

BURTON MEMORIAL HALL

CHAIR'S REPORT TO THE AGM to year end 31st March 2024

The year 2023/2024 was (I feel) one mainly of successes plus a challenge which is ongoing, of which more later. The management committee has continued to meet monthly through the year, and at the 2023 AGM we welcomed Jon Halligan and Brian Christian as new members onto the committee. In terms of activity in the hall it has been a busy year, with an increase in bookings by some groups and the formation of new groups, which all help to fill the calendar, and I am pleased to report the continuation of many of our usual hirers' events and activities. Despite this it became apparent that hire fees were still not covering the ever-increasing hall costs, so the committee revised these with effect from 1st July 2023.

During the year we ran a Spring Market in April, two Welcome to the Village Days (May and September), a Summer Bingo in July, a Christmas Market in November, several Christmas bingo nights in November and December, a Burns Night Supper and Ceilidh in January; we also hosted a Psychic Night in June and the annual Onion Show in September. The mid-monthly coffee mornings, which we started in June 2023, raised over £1000 during the financial year, which paid for the repairs needed in the hall car park in the summer of 2023. My thanks go to Helen Dawson for joining me in setting this up and keeping it going, to Paula Firth, Jane Orr, Margaret Burton, Lynne Nolan, Jeanie Christian, and Stephanie Micklethwaite who also baked cakes for us, and to Kath Hayhurst who provided plants and gifts for sale at several of them.

The twice monthly library book drop continued until November 2023, when it changed to one per month coinciding with the library coffee morning, and my thanks go to Stephanie Micklethwaite, Sue Humphreys and their volunteers who run these and who donate the profits from the coffee mornings to hall funds.

Our 200 Club has continued to grow under the management of Jane Orr, and latterly Katie Worsley, and has contributed a welcome amount to hall funds. Jane stood down from role of 200 Club Manager in August 2023 but has mentored Katie who took over the role. Again my thanks go to Jane, Katie and to Stephanie (who does the monthly prize draws) for all of their work on the 200 Club throughout the year.

In April 2023 we were awarded a grant of £3618 by the Baywind Energy Trust, which covered the cost of replacing our ageing fluorescent lighting through the majority of the building with energy saving and more effective LED light fittings and the installation of new emergency lighting in the main hall and other rooms. I would like to thank the Trust for their generosity in supporting the Hall in this manner.

In May 2023 we received a £1000 grant from the Eric Wright Charitable Trust, followed in November 2023 by a grant of £500 from Cumbria Community Foundation's Warm Spaces Fund, and a further £1000 from Westmorland and Furness Community Grants Scheme, all of which have covered the cost of providing a warm space session open to anyone, each Wednesday afternoon in the reception room through the whole of the 2023-2024 year. The sessions covered the provision of room hire, hot drinks, food, warmth and companionship for 664 attendees during the financial year, and I would like to thank all our funders for funding the sessions which have been much appreciated by those attending them. As part of the grants we were also able to train a further 3 volunteers to Food Safety Level 2, giving us 6 now trained to this level.

In June 2023 we took part in the annual Great Big Green Week by holding a plant-sale and coffee morning at the hall, and with a grant of £296 from Cumbria Action for Sustainability (CAFS) which paid for remedial work to the boundary wall, plus the cost of compost, plants and stepping stones, we were able to support Burton W.I. as they transformed the car park corner garden into a Community Herb Garden for the village. I would like to thank CAFS for their financial support, Kath Hayhurst for her plants for sale and South Lakes Repair Café for their donation of surplus garden materials and tools from their sale, and also the ladies of Burton W.I. for undertaking the work and for their ongoing care and maintenance of the herb garden, and Maddy Iddon who created the herb labels and the Herb Garden sign for it (the latter being made from one of the wooden bars from the old main doors at the Hall).

In the summer of 2023 we were awarded a grant of £100 from Electricity North West via Simon Little, which was used to provide a stock of new wine glasses and tumblers for the main hall.

Through the year we have received books to resell, and these,, along with potted up plant cuttings from Sandra Reid, have also added funds into the hall kitty. Thanks to Sandra and all who donated books.

I would also like to thank Tim Clarke who kindly undertook to tile the walls behind the sinks in the Reception Room kitchen for us, and who helped Barry Morgan and Alex Driver remove the inset lighting covers ahead of the new LED lights being installed, and who all, with James Burton and Chris Nolan, tackle a host of small maintenance tasks around the hall which save us the cost of employing a tradesman to do them.

During the year we applied for funds to help us progress our main hall roof replacement project, and were successful in receiving grants from both the Holehird Trust and Westmorland and Furness Council which, along with our Crowdfunder appeal in the Autumn plus other donations brought in a total of £6115. From this we commissioned and paid for a structural engineering survey on the roof supports to check if they are strong enough to carry the weight of the proposed new integrated solar panel roof, which the report confirmed they are, so we are now ready to proceed with the planning application for the new main hall roof.

I mentioned at the start of my report that we have faced a challenge through the year, this is due to the ongoing issue of the north end flat roof leaks which, despite continuous attempts to contact the contractor to remedy the problem, is still unresolved. Small areas have been patched but the problem persists, and we are pursuing a resolution with the contractor and their supplier, a meeting with both has finally been scheduled for the new financial year (April 2024).

As part of our routine management oversight of the hall the committee has been reviewing our hire documentation and policies and procedures and, in view of the impending retirement of our long-serving secretary-manager Helen Dawson, the committee looked into, tested and decided to adopt Hallmaster, an online booking system, to manage the hall bookings from the start of the new financial year 2024-2025. The system can be found on the Hall's website and allows hirers to request, update or cancel bookings themselves, but for anyone without internet access bookings can still be made by phone or personal request as needed.

I would like to thank my fellow committee members for all of their advice and support for me in my role as Chair throughout the last year, with particular thanks to Helen Dawson for managing the bookings and minuting our often lengthy meetings; to Raegan Preston who manages the accounts and keeps a close eye on what we spend; to Chris Nolan for his advice and assistance in dealing with remedial matters around the hall; to our hard-working cleaning staff Margaret and James Burton; and to all of the volunteers who come along and help at the events we hold or offer assistance in any other way in keeping the hall going. As they stand down from their trustee roles I would also like to thank Helen Dawson, Matthew Scott, Nicola Little, Molly Long and Nicola Stephens for all their support for, and input into the Hall's activities through the year – between them they have served the Hall for almost 50 years and their support is very much appreciated.

Thanks also go to Gill and Akis at The Village Store for all their support of our activities; to Burton News for allowing us magazine space in each issue; to Joan Barkley for covering our activities in her columns in the Westmorland Gazette and Lancaster Guardian; to Burton Morewood School for publicising our events via their parent mail system; and to those generous people who have given donations to hall funds throughout the year. I'd also like to thank Action with Communities in Cumbria and Cumbria CVS for all their advice and support about hall matters, via regular Zoom meetings or by email/phone, whenever it has been needed.




Charity Name Burton Memorial Hall		505018		CC16a
Receipts and payments accounts				
For the period from	01/04/2023	To	31/03/2024	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Rent	22509	-	-	22,509	15,638
Fundraising	10580	-	-	10,580	4,930
Gifts/Donations	7844	-	-	7,844	1,628
Grants	8068	-	-	8,068	2,000
Other	298	505	-	803	3,454
Bank Interest	824	-	-	824	307
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	50123	505	-	50,628	27,957
A2 Asset and investment sales, (see table).					
	0	-	-	-	-
	0	-	-	-	-
Sub total	0	-	-	-	-
Total receipts	50123	505	-	50,628	27,957
A3 Payments					
Insurance	1556	-	-	1,556	1,862
Repairs & maintenance	8582	-	-	8,582	9,020
Fundraising expenses	2861	-	-	2,861	2,108
Hall improvement	4721	-	-	4,721	16,243
Secretary's honorarium	4176	-	-	4,176	4,176
Secretary's expenses	52	-	-	52	117
Utilities	7853	-	-	7,853	5,465
Waste Collection	1144	-	-	1,144	1,047
Sundry	2024	-	-	2,024	1,876
Sub total	32969	-	-	32,969	41,914
A4 Asset and investment purchases, (see table)					
	0	-	-	-	-
	0	-	-	-	-
Sub total	0	-	-	-	-
Total payments	32969	-	-	32,969	41,914
Net of receipts/(payments)	17154	505	-	17,659	- 13,957
A5 Transfers between funds	0	-	-	-	-
A6 Cash funds last year end	29140	2,998	-	32,138	46,093
Cash funds this year end	46294	3,503	-	49,797	32,138

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	17,332	3,503	-
	Deposit Account	9,240	-	-
	Building Society	19,722	-	-
	Total cash funds	46,294	3,503	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			ANNE NICHOLS. C. NOLAN	4/6/24 4/6/24



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name: BURTON MEMORIAL HALL

On accounts for the year
ended

31/3/2024 Charity no
(if any) 505018

Set out on pages

(Indicate the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. Carr

Date:

4/6/24

Name:

MARGARET CARR

Relevant professional
qualification(s) or body
(if any):

Address:

ALBY WOOD, BURTON, CARNFORTH
LA6 1NU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.