

BURTON MEMORIAL HALL

CHAIR'S REPORT TO THE AGM to year end 31st March 2023

The year 2022/2023 was one of getting back to normality after the disruption of COVID over the past couple of years, which was a huge relief to us all. The management committee has continued to mostly meet monthly through the year, and at the AGM last June we welcomed Cllr Vicky Hughes as a co-opted member onto the committee. Although a return to a fully booked calendar hasn't yet happened, we are slowly picking up new bookings to fill the gaps and are creating new promotional material to also encourage bookings for social and family parties. It became apparent in the autumn that hire fees were not covering hall costs, so the committee revised these with effect from 1st December 2022, with a further review in 6 months if the situation hadn't improved.

As in previous years we ran a Jubilee Coffee Morning in June, several successful Christmas bingo nights in November and December, a Christmas Market in November, a Burns Night Supper and Ceilidh in January, and a Kitty Brown Boutique fashion show in March. The twice monthly library book drop continues along with the monthly library coffee mornings, and my thanks go to Stephanie Micklethwaite, Sue Humphreys and their volunteers who run these and who donate the profits from the coffee mornings to hall funds. Our 200 Club has continued to grow under the management of Jane Orr and has contributed over £650 to hall funds. Jane has indicated that she will be standing down from role of 200 Club manager in August and has identified a replacement for the role. Again my thanks go to Jane and to Stephanie (who does the monthly prize draws) for all of their work on the 200 Club throughout the year.

I am also pleased to report the continuation of many of our usual hirers' events and activities through the past year.

In February 2022 we identified a problem with the main hall floor, which had excessive movement and needs remedial work to its underside. This was undertaken during the year 2022/23 with the assistance of a pot-holing friend of Peter Bowker who crawled beneath the floor to carry out the work, with wooden wedges and supervision supplied by Duckett's Builders. During the remedial work on the floor we found and retrieved four old wooden benches which had been stored under the floor for a long time. No-one can recall them being used in the hall, so it is assumed they date back to when the hall was built. It is our intention to find a purchaser of them to boost hall funds. My grateful thanks go to all concerned with repairing the floor.

May 2022 saw the hall's connection to the B4RN network, to provide hyper-fast broadband for hall users, and which will save us the cost of the previous PlusNet service. The agreement with B4RN includes a way-leave across hall land to provide access for B4RN to neighbouring properties.

In July 2022 we found that the floor tiles in the lockable hall store room were damaged and as we suspected that these most likely contained asbestos (subsequently confirmed) we commissioned Asbestos and Air Management to test and remove the tiles safely. The floor was subsequently screeded to provide a safe non-slip surface.

In August 2022 we had the reception room kitchen ripped out and replaced with a new and much-improved version, which allows us to advertise for and service events needing catering facilities. We also removed the tatty cork tiles used as a notice board from one wall in the reception room. The subsequent redecoration of the reception room and kitchen was carried out by James Burton during school holidays and I hope you will agree that the end results are good.

In October 2022 we hosted two NHS Covid vaccination clinics in the hall, where over 200 people received their free booster jab, and the NHS team expressed their appreciation for the free use of our facilities for the clinics.

In November 2022 we applied for and received a grant of £1000 from Cumbria Community Foundation's Warm Spaces Fund, which covered the cost of providing a warm space session open to anyone, each Wednesday afternoon in the reception room until the end of April 2023. The sessions provided hot drinks, food, warmth and companionship for over 200 people before the end of the March, and I would like to thank CCF for their generosity in funding the sessions, which have been much appreciated by those attending them. They are ongoing if anyone would like to join in. As part of the grant we were able to train 4 volunteers to Food Safety Level 2, and purchased a set of induction pans and trivets for use in the new reception room kitchen.

One of the problems we still face is that of unauthorised parking by residents who use the car park as public parking. Despite numerous requests for them to cease doing so there remains several persistent offenders. Over the past year we have been seeking legal advice as to how to proceed against these people, but it seems that we cannot currently provide the required level of evidence required to take action against the perpetrators. To proceed we would need to have CCTV footage as proof of who is parking without consent.

The management committee remains committed to providing a safe venue for all hirers, and have retained anti-viral wipes and hand sanitiser for hall users, and we were pleased to receive a donation of hand sanitiser from Havgoods at Carnforth for the hall and to share with other local groups and schools.

As part of our routine management oversight of the hall the committee reviewed our insurance policy valuation and, having concerns about the rising costs of repairs and rebuilding, in November 2022 obtained a revaluation of the hall for insurance purposes, which was relayed to the insurance company and resulted in a slight increase in our annual premium, which is a better option than our being under-insured! Our Treasurer, Raegan Preston, has been liaising with our bank and building society to ensure that all our signatories are up to date, and that their details have been updated as needed, as part of the government's anti-money laundering requirements.

I would like to thank my fellow committee members for all of their advice and support for me in my role as Chair throughout the last year, with particular thanks to Helen Dawson for managing the bookings and minuting our often lengthy meetings; to Margaret and James Burton, our cleaning staff who keep the hall clean and tidy; to Raegan Preston who manages the accounts and keeps a close eye on what we spend; to Jane Orr who runs the 200 Club which adds welcome funds to the kitty; to Matthew Scott whose expertise in insurance matters has been such a huge help through the year; to Chris Nolan for his advice and assistance in dealing with remedial matters around the hall; and to all of the volunteers who come along and help at the events we hold or offer assistance in any other way in keeping the hall going.

Thanks are also due to Gill and Akis at The Village Store for all their support of our activities; to Burton News for allowing us magazine space to keep the village updated; to Joan Barkley for covering our activities in her weekly columns in the Westmorland Gazette and Lancaster Guardian; to Burton Morewood School for publicising our events via their parent mail system and for their provision of hot food for the Warm Welcome Wednesdays; and to those generous people who have given donations to hall funds throughout the year. I'd also like to thank Action with Communities in Cumbria and Cumbria CVS for all their advice and support about hall matters, via regular Zoom meetings or by email/phone, whenever it has been needed.

Report prepared by Anne Nichols, Chair 2022-2023



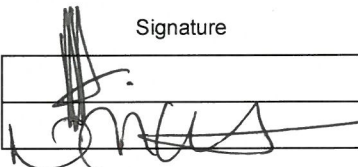

Charity Name Burton Memorial Hall		No (if any) 505018		CC16a
Receipts and payments accounts				
For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Rent	15638	-	-	15,638	9,907
Fundraising	4930	-	-	4,930	2,188
Gifts/Donations	1628	-	-	1,628	1,223
Grants	2000	-	-	2,000	13,654
Other	2899	555	-	3,454	272
Bank Interest	307	-	-	307	132
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	27402	555	-	27,957	27,376
A2 Asset and investment sales, (see table).					
	0	-	-	-	-
	0	-	-	-	-
Sub total	0	-	-	-	-
Total receipts	27402	555	-	27,957	27,376
A3 Payments					
Insurance	1862	-	-	1,862	1,618
Repairs & maintenance	9020	-	-	9,020	10,826
Fundraising expenses	2108	-	-	2,108	676
Hall improvement	16243	-	-	16,243	1,462
Secretary's honorarium	4176	-	-	4,176	4,176
Secretary's expenses	117	-	-	117	23
Utilities	5465	-	-	5,465	5,162
Waste Collection	1047	-	-	1,047	1,645
Sundry	1876	-	-	1,876	2,564
Sub total	41914	-	-	41,914	28,152
A4 Asset and investment purchases, (see table)					
	0	-	-	-	-
	0	-	-	-	-
Sub total	0	-	-	-	-
Total payments	41914	-	-	41,914	28,152
Net of receipts/(payments)	-14512.08	555	-	13,957	776
A5 Transfers between funds	0	-	-	-	-
A6 Cash funds last year end	43652	2,443	-	46,095	46,869
Cash funds this year end	29140	2,998	-	32,138	46,093

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	1,003	2,998	-
	Deposit Account	9,129	-	-
	Building Society	19,008	-	-
	Total cash funds	29,140	2,998	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		PETER BOWKER	07/06/23
		NICOLA LITTLE	7/6/23



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

BURTON MEMORIAL HALL

On accounts for the year
ended

March 2023

Charity no
(if any)

505018

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A. Scott

Date:

30/5/2023

Name:

ANNE SCOTT

Relevant professional
qualification(s) or body
(if any):

B.Sc. F.C.A

Address:

BELA HOUSE, KNOTT HILL, WHASSETT
MILNTHORPE, CUMBRIA LA7 7DN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.