

Commentary on the Trustees' Annual Report and accounts:

Ysgol Maes y Coed PTFA

The PTFA charity had an income of £30,317.19 in the year and is eligible for independent examination. As the charity is below the larger charity threshold it also prepares a simple annual report (refer to CC15d Charity Reporting and Accounting: The essentials and the Charities (Accounts and Reports) Regulations 2008). An example report by the charity's the independent examiner (see 'CC32- Independent Examination of Charity Accounts' for further examples of examiner's reports) is also included.

The trustees' annual report CC16b pro forma

Trustees do not have to use the pro forma to write their annual report but the form includes all the information trustees must provide and gives an opportunity to provide further optional information if the trustees so wish.

The '**Summary of the main activities undertaken**' also includes confirmation that the trustees have had regard to our guidance on public benefit when planning the charity's activities. Further information about is provided in a '**Summary of the main achievements**'. Additional voluntary information is provided about the contribution made by volunteers, collaboration with other organisations and details of the charity's main policies and future plans. In addition, the report confirms that the trustees received no remuneration or other benefits from the charity.

The accounts CC16a pro forma (in original form as a separate excel document)

The accounts pro forma is suitable for comparatively straightforward accounts. Before using the pro forma please read the completion notes. We also recommend that a bank reconciliation is prepared to reconcile the closing balance at bank before completing the form. Also charities with several restricted funds or more complex affairs may need to summarise their information before using the pro forma or alternatively use it as a tool to assist in the design of their own accounts.

In the example gift aid recovered from HM Revenue and Customs is shown separately. The charity has a small restricted fund, called the Youth Aid Appeal, associated with the awards scheme and has undertaken fundraising, the proceeds of which were restricted for the awards only. The acquisition of functional fixed assets is shown separately on row A4.

The statement of assets and liabilities includes cash at bank and also identifies an outstanding gift aid claim relating to the year which was not received by the 31st December 2016. Similarly there is an invoice from PC Services which has not been paid relating to work undertaken prior to the year end.

The minibus, office and computer equipment are listed under the section 'assets retained for the charity's own use' and the trustees have provided voluntary information about their estimate of the residual value of the minibus.



Trustees' annual report for the period

From	Period start date			To	Period end date		
	Day 01	Month 08	Year 2023		Day 31	Month 07	Year 2024

Charity name Ysgol Maes y Coed Parent Teacher & Friends Association

Other names charity is known by YMYC
PTFA

Registered charity number (if any) 505413

Charity's principal address

Ysgol Maes y Coed

Main Road, Bryncoch

Neath

Postcode

SA10 7TY

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Cath Tucker	Chair		
Cathy Bartlett	Treasurer		
Emma Payne & Bethan Downing	Secretary		

Names and addresses of advisors (Optional information)

Type of advisor	Name	Address
Bank		

Name of chief executive or names of senior staff members (Optional information)

Governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted

How the charity is constituted
(eg. trust, association, company)

Association
Unincorporated association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed or reappointed annually at the Annual General Meeting held in Sept/Oct

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ Policies and procedures adopted for the induction & training of trustees
- ☐ The charity's organisational structure and any wider network with which the charity works
- ☐ Trustees' consideration of major risks and the system and procedures to manage them

Membership of the PTFA is open to staff of the school, parents and friends of pupils and staff

. The trustees seek the views of members, and pupils in deciding the activities to be run, and the allocating of funds to be spent.

There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of trusteeship and checks are carried out again in line with statutory requirements.

All trustees give their time voluntarily and received no remuneration or other benefits.

Summary of the objects of the charity set out in its governing document

To advance the mental, physical and spiritual welfare of pupils at Ysgol Maes y Coed and to provide them with opportunities and resources to enable their personal development.

Summary of the main activities undertaken for the public benefit in relation to these objects

In planning our activities for the year we keep in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The main activities are as follows:

☐ Social Events, particularly at significant times of year

☐ Fundraising Events

☐ a programme of youth orientated events and activities.

We support all pupils regardless of personal background, faith, gender or personal circumstances.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

Policy on grantmaking

Policy programme related investment

Contribution made by Volunteers

We are grateful for the many hours volunteers, including member volunteers, have spent preparing for and organizing Events and fundraising efforts. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

We are also grateful to members of the community who make donations and organize fundraising /sponsored events on our behalf

Achievements and performance

Summary of the main achievements of the charity during the year.

Fundraising:

Autumn Term 2023 Duck Race, Rags 2 Riches collection, Father's Day, Halloween, Fundraising day, Christmas events.

Spring Term 2024 Easter raffle + sales, Rags 2 Riches collection, Mothers day

Summer: 24 - Rags 2 Riches, sponsored abseil

Extras: We fund fuel for the school minibuses to take pupils on visits. We are now looking into providing classes with opportunity to purchase outdoor play equipment

Funds to Ysgol Maes y Coed:
School Prom
Minibus Fuel
Class / school equipment

Financial review

Brief statement of the charity's policy on reserve

*Cash at bank at 31/07/2024 was £12k.
We have no operational costs.*

Details of any funds materially in deficit

Not applicable

Further financial review details: (Optional information)

You **may choose** to include additional information, where relevant about:

The charity's principal sources of funds (including any fundraising).
How expenditure has supported the key objectives of the charity.

Investment policy and objectives including any ethical investment policy adopted.

Our main source of funds this year has been grants, donations and fundraising events. We use general funds to support the pupils of Ysgol Maes y Coed

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg secretary, chair, etc)

D

ate



Independent examiner's report on the accounts

Report to the trustees/ members of	Ysgol Maes y Coed PTFA
On accounts for the year ended	July 2024
Set out on pages	<i>As attached</i>

Responsibilities and basis of report

I report to the school Governors and PTFA AGM (including trustees) on my examination of the accounts for the year ended 31.7.24.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under s145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under s145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ☐ accounting records were not kept in accordance with section 130 of the Act; or
- ☐ the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:		Date:	21.11.24
Name:	Cheryl Nesbitt		
Relevant professional qualification(s) or body (if any):			
Address:			

FINANCIAL REPORT AS AT July 2024- (31.7.24)

CURRENT ACCOUNT 01014169

OPENING BALANCE	Aug 23 - RECEIPT NUMBERS	£7,833.42
DONATIONS	854, 849,858,871, 873,877	9,146.22
Grants	860,863	£11,650.00
One Lottery	839,841,843,848,850,851,852,861,861?,867,870,872, 876,878, 883	3470.84
Or 3108.92		
Rags to Riches	844,865, 879	1239.05
Easy fundraising	842,847,862,874	153.08
Paypal Giving	875	453.61
Used uniform sales	857	20.00
Logo items	856	5.00
EVENTS:		
Nov Fundraiser	846,853,855	707.60
Xmas fayre + Raffle + shop	859,864	1,852.19
Easter	869	508.20
Duck race	838	300.00
Father's Day	845	6.40
Mother's Day	866,868	285.00
Misc	860	50.00
Cath Tucker abseil	880	470.00
Total		38,150.61
Less:		
Prom spend		757.64
Misc	Funds rec'd in error	50.00
Membership / licensing		173.00
School budget NPT- equipment, minibus costs etc		1497.60 15,500.00

FINANCIAL REPORT AS AT July 2024- (31.7.24)

C/card spend-		1945.27
Total carried forward		18,227.10

SAVING ACCOUNT 01013383

OPENING BALANCE	AUG 2023	£11,418.73
Interest received		141.87
Total		£11,560.60

FUND NAME

Ysgol Maes Y Goed PFA 01014169

CERTIFICATE OF AUDIT

I, the undersigned, being the duly appointed auditor for the Ysgol.....
Maes Y Goed PFA..... Fund, hereby confirm that I
have examined and verified the accounts, having studied the orders, invoices,
vouchers and explanations, and found the books to give a true and fair view.

The audit was in respect of the period 1 August 2023 to
..... 31 July 2024, and the value of the fund was made up
as follows:

	£		£
Bank Balance:	<u>18227.10</u>	Monies Due:	
Cash in Hand:	<u> </u>		<u> </u>
Other (specify):	<u> </u>	Expenditure Committed:	<u> </u>
Total Value:	<u>18227.10</u>		<u> </u>

Signed: [Signature] Designation: CRISBITH

Dated this 3rd Day of October 2024