

APPLEBY VILLAGE HALL TRUSTEES

Trustees 2023/24:

Mr. D. Hall (Chair)
Mrs. E. Stoddart
Mr. A. Palmer
Mrs. P. Owston
One vacancy

Address for correspondence

Chapel House
Risby Road
APPLEBY
DN15 0AE
(01724) 732230

Trustees report for 2023/24

This has been another busy and demanding year for the Village Hall and the Trustees note the hard work and commitment shown by the Management Committee. They have diversified the organised events, which now take place at least monthly and have been well received. They have also promoted the Hall, resulting in a slight increase in lettings. At the same time they have paid due diligence to the fabric of the building. It is pleasing to see the Community Café going from strength to strength and is now regularly attended by other agencies such as Police and Social Services. It is unfortunate that certain arranged events have not always been well supported but this is entirely in keeping with the experience of similar organisations. There is so much competition now for people's time and money, and the younger generation also want to run their lives through a different medium. It is encouraging that the Management Committee continue to face up to these difficulties by organising events.

Looking more closely at the accounts and reports, we consider that :

- a) Secretary's position. If an elected Secretary isn't in place then the VH Constitution isn't being complied with and the Charity Commissioners have to become involved. The 3 main committee members who are essential to the lawful operation of the Hall are the Chairman, Treasurer and Secretary, and without those roles being filled then, in theory, the Village Hall can't function.
- b) Consider electing a secretary paid out of funds on an ad-hoc basis if a suitable volunteer doesn't come forward. This person then performs the tasks normally associated with the secretary, such as applying for licenses, correspondence and liaising with other bodies such as North Lincs Council.
- c) The lease on the field expired on the 4th April 2024. Discussions took place with a team of local solicitors and the Estate through Saville's of Lincoln, to extend the present lease. We were granted this extension until 4th April 2053, a term of 29 years with an increase of the yearly fee to £100.
- d) The accounts have been produced by a different organisation and in a different format this year, and our thanks are extended to the previous Treasurer Mr. John Clark for his diligence in compiling the financial accounts. The Trustees were slightly concerned by the possible conflict of interests with the new accountants and Management Committee members. There needs to be clear transparency in accounting at all times.
- e) We are of the opinion that joint fund-raising should be considered with the Village Hall and the Church. The Charity Commissioners do allow funds to be split prior to them being entered in accounting systems – what they don't permit is 'Charity to Charity' donations.
- f) The Trustees note the high standard of cleaning taking place within the Hall and thank Mr. Kendal for his hard work and for taking on the role.

Subject to the above, the Trustees have no further issues to raise except to once again thank the members of the Management Committee for all their hard work throughout the year. Without this, the residents of Appleby would not be able to enjoy such excellent events and facilities. We trust residents will show their appreciation by joining others who already work tirelessly to support your Village Hall.

Derek Hall – Chairman Appleby Village Hall Trustees

Financial Accounts

Appleby Village Hall
For the year ended 30 September 2024

Prepared by S Smith & Co Accountants Limited

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6	Balance Sheet
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Accountants Report

Appleby Village Hall

For the year ended 30 September 2024

Responsibilities of Trustees and Accountant

As the Charity's trustees you are responsible for the preparation of the accounts. You consider the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is our responsibility to state whether particular matters have come to our attention.

Basis of Accountants Report

Our examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of accounting records kept by the charity and a comparison of the accounts presented with those records. Our examination also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

Accountants Statement

The Village Hall derives a substantial proportion of its income from voluntary sources, which cannot be fully controlled until they are entered in the accounting records, and is not therefore susceptible to independent verification.

Subject to the above, no matters have come to our attention which in our opinion:

1) give us reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 39 of the Act, to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act, have not been met;

or

2) required further attention in order to enable a proper understanding to be reached.

S Smith & Co Accountants Limited

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Mrs N Boucher

Income & Expenditure Account

Appleby Village Hall

For the year ended 30 September 2024

	2024	2023
Turnover		
100 Club	1,191	1,846
App Fest	16,626	12,039
Café Sales	820	-
Events	5,305	4,252
Football Pitch Lettings	-	200
Hall Lettings	2,565	1,778
Interest Income	160	125
Other Revenue	630	-
Total Turnover	27,297	20,240
Other Income		
Donations	76	-
Grant from Appleby Parish Council	-	500
Parish Council Contribution	3,425	762
Total Other Income	3,501	1,262
Direct Costs		
100 Club prizes	356	1,160
App Fest Expenses	7,650	9,002
Direct Expenses	61	-
Events Costs	626	1,560
Total Direct Costs	8,694	11,722
Gross Profit	22,105	9,780
Gross Profit %	81	48
Hall Expenditure		
Advertising & Marketing	177	-
Café Costs	210	-
Card Machine Fees	33	-
Cleaning	2,580	1,609
Equipment	155	1,530
Field Maintenance	370	180
Field Rent	-	59
Gifts	20	-
Grass Cutting	1,650	1,438
Hedge Cutting	-	180
Insurance	1,904	1,891
Legal Expenses	2,434	-
Licenses	388	160
Light, Power, Heating	3,613	5,115
Miscellaneous Expenses	-	141

	2024	2023
Performing Rights Contribution	-	139
Printing & Stationery	15	382
Repairs & Maintenance	1,637	1,221
Subscriptions	173	-
Waste Disposal	376	-
Water Rates	1,607	642
Total Hall Expenditure	17,342	14,687
Income over Expenditure for the year	4,763	(4,907)
Income over Expenditure for the year %	17	(24)

We have examined, without carrying out an audit, the accounts supplied by the Treasurer of the Appleby Village Hall. Based on the information supplied and checks carried out, we believe the figures above represent a true and fair view of the organisation.

Mrs N Boucher
S Smith & Co Accountants Ltd

N Boucher 29.11.24

Stephanie Dexter
Treasurer

[Signature] 29.11.24

Balance Sheet

Appleby Village Hall As at 30 September 2024

	NOTES	30 SEPT 2024	30 SEPT 2023
Current assets			
Stocks	1	753	1,000
Debtors	1	2,070	-
Total Current assets		2,823	1,000
Cash at bank and in hand			
Cash at bank and in hand			
Appleby Village Hall		24,349	7,041
Cash Account		440	1,771
Fayre Day Deposit Account		-	529
Lloyds Deposit Bank Account		-	10,000
Total Cash at bank and in hand		24,789	19,341
Café Cash Account		150	-
Total Cash at bank and in hand		24,939	19,341
Creditors: amounts falling due within one year			
Trade creditors	3	224	-
Total Creditors: amounts falling due within one year		224	-
Net current assets (liabilities)		27,537	20,341
Total assets less current liabilities		27,537	20,341
Accruals and deferred income			
Accruals		2,434	-
Total Accruals and deferred income		2,434	-
Net Assets		25,103	20,341
Funded by			
Income over Expenditure			
Income over Expenditure for the year		4,763	(4,907)
Accumulated Fund Balance B/Fwd		20,341	25,248
Total Income over Expenditure		25,103	20,341
Total Funded by		25,103	20,341

Notes to the Accounts

Appleby Village Hall

For the year ended 30 September 2024

	2024	2023
1. Current Assets		
Accounts Receivable	2,070	-
Stock	753	1,000
Total Current Assets	2,823	1,000
	2024	2023
2. Cash at bank or in hand		
Appleby Village Hall	24,349	7,041
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Fayre Day Deposit Account	-	529
Lloyds Deposit Bank Account	-	10,000
Total Cash at bank or in hand	24,789	19,341
	2024	2023
3. Creditors		
Accounts Payable	224	-
Accruals	2,434	-
Total Creditors	2,658	-

Financial Accounts

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