

# YSGOL MAES Y COED PARENT TEACHER AND FRIENDS ASSOCIATION

England & Wales · Charity number 505413

## Details

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Other names	BRITON FERRY SPECIAL SCHOOL - CHARITABLE TRUST, BRITON FERRY SCHOOL PARENT TEACHER FRIENDS ASSOCIATION
Status	Registered
Legal form	Other
Registered	1976-08-05
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address Ysgol Maes Y Coed  
Main Road  
Bryncoch  
Neath  
SA10 7TY

Phone 01639643648

Email [maesycoedspecial@npt.school](mailto:maesycoedspecial@npt.school)

## Activities

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**Objects:** TO PROMOTE THE WELL BEING AND INTERESTS OF PUPILS OF YSGOL MAES Y COED, ALL OF WHOM HAVE LEARNING DISABILITIES AND SOME ALSO HAVE PHYSICAL AND SENSORY DISABILITIES AND / OR AUTISM, IN ANY MANNER NOW OR HEREAFTER DEEMED TO BE CHARITABLE BY LAW.

**Activities:** FUNDRAISING TO PROVIDE ACTIVITIES AND EQUIPMENT FOR PUPILS OF YSGOL MAES Y COED (SPECIAL SCHOOL)

## Classification

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- **How:** Makes Grants To Organisations
- **What:** General Charitable Purposes
- **Who:** Children/young People, People With Disabilities

## Geography

- **Area of benefit:** BRITON FERRY
- Throughout Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£40,521	£949	-	-
2024-07-31	£30,459	£19,923	-	-
2023-07-31	£15,982	£6,105	-	-
2022-07-31	£24,408	£38,645	-	-
2021-07-31	£18,584	£11,017	-	-

## Trustees

Name	Role	Appointed
<b>Catherine Tucker</b>	Chair	2014-09-26
BEVERLEY WINSTONE		2012-10-05
CATHERINE BARTLETT		2016-09-01
Emma Payne		2020-10-01
Sara Cooper		2025-09-16

**YSGOL MAES Y COED PARENT TEACHER AND FRIENDS ASSOCIATION**

England & Wales - Charity number 505413

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# Accounts

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## **Commentary on the Trustees' Annual Report and accounts:**

### **Ysgol Maes y Coed PTFA**

The PTFA charity had an income of £40,521.27 in the year and is eligible for independent examination. As the charity is below the larger charity threshold it also prepares a simple annual report (refer to CC15d Charity Reporting and Accounting: The essentials and the Charities (Accounts and Reports) Regulations 2008). An example report by the charity's the independent examiner (see 'CC32- Independent Examination of Charity Accounts' for further examples of examiner's reports) is also included.

#### **The trustees' annual report CC16b pro forma**

Trustees do not have to use the pro forma to write their annual report but the form includes all the information trustees must provide and gives an opportunity to provide further optional information if the trustees so wish.

The '**Summary of the main activities undertaken**' also includes confirmation that the trustees have had regard to our guidance on public benefit when planning the charity's activities. Further information about is provided in a '**Summary of the main achievements**'. Additional voluntary information is provided about the contribution made by volunteers, collaboration with other organisations and details of the charity's main policies and future plans. In addition, the report confirms that the trustees received no remuneration or other benefits from the charity.

#### **The accounts CC16a pro forma (in original form as a separate excel document)**

The accounts pro forma is suitable for comparatively straightforward accounts. Before using the pro forma please read the completion notes. We also recommend that a bank reconciliation is prepared to reconcile the closing balance at bank before completing the form. Also charities with several restricted funds or more complex affairs may need to summarise their information before using the pro forma or alternatively use it as a tool to assist in the design of their own accounts.

In the example gift aid recovered from HM Revenue and Customs is shown separately. The charity has a small restricted fund, called the Youth Aid Appeal, associated with the awards scheme and has undertaken fundraising, the proceeds of which were restricted for the awards only. The acquisition of functional fixed assets is shown separately on row A4.

The statement of assets and liabilities includes cash at bank.

**Trustees' annual report for the period**

Period start date	Day: 01, Month: 08, Year: 2024	To	Day: 31, Month: 07, Year: 2025
Period end date			



Ysgol Maes y Coed Parent Teacher & Friends Association

Charity name is known by **YMCA**  
 Registered charity number (if any) **505413**

Charity's principal address  
 Ysgol Maes y Coed  
 Main Road, Bryncoch  
 Neath  
 Postcode **SA10 7TY**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Cath Tucker	Chair		
Cathy Bartlett	Treasurer		
Emma Payne & Bethan Downing	Secretary		

**Names and addresses of advisors (Optional information)**

Type of advisor	Name	Address
Bank		

**Name of chief executive or names of senior staff members (Optional information)**

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**Governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	<i>Constitution adopted</i>
How the charity is constituted (eg. trust, association, company)	<i>Association Unincorporated association</i>
Trustee selection methods (eg. appointed by, elected by)	<i>Trustees are appointed or reappointed annually at the Annual General Meeting held in Sept/ Oct</i>

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- Policies and procedures adopted for the induction & training of trustees
- The charity's organisational structure and any wider network with which the charity works
- Trustees' consideration of major risks and the system and procedures to manage them

	<p><i>Membership of the PTFA is open to staff of the school, parents and friends of pupils and staff</i></p> <p><i>. The trustees seek the views of members, and pupils in deciding the activities to be run, and the allocating of funds to be spent.</i></p> <p><i>There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of trusteeship and checks are carried out again in line with statutory requirements.</i></p> <p><i>All trustees give their time voluntarily and received no remuneration or other benefits.</i></p>
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Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects

To advance the mental, physical and spiritual welfare of pupils at Ysgol Maes y Coed and to provide them with opportunities and resources to enable their personal development

In planning our activities for the year we keep in mind the Charity Commissioner's guidance on public benefit at our trustee meetings:  
The main activities are as follows:  
 Social Events, particularly at significant times of year  
 Fundraising Events  
 a programme of youth orientated events and activities:  
 We support all pupils regardless of personal background, faith, gender or personal circumstances:

Additional details of objectives and activities (Optional information)

We are grateful for the many hours volunteers, including member volunteers, have spent preparing for and organizing Events and fundraising efforts without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.  
 We are also grateful to members of the community who make donations and organize fundraising /sponsored events on our behalf

You may choose to include further statements, where relevant, about:  
 Policy on grantmaking  
 Policy programme related investment  
 Contribution made by Volunteers

### Summary of the main achievements of the charity during the year.

#### *Fundraising:*

Whole year- One Lottery & Easyfundraising funds raised

Autumn Term 2024 - Parent & friends completed a walk of Hadrian's Wall, match funded by his employer, member of school staff completed a sponsored run, Rags 2 Riches collection, Halloween event, Christmas events.

Spring Term 2025- Valentine Day sales of goods made, Easter raffle + sales, Rags 2 Riches collection.

*Summer: 25 - Rags 2 Riches, Vinted sales, sponsored ½ marathon run by child of ex-staff member.*

Donation from PTFA Funds to Ysgol Maes y Coed:

*Extras: PTFA funds fuel for the school minibuses to take pupils on visits.*

*PTFA received a grant to enable classes to purchase outdoor play equipment.*

*School Prom event funded by PTFA*

PTFA have also recently introduced a concept of funding '19 things' . This is where pupils are given opportunities to take part in something new, exciting & different each year, adding up to around 19 experiences by the time they finish school at the age of 19. Ideas have come from pupils themselves and from families and staff, e.g. a train ride, going out for a meal, visit to Harry Potter studios, Rugby games, football matches, splash parks, theme parks, zoos and aquariums. This year the experiences have and will be UK based – we will look wider in the future.

## Financial review

Brief statement of the charity's policy on reserves - readiness to fund future large school spends

Cash at bank at 31/07/2025 was £69,373.  
We have no operational costs.

Details of any funds materially in deficit

Further financial review details: (Optional information)

Not applicable

Our main source of funds this year has been grants, donations and fundraising events. We use general funds to support the pupils of Ysgol Maes y Coed

You may choose to include additional information, where relevant about:  
The charity's principal sources of funds (including any fundraising) and expenditure has supported the key objectives of the charity.  
Investment policy and objectives including any ethical investment policy adopted.

## Declaration

The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the charity's trustees

Signature(s)	<i>Elisavetta</i>
Full name(s)	<i>CHRYSTINE BARNETT</i>
Position (eg secretary, chair, etc)	<i>TRUSTEE</i>

Date *11-9-25*

**FINANCIAL REPORT AS AT (31.7.25)**

**CURRENT ACCOUNT 01014169**

<b>OPENING BALANCE</b>	<b>Aug 24 – RECEIPT NUMBERS</b>	<b>£18,227.10</b>
Donations	890,891,899,900,907,912,932,933,	<b>4,431.11</b>
Grants	904,946	<b>3,625.00</b>
One Lottery	884,885,888,892,895,902,905,910,915,917,919,922,931,938, 943	<b>3717.03</b>
Rags to Riches	916,940	<b>555.90</b>
Easy fundraising	887,898,921,939	267.24
Paypal Giving	886,889,897,901	1716.49
MangoPay (vinted)	941	700
HAIRCUT & SALES	949	23.50
Just giving	920,927	58.13
Square sales	<b>925,928,930, 936,937,942</b>	1221.51
Sum Up sales	<b>903,,908,914,918,923,929</b>	637.46
Asda Cashpot	<b>924</b>	261.65
<b>EVENTS:</b>		
<b>Nov Fundraiser</b>	894,906	2345.23
Xmas fayre +Raffle+ shop	909,911,913	2375.00
Summer fayre	944	976.00
<b>Easter</b>	934,935	1013.00
<b>Mothers Day</b>	926	280.00
<b>Misc</b>	<b>Funds rec'd in error 893</b>	44.00
<b>S Cooper run</b>	896	140.00
<b>R Peploe – run</b>	945	400.00
<b>Total</b>		<b>43,025.35</b>
<b>Less:</b>		
<b>Prom spend</b>		
<b>Misc</b>	<b>Funds rec'd in error</b>	<b>44.00</b>
Membership / licensing		<b>182.00</b>
School budget NPT- &c/c spend	TF to NPT budget in error – re grant	<b>3235.53</b>
Moondance-	Deposit paid	<b>100.00</b>
Urdd items		<b>89.63</b>
Deep Sea Leisure		<b>107.70</b>
Macron Store	Football kits	<b>175.00</b>
Prom items	Chloe N	<b>130.98</b>
Choc Bars	L Molen	<b>163.80</b>
Bank transfer	To deposit account	<b>5,000.00</b>
<b>Total</b>	<b>carried forward Held in bank 31.7.25</b>	<b>33,796.71</b>

FINANCIAL REPORT AS AT (31.7.25)

SAVING ACCOUNT 01013383 at Apr 25

£11,560.60	AUG 2024	OPENING BALANCE
£5,000.00	From current account	Transfer
18,235.53	Refunded from school a/c	Cr red'd to correct earlier pmts
328.00	947(includes Donation- Pontardawe Pride)	Cash to bank- held in school Jul 25 after payouts.
300.00	948	Donation – Masonic
149.02		Interest received
£35,573.15	Held in bank 31.7.25	Total

**FUND NAME**

PTFA Deposit Account.

**CERTIFICATE OF AUDIT**

I, the undersigned, being the duly appointed auditor for the Ysgd. Maes 7 Coed.  
PTFA Deposit Account Fund, hereby confirm that I  
have examined and verified the accounts, having studied the orders, invoices,  
vouchers and explanations, and found the books to give a true and fair view.

The audit was in respect of the period 1 August 2024 to  
31 July 2025, and the value of the fund was made up  
as follows:

	£		£
Bank Balance:	16,686.80	Monies Due:	
Cash in Hand:			
Other (specify):	18,258.35	Expenditure Committed:	
<i>Deposit 18,235.53</i>			
<i>July Int 11.71</i>			
Total Value:	34,945.15		

Signed: [Signature] Designation: BURSAR

Dated this 24<sup>th</sup> Day of September 2025

**FUND NAME**

**Ysgol Maes Y Coed Parent Teacher & Friends Association Fund**

**CERTIFICATE OF AUDIT**

I, the undersigned, being the duly appointed auditor for the Ysgol Maes Y Coed School PTFA Fund, hereby confirm that I have examined and verified the accounts, having studied the orders, invoices, vouchers and explanations, and found the books to give a true and fair view.

The audit was in respect of the period 1 August 2024 to 31 July 2025, and the value of the fund was made up as follows:

	£		£
Bank Balance £33796.71 (balanced to statement 6/8/25)		Monies Due:	NIL
Cash in Hand:			_____
Other (specify): _____		Expenditure Committed:	_____
Total Value: £33796.71	_____		

Signed:  Designation: School Business Manager

Dated this 25.9.25

**YSGOL MAES Y COED PARENT TEACHER AND FRIENDS ASSOCIATION**

England & Wales - Charity number 505413

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# Accounts

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## **Commentary on the Trustees' Annual Report and accounts: Ysgol Maes y Coed PTFA**

The PTFA charity had an income of £30,317.19 in the year and is eligible for independent examination. As the charity is below the larger charity threshold it also prepares a simple annual report (refer to CC15d Charity Reporting and Accounting: The essentials and the Charities (Accounts and Reports) Regulations 2008). An example report by the charity's the independent examiner (see 'CC32- Independent Examination of Charity Accounts' for further examples of examiner's reports) is also included.

### **The trustees' annual report CC16b pro forma**

Trustees do not have to use the pro forma to write their annual report but the form includes all the information trustees must provide and gives an opportunity to provide further optional information if the trustees so wish.

The '**Summary of the main activities undertaken**' also includes confirmation that the trustees have had regard to our guidance on public benefit when planning the charity's activities. Further information about is provided in a '**Summary of the main achievements**'. Additional voluntary information is provided about the contribution made by volunteers, collaboration with other organisations and details of the charity's main policies and future plans. In addition, the report confirms that the trustees received no remuneration or other benefits from the charity.

### **The accounts CC16a pro forma (in original form as a separate excel document)**

The accounts pro forma is suitable for comparatively straightforward accounts. Before using the pro forma please read the completion notes. We also recommend that a bank reconciliation is prepared to reconcile the closing balance at bank before completing the form. Also charities with several restricted funds or more complex affairs may need to summarise their information before using the pro forma or alternatively use it as a tool to assist in the design of their own accounts.

In the example gift aid recovered from HM Revenue and Customs is shown separately. The charity has a small restricted fund, called the Youth Aid Appeal, associated with the awards scheme and has undertaken fundraising, the proceeds of which were restricted for the awards only. The acquisition of functional fixed assets is shown separately on row A4.

The statement of assets and liabilities includes cash at bank and also identifies an outstanding gift aid claim relating to the year which was not received by the 31<sup>st</sup> December 2016. Similarly there is an invoice from PC Services which has not been paid relating to work undertaken prior to the year end.

The minibus, office and computer equipment are listed under the section 'assets retained for the charity's own use' and the trustees have provided voluntary information about their estimate of the residual value of the minibus.



Trustees' annual report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
<b>From</b>	01	08	2023	<b>To</b>	31	07	2024

**Charity name** Ysgol Maes y Coed Parent Teacher & Friends Association

**Other names charity is known by** YMYC  
PTFA

**Registered charity number (if any)** 505413

**Charity's principal address**

Ysgol Maes y Coed	
Main Road, Bryncoch	
Neath	
<b>Postcode</b>	SA10 7TY

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Cath Tucker	<i>Chair</i>		
<i>Cathy Bartlett</i>	Treasurer		
<i>Emma Payne &amp; Bethan Downing</i>	<i>Secretary</i>		

## Names and addresses of advisors (Optional information)

Type of advisor	Name	Address
Bank		

Name of chief executive or names of senior staff members (Optional information)

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## Governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	<i>Constitution adopted.</i>
How the charity is constituted (eg. trust, association, company)	<i>Association Unincorporated association</i>
Trustee selection methods (eg. appointed by, elected by)	<i>Trustees are appointed or reappointed annually at the Annual General Meeting held in Sept/ Oct</i>
<b>Additional governance issues (Optional information)</b>  You <b>may choose</b> to include additional information, where relevant, about:	<p><i>Membership of the PTFA is open to staff of the school, parents and friends of pupils and staff</i></p> <p><i>. The trustees seek the views of members, and pupils in deciding the activities to be run, and the allocating of funds to be spent.</i></p> <p><i>There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of trusteeship and checks are carried out again in line with statutory requirements.</i></p> <p><i>All trustees give their time voluntarily and received no remuneration or other benefits.</i></p>
<input type="checkbox"/> Policies and procedures adopted for the induction & training of trustees.	
<input type="checkbox"/> The charity's organisational structure and any wider network with which the charity works	
<input type="checkbox"/> Trustees' consideration of major risks and the system and procedures to manage them	

**Summary of the objects of the charity set out in its governing document**

*To advance the mental, physical and spiritual welfare of pupils at Ysgol Maes y Coed and to provide them with opportunities and resources to enable their personal development.*

**Summary of the main activities undertaken for the public benefit in relation to these objects**

*In planning our activities for the year we keep in mind the Charity Commission's guidance on public benefit at our trustee meetings.*

*The main activities are as follows:*

*☐ Social Events, particularly at significant times of year*

*☐ Fundraising Events*

*☐ a programme of youth orientated events and activities.*

*We support all pupils regardless of personal background, faith, gender or personal circumstances.*

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

Policy on grantmaking

Policy programme related investment

Contribution made by Volunteers

*We are grateful for the many hours volunteers, including member volunteers, have spent preparing for and organizing Events and fundraising efforts. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.*

*We are also grateful to members of the community who make donations and organize fundraising /sponsored events on our behalf*

### Summary of the main achievements of the charity during the year.

#### *Fundraising:*

Autumn Term 2023 Duck Race, Rags 2 Riches collection, Father's Day, Halloween, Fundraising day, Christmas events.

Spring Term 2024 Easter raffle + sales, Rags 2 Riches collection, Mothers day

*Summer: 24 - Rags 2 Riches, sponsored abseil*

*Extras: We fund fuel for the school minibuses to take pupils on visits. We are now looking into providing classes with opportunity to purchase outdoor play equipment*

Funds to Ysgol Maes y Coed:  
School Prom  
Minibus Fuel  
Class / school equipment

# Financial review

## Brief statement of the charity's policy on reserve

*Cash at bank at 31/07/2024 was £12k.  
We have no operational costs.*

## Details of any funds materially in deficit

*Not applicable*

## Further financial review details: (Optional information)

You may choose to include additional information, where relevant about:

The charity's principal sources of funds (including any fundraising). How expenditure has supported the key objectives of the charity.

Investment policy and objectives including any ethical investment policy adopted.

*Our main source of funds this year has been grants, donations and fundraising events. We use general funds to support the pupils of Ysgol Maes y Coed*

# Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg secretary, chair, etc)

D

ate



# Independent examiner's report on the accounts

<b>Report to the trustees/ members of</b>	Ysgol Maes y Coed PTFA
<b>On accounts for the year ended</b>	July 2024
<b>Set out on pages</b>	<i>As attached</i>

### Responsibilities and basis of report

I report to the school Governors and PTFA AGM (including trustees) on my examination of the accounts for the year ended 31.7.24.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

### Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under s145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under s145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

<b>Signed:</b>	<b>Date:</b>	21.11.24
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<b>Name:</b>	Cheryl Nesbittr
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<b>Relevant professional qualification(s) or body (if any):</b>	
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<b>Address:</b>	

**FINANCIAL REPORT AS AT July 2024- (31.7.24)**

**CURRENT ACCOUNT 01014169**

<b>OPENING BALANCE</b>	<b>Aug 23 - RECEIPT NUMBERS</b>	<b>£7,833.42</b>
DONATIONS	854, 849,858,871, 873,877	<b>9,146.22</b>
Grants	860,863	<b>£11,650.00</b>
One Lottery	839,841,843,848,850,851,852,861,861?,867,870,872, 876,878, 883	<b>3470.84</b>
Or 3108.92		
Rags to Riches	844,865, 879	<b>1239.05</b>
Easy fundraising	842,847,862,874	153.08
Paypal Giving	875	453.61
Used uniform sales	857	20.00
Logo items	<b>856</b>	5.00
<b>EVENTS:</b>		
<b>Nov Fundraiser</b>	846,853,855	707.60
Xmas fayre + Raffle + shop	859,864	1,852.19
<b>Easter</b>	869	508.20
<b>Duck race</b>	838	300.00
<b>Father's Day</b>	845	6.40
<b>Mother's Day</b>	866,868	285.00
<b>Misc</b>	860	50.00
<b>Cath Tucker abseil</b>	880	470.00
<b>Total</b>		<b>38,150.61</b>
<b>Less:</b>		
<b>Prom spend</b>		<b>757.64</b>
<b>Misc</b>	<b>Funds rec'd in error</b>	<b>50.00</b>
Membership / licensing		<b>173.00</b>
School budget NPT- equipment, minibus costs etc		<b>1497.60</b> <b>15,500.00</b>

## FINANCIAL REPORT AS AT July 2024- (31.7.24)

C/card spend-		<b>1945.2</b> <b>7</b>
<b>Total carried forward</b>		<b>18,227.</b> <b>10</b>

### SAVING ACCOUNT 01013383

<b>OPENING BALANCE</b>	<b>AUG 2023</b>	<b>£11,418.7</b> <b>3</b>
<b>Interest received</b>		<b>141.87</b>
<b>Total</b>		<b>£11,560.6</b> <b>0</b>

**FUND NAME**

Ysgd Maes Y Goed PFAA 01014169

**CERTIFICATE OF AUDIT**

I, the undersigned, being the duly appointed auditor for the Ysgd.....  
Maes Y Goed PFAA..... Fund, hereby confirm that I  
have examined and verified the accounts, having studied the orders, invoices,  
vouchers and explanations, and found the books to give a true and fair view.

The audit was in respect of the period ..... 1 August 2023..... to  
..... 31 July 2024....., and the value of the fund was made up  
as follows:

	£		£
Bank Balance:	<u>18227.10</u>	Monies Due:	<u>                    </u>
Cash in Hand:	<u>                    </u>		<u>                    </u>
Other (specify):	<u>                    </u>	Expenditure Committed:	<u>                    </u>
Total Value:	<u><u>18227.10</u></u>		<u>                    </u>

Signed: [Signature] Designation: CAESBITT  
Dated this 3rd Day of October 2024