustees
Mr Michael Styrin			Representative nominated by Weeton & Huby Cricket Club
Ms. Suzy Bidgood	Secretary		Elected by trustees
Victoria Kieran			Elected by trustees

**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

---

**ANNUAL REPORT & REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2022 continued**

---

**Governing Document**

The charity is constituted by Deed of Trust adopted on 20 April 1976 and amended on 2 September 1991.

**Trustee Selection Methods**

The Charity is administered by a Management Committee. Elected trustees are appointed or reappointed at the Annual General Meeting. Clubs and societies in the community also appoint one of their members to act as trustee representing their interests.

**Object of The Charity**

The object of the Charity is to maintain the Village Hall, and to provide facilities at an affordable cost to the inhabitants of the village and its surroundings, known as the Area of Benefit.

**Main Activities**

The Hall continues to be regularly used by local groups in the Area of Benefit including the Snooker Club, and Flower Club. It is also regularly used for functions and parties. The Hall also accommodates Huby and Weeton Pre-school, itself a registered charity. The Hall and licensed bar are open on certain days during the week and as required for clubs and functions.

In planning our activities and improvements for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

It should be noted that the Almscliffe Tennis and Bowling Club ("**ATBC**"), whilst a recognised club of the Almscliffe Hall Charitable Trust, operates distinctly from the Hall and from its own facilities. In the interests of governance and transparency the ATBC's accounts are incorporated with those of the Hall and therefore a more complete financial overview of the Charity is reflected in the accounts.

**Annual Accounts**

In the amalgamated accounts it should be noted that the Restricted Funds reflects the operating activities of the ATBC and the Unrestricted Funds represents those of the Almscliffe Hall (and thereby enables them to be compared directly to previous years' figures).

The bookkeeping and payroll duties in relation to the Hall are contracted to a local company, BBS Bookkeeping, that specialises in small business accounting. We have done this to meet the stringent requirements of Charity Accounting and for general governance and best practice purposes. The annual accounts are independently examined by BFE Brays, Chartered Accountants in accordance with the General Directions given by the Charity Commission under section 145(5)b of the Charities Act 2011. Within these accounts, which are uploaded with this report, is the Independent Examiner's statement on the accounts, which serves as a scrutiny test.

**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

---

**ANNUAL REPORT & REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2022 continued**

---

The ATBC bookkeeping is completed internally and verified by Susan Gosling LLB, FCA. These verified accounts are then presented to BFE Brays for inclusion in the amalgamated accounts.

The Hall has two part-time employees who are responsible for all aspects of the day-to-day operation of the hall including functions such as operating the bar, cleaning and managing bookings.

### **Financial Summary of Charity Accounts 2021/22**

#### **Almscliffe Hall**

The 21/22 year showed a return to more normal hall activities as the worst of the pandemic passed. Despite this there was a slow take up in larger lettings for the hall and that is reflected in the figures for the year. There were still a few grant payments made by Harrogate Borough Council, but not to the extent of the previous year when the hall was closed.

In terms of income, the bar sales were positive and reflected a number of bar events during the year. Flat income remained steady as the flat was fully let with a small increase in the monthly rental. However, as noted above the hall rental and the fundraising activities did not return to pre-pandemic levels.

In terms of costs; the paid employees were removed from furlough and their hours were increased. As one would expect there was also an increase in purchases (as bar sales increased) and utilities, which represents electricity and oil for the boiler.

As a result of the hall being closed for a year there were some additional Repairs and Maintenance costs. This included a new front door for the flat as well as some roof repairs and general maintenance for the building.

The overall picture was a £2 000 deficit which was disappointing, but the Trustees expect that it will take some time to recover the lost trade. Therefore, the hall expects to have to use some of its cash reserves whilst this happens. However the Trustees have been proactive and there are already some ideas for good fundraising events in the coming year.

#### **ATBC**

ATBC continued to benefit from the growth in subscription income following the major refurbishment in 2020 that has led to higher membership numbers. Some residual expenditure was incurred in the year although the cash position improved significantly over the period. Repayment of the loan from the LTA continued on schedule

#### **Charity's Policy on Reserves**

The Charity does not have a policy of accumulating reserves.

**THE ALMSCLIFFE HALL**  
**(Charity number: 505587)**

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**ANNUAL REPORT & REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2022 continued**

---

**Future**

The Trustees are acutely aware of the challenges that lie ahead and the fine balance between maintaining a Hall that is sufficiently attractive to generate lettings and functions whilst keeping the expenditure under control. This is a challenge that is not likely to become any easier in the future.

The Committee's focus will be on keeping the costs under control as best as possible, whilst targeting an increase in functions and lettings.

The present Committee committed to the success of the Almscliffe Village Hall.

Chris Olding  
Hon Treasurer  
April 2023

---

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2022

---

Report to the trustees of The Almscliffe Hall on the accounts for the year ended 31 March 2022, which are set out on pages 6 and 7.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

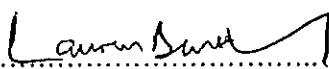
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: *2nd June 2023*

Name: Laurence J Bentley FCA

Relevant Qualification: Chartered Accountant

Address: BFE Brays  
Chartered Accountants  
Building Society Chambers  
Wesley Street  
OTLEY  
LS21 1AZ

**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	2022 Restricted Funds	2022 Unrestricted Funds	2022 Total	2021 Total
<b>RECEIPTS</b>				
Bar sales	-	17,087.00	17,087.00	-
Letting income	440.00	1,191.00	1,631.00	2,297.00
Grant income	-	6,243.00	6,243.00	22,398.00
Flat rental income	-	6,860.00	6,860.00	6,720.00
Fundraising, appeals & donations	13,107.00	500.00	13,607.00	105,453.00
Bank interest received	71.00	46.00	117.00	203.00
Match Money	1,392.00	-	1,392.00	596.00
Other income	666.00	-	666.00	32,697.00
Subscriptions	19,463.00	-	19,463.00	14,716.00
	<u>35,139.00</u>	<u>31,927.00</u>	<u>67,066.00</u>	<u>185,080.00</u>
<b>ASSET AND INVESTMENT SALES</b>				
Loan	-	-	-	47,500.00
<b>TOTAL RECEIPTS</b>	<u>£ 35,139.00</u>	<u>£ 31,927.00</u>	<u>£ 67,066.00</u>	<u>£ 232,580.00</u>
<b>PAYMENTS</b>				
Purchases	275.00	5,696.00	5,971.00	649.00
Staff salaries	-	9,430.00	9,430.00	6,079.00
Staff pension	-	310.00	310.00	251.00
Rates	509.00	275.00	784.00	962.00
Utilities	568.00	5,826.00	6,394.00	4,177.00
Flat expenses	-	1,194.00	1,194.00	1,103.00
Insurances	1,567.00	886.00	2,453.00	2,155.00
Repairs & maintenance	6,551.00	6,370.00	12,921.00	19,362.00
Telephone	-	331.00	331.00	350.00
Sundry expenses	378.00	1,848.00	2,226.00	3,206.00
Advertising	-	250.00	250.00	53.00
Legal & professional	-	-	-	-
Accountancy fees	-	1,378.00	1,378.00	1,318.00
Bank charges	-	69.00	69.00	30.00
Loan repayments	4,750.00	-	4,750.00	-
Credit card charges	-	177.00	177.00	148.00
Affiliation Fees	928.00	-	928.00	576.00
	<u>15,526.00</u>	<u>34,040.00</u>	<u>49,566.00</u>	<u>40,419.00</u>
<b>ASSET PURCHASES</b>	<u>3,156.00</u>	<u>12.00</u>	<u>3,168.00</u>	<u>214,550.00</u>
<b>TOTAL PAYMENTS</b>	<u>18,682.00</u>	<u>£ 34,052.00</u>	<u>£52,734.00</u>	<u>£ 254,969.00</u>
<b>NET RECEIPTS/PAYMENTS</b>	16,457.00	(2,125.00)	14,332.00	(22,389.00)
<b>CASH FUNDS FROM LAST YEAR</b>	<u>67,523.00</u>	<u>59,714.00</u>	<u>127,237.00</u>	<u>149,626.00</u>
<b>CASH FUNDS THIS YEAR</b>	<u>£ 83,980.00</u>	<u>£ 57,589.00</u>	<u>£141,569.00</u>	<u>£ 127,237.00</u>

**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

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**STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE YEAR  
FOR THE YEAR ENDED 31 MARCH 2022**

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	Restricted Funds (ATBC)	Unrestricted Funds	Total
<b>CASH FUNDS</b>			
Current account	31,954.00	7,126.00	39,080.00
Deposit account	52,026.00	47,285.00	99,311.00
Cash in hand	-	3,178.00	3,178.00
	<u>£ 83,980.00</u>	<u>£ 57,589.00</u>	<u>£ 141,569.00</u>

**ASSETS RETAINED FOR THE  
CHARITY'S OWN USE**

Property in Huby The Almscliffe Hall	£ 587,000.00
Almscliffe Hall Tennis & Bowling Club	£ 380,806.00
	<u>£ 967,806.00</u>

The cost of The Almscliffe Hall is recorded as the current replacement cost of the building.

A valuation of The Almscliffe Hall was undertaken by FSS LLP in October 2018.

**LIABILITIES**

Accountancy & bookkeeping creditor	1,300.00
PAYE	6.00
Net wages	-
Pension contribution	141.00
Utilities creditors	260.00
Stock take creditors	160.00
Loans & other creditors - ATBC	52,224.00
	<u>£ 54,091.00</u>

On behalf of the Trustees, we approve these accounts and confirm all relevant records have been made available for their preparation.

Signed: Chris Olding - Treasurer

Signed: Nathan Varley – Chair of Trustees

Date: 23 May 2023

**THE ALMSCLIFFE HALL**

England & Wales - Charity number 505587

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# Accounts

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Charity number: 505587

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**THE ALMSCLIFFE HALL**

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**ACCOUNTS  
FOR THE YEAR ENDED  
31 MARCH 2021**

**BFE Brays  
Chartered Accountants  
Building Society Chambers  
Wesley Street  
Otley  
LS21 1AZ**

**THE ALMSCLIFFE HALL  
(Charity number: 505587)**

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**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

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**ANNUAL REPORT & REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**Charity Name** : The Almscliffe Hall  
**Registered Charity Number** : 505587  
**Principal Address** : Harrogate Road, Huby, Leeds, LS17 0EG

**Names of Charity Trustees Who Manage The Charity**

	<b>Office held (If any)</b>	<b>Dates acted if not whole year</b>	<b>Appointed by (If any)</b>
Mr Christopher John Olding	Treasurer		Elected by trustees. ATBC Representative
Mr Nathan Varley	Chair		Elected by trustees
Mr Don Dale			Representative nominated by Snooker Club
Jenny Stacy			Representative nominated by Craft Club
Neil Muffett			Representative nominated by Weeton and Huby players
Mrs Jenny Macdonald-Smith			Elected by trustees
Mr Michael Styrin			Representative nominated by Weeton & Huby Cricket Club
Ms. Suzy Bidgood	Secretary		Elected by trustees
Victoria Kieran			Elected by trustees

**THE ALMSCLIFFE HALL  
(Charity number: 505587)**

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**ANNUAL REPORT & REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2020 continued**

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**Governing Document**

The charity is constituted by Deed of Trust adopted on 20 April 1976 and amended on 2 September 1991.

**Trustee Selection Methods**

The Charity is administered by a Management Committee. Elected trustees are appointed or reappointed at the Annual General Meeting. Clubs and societies in the community also appoint one of their members to act as trustee representing their interests.

**Object of The Charity**

The object of the Charity is to maintain the Village Hall, and to provide facilities at an affordable cost to the inhabitants of the village and its surroundings, known as the Area of Benefit.

**Main Activities**

The Hall continues to be regularly used by local groups in the Area of Benefit including the Snooker Club, and Flower Club. It is also regularly used for functions and parties. The Hall also accommodates Huby and Weeton Pre-school, itself a registered charity. The Hall and licensed bar are open on certain days during the week and as required for clubs and functions.

In planning our activities and improvements for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

It should be noted that the Almscliffe Tennis and Bowling Club ("ATBC"), whilst a recognised club of the Almscliffe Hall Charitable Trust, operates distinctly from the Hall and from its own facilities. In the interests of governance and transparency the ATBC's accounts are incorporated with those of the Hall and therefore a more complete financial overview of the Charity is reflected in the accounts.

**Annual Accounts**

In the amalgamated accounts it should be noted that the Restricted Funds reflects the operating activities of the ATBC and the Unrestricted Funds represents those of the Almscliffe Hall (and thereby enables them to be compared directly to previous years' figures).

The bookkeeping and payroll duties in relation to the Hall are contracted to a local company, BBS Bookkeeping, that specialises in small business accounting. We have done this to meet the stringent requirements of Charity Accounting and for general governance and best practice purposes. The annual accounts are independently examined by BFE Brays, Chartered Accountants in accordance with the General Directions given by the Charity Commission under section 145(5)b of the Charities Act 2011. Within these accounts, which are uploaded with this report, is the Independent Examiner's statement on the accounts, which serves as a scrutiny test.

**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

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**ANNUAL REPORT & REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2020 continued**

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The ATBC bookkeeping is completed internally and verified by Susan Gosling LLB, FCA. These verified accounts are then presented to BFE Brays for inclusion in the amalgamated accounts.

The Hall has two part-time employees who are responsible for all aspects of the day-to-day operation of the hall including functions such as operating the bar, cleaning and managing bookings.

**Financial Summary of Charity Accounts 2020/21**  
**Almscliffe Hall**

The 20/21 Charity accounts reflect a very unusual year due to the covid pandemic. For much of the financial year the hall was closed to the public and therefore there were no bar sales or public lettings. Genuine income for the hall was only generated from 2 sources. The first was the flat, which remained occupied and full rental was paid for the year. The second was the partial opening of the pre-school during the latter part of the financial year.

Fortunately, the hall was generously supported by both local and national government through local ongoing covid grants and the national furlough scheme. These payments, in part, enabled the hall to retain the services of its paid employees, albeit on a reduced mandate.

It should be noted that there is an additional significant income amount reflected in the "other income" section of the accounts. During the year the hall applied to Yorkshire Water for a rebate on its water bill. It believed that it had been charged for certain water waste removal costs, when in fact none were provided. Yorkshire Water agreed with the application and further agreed to rebate the hall an amount that reflected many years' worth of accrued over charge. This amounted to some £32 000. This amount has been set aside for future hall improvements. A further benefit of this is that future hall water bill should be reduced.

As a result of the enforced hall closure there was a reduction in certain costs. Utilities reduced from £5 750 to £3 792. The hall also negotiated new insurance cover that resulted in reduction in these costs.

Repairs and Maintenance as well as sundry costs increased slightly as the hall undertook planned maintenance and painting works during the closed period.

Whilst it was a positive year for the hall from a financial perspective, the Trustees are aware that the grant aid will finish, and it will take some time to recover the lost trade. Therefore, the hall expects to have to use some of its cash reserves whilst this happens.

**ATBC**

Fundraising for the new court project raised another £105,353 in the year. This was augmented by a 10-year unsecured and interest free loan from the Lawn Tennis Association of £47,500.

The improvements arising from the successful completion of the court project in the summer of 2020 (spend in the year £214,550) along with the restrictions of the pandemic contributed to a significant increase in subscription income from £9,223 in 2020 to £14,716 in 2021.

The ATBC was grateful for the grant income received from HM Treasury via Harrogate Borough Council. This funding was applied to alleviate some of the impact of the pandemic.

**Charity's Policy on Reserves**

The Charity does not have a policy of accumulating reserves.

ANNUAL REPORT & REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2020 continued

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**Future**

The Trustees are acutely aware of the challenges that lie ahead and the fine balance between maintaining a Hall that is sufficiently attractive to generate lettings and functions whilst keeping the expenditure under control. This is a challenge that is not likely to become any easier in the future.

The Committee's focus will be on keeping the costs under control as best as possible, whilst targeting an increase in functions and lettings.

The present Committee is dynamic and committed to the success of the Almscliffe Village Hall.

Chris Olding  
Hon Treasurer  
March 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2021

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Report to the trustees of The Almscliffe Hall on the accounts for the year ended 31 March 2021, which are set out on pages 7 and 8.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

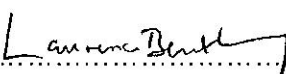
**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

In carrying out my examination I noted the trustees comments that the bar sales may be marginally inflated to the detriment of rental income. The trustees have highlighted certain temporary issues at the Hall's bookkeeping company which have since been addressed.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed:  .....

Name: Laurence J Bentley FCA

Date: 8<sup>th</sup> March 2022

Relevant Qualification: Chartered Accountant

Address: BFE Brays  
Chartered Accountants  
Building Society Chambers  
Wesley Street  
OTLEY  
LS21 1AZ

**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	2021 Restricted Funds	2021 Unrestricted Funds	2021 Total	2020 Total
<b>RECEIPTS</b>				
Bar sales	-	-	-	21,999.00
Letting income	366.00	1,931.00	2,297.00	8,274.00
Grant income	-	22,398.00	22,398.00	-
Flat rental income	-	6,720.00	6,720.00	6,545.00
Fundraising, appeals & donations	105,353.00	100.00	105,453.00	105,495.00
Bank interest received	199.00	4.00	203.00	82.00
Match Money	596.00	-	596.00	2,458.00
Other income	45.00	32,652.00	32,697.00	94.00
Subscriptions	14,716.00	-	14,716.00	9,223.00
	<u>121,275.00</u>	<u>63,805.00</u>	<u>185,080.00</u>	<u>154,170.00</u>
<b>ASSET AND INVESTMENT SALES</b>				
Loan	47,500.00	-	47,500.00	-
<b>TOTAL RECEIPTS</b>	<u>£ 168,775.00</u>	<u>£ 63,805.00</u>	<u>£ 232,580.00</u>	<u>£ 154,170.00</u>
<b>PAYMENTS</b>				
Purchases	75.00	574.00	649.00	12,950.00
Staff salaries	-	6,079.00	6,079.00	10,775.00
Staff pension	-	251.00	251.00	159.00
Rates	187.00	775.00	962.00	1,440.00
Utilities	385.00	3,792.00	4,177.00	6,017.00
Flat expenses	-	1,103.00	1,103.00	1,463.00
Insurances	1,296.00	859.00	2,155.00	2,473.00
Repairs & maintenance	17,820.00	1,542.00	19,362.00	4,956.00
Telephone	-	350.00	350.00	333.00
Sundry expenses	789.00	2,417.00	3,206.00	2,092.00
Advertising	-	53.00	53.00	73.00
Legal & professional	-	-	-	-
Accountancy fees	-	1,318.00	1,318.00	1,954.00
Bank charges	-	30.00	30.00	30.00
Credit card charges	-	148.00	148.00	150.00
Affiliation Fees	576.00	-	576.00	1,175.00
	<u>21,128.00</u>	<u>19,291.00</u>	<u>40,419.00</u>	<u>46,040.00</u>
<b>ASSET PURCHASES</b>	<u>214,550.00</u>	<u>-</u>	<u>214,550.00</u>	<u>-</u>
<b>TOTAL PAYMENTS</b>	<u>235,678.00</u>	<u>£ 19,291.00</u>	<u>£254,969.00</u>	<u>£ 46,040.00</u>
<b>NET RECEIPTS/PAYMENTS</b>	(66,903.00)	44,514.00	(22,389.00)	108,130.00
<b>CASH FUNDS FROM LAST YEAR</b>	<u>134,426.00</u>	<u>15,200.00</u>	<u>149,626.00</u>	<u>41,496.00</u>
<b>CASH FUNDS THIS YEAR</b>	<u>£ 67,523.00</u>	<u>£ 59,714.00</u>	<u>£127,237.00</u>	<u>£ 149,626.00</u>

**THE ALMSCLIFFE HALL**  
(Charity number: 505587)

**STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE YEAR  
FOR THE YEAR ENDED 31 MARCH 2021**

	Restricted Funds (ATBC)	Unrestricted Funds	Total
<b>CASH FUNDS</b>			
Current account	28,012.00	12,407.00	40,419.00
Deposit account	39,511.00	47,239.00	86,750.00
Cash in hand	-	68.00	68.00
	<u>£ 67,523.00</u>	<u>£ 59,714.00</u>	<u>£ 127,237.00</u>

**ASSETS RETAINED FOR THE  
CHARITY'S OWN USE**

Property in Huby The Almscliffe Hall	£ 587,000.00
Almscliffe Hall Tennis & Bowling Club	£ 377,651.00
	<u>£ 964,651.00</u>

The cost of The Almscliffe Hall is recorded as the current replacement cost of the building.

A valuation of The Almscliffe Hall was undertaken by FSS LLP in October 2018.

**LIABILITIES**

Accountancy & bookkeeping creditor	1,300.00
PAYE	363.00
Net wages	549.00
Pension contribution	99.00
Utilities creditors	390.00
Stock take creditors	160.00
Loans & other creditors - ATBC	47,554.00
	<u>£ 50,415.00</u>

On behalf of the Trustees, we approve these accounts and confirm all relevant records have been made available for their preparation.

Signed: Chris Olding - Treasurer

Signed: Nathan Varley – Chair of Trustees

Date: 7<sup>th</sup> March 2022