

AGE UK LEEDS

England & Wales · Charity number 504899

Details

Other names	AGE CONCERN LEEDS, THE LEEDS OLD PEOPLE'S WELFARE COUNCIL
Status	Registered
Legal form	Charitable company
Company number	01236909
Registered	1976-02-13
Register	View on the Charity Commission register

Contact

Address	Age UK Leeds Bradbury Building Mark Lane Leeds LS2 8JA
Phone	0113 389 3000
Email	FINANCE@AGEUKLEEDS.ORG.UK
Website	WWW.AGEUKLEEDS.ORG.UK

Activities

Objects: 3.1 THE OBJECTS OF THE CHARITY ARE TO PROMOTE THE FOLLOWING PURPOSES FOR THE BENEFIT OF THE PUBLIC AND/OR OLDER PEOPLE WITHIN THE AREA OF BENEFIT:3.1.1 PREVENTING OR RELIEVING THE POVERTY OF OLDER PEOPLE;3.1.2 ADVANCING EDUCATION;3.1.3 PREVENTING OR RELIEVING SICKNESS, DISEASE OR SUFFERING IN OLDER PEOPLE (WHETHER EMOTIONAL, MENTAL OR PHYSICAL);3.1.4 PROMOTING EQUALITY AND DIVERSITY;3.1.5 PROMOTING THE HUMAN RIGHTS OF OLDER PEOPLE IN ACCORDANCE WITH THE UNIVERSAL DECLARATION OF HUMAN RIGHTS;3.1.6 ASSISTING OLDER PEOPLE IN NEED BY REASON OF ILL-HEALTH, SOCIAL EXCLUSION OR OTHER DISADVANTAGE; AND3.1.7 SUCH OTHER CHARITABLE PURPOSES FOR THE BENEFIT OF OLDER PEOPLE AS THE CHARITY TRUSTEES FROM TIME TO TIME DECIDE;THE OUTCOME OF THIS BEING THE PROMOTION OF THE WELL-BEING OF OLDER PEOPLE.

Activities: Age UK Leeds provides services and activities for older people in the Metropolitan District of Leeds

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes
- **Who:** Elderly/old People

Geography

- **Area of benefit:** LEEDS
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,907,060	£1,791,812	£2,106,836	63
2024-03-31	£1,594,622	£1,833,135	£1,991,588	67
2023-03-31	£1,796,692	£1,748,364	£2,230,101	65
2022-03-31	£1,604,947	£1,425,620	£2,181,773	61
2021-03-31	£1,615,522	£1,353,411	£2,002,878	60

Trustees

Name	Role	Appointed
Michael Day		2026-01-22
Michael John Allen		2018-07-12
Roger John Urquhart Harington		2021-03-31

AGE UK LEEDS

England & Wales - Charity number 504899

Accounts

Company Number: 01236909
Charity Number: 504899

AGE UK Leeds
(a Company Limited by Guarantee)

Trustees Report and Financial Statements
for the Year Ended 31 March 2025



Age UK Leeds

Contents

	Page
Charity Information	1
Report of the Trustees.....	2
Independent Auditor's Report.....	17
Statement of Financial Activities.....	20
Balance Sheet.....	21
Statement of Cash Flows.....	22
Notes to the Financial Statements	23

Age UK Leeds

Charity Information

Company Number
01236909

Charity Number
504899

Registered Office
Bradbury Building
Mark Lane
Leeds
LS2 8JA

Trustees

Keith Wakefield	Chair
Holly Smith	(Resigned 30 April 2025)
Michael Allen	
Sandra Cheseldine	
Roger Harington	
Abigail Katung	(Resigned 25 June 2025)
Kim Gay	(Appointed 4 April 2024) (Resigned 11 August 2025)

Secretary

Simon Harris

Senior management team

Iain Anderson	Chief Executive
Simon Harris	Finance Director
Lisa Burnett	Income Generation Director
Julie Skelton	Operations Director
Claire Walker	Operations Director

Auditor

Azets Audit Services Limited
12 King Street
Leeds
LS1 2HL

Bankers

Santander UK PLC
Bootle
Merseyside
L30 4GB

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

The Trustees present their report, which also complies with a Directors Report for the purposes of the Companies Act 2006, with the financial statements of the charity for the year ended 31 March 2025. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. Reference and Administrative Details

The details of the charity can be found on the Charity Information page on page 1 and forms part of this report.

2. Objectives and Activities

The objects of the charity, as stated in its Memorandum and Articles of Association, are "To promote the following purposes for the benefit of the public and/or older people within Leeds:

- preventing or relieving the poverty of older people;
- advancing education;
- preventing or relieving sickness, disease or suffering in older people (whether emotional, mental or physical);
- promoting equality and diversity;
- promoting the human rights of older people in accordance with the Universal Declaration of Human Rights;
- assisting older people in need by reason of ill-health, social exclusion or other disadvantage".

The charitable objectives underpin the organisation's Strategic Plan. A Strategic Plan for the period 2022-2025 was approved by the Trustee Board in March 2022.

Our Vision

Older people living in Leeds will be valued, their voices will be heard, and they will be able to enjoy positive, independent lives.

Our Mission

To help make Leeds the best city to grow old in: Age UK Leeds will influence, shape, and deliver responsive services, supporting the independence and wellbeing of older people in the city to positively improve their quality of life.

Our Values

- We are Respectful
- We are Kind
- We are Reliable
- We are Inclusive
- We are Efficient

Our Five Strategic Aims

a) Independence

Older people living with frailty, with physical or mental health long term conditions (and disabilities) will be enabled to maintain their independence.

b) Social Connections

Everyone should have someone; older people who experience loneliness and social isolation will be provided with a range of tailored opportunities to link with others in their community.

c) Health and Wellbeing

Older people, including those living with frailty and long-term conditions or disabilities, will sustain their optimal physical, mental, emotional health and well-being.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

Objectives and Activities (continued)

d) Resilience, choice and control

The resilience of older people and their carers has been severely tested over recent years, our aim is to help to re-build their capacity to better cope with future challenges make informed decisions, and exercise choice and control in how to live their later life.

e) Positive contribution

Older people will positively contribute through being active, engaged, heard, respected and their opinions being valued.

To fulfil our five strategic aims we will:

Maintain and Develop a Sustainable and Responsible Organisation

Our Services

We continue to provide a range of services to support and improve the quality of life for older people in Leeds:

- Health Care Services - Hospital to Home and Home Comfort
- Enhance
- Leeds Oak Alliance
- Ageing Well Services incorporating Ways to Wellbeing, Dementia Support & Digital Inclusion
- Help at Home
- Information Services including Scams and Home Plus
- Advocacy in partnership with Advonet
- Social Prescribing as part of the Linking Leeds Partnership
- Sanctuary Support

3. Achievements & Performance

The Trustee Board receives a performance report at each meeting to enable members to assess how successful the charity is in delivering services to older people in Leeds. Each service has key performance indicators, and reports are continually being enhanced to include outcomes and quality measures.

In October 2023 Age UK Leeds was independently assessed as meeting the Age UK Charity Quality Standard. This is a significant achievement for the Charity and provides verifiable confirmation that systems and processes, policies and procedures in place are robust as well as an endorsement of the quality of the services that Age UK Leeds provides. This award is valid for three years.

In October 2024 the Age UK Leeds Advice service was accredited as meeting both the independently verified Advice Quality Standard (awarded by the Advice Services Alliance) and the Age UK National Quality Assured certificate. Both awards are recognition of the hard work of the Advice Team and remain valid for three years (subject to annual review).

3.1 Healthcare Services

These projects and services help prevent unnecessary admissions/readmissions and facilitate a successful discharge home following a hospital stay.

a) Hospital to Home (H2H) Team

The H2H service is commissioned by the Leeds ICB and works in partnership with services across the Leeds Health and Care system. The service is based in St James' Hospital closely aligned to the Frailty Unit and has the primary aim of reducing avoidable admissions and facilitating earlier discharge. The staff team assess and support older people to return home, who might otherwise have been admitted to hospital or whose discharge after treatment may have been delayed.

The key focus of the service is the transport or "follow home and settle" service ensuring the client is reassured, safe, secure, warm and has food/drinks upon returning home. The service also provides needs assessment and discharge planning on wards, emotional support for the patient and carer and signposting and information. Importantly the team operate a referral service into on-going support services in Age UK Leeds, other third sector or community organisations, or the statutory sector.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

Achievements & Performance (continued)

H2H also delivers an extended range of services in addition to its core focus including pre-discharge assessments of clients' homes to reduce the risk of failed discharges; a medicine delivery service (to avoid delaying discharge due to non-availability of medicines); transport to/from out-patient appointments at the Frailty Ward; transport to transitional beds, pending clients' move home and an emergency food scheme providing food parcels at point of discharge. A wider range of proactive food and nutrition related activities were also undertaken by H2H and other teams across the organisation.

- The service took referrals for 680 clients (target 800)
- 99% of services were provided within 2 hours of referral (target 95%)

Hospital to Home has an office base at the Gledhow Wing at St James University Hospital, which is also home to the Leeds Oak Alliance team.

b) Home Comfort (HCT)

In September 2021 Home Comfort became part of a programme which has the aims of keeping people in the place they call home and out of hospital. Enhanced Community Response Programme is a collaboration of NHS, Adult Social Care and Third Sector consortiums who provide rapid assessment and wrap-around care to people in their own home who become suddenly unwell and would normally be admitted to hospital. In 2023/24 Enhanced Community Response was incorporated into a broader city-wide programme 'Home First' the aims of which are to reduce unnecessary hospital admission and to facilitate safe but expedited hospital discharge.

Home Comfort offers a 7-day service and offers key services including prescription/medication collection and delivery, wellbeing checks, support to make a light meal or snack, support to leave the home, including attending medical appointments, light cleaning and shopping.

Targets for this service are to be agreed in 2024/25 as part of an overall review of the Enhanced Community Response, as part of this the aim is for an increased proportion of referrals to Home Comfort to be from the Home Ward (managed by Leeds Community Health Trust).

In this period the Home Comfort service achieved the following outputs;

<u>Objective</u>	<u>Target</u>	<u>Output</u>
No. of referrals	400	580
No. of visits	1300	1344
Hours of support	1200	1472
Percentage of clients signposted or referred on	60%	88%
2-day turnaround target	N/A	100%

c) Enhance

In April 2022 Age UK Leeds became part of the Enhance Programme, which is collaboration of third sector consortiums working with Leeds Older People's Forum in partnership with Leeds Community Healthcare Trust. In 2023 the Enhance Programme was extended for a further 12 months, consolidating the learning from year one in particular focusing on integrating the work of the Enhance providers with the Leeds Community Health Trust Neighbourhood Teams.

Enhance supports safe and sustainable discharge from hospital and Neighbourhood Teams into a secure home environment. The programme links third sector organisations with Neighbourhood Teams and other agencies to avoid delayed discharges and readmissions for individuals, and to enhance capacity throughout the system.

In 2024/25 Age UK Leeds has continued to provide Enhance joint collaboration support to the Wetherby, Holt Park, Woodsley and Yeadon Neighbourhood Teams. In this period the Age UK Leeds Enhance team achieved the following outputs against annual targets;

<u>Objective</u>	<u>Target</u>	<u>Output</u>
No. of referrals	100	104
No. of clients supported	N/A	225

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

Achievements & Performance (continued)

d) Leeds Oak Alliance 3rd Sector Hub

The Leeds Oak Alliance is a collaborative partnership formed in late 2018 by five city-wide third sector organisations (Carers Leeds, Care and Repair Leeds, St Gemma's Hospice, Sue Ryder Wheatfield's Hospice and Age UK Leeds) who have a shared focus on providing support to people living with frailty and/or at the end of their life, and their carers.

As planned the Leeds Oak Alliance Hub was re-launched in the first quarter of 2024/25. Changes in personnel (as result of maternity leave) meant that cover arrangements were put in place, this provided an opportunity for two existing staff members to extend knowledge as well as share their experience within a different project. In agreement with other partners the scope of the project was also extended in this period with the coordinators also providing support in a number of community locations.

The coordinators were also engaged in one of the local population health management pilot projects focused on people living with severe respiratory illness who were also assessed as being at end of life. The objective of this project is to provide holistic support to the person living with the health condition, the family members and where appropriate unpaid carers. The role of the LOA coordinators is to provide non-clinical support including signposting or referrals on to other services. The team were provided with specific training to enable them in this role.

Despite emerging positive outcomes from the community engagement work and the potential offered by participation in the pilot project, the LOA hub as a concept has failed to gain traction within Leeds Teaching Hospital. The finite funding for the project, initially allocated in late 2028 is due to be exhausted in quarter one 2025/26. As a result, it has been agreed by the partners that the Hub in its current guise will close at the point that the funding comes to an end.

3.2 Ways to wellbeing

These projects and services have the general aim of improving the mental and physical wellbeing of older people in Leeds. The main funder is the National Lottery Community Fund, which provided three year funding from October 2023, with match funding sourced through a variety of other funders and contributions from Age UK Leeds' reserves.

a) Ways to Wellbeing

The overall theme of our Ways to Wellbeing activities is around the Five Ways to Wellbeing: Connect, Give, Learn, Take Notice; Be Active.

There is a common assessment framework to identify needs relating to health, wellbeing, social connections, digital inclusion etc. at first contact and the service will be delivered by a team with generic/cross cutting roles as well as specific focus on volunteer co-ordination, the aims being to improve efficiency, to stimulate collaborative and creative team work. The service also has a clear focus on work in partnership and community engagement.

Autumn 2024 saw the production of the first Annual Report to the Lottery Fund, which reported on the range of activities carried out and reflected the variety, creativity and impact that these areas of work demonstrate. Included within the Ways to Wellbeing umbrella are Social over Soup, Moving with Confidence, Get Creative, Wellbeing Workshops and Digital Support.

The objectives set by the Lottery Communities Fund are to reach 1500 clients over the course of the three year project. In the Year 1 report covering October 2023–September 2024 the number of unique clients referred into the service was 297.

b) PROSPER

This longitudinal personalised care planning research study sponsored by Bradford Teaching Hospitals and the University of Leeds sees Personal Independence Coordinators employed by Age UK Leeds working with GP practices across Leeds to deliver person-centred interventions to older people living with mild to moderate frailty.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

Achievements & Performance (continued)

The ongoing pressures experienced by GP practices continued to cause delays to the programme, which worked with 6 Leeds & Wakefield based GP practices during this period to provide a 12-week intervention structured around setting goals and using techniques such as motivational interviewing and guided conversations to promote positive behavioural change.

The main trial of PROSPER was extended as anticipated until February 2024, in the event this was extended into the first quarter on 2024/25 when the project came to a planned close. The staff employed within the Prosper project were subsequently redeployed into other services within Age UK Leeds.

c) Linking Leeds (Social Prescribing Service)

Linking Leeds is an ICB commissioned city-wide Social Prescribing partnership which launched in September 2019. Community Links is the lead partner in the Linking Leeds consortium which sees Wellbeing Co-ordinators from seven local third sector partners, including Age UK Leeds, working to connect people aged 16 years and above to services and activities in their community in order to benefit overall health and wellbeing. Linking Leeds is closely linked to GP surgeries across the city, but also accepts self-referrals.

During 2024 a cut to the level of funding in the Linking Leeds project led to a restructuring process across the partnership that reduced each partner organisation's allocation for staff posts. Following a consultation with our team members, the outcome for Age UK Leeds was that each team member accepted a reduction in hours, thus avoiding the need for redundancy processes. Some staff turnover did follow, across the partnership, with two vacancies arising at Age UK Leeds which were then successfully recruited to.

In September 2024 a new 4-year contract was issued, with a new service specification developed with a focus on targeted social prescribing with the aim of addressing health inequalities in Leeds; a new team to focus on this was established within the Linking Leeds partnership alongside the existing teams.

d) Remember Together (Dementia MCST Programme)

In October 2024 our MCST work came to an end due to funding no longer being available in Leeds for this work. Before this, Age UK Leeds had been an active participant in a multi-sector partnership focused on developing MCST/CST programmes in the city with the aim to make the service accessible and sustainable, and had been operating four weekly group sessions. Initially funded by Age UK's Dementia MCST Programme and then by Age UK Leeds' reserves, it had not been possible to identify other funding sources during 2024.

3.2 Advocacy, Information and Advice

These are cross-cutting services which take referrals from external partners as well as other projects and services within Age UK Leeds.

a) Advocacy

This service is well established with funding from Leeds City Council and the NHS through a sub-contract with Advonet, which now runs until 31 March 2026. The advocacy team offer a free, independent and confidential service for people from diverse backgrounds, who need support to stand up for what they want in life, especially at times of major change. Working across a range of advocacy services, Age UK Leeds Advocates have a particular focus on Independent Mental Capacity Advocacy (IMCA), Care Act Advocacy and Community Advocacy that includes;

- community care issues
- access to services, legal advice and benefits
- housing issues
- debt issues
- safeguarding issues

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

Achievements & Performance (continued)

Age UK Leeds Advocates supported 293 clients in the last financial year, with 1799 hours of client contact.

The types of advocacy they provided included:

- 1.2 representative (long-term advocacy for people facing restrictions in supported living placements)
- Supporting people through care act processes including needs assessments, reviews of their care and safeguarding processes
- IMCA change of accommodation (for people who lack capacity to decide where to live)
- IMCA serious medical treatment (for people who lack capacity to consent to serious medical treatment)
- Relevant person's representative (long-term advocacy for people facing restrictions in care homes or hospital)

b) Information & Advice

The provision of Information and Advice is a core service; grants from Leeds City Council's Public Health Directorate and Age UK (via EON's Warm Home Discount Scheme) contribute to its funding as does the Home Plus service;

- We offer free, impartial and confidential advice on a wide range of issues including money matters, benefits, social care, consumer issues and form completion. We help with checking older people's benefits entitlement, form completion and accepting evidence in support of claims.
- There were 1,592 contacts in the year through a combination of telephone-based support and face-to-face visits. The cumulative total annual amount of benefits applied for by older people as a result of our work advising on benefit matters was £603,800.

c) Home Plus Service

This service commissioned by Leeds City Council is aimed at enabling and maintaining independent living through improving health at home, helping to prevent falls and cold-related health conditions. Care & Repair Leeds are the lead provider working in partnership with Groundworks NEWY (Green Doctors) and Age UK Leeds, who are contracted to provide an advice and information service as part of a holistic service. In October 2023 this service was recommissioned for a further three years, the updated completion date is September 2026 with the option of a further 24 months. The Age UK Leeds advice worker assisted 113 people in the 2024/25 period.

d) Scams

Following a pause towards the end of the previous financial year, Age UK Leeds relaunched its Scams programme in May 2022. In December 2023 it was confirmed by Age UK National that the project would be extended for a further two years with a new completion date set for December 2025. The programme, funded by Lloyds Banking Group and led by National Age UK, helps to prevent older people from falling for scams by increasing their knowledge and confidence to recognise and deal with attempted scams. The support is delivered via group talks and 1-2-1 sessions.

<u>Objective</u>	<u>Target</u>	<u>Output</u>
No. of individuals Supported	96	109
No. of attendees at group talks	744	1001

e) Stay Well This Winter Fund

The Stay Well this Winter Fund was awarded from the Leeds Community Foundation, and allocated to our Healthcare Services (H2H and HCT) to provide warm items for patients being discharged from hospital. Items provided so far include bedding, warm clothing and even a mattress for a client sleeping on his sofa.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

Achievements & Performance (continued)

f) Warm Homes Programme

The Warm Homes (Discount Scheme Benefits Entitlement Check) programme is managed by Age UK nationally and delivered by local Age UKs across the country. Targets are set and payments made based on the number of individual benefits sessions delivered.

g) Sanctuary Support

Delivered in partnership with Leeds Domestic Violence Service, this new project is focused on supporting domestic abuse survivors who have been referred to Leeds Housing Options for sanctuary measures and further support. Age UK Leeds employs one support worker as part of this project, whilst their time is primarily focused on the support that they provide to a discreet client group, their expertise and access to other support via the wider Sanctuary project has proved to be invaluable to Age UK Leeds, enhancing wider organisational understanding of Domestic Violence and more particularly the impact and how best to support older people who are victims and/or survivors of abuse.

h) A Place To Call Home

A Place to Call Home was launched in October 2024. Aligned with our core information and advice service the project provides holistic advice sessions on a one to one basis, the aim being to enable the client to live well and independently in warm secure homes. The funding for this project is for three years and was allocated to Age UK Leeds, following a successful application, by Age UK national – Skipton Building Society are the sponsors of this project. In this period Age UK Leeds supported 52 individuals through the 'A Place to Call Home Project'.

3.3 Help at Home

Help at Home, launched in May 2019, is designed to provide a range of paid-for, cost-effective domestic and social support services, helping older people with everyday tasks in their own homes so they can stay independent for longer. The overall vision for the service is to provide high quality, person-centred support which is responsive to the needs and wishes of the older person.

During the year, the Lead Support Worker left the team, which gave an opportunity to review this role, which led to the creating of a Co-ordinator post. The aim of this is to provide co-ordination support to the operations manager, as well as the ability to provide cover for support worker absences. Discussions are ongoing on how management capacity can best be arranged to provide the focus on developing Help at Home that will enable its growth and profitability.

The target number of billed hours per month is 500; an annual figure of 6000. In the 2024/25 year, 5,290 hours were billed, 88% of target. The average number of hours billed each month was 440, though projections each month based on bookings are regularly over 500. Factors such as clients going into hospital, staying with family, needing a different level of care, all affect the actual hours as these instances occur during the month. The presence of the Co-ordinator role reduced the number of hours lost due to our own capacity by covering staff absences wherever possible.

Delivering Public Benefit

We have referred to the public benefit guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and in planning our future activities. The aims of Age UK Leeds are undertaken specifically to ensure the charitable objects meet the public benefit requirement and the Charities Act 2011.

The primary beneficiaries of our services are older people in the city of Leeds. The age at which people may access our services varies according to service requirements, typically led by requirements of funders or commissioners.

With the exception of Help at Home, all of our services, including those providing Information and Advice, are free of charge. They are offered to anyone who needs them, regardless of income or circumstances. Practicalities such as staff numbers and availability limit the number of people who can be helped, and where demand exceeds capacity, priorities are determined according to client need, making use of information, advice and signposting where appropriate.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

Achievements & Performance (continued)

3.4 Volunteers

Volunteers are at the heart of much of the work undertaken by Age UK Leeds. Volunteering not only makes an essential contribution towards supporting older people, it also helps cement community cohesion and create social capital. A total of 21 new volunteers were brought on board during the year. In common with other charities nationally, we continue to find it challenging to recruit and retain volunteers post pandemic. A refreshed Volunteer Sub Group undertook a significant amount of work to review and improve our volunteer experience this year. This work is ongoing in the hope of attracting more volunteers to help us offer vital services in the local community.

Our volunteers have been actively involved in; providing health and wellbeing activities, supporting dementia groups, helping older people to become digitally included and giving Information and Advice. In addition, volunteers have supported the organisation as members of our Older Peoples' Engagement Group and on our Board of Trustees.

Volunteer recruitment, selection and training are overseen by the Project Managers and administration and appropriate organisational policies are in place to support this. In-house and on-the-job training is provided by staff responsible for the relevant services, supplemented by additional training where necessary.

3.5 Age UK Leeds Older People's Engagement Group

The purpose of the Older People's Engagement (OPE) Group is to represent the views and attitudes of older people who have contact with AUKL and to contribute to the development of existing and new services. We currently have just five members who:

- Link to a service and/or a project within the service
- Develop a knowledge of the service and project(s) through:
 - ✓ Speaking to staff and volunteers
 - ✓ Talking with clients
 - ✓ Shadowing staff and volunteers
 - ✓ Reading project documentation e.g. funding application, project reports etc.
 - Gather feedback on the service from other clients through various methods including:
 - ✓ Telephone calls
 - ✓ Face to face meetings
 - ✓ Client feedback forums
 - ✓ Surveys
 - Feedback to the OPE Group on findings
 - Develop a knowledge and links with other relevant organisations, services and projects external to Age UK Leeds
 - Input on the proposed development of new services
 - ✓ Recruitment: support the recruitment of staff
 - ✓ Subgroups may be set up to give feedback on a specific issue issues identified by the Group, Trustee Board or Senior Management Team

3.6 Fundraising

Income raised through fundraising and general donations in the year was £31,232 (2024 £32,191).

We are very grateful for the generous donations we have received this year from supporters, whether clients, members of the public or corporate sponsors.

We have held several events in the Hub including Fashion Shows where some of our clients modelled. Not only did they raise funds for the charity, they were a great way to get older people out of their comfort zone, try something different and meet new people. Further events are planned next year.

In 2024, Age UK Leeds had runners in the Leeds Abbey Dash again which raised over £6,000. In 2025, the Leeds Abbey Dash is no longer being run by Age UK and will now be managed by Run for All. 2025 will be the last year we benefit from a £5,000 payment from Age UK for holding the event in Leeds although we will continue to benefit from free places.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

Achievements & Performance (continued)

Bookings for events in the Community Hub and the Harrison Room continue to be strong. Income from hire fees was £24,381 (£30,088 in 2023/2024).

We applied for several grants throughout the year and new awards included services such as Digital Champions and A Place to Call Home.

Age UK partnered with the Omaze house raffle and the funds raised shared with some local partners who applied for some of the funding – Age UK Leeds were awarded £20,000.

Our general approach is to raise funds ourselves and not to use third parties. We use techniques that are ethical, legal, that do not inconvenience the public, and that are not detrimental to our good name or standing in the local community. We do not use general solicitation techniques by telephone or door-to-door, and all fundraising activities undertaken follow the Fundraising Regulator's Code of Fundraising Practice. We have received no complaints about fundraising during the year.

3.7 Subsidiary Companies

Age UK Leeds Trading Limited (registered company number: 02025149) is a wholly owned dormant company. It was a trading subsidiary until it ceased operating in March 2018. The company was struck off on 4 January 2022.

Age UK Leeds Enterprises Limited (registered company number: 07471080) is a wholly owned dormant company. It was a trading subsidiary until it ceased operating in March 2021.

4. Financial review

Review of the year

The year showed an overall surplus in total funds of £115,248 (2024: deficit of £238,513) on income of £1.9 million (2024: £1.6m).

Income during the year increased by £312k overall to £1,907k (2024: £1,595k):

- Income from donations, legacies and general grants increased by £333k, largely due to legacies received in the year of £340k. (Legacies received in 2024 were £1.5k).
- There was a decrease of £46k in charitable activity income due to increasing economic pressures and a reduction on third sector funding.
- Income from other trading activities fell by £9k to £27k (2024: £36k)
- Investment income increased by £34k due to higher interest rates and higher deposits.

Expenditure during the year decreased by £41k to £1,792k (2024: £1,833):

- Direct costs of delivering charitable activities decreased by £96k from £1,452k to £1,356, largely in line with decreased charitable income.
- Direct costs of raising funds reduced by £3k
- Support costs increased by £60k, mainly as a result of increased HR & office costs.

Principal Funding Sources

The principal funding sources of the Charity were:

Source	% of total income	
	24/25	23/24
NHS	43%	56%
Leeds City Council	3%	3%
Lottery	2%	5%
Age UK	9%	7%
Legacies	18%	0%
Fundraising	1%	1%
Trading	2%	2%
Help at Home	7%	8%
Other sources	15%	18%

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

Financial Review (continued)

Income from Age UK is a mixture of direct grants, and grants from third parties. All income is used to fund service provision for the support of older people as described in more detail above. The economic environment post-Covid, and uncertainty deriving from re-organisation within the NHS and funding of social care continue to make visibility of funding into the future unclear. In addition, the global economic situation and cost of living pressures post-pandemic have impacted the Charity's endeavours to increase the proportion of services that can be supported through self-generated sources of income.

Reserves Policy

At the end of the year, the Charity held total funds of £2,106,836 (2024: £1,991,588). Of these, Restricted funds are £612,555 (2024: £710,716) and the purpose of these funds is explained in note 15 to the accounts.

Funds designated by the Trustees amount to £758,611 (2024: £634,264). Funds have been designated for the following purposes:

- £498,243 has been designated from the proceeds of legacies received. The intention is to spend these funds on charitable projects that meet the Charity's primary strategic aims over forthcoming years, preferably in association with matched funding from other funders.
- £67,520 has been designated to cover repairs to and cyclical maintenance of the Bradbury Building, the Grade II listed building owned by the Charity. The intention is to commit a maximum of £100,000 to this fund over time.
- The Trustees, as a result of considering financial forecasts for the next four years, have decided to designate £100k to a Cost of Living Recovery fund, recognising the fact that it is likely that deficits will be made in future years as a result of the effects the pandemic has had on the charity and particularly its ability to raise funds. The economic & political landscape is still uncertain with inflationary pressures and the cost of living crisis and these funds have been retained due to the ongoing challenges facing the third sector.
- £92,848 was designated as an Emergency Operating Reserve. An amount of this has been utilised to cover the year-end negative working capital position. The Trustees believe that the Charity should hold an EOR because:
 - it has no endowment funding and is entirely dependent for income upon sources of funding from year to year, which are inevitably subject to fluctuation;
 - it requires protection against, and the ability to continue operating in the event of catastrophic or lesser, but damaging events;
 - it requires working capital with which to operate.

The Charity has tangible fixed assets of £846,546, of which £510,983 is held within restricted funds. The remaining £335,563 is held within unrestricted funds that can only be realised by disposal of the assets. The Charity had no capital commitments at the end of the year.

After accounting for restricted and designated funds, and deducting unrestricted funds held as fixed assets, the Charity held free reserves at the end of the year of £398,401, an increase of £113,876 from the 2024 figure of £284,637.

Going Concern

The Trustees have reviewed the appropriateness of the application of the going concern basis in the preparation of the financial statements. In doing so the Trustees have considered forecasts in detail for a period of 12 months, high-level projections for a further three years, uncertainties arising in the current economic environment, the lasting effects of the Covid pandemic, and the cash reserves of the organisation. Following this review the Trustees are of the view that the application of the going concern basis is appropriate and consequently this approach has been adopted in preparing the financial statements.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

Financial Review (continued)

Investments

The Charity does not have any endowment funds, and surplus cash is currently held on interest-bearing deposit. An investment policy has been approved by the Trustee Board. Surplus cash will be held on deposit with the aim of protecting capital, whilst maximising interest within this constraint and the expected time at which the cash will be required. Protection from the statutory FSCS guarantee scheme will be maximised.

Plans for future periods

The Age UK Leeds Strategic plan 2022/25 will complete its three-year cycle in March 2025. With Trustee Board approval the Charity had retained the same Strategic Aims, Vision and Values for a period of six years in total. This decision was based upon an assessment that the fundamental ambitions and focus as outlined in the Aims, Vision and Values continued to resonate and retained relevance when the known priorities and changing demographics of the older population of Leeds were taken into consideration.

In late 2024 and into early 2025 a process to review the Charity's Vision, Values and Strategic Aims was initiated. This included consultation with staff at all grades from across the organisation, direct engagement with the Trustee Board and the views of the OPE group. In addition, the intended outcome of this process was to formulate the agreed Age UK Leeds Strategy for the period 2025 – 2028.

The outcome of this process resulted in revised and updated Vision, Values and Strategic Aims for Age UK Leeds, these are as follows;

VISION:

'To support older people in Leeds to be safe, well and connected.

VALUES:

Compassionate: We are considerate, kind and caring to everyone we encounter.

Accountable: We are trustworthy and act in good faith, each of us is responsible for our words, our actions and the outcomes we achieve.

Inclusive: We are an organisation where everyone feels welcome, valued and respected. We are committed to ensuring our people reflect the communities we serve

Respectful: We value everyone and treat people with courtesy, dignity and professionalism.

As a Charity we will be guided by the needs and wishes of older people of Leeds, ensuring that what we do and how we provide support reflects their priorities, these include;

- o Continued independence and self-reliance
- o Remaining physically and mentally well
- o Access to locally available services that meet their needs
- o Being safe, including financial, emotional and personal security
- o Included, connected and valued within the community
- o Having a voice that is heard and opinions that are respected

In response to these priorities the services provided by Age UK Leeds will focus on and play a role in ensuring that the essential needs of the older people of the city are met, that their wishes and aspirations are embraced so as to ensure that the contribution they make individually and collectively to the community is recognised and understood.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

Financial Review (continued)

AIMS:

Safe: Includes financial security as well as physical security – at home and in the neighbourhood.

Well: Includes activity that focuses on prevention of ill-health or deterioration in health and services that are clearly aligned to the provision of health and care both acute and in the community.

Connected: Includes a clear focus on reducing loneliness and isolation, connecting with family, friends, and the wider community.

Finally, Age UK Leeds, as part of the national Age UK Network will respond positively to the developing national agenda, the opportunity to work in partnership across local and regional boundaries as they emerge. Whilst an independent local Charity we will play our part in contributing to and upholding the Age UK national values - Collaborative, Ambitious, Impactful.

In addition, we have also now identified the following 'ambitions' for the Charity that we will work to deliver over the next three years.

Our Ambitions – Quality, Reach and Impact

Quality

- Learning and Development – embed practice that is based upon the Healthwatch Leeds 'How Does it Feel For Me' 3 C's, invest in people (staff and volunteers) through coaching, mentoring, and training opportunities.
- Client Feedback – listen to the voices of older people: collate/review/analyse and act upon the information generated.
- Quality Assurance and Control – complete regular individual case reviews, undertake cross-service peer reviews - share learning and knowledge to improve how we work.
- Research – participate in research programmes that explore new ways of working and where possible share the learning across the organisation.

Reach

- Innovate – identify gaps and initiate ways of working to address complex, under-reported and unmet needs.
- Collaborate and partner – establish and consolidate partnerships to better serve diverse communities and under-served groups.

Impact

- Health and Social Inequality - Services contribute to city-wide focus on addressing social inequalities and the wider determinants of poor health.
- Preventative activity – capture tangible evidence of the positive effect of interventions on health, wellbeing, safety and social connections.

On the basis of these changes revised in-year Business Plans will be developed, the Trustee Board will be provided with regular updates on progress made against planned objectives on a quarterly basis.

Finally, 2025/26 marks the 50th Anniversary of Age UK Leeds (originally constituted as Age Concern Leeds in 1975). Plans to celebrate this milestone will be formulated and taken forward in the next 12 months.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025

5. Structure, governance and management

Constitution

Age UK Leeds is a company limited by guarantee and without a share capital, and a registered charity governed by its Memorandum and Articles of Association.

Members' individual liabilities are limited to £1.

Board of Trustees

The directors of the charitable company ("the charity") under the Companies Act 2006 are its Trustees for the purposes of charity law and through this report they are collectively referred to as the Trustees.

In accordance with the charity's Memorandum and Articles of Association, the Board of Trustees is comprised of at least five Trustees, each holding office for an initial period of two years, and up to two further periods of three years if re-appointed. All Trustees are Members. Trustees are appointed by a decision of the Board of Trustees.

The members of the Board of Trustees who held office during the year are set out on the Charity Information sheet, page 1 of this report.

The Board of Trustees met on six occasions during the year, these meetings were a mix of face to face and online/hybrid.

Related Parties

Age UK Leeds is an autonomous charity and company limited by guarantee. It is part of Age UK, the federation, and conforms to agreed national standards in organisation and service delivery. The Chief Executive attends regional and national meetings with other Age UKs, and other staff participate in regional and national meetings appropriate to their work.

Working in partnership with other agencies, especially from the statutory and voluntary sectors, is integral to the work of Age UK Leeds. Partnership and multi-agency working occurs at the level of funding agreements and contracts, service delivery, monitoring, user involvement, consultation, and campaigning. It includes work both with other agencies within Leeds, and with Age UKs in other areas. Staff members participate in local, regional and national forums and consultations appropriate to their work areas and the strategic positioning of Age UK Leeds.

Staff Responsibilities: Senior Management Team

Iain Anderson	Chief Executive
Lisa Burnett	Fundraising Director
Julie Skelton	Operations Director
Simon Harris	Finance Director (part-time)

Day-to-day management of the organisation is delegated to the Chief Executive. Along with the Senior Management Team (SMT), the Chief Executive ensures that suitable staff are recruited and resources drawn in to run the services and activities agreed by the Board through the annual work plan. The Senior Management Team ensures that grants, contracts and service level agreements are operated in accordance with agreed terms and conditions, and provides regular reports to the Board on all services and activities.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025 (continued)

Structure, governance and management (continued)

Pay Policy for Senior Staff

Age UK Leeds aims to pay salaries which are fair, competitive with the charity sector locally, and proportionate to the complexity of each role. In determining the right level of pay the charity does not look to compete with private or public sector salaries and ensures all staff are paid at or above the National Living Wage. During the year, the Charity increased all salaries, however this award was guided by but not in line with the NJC pay award. The salary increase was however in-step with awards made across the sector. In the assessment of the Charity it was not financially sustainable to re-align with the NJC.

In light of changes to the National Living Wage we have completed a review of our salary structure to ensure that the hourly rate paid to all contracted staff are paid at or above the NLW, this change will be implemented with effect from 31 March 2025. We will continue to review our salary banding to ensure on-going compliance with changes to the NLW.

Risk Assessment

The risk management strategy adopted in March 2012 was prepared in line with best practice guidelines issued by the Charity Commission. A copy of the strategy is included in the Trustee Handbook and discussed with new Trustees as part of the induction process. The Trustees carry out an annual risk assessment covering the major risks facing the organisation. The controls in place to mitigate the risks are detailed and monitored; and systems and procedures have been identified to manage the retained risks. The Risk Register is reviewed and endorsed by the Audit and Risk Committee.

The following higher-level risks have been highlighted and managed during the year:

- Workforce
- Strategic Planning
- Regulation and Compliance
- Financial
- Service Deliver

A review of the Risk Register will be completed by the Chief Executive and any recommended changes presented to the Trustee Board in May 2025.

When reviewing the aims and objectives of the charity, and in planning future activities, the Trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

United Kingdom company law requires the directors (namely the Trustees) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the group and the incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2025 (continued)

Statement of Directors'/Trustees' Responsibilities

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and of the group and which enables them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees who held office at the date of approval of this Trustees' Report confirm that, so far as they are each aware, there is no relevant audit information of which the Company's auditor is unaware; and each Trustee has taken all the steps that he/she ought to have taken as a Trustee to make himself/herself aware of any relevant audit information and to establish that the Company's auditor is aware of that information.

Statement of Disclosure to our Auditor

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditor

The auditor, Azets Audit Services Limited, is deemed to be reappointed under section 487(2) of the Companies Act 2006.

The Directors report and Financial Statements have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime which is part of the Companies Act 2006.

The Trustees approved the Trustees' Annual Report on^{27/04/25}..... and it was signed on its behalf by:


.....
Keith Wakefield
Chair of Trustees

Age UK Leeds

Independent Auditor's Report to the Members and Trustees Of Age UK Leeds

Opinion

We have audited the financial statements of Age UK Leeds for the year ended 31 March 2025, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows, and the related Notes to the Financial Statements, including a summary of accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Age UK Leeds

Independent Auditor's Report to the Members and Trustees Of Age UK Leeds

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report (incorporating the strategic report and the directors' report) has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.
- The trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of the Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Age UK Leeds

Independent Auditor's Report to the Members and Trustees Of Age UK Leeds

Extent to which the audit was considered capable of identifying irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud. In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the charity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias; and
- Performing audit work over the timing and recognition of income and in particular whether it has been recorded in the correct accounting period.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Azets Audit Services Limited

Jessica Lawrence

Senior Statutory Auditor

For and on behalf Azets Audit Services Limited
Chartered Accountants & Statutory Auditor
12 King Street
Leeds
LS1 2HL

Date: *16th December 2025*

Age UK Leeds

Statement of Financial Activities for the Year Ended 31 March 2025 (Incorporating Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Income from:					
Donations and legacies	2	378,871	-	378,871	46,137
Charitable activities	3	193,138	1,230,717	1,423,855	1,469,532
Other trading activities	4	27,207	-	27,207	36,137
Investment income	5	77,127	-	77,127	42,816
Total income		676,343	1,230,717	1,907,060	1,594,622
Expenditure on:					
Raising funds		34,907	-	34,907	36,156
Trading		14,797	-	14,797	15,753
Charitable activities	6	413,230	1,328,878	1,742,108	1,781,226
Total expenditure	6	462,934	1,328,878	1,791,812	1,833,135
Net income / expenditure and net movement in funds	7	213,409	(98,161)	115,248	(238,513)
Reconciliation of funds:					
Total funds brought forward	13,14	1,280,872	710,716	1,991,588	2,230,101
Total funds carried forward	13,14	1,494,281	612,555	2,106,836	1,991,588

The results for the year all relate to continuing operations.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

A fully detailed Statement of Financial Activities for the year ended 31 March 2024 is shown on Note 21 to the financial statements.

Age UK Leeds

Balance Sheet as at 31 March 2025

	Notes	2025 £	2024 £
Fixed assets			
Tangible assets	9	846,546	884,000
Investments	10	801,069	759,349
		1,647,615	1,643,349
Current assets			
Debtors	11	77,950	101,302
Cash at bank and in hand		545,253	458,748
		623,203	560,050
Creditors: amounts falling due within one year	12	(163,982)	(211,811)
Net current assets		459,221	348,239
Net assets		2,106,836	1,991,588
Funds:			
Unrestricted funds		1,494,281	1,280,872
Restricted funds		612,555	710,716
Total Funds	13,14	2,106,836	1,991,588

The Financial Statements have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime which is part of the Companies Act 2006.

They were approved by the Board of Trustees on 27/10/25 and signed on its behalf by:



Keith Wakefield
Chair of Trustees

The notes on pages 23 to 38 form part of these Financial Statements

Company number: 01236909

Age UK Leeds

Statement of Cash Flow for the Year Ended 31 March 2025

	Notes	2025 £	2024 £
Net cash provided by operating activities	15	53,824	(190,689)
Cash Flows from investing activities:			
Investment income received		77,127	42,816
Purchase of property plant and equipment		(2,726)	(5,787)
Net cash used in investing activities		74,401	37,029
Change in cash and cash equivalents in the year		128,225	(153,660)
Cash and cash equivalents at the beginning of the year		1,216,391	1,370,051
Cash and cash equivalents at the end of the year		1,344,616	1,216,391
Cash and cash equivalents are made up of			
Short term deposits	10	799,363	757,643
Cash at bank and in hand		545,253	458,748
Cash and cash equivalents at the end of the year		1,344,616	1,216,391

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of uncertainty in the preparation of the financial statements are as follows:

Charitable Company Information

The Charitable Company is a private company limited by guarantee, which is incorporated and registered in England and Wales, under company registration 01236909 and registered as a charity with the Charity Commission of England & Wales under charity registration 504899.

The registered office is, Bradbury Building, Mark Lane, Leeds, LS2 8JA.

Basis of Accounting

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006 and Charities Act 2011.

Age UK Leeds meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

Going Concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and not less than one year from the date of approval. The Trustees are constantly monitoring the financial position of the charity. Also, the charity has no borrowings and receives substantial funding from government grants and contracts, of which significant amounts have already been secured for the 2025/26 financial year. Therefore, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Fund accounting

Unrestricted Funds

Designated funds are amounts which have been put aside at the discretion of the Trustees for specific projects within the charity's charitable objectives.

Undesignated general funds represent funds, which are expendable at the discretion of the Trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted Funds

Restricted funds represent grants, donations and legacies received which may only be applied for the purposes specified by the donor.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

Transfer between funds

All income and expenditure is initially included in the Statement of Financial Activities. The deficit arising in the year on restricted funds is met by a transfer from unrestricted funds.

Transfers are made to and from designated funds in amounts determined by the Board of Trustees, to provide funding allocations for specifically identified projects, activities or events within the unrestricted fund.

Income

All the income is recognised in the Statement of Financial Activities ("SOFA") when the conditions for the receipt have been met and there is reasonable assurance of receipt.

The following accounting policies are applied to income:

Government and other grants

Grants are recognised in the SOFA when the conditions for receipt have been complied with.

Investment Income

Investment income is accounted for when receivable.

Legacies

Pecuniary and residuary legacies are recognised when received or if, before receipt, there is sufficient evidence of entitlement to the legacy, receipt is probable and they can be measured with sufficient reliability.

Expenditure

Liabilities are recognised in the SOFA when due under the accruals concept and are allocated between restricted and unrestricted funds as appropriate.

Allocation of Costs

The Charity's operating costs include staff costs, rent and other related costs. Such costs are allocated between charitable activities, raising funds and trading, and between either direct or support costs. Staff and administrative overheads are allocated to the salary costs of staff working directly in the relevant departments, and property costs are allocated according to the space used by each activity.

Operating Leases

Rental costs under operating leases are charged to the SOFA in equal amounts over the periods of the leases.

Pension Costs

The charity operates a defined contribution pension scheme, the assets of which are held separately from those of the charity in an independently administered fund. Contributions payable for the year are charged in the statement of financial activities.

Tangible fixed assets

Only assets with an individual (or total project) value of £1,000 or more are capitalised. Assets of a value less than £1,000 are included within the SOFA as expenditure.

Tangible fixed assets are stated at cost, less depreciation, with depreciation rates as follows:

Freehold buildings	2% straight line
Fixtures and Fittings	10 - 15% straight line
IT and Office Equipment	25% straight line

Freehold land is not depreciated.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

Investments

Investments (other than investments in subsidiaries) are stated at market value. Unrealised and realised gains or losses on revaluation arising during the year are reflected in the SOFA.

The listed investments, see note 10, are held to generate returns and gains for the charity and accordingly are designated as fair value through profit and loss ("FVTPL"). Under this designation the investments are revalued at each period end to its fair value, as determined by reference to quoted market prices, with any gains or losses going through the statement of financial activity.

Investments in subsidiaries are stated at historic cost and the Trustees review the carrying value annually for indications of impairment.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity held for working capital.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. The impairment loss is recognised in the income and expenditure account.

Creditors and provisions

Creditors, loans and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, loans and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial liabilities are only derecognised when, and only when, the Charity's obligations are discharged, cancelled or they expire.

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Taxation

Age UK Leeds is a registered charity and as such is a charity within the meaning of schedule 6 of the Finance Act 2010. Accordingly, the charity is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Legacies

Legacies are recognised as income when probate has been granted, the charity has established its entitlement to the funds and where sufficient information is available to allow it to measure its entitlement.

2. Donations and legacies

	2025 £	2024 £
General donations	31,232	32,191
Legacies	340,139	1,500
Non Performance Grants:		
Age UK	7,500	12,446
	378,871	46,137

In the current and previous year, no income was included within restricted income.

The Charity also benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with Charities SORP, the economic contribution of general volunteers is not recognised in the accounts.

3. Charitable Activities

	Unrestricted £	Restricted £	2025 £	Unrestricted £	Restricted £	2024 £
Grants and Service Contracts:						
Hospital to Home	-	696,460	696,460	-	718,000	718,000
Independence at Home	204,104	132,547	336,651	261,318	88,404	349,722
Ageing Well	-	141,216	141,216	21,011	210,491	231,502
Advocacy, Information and Advice Team	79,000	38,159	117,159	18,910	38,159	57,069
Fee Income:						
Contributions/fees from activity classes	132,369	-	132,369	113,239	-	113,239
	415,473	1,008,382	1,423,855	414,478	1,055,054	1,469,532

4. Other Trading Activities

	2025 £	2024 £
Fundraising	2,826	6,049
Catering	3,436	5,578
Room hire	20,945	24,510
	27,207	36,137

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

5. Investment Income

	2025 £	2024 £
Bank interest	77,033	42,785
Dividends	94	31
	77,127	42,816

6. Expenditure

For the year ended 31 March 2025	Raising funds £	Trading £	Charitable activities £	2025 £
Directly attributable costs:				
Staff costs	22,619	8,984	1,225,434	1,257,037
Staff related costs	269	-	56,015	56,284
Other direct costs	3,365	2,356	74,920	80,641
	26,253	11,340	1,356,369	1,393,962
Support costs:				
Staff costs	3,160	1,255	160,748	165,163
Staff related costs	199	75	10,024	10,298
Property costs	1,578	626	80,179	82,382
Office and administration costs	1,157	465	54,332	55,955
Legal and professional	1,482	608	25,630	27,720
Irrecoverable VAT	309	122	15,721	16,152
Depreciation	769	306	39,105	40,180
	8,654	3,457	385,739	397,850
Total costs	34,907	14,797	1,742,108	1,791,812
For the year ended 31 March 2024	Raising funds £	Trading £	Charitable activities £	2024 £
Directly attributable costs:				
Staff costs	24,108	9,576	1,252,598	1,286,282
Staff related costs	409	-	85,260	85,669
Other direct costs	5,133	3,594	114,293	123,020
	29,650	13,170	1,452,151	1,494,971
Support costs:				
Staff costs	2,963	1,177	150,705	154,845
Staff related costs	253	100	12,897	13,250
Property costs	1,005	399	51,093	52,497
Office and administration costs	412	165	19,344	19,921
Legal and professional	830	328	42,020	43,178
Irrecoverable VAT	263	104	13,360	13,727
Depreciation	780	310	39,656	40,746
	6,506	2,583	329,075	338,164
Total costs	36,156	15,753	1,781,226	1,833,135

7. Operating surplus

Operating surplus is stated after charging	2025 £	2024 £
Audit fees	11,800	10,395
Non-Audit fees - accountancy	2,800	2,370
Depreciation	40,178	40,746

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

8. Information on Officers and Employees

Staff costs	2025 £	2024 £
Salaries	1,280,546	1,301,410
Social security costs	107,081	104,874
Other pension costs	34,573	34,843
	1,422,200	1,441,127

The average monthly head count was 63 staff (2024: 67).

There were no employees (2024: no employees) whose total employee benefits (excluding employer pension costs) exceeded £60,000.

The key management personnel of the Charity comprise the Trustees, Chief executive, Finance Director, Operations Director - Performance and Quality, Income Generation Director, Operations Director - Partnerships and Service Development. Their total employee benefits were £246,116 (2024: £237,648).

9. Tangible Fixed Assets

	Land & buildings £	Fixtures & fittings £	Total £
Cost:			
At 1 April 2024	1,114,737	220,828	1,335,565
Additions	-	2,726	2,726
Disposals		(140)	(140)
At 31 March 2025	1,114,737	223,414	1,338,151
Depreciation:			
At 1 April 2024	317,032	134,533	451,565
Charge for the year	20,294	19,886	40,180
Disposals		(140)	(140)
At 31 March 2025	337,326	154,279	491,605
Net book value at 31 March 2025	777,411	69,135	846,546
Net book value at 31 March 2024	797,705	86,295	884,000

10. Investments

	2025 £	2024 £
Listed investments		
Market value	1,702	1,702
Short term deposits	799,363	757,643
UK unlisted investments - subsidiaries	4	4
Total	801,069	759,349
Historic cost of investments	757,647	757,647

Fixed Asset Investments – Unlisted shares in subsidiary undertakings

Company	Holding	Activity
Age UK Leeds Trading Limited	100%	Dormant
Age UK Leeds Enterprises Limited	100%	Dormant

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

11. Debtors

	2025	2024
	£	£
Trade debtors	9,704	27,501
Prepayments	15,282	20,550
Accrued income	52,964	53,251
	77,950	101,302

12. Creditors: Amounts Falling Due Within One Year

	2025	2024
	£	£
Trade creditors	30,091	24,468
Deferred income	7,786	18,474
Other creditors and accruals	88,363	128,569
Tax and social security	37,742	40,300
	163,982	211,811

Deferred income comprises grants and other payments received in advance for charitable activities supporting older people due to be delivered in the following year.

	2025	2024
	£	£
Deferred income:		
Balance brought forward	18,474	31,500
Released to income from charitable activities	(18,474)	(31,500)
Amount deferred in the year	7,786	18,474
Balance carried forward	7,786	18,474

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

13. Movement in funds

For the year ended 31 March 2025

	At 1 April 2024 £	Income £	Expenditure £	Transfers and other gains/(losses) £	At 31 March 2025 £
Restricted funds:					
AUK - Later Life Goals	1,750	-	-	-	1,750
Age UK - Dementia MCST programme	3,114	-	-	-	3,114
Hospital to Home	83,024	412,250	(449,708)	-	45,566
Leeds City Council – iBCF – Independence at Home extension	20,880	-	-	-	20,880
Leeds City Council - iBCF - Leeds Oak Alliance	56,596	-	(47,948)	-	8,648
Leeds City Council – Hospital Discharge Emergency Food	2,000	-	-	-	2,000
Linking Leeds	-	118,262	(118,262)	-	-
NHS Leeds CCG – Home Comfort	11,500	284,210	(284,210)	-	11,500
EON Warm Homes	-	23,463	(23,463)	-	-
Home Plus	-	19,872	(19,872)	-	-
AUK Scams	4,794	50,600	(50,600)	-	4,794
Prosper (Bradford Teaching Hospitals)	-	19,518	(19,518)	-	-
Age UK Leeds Centre	111,836	-	(1,916)	-	109,920
Bradbury Building 2012	411,902	-	(10,839)	-	401,063
LCC I&A Fund	-	38,159	(38,159)	-	-
W2W National Lottery	-	41,667	(41,667)	-	-
Stay Well	-	5,408	(5,408)	-	-
Enhance	-	78,000	(78,000)	-	-
Sanctuary Support	-	26,073	(26,073)	-	-
Digital Champion	-	36,964	(36,964)	-	-
Digital LCC	-	3,500	(3,500)	-	-
Mayors Safer Digital Scams	-	8,645	(8,645)	-	-
Dunhill	-	6,098	(6,098)	-	-
Travel With Confidence	-	33,072	(33,072)	-	-
A Place To Call Home	-	24,956	(24,956)	-	-
Funds under £4,000 each	3,320	-	-	-	3,320
	710,716	1,230,717	(1,328,878)	-	612,555

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

13. Movement in funds (continued)

Unrestricted funds:					
General funds	646,605	676,343	(456,934)	(130,344)	735,670
Designated funds:					
Bradbury Building Maintenance	73,520	-	(6,000)	-	67,520
Legacy funds	369,881	-	-	128,362	498,243
Cost of Living fund	100,000	-	-	-	100,000
Emergency Operating Reserve	90,866	-	-	1,982	92,848
	1,280,872	898,678	(685,269)	-	1,494,281
Total Funds	1,991,588	1,907,060	(1,791,812)	-	2,106,836

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

13. Movement in funds (continued)

For the year ended 31 March 2024

	At 1 April 2023	Income	Expenditure	Transfers and other gains/(losses)	At 31 March 2024
	£	£	£	£	£
Restricted funds:					
AUK - Later Life Goals	1,750	-	-	-	1,750
Age UK - Dementia MCST programme	3,114	-	-	-	3,114
Hospital to Home	100,000	425,000	(441,976)	-	83,024
Leeds City Council - iBCF - Independence at Home extension	20,880	-	-	-	20,880
Leeds City Council - iBCF - Leeds Oak Alliance	66,640	-	(10,044)	-	56,596
Leeds City Council - Hospital Discharge Emergency Food	2,000	-	-	-	2,000
NHS Leeds CCG - Home Comfort	11,500	293,000	(293,000)	-	11,500
Sanctuary Support	-	29,530	(29,530)	-	-
NLF Now and Then	-	8,000	(8,000)	-	-
Household Support	-	4,000	(4,000)	-	-
EON Warm Homes	-	21,976	(21,976)	-	-
Home Plus	-	24,874	(24,874)	-	-
Community Activities	-	34,000	(34,000)	-	-
AUK Scams	4,794	25,032	(25,032)	-	4,794
NHS Leeds CCG - Gledhow Hub	55,804	-	(55,804)	-	-
Prosper (Bradford Teaching Hospitals)	-	66,649	(66,649)	-	-
Age UK Leeds Centre	113,752	-	(1,916)	-	111,836
Bradbury Building 2012	422,741	-	(10,839)	-	411,902
LCC I&A Fund	-	38,159	(38,159)	-	-
W2W National Lottery	-	83,334	(83,334)	-	-
Stay Well	-	1,500	(1,500)	-	-
Funds under £4,000 each	3,320	-	-	-	3,320
	806,295	1,055,054	(1,150,633)	-	710,716

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

13. Movement in funds (continued)

Unrestricted funds:						
General funds	634,412	539,568	(676,499)	149,127	646,608	
Designated funds:						
Bradbury Building Maintenance	79,520	-	(6,003)	-	73,517	
Legacy funds	469,059	-	-	(99,178)	369,881	
Cost of Living fund	100,000	-	-	-	100,000	
Emergency Operating Reserve	140,815	-	-	(49,949)	90,866	
	1,423,806	539,568	(682,502)	-	1,280,872	
Total Funds	2,230,101	1,594,622	(1,833,135)	-	1,991,588	

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

13. Movement in funds (continued)

Restricted Funds:

Age UK – Later Life Goals

Funding via Age UK from the Masonic Charitable Foundation for the Later Life Goals project described in the Trustee report.

Age UK - Dementia MCST programme

Provision of emergency food on hospital discharge as an early intervention to reduce negative impacts on wellbeing, and reduce potential for readmission.

Hospital to Home

The H2H service is commissioned by the Leeds ICB and works in partnership with services across the Leeds Health and Care system. The service is based in St James' Hospital closely aligned to the Frailty Unit and has the primary aim of reducing avoidable admissions and facilitating earlier discharge.

Independence at Home

Core funding received in 2021/2022 to be used in later years.

Leeds City Council - iBCF - Leeds Oak Alliance

A partnership between five city-wide care providers in Leeds supporting older people, to respond to the new, evolving strategy for people living with frailty and at the end of life.

Leeds City Council – Hospital Discharge emergency food

Provision of emergency food on hospital discharge as an early intervention to reduce negative impacts on wellbeing, and reduce potential for readmission.

NHS Leeds CCG – Home Comfort

A service to extend the operating hours of the Hospital to Home service up to 10pm, and to provide practical and emotional support to older people. The aim of the service is to reduce the risk of avoidable admissions to hospital and to provide 'holistic' multi-disciplinary support incorporating both clinical and non-clinical interventions.

Sanctuary Support

Leeds Domestic Violence Support (LDVS) partnership offering support & advice for domestic violence issues, partnership with AUKL for older people.

NLF Now and Then

To continue and expand our existing intergenerational project work for a year.

Household Support

Funding for immediate relief for older people to reduce anxiety of cost of energy, food & essential living bills.

Warm Homes

The Warm Homes (Discount Scheme Benefits Entitlement Check) programme is managed by Age UK nationally and delivered by local Age UKs across the country.

Home Plus

Funding aimed at enabling and maintaining independent living through improving health at home.

Community Activities

This service evolved to deliver various community-based projects designed to support older people whose health and wellbeing had been impacted by lockdown.

Linking Leeds

Funding for a wellbeing coordinator.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

13. Movement in funds (continued)

AUK Scams

The programme, funded by Lloyds Banking Group and led by National Age UK, helps to prevent older people from falling for scams by increasing their knowledge and confidence to recognise and deal with attempted scams.

NHS Leeds CCG - Gledhow Hub

Development of dedicated accommodation for the delivery of the Hospital to Home service.

Prosper -Bradford Teaching Hospitals

Funding for Age UK Leeds to participate and provide service to support the implementation of the Bradford Teaching Hospitals project on personalised care planning to improve quality of life for older people with frailty.

Enhance

Funding for those referred by Leeds Community Healthcare Services

Age UK Leeds Centre

This is a capital fund against which depreciation of the Bradbury Building, prior to its refurbishment in 2012, is charged.

Bradbury Building 2012

This is a capital fund against which depreciation of the redevelopment and refurbishment of the Bradbury Building, undertaken principally in 2012, is charged.

LCC I&A Pension

The LCC Pension Fund was an initiative to try and spread awareness of pension credits.

W2W National Lottery

National Lottery award to match fund costs of running the newly formed Ways To Wellbeing Service over three years. Offering a varied and ambitious programme of activities designed to improve older people's wellbeing and address gaps in local service provision. Ways to wellbeing integrates 4 pre-existing Ageing Well services that had run as separate projects; Digital Wellbeing, Befriending, State of the Ark and Community Activities. Going forward, planned activities will be themed around the Five Ways to Wellbeing: Connect, Give, Learn, Take Notice and Be Active, with the aim to keep people healthy and mentally active later in life.

Stay Well Fund

Leeds Community Foundation award to provide warm items for elderly people being discharged from hospital including the provision of bedding, warm blankets, scarves and hats.

Designated Funds:

Funds designated by the Trustees amount to £758,611 for the following purposes:

- £498,243 has been designated from the proceeds of legacies received. The intention is to spend these funds on charitable projects that meet the Charity's primary strategic aims over forthcoming years, preferably in association with matched funding from other funders.
- £67,520 has been designated to cover repairs to and cyclical maintenance of the Bradbury Building, the Grade II listed building owned by the Charity. The intention is to commit a maximum of £100,000 to this fund over time.
- £100,000 has been designated to to a Cost of Living Recovery fund, recognising the fact that it is likely that deficits will be made in future years as a result of the effects the pandemic has had on the charity and particularly its ability to raise funds.
- £92,848 was designated as an Emergency Operating Reserve.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

14. Analysis of Net Assets Between Funds

For the year ended 31 March 2025	Tangible Fixed Assets £	Investments £	Net Current Assets £	Total £
Unrestricted general funds	335,563	1,706	398,401	735,670
Designated funds	-	-	758,611	758,611
Restricted funds	510,983	-	101,572	612,555
	846,546	1,706	1,258,584	2,106,836

For the year ended 31 March 2024	Tangible Fixed Assets £	Investments £	Net Current Assets £	Total £
Unrestricted general funds	360,262	1,706	284,637	646,605
Designated funds	-	-	634,267	634,267
Restricted funds	523,738	-	186,978	710,716
	884,000	1,706	1,105,882	1,991,588

15. Reconciliation of Cash Flows from Operating Activities

	2025 £	2024 £
Net (deficit) / income for the year	115,248	(238,513)
Adjustments for:		
Depreciation	40,180	40,746
Investment income	(77,127)	(42,816)
Decrease in debtors	23,352	31,165
(Decrease) / Increase in creditors	(47,829)	18,729
Net cash provided by operating activities	53,824	(190,689)

The charity had no debt in either the current or previous year.

16. Contingent Liabilities

The National Lottery Charities Board capital grant of £111,259 received in 2000 towards the cost of an extension to the Age UK Leeds (St John's) Centre (now the Bradbury Building) is repayable, potentially, in full or part if the charity ceases to operate or is wound up. This condition expires in 2081/2082.

17. Operating lease commitments

At the reporting end date the charity had outstanding commitments for future lease payments under non-cancellable operating leases, which fall due as follows:

	2025 £	2024 £
Within one year	6,818	13,750
Between two and five years	-	6,875
	6,818	20,625

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

18. Trustees' Remuneration and Expenses

No remuneration is paid to Trustees.

During the year no Trustee claimed out of pocket expenses (2024 - no trustees).

19. Related Party Transactions

There were no related party transactions in the current or previous year.

20. Pension Schemes

Defined contribution scheme

The Charity runs a scheme for its staff, which is a defined contribution scheme. The pension charge for the year includes contributions payable to the scheme of £34,573 (2024 - £34,843). At the year-end £6,129 (2024 - £5,756) was accrued in respect of contributions payable to this scheme.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2025

21. Comparative Statement of Financial Activity for the year ended 31 March 2024

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Income from:			
Donations and legacies	46,137	-	46,137
Charitable activities	414,478	1,055,054	1,469,532
Other trading activities	36,137	-	36,137
Investment income	42,816		42,816
Other income	-	-	-
Total income	539,568	1,055,054	1,594,622
Expenditure on:			
Raising funds	36,156	-	36,156
Trading	15,753	-	15,753
Charitable activities	630,593	1,150,633	1,781,226
Total expenditure	682,502	1,150,633	1,833,135
Net income / expenditure and net movement in funds	(142,934)	(95,579)	(238,513)
Reconciliation of funds:			
Total funds brought forward	1,423,806	806,295	2,230,101
Total funds carried forward	1,280,872	710,716	1,991,588

AGE UK LEEDS

England & Wales - Charity number 504899

Accounts

Company Number: 01236909
Charity Number: 504899

AGE UK Leeds
(a Company Limited by Guarantee)

Trustees Report and Financial Statements

for the Year Ended 31 March 2024



Age UK Leeds

Contents

	Page
Charity Information	1
Report of the Trustees.....	2
Independent Auditor’s Report.....	17
Statement of Financial Activities.....	20
Balance Sheet.....	21
Statement of Cash Flows.....	22
Notes to the Financial Statements	23

Age UK Leeds

Charity Information

Company Number

01236909

Charity Number

504899

Registered Office

Bradbury Building
Mark Lane
Leeds
LS2 8JA

Trustees

Keith Wakefield	Chair
Holly Smith	
Michael Allen	
Sandra Cheseldine	
Roger Harington	
Abigail Katung	(Appointed 28 September 2023)
Kim Gay	(Appointed 4 April 2024)

Secretary

Simon Harris

Senior management team

Iain Anderson	Chief Executive
Simon Harris	Finance Director
Lisa Burnett	Income Generation Director
Julie Skelton	Operations Director
Jessica Inglis	Operations Director (Resigned October 2023)
Claire Walker	Operations Director (Appointed December 2023)

Auditor

Azets Audit Services Limited
12 King Street
Leeds
LS1 2HL

Bankers

Santander UK PLC
Bootle
Merseyside
L30 4GB

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024

The Trustees present their report, which also complies with a Directors Report for the purposes of the Companies Act 2006, with the financial statements of the charity for the year ended 31 March 2024. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. Reference and Administrative Details

The details of the charity can be found on the Charity Information page on page 1 and forms part of this report.

2. Objectives and Activities

The objects of the charity, as stated in its Memorandum and Articles of Association, are "To promote the following purposes for the benefit of the public and/or older people within Leeds:

- preventing or relieving the poverty of older people;
- advancing education;
- preventing or relieving sickness, disease or suffering in older people (whether emotional, mental or physical);
- promoting equality and diversity;
- promoting the human rights of older people in accordance with the Universal Declaration of Human Rights;
- assisting older people in need by reason of ill-health, social exclusion or other disadvantage".

The charitable objectives underpin the organisation's Strategic Plan. A Strategic Plan for the period 2022-2025 was approved by the Trustee Board in March 2022.

Our Vision

Older people living in Leeds will be valued, their voices will be heard, and they will be able to enjoy positive, independent lives.

Our Mission

To help make Leeds the best city to grow old in: Age UK Leeds will influence, shape, and deliver responsive services, supporting the independence and wellbeing of older people in the city to positively improve their quality of life.

Our Values

- We are Respectful
- We are Kind
- We are Reliable
- We are Inclusive
- We are Efficient

Our Five Strategic Aims

a) Independence

Older people living with frailty, with physical or mental health long term conditions (and disabilities) will be enabled to maintain their independence.

b) Social Connections

Everyone should have someone; older people who experience loneliness and social isolation will be provided with a range of tailored opportunities to link with others in their community.

c) Health and Wellbeing

Older people, including those living with frailty and long-term conditions or disabilities, will sustain their optimal physical, mental, emotional health and well-being.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024

Objectives and Activities (continued)

d) Resilience, choice and control

The resilience of older people and their carers has been severely tested over recent years, our aim is to help to re-build their capacity to better cope with future challenges make informed decisions, and exercise choice and control in how to live their later life.

e) Positive contribution

Older people will positively contribute through being active, engaged, heard, respected and their opinions being valued.

To fulfil our five strategic aims we will:

Maintain and Develop a Sustainable and Responsible Organisation

Our Services

We continue to provide a range of services to support and improve the quality of life for older people in Leeds:

- Health Care Services - Hospital to Home and Home Comfort
- Enhance
- Leeds Oak Alliance
- Ageing Well Services incorporating Ways to Wellbeing, Dementia Support & Digital Inclusion
- Help at Home
- Information Services including Scams and Home Plus
- Advocacy in partnership with Advonet
- Social Prescribing as part of the Linking Leeds Partnership
- Sanctuary Support

3. Achievements & Performance

The Trustee Board receives a performance report at each meeting to enable members to assess how successful the charity is in delivering services to older people in Leeds. Each service has key performance indicators, and reports are continually being enhanced to include outcomes and quality measures.

In October 2023 Age UK Leeds was independently assessed as meeting the Age UK Charity Quality Standard. This is a significant achievement for the Charity and provides verifiable confirmation that systems and processes, policies and procedures in place are robust as well as an endorsement of the quality of the services that Age UK Leeds provides. This award is valid for three years.

3.1 Healthcare Services

These projects and services help prevent unnecessary admissions/readmissions and facilitate a successful discharge home following a hospital stay.

a) Hospital to Home (H2H) Team

The H2H service is commissioned by the Leeds ICB and works in partnership with services across the Leeds Health and Care system. The service is based in St James' Hospital closely aligned to the Frailty Unit and has the primary aim of reducing avoidable admissions and facilitating earlier discharge. The staff team assess and support older people to return home, who might otherwise have been admitted to hospital or whose discharge after treatment may have been delayed.

The key focus of the service is the transport or "follow home and settle" service ensuring the client is reassured, safe, secure, warm and has food/drinks upon returning home. The service also provides needs assessment and discharge planning on wards, emotional support for the patient and carer and signposting and information. Importantly the team operate a referral service into on-going support services in Age UK Leeds, other third sector or community organisations, or the statutory sector.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024

Achievements & Performance (continued)

H2H also delivers an extended range of services in addition to its core focus including pre-discharge assessments of clients' homes to reduce the risk of failed discharges; a medicine delivery service (to avoid delaying discharge due to non-availability of medicines); transport to/from out-patient appointments at the Frailty Ward; transport to transitional beds, pending clients' move home and an emergency food scheme providing food parcels at point of discharge. A wider range of proactive food and nutrition related activities were also undertaken by H2H and other teams across the organisation.

- The service took referrals for 1015 clients (target 1,200)
- 98% of services were provided within 2 hours of referral (target 95%)

In late Summer 2023 the Hospital to Home team relocated to the Gledhow Wing at St James University Hospital and is now based in what was formerly a retail unit. This move provides the team with a much-improved working environment and increases visibility and accessibility of the service to hospital staff, patients and members of the public. In addition, the Gledhow 'hub' is now home to the Leeds Oak Alliance.

b) Home Comfort (HCT)

In September 2021 Home Comfort became part of a programme which has the aims of keeping people in the place they call home and out of hospital. Enhanced Community Response Programme is a collaboration of NHS, Adult Social Care and Third Sector consortiums who provide rapid assessment and wrap-around care to people in their own home who become suddenly unwell and would normally be admitted to hospital. In 2023/24 Enhanced Community Response was incorporated into a broader city-wide programme 'Home First' the aims of which are to reduce unnecessary hospital admission and to facilitate safe but expedited hospital discharge.

Home Comfort offers a 7-day service and offers key services including prescription/medication collection and delivery, wellbeing checks, support to make a light meal or snack, support to leave the home, including attending medical appointments, light cleaning and shopping.

Targets for this service are to be agreed in 2024/25 as part of an overall review of the Enhanced Community Response, as part of this the aim is for an increased proportion of referrals to Home Comfort to be from the Home Ward (managed by Leeds Community Health Trust).

- 507 referrals were received by the service
- 1688 visits were provided to people referred

c) Enhance

In April 2022 Age UK Leeds became part of the Enhance Programme, which is collaboration of third sector consortiums working with Leeds Older People's Forum in partnership with Leeds Community Healthcare Trust. In 2023 the Enhance Programme was extended for a further 12 months, consolidating the learning from year one in particular focusing on integrating the work of the Enhance providers with the Leeds Community Health Trust Neighbourhood Teams.

Enhance supports safe and sustainable discharge from hospital and Neighbourhood Teams into a secure home environment. The programme links third sector organisations with Neighbourhood Teams and other agencies to avoid delayed discharges and readmissions for individuals, and to enhance capacity throughout the system.

In 2023/24 Age UK Leeds has continued to provide Enhance joint collaboration support to the Wetherby, Holt Park, Woodsley and Yeadon Neighbourhood Teams.

- 86 referrals were received by the service

d) Leeds Oak Alliance 3rd Sector Hub

The Leeds Oak Alliance is a collaborative partnership formed in late 2018 by five city-wide third sector organisations (Carers Leeds, Care and Repair Leeds, St Gemma's Hospice, Sue Ryder Wheatfield's Hospice and Age UK Leeds) who have a shared focus on providing support to people living with frailty and/or at the end of their life, and their carers.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024

Achievements & Performance (continued)

The Leeds Oak Alliance Hub was launched in the Bexley Wing at St James Hospital in November 2019 with a staff group from across the five organisations offering support and information to patients and staff about the range of services provided by the partners and the wider third sector. The Hub was then closed throughout 2021/22 due to the ongoing impact that Covid-19 was having within the Hospital and partner organisations.

In February 2022 the Leeds Oak Alliance partnership reformed and plans were made to re-open the hub later in the year. As a result of delays to the refurbishment of the new Gledhow units the planned relocation and re-launch of the Leeds Oak Alliance Hub was put back to late 2023. In the final quarter of 23/24 we appointed two new part-time hub coordinators and planning for a relaunch of the service commenced.

3.2 Ageing Well Team

These projects and services have the general aim of improving the mental and physical wellbeing of older people in Leeds.

a) Ways to Wellbeing

In March 2023 the Ways to Wellbeing service was launched, this is a new service offering a varied and ambitious programme of activities designed to improve older peoples' wellbeing and address gaps in local service provision. Ways to Wellbeing integrates 4 pre-existing Ageing Well services that had run as separate projects;

- Digital Wellbeing
- Befriending
- State of the Ark
- Community Activities

Going forward planned activities will be themed around the Five Ways to Wellbeing: Connect, Give, Learn, Take Notice; Be Active.

There will be a common assessment framework to identify needs relating to health, wellbeing, social connections, digital inclusion etc. at first contact and the service will be delivered by a team with generic/cross cutting roles as well as specific focus on volunteer co-ordination, the aims being to improve efficiency, to stimulate collaborative and creative team work. The service also has a clear focus on work in partnership, community engagement and recruitment of "Community Champions" to ensure impact and sustainability.

Ways to Wellbeing is funded by use of Age UK Leeds reserves which are match funded by the National Lottery Community Fund which in October 2023 agreed financial support for three years.

Progress in the first half of 2023/24 was affected by a number of staffing challenges, by late 2023 these were resolved and significant progress was made in developing a diverse programme of activities both in the community and based from the Bradbury building Community hub. These activities have included a partnership with a research team from Leeds University who have developed Echome a device that stimulates physical activity integrating sound and visuals with movement.

Overall, the Ways to Wellbeing team have supported 653 clients during 2023/24, against a target of 500.

b) PROSPER

Lower than anticipated participant recruitment rates required a formal application to be submitted to the National Institute for Health and Care Research to extend the main trial of PROSPER until February 2024. This longitudinal personalised care planning research study sponsored by Bradford Teaching Hospitals and the University of Leeds sees Personal Independence Coordinators employed by Age UK Leeds working with GP practices across Leeds to deliver person-centred interventions to older people living with mild to moderate frailty. The ongoing pressures experienced by GP practices have also caused delays to the programme, which worked with 6 Leeds & Wakefield based GP practices during this period to provide a 12-week intervention structured around setting goals and using techniques such as motivational interviewing and guided conversations to promote positive behavioural change. A total of 143 people were supported by the PROSPER service in Leeds & Wakefield, within the last financial year of the project.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024

Achievements & Performance (continued)

c) Linking Leeds (Social Prescribing Service)

Linking Leeds is an ICB commissioned city-wide Social Prescribing partnership which launched in September 2019. Community Links is the lead partner in the Linking Leeds consortium which sees Wellbeing Co-ordinators from seven local third sector partners, including Age UK Leeds, working to connect people aged 16 years and above to services and activities in their community in order to benefit overall health and wellbeing. Linking Leeds is closely linked to GP surgeries across the city, but also accepts self-referrals. Financial pressures across the partnership and demand exceeding capacity resulted in a service rescoping exercise to be completed in autumn 2023. This primarily streamlined and re-prioritised referral processes/criteria the aim to reduce the high number of inappropriate referrals in particular people experiencing severe mental ill health problems.

The current Linking Leeds contract ends in August 2024, a review of city-wide social prescribing activity is being completed by the ICB, this will determine the future of the service beyond the lifetime of the current contract.

d) Remember Together (Dementia MCST Programme)

Throughout this period Age UK Leeds has continued to deliver a 14 week programme. We delivered two separate 24 week Maintenance Cognitive Stimulation Therapy (MCST) groups, between June 2022 and February 2023. These evidence-based, NICE recommended groups provide stimulating and engaging activities for people living with mild to moderate dementia have been funded in this period from Age UK Leeds reserves. Throughout 2023/24 Age UK Leeds has been an active participant in a multi-sector partnership focused on developing MCST/CST programmes in the city with the aim to make the service accessible and sustainable. In addition to delivering three programmes (with a fourth planned) our project lead has supported Neighbourhood Networks in establishing their own groups and in increasing the knowledge of their staff, and were funded by Age UKs Dementia MCST Programme. Delays in recruiting both staff and participants to the project meant we had to apply for an extension to our original December 2022 end date, with the shortfall in funding covered from reserves. With an additional year's funding through to March 2024 agreed by the Trustees, we aim to expand our programme. In February 2023, we introduced a shorter 14-week Cognitive Stimulation Therapy (CST) model and established a 3rd group which was delivered in partnership with a local Neighbourhood Network. By the end of March 2024 a fourth group in Yeadon was also established to respond to demand and reduce waiting times.

3.3 Advocacy, Information and Advice

These are cross-cutting services which take referrals from external partners as well as other projects and services within Age UK Leeds.

a) Advocacy

This service is well established with funding from Leeds City Council and the NHS through a sub-contract with Advonet, which now runs until 31 March 2026. The advocacy team offer a free, independent and confidential service for people from diverse backgrounds, who need support to stand up for what they want in life, especially at times of major change. Working across a range of advocacy services, Age UK Leeds Advocates have a particular focus on Independent Mental Capacity Advocacy (IMCA), Care Act Advocacy and Community Advocacy that includes;

- community care issues
- access to services, legal advice and benefits
- housing issues
- debt issues
- safeguarding issues

2,559 people were supported by the service overall in the last financial year.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024

Achievements & Performance (continued)

b) Information & Advice

The provision of Information and Advice is a core service; grants from Leeds City Council's Public Health Directorate and Age UK (via EON's Warm Home Discount Scheme) contribute to its funding as does the Home Plus service;

- We offer free, impartial and confidential advice on a wide range of issues including money matters, benefits, social care, consumer issues and form completion. We help with checking older people's benefits entitlement, form completion and accepting evidence in support of claims.
- There were 5,287 contacts in the year through a combination of telephone-based support and face-to-face visits. The cumulative total annual amount of benefits applied for by older people as a result of our work advising on benefit matters was £600,164.

c) Home Plus Service

This service commissioned by Leeds City Council is aimed at enabling and maintaining independent living through improving health at home, helping to prevent falls and cold-related health conditions. Care & Repair Leeds are the lead provider working in partnership with Groundworks NEWY (Green Doctors) and Age UK Leeds, who are contracted to provide an advice and information service as part of a holistic service. In October 2023 this service was recommissioned for a further three years, the updated completion date is September 2026 with the option of a further 24 months. The Age UK Leeds advice worker assisted 142 people in the 2023/24 period.

d) Scams

Following a pause towards the end of the previous financial year, Age UK Leeds relaunched its Scams programme in May 2022. In December 2023 it was confirmed by Age UK National that the project would be extended for a further two years with a new completion date set for December 2025. The programme, funded by Lloyds Banking Group and led by National Age UK, helps to prevent older people from falling for scams by increasing their knowledge and confidence to recognise and deal with attempted scams. The support is delivered via group talks and 1-2-1 sessions.

- 84 individuals supported through a Scams 121 session
- 1126 individuals supported through a Scams group talk

e) Household Support Fund

The Household Support Fund for Food was awarded from Forum Central, and allocated to our Healthcare Services (H2H and HCT) to provide food shops and shopping vouchers for patients being discharged from hospital. The purpose of this fund was to pay for items which might help older people to:

- Reduce anxiety about the cost of energy, food and other essential living bills
- Maintain or improve health through provision of items to stay warm and eat well
- Remove transport barriers to build/maintain health and wellbeing connections

68 older people were supported by the Household Support Fund.

f) Stay Well This Winter Fund

The Stay Well this Winter Fund was awarded from the Leeds Community Foundation, and allocated to our Healthcare Services (H2H and HCT) to provide warm items for patients being discharged from hospital. Items provided so far include bedding, warm clothing and even a mattress for a client sleeping on his sofa.

21 older people were supported by the Stay Well this Winter Fund.

g) Warm Homes Programme

The Warm Homes (Discount Scheme Benefits Entitlement Check) programme is managed by Age UK nationally and delivered by local Age UKs across the country. Targets are set and payments made based on the number of individual benefits sessions delivered.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024

Achievements & Performance (continued)

h) Sanctuary Support

Delivered in partnership with Leeds Domestic Violence Service, this new project is focused on supporting domestic abuse survivors who have been referred to Leeds Housing Options for sanctuary measures and further support. Age UK Leeds employs one support worker as part of this project, they joined in March 2023.

3.4 Help at Home

Help at Home, launched in May 2019, is designed to provide a range of paid-for, cost-effective domestic and social support services, helping older people with everyday tasks in their own homes so they can stay independent for longer. The overall vision for the service is to provide high quality, person-centred support which is responsive to the needs and wishes of the older person.

Initially operating within a specific geographical area of Leeds to test the service model and to maximise cost efficiency, further growth and expansion of the service continues to be impacted by operational setbacks. This financial year saw the service get off to a poor start which required urgent focus on comprehensive performance improvements focused on internal processes that maximised translating referrals received into commencements as well as taking steps to increase the number of hours of support to existing clients. This activity did result in a positive uplift however at the year end the total number of hours billed was below target (Target: 6151 Actual: 5502).

Rising staff costs within the service from the maintaining our alignment with the Real Living Wage rate for our Support Workers and from continuing to invest in a Lead Support Worker role, have also meant that the overall affordability of the service remains has become more challenging.

Formal meetings to review Help at Home's performance were held regularly during the year. Trustees have asked that Help at Home has been closely monitored throughout into 2023/24 to check that it is performing in line with budget expectations. The service is expected to need financial subsidy from general reserves for the foreseeable future.

Looking forward into 2024/25 there are plans to change the management and coordination of the service, the aim being to reduce fixed costs without detriment to the overall quality of Help at Home.

3.5 Delivering Public Benefit

We have referred to the public benefit guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and in planning our future activities. The aims of Age UK Leeds are undertaken specifically to ensure the charitable objects meet the public benefit requirement and the Charities Act 2011.

The primary beneficiaries of our services are older people in the city of Leeds. The age at which people may access our services varies according to service requirements, typically led by requirements of funders or commissioners.

With the exception of Help at Home, all of our services, including those providing Information and Advice, are free of charge. They are offered to anyone who needs them, regardless of income or circumstances. Practicalities such as staff numbers and availability limit the number of people who can be helped, and where demand exceeds capacity, priorities are determined according to client need, making use of information, advice and signposting where appropriate.

3.6 Volunteers

Volunteers are at the heart of much of the work undertaken by Age UK Leeds. Volunteering not only makes an essential contribution towards supporting older people, it also helps cement community cohesion and create social capital. A total of 21 new volunteers were brought on board during the year. In common with other charities nationally, we continue to find it challenging to recruit and retain volunteers post pandemic. A refreshed Volunteer Sub Group undertook a significant amount of work to review and improve our volunteer experience this year. This work is ongoing in the hope of attracting more volunteers to help us offer vital services in the local community.

Our volunteers have been actively involved in; providing health and wellbeing activities, supporting dementia groups, helping older people to become digitally included and giving Information and Advice. In addition, volunteers have supported the organisation as members of our Older Peoples' Engagement Group and on our Board of Trustees.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024

Achievements & Performance (continued)

Volunteer recruitment, selection and training are overseen by the Project Managers and administration and appropriate organisational policies are in place to support this. In-house and on-the-job training is provided by staff responsible for the relevant services, supplemented by additional training where necessary.

3.7 Age UK Leeds Older People's Engagement Group

The purpose of the Older People's Engagement (OPE) Group is to represent the views and attitudes of older people who have contact with AUKL and to contribute to the development of existing and new services. We currently have just five members who:

- Link to a service and/or a project within the service
- Develop a knowledge of the service and project(s) through:
 - ✓ Speaking to staff and volunteers
 - ✓ Talking with clients
 - ✓ Shadowing staff and volunteers
 - ✓ Reading project documentation e.g. funding application, project reports etc.
 - Gather feedback on the service from other clients through various methods including:
 - ✓ Telephone calls
 - ✓ Face to face meetings
 - ✓ Client feedback forums
 - ✓ Surveys
 - Feedback to the OPE Group on findings
 - Develop a knowledge and links with other relevant organisations, services and projects external to Age UK Leeds
 - Input on the proposed development of new services
 - ✓ Recruitment: support the recruitment of staff
 - ✓ Subgroups may be set up to give feedback on a specific issue issues identified by the Group, Trustee Board or Senior Management Team

3.8 Fundraising

Income raised through fundraising and general donations in the year was £32,191 (2023 £143,033).

The reduction was due to large donation received last year of £105k from Sky for the Community Hub. We are very grateful for the generous donations we have received this year from supporters, whether clients, members of the public or corporate sponsors.

We have held several events in the Hub including Fashion Shows where some of our clients modelled. Not only did they raise funds for the charity, they were a great way to get older people out of their comfort zone, try something different and meet new people. Further events are planned next year.

In 2023, Age UK Leeds had runners in the Leeds Abbey Dash again which raised over £6,000 and a corporate supporter completed the Three Peaks raising over £1,000. Both events are planned to be repeated in 2024.

Bookings for events in the Community Hub and the Harrison Room continue to be strong. Income from hire fees was £24,510 (£19,985 in 2023).

Our general approach is to raise funds ourselves and not to use third parties. We use techniques that are ethical, legal, that do not inconvenience the public, and that are not detrimental to our good name or standing in the local community. We do not use general solicitation techniques by telephone or door-to-door, and all fundraising activities undertaken follow the Fundraising Regulator's Code of Fundraising Practice. We have received no complaints about fundraising during the year.

3.9 Subsidiary Companies

Age UK Leeds Trading Limited (registered company number: 02025149) is a wholly owned dormant company. It was a trading subsidiary until it ceased operating in March 2018. The company was struck off on 4 January 2022.

Age UK Leeds Enterprises Limited (registered company number: 07471080) is a wholly owned dormant company. It was a trading subsidiary until it ceased operating in March 2021.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024

4. Financial review

Review of the year

Net Income for the year showed an overall deficit, and decrease in total funds of £238,513 (2023: increase of £48,328) on income of £1.6 million (2023: £1.8m).

Income during the year reduced by £202k overall to £1,595k (2023: £1,797k):

- There was a small increase of £2k in charitable activity income despite increasing cost of living & economic pressures.
- Income from donations, legacies and general grants reduced by £233k. There was a large one-off in 2023 for the Sky Hub refurbishment of the old Arch Café (£105k). Legacies received in 2024 were £1.5k (£126k in 2023).
- Investment income increased by £25k due to higher interest rates and higher deposits.
- Income from other trading activities increased by £5k in the year.

Expenditure during the year increased by £85k to £1,833k (2023: £1,748):

- Direct costs of delivering charitable activities rose by £57k from £1,395k to £1,452, £72k of which was additional staff costs.
- Direct costs of raising funds reduced by £1k.
- Support costs increased by £20k.

Principal Funding Sources

The principal funding sources of the Charity were:

Source	% of total income	
	2024	2023
NHS	56%	55%
Leeds City Council	3%	10%
Lottery	5%	0%
Age UK	7%	3%
Legacies	0%	7%
Fundraising	1%	8%
Trading	2%	1%
Help at Home	8%	6%
Other sources	18%	10%

Income from Age UK is a mixture of direct grants, and grants from third parties. All income is used to fund service provision for the support of older people as described in more detail above. The economic environment post-Covid, and uncertainty deriving from re-organisation within the NHS and funding of social care continue to make visibility of funding into the future unclear. In addition, the global economic situation and cost of living pressures post-pandemic have impacted the Charity's endeavours to increase the proportion of services that can be supported through self-generated sources of income.

Reserves Policy

At the end of the year, the Charity held total funds of £1,991,588 (2023: £2,230,099). Of these, Restricted funds are £710,716 (2023: £706,295) and the purpose of these funds is explained in note 15 to the accounts.

Funds designated by the Trustees amount to £634,267 (2023: £789,394). Funds have been designated for the following purposes:

- £369,881 has been designated from the proceeds of legacies received. The intention is to spend these funds on charitable projects that meet the Charity's primary strategic aims over forthcoming years, preferably in association with matched funding from other funders.
- £73,520 has been designated to cover repairs to and cyclical maintenance of the Bradbury Building, the Grade II listed building owned by the Charity. The intention is to commit a maximum of £100,000 to this fund over time.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024

Financial review (continued)

- The Trustees, as a result of considering financial forecasts for the next four years, have decided to designate £100k to a Cost of Living Recovery fund, recognising the fact that it is likely that deficits will be made in future years as a result of the effects the pandemic has had on the charity and particularly its ability to raise funds. The economic & political landscape is still uncertain with inflationary pressures and the cost of living crisis and these funds have been retained due to the ongoing challenges facing the third sector.
- £90,866 was designated as an Emergency Operating Reserve. An amount of this has been utilised to cover the year-end negative working capital position. The Trustees believe that the Charity should hold an EOR because:
 - it has no endowment funding and is entirely dependent for income upon sources of funding from year to year, which are inevitably subject to fluctuation;
 - it requires protection against, and the ability to continue operating in the event of catastrophic or lesser, but damaging events;
 - it requires working capital with which to operate.

The Charity has tangible fixed assets of £884,000, of which £523,738 is held within restricted funds. The remaining £360,262 is held within unrestricted funds that can only be realised by disposal of the assets. The Charity had no capital commitments at the end of the year.

After accounting for restricted and designated funds, and deducting unrestricted funds held as fixed assets, the Charity held free reserves at the end of the year of £284,637, an increase of £34,397 from the 2023 figure of £250,240.

Going Concern

The Trustees have reviewed the appropriateness of the application of the going concern basis in the preparation of the financial statements. In doing so the Trustees have considered forecasts in detail for a period of 12 months, high-level projections for a further three years, uncertainties arising in the current economic environment, the lasting effects of the Covid pandemic, and the cash reserves of the organisation. Following this review the Trustees are of the view that the application of the going concern basis is appropriate and consequently this approach has been adopted in preparing the financial statements.

Investments

The Charity does not have any endowment funds, and surplus cash is currently held on interest-bearing deposit. An investment policy has been approved by the Trustee Board. Surplus cash will be held on deposit with the aim of protecting capital, whilst maximising interest within this constraint and the expected time at which the cash will be required. Protection from the statutory FSCS guarantee scheme will be maximised.

Plans for future periods

The Trustee Board reviewed and approved the Age UK Leeds Strategy 2022 – 2025 in March 2022. Activity planned in the second Annual Business Plan aligned to the 3-year Strategy was undertaken throughout the period with both quarterly updates and an end of year summary provided to the Trustee Board. Our Annual Plan was approved and work scoped to deliver in continued alignment with the high-level priorities and objectives. Some activities planned in this year are building on planned activity that commenced in 2022/23 and will be completed into 2024/25. As previously this plan will be subject to quarterly review with update summaries provided to the Trustee Board; an end of year summary was presented to the Trustee Board at the Board meeting in May 2024.

The following are our high priority objectives for 2024-25, grouped under the major areas identified in the strategic plan:

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024 (continued)

Plans for future periods (continued)

Enabling Independence

- Prioritise things in life that are important to the older person to enabling them to their life as they choose and to the best of their ability.
- Concentrate of personal strengths and resources not on vulnerabilities and gaps
- In partnership provide community based joined-up, person-centred, responsive, flexible and adaptable services that meet the basic needs of older people
- Contribute towards reducing unnecessary delays in discharge from hospital, minimise the risk of failed hospital discharge and play a part in reducing the risk of unnecessary hospitalisation by delivering holistic healthcare support at home
- Enable older people to access and provide support with daily living tasks and care that allow them to continue to live at home

Building Social Connections

- Focus our support on those older people who experience the most profound effects of social isolation and loneliness
- Enable older people to identify social connections, and locally available networks of support
- Support older people to regain and maintain their confidence to actively participate in a diverse range of activities and social groups
- Address digital exclusion and actively promote digital inclusion

Building Resilience, supporting choice and control

- Support older people and their carers to recover and rediscover the strength to deal with predictable and unanticipated life changes
- Support navigating the complexity of health and social care services in order to access appropriate support that meets their needs
- Provide accessible, skilled, knowledgeable, quality assured information and advice on money & benefits, legal matters, costs of care and other issues effecting older people
- Support older people to plan for their last years of life, helping to navigate significant life changes and ensure that their explicit wishes with regards to end of life are recorded and respected
- Support to older people to be aware of and understand their rights, have their voice heard and self- advocate with confidence

Encouraging Positive Contributions

- Extend the breadth and methods by which feedback from the older people with whom we work is gathered –tangible differences to our ways of working will result of feedback received
- Develop our Older People’s Engagement Group, increasing their membership and influence on the direction of Age UK Leeds
- Provide a broad range of opportunities for older people to share their skills, knowledge and experience and to actively contribute as a paid employee or in a voluntary capacity
- Actively support national and targeted local campaigns on issues that impact on the lives of the older people of Leeds

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024 (continued)

Plans for future periods (continued)

Promote health and wellbeing

- Provide a range of client-led health and wellbeing activities including, physical exercise, nutrition and hydration to facilitate recovery and encourage positive, healthy ageing
- Promote actions and behaviours that contribute towards improvements in mental health and emotional wellbeing
- Support personalised care initiatives enabling older people to confidently self-manage health conditions
- Focus our services and extend partnerships in diverse communities and areas of highest need to reduce health inequalities exacerbated by the COVID 19 pandemic.

In addition, the Age UK Leeds Business Plan has identified a number of enabling and organisational development priorities that it intends to progress in this period. These planned activities are summarised as follows;

Partnership, Communication and Engagement

- Increase our reach to older people in all communities across the city.
- Build on our strong relationships within the emerging health programme and partnership boards, commissioners, health and social care system partners, other third sector organisations and the private sector to achieve the best outcomes for older people in Leeds.

Financial Stability and Organisational Efficiency

- Remain financially viable and enhance our financial independence by focusing on generating increasing levels of unrestricted income each year.
- Evaluate the continued benefits/constraints associated with remaining in the Bradbury Building and assess alternatives as appropriate.

Organisational and Staff Development

- Identify, support and develop opportunities for innovation, participating in external managed research as well as test new ways of working that positively impact the lives of older people
- Promote/commit to equality, diversity and inclusion
- Maintain trust and confidence by ensuring all our services are underpinned by quality standards, outcomes and evidence
- Increase the number and diversify the range of volunteering opportunities
- Promote professionalism and attainment of recognised qualifications - ensure all our staff and volunteers are provided with opportunities to learn, develop new skills and grow.

5. Structure, governance and management

Constitution

Age UK Leeds is a company limited by guarantee and without a share capital, and a registered charity governed by its Memorandum and Articles of Association.

Members' individual liabilities are limited to £1.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024 (continued)

Structure, governance and management (continued)

Board of Trustees

The directors of the charitable company ("the charity") under the Companies Act 2006 are its Trustees for the purposes of charity law and through this report they are collectively referred to as the Trustees.

In accordance with the charity's Memorandum and Articles of Association, the Board of Trustees is comprised of at least five Trustees, each holding office for an initial period of two years, and up to two further periods of three years if re-appointed. All Trustees are Members. Trustees are appointed by a decision of the Board of Trustees.

The members of the Board of Trustees who held office during the year are set out on the Charity Information sheet, page 1 of this report.

The Board of Trustees met on six occasions during the year, these meetings were all hybrid.

Recruitment and Training of Trustees

Further recruitment of Trustees has continued in 2023/24 and two new Trustees joined the Board in the period. New Trustees are provided with a Trustee Handbook, and an induction programme is organised.

Related Parties

Age UK Leeds is an autonomous charity and company limited by guarantee. It is part of Age UK, the federation, and conforms to agreed national standards in organisation and service delivery. The Chief Executive attends regional and national meetings with other Age UKs, and other staff participate in regional and national meetings appropriate to their work.

Working in partnership with other agencies, especially from the statutory and voluntary sectors, is integral to the work of Age UK Leeds. Partnership and multi-agency working occurs at the level of funding agreements and contracts, service delivery, monitoring, user involvement, consultation, and campaigning. It includes work both with other agencies within Leeds, and with Age UKs in other areas. Staff members participate in local, regional and national forums and consultations appropriate to their work areas and the strategic positioning of Age UK Leeds.

Staff Responsibilities: Senior Management Team

Iain Anderson	Chief Executive
Lisa Burnett	Fundraising Director
Jessica Inglis	Operations Director - left October 2023
Claire Walker	Operations Director (part-time) – joined December 2023
Julie Skelton	Operations Director
Simon Harris	Finance Director (part-time)

Day-to-day management of the organisation is delegated to the Chief Executive. Along with the Senior Management Team (SMT), the Chief Executive ensures that suitable staff are recruited and resources drawn in to run the services and activities agreed by the Board through the annual work plan. The Senior Management Team ensures that grants, contracts and service level agreements are operated in accordance with agreed terms and conditions, and provides regular reports to the Board on all services and activities.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024 (continued)

Structure, governance and management (continued)

Pay Policy for Senior Staff

Age UK Leeds aims to pay salaries which are fair, competitive with the charity sector locally, and proportionate to the complexity of each role. In determining the right level of pay the charity does not look to compete with private or public sector salaries and ensures all staff are paid at or above the National Living Wage. During the year, the Charity increased all salaries, however this award was guided by but not in line with the NJC pay award. The salary increase was however in-step with awards made across the sector. In the assessment of the Charity it was not financially sustainable to re-align with the NJC.

The pay of the charity's chief executive is reviewed and benchmarked with similar sized charities in Leeds and West Yorkshire.

Risk Assessment

The risk management strategy adopted in March 2012 was prepared in line with best practice guidelines issued by the Charity Commission. A copy of the strategy is included in the Trustee Handbook and discussed with new Trustees as part of the induction process. The Trustees carry out an annual risk assessment covering the major risks facing the organisation. The controls in place to mitigate the risks are detailed and monitored; and systems and procedures have been identified to manage the retained risks. The Risk Register is reviewed and endorsed by the Audit and Risk Committee.

The following higher-level risks have been highlighted and managed during the year:

- **Workforce:**
 - Recruitment – inability to fill vacancies in key roles
 - Retention – high turnover and attrition
- **Strategic Planning:**
 - Loss or reduction in income
 - External Stakeholder engagement – failure to take advantage of emerging opportunities
 - Increased regional health commissioning impacting on local services
- **Governance:**
 - Risk in not maintaining appropriate skill-mix and commitment of Trustees
 - Loss of / inability to recruit key staff restricting our ability to maintain services
- **Regulatory and Compliance:**
 - Compliance with data protection, cyber security and other regulations
- **Financial:**
 - Impact of loss of funding on services provided and ongoing viability of charity
- **Operational**
 - Risks of contract termination and failure to secure new funding
 - Failure to deliver outcomes leading to loss of confidence in Age UK Leeds
 - Impact of high staff turnover

When reviewing the aims and objectives of the charity, and in planning future activities, the Trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2024 (continued)

Statement of Directors'/Trustees' Responsibilities

United Kingdom company law requires the directors (namely the Trustees) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the group and the incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and of the group and which enables them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees who held office at the date of approval of this Trustees' Report confirm that, so far as they are each aware, there is no relevant audit information of which the Company's auditor is unaware; and each Trustee has taken all the steps that he/she ought to have taken as a Trustee to make himself/herself aware of any relevant audit information and to establish that the Company's auditor is aware of that information.

Statement of Disclosure to our Auditor

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditor

The auditor, Azets Audit Services Limited, is deemed to be reappointed under section 487(2) of the Companies Act 2006.

The Directors report and Financial Statements have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime which is part of the Companies Act 2006.

The Trustees approved the Trustees' Annual Report on 28 November 2024 and it was signed on its behalf by:



.....
Keith Wakefield
Chair of Trustees

Age UK Leeds

Independent Auditor's Report to the Members and Trustees Of Age UK Leeds

Opinion

We have audited the financial statements of Age UK Leeds for the year ended 31 March 2024, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows, and the related Notes to the Financial Statements, including a summary of accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Age UK Leeds

Independent Auditor's Report to the Members and Trustees Of Age UK Leeds

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report (incorporating the strategic report and the directors' report) has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.
- The trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of the Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Age UK Leeds

Independent Auditor's Report to the Members and Trustees Of Age UK Leeds

Extent to which the audit was considered capable of identifying irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud. In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the charity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias; and
- Performing audit work over the timing and recognition of income and in particular whether it has been recorded in the correct accounting period.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Jessica Lawrence

Jessica Lawrence Senior Statutory Auditor

For and on behalf Azets Audit Services Limited
Chartered Accountants & Statutory Auditor
12 King Street
Leeds
LS1 2HL

Date: 03/12/2024

Age UK Leeds

Statement of Financial Activities for the Year Ended 31 March 2024 (Incorporating Income and Expenditure Account)

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
		£	£	£	£
Income from:					
Donations and legacies	2	46,137	-	46,137	279,526
Charitable activities	3	414,478	1,055,054	1,469,532	1,467,818
Other trading activities	4	36,137	-	36,137	31,357
Investment income	5	42,816	-	42,816	17,891
Other income		-	-	-	100
Total income		539,568	1,055,054	1,594,622	1,796,692
Expenditure on:					
Raising funds		36,156	-	36,156	36,797
Trading		15,753	-	15,753	5,610
Charitable activities	6	630,593	1,150,633	1,781,226	1,705,957
Total expenditure	6	682,502	1,150,633	1,833,135	1,748,364
Net income / expenditure and net movement in funds	7	(142,934)	(95,579)	(238,513)	48,328
Reconciliation of funds:					
Total funds brought forward	13,14	1,423,806	806,295	2,230,101	2,181,773
Total funds carried forward	13,14	1,280,872	710,716	1,991,588	2,230,101

The results for the year all relate to continuing operations.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

A fully detailed Statement of Financial Activities for the year ended 31 March 2023 is shown on Note 21 to the financial statements.

Age UK Leeds

Balance Sheet as at 31 March 2024

	Notes	2024 £	2023 £
Fixed assets			
Tangible assets	9	884,000	918,959
Investments	10	759,349	840,243
		<u>1,643,349</u>	<u>1,759,202</u>
Current assets			
Debtors	11	101,302	132,467
Cash at bank and in hand		458,748	531,514
		<u>560,050</u>	<u>663,981</u>
Creditors: amounts falling due within one year	12	(211,811)	(193,082)
Net current assets		348,239	470,899
Net assets		<u>1,991,588</u>	<u>2,230,101</u>
Funds:			
Unrestricted funds		1,280,872	1,423,806
Restricted funds		710,716	806,295
Total Funds	13,14	<u>1,991,588</u>	<u>2,230,101</u>

The Financial Statements have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime which is part of the Companies Act 2006.

They were approved by the Board of Trustees on 28 November 2024 and signed on its behalf by:



Keith Wakefield
Chair of Trustees

The notes on pages 23 to 38 form part of these Financial Statements

Company number: 01236909

Age UK Leeds

Statement of Cash Flow for the Year Ended 31 March 2024

	Notes	2024 £	2023 £
Net cash provided by operating activities	15	(190,689)	112,190
Cash Flows from investing activities:			
Investment income received		42,816	17,891
Purchase of property plant and equipment		(5,787)	(112,792)
Net cash used in investing activities		37,029	(94,901)
Change in cash and cash equivalents in the year		(153,660)	17,289
Cash and cash equivalents at the beginning of the year		1,370,051	1,352,762
Cash and cash equivalents at the end of the year		1,216,391	1,370,051
Cash and cash equivalents are made up of			
Short term deposits	10	757,643	838,537
Cash at bank and in hand		458,748	531,514
Cash and cash equivalents at the end of the year		1,216,391	1,370,051

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of uncertainty in the preparation of the financial statements are as follows:

Charitable Company Information

The Charitable Company is a private company limited by guarantee, which is incorporated and registered in England and Wales, under company registration 01236909 and registered as a charity with the Charity Commission of England & Wales under charity registration 504899.

The registered office is, Bradbury Building, Mark Lane, Leeds, LS2 8JA.

Basis of Accounting

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006 and Charities Act 2011.

Age UK Leeds meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

Going Concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and not less than one year from the date of approval. The Trustees are constantly monitoring the financial position of the charity. Also, the charity has no borrowings and receives substantial funding from government grants and contracts, of which significant amounts have already been secured for the 2024/25 financial year. Therefore, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Fund accounting

Unrestricted Funds

Designated funds are amounts which have been put aside at the discretion of the Trustees for specific projects within the charity's charitable objectives.

Undesignated general funds represent funds, which are expendable at the discretion of the Trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted Funds

Restricted funds represent grants, donations and legacies received which may only be applied for the purposes specified by the donor.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

Transfer between funds

All income and expenditure is initially included in the Statement of Financial Activities. The deficit arising in the year on restricted funds is met by a transfer from unrestricted funds.

Transfers are made to and from designated funds in amounts determined by the Board of Trustees, to provide funding allocations for specifically identified projects, activities or events within the unrestricted fund.

Income

All the income is recognised in the Statement of Financial Activities ("SOFA") when the conditions for the receipt have been met and there is reasonable assurance of receipt.

The following accounting policies are applied to income:

Government and other grants

Grants are recognised in the SOFA when the conditions for receipt have been complied with.

Investment Income

Investment income is accounted for when receivable.

Legacies

Pecuniary and residuary legacies are recognised when received or if, before receipt, there is sufficient evidence of entitlement to the legacy, receipt is probable and they can be measured with sufficient reliability.

Expenditure

Liabilities are recognised in the SOFA when due under the accruals concept and are allocated between restricted and unrestricted funds as appropriate.

Allocation of Costs

The Charity's operating costs include staff costs, rent and other related costs. Such costs are allocated between charitable activities, raising funds and trading, and between either direct or support costs. Staff and administrative overheads are allocated to the salary costs of staff working directly in the relevant departments, and property costs are allocated according to the space used by each activity.

Operating Leases

Rental costs under operating leases are charged to the SOFA in equal amounts over the periods of the leases.

Pension Costs

The charity operates a defined contribution pension scheme, the assets of which are held separately from those of the charity in an independently administered fund. Contributions payable for the year are charged in the statement of financial activities.

Tangible fixed assets

Only assets with an individual (or total project) value of £1,000 or more are capitalised. Assets of a value less than £1,000 are included within the SOFA as expenditure.

Tangible fixed assets are stated at cost, less depreciation, with depreciation rates as follows:

Freehold buildings	2% straight line
Fixtures and Fittings	10 - 15% straight line
IT and Office Equipment	25% straight line

Freehold land is not depreciated.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

Investments

Investments (other than investments in subsidiaries) are stated at market value. Unrealised and realised gains or losses on revaluation arising during the year are reflected in the SOFA.

The listed investments, see note 10, are held to generate returns and gains for the charity and accordingly are designated as fair value through profit and loss ("FVTPL"). Under this designation the investments are revalued at each period end to its fair value, as determined by reference to quoted market prices, with any gains or losses going through the statement of financial activity.

Investments in subsidiaries are stated at historic cost and the Trustees review the carrying value annually for indications of impairment.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity held for working capital.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. The impairment loss is recognised in the income and expenditure account.

Creditors and provisions

Creditors, loans and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, loans and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial liabilities are only derecognised when, and only when, the Charity's obligations are discharged, cancelled or they expire.

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Taxation

Age UK Leeds is a registered charity and as such is a charity within the meaning of schedule 6 of the Finance Act 2010. Accordingly, the charity is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Legacies

Legacies are recognised as income when probate has been granted, the charity has established its entitlement to the funds and where sufficient information is available to allow it to measure its entitlement.

2. Donations and legacies

	2024	2023
	£	£
General donations	32,191	143,033
Legacies	1,500	125,743
Non Performance Grants:		
Age UK	12,446	10,750
	46,137	279,526

In the current and previous year, no income was included within restricted income.

The Charity also benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with Charities SORP, the economic contribution of general volunteers is not recognised in the accounts.

3. Charitable Activities

	Unrestricted	Restricted	2024	Unrestricted	Restricted	2023
	£	£	£	£	£	£
Grants and Service Contracts:						
Hospital to Home	-	718,000	718,000	400,000	393,000	793,000
Independence at Home	261,318	88,404	349,722	174,983	51,472	226,455
Ageing Well	21,011	210,491	231,502	54,182	163,579	217,761
Advocacy, Information and Advice Team	18,910	38,159	57,069	40,718	79,956	120,674
Fee Income:						
Contributions/fees from activity classes	113,239	-	113,239	109,928	-	109,928
	404,478	1,055,054	1,469,532	779,811	688,007	1,467,818

4. Other Trading Activities

	2024	2023
	£	£
Fundraising	6,049	9,395
Catering	5,578	1,977
Room hire	24,510	19,985
	36,137	31,357

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

5. Investment Income

	2024 £	2023 £
Bank interest	42,785	17,762
Dividends	31	129
	42,816	17,891

6. Expenditure

For the year ended 31 March 2024	Raising funds £	Trading £	Charitable activities £	2024 £
Directly attributable costs:				
Staff costs	24,108	9,576	1,252,598	1,286,282
Staff related costs	409	-	85,260	85,669
Other direct costs	5,133	3,594	114,293	123,020
	29,650	13,170	1,452,151	1,494,971
Support costs:				
Staff costs	2,963	1,177	150,705	154,845
Staff related costs	253	100	12,897	13,250
Property costs	1,005	399	51,093	52,497
Office and administration costs	412	165	19,344	19,921
Legal and professional	830	328	42,020	43,178
Irrecoverable VAT	263	104	13,360	13,727
Depreciation	780	310	39,656	40,746
	6,506	2,583	329,075	338,164
Total costs	36,156	15,753	1,781,226	1,833,135
For the year ended 31 March 2023	Raising funds £	Trading £	Charitable activities £	2023 £
Directly attributable costs:				
Staff costs	23,080	3,123	1,168,257	1,194,460
Staff related costs	448	21	80,318	80,787
Other direct costs	7,063	1,627	146,079	154,769
	30,591	4,771	1,394,654	1,430,016
Support costs:				
Staff costs	3,207	434	160,374	164,015
Staff related costs	284	38	14,213	14,535
Property costs	724	98	36,219	37,041
Office and administration costs	447	60	23,070	23,577
Legal and professional	359	49	18,183	18,591
Irrecoverable VAT	384	52	19,189	19,625
Depreciation	801	108	40,055	40,964
	6,206	839	311,303	318,348
Total costs	36,797	5,610	1,705,957	1,748,364

7. Operating surplus

Operating surplus is stated after charging	2024 £	2023 £
Audit fees	10,395	9,625
Non-Audit fees - accountancy	2,370	2,195
Depreciation	40,746	40,964

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

8. Information on Officers and Employees

Staff costs	2024 £	2023 £
Salaries	1,301,410	1,229,361
Social security costs	104,874	97,179
Other pension costs	34,843	31,935
	1,441,127	1,358,475

The average monthly head count was 67 staff (2023: 65).

There was 1 employee (2023: no employees) whose total employee benefits (excluding employer pension costs) exceeded £60,000.

The key management personnel of the Charity comprise the Trustees, Chief executive, Finance Director, Operations Director - Performance and Quality, Income Generation Director, Operations Director – Partnerships and Service Development. Their total employee benefits were £237,648 (2023: £229,612).

9. Tangible Fixed Assets

	Land & buildings £	Fixtures & fittings £	Total £
Cost:			
At 1 April 2023	1,114,737	215,041	1,329,778
Additions	-	5,787	5,787
At 31 March 2024	1,114,737	220,828	1,335,565
Depreciation:			
At 1 April 2023	296,739	114,080	410,819
Charge for the year	20,293	20,453	40,746
At 31 March 2024	317,032	134,533	451,565
Net book value at 31 March 2024	797,705	86,295	884,000
Net book value at 31 March 2023	817,998	100,961	918,959

10. Investments

	2024 £	2023 £
Listed investments		
Market value	1,702	1,702
Short term deposits	757,643	838,537
UK unlisted investments - subsidiaries	4	4
Total	759,349	840,243
Historic cost of investments	757,647	838,541

Fixed Asset Investments – Unlisted shares in subsidiary undertakings

Company	Holding	Activity
Age UK Leeds Trading Limited	100%	Dormant
Age UK Leeds Enterprises Limited	100%	Dormant

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

11. Debtors

	2024	2023
	£	£
Trade debtors	27,501	108,410
Prepayments	20,550	13,361
Accrued income	53,251	10,696
	101,302	132,467

12. Creditors: Amounts Falling Due Within One Year

	2024	2023
	£	£
Trade creditors	24,468	28,841
Deferred income	18,474	31,500
Other creditors and accruals	128,569	94,197
Tax and social security	40,300	38,544
	211,811	193,082

Deferred income comprises grants and other payments received in advance for charitable activities supporting older people due to be delivered in the following year.

	2024	2023
	£	£
Deferred income:		
Balance brought forward	31,500	945
Released to income from charitable activities	(31,500)	(945)
Amount deferred in the year	18,474	31,500
Balance carried forward	18,474	31,500

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

13. Movement in funds

For the year ended 31 March 2024

	At 1 April 2023 £	Income £	Expenditure £	Transfers and other gains/(losses) £	At 31 March 2024 £
Restricted funds:					
AUK - Later Life Goals	1,750	-	-	-	1,750
Age UK - Dementia MCST programme	3,114	-	-	-	3,114
Hospital to Home	100,000	425,000	(441,976)	-	83,024
Leeds City Council – iBCF – Independence at Home extension	20,880	-	-	-	20,880
Leeds City Council - iBCF - Leeds Oak Alliance	66,640	-	(10,044)	-	56,596
Leeds City Council – Hospital Discharge Emergency Food	2,000	-	-	-	2,000
NHS Leeds CCG – Home Comfort	11,500	293,000	(293,000)	-	11,500
Sanctuary Support	-	29,530	(29,530)	-	-
NLF Now and Then	-	8,000	(8,000)	-	-
Household Support	-	4,000	(4,000)	-	-
EON Warm Homes	-	21,976	(21,976)	-	-
Home Plus	-	24,874	(24,874)	-	-
Community Activities	-	34,000	(34,000)	-	-
AUK Scams	4,794	25,032	(25,032)	-	4,794
NHS Leeds CCG - Gledhow Hub	55,804	-	(55,804)	-	-
Prosper (Bradford Teaching Hospitals)	-	66,649	(66,649)	-	-
Age UK Leeds Centre	113,752	-	(1,916)	-	111,836
Bradbury Building 2012	422,741	-	(10,839)	-	411,902
LCC I&A Fund	-	38,159	(38,159)	-	-
W2W National Lottery	-	83,334	(83,334)	-	-
Stay Well	-	1,500	(1,500)	-	-
Funds under £4,000 each	3,320	-	-	-	3,320
	806,295	1,055,054	(1,150,633)	-	710,716

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

13. Movement in funds (continued)

Unrestricted funds:						
General funds	634,412	539,568	(676,499)	149,127	646,608	
Designated funds:						
Bradbury Building Maintenance	79,520	-	(6,003)	-	73,517	
Legacy funds	469,059	-	-	(99,178)	369,881	
Cost of Living fund	100,000	-	-	-	100,000	
Emergency Operating Reserve	140,815	-	-	(49,949)	90,866	
	1,423,806	539,568	(682,502)	-	1,280,872	
Total Funds	2,230,101	1,594,622	(1,833,135)	-	1,991,588	

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

13. Movement in funds (continued)

For the year ended 31 March 2023

	At 1 April 2022 £	Income £	Expenditure £	Transfers and other gains/(losses) £	At 31 March 2023 £
Restricted funds:					
Big Lottery - Building Connections	18,506	-	(18,506)	-	-
AUK - Later Life Goals	1,750	-	-	-	1,750
AUK - NHSE Covid Winter pressures support	4,125	-	-	-	4,125
Age UK - Dementia MCST programme	-	19,459	(16,345)	-	3,114
Hospital to Home	-	100,000	-	-	100,000
Leeds City Council - SWIFT grant scheme	-	50,000	(50,000)	-	-
Leeds City Council - Independence at Home extension	20,880	-	(500)	-	20,880
Leeds City Council - IBCF - Leeds Oak Alliance	67,140	-	(2,500)	-	66,640
Leeds City Council - Hospital Discharge Emergency Food	4,500	-	(283,000)	-	2,000
NHS Leeds CCG - Home Comfort	1,500	293,000	-	-	11,500
Sanctuary Support	-	1,472	(1,472)	-	-
NLF Now and Then	-	2,000	(2,000)	-	-
Household Support	-	25,000	(25,000)	-	-
EON Warm Homes	-	10,050	(10,050)	-	-
Home Plus	-	9,906	(9,906)	-	-
Community Activities	38,157	41,000	(79,157)	-	-
LCC Pension	3,900	-	(3,900)	-	-
AUK Scams	4,794	35,000	(35,000)	-	4,794
NHS Leeds CCG - Gledhow Hub	137,500	-	(81,696)	-	55,804
Prosper (Bradford Teaching Hospitals)	24,084	81,120	(105,204)	-	-
National Lottery - Digital Wellbeing Service	10,000	20,000	(34,125)	-	(4,125)
Age UK Leeds Centre	115,668	-	(1,916)	-	113,752
Bradbury Building 2012	433,580	-	(10,839)	-	422,741
Funds under £4,000 each	3,320	-	-	-	3,320
	889,404	688,007	(771,116)	-	806,295

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

13. Movement in funds (continued)

Unrestricted funds:						
General funds	539,574	1,108,685	(977,248)	(36,599)	634,412	
Designated funds:						
Bradbury Building Maintenance	79,520	-	-	-	79,520	
Legacy funds	385,099	-	-	83,960	469,059	
Pandemic Recovery fund	100,000	-	-	(100,000)	-	
Cost of Living fund	-	-	-	100,000	100,000	
Emergency Operating Reserve	188,176	-	-	(47,361)	140,815	
	1,292,369	1,108,685	(977,248)	-	1,423,806	
Total Funds	2,181,773	1,796,692	(1,748,364)	-	2,230,101	

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

13. Movement in funds (continued)

Restricted Funds:

Age UK – Later Life Goals

Funding via Age UK from the Masonic Charitable Foundation for the Later Life Goals project described in the Trustee report.

Age UK - Dementia MCST programme

Provision of emergency food on hospital discharge as an early intervention to reduce negative impacts on wellbeing, and reduce potential for readmission.

Hospital to Home and Independence at Home

Core funding received in 2022/2023 to be used in later years.

Leeds City Council - iBCF - Leeds Oak Alliance

A partnership between five city-wide care providers in Leeds supporting older people, to respond to the new, evolving strategy for people living with frailty and at the end of life.

Leeds City Council – Hospital Discharge emergency food

Provision of emergency food on hospital discharge as an early intervention to reduce negative impacts on wellbeing, and reduce potential for readmission.

NHS Leeds CCG – Home Comfort

A service to extend the operating hours of the Hospital to Home service up to 10pm, and to provide practical and emotional support to older people. The aim of the service is to reduce the risk of avoidable admissions to hospital and to provide 'holistic' multi-disciplinary support incorporating both clinical and non-clinical interventions.

Sanctuary Support

Leeds Domestic Violence Support (LDVS) partnership offering support & advice for domestic violence issues, partnership with AUKL for older people.

NLF Now and Then

To continue and expand our existing intergenerational project work for a year.

Household Support

Funding for immediate relief for older people to reduce anxiety of cost of energy, food & essential living bills.

Warm Homes

The Warm Homes (Discount Scheme Benefits Entitlement Check) programme is managed by Age UK nationally and delivered by local Age UKs across the country.

Home Plus

Funding aimed at enabling and maintaining independent living through improving health at home.

Community Activities

This service evolved to deliver various community-based projects designed to support older people whose health and wellbeing had been impacted by lockdown.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

13. Movement in funds (continued)

AUK Scams

The programme, funded by Lloyds Banking Group and led by National Age UK, helps to prevent older people from falling for scams by increasing their knowledge and confidence to recognise and deal with attempted scams.

NHS Leeds CCG - Gledhow Hub

Development of dedicated accommodation for the delivery of the Hospital to Home service.

Prosper -Bradford Teaching Hospitals

Funding for Age UK Leeds to participate and provide service to support the implementation of the Bradford Teaching Hospitals project on personalised care planning to improve quality of life for older people with frailty.

Age UK Leeds Centre

This is a capital fund against which depreciation of the Bradbury Building, prior to its refurbishment in 2012, is charged.

Bradbury Building 2012

This is a capital fund against which depreciation of the redevelopment and refurbishment of the Bradbury Building, undertaken principally in 2012, is charged.

LCC I&A Pension

The LCC Pension Fund was an initiative to try and spread awareness of pension credits.

W2W National Lottery

National Lottery award to match fund costs of running the newly formed Ways To Wellbeing Service over three years. Offering a varied and ambitious programme of activities designed to improve older people's wellbeing and address gaps in local service provision. Ways to wellbeing integrates 4 pre-existing Ageing Well services that had run as separate projects; Digital Wellbeing, Befriending, State of the Ark and Community Activities. Going forward, planned activities will be themed around the Five Ways to Wellbeing: Connect, Give, Learn, Take Notice and Be Active, with the aim to keep people healthy and mentally active later in life.

Stay Well Fund

Leeds Community Foundation award to provide warm items for elderly people being discharged from hospital including the provision of bedding, warm blankets, scarves and hats.

Designated Funds:

Funds designated by the Trustees amount to £634,267 for the following purposes:

- £369,881 has been designated from the proceeds of legacies received. The intention is to spend these funds on charitable projects that meet the Charity's primary strategic aims over forthcoming years, preferably in association with matched funding from other funders.
- £73,517 has been designated to cover repairs to and cyclical maintenance of the Bradbury Building, the Grade II listed building owned by the Charity. The intention is to commit a maximum of £100,000 to this fund over time.
- £100,000 has been designated to to a Cost of Living Recovery fund, recognising the fact that it is likely that deficits will be made in future years as a result of the effects the pandemic has had on the charity and particularly its ability to raise funds.
- £90,866 was designated as an Emergency Operating Reserve.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

14. Analysis of Net Assets Between Funds

For the year ended 31 March 2024	Tangible Fixed Assets £	Investments £	Net Current Assets £	Total £
Unrestricted general funds	360,262	1,706	284,637	646,605
Designated funds	-	-	634,267	634,267
Restricted funds	523,738	-	186,978	710,716
	884,000	1,706	1,105,882	1,991,588

For the year ended 31 March 2023	Tangible Fixed Assets £	Investments £	Net Current Assets £	Total £
Unrestricted general funds	382,466	1,706	250,240	634,412
Designated funds	-	-	789,394	789,394
Restricted funds	536,493	-	269,802	806,295
	918,959	1,706	1,309,436	2,230,101

15. Reconciliation of Cash Flows from Operating Activities

	2024 £	2023 £
Net (deficit) / income for the year	(238,513)	48,328
Adjustments for:		
Depreciation	40,746	40,964
Investment income	(42,816)	(17,891)
Decrease / (Increase) in debtors	31,165	(3,818)
Increase in creditors	18,729	44,607
Net cash provided by operating activities	(190,689)	112,190

The charity had no debt in either the current or previous year.

16. Contingent Liabilities

The National Lottery Charities Board capital grant of £111,259 received in 2000 towards the cost of an extension to the Age UK Leeds (St John's) Centre (now the Bradbury Building) is repayable, potentially, in full or part if the charity ceases to operate or is wound up. This condition expires in 2081/2082.

17. Operating lease commitments

At the reporting end date the charity had outstanding commitments for future lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	13,750	13,750
Between two and five years	6,875	20,625
	20,625	34,375

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

18. Trustees' Remuneration and Expenses

No remuneration is paid to Trustees.

During the year no Trustee claimed out of pocket expenses (2023 – no trustees).

19. Related Party Transactions

There were no related party transactions in the current or previous year.

20. Pension Schemes

Defined contribution scheme

The Charity runs a scheme for its staff, which is a defined contribution scheme. The pension charge for the year includes contributions payable to the scheme of £34,843 (2023 - £31,935). At the year-end £5,756 (2023 - £5,485) was accrued in respect of contributions payable to this scheme.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2024

21. Comparative Statement of Financial Activity for the year ended 31 March 2023

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Income from:			
Donations and legacies	279,526	-	279,526
Charitable activities	779,811	688,007	1,467,818
Other trading activities	31,357	-	31,357
Investment income	17,891	-	17,891
Other income	100	-	100
Total income	1,108,685	688,007	1,796,692
Expenditure on:			
Raising funds	36,797	-	36,797
Trading	5,610	-	5,610
Charitable activities	934,841	771,116	1,705,957
Total expenditure	977,248	771,116	1,748,364
Net income and net movement in funds	131,437	(83,109)	48,328
Reconciliation of funds:			
Total funds brought forward	1,292,369	889,404	2,181,773
Total funds carried forward	1,423,806	806,295	2,230,101

AGE UK LEEDS

England & Wales - Charity number 504899

Accounts

Company Number: 01236909
Charity Number: 504899

AGE UK Leeds
(a Company Limited by Guarantee)

Trustees Report and Financial Statements
for the Year Ended 31 March 2023



Age UK Leeds

Contents

	Page
Charity Information	1
Report of the Trustees.....	2
Independent Auditor’s Report.....	18
Statement of Financial Activities.....	21
Balance Sheet.....	22
Statement of Cash Flows.....	23
Notes to the Financial Statements	24

Age UK Leeds

Charity Information

Company Number

01236909

Charity Number

504899

Registered Office

Bradbury Building
Mark Lane
Leeds
LS2 8JA

Trustees

Keith Wakefield	Chair
Holly Smith	
Michael Allen	
Claire Hosking	(Resigned 26 January 2023)
Joanne Travis	(Resigned 24 November 2022)
Sandra Cheseldine	
Roger Harington	
Abigail Katung	(Appointed 28 September 2023)

Secretary

Russell Watson	(Resigned 7 November 2022)
Simon Harris	(Appointed 7 November 2022)

Senior management team

Iain Anderson	Chief Executive	
Russell Watson	Finance Director	(Resigned 5 August 2022)
Simon Harris	Finance Director	(Appointed 4 July 2022)
Julie Skelton	Operations Director - Performance and Quality	
Lisa Burnett	Income Generation Director	
Jessica Inglis	Operations Director - Partnerships and Service Development	(Resigned 6 October 2023)

Auditor

Azets Audit Services Limited
12 King Street
Leeds
LS1 2HL

Bankers

Santander UK PLC
Bootle
Merseyside
L30 4GB

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023

The Trustees present their report, which also complies with a Directors Report for the purposes of the Companies Act 2006, with the financial statements of the charity for the year ended 31 March 2023. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. Reference and Administrative Details

The details of the charity can be found on the Charity Information page on page 1 and forms part of this report.

2. Objectives and Activities

The objects of the charity, as stated in its Memorandum and Articles of Association, are "To promote the following purposes for the benefit of the public and/or older people within Leeds:

- preventing or relieving the poverty of older people;
- advancing education;
- preventing or relieving sickness, disease or suffering in older people (whether emotional, mental or physical);
- promoting equality and diversity;
- promoting the human rights of older people in accordance with the Universal Declaration of Human Rights; and
- assisting older people in need by reason of ill-health, social exclusion or other disadvantage".

The charitable objectives underpin the organisation's Strategic Plan. A Strategic Plan for the period 2022-2025 was approved by the Trustee Board in March 2022.

Our Vision

Older people living in Leeds will be valued, their voices will be heard, and they will be able to enjoy positive, independent lives.

Our Mission

To help make Leeds the best city to grow old in: Age UK Leeds will influence, shape, and deliver responsive services, supporting the independence and wellbeing of older people in the city to positively improve their quality of life.

Our Values

- We are Respectful
- We are Kind
- We are Reliable
- We are Inclusive
- We are Efficient

Our Five Strategic Aims

Independence

Older people living with frailty, with physical or mental health long term conditions, or with disabilities will maintain their independence.

Social Connections

Everyone should have someone; older people who experience loneliness and social isolation will be provided with a range of tailored opportunities to link with others in their community.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Objectives and Activities (continued)

Health and Wellbeing

Older people, including those living with frailty and long-term conditions or disabilities, will sustain their optimal physical, mental, emotional health and well-being.

Resilience, choice and control

The resilience of older people and their carers has been severely tested over recent years, our aim is to help to re-build their capacity to better cope with future challenges make informed decisions, and exercise choice and control in how to live their later life.

Positive contribution

Older people will positively contribute through being active, engaged, heard, respected and their opinions being valued.

In order to fulfil our five strategic aims we will:

Maintain and Develop a Sustainable and Responsible Organisation

Our Services

We continue to provide a range of services to support and improve the quality of life for older people in Leeds:

- Hospital to Home
- Independence at Home and Home Comfort Services
- Ageing Well Services
- Information Services
- Advocacy

3. Achievements & Performance

The Trustee Board receives a performance report at each meeting to enable members to assess how successful the charity is in delivering services to older people in Leeds. Each service has key performance indicators, and reports are continually being enhanced to include outcomes and quality measures.

3.1 Healthcare Services

These projects and services help prevent unnecessary admissions/re-admissions and facilitate a successful discharge home following a hospital stay:

a) Hospital to Home (H2H) Team

The H2H service is funded by the Leeds ICB and works as part of Leeds Integrated Discharge Service (LIDS). The service is based in St James' Hospital, closely aligned to the Frailty Unit and has the primary aim of reducing avoidable admissions and facilitating earlier discharge. The staff team assess and support older people to return home, who might otherwise have been admitted to hospital or whose discharge after treatment may have been delayed.

The key focus of the service is the transport or "follow home and settle" service ensuring the client is reassured, safe, secure, warm and has food/drinks upon returning home. The service also provides needs assessment and discharge planning on wards, emotional support for the patient and carer and signposting and information. Importantly the team operate a referral service into on-going support services in Age UK Leeds, other third sector or community organisations, or the statutory sector.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Achievements & Performance (continued)

H2H also delivers an extended range of services in addition to its core focus including pre-discharge assessments of clients' homes to reduce the risk of failed discharges; a medicine delivery service (to avoid delaying discharge due to non-availability of medicines); transport to/from out-patient appointments at the Frailty Ward; transport to transitional beds, pending clients' move home and an emergency food scheme providing food parcels at point of discharge. A wider range of proactive food and nutrition related activities were also undertaken by H2H and other teams across the organisation.

- The service provided 1,011 services (target 1,200)
- 99% of services were provided within 2 hours of referral (target 95%)

Towards the end of the 2022 financial year, we received funding to relocate the Hospital to Home team from their office in the Chancellor Wing to a retail unit at the Gledhow. This renovation and transition project continued through the financial year of 22/23. The vision for the new premises is to increase awareness of our services, particularly those connected with hospital admission and discharge, as well as relaunching our Leeds Oak Alliance and the partnership with the other organisations under this project.

b) Home Comfort

In September 2021 Home Comfort became part of a programme which has the aims of keeping people in the place they call home and out of hospital. Enhanced Community Response Programme is a collaboration of NHS, Adult Social Care and Third Sector consortiums who provide rapid assessment and wrap-around care to people in their own home who become suddenly unwell and would normally be admitted to hospital.

Home Comfort offers a 7-day service and offers key services including prescription/medication collection and delivery, wellbeing checks, support to make a light meal or snack, support to leave the home, including attending medical appointments, light cleaning and shopping.

Targets have yet to be agreed for this service

- 346 referrals were received by the service
- 770 visits were provided to people referred

c) Enhance

In April 2022 Age UK Leeds became part of the Enhance Programme, which is collaboration of third sector consortiums working with Leeds Older People's Forum in partnership with Leeds Community Healthcare Trust.

Enhance supports safe and sustainable discharge from hospital and neighbourhood teams into a secure home environment. The programme links third sector organisations with neighbourhood teams and other agencies to avoid delayed discharges and re-admissions for individuals, and to enhance capacity throughout the system.

d) Leeds Oak Alliance 3rd Sector Hub

The Leeds Oak Alliance is a collaborative partnership formed in late 2018 by five city-wide third sector organisations (Carers Leeds, Care and Repair Leeds, St Gemma's Hospice, Sue Ryder Wheatfield's Hospice and Age UK Leeds) who have a shared focus on providing support to people living with frailty and/or at the end of their life, and their carers.

The Leeds Oak Alliance Hub was launched in the Bexley Wing at St James Hospital in November 2019 with a staff group from across the five organisations offering support and information to patients and staff about the range of services provided by the partners and the wider third sector. The Hub remained closed throughout 2021/22 due to the ongoing impact that Covid-19 was having within the Hospital and partner organisations. In February 2022 the Leeds Oak Alliance partnership reformed and plans were made to re-open the hub later in the year, relocating Gledhow unit alongside the Hospital to Home Team. This move was still pending at the end of March 2023 due to renovation work still ongoing in the Gledhow hub.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Achievements & Performance (continued)

3.2 Ageing Well Team

These projects and services have the general aim of improving the mental and physical wellbeing of older people in Leeds.

a) Befriending

Funding carried forward from a National Lottery Reaching Communities grant, alongside legacy monies enabled a small-scale volunteer befriending programme to continue to run this year. Priorities for the project were to streamline volunteer processes, increase the reach of the service and to test out more flexible and goal focused models of befriending to help alleviate loneliness and isolation amongst older people. Identification of suitable referrals and volunteers was challenging in the early part of the project. However, a significant amount of assessment, onward signposting and support was provided by the Project Coordinators even when volunteers could not be identified and by the end of the project several successful befriending matches had been made.

- 11 new clients were matched with volunteers (target 20) with 81 people in total receiving contact from the service
- 11 volunteers supported the project (target 20)

b) Digital Inclusion

The final quarter of a grant from National Lottery Reaching Communities, alongside a donation from Sky Up and legacy monies funded our digital inclusion programme designed to raise awareness amongst older people of the advantages offered by new technology and to provide support to engage with it. A new partnership and investment from Sky Up transformed our former Arch Café space into a new Digital Community Hub. With free Wi-Fi, technology devices, and volunteer support provided by Sky, we launched a new programme of digital skills sessions and one-off digitally focussed events in the Hub, targeted at those who may lack the skills and/or confidence to get online safely, offering them advice and support from trained staff and volunteers to make the most of services and opportunities available online.

We also delivered community based digital engagement activities, developed support for underserved groups such as members of the older LGBTQ+ community and provided home based digital support. Staffing changes, planning and preparation relating to the new Digital Hub and challenges with volunteer recruitment all had an impact on the number of people reached by the service this year.

- 154 people supported by the Digital Service (target 320)
- 81 people supported by the Digital Hub (target 110)
- 40 volunteers supported the project (target 50)

c) PROSPER

Lower than anticipated participant recruitment rates required a formal application to be submitted to the National Institute for Health and Care Research to extend the main trial of PROSPER until February 2024. This longitudinal personalised care planning research study sponsored by Bradford Teaching Hospitals and the University of Leeds sees Personal Independence Coordinators employed by Age UK Leeds working with GP practices across Leeds to deliver person-centred interventions to older people living with mild to moderate frailty. The ongoing pressures experienced by GP practices have also caused delays to the programme, which worked with 3 Leeds based GP practices during this period to provide a 12-week intervention structured around setting goals and using techniques such as motivational interviewing and guided conversations to promote positive behavioural change.

- 89 people supported by the PROSPER service in Leeds

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Achievements & Performance (continued)

d) "State of the Ark" Community Activities

Named by our volunteers, "State of the Ark" grew out of our volunteer Check and Chat service which was set up during the pandemic to provide support to older people who were isolated as a result of lockdown. This service evolved to deliver various community-based projects designed to support older people whose health and wellbeing had been impacted by lockdown. Funding from Leeds Community Healthcare Trust, meant State of the Ark was able to be embedded as part of our new Enhance service, with the aim of connecting older people to longer term community-based activities and volunteer support to increase the likelihood of sustainable discharges from hospital and neighbourhood teams. Our Projects Co-ordinator worked in partnership with other organisations and with a small pool of volunteers to deliver 26 different initiatives and events across the year. These included cooking demonstrations, day trips, guest speakers, arts and crafts, a monthly radio broadcast, series of sessions exploring grief and bereavement, cultural exchange events and fashion shows for older people.

- 64 people supported by State of the Ark projects during this period (no set target)

e) Health & Wellbeing Walks

In December 2022 we took the difficult decision to cease our volunteer led Health and Wellbeing Walks programme as, without any funding, coordination of this activity had become increasingly challenging and we were struggling to reach new members or attract new Walk Leaders. Instead we made provision for walking activity within our new Moving with Confidence programme.

- Weekly walks were attended by 10 participants on average between April 2022 and December 2023

f) Moving with Confidence

Use of designated reserves including some COVID-19 Harm Minimisation funding from Leeds City Council allowed us to develop our Walking with Confidence project to incorporate a wider range of movement focused activities. We worked in partnership with Leeds Rhinos who provided a trained instructor to deliver a series of chair-based exercise classes for older people. We then invested in training to enable our own staff to continue to deliver similar classes from within our new Community Hub. We also worked in partnership with staff from the University of Leeds to trial the use of "movement sonification" devices (wearable devices that produce sound through movement) as a novel way of encouraging gentle exercise amongst older people. Other movement-based activities delivered included ballroom dancing classes and fashion shows, delivered through the State of the Ark project.

- 15 people supported by Moving with Confidence during this period (target 20)

g) Now and Then

In June 2022 we were awarded £10K from the National Lottery Community Fund to continue and expand our existing intergenerational project work for a year. Our staff worked with younger people from Leeds City College and the University of Leeds and with older people from a variety of groups including the Hey Days project at Leeds Playhouse Theatre, the Hamara Healthy Living Centre, Sage Men's group as well as our own internal clients to coordinate a series of "Now and Then" activities. This involved discussion groups to share and compare lifestyles and memories; joint day trips to places of interest; exercise workshops; and digital skills support. A "Now and Then" magazine showcasing these activities was created with input from project participants as a lasting educational resource.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Achievements & Performance (continued)

h) Linking Leeds (Social Prescribing Service)

Linking Leeds is a ICB commissioned city-wide Social Prescribing partnership which launched in September 2019. Community Links is the lead partner in the Linking Leeds consortium which sees Wellbeing Co-ordinators from seven local third sector partners, including Age UK Leeds, working to connect people aged 16 years and above to services and activities in their community in order to benefit overall health and wellbeing. Linking Leeds is closely linked to GP surgeries across the city, but also accepts self-referrals. Demand for the service remains high, with a particular focus on mental health support. This year saw the service responding to local and national needs through the introduction of several specialist roles including a social prescriber based in the local A&E department, social prescribers offering fuel poverty support and several specialist domestic abuse social prescriber roles across the city.

- The Age UK Leeds team contributed towards an overall total of 5,932 referrals to the service (target 6,000)

i) Remember Together (Dementia MCST Programme)

We delivered two separate 24 week Maintenance Cognitive Stimulation Therapy (MCST) groups between June 2022 and February 2023. These evidence-based, NICE recommended, groups provide stimulating and engaging activities for people living with mild to moderate dementia and were funded by Age UK's Dementia MCST Programme. Delays in recruiting both staff and participants to the project meant we had to apply for an extension to our original December 2022 end date, with the shortfall in funding covered from reserves. With an additional year's funding through to March 2024 agreed by the Trustees, we aim to expand our programme. In February 2023, we introduced a shorter 14-week Cognitive Stimulation Therapy (CST) model and established a 3rd group which was delivered in partnership with a local Neighbourhood Network.

- 18 people attended 24-week courses funded by Age UK Dementia MCST programme (target 16)
- 23 people attended 14-week courses funded by Age UK Leeds (target 24)

j) Supporting Wellbeing and Independence in Frailty Service (SWIFt)

Age UK Leeds continued to be the city-wide provider of the SWIFt service, funded by Leeds City Council's Adults and Health Directorate until the end of August 2022.

- 70 new clients were supported by SWIFt

3.3 Advocacy, Information and Advice

These are cross-cutting services which take referrals from external partners as well as other projects and services within Age UK Leeds.

a) Advocacy

This service is well established with funding from Leeds City Council and the NHS through a sub-contract with Advonet, which now runs until 31 March 2026. The advocacy team offer a free, independent and confidential service for people from diverse backgrounds, who need support to stand up for what they want in life, especially at times of major change. Working across a range of advocacy services, Age UK Leeds Advocates have a particular focus on Independent Mental Capacity Advocacy (IMCA), Care Act Advocacy and Community Advocacy that includes:

- community care issues
- access to services, legal advice and benefits
- housing issues
- debt issues
- safeguarding issues

2,835 people were supported by the service overall (target 2,500) with 2,439 people receiving advocacy support and 396 people receiving information and signposting.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Achievements & Performance (continued)

b) Information & Advice

The provision of Information and Advice is a core service; grants from Leeds City Council's Public Health Directorate and Age UK (via EON's Warm Home Discount Scheme) contribute to its funding as does the Home Plus service

- We offer free, impartial and confidential advice on a wide range of issues including money matters, benefits, social care, consumer issues and form completion. We help with checking older people's benefits entitlement, form completion and accepting evidence in support of claims
- There were 4,455 contacts in the year through a combination of telephone-based support and face-to-face visits. The cumulative total annual amount of benefits applied for by older people as a result of our work advising on benefit matters was £571,175

c) Home Plus Service

This service commissioned by Leeds City Council is aimed at enabling and maintaining independent living through improving health at home, helping to prevent falls and cold-related health conditions. Care & Repair Leeds are the lead provider working in partnership with Groundworks NEWY (Green Doctors) and Age UK Leeds, who are contracted to provide an advice and information service as part of a holistic service. The Age UK Leeds advice worker assisted 36 people in this period.

d) Scams

Following a pause towards the end of the previous financial year, Age UK Leeds relaunched its Scams programme in May 2022. The programme, funded by Lloyds Banking Group and led by National Age UK, helps to prevent older people from falling for scams by increasing their knowledge and confidence to recognise and deal with attempted scams. The support is delivered via group talks and 121 sessions.

- 84 individuals supported through a Scams 121 session
- 1,126 individuals supported through a Scams group talk

e) Household Support Fund

In June 2022 Age UK Leeds received funding of £25K from Leeds City Council via the DWP. This funding was allocated through the Adults and Health Directorate at Leeds City Council and was to be used to provide immediate relief to address the urgent needs of local older people.

The purpose of this fund was to pay for items which might help older people to:

- Reduce anxiety about the cost of energy, food and other essential living bills
- Maintain or improve health through provision of items to stay warm and eat well
- Remove transport barriers to build/maintain health and wellbeing connections

149 older people were supported by the Household Support Fund.

f) Warm Homes Programme

The Warm Homes (Discount Scheme Benefits Entitlement Check) programme is managed by Age UK nationally and delivered by local Age UKs across the country. Targets are set and payments made based on the number of individual benefits sessions delivered.

3.4 Help at Home

Help at Home, launched in May 2019, is designed to provide a range of paid-for, cost-effective domestic and social support services, helping older people with everyday tasks in their own homes so they can stay independent for longer. The overall vision for the service is to provide high quality, person-centred support which is responsive to the needs and wishes of the older person.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Achievements & Performance (continued)

Initially operating within a specific geographical area of Leeds to test the service model and to maximise cost efficiency, further growth and expansion of the service continues to be impacted by operational setbacks. Most significant this year was the disruption caused by staff changes; a new Service Manager was appointed in April, quickly followed by the resignation of the Lead Support Worker and 3 other members of the team. Such high staff turnover made delivery of the service very challenging and limited the number of new clients who could be brought into the service to mitigate attrition and enable growth.

Although the average number of clients billed (52) and hours delivered (5,641) were similar to the previous year, performance was a long way off budget expectations which were set following extremely good performance in the latter part of 2021/22. Rising staff costs within the service from the maintaining our alignment with the Real Living Wage rate for our Support Workers and from continuing to invest in a Lead Support Worker role, have also meant that the overall affordability of the service has become more challenging.

Formal meetings to review Help at Home's performance were held regularly during the year. Trustees have asked that Help at Home be closely monitored into 2023/24 to check that it is performing in line with budget expectations. The service is expected to need financial subsidy from general reserves for the foreseeable future.

Legacy of Covid-19

Impact of Covid-19 on Service achievements and performance

The longer-term impact of the Coronavirus epidemic on Age UK Leeds has continued through this period. As an organisation we have continued to follow relevant national and local public health guidance with regards to wearing of PPE, regularity of testing, isolation periods, social distancing and other hygiene measures. Despite these measures we have experienced periodic bouts of sickness absence as a consequence of the virus, in addition we have a small number of staff who are now struggling with the impact of the symptoms of long-COVID.

Whilst there has been a full return to activities and services being delivered face to face some clients have remained reluctant to meet our staff in person and foot-fall at the Bradbury Building, now fully open, has remained lower than pre-pandemic.

Working from home, for those staff who have been able to do so, has become a norm, this has afforded many the opportunity to achieve a better work life balance. To reflect this new reality and also the need to maintain a city-centre, public facing presence at the Bradbury Building we have developed (in consultation with staff) a Hybrid Working Policy. This provides the scope for staff (where appropriate) to continue to benefit from working from home as well as the organisational need for services to be provided on-site in Leeds. This policy has been reviewed and updated to reflect changing demands on services and as a consequence working patterns for staff.

3.5 Delivering Public Benefit

We have referred to the public benefit guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and in planning our future activities. The aims of Age UK Leeds are undertaken specifically to ensure the charitable objects meet the public benefit requirement and the Charities Act 2011.

The primary beneficiaries of our services are older people in the city of Leeds. The age at which people may access our services varies according to service requirements, typically led by requirements of funders or commissioners.

With the exception of Help at Home, all of our services, including those providing Information and Advice, are free of charge. They are offered to anyone who needs them, regardless of income or circumstances. Practicalities such as staff numbers and availability limit the number of people who can be helped, and where demand exceeds capacity, priorities are determined according to client need, making use of information, advice and signposting where appropriate.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Achievements & Performance (continued)

3.6 Volunteers

Volunteers are at the heart of much of the work undertaken by Age UK Leeds. Volunteering not only makes an essential contribution towards supporting older people, it also helps cement community cohesion and create social capital. We had 55 active volunteers across the organisation last year, which is an encouraging increase from 38 the previous year. In common with other charities nationally, we continue to find it challenging to recruit and retain volunteers post pandemic. A refreshed Volunteer Subgroup undertook a significant amount of work to review and improve our volunteer experience this year. This work is ongoing in the hope of attracting more volunteers to help us offer vital services in the local community.

Our volunteers have been actively involved in; providing health and wellbeing activities, supporting dementia groups, helping older people to become digitally included and giving information and advice. In addition, volunteers have supported the organisation as members of our Older Peoples` Engagement Group and on our Board of Trustees.

Volunteer recruitment, selection and training are overseen by the Project Managers and administration and appropriate organisational policies are in place to support this. In-house and on-the-job training is provided by staff responsible for the relevant services, supplemented by additional training where necessary.

3.7 Age UK Leeds Older People's Engagement Group

The purpose of the Older People's Engagement (OPE) Group is to represent the views and attitudes of older people who have contact with AUKL and to contribute to the development of existing and new services. We currently have just five members who:

- Link to a service and/or a project within the service
- Develop a knowledge of the service and project(s) through:
 - ✓ Speaking to staff and volunteers
 - ✓ Talking with clients
 - ✓ Shadowing staff and volunteers
 - ✓ Reading project documentation e.g. funding application, project reports etc.
- Gather feedback on the service from other clients through various methods including:
 - ✓ Telephone calls
 - ✓ Face to face meetings
 - ✓ Client feedback forums
 - ✓ Surveys
- Feedback to the OPE Group on findings
- Develop a knowledge and links with other relevant organisations, services and projects external to Age UK Leeds
- Input on the proposed development of new services
 - ✓ Recruitment: support the recruitment of staff
 - ✓ Subgroups may be set up to give feedback on a specific issue identified by the Group, Trustee Board or Senior Management Team

3.8 Fundraising

Income raised through fundraising and general donations in the year was £143,033 (2022 £25,807). We are very grateful for the generous donations we have received from supporters, whether clients, members of the public or commercial sponsors. This has been a reasonably difficult year with no further support from AUK due to Covid but at the same time, not being able to return to our normal activity.

We finally held the Age UK Leeds Charity Dinner that had been postponed twice due to Covid. The event made £3,254 for the charity.

Bookings for events in the Community Hub and the Harrison Room continue to increase after closure in 2020 and a sharp decrease in the following years. Income from hire fees in 2022/23 was £19,985 (note 4).

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Achievements & Performance (continued)

3.8 Fundraising (continued)

Our general approach is to raise funds ourselves and not to use third parties. We use techniques that are ethical, legal, that do not inconvenience the public, and that are not detrimental to our good name or standing in the local community.

We do not use general solicitation techniques by telephone or door-to-door, and all fundraising activities undertaken follow the Fundraising Regulator's Code of Fundraising Practice. We have received no complaints about fundraising during the year.

3.9 Subsidiary Companies

Age UK Leeds Trading Limited (registered company number: 02025149) is a wholly owned dormant company. It was a trading subsidiary until it ceased operating in March 2018.

Age UK Leeds Enterprises Limited (registered company number: 07471080) is a wholly owned dormant company. It was a trading subsidiary until it ceased operating in March 2021.

4. Financial review

Review of the year

Net Income for the year showed an overall surplus and increase in total funds of £48,328 (2022: deficit of £178,895) on income of £1.8m (2022: £1.6m).

Income during the year increased by £191k overall to £1,797k (2022: £1,605k):

- There was an increase of £38k in charitable activity income due to post-pandemic and increasing cost of living & economic pressures alongside £110k income being received for use in 2023/2024.
- Income from donations, legacies and general grants increased by £125k. £117k of this was an increase in donations, largely attributable to the Sky Hub refurbishment of the old Arch Café. There was a decrease in grants of £33k offset with an increase in legacies of £40k, £126k being received (£85k in 2022).
- Investment income increased by £14k due to higher interest rates and higher deposits.
- Sundry income reduced by £2k in the year.

Expenditure during the year increased by £323k to £1,748k (2022: £1,426k):

- Direct costs of delivering charitable activities rose by £238k from £1,157k to £1,395k, £117k of which was additional staff costs.
- Direct costs of raising funds increased by £500.
- Support costs increased by £85k, mainly as a result of higher staff costs £38k, increased legal & professional fees £10k and additional depreciation £12k for the new Sky Hub.

Principal Funding Sources

The principal funding sources of the Charity were:

Source	% of total income	
	2023	2022
NHS	55%	46%
Leeds City Council	10%	30%
Big Lottery	0%	4%
Age UK	3%	5%
Legacies	7%	5%
Fundraising	8%	1%
Trading	1%	1%
Help at Home	6%	6%
Other sources	10%	2%

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Financial review (continued)

Income from Age UK is a mixture of direct grants, and grants from third parties. All income is used to fund service provision for the support of older people as described in more detail above. Covid-19, the economic environment post-Covid, and uncertainty deriving from re-organisation within the NHS and funding of social care continue to make visibility of funding into the future unclear. In addition, the global economic situation and cost of living pressures post-pandemic have impacted the Charity's endeavours to increase the proportion of services that can be supported through self-generated sources of income.

Reserves Policy

At the end of the year, the Charity held total funds of £2,230,101 (2022: £2,181,773). Of these, Restricted funds are £806,295 (2022: £889,404) and the purpose of these funds is explained in note 13 to the accounts.

Funds designated by the Trustees amount to £789,394 (2022: £752,795). Funds have been designated for the following purposes:

- £469,059 has been designated from the proceeds of legacies received. The intention is to spend these funds on charitable projects that meet the Charity's primary strategic aims over forthcoming years, preferably in association with matched funding from other funders.
- £79,520 has been designated to cover repairs to and cyclical maintenance of the Bradbury Building, the Grade II listed building owned by the Charity. The intention is to commit a maximum of £100,000 to this fund over time.
- The Trustees, as a result of considering financial forecasts for the next four years, have decided to designate £100k to a cost of living recovery fund, recognising the fact that it is likely that deficits will be made in future years as a result of the effects the pandemic has had on the charity and particularly its ability to raise funds. The economic & political landscape is still uncertain with inflationary pressures and the cost of living crisis and these funds have been retained due to the ongoing challenges facing the third sector.
- £140,815 is designated as an Emergency Operating Reserve. £47,361 was used from this fund to cover the year-end negative working capital position. The Trustees believe that the Charity should hold an EOR because:
 - it has no endowment funding and is entirely dependent for income upon sources of funding from year to year, which are inevitably subject to fluctuation;
 - it requires protection against, and the ability to continue operating in the event of catastrophic or lesser, but damaging events;
 - it requires working capital with which to operate.

The Charity has tangible fixed assets of £918,959, of which £536,493 is held within restricted funds. The remaining £382,466 is held within unrestricted funds that can only be realised by disposal of the assets. The Charity had no capital commitments at the end of the year.

After accounting for restricted and designated funds, and deducting unrestricted funds held as fixed assets, the Charity held free reserves at the end of the year of £251,946 an increase of £10,255 from the 2022 figure of £241,691.

Going Concern

The Trustees have reviewed the appropriateness of the application of the going concern basis in the preparation of the financial statements. In doing so the Trustees have considered forecasts in detail for a period of 12 months, high-level projections for a further three years, uncertainties arising in the current economic environment, the lasting effects of the Covid pandemic, and the cash reserves of the organisation. Following this review the Trustees are of the view that the application of the going concern basis is appropriate and consequently this approach has been adopted in preparing the financial statements.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Financial review (continued)

Investments

The Charity does not have any endowment funds, and surplus cash is currently held on interest-bearing deposit. An investment policy has been approved by the Trustee Board. Surplus cash will be held on deposit with the aim of protecting capital, whilst maximising interest within this constraint and the expected time at which the cash will be required. Protection from the statutory FSCS guarantee scheme will be maximised.

Plans for future periods

The Trustee Board reviewed and approved the Age UK Leeds Strategy 2022 – 2025 in March 2022. Activity planned in the first Annual Business Plan aligned to the 3-year Strategy was undertaken throughout the period with both quarterly updates and an end of year summary provided to the Trustee Board. Our second Annual Plan was approved and work scoped to deliver in continued alignment with the high-level priorities and objectives. Some activities planned in this year are building on planned activity that commenced in 2022/23 and will be completed into 2024/25. This plan will be subject to quarterly review with update summaries provided to the Trustee Board; an end of year summary will be presented to the Trustee Board at the Board meeting in May 2024.

The following are our high priority objectives for 2023-24, grouped under the major areas identified in the strategic plan:

Enabling Independence

- Prioritise things in life that are important to the older person to enabling them to their life as they choose and to the best of their ability;
- Concentrate of personal strengths and resources not on vulnerabilities and gaps;
- In partnership provide community based joined-up, person-centred, responsive, flexible and adaptable services that meet the basic needs of older people;
- Contribute towards reducing unnecessary delays in discharge from hospital, minimise the risk of failed hospital discharge and play a part in reducing the risk of unnecessary hospitalisation by delivering holistic healthcare support at home; and
- Enable older people to access and provide support with daily living tasks and care that allow them to continue to live at home.

Building Social Connections

- Focus our support on those older people who experience the most profound effects of social isolation and loneliness;
- Enable older people to identify social connections, and locally available networks of support;
- Support older people to regain and maintain their confidence to actively participate in a diverse range of activities and social groups; and
- Address digital exclusion and actively promote digital inclusion.

Building Resilience, supporting choice and control

- Support older people and their carers to recover and rediscover the strength to deal with predictable and unanticipated life changes;
- Support navigating the complexity of health and social care services in order to access appropriate support that meets their needs;
- Provide accessible, skilled, knowledgeable, quality assured information and advice on money & benefits, legal matters, costs of care and other issues effecting older people;
- Support older people to plan for their last years of life, helping to navigate significant life changes and ensure that their explicit wishes with regards to end of life are recorded and respected; and
- Support to older people to be aware of and understand their rights, have their voice heard and self-advocate with confidence.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Plans for future periods (continued)

Encouraging Positive Contributions

- Extend the breadth and methods by which feedback from the older people with whom we work is gathered – tangible differences to our ways of working will result in feedback being received;
- Develop our Older People’s Engagement Group, increasing their membership and influence on the direction of Age UK Leeds;
- Provide a broad range of opportunities for older people to share their skills, knowledge and experience and to actively contribute as a paid employee or in a voluntary capacity; and
- Actively support national and targeted local campaigns on issues that impact on the lives of the older people of Leeds.

Promote health and wellbeing

- Provide a range of client-led health and wellbeing activities including, physical exercise, nutrition and hydration to facilitate recovery and encourage positive, healthy ageing;
- Promote actions and behaviours that contribute towards improvements in mental health and emotional wellbeing;
- Support personalised care initiatives enabling older people to confidently self-manage health conditions; and
- Focus our services and extend partnerships in diverse communities and areas of highest need to reduce health inequalities exacerbated by the COVID 19 pandemic.

In addition, the Age UK Leeds Business Plan 2022/23 has identified a number of enabling and organisational development priorities that it intends to progress in this period. These planned activities are summarised as follows:

Partnership, Communication and Engagement

- Increase our reach to older people in all communities across the city
- Build on our strong relationships within the emerging health programme and partnership boards, commissioners, health and social care system partners, other third sector organisations and the private sector to achieve the best outcomes for older people in Leeds.

Financial Stability and Organisational Efficiency

- Maintain the highest levels of governance within Age UK Leeds (in line with Charity Commission Standards).
- Introduce organisational and service level efficiencies and changes to work towards carbon neutral.
- Remain financially viable and enhance our financial independence by focusing on generating increasing levels of unrestricted income each year.
- Evaluate the continued benefits/constraints associated with remaining in the Bradbury Building and assess alternatives as appropriate.

Organisational and Staff Development

- Identify, support and develop opportunities for innovation, participating in external managed research as well as test new ways of working that positively impact the lives of older people.
- Promote/commit to equality, diversity and inclusion.
- Maintain trust and confidence by ensuring all our services are underpinned by quality standards, outcomes and evidence.
- Increase the number and diversify the range of volunteering opportunities.
- Promote professionalism and attainment of recognised qualifications - ensure all our staff and volunteers are provided with opportunities to learn, develop new skills and grow.

5. Structure, governance and management

Constitution

Age UK Leeds is a company limited by guarantee and without a share capital, and a registered charity governed by its Memorandum and Articles of Association.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Structure, governance and management (continued)

Members' individual liabilities are limited to £1.

Board of Trustees

The directors of the charitable company ("the charity") under the Companies Act 2006 are its Trustees for the purposes of charity law and through this report they are collectively referred to as the Trustees.

In accordance with the charity's Memorandum and Articles of Association, the Board of Trustees is comprised of at least five Trustees, each holding office for an initial period of two years, and up to two further periods of three years if re-appointed. All Trustees are Members. Trustees are appointed by a decision of the Board of Trustees.

The members of the Board of Trustees who held office during the year are set out on the Charity Information sheet, page 1 of this report.

The Board of Trustees met on six occasions during the year, each time virtually.

Recruitment and Training of Trustees

No new Trustees have joined the Board in this period, further recruitment of Trustees has continued in 2022/23 and we have two new prospective Trustees joining the Board in the near future. New Trustees are provided with a Trustee Handbook, and an induction programme is organised.

Related Parties

Age UK Leeds is an autonomous charity and company limited by guarantee. It is part of Age UK, the federation, and conforms to agreed national standards in organisation and service delivery. The Chief Executive attends regional and national meetings with other Age UKs, and other staff participate in regional and national meetings appropriate to their work.

Working in partnership with other agencies, especially from the statutory and voluntary sectors, is integral to the work of Age UK Leeds. Partnership and multi-agency working occurs at the level of funding agreements and contracts, service delivery, monitoring, user involvement, consultation, and campaigning. It includes work both with other agencies within Leeds, and with Age UKs in other areas. Staff members participate in local, regional and national forums and consultations appropriate to their work areas and the strategic positioning of Age UK Leeds.

Staff Responsibilities: Senior Management Team

Iain Anderson	Chief Executive
Lisa Burnett	Income Generation Director
Jessica Inglis	Operations Director – Partnerships and service Development (part-time)
Julie Skelton	Operations Director – Performance and Quality
Simon Harris	Finance Director (part-time)

Day-to-day management of the organisation is delegated to the Chief Executive. Along with the Senior Management Team (SMT), the Chief Executive ensures that suitable staff are recruited and resources drawn in to run the services and activities agreed by the Board through the annual work plan. The Senior Management Team ensures that grants, contracts and service level agreements are operated in accordance with agreed terms and conditions, and provides regular reports to the Board on all services and activities.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Structure, governance and management (continued)

Pay Policy for Senior Staff

Age UK Leeds aims to pay salaries which are fair, competitive with the charity sector locally, and proportionate to the complexity of each role. In determining the right level of pay the charity does not look to compete with private or public sector salaries and ensures all staff are paid at or above the National Living Wage. During the year, the Charity increased all salaries, however this award was not in line with the NJC pay award. In the assessment of the Charity it was not financially sustainable to retain alignment. To compensate for this and in recognition of the cost of living pressures faced by staff one-off payments were made to all staff in the winter of 2022/23. These payments were graduated so that the lowest paid staff received the highest percentage amount.

The pay of the charity's chief executive is reviewed and benchmarked with similar sized charities in Leeds and West Yorkshire.

Risk Assessment

The risk management strategy adopted in March 2012 was prepared in line with best practice guidelines issued by the Charity Commission. A copy of the strategy is included in the Trustee Handbook and discussed with new Trustees as part of the induction process. The Trustees carry out an annual risk assessment covering the major risks facing the organisation. The controls in place to mitigate the risks are detailed and monitored; and systems and procedures have been identified to manage the retained risks. The Risk Register is reviewed and endorsed by the Audit and Risk Committee.

The following higher-level risks have been highlighted and managed during the year:

- **Workforce:**
 - Recruitment – inability to fill vacancies in key roles
 - Retention – high turnover and attrition
- **Strategic Planning:**
 - Loss or reduction in income
 - External Stakeholder engagement – failure to take advantage of emerging opportunities
 - Increased regional health commissioning impacting on local services
- **Governance:**
 - Risk in not maintaining appropriate skill-mix and commitment of Trustees
 - Loss of / inability to recruit key staff restricting our ability to maintain services
- **Regulatory and Compliance:**
 - Compliance with data protection, cyber security and other regulations
- **Financial:**
 - Impact of loss of funding on services provided and ongoing viability of charity
- **Operational**
 - Risks of contract termination and failure to secure new funding
 - Failure to deliver outcomes leading to loss of confidence in Age UK Leeds
 - Impact of high staff turnover

When reviewing the aims and objectives of the charity, and in planning future activities, the Trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2023 (continued)

Statement of Directors'/Trustees' Responsibilities

United Kingdom company law requires the directors (namely the Trustees) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the income and expenditure for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enables them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees who held office at the date of approval of this Trustees' Report confirm that, so far as they are each aware, there is no relevant audit information of which the Charity's auditor is unaware; and each Trustee has taken all the steps that he/she ought to have taken as a Trustee to make himself/herself aware of any relevant audit information and to establish that the Charity's auditor is aware of that information.

Statement of Disclosure to our Auditor

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditor

The auditor, Azets Audit Services Limited, is deemed to be reappointed under section 487(2) of the Companies Act 2006.

Small Company Rules

This report and Financial Statements have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime which is part of the Companies Act 2006.

The Trustees approved the Trustees' Annual Report on 16/12/2023 and signed on its behalf by:

Keith Wakefield

.....
Keith Wakefield
Chair of Trustees

Age UK Leeds

Independent Auditor's Report to the Members and Trustees Of Age UK Leeds

Opinion

We have audited the financial statements of Age UK Leeds for the year ended 31 March 2023, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows, and the related Notes to the Financial Statements, including a summary of accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Age UK Leeds

Independent Auditor's Report to the Members and Trustees of Age UK Leeds (continued)

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report (incorporating the strategic report and the directors' report) has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Age UK Leeds

Independent Auditor's Report to the Members and Trustees of Age UK Leeds (continued)

Extent to which the audit was considered capable of identifying irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud. In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the charity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias; and
- Performing audit work over the timing and recognition of income and in particular whether it has been recorded in the correct accounting period.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Jessica Lawrence

Jessica Lawrence

Senior Statutory Auditor

For and on behalf Azets Audit Services Limited
Chartered Accountants & Statutory Auditor
12 King Street
Leeds
LS1 2HL

Date: 18/12/2023

Age UK Leeds

Statement of Financial Activities for the Year Ended 31 March 2023 (Incorporating Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Income from:					
Donations and legacies	2	279,526	-	279,526	154,695
Charitable activities	3	779,811	688,007	1,467,818	1,429,669
Other trading activities	4	31,357	-	31,357	14,816
Investment income	5	17,891	-	17,891	3,941
Other income		100	-	100	1,826
Total income		1,108,685	688,007	1,796,692	1,604,947
Expenditure on:					
Raising funds	6	36,797	-	36,797	36,407
Trading	6	5,610	-	5,610	6,143
Charitable activities	6	934,841	771,116	1,705,957	1,383,070
Total expenditure	6	977,248	771,116	1,748,364	1,425,620
Net income / expenditure before (losses)	7	131,437	(83,109)	48,328	179,327
Net (losses) on investments		-	-	-	(432)
Net movement in funds		131,437	(83,109)	48,328	178,895
Reconciliation of funds:					
Total funds brought forward	13,14	1,292,369	889,404	2,181,773	2,002,878
Total funds carried forward	13,14	1,423,806	806,295	2,230,101	2,181,773

The results for the year all relate to continuing operations.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

A fully detailed Statement of Financial Activities for the year ended 31 March 2022 is shown on Note 21 to the financial statements.

Age UK Leeds

Balance Sheet as at 31 March 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	9	918,959	847,131
Investments	10	840,243	526,862
		1,759,202	1,373,993
Current assets			
Debtors	11	132,467	128,649
Cash at bank and in hand		531,514	827,606
		663,981	956,255
Creditors: amounts falling due within one year	12	(193,082)	(148,475)
Net current assets		470,899	807,780
Net assets		2,230,101	2,181,773
Funds:			
Unrestricted funds		1,423,806	1,292,369
Restricted funds		806,295	889,404
Total Funds	13,14	2,230,101	2,181,773

The Financial Statements have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime which is part of the Companies Act 2006.

They were approved by the Board of Trustees on 16/12/2023 and signed on its behalf by:

Keith Wakefield

Keith Wakefield
Chair of Trustees

The notes on pages 24 to 38 form part of these Financial Statements

Company number: 01236909

Age UK Leeds

Statement of Cash Flow for the Year Ended 31 March 2023

	Notes	2023 £	2022 £
Net cash provided by operating activities	15	112,190	218,163
Cash Flows from investing activities:			
Investment income received		17,891	3,941
Purchase of property plant and equipment		(112,792)	(6,237)
Net cash used in investing activities		(94,901)	(2,296)
Change in cash and cash equivalents in the year		17,289	215,867
Cash and cash equivalents at the beginning of the year		1,352,762	1,136,895
Cash and cash equivalents at the end of the year		1,370,051	1,352,762
Cash and cash equivalents are made up of			
Short term deposits	10	838,537	525,156
Cash at bank and in hand		531,514	827,606
Cash and cash equivalents at the end of the year		1,370,051	1,352,762

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of uncertainty in the preparation of the financial statements are as follows:

Charitable Company Information

The Charitable Company is a private company limited by guarantee, which is incorporated and registered in England and Wales, under company registration 01236909 and registered as a charity with the Charity Commission of England & Wales under charity registration 504899.

The registered office is, Bradbury Building, Mark Lane, Leeds, LS2 8JA.

Basis of Accounting

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006 and Charities Act 2011.

Age UK Leeds meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

Going Concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and not less than one year from the date of approval. The Trustees are constantly monitoring the financial position of the charity. Also, the charity has no borrowings and receives substantial funding from government grants and contracts, of which significant amounts have already been secured for the 2023/24 financial year. Therefore, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Fund accounting

Unrestricted Funds

Designated funds are amounts which have been put aside at the discretion of the Trustees for specific projects within the charity's charitable objectives.

Undesignated general funds represent funds, which are expendable at the discretion of the Trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted Funds

Restricted funds represent grants, donations and legacies received which may only be applied for the purposes specified by the donor.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

Transfer between funds

All income and expenditure is initially included in the Statement of Financial Activities. The deficit arising in the year on restricted funds is met by a transfer from unrestricted funds.

Transfers are made to and from designated funds in amounts determined by the Board of Trustees, to provide funding allocations for specifically identified projects, activities or events within the unrestricted fund.

Income

All the income is recognised in the Statement of Financial Activities ("SOFA") when the conditions for the receipt have been met and there is reasonable assurance of receipt.

The following accounting policies are applied to income:

Government and other grants

Grants are recognised in the SOFA when the conditions for receipt have been complied with.

Investment Income

Investment income is accounted for when receivable.

Legacies

Pecuniary and residuary legacies are recognised when received or if, before receipt, there is sufficient evidence of entitlement to the legacy, receipt is probable and they can be measured with sufficient reliability.

Expenditure

Liabilities are recognised in the SOFA when due under the accruals concept and are allocated between restricted and unrestricted funds as appropriate.

Allocation of Costs

The Charity's operating costs include staff costs, rent and other related costs. Such costs are allocated between charitable activities, raising funds and trading, and between either direct or support costs. Staff and administrative overheads are allocated to the salary costs of staff working directly in the relevant departments, and property costs are allocated according to the space used by each activity.

Operating Leases

Rental costs under operating leases are charged to the SOFA in equal amounts over the periods of the leases.

Pension Costs

The charity operates a defined contribution pension scheme, the assets of which are held separately from those of the charity in an independently administered fund. Contributions payable for the year are charged in the statement of financial activities.

Tangible fixed assets

Only assets with an individual (or total project) value of £1,000 or more are capitalised. Assets of a value less than £1,000 are included within the SOFA as expenditure.

Tangible fixed assets are stated at cost, less depreciation, with depreciation rates as follows:

Freehold buildings	2% straight line
Fixtures and Fittings	10 - 15% straight line
IT and Office Equipment	25% straight line

Freehold land is not depreciated.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

Investments

Investments (other than investments in subsidiaries) are stated at market value. Unrealised and realised gains or losses on revaluation arising during the year are reflected in the SOFA.

The listed investments, see note 10, are held to generate returns and gains for the charity and accordingly are designated as fair value through profit and loss ("FVTPL"). Under this designation the investments are revalued at each period end to its fair value, as determined by reference to quoted market prices, with any gains or losses going through the statement of financial activity.

Investments in subsidiaries are stated at historic cost and the Trustees review the carrying value annually for indications of impairment.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity held for working capital.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. The impairment loss is recognised in the income and expenditure account.

Creditors and provisions

Creditors, loans and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, loans and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial liabilities are only derecognised when, and only when, the Charity's obligations are discharged, cancelled or they expire.

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Taxation

Age UK Leeds is a registered charity and as such is a charity within the meaning of schedule 6 of the Finance Act 2010. Accordingly, the charity is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Legacies

Legacies are recognised as income when probate has been granted, the charity has established its entitlement to the funds and where sufficient information is available to allow it to measure its entitlement.

2. Donations and legacies

	2023 £	2022 £
General donations	143,033	25,807
Legacies	125,743	85,288
Non Performance Grants:		
Leeds City Council – general	-	32,100
Age UK	10,750	11,500
	279,526	154,695

In the current and previous year, no income was included within restricted income.

The Charity also benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with Charities SORP, the economic contribution of general volunteers is not recognised in the accounts.

3. Charitable Activities

	Unrestricted £	Restricted £	2023 £	Unrestricted £	Restricted £	2022 £
Grants and Service Contracts:						
Hospital to Home	400,000	393,000	793,000	360,000	266,721	626,721
Independence at Home	174,983	51,472	226,455	946	323,790	324,736
Ageing Well	54,182	163,579	217,761	64,224	230,266	294,490
Advocacy, Information and Advice Team	40,718	79,956	120,674	10,055	77,926	87,981
Fee Income:						
Contributions/fees from activity classes	109,928	-	109,928	95,741	-	95,741
	779,811	688,007	1,467,818	530,966	898,703	1,429,669

4. Other Trading Activities

	2023 £	2022 £
Fundraising	9,395	3,384
Catering	1,977	11,432
Room hire	19,985	-
	31,357	14,816

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

5. Investment Income

	2023 £	2022 £
Bank interest	17,762	3,907
Dividends	129	34
	17,891	3,941

6. Expenditure

For the year ended 31 March 2023

	Raising funds £	Trading £	Charitable activities £	2023 £
Directly attributable costs:				
Staff costs	23,080	3,123	1,168,257	1,194,460
Staff related costs	448	21	80,318	80,787
Other direct costs	7,063	1,627	146,079	154,769
	30,591	4,771	1,394,654	1,430,016
Support costs:				
Staff costs	3,207	434	160,374	164,015
Staff related costs	284	38	14,213	14,535
Property costs	724	98	36,219	37,041
Office and administration costs	447	60	23,070	23,577
Legal and professional	359	49	18,183	18,591
Irrecoverable VAT	384	52	19,189	19,625
Depreciation	801	108	40,055	40,964
	6,206	839	311,303	318,348
Total costs	36,797	5,610	1,705,957	1,748,364

For the year ended 31 March 2022

	Raising funds £	Trading £	Charitable activities £	2022 £
Directly attributable costs:				
Staff costs	29,516	4,201	1,051,136	1,084,853
Staff related costs	130	72	91,063	91,265
Other direct costs	400	966	14,437	15,803
	30,046	5,239	1,156,636	1,191,921
Support costs:				
Staff costs	3,431	488	122,190	126,109
Staff related costs	220	32	7,812	8,064
Property costs	839	119	29,885	30,843
Office and administration costs	501	70	17,757	18,328
Legal and professional	226	32	8,036	8,294
Irrecoverable VAT	358	51	12,759	13,168
Depreciation	786	112	27,995	28,893
	6,361	904	226,434	233,699
Total costs	36,407	6,143	1,383,070	1,425,620

7. Operating surplus

Operating surplus is stated after charging

	2023 £	2022 £
Audit fees	9,625	4,200
Non-Audit fees - accountancy	2,195	1,995
Depreciation	40,964	28,893

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

8. Information on Officers and Employees

Staff costs	2023	2022
	£	£
Salaries	1,229,361	1,098,387
Social security costs	97,179	82,183
Other pension costs	31,935	30,392
	1,358,475	1,210,962

The average monthly head count was 65 staff (2022: 61).

There were no employees (2022: no employees) whose total employee benefits (excluding employer pension costs) exceeded £60,000.

The key management personnel of the Charity comprise the Trustees, Chief executive, Finance Director, Operations Director - Performance and Quality, Income Generation Director, Operations Director - Partnerships and Service Development. Their total employee benefits were £229,612 (2022: £188,691).

9. Tangible Fixed Assets

	Land & buildings	Fixtures & fittings	Total
	£	£	£
Cost:			
At 1 April 2022	1,114,737	102,249	1,216,986
Additions	-	112,792	112,792
At 31 March 2023	1,114,737	215,041	1,329,778
Depreciation:			
At 1 April 2022	276,446	93,409	369,855
Charge for the year	20,293	20,671	40,964
At 31 March 2023	296,739	114,080	410,819
Net book value at 31 March 2023	817,998	100,961	918,959
Net book value at 31 March 2022	838,291	8,840	847,131

10. Investments

	2023	2022
	£	£
Listed investments		
Market value as at 1 April	1,702	2,134
Net investment (losses)	-	(432)
At 31 March	1,702	1,702
Short term deposits	838,537	525,156
UK unlisted investments - subsidiaries	4	4
Total	840,243	526,862
Historic cost of investments	838,541	525,160

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

Fixed Asset Investments – Unlisted shares in subsidiary undertakings

Company	Holding	Activity
Age UK Leeds Trading Limited	100%	Dormant
Age UK Leeds Enterprises Limited	100%	Dormant

11. Debtors

	2023	2022
	£	£
Trade debtors	108,410	91,400
Prepayments	13,361	14,262
Accrued income	10,696	22,891
Other debtors	-	96
	132,467	128,649

12. Creditors: Amounts Falling Due Within One Year

	2023	2022
	£	£
Trade creditors	28,841	25,665
Deferred income	31,500	945
Other creditors and accruals	94,197	60,736
Tax and social security	38,544	61,129
	193,082	148,475

Deferred income comprises grants and other payments received in advance for charitable activities supporting older people due to be delivered in the following year.

	2023	2022
	£	£
Deferred income:		
Balance brought forward	945	14,180
Released to income from charitable activities	(945)	(14,180)
Amount deferred in the year	31,500	945
Balance carried forward	31,500	945

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

13. Movement in funds

For the year ended 31 March 2023

	At 1 April 2022 £	Income £	Expenditure £	Transfers and other gains/(losses) £	At 31 March 2023 £
Restricted funds:					
Big Lottery - Building Connections	18,506	-	(18,506)	-	-
AUK - Later Life Goals	1,750	-	-	-	1,750
AUK - NHSE Covid Winter pressures support	4,125	-	-	-	4,125
Age UK - Dementia MCST programme	-	19,459	(16,345)	-	3,114
Hospital to Home	-	100,000	-	-	100,000
Leeds City Council - SWIFT grant scheme	-	50,000	(50,000)	-	-
Leeds City Council - iBCF - Independence at Home extension	20,880	-	-	-	20,880
Leeds City Council - iBCF - Leeds Oak Alliance	67,140	-	(500)	-	66,640
Leeds City Council - Hospital Discharge Emergency Food	4,500	-	(2,500)	-	2,000
NHS Leeds CCG - Home Comfort	1,500	293,000	(283,000)	-	11,500
Sanctuary Support	-	1,472	(1,472)	-	-
NLF Now and Then	-	2,000	(2,000)	-	-
Household Support	-	25,000	(25,000)	-	-
EON Warm Homes	-	10,050	(10,050)	-	-
Home Plus	-	9,906	(9,906)	-	-
Community Activities	38,157	41,000	(79,157)	-	-
LCC Pension	3,900	-	(3,900)	-	-
AUK Scams	4,794	35,000	(35,000)	-	4,794
NHS Leeds CCG - Gledhow Hub	137,500	-	(81,696)	-	55,804
Prosper (Bradford Teaching Hospitals)	24,084	81,120	(105,204)	-	-
National Lottery - Digital Wellbeing Service	10,000	20,000	(34,125)	-	(4,125)
Age UK Leeds Centre	115,668	-	(1,916)	-	113,752
Bradbury Building 2012	433,580	-	(10,839)	-	422,741
Funds under £4,000 each	3,320	-	-	-	3,320
	889,404	688,007	(771,116)	-	806,295

Age UK Leeds

13. Movement in funds (continued)

Unrestricted funds:						
General funds	539,574	1,108,685	(977,248)	(36,599)	634,412	
Designated funds:						
Bradbury Building Maintenance	79,520	-	-	-	79,520	
Legacy funds	385,099	-	-	83,960	469,059	
Pandemic Recovery fund	100,000	-	-	(100,000)	-	
Cost of Living fund	-	-	-	100,000	100,000	
Emergency Operating Reserve	188,176	-	-	(47,361)	140,815	
	1,292,369	1,108,685	(977,248)	-	1,423,806	
Total Funds	2,181,773	1,796,692	(1,748,364)	-	2,230,101	

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

13. Movement in funds (continued)

For the year ended 31 March 2022

	At 1 April 2021 £	Income £	Expenditure £	Transfers and other gains/(losses) £	At 31 March 2022 £
Restricted funds:					
Big Lottery - Building Connections	31,331	26,428	(39,253)	-	18,506
AUK - Later Life Goals	-	17,250	(15,500)	-	1,750
AUK - NHSE Covid Winter pressures support	7,425	-	(3,300)	-	4,125
Age UK - Dementia MCST programme	-	3,114	(3,114)	-	-
Age UK - Warm Homes scheme Benefits entitlement checks	-	20,770	(20,770)	-	-
Care & Repair - Home Plus	-	14,906	(14,906)	-	-
Leeds City Council - SWIFT grant scheme	-	120,000	(120,000)	-	-
Leeds City Council - iBCF - Independence at Home extension	-	110,190	(89,310)	-	20,880
Leeds City Council - iBCF - Leeds Oak Alliance	35,202	40,492	(8,554)	-	67,140
Leeds City Council - Hospital Discharge Emergency Food	20,850	-	(16,350)	-	4,500
Leeds City Council - Covid-19 Harm Minimisation	54,468	136,329	(143,946)	-	46,851
NHS Leeds CCG - Home Comfort	95,740	88,729	(182,969)	-	1,500
NHS Leeds CCG - Gledhow Hub	-	137,500	-	-	137,500
Bradford Teaching Hospitals NHSFT - Personalised Care Planning	-	142,495	(118,411)	-	24,084
Armed Forces Covenant Fund Trust - Joining Forces	5,370	500	(5,870)	-	-
National Lottery - Digital Wellbeing Service	-	40,000	(30,000)	-	10,000
Age UK Leeds Centre	117,584	-	(1,916)	-	115,668
Bradbury Building 2012	444,419	-	(10,839)	-	433,580
Funds under £4,000 each	5,320	-	(2,000)	-	3,320
	817,709	898,703	(827,008)	-	889,404
Unrestricted funds:					
General funds	462,543	706,244	(598,612)	(30,601)	539,574
Designated funds:					
Bradbury Building Maintenance	79,520	-	-	-	79,520
Legacy funds	335,106	-	-	49,993	385,099
Pandemic Recovery fund	100,000	-	-	-	100,000
Emergency Operating Reserve	208,000	-	-	(19,824)	188,176
	1,185,169	706,244	(598,612)	(432)	1,292,369
Total Funds	2,002,878	1,604,947	(1,425,620)	(432)	2,181,773

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

13. Movement in funds (continued)

Restricted Funds:

Big Lottery – Building Connections

Monies received from the Big Lottery fund the activities of the Building Connections project.

Age UK – Later Life Goals

Funding via Age UK from the Masonic Charitable Foundation for the Later Life Goals project described in the Trustee report.

Age UK – NHSE Covid Winter pressures support

Funding from Age UK as part of Phase 3 of its Dementia Maintenance Cognitive Stimulation Therapy (MCST) programme.

Age UK - Dementia MCST programme

Provision of emergency food on hospital discharge as an early intervention to reduce negative impacts on wellbeing, and reduce potential for readmission.

Hospital to Home & Home Comfort

Core funding received in 2022/2023 to be used in 2023/2024.

Leeds City Council - SWIFt grant scheme

The scheme is to provide a city-wide service to support older people who are living with frailty and with complex issues, who are often socially isolated, to improve their wellbeing and independence.

Leeds City Council - iBCF - Independence at Home extension

Funding additional to the SWIFt funding, to enable extension of the SWIFt service to include befriending work and to develop a 7 day service.

Leeds City Council - iBCF - Leeds Oak Alliance

A partnership between five city-wide care providers in Leeds supporting older people, to respond to the new, evolving strategy for people living with frailty and at the end of life.

Leeds City Council – Hospital Discharge emergency food

Provision of emergency food on hospital discharge as an early intervention to reduce negative impacts on wellbeing, and reduce potential for readmission.

NHS Leeds CCG – Home Comfort

A trial service to extend the operating hours of the Hospital to Home service up to 10pm, and to provide practical and emotional to support to older people. The aim of the service is to reduce the risk of avoidable admissions to hospital and to provide 'holistic' multi-disciplinary support incorporating both clinical and non-clinical interventions.

Sanctuary Support

Leeds Domestic Violence Support (LDVS) partnership offering support & advice for domestic violence issues, partnership with AUKL for older people.

NLF Now and Then

To continue and expand our existing intergenerational project work for a year.

Household Support

Funding for immediate relief for older people to reduce anxiety of cost of energy, food & essential living bills.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

13. Movement in funds (continued)

EON Warm Homes

The Warm Homes (Discount Scheme Benefits Entitlement Check) programme is managed by Age UK nationally and delivered by local Age UKs across the country.

Home Plus

Funding aimed at enabling and maintaining independent living through improving health at home.

Community Activities

This service evolved to deliver various community-based projects designed to support older people whose health and wellbeing had been impacted by lockdown.

LCC Pension

The LCC Pension Fund was an initiative to try and spread awareness of pension credits.

AUK Scams

The programme, funded by Lloyds Banking Group and led by National Age UK, helps to prevent older people from falling for scams by increasing their knowledge and confidence to recognise and deal with attempted scams.

NHS Leeds CCG - Gledhow Hub

Development of dedicated accommodation for the delivery of the Hospital to Home service.

Prosper -Bradford Teaching Hospitals

Funding for Age UK Leeds to participate and provide service to support the implementation of the Bradford Teaching Hospitals project on personalised care planning to improve quality of life for older people with frailty.

National Lottery – Digital Wellbeing Service

To help older people to benefit from increased awareness of the advantages offered by new technology; to provide opportunities for them to engage with it and develop confidence in its use for the purposes of managing their health more effectively, reducing social isolation and undertaking routine tasks online.

Age UK Leeds Centre

This is a capital fund against which depreciation of the Bradbury Building, prior to its refurbishment in 2012, is charged.

Bradbury Building 2012

This is a capital fund against which depreciation of the redevelopment and refurbishment of the Bradbury Building, undertaken principally in 2012, is charged.

The Trustees are grateful for all the contributions that enabled the refurbishment to be completed.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

13. Movement in funds (continued)

Designated Funds:

Bradbury Building maintenance fund

Fund for the upkeep and maintenance of the Bradbury building in Leeds.

Legacy fund

The intention is to spend these funds on charitable projects that meet the Charity's primary strategic aims over the next three years. It is also intended to seek matched funding from external sources to leverage the maximum value.

Pandemic Recovery Fund

Funding designated to mitigating the operational risks arising from the COVID-19 pandemic, as described in the Trustee report. This has now been transferred to the cost of living fund.

Cost of Living Fund

Funding designated to help with the cost of living crisis due to the uncertainty caused by inflationary pressures and the ongoing challenges facing the third sector.

Emergency Operating Reserve

Emergency funds to ensure the continued operation of the Charity's charitable projects if it is affected by an adverse event or suffers an unexpected withdrawal of funding; and to provide working capital for its continuing operations.

14. Analysis of Net Assets Between Funds

For the year ended 31 March 2023	Tangible Fixed Assets £	Investments £	Net Current Assets £	Total £
Unrestricted general funds	382,466	1,706	250,240	634,412
Designated funds	-	-	789,394	789,394
Restricted funds	536,493	-	269,802	806,295
	918,959	1,706	1,309,436	2,230,101

For the year ended 31 March 2022	Tangible Fixed Assets £	Investments £	Net Current Assets £	Total £
Unrestricted general funds	297,883	1,706	239,985	539,574
Designated funds	-	-	752,795	752,795
Restricted funds	549,248	-	340,156	889,404
	847,131	1,706	1,332,936	2,181,773

15. Reconciliation of Cash Flows from Operating Activities

	2023 £	2022 £
Net income for the year	48,328	178,895
Adjustments for:		
Depreciation	40,964	28,893
Loss on investments	-	432
Investment income	(17,891)	(3,941)
(Increase) / decrease in debtors	(3,818)	7,171
Increase in creditors	44,607	6,713
Net cash provided by operating activities	112,190	218,163

The charity had no debt in either the current or previous year.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2023

16. Contingent Liabilities

The National Lottery Charities Board capital grant of £111,259 received in 2000 towards the cost of an extension to the Age UK Leeds (St John's) Centre (now the Bradbury Building) is repayable, potentially, in full or part if the charity ceases to operate or is wound up. This condition expires in 2081/2082.

17. Operating lease commitments

At the reporting end date the charity had outstanding commitments for future lease payments under non-cancellable operating leases, which fall due as follows:

	2023	2022
	£	£
Within one year	13,750	-
Between two and five years	20,625	-
	34,375	-

18. Trustees' Remuneration and Expenses

No remuneration is paid to Trustees.

During the year no Trustee claimed out of pocket expenses (2022 - no trustees).

19. Related Party Transactions

There were no related party transactions in the current or previous year.

20. Pension Schemes

Defined contribution scheme

The Charity runs a scheme for its staff, which is a defined contribution scheme. The pension charge for the year includes contributions payable to the scheme of £31,935 (2022 - £30,392). At the year-end £5,485 (2022 - £4,930) was accrued in respect of contributions payable to this scheme.

Age UK Leeds

21. Comparative Statement of Financial Activity for the year ended 31 March 2022

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Income from:			
Donations and legacies	154,695	-	154,695
Charitable activities	530,966	898,703	1,429,669
Other trading activities	14,816	-	14,816
Investment income	3,941	-	3,941
Other income	1,826	-	1,826
Total income	706,244	898,703	1,604,947
Expenditure on:			
Raising funds	36,407	-	36,407
Trading	6,143	-	6,143
Charitable activities	556,062	827,008	1,383,070
Total expenditure	598,612	827,008	1,425,620
Net income before (losses)	107,632	71,695	179,327
Net (losses) on investments	(432)	-	(432)
Net movement in funds	107,200	71,695	178,895
Reconciliation of funds:			
Total funds brought forward	1,185,169	817,709	2,002,878
Total funds carried forward	1,292,369	889,404	2,181,773

AGE UK LEEDS

England & Wales - Charity number 504899

Accounts

Company Number: 01236909
Charity Number: 504899

AGE UK Leeds
(a Company Limited by Guarantee)

Trustees Report and Financial Statements
for the Year Ended 31 March 2022



Age UK Leeds

Contents

	Page
Charity Information	1
Report of the Trustees.....	2
Independent Auditor's Report.....	18
Consolidated Statement of Financial Activities.....	22
Balance Sheets	23
Consolidated Statement of Cash Flows	24
Notes to the Financial Statements	25

Age UK Leeds

Charity Information

Company Number

01236909

Charity Number

504899

Registered Office

Bradbury Building
Mark Lane
Leeds
LS2 8JA

Trustees

Keith Wakefield
Aisha Butt (Resigned 31 March 2022)
Holly Smith
Michael Allen
Claire Hosking
Joanne Travis
Sandra Cheseldine
Roger Harington

Secretary

Russell Watson (Resigned 7 November 2022)
Simon Harris (Appointed 7 November 2022)

Senior management team

Iain Anderson	Chief Executive	
Russell Watson	Finance Director	(Resigned 5 August 2022)
Simon Harris	Finance Director	(Appointed 4 July 2022)
Safia Akram	Performance and Quality Director	(Appointed 19 October 2021 and resigned 14 February 2022)
Julie Skelton	Operations Director - Performance and Quality	(Appointed 14 March 2022)
Lisa Burnett	Fundraising Director	
Jessica Inglis	Operations Director - Partnerships and Service Development	

Auditors

Azets Audit Services Limited
33 Park Place
Leeds
LS1 2RY

Bankers

Santander UK PLC
Bootle
Merseyside
L30 4GB

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

The Trustees present their report, which also complies with a Directors Report for the purposes of the Companies Act 2006, with the financial statements of the charity for the year ended 31 March 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. Reference and Administrative Details

The details of the charity can be found on the Charity Information page on page 1 and forms part of this report.

2. Objectives and Activities

The objects of the charity, as stated in its Memorandum and Articles of Association, are "To promote the following purposes for the benefit of the public and/or older people within Leeds:

- preventing or relieving the poverty of older people;
- advancing education;
- preventing or relieving sickness, disease or suffering in older people (whether emotional, mental or physical);
- promoting equality and diversity;
- promoting the human rights of older people in accordance with the Universal Declaration of Human Rights;
- assisting older people in need by reason of ill-health, social exclusion or other disadvantage".

The charitable objectives underpin the organisation's Strategic Plan. A Strategic Plan for the period 2018-2021 was approved by the Trustee Board in January 2018. Due to the Coronavirus pandemic, Trustees decided that circumstances were so uncertain that they needed to postpone the formulation of a new three-year plan. Consultation on a new plan commenced in late 2021, with a view to creating a new Strategic Plan to cover the period 2022 to 2025. This plan was finalised and agreed by the Trustees in March 2022 with the established Strategic Aims and Objectives retained for a further three year period.

Our Vision

Older people living in Leeds will be valued, their voices will be heard, and they will be able to enjoy positive, independent lives.

Our Mission

To help make Leeds the best city to grow old in: Age UK Leeds will influence, shape, and deliver responsive services, supporting the independence and wellbeing of older people in the city to positively improve their quality of life.

Our Values

- We are Respectful
- We are Kind
- We are Reliable
- We are Inclusive
- We are Efficient

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

Our Five Strategic Aims

Independence

Older people living with frailty, with physical or mental health long term conditions, or with disabilities will maintain their independence.

Social Connections

"No one Should Have No One".

Health and Wellbeing

Older people living with frailty, long-term conditions or disabilities will achieve optimal physical, mental and emotional health and well-being.

Resilience, choice and control

Older people and their carers will build and maintain resilience to deal with major life changes, and make informed decisions, exercising choice and control.

Positive contribution

Older people will make a positive contribution through being active, engaged, respected and valued.

In order to fulfil our five strategic aims we will:

Maintain and Develop a Sustainable and Responsible Organisation

Our Services

We continue to provide a range of services to support and improve the quality of life for older people in Leeds:

- Hospital to Home and Independence at Home Services
- Ageing Well Services
- Advocacy, and Information & Advice Services

3. Achievements & Performance

The Trustee Board receives a performance report at each meeting to enable members to assess how successful the charity is in delivering services to older people in Leeds. Each service has key performance indicators, and reports are continually being enhanced to include outcomes and quality measures.

3.1 Hospital to Home Team

These projects and services help prevent unnecessary admissions/readmissions and facilitate a successful discharge home following a hospital stay.

a) Hospital to Home (H2H) Team

The H2H service is funded by the Leeds CCG and works as part of Leeds Integrated Discharge Service (LIDS). The service is based in St James' Hospital closely aligned to the Frailty Unit and has the primary aim of reducing avoidable admissions and facilitating earlier discharge. The staff team assess and support older people to return home, who might otherwise have been admitted to hospital or whose discharge after treatment may have been delayed.

The key focus of the service is the transport or "follow home and settle" service ensuring the client is reassured, safe, secure, warm and has food / drinks upon returning home. The service also provides needs assessment and discharge planning on wards, emotional support for the patient and carer and signposting and information. Importantly the team operate a referral service into on-going support services in Age UK Leeds, other third sector or community organisations, or the statutory sector.

H2H also delivers an extended range of services in addition to its core focus including pre-discharge assessments of clients' homes to reduce the risk of failed discharges; a medicine delivery service (to avoid delaying discharge due to non-availability of medicines); transport to/from out-patient appointments at the Frailty Ward; transport to transitional beds, pending

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

clients' move home and an emergency food scheme providing food parcels at point of discharge. A wider range of proactive food and nutrition related activities were also undertaken by H2H and other teams across the organisation.

- The service supported 1,591 people across all activities (target 1,200)
- 92% of transport services were provided within 2 hours of referral (target 95%)
- 776 people benefited from the Emergency Food on Hospital Discharge scheme (target 1,000)

b) Home Comfort

In October 2020, to assist the NHS through an extremely challenging winter season during the Covid-19 pandemic, Leeds CCG agreed to fund a 6-month Night Care/Home Comfort pilot service. The new service launched in March 2021 with the primary aim of broadening the offer of care throughout the evening and overnight, thereby reducing and preventing admission to hospital during the night for those patients who can safely receive care at home. Working alongside clinical and non-clinical staff from Leeds Community Health Trust, the Home Comfort Team helped to ensure that people have the confidence to safely remain at home during the night, by extending our "transport and settle" service until 10pm in the evening, and by providing further practical and emotional support to people in their own homes following discharge.

In September 2021 Home Comfort became part of a programme which has the aims of keeping people in the place they call home and out of hospital. Enhanced Community Response Programme is a collaboration of NHS, Adult Social Care and Third Sector consortiums who provide rapid assessment and wrap-around care to people in their own home who become suddenly unwell and would normally be admitted to hospital.

Targets have yet to be agreed for this service

- 549 referrals were received by the service
- 1,812 services were provided to people referred

c) Leeds Oak Alliance 3rd Sector Hub

The Leeds Oak Alliance is a collaborative partnership formed in late 2018 by five city-wide third sector organisations (Carers Leeds, Care and Repair Leeds, St Gemma's Hospice, Sue Ryder Wheatfield's Hospice and Age UK Leeds) who have a shared focus on providing support to people living with frailty and/or at the end of their life, and their carers.

The Leeds Oak Alliance Hub was launched in the Bexley Wing at St James Hospital in November 2019 with a staff group from across the five organisations offering support and information to patients and staff about the range of services provided by the partners and the wider third sector.

The Hub remained closed throughout 2021/22 due to the impact that Covid-19 was having within the Hospital and partner organisations. In February 2022 the Leeds Oak Alliance partnership reformed and plans were made to re-open the hub later in the year.

3.2 Independence at Home Team

These services have the aim of promoting independence, wellbeing, and social inclusion to enable older people to live independently for as long as possible.

a) Supporting Wellbeing and Independence in Frailty Service (SWIFT) and Befriending

Age UK Leeds continued to be the city-wide provider of the SWIFT service, funded by Leeds City Council's Adults and Health Directorate until the end of August 2022. Additional funding from legacy monies, IBCF funding and a National Lottery Reaching Communities grant continued to increase the capacity and scope of the SWIFT service this year as well as enabling our volunteer befriending programme to continue to be incorporated within the service.

The aim of the SWIFT service is to support socially isolated and lonely frail older people across Leeds, to improve their quality of life, and to reduce their feelings of loneliness and isolation. The service supports Leeds residents aged 50+ who are living without significant support, experiencing

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

frailty or living with complex health issues including severe mental health who are often socially isolated. Our staff use a variety of tools including motivational interviewing and active listening to help vulnerable older people to first identify, and then have the confidence to achieve their personal support goals. They also undertake direct interventions on the client's behalf and support them to engage with opportunities they have identified to improve their physical, mental, social and emotional wellbeing.

The Befriending Team continued to support the work of SWIFt by providing companionship services to older people to help alleviate loneliness and isolation. Telephone based support remained in place for the majority of the year within both services due to ongoing COVID-19 restrictions. These restrictions again limited the variety of support which the Befriending Team could provide, as did the ongoing challenge of recruiting new volunteers to the service during the pandemic. However, a variety of new delivery models were trialled on a small scale by the Befriending Team in this period including garden visits, café visits and peer to peer matches, alongside a managed return to indoor visiting for existing befriending matches.

The SWIFt team also continued to work in partnership with Leeds and York Partnership NHS Foundation Trust (LYPFT) to deliver wrap-around wellbeing support to older people accessing mental health services in Leeds. This Community Mental Health Services Support ended in January 2022 due to LYPFT budgetary constraints having supported 37 people, against a target of 48 for the full year.

- 342 new clients were supported by SWIFt (target 240)
- 15 new clients were supported by Befriending (target 50) with 45 people in total receiving support from the service
- 12 new volunteers were supported by Befriending (target 40)

b) Linking Leeds (Social Prescribing Service)

Linking Leeds is a CCG commissioned city-wide Social Prescribing partnership which launched in September 2019. Community Links is the lead partner in the Linking Leeds consortium which sees Wellbeing Co-ordinators from seven local third sector partners, including Age UK Leeds, working to connect people aged 16 years and above to services and activities in their community in order to benefit overall health and wellbeing. The service is closely linked to GP surgeries across the city and staff played a significant role supporting their primary care colleagues during the COVID pandemic. However, with high numbers of referrals into the Linking Leeds service during the year and a gradual return to face to face appointments, the service was increasingly focused on its core service delivery.

In 2021/22 the Age UK Leeds team supported 600 clients, contributing towards an overall total of 5852 referrals (target 6000)

3.3 Ageing Well Team

These projects and services have the general aim of improving the mental and physical wellbeing of older people in Leeds.

a) Digital Wellbeing

Funding from NHS England's Covid-19 Winter Pressures Support Programme enabled us to deliver health-focused digital inclusion activities, designed to increase older people's access to health and wellbeing support and so reduce the risk of ill health or hospital admission between April 2021 and June 2021. We were then successful in securing 12 months funding from the National Lottery Community Fund to continue this programme and to extend it to include activities designed to raise awareness amongst older people of the advantages offered by new technology and of opportunities to engage with it. We were able to recruit a new part time Digital Health Support Worker to assist our Digital Health Community Development Worker to deliver digital support, manage a small pool of volunteer Digital Health Champions and oversee a tablet lending scheme to enable older people's access to digital technology. Like other projects, ongoing COVID restrictions and the challenges of recruiting new volunteers to the service affected both the volume and variety of activities which could be undertaken during this period.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

- 44 people supported by the Digital Wellbeing Service between April 2021 and June 2021 (target 50)
- 118 people supported by the Digital Wellbeing Service between July 2021 and March 2022 (target 189)

b) PROSPER

Having successfully taken part in the feasibility study in 2019/20, Age UK Leeds were identified as a delivery partner for the main trial of PROSPER, a longitudinal personalised care planning research study sponsored by Bradford Teaching Hospitals and the University of Leeds. The main trial was delayed by several months as a result of Covid-19, with staff eventually recruited and trained between January and March 2021 with the intention that they would shortly start to work with GP practices across Leeds to deliver person-centred interventions to older people living with mild to moderate frailty. The ongoing pressures experienced by GP practices, in particular the roll out of the COVID vaccination programme, further delayed the programme which eventually went live in July 2021. The Personal Independence Co-ordinators worked with 3 Leeds based GP practices during this period providing a 12-week intervention structured around setting goals and using techniques such as motivational interviewing and guided conversations to promote positive behavioural change.

- 164 people supported by the PROSPER service in Leeds (the majority of participants recruited to the overall trial in this period were from the Leeds site)

c) Leeds Hearing and Sight Loss Service

This service was led by BID in partnership with Feel Good Factor, The Association of Blind Asians and Age UK Leeds. In May 2019 Age UK Leeds introduced a specific post to support older people experiencing sensory impairment within the care home sector, working directly with residents, their families and care home staff to understand and address their needs as a discreet group. The outbreak of the Covid-19 pandemic meant that any meaningful work within the care home setting became unrealistic and this service was suspended for several months. Several attempts were made to consult with care homes and develop plans to relaunch the service or otherwise to identify alternative work within the wider contract for Age UK Leeds to deliver. Our Sensory Support Worker resigned from the service at the end of March 2021, leaving a vacancy which we were unable to fill due to uncertainties surrounding the wider contract, including budget cuts imposed on the service by Leeds City Council. Sadly, in November 2021 BID chose not to renew our partnership with them to deliver this project into 2022/23, making it impossible fill our vacant post and immediately ending our involvement in the project.

d) "State of the Ark" Community Activities

Named by our volunteers, "State of the Ark" grew out of our volunteer Check and Chat service which was set up during the first year of the pandemic to provide telephone-based welfare and companionship support to older people who were isolated as result of lockdown. As restrictions eased we realised that many older people who had been shielding, in poor health or who were simply lacking in confidence after months of reduced contact and activity would not find a gradual return to normal life easy. Using designated reserves and some additional COVID-19 Harm Minimisation funding from Leeds City Council, our volunteers worked with our Projects Co-ordinator to provide health and wellbeing information and support to older people as well as facilitating peer and social support activities and planning and delivering events for older people in the local community. We worked with 11 local partners on 10 flagship events including afternoon teas, cooking workshops, arts and crafts sessions, a monthly radio broadcast, storytelling projects and a Christmas Nativity and Marketplace event.

- 230 people supported by State of the Ark projects during this period (no set targets)

e) Health & Wellbeing Groups

Having been suspended in 2020/21 as a result of ongoing Covid-19 restrictions, our volunteer led Health and Wellbeing Walks programme restarted in 2021. Our volunteer led walking group is now provided in partnership with the Ramblers Association and Active Leeds and many new members have joined the group since it restarted.

- Walks are regularly attended by up to 20 participants

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

f) Walking with Confidence

In the second half of the year, we received additional COVID-19 Harm Minimisation funding from Leeds City Council to establish a Walking with Confidence project to support older people who have been isolated for some time to get out and about, be more physically active and more socially connected. The project focused initially on understanding people's barriers and needs in relation to walking and on providing some one-to-one support to encourage people to take small steps to increase their physical activity, such as spending more time in their own gardens. Future plans include partnership work with organisations like Active Leeds to support older people who have lost confidence to be able to attend age appropriate exercise classes.

- 6 people supported by Walking with Confidence during this period (target 20)

g) Remember Together (Dementia MCST Programme)

We received funding in January 2022 to set up two separate 24 week Maintenance Cognitive Stimulation Therapy (MCST) groups to run between April and December 2022. These evidence-based, NICE recommended groups provide stimulating and engaging activities for people living with mild to moderate dementia and are funded by Age UKs Dementia MCST Programme. January to March 2022 was focused on the set-up phase of the delivery period. This included an assessment of local needs, developing partnerships and referral pathways, recruiting and training staff and volunteers and promoting the groups.

3.4 Advocacy, Information and Advice

These are cross-cutting services which take referrals from external partners as well as other projects and services within Age UK Leeds.

a) Advocacy

This service is well established with funding from Leeds City Council and the NHS through a sub-contract with Advonet. The advocacy team offer a free, independent and confidential service for people from diverse backgrounds, who need support to stand up for what they want in life, especially at times of major change. Working across a range of advocacy services, Age UK Leeds Advocates have a particular focus on Independent Mental Capacity Advocacy (IMCA), Care Act Advocacy and Community Advocacy that includes:

- community care issues
- access to services, legal advice and benefits
- housing issues
- debt issues
- safeguarding issues

2,552 people were supported by the service overall (target 2,500)

b) Information & Advice

The provision of Information and Advice is a core service; grants from Leeds City Council's Public Health Directorate and Age UK (via EON's Warm Home Discount Scheme) contribute to its funding as does the Later Life Goals project and the Home Plus service.

- We offer free, impartial and confidential advice on a wide range of issues including money matters, benefits, social care, consumer issues and form completion. We help with checking older people's benefits entitlement, form completion and accepting evidence in support of claims.
- There were 5,410 contacts in the year through a combination of telephone-based support and essential face-to-face visits in line with government Covid-19 guidelines. The cumulative total annual amount claimed by older people as a result of our work advising on benefit matters exceeded £1 million in the year, reaching a total of £1,296,721

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

c) Home Plus Service

This service commissioned by Leeds City Council is aimed at enabling and maintaining independent living through improving health at home, helping to prevent falls and cold-related health conditions. Care & Repair Leeds are the lead provider working in partnership with Groundworks NEWY (Green Doctors) and Age UK Leeds, who are contracted to provide an advice and information service as part of a holistic service. The Age UK Leeds advice worker assisted 116 people in this period and was able to secure £190,687.69 in benefits on their behalf.

d) Later Life Goals

Later Life Goals is funded by Age UK and was launched in October 2018. The project aims to provide one-to-one holistic information advice and support to people who are generally of State Pension age or older. The programme specifically targets the needs of older people who are experiencing a significant life event. This could be a transition moment, such as retiring from work, which is all about making the most of the years ahead. The project was designed for face-to-face home-based support using the Later Life Goals toolkit, but work was carried out by telephone during Covid-19, with a view to recommending face-to-face advice work when safe to do so.

- o Age UK Leeds I&A team supported 210 people (target 183).

e) Warm Homes Programme

The Warm Homes (Discount Scheme Benefits Entitlement Check) programme is managed by Age UK nationally and delivered by local Age UKs across the country. Targets are set and payments made based on the number of individual benefits sessions delivered.

- o Initial targets were exceeded and additional ones set during the year. Eventually 335 sessions were completed by March 2022.

3.5 Help at Home

Help at Home, launched in May 2019, is designed to provide a range of paid-for, cost-effective domestic and social support services, helping older people with everyday tasks in their own homes so they can stay independent for longer. The overall vision for the service is to provide high quality, person-centred support which is responsive to the needs and wishes of the older person.

Initially operating within a specific geographical area of Leeds to test the service model and to maximise cost efficiency, further growth and expansion of the service has been significantly impacted by difficulties recruiting new staff and by the ongoing effects of the pandemic. These effects include staff sickness, changing customer circumstances, and for much of the year in question, constraints on the type of services which could be offered safely whilst Covid restrictions remained in place.

From 351 hours billed in April 2021, the service performed steadily throughout the year managing to increase the hours billed most months, with a few exceptions when staff turnover and sickness made delivery of the service very challenging and limited the number of new clients who could be brought into the service to mitigate attrition and enable growth.

In November 2021 a decision was taken to invest in Help at Home introducing a new Lead Support Worker role to support with day to day co-ordination of the service, freeing up the Service Manager to focus on growing and developing the business. This, combined with an influx of new staff, meant the service performed extremely well in the latter part of the year and as a result of careful and proactive management billed 583 hours by the end of March 2022.

Formal meetings to review Help at Home's performance were held regularly during the year. The service is expected to need financial subsidy from general reserves until 2024.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

3.6 Impact of Covid-19

Impact of Covid-19 on Service achievements and performance

The impact of the Coronavirus epidemic on Age UK Leeds continued through this period. Despite the progressive lifting of restrictions on everyday life many of the operational and practical changes that were introduced at the height of the pandemic were sustained. As an organisation we continued to follow relevant national and local public health guidance with regards to wearing of PPE, regularity of testing, isolation periods, social distancing and other hygiene measures.

Whilst there has been a gradual return to activities and services being delivered face to face many clients remained reluctant to meet our staff in person and foot-fall at the Bradbury Building, once fully open in Spring 2022 remained lower than pre-pandemic. Hospital to Home, Help at Home and Home Comfort team, who provide essential frontline services, have continued to operate face-to-face, their practice to closely following government PPE and social distancing guidelines.

Working from home, for those staff who have been able to do so, has become a norm, this has afforded many the opportunity to achieve a better work life balance. To reflect this new reality and also the need to maintain a city-centre, public facing presence at the Bradbury Building we have developed (in consultation with staff) a Hybrid Working Policy. This provides the scope for staff (where appropriate) to continue to benefit from working from home as well as the organisational need for services to be provided on-site in Leeds. This policy will be subject to review in September 2022.

Despite the restrictions imposed by the pandemic Age UK Leeds has been able to sustain its' services, indeed our annual review of performance outputs and outcomes show a significant increase in the number of recorded contacts received and the individual number of people supported.

Financial Impact of COVID-19

The anticipated financial impact on Age UK Leeds of the Covid-19 outbreak and related restrictions has not been as great as feared in this period. All services have continued to be funded as anticipated and we have benefitted from additional limited grant funding which has enabled us to supplement our Befriending service, our Digital work and our State of the Ark activities which were initiated at the height of the pandemic. The funders of our services have continued to be supportive, aware of the on-going challenges and through regular engagement have been content with the sustained changes that were necessary to the timing and operating model for services.

Two areas of funding have however been affected; firstly, our annual grant received from Leeds City Council will reduce by 10% with effect from quarter three of 2022/23, this reduction in support is in part COVID related, but is more a reflection of the financial pressures faced by the local authority. Secondly, the partnership arrangement with LYPFT which we had anticipated would continue into 2022/23 ended in January 2022, this decision by the Trust was as a result of the financial pressures that they face, in part driven by the impact of the pandemic on their services.

Fundraising within the post- Covid-19 climate has continued to be very difficult, with many usual activities being severely curtailed or suspended. The most notable casualties have been the planned Fundraising Dinner which has been postponed to September 2022, the Abbey Dash which took place but with reduced participation and the annual Age UK Leeds Christmas Carol Concert which was cancelled for the second year.

Fortunately, as restrictions have lifted room hire for the Harrison room has recommenced although this has been limited. On a positive note, thanks to a generous investment of funds from Sky Plus the redundant Arch Café space is to be transformed into a Community Hub, providing a space for digital inclusion support as well as a comfortable environment within which other activities can take place. This will bring life back to the building and offer the opportunity for both community engagement and income generation.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

3.7 Delivering Public Benefit

We have referred to the public benefit guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and in planning our future activities. The aims of Age UK Leeds are undertaken specifically to ensure the charitable objects meet the public benefit requirement and the Charities Act 2011.

The primary beneficiaries of our services are older people in the city of Leeds. The age at which people may access our services varies according to service requirements, typically led by requirements of funders or commissioners.

With the exception of Help at Home, all of our services, including those providing Information and Advice, are free of charge. They are offered to anyone who needs them, regardless of income or circumstances. Practicalities such as staff numbers and availability limit the number of people who can be helped, and where demand exceeds capacity, priorities are determined according to client need, making use of information, advice and signposting where appropriate.

3.8 Volunteers

Volunteers are at the heart of much of the work undertaken by Age UK Leeds. Volunteering not only makes an essential contribution towards supporting older people, it also helps cement community cohesion and create social capital. We had 38 active volunteers across the organisation last year, a significant decrease from 66 the previous year and the 80 plus volunteers who were supporting our activities pre-pandemic. In common with other charities nationally, we are finding it increasingly challenging to recruit and retain volunteers. Whether this a short-term trend, driven by "volunteer fatigue" following the pandemic and changing behaviours amongst older people who now seem less likely to volunteer, remains to be seen. Work has been initiated internally to review and improve our volunteer experience in the hope of attracting more volunteers to help us offer vital services in the local community.

Our volunteers have been actively involved in providing; health and wellbeing activities, helping older people to become digitally included and in providing Information and Advice. In addition, volunteers have supported the organisation as members of our Older Peoples' Engagement Group and on our Board of Trustees.

Volunteer recruitment, selection and training are overseen by the Project Managers and administration and appropriate organisational policies are in place to support this. In-house and on-the-job training is provided by staff responsible for the relevant services, supplemented by additional training where necessary.

3.9 Age UK Leeds Older People's Engagement Group

The purpose of the Older People's Engagement (OPE) Group is to represent the views and attitudes of older people who have contact with AUKL and to contribute to the development of existing and new services. We currently have just five members who:

- Link to a service and/or a project within the service
- Develop a knowledge of the service and project(s) through:
 - ✓ Speaking to staff and volunteers
 - ✓ Talking with clients
 - ✓ Shadowing staff and volunteers
 - ✓ Reading project documentation e.g. funding application, project reports etc.
- Gather feedback on the service from other clients through various methods including:
 - ✓ Telephone calls
 - ✓ Face to face meetings
 - ✓ Client feedback forums
 - ✓ Surveys
- Feedback to the OPE Group on findings
- Develop a knowledge and links with other relevant organisations, services and projects external to AUKL
- Input on the proposed development of new services

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

- ✓ Recruitment: support the recruitment of staff
- ✓ Subgroups may be set up to give feedback on a specific issue identified by the Group, Trustee Board or Senior Management Team
- ✓ It has been difficult for members to do much 'hands on' work during the pandemic but they have regularly supported at meetings and interviews and are looking to recruit additional members in the coming year

3.10 Fundraising

Income raised through fundraising and general donations in the year was £25,807 (2021: £68,168). We are very grateful for the generous donations we have received from supporters, whether clients, members of the public or commercial sponsors. This has been a difficult year with less support from AUK due to Covid but at the same time, not being able to return to our normal activity.

Sadly, again all of the events we had planned for the year had to be cancelled due to Covid restrictions and lack of interest from the public in returning to big scale events when restrictions were eventually lifted.

Our general approach is to raise funds ourselves and not to use third parties. We use techniques that are ethical, legal, that do not inconvenience the public, and that are not detrimental to our good name or standing in the local community. We do not use general solicitation techniques by telephone or door-to-door, and all fundraising activities undertaken follow the Fundraising Regulator's Code of Fundraising Practice. We have received no complaints about fundraising during the year.

3.11 Subsidiary Companies

Age UK Leeds Trading Limited (registered company number: 02025149) is a wholly owned dormant company. It was a trading subsidiary until it ceased operating in March 2018. The company was struck off on the 4 January 2022.

Age UK Leeds Enterprises Limited (registered company number: 07471080) is a wholly owned dormant company. It was a trading subsidiary until it ceased operating in March 2020.

4. Financial review

Review of the year

Net Income for the year showed an overall surplus, and increase in total funds of £178,895 (2021: increase of £263,165) on income of £1.6 million (2021: £1.6m). The majority of this surplus (£169,437) relates to restricted grants received in the latter part of the year for projects to be completed mainly in 2022/23. The remaining small surplus of £9,458 continues the trend of small surpluses or deficits each year, evening out over time.

Income during the year decreased by £10k overall to £1,605k (2021: £1,615k):

- There was an increase of £9k in charitable activity income, as funding for projects running at the start of the year largely continued, and additional funding was agreed to expand services, particularly for local authority and NHS initiatives to support Covid-19 recovery in the city.
- Income from donations, legacies and general grants decreased by £27k. £42k of this was a decrease in donations, £35k as a result of the national Age UK Covid-19 appeal in the prior year. £63k was a decrease in non-performance government business support grants, £35k related to Covid-19 support and furlough the prior year. These were partially offset with an increase in legacies of £78k, £85k being received (£7k in 2021)
- Our Arch Cafe was permanently closed during the year, with fundraising events and room hire still limited due to Covid-19 giving a small increase of £4k in the year.
- Investment income increased by £2k due to higher interest rates and deposits.
- Sundry income increased by £2k in the year.

Expenditure during the year increased by £73k to £1,426k (2021: £1,353k):

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

- Direct costs of delivering charitable activities rose by £166k from £991k to £1,157k, £158k of which was additional staff costs.
- Direct costs of raising funds reduced by £2k.
- Trading direct costs reduced by £73k. The Arch Cafe was closed for the foreseeable future at the end of December 2020 and all staff made redundant.
- Support costs decreased by £18k, mainly as a result of lower staff costs £17k.

Principal Funding Sources

The principal funding sources of the Charity were:

Source	% of total income	
	2022	2021
NHS	46%	40%
Leeds City Council	30%	30%
Big Lottery	4%	3%
Age UK	5%	13%
Legacies	5%	0%
Fundraising	1%	2%
Trading	1%	1%
Help at Home	6%	4%
Other sources	2%	7%

Income from Age UK is a mixture of direct grants, and grants from third parties. All income is used to fund service provision for the support of older people as described in more detail above. Covid-19, the economic environment post-Covid, and uncertainty deriving from re-organisation within the NHS and funding of social care continue to make visibility of funding into the future unclear. In addition, Covid-19 has severely impacted the Charity's endeavours to increase the proportion of services that can be supported through self-generated sources of income – a situation that will probably take several years to recover from.

Reserves Policy

At the end of the year, the Charity held total funds of £2,181,777 (2021: £2,002,882). Of these, Restricted funds are £889,404 (2021: £817,709) and the purpose of these funds is explained in note 15 to the accounts.

Funds designated by the Trustees amount to £752,795 (2021: £722,626). Funds have been designated for the following purposes:

- £385,099 has been designated from the proceeds of legacies received. The intention is to spend these funds on charitable projects that meet the Charity's primary strategic aims over forthcoming years, preferably in association with matched funding from other funders.
- £79,520 has been designated to cover repairs to and cyclical maintenance of the Bradbury Building, the Grade II listed building owned by the Charity. The intention is to commit a maximum of £100,000 to this fund over time.
- The Trustees, as a result of considering financial forecasts for the next four years, have decided to designate £100k to a Recovery fund, recognising the fact that it is likely that deficits will be made in future years as a result of the effects the pandemic has had on the charity and particularly its ability to raise funds. The economic and political landscape is still uncertain with inflationary pressures, the cost of living crisis and local authority and health sector strains, and this fund has been retained due to the ongoing challenges facing the third sector.
- £188,176 was designated as an Emergency Operating Reserve. An amount of this has been utilised to cover the year-end negative working capital position. The Trustees believe that the Charity should hold an EOR because:
 - it has no endowment funding and is entirely dependent for income upon sources of funding from year to year, which are inevitably subject to fluctuation;
 - it requires protection against, and the ability to continue operating in the event of catastrophic or lesser, but damaging events;
 - it requires working capital with which to operate.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

The Charity has tangible fixed assets of £847,131, of which £549,248 is held within restricted funds. The remaining £297,883 is held within unrestricted funds that can only be realised by disposal of the assets. The Charity had no capital commitments at the end of the year.

After accounting for restricted and designated funds, and deducting unrestricted funds held as fixed assets, the Charity held free reserves at the end of the year of £241,691, an increase of £101,932 from the 2021 figure of £139,759.

Going Concern

The Trustees have reviewed the appropriateness of the application of the going concern basis in the preparation of the financial statements. In doing so the Trustees have considered forecasts in detail for a period of 12 months, high-level projections for a further three years, uncertainties arising in the current economic environment, the lasting effects of the Covid pandemic, and the cash reserves of the organisation. Following this review the Trustees are of the view that the application of the going concern basis is appropriate and consequently this approach has been adopted in preparing the financial statements.

Investments

The Charity does not have any endowment funds, and surplus cash is currently held on interest-bearing deposit. An investment policy has been approved by the Trustee Board. Surplus cash will be held on deposit with the aim of protecting capital, whilst maximising interest within this constraint and the expected time at which the cash will be required. Protection from the statutory FSCS guarantee scheme will be maximised.

Plans for future periods

The Trustee Board reviewed and approved the Age UK Leeds Strategy 2022 – 2025 in March 2022. Our first Annual Plan has been approved and work has been scoped to deliver in alignment with the high-level priorities and objectives contained in the 3-year strategic plan. This plan will be subject to quarterly review with update summaries provided to the Trustee Board; an end of year summary will be presented to the Trustee Board at the Board meeting in May 2023.

The following are our high priority objectives for 2022-23, grouped under the major areas identified in the strategic plan:

Enabling Independence

- Prioritise things in life that are important to the older person to enabling them to their life as they choose and to the best of their ability.
- Concentrate of personal strengths and resources not on vulnerabilities and gaps
- In partnership provide community based joined-up, person-centred, responsive, flexible and adaptable services that meet the basic needs of older people
- Contribute towards reducing unnecessary delays in discharge from hospital, minimise the risk of failed hospital discharge and play a part in reducing the risk of unnecessary hospitalisation by delivering holistic healthcare support at home
- Enable older people to access and provide support with daily living tasks and care that allow them to continue to live at home

Building Social Connections

- Focus our support on those older people who experience the most profound effects of social isolation and loneliness
- Enable older people to identify social connections, and locally available networks of support
- Support older people to regain and maintain their confidence to actively participate in a diverse range of activities and social groups
- Address digital exclusion and actively promote digital inclusion

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

Building Resilience, supporting choice and control

- Support older people and their carers to recover and rediscover the strength to deal with predictable and unanticipated life changes
- Support navigating the complexity of health and social care services in order to access appropriate support that meets their needs
- Provide accessible, skilled, knowledgeable, quality assured information and advice on money & benefits, legal matters, costs of care and other issues effecting older people
- Support older people to plan for their last years of life, helping to navigate significant life changes and ensure that their explicit wishes with regards to end of life are recorded and respected
- Support to older people to be aware of and understand their rights, have their voice heard and self-advocate with confidence

Encouraging Positive Contributions

- Extend the breadth and methods by which feedback from the older people with whom we work is gathered – tangible differences to our ways of working will result of feedback received
- Develop our Older People’s Engagement Group, increasing their membership and influence on the direction of Age UK Leeds
- Provide a broad range of opportunities for older people to share their skills, knowledge and experience and to actively contribute as a paid employee or in a voluntary capacity
- Actively support national and targeted local campaigns on issues that impact on the lives of the older people of Leeds

Promote health and wellbeing

- Provide a range of client-led health and wellbeing activities including, physical exercise, nutrition and hydration to facilitate recovery and encourage positive, healthy ageing
- Promote actions and behaviours that contribute towards improvements in mental health and emotional wellbeing
- Support personalised care initiatives enabling older people to confidently self-manage health conditions
- Focus our services and extend partnerships in diverse communities and areas of highest need to reduce health inequalities exacerbated by the COVID 19 pandemic.

In addition, the Age UK Leeds Business Plan 2022/23 has identified a number of enabling and organisational development priorities that it intends to progress in this period. These planned activities are summarised as follows;

Partnership, Communication and Engagement

- ❖ Increase our reach to older people in all communities across the city
- ❖ Build on our strong relationships within the emerging health programme and partnership boards, commissioners, health and social care system partners, other third sector organisations and the private sector to achieve the best outcomes for older people in Leeds.

Financial Stability and Organisational Efficiency

- ❖ Maintain the highest levels of governance within Age UK Leeds (in line with Charity Commission Standards)
- ❖ Introduce organisational and service level efficiencies and changes to work towards carbon neutral

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

- ❖ Remain financially viable and enhance our financial independence by focusing on generating increasing levels of unrestricted income each year
- ❖ Evaluate the continued benefits/constraints associated with remaining in the Bradbury Building and assess alternatives as appropriate

Organisational and Staff Development

- ❖ Identify, support and develop opportunities for innovation, participating in external managed research as well as test new ways of working that positively impact the lives of older people
- ❖ Promote/commit to equality, diversity and inclusion
- ❖ Maintain trust and confidence by ensuring all our services are underpinned by quality standards, outcomes and evidence
- ❖ Increase the number and diversify the range of volunteering opportunities
- ❖ Promote professionalism and attainment of recognised qualifications - ensure all our staff and volunteers are provided with opportunities to learn, develop new skills and grow

5. Structure, governance and management

Constitution

Age UK Leeds is a company limited by guarantee and without a share capital, and a registered charity governed by its Memorandum and Articles of Association.

Members' individual liabilities are limited to £1.

Board of Trustees

The directors of the charitable company ("the charity") under the Companies Act 2006 are its Trustees for the purposes of charity law and through this report they are collectively referred to as the Trustees.

In accordance with the charity's Memorandum and Articles of Association, the Board of Trustees is comprised of at least five Trustees, each holding office for an initial period of two years, and up to two further periods of three years if re-appointed. All Trustees are Members. Trustees are appointed by a decision of the Board of Trustees

The members of the Board of Trustees who held office during the year are set out on the Charity Information sheet, page 1 of this report.

The Board of Trustees met on six occasions during the year, each time virtually.

As a result of serving her full term Aisha Butt (Vice Chair) ceased to be a Trustee with effect from 31 March 2022.

Recruitment and Training of Trustees

No new Trustees have joined the Board in this period, further recruitment of Trustees will be given active consideration in 2022/23. New Trustees are provided with a Trustee Handbook, and an induction programme is organised.

Related Parties

Age UK Leeds is an autonomous charity and company limited by guarantee. It is part of Age UK, the federation, and conforms to agreed national standards in organisation and service delivery. The Chief Executive attends regional and national meetings with other Age UKs, and other staff participate in regional and national meetings appropriate to their work.

Working in partnership with other agencies, especially from the statutory and voluntary sectors, is integral to the work of Age UK Leeds. Partnership and multi-agency working occurs at the level of funding agreements and contracts, service delivery, monitoring, user involvement, consultation, and

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

campaigning. It includes work both with other agencies within Leeds, and with Age UKs in other areas. Staff members participate in local, regional and national forums and consultations appropriate to their work areas and the strategic positioning of Age UK Leeds.

Staff Responsibilities: Senior Management Team

Iain Anderson	Chief Executive
Lisa Burnett	Fundraising Director
Jessica Inglis	Operations Director
Julie Skelton	Operations Director
Simon Harris	Finance Director (part-time) appointed
Russell Watson	Finance Director (part-time) resigned

Day-to-day management of the organisation is delegated to the Chief Executive. Along with the Senior Management Team (SMT), the Chief Executive ensures that suitable staff are recruited and resources drawn in to run the services and activities agreed by the Board through the annual work plan. The Senior Management Team ensures that grants, contracts and service level agreements are operated

in accordance with agreed terms and conditions, and provides regular reports to the Board on all services and activities.

Pay Policy for Senior Staff

Age UK Leeds aims to pay salaries which are fair, competitive with the charity sector locally, and proportionate to the complexity of each role. In determining the right level of pay the charity does not look to compete with private or public sector salaries and ensures all staff are paid at or above the National Living Wage. During the year, the Charity increased all salaries in line with the NJC pay award.

The pay of the charity's chief executive was reviewed in 2018 and benchmarked with similar sized charities in Leeds and West Yorkshire.

Risk Assessment

The risk management strategy adopted in March 2012 was prepared in line with best practice guidelines issued by the Charity Commission. A copy of the strategy is included in the Trustee Handbook and discussed with new Trustees as part of the induction process. The Trustees carry out an annual risk assessment covering the major risks facing the organisation. The controls in place to mitigate the risks are detailed and monitored; and systems and procedures have been identified to manage the retained risks. The Risk Register is reviewed and endorsed by the Audit and Risk Committee.

The following higher-level risks have been highlighted and managed during the year:

- **Covid-19**
 - Risk to health and wellbeing of staff, volunteers and clients
 - Risk to operational viability of the charity
- **Governance:**
 - Risk in not maintaining appropriate skill-mix and commitment of Trustees
 - Loss of / inability to recruit key staff restricting our ability to maintain services
- **Regulatory and Compliance:**
 - Compliance with data protection and other regulations
- **External:**
 - Risk of losing profile and external stakeholder engagement
- **Financial:**
 - Risk of permanent impact on fundraising capability due to Covid-19
 - Impact of loss of funding on services provided and ongoing viability of charity
- **Operational**
 - Risks of contract termination and failure to secure new funding
 - Impact of high staff turnover

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2022

When reviewing the aims and objectives of the charity, and in planning future activities, the Trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Statement of Directors'/Trustees' Responsibilities

United Kingdom company law requires the directors (namely the Trustees) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the group and the incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and of the group and which enables them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees who held office at the date of approval of this Trustees' Report confirm that, so far as they are each aware, there is no relevant audit information of which the Company's auditors are unaware; and each Trustee has taken all the steps that he/she ought to have taken as a Trustee to make himself/herself aware of any relevant audit information and to establish that the Company's auditors are aware of that information.

Statement of Disclosure to our Auditors

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

Azets Audit Services Limited were appointed auditor to the company following their acquisition of the trade of Garbutt & Elliott Audit Limited on 1 December 2021. In accordance with s487(2) of the Companies Act 2006 they are deemed reappointed annually.

The Directors report and Financial Statements have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime which is part of the Companies Act 2006.

The Trustees, in their capacity as directors, hereby approve the Trustees' Annual Report which was approved by the Board on ~~06/12/2022~~..... and signed on it's behalf.

SMHarris

.....
Simon Harris
Company Secretary

Age UK Leeds

Independent Auditors Report to the Members and Trustees of Age UK Leeds

Opinion

We have audited the financial statements of Age UK Leeds (the "parent charity") and its subsidiaries (the "group") for the year ended 31 March 2022, which comprise the Consolidated Statement of Financial Activities, the Group and Charity Balance Sheets, the Statement of Cash Flows, the Consolidated Statement of Cash Flows and the related Notes to the Financial Statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2022 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Age UK Leeds

Independent Auditors Report to the Members and Trustees of Age UK Leeds

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report (incorporating the strategic report and the directors' report) has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Age UK Leeds

Independent Auditors Report to the Members and Trustees of Age UK Leeds

Extent to which the audit was considered capable of identifying irregularities, including fraud

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the trustees and other management, and from inspection of the charitable company's regulatory and legal correspondence. We discussed with the trustees and other management the policies and procedures regarding compliance with laws and regulations. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance during the audit.

The charitable company is subject to laws and regulations that directly affect the financial statements including financial reporting legislation (including related companies and charities legislation), pensions legislation, taxation legislation and further laws and regulations that could indirectly affect the financial statements, comprising environmental, health and safety and employment legislation and safeguarding. We assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the directors and other management and inspection of regulatory and legal correspondence, if any. These procedures did not identify any potentially material actual or suspected non-compliance.

To identify risks of material misstatement due to fraud we considered the opportunities and incentives and pressures that may exist within the charitable company to commit fraud. Our risk assessment procedures included: enquiry of trustees and other management to understand the high level policies and procedures in place to prevent and detect fraud, reading Board minutes and considering performance targets and incentive schemes in place for management. We communicated identified fraud risks throughout our team and remained alert to any indications of fraud during the audit.

As a result of these procedures we identified the greatest potential for fraud in the following areas:

- income recognition and in particular the risk that income is recognised in the wrong reporting period; and
- subjective accounting estimates.

Both fraud risks arise due to a potential desire to present results in a differing light to meet management objectives.

As required by auditing standards we also identified and addressed the risk of management override of controls.

We performed the following procedures to address the risks of fraud identified:

- identifying and testing high risk journal entries through vouching the entries to supporting documentation;
- assessing significant accounting estimates for bias; and
- testing the recognition of income and in particular that it was appropriately recognised or deferred.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Age UK Leeds

Independent Auditors Report to the Members and Trustees of Age UK Leeds

Use of Our Report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Azets Audit Services Limited

Jessica Lawrence

Senior Statutory Auditor

For and on behalf Azets Audit Services Limited
Chartered Accountants & Statutory Auditor
33 Park Place
Leeds
LS1 2RY

Date: 14/12/2022

Age UK Leeds

Consolidated Statement of Financial Activities for the Year Ended 31 March 2022 (Incorporating Consolidated Income and Expenditure Account)

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
		£	£	£	£
Income from:					
Donations, legacies and non-performance grants	2	154,695	-	154,695	182,023
Charitable activities	3	530,966	898,703	1,429,669	1,420,775
Other trading activities	4	14,816	-	14,816	11,211
Investment income	5	3,941	-	3,941	1,513
Sundry income		1,826	-	1,826	-
Total income		706,244	898,703	1,604,947	1,615,522
Expenditure on:					
Raising funds	6	36,407	-	36,407	40,377
Trading	6	6,143	-	6,143	93,512
Charitable activities	6	556,062	827,008	1,383,070	1,219,522
Total expenditure	6	598,612	827,008	1,425,620	1,353,411
Net income before (losses)/gains		107,632	71,695	179,327	262,111
Net (losses) / gains on investments	11	(432)	-	(432)	1,054
Net movement in funds		107,200	71,695	178,895	263,165
Reconciliation of funds:					
Total funds brought forward	14,15	1,185,169	817,709	2,002,878	1,739,713
Total funds carried forward	14,15	1,292,369	889,404	2,181,773	2,002,878

The results for the year all relate to continuing operations.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

A fully detailed Statement of Financial Activities for the year ended 31 March 2021 is shown on Note 21 to the financial statements.

Age UK Leeds

Consolidated & Charity Balance Sheets as at 31 March 2022

	Note	Group 2022 £	2021 £	Charity 2022 £	2021 £
Fixed assets					
Tangible assets	10	847,131	869,787	847,131	869,787
Investments	11	526,858	2,134	526,862	2,138
		1,373,989	871,921	1,373,993	871,925
Current assets					
Debtors	12	128,649	135,820	128,649	135,820
Cash at bank and in hand		827,606	1,136,895	827,606	1,136,895
		956,255	1,272,715	956,255	1,272,715
Creditors: amounts falling due within one year	13	(148,471)	(141,758)	(148,471)	(141,758)
Net current assets		807,784	1,130,957	807,784	1,130,957
Net assets		2,181,773	2,002,878	2,181,777	2,002,882
Funds:					
Unrestricted funds		1,292,369	1,185,169	1,292,373	1,185,173
Restricted funds		889,404	817,709	889,404	817,709
Total Funds	14,15	2,181,773	2,002,878	2,181,777	2,002,882

The Financial Statements have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime which is part of the Companies Act 2006.

They were approved by the Board of Trustees on 13/12/2022 and signed on its behalf by:

Keith Wakefield

Keith Wakefield
Chair of Trustees

The notes on pages 25 to 38 form part of these Financial Statements

Company number: 01236909

Age UK Leeds

Consolidated Statement of Cash Flow for the Year Ended 31 March 2022

	Notes	2022 £	2021 £
Net cash provided by operating activities	16	218,163	353,996
Cash Flows from investing activities:			
Investment income received		3,941	1,513
Purchase of property plant and equipment		(6,237)	(4,080)
Net cash used in investing activities		(2,296)	(2,567)
Change in cash and cash equivalents in the year		215,867	351,429
Cash and cash equivalents at the beginning of the year		1,136,895	785,466
Cash and cash equivalents at the end of the year		1,352,762	1,136,895

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of uncertainty in the preparation of the financial statements are as follows:

Charitable Company Information

The Charitable Company is a private company limited by guarantee, which is incorporated and registered in England and Wales, under company registration 01236909 and registered as a charity with the Charity Commission of England & Wales under charity registration 504899.

The registered office is, Bradbury Building, Mark Lane, Leeds, LS2 8JA.

Basis of Accounting

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006 and Charities Act 2011.

Age UK Leeds meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £1.

On the grounds that the charitable company's results are consolidated into the charitable company's group financial statements the charitable company has taken advantage of certain exemptions conferred by section 1.11 of FRS102 as follows:

- Exemption from presenting a charitable company statement of cash flows as a primary statement to the financial statements.

Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiaries Age UK Leeds Trading Limited and Age UK Leeds Enterprises Limited on a line by line basis. The summarised profit and loss account for the subsidiaries are shown in note 9. A separate Statement of Financial Activities, including the income and expenditure account, for the charity itself is not presented because the charity has taken advantage of the exemptions offered by section 408 of the Companies Act 2006. The gross income of the charity was £1,604,947 (2021 - £1,615,522) and the net expenditure was £1,425,620 (2021 - £1,352,357) after a loss on investments of £432 (2021 - gain of £1,054).

Going Concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and not less than one year from the date of approval. The Trustees are constantly monitoring the financial position of the charity. Also, the charity has no borrowings and receives substantial funding from government grants and contracts, of which significant amounts have already been secured for the 2022/23 financial year. Therefore, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

Fund accounting

Unrestricted Funds

Designated funds are amounts which have been put aside at the discretion of the Trustees for specific projects within the company's charitable objectives.

Undesignated general funds represent funds, which are expendable at the discretion of the Trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted Funds

Restricted funds represent grants, donations and legacies received which may only be applied for the purposes specified by the donor.

Transfer between funds

All income and expenditure is initially included in the Statement of Financial Activities. The deficit arising in the year on restricted funds is met by a transfer from unrestricted funds.

Transfers are made to and from designated funds in amounts determined by the Board of Trustees, to provide funding allocations for specifically identified projects, activities or events within the unrestricted fund.

Income

All the income is recognised in the Statement of Financial Activities ("SOFA") when the conditions for the receipt have been met and there is reasonable assurance of receipt. Where a claim for repayment of income tax has or will be made, such income is grossed up for the tax recoverable.

The following accounting policies are applied to income:

Government and other grants

Grants are recognised in the SOFA when the conditions for receipt have been complied with.

Investment Income

Investment income is accounted for when receivable.

Legacies

Pecuniary and residuary legacies are recognised when received or if, before receipt, there is sufficient evidence of entitlement to the legacy, receipt is probable and can be measured with sufficient reliability.

Expenditure

Liabilities are recognised in the SOFA when due under the accruals concept and are allocated between restricted and unrestricted funds as appropriate.

Allocation of Costs

The Charity's operating costs include staff costs, rent and other related costs. Such costs are allocated between other charitable expenditure, fundraising and publicity and governance costs. Staff and administrative overheads are allocated to the salary costs of staff working directly in the relevant departments, and property costs are allocated according to the space used by each activity.

Operating Leases

Rental costs under operating leases are charged to the SOFA in equal amounts over the periods of the leases.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

Pension Costs

The group operates a defined contribution pension scheme, the assets of which are held separately from those of the group in an independently administered fund. Contributions payable for the year are charged in the profit and loss account.

Tangible fixed assets

Only assets with an individual (or total project) value of £1,000 are capitalised. Assets of a value less than £1,000 are included within the SOFA as expenditure.

Tangible fixed assets are stated at cost, less depreciation, with depreciation rates as follows:

Freehold buildings	2% straight line
Fixtures and Fittings	15% straight line
IT and Office Equipment	25% straight line
Café Furniture	15%/25% straight line

Freehold land is not depreciated.

Investments

Investments (other than investments in subsidiaries) are stated at market value. Unrealised and realised gains or losses on revaluation arising during the year are reflected in the SOFA.

The listed investments, see note 11, are held to generate returns and gains for the group and accordingly is designated as fair value through profit and loss ("FVTPL"). Under this designation the investments are revalued at each period end to its fair value, as determined by reference to quoted market prices, with any gains or losses going through the statement of financial activity.

Investments in subsidiaries are stated at historic cost and the Trustees review the carrying value annually for indications of impairment.

Financial instruments

The group has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity held for working capital.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. The impairment loss is recognised in the income and expenditure account.

Creditors and provisions

Creditors, loans and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, loans and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

Financial liabilities are only derecognised when, and only when, the Charity's obligations are discharged, cancelled or they expire.

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Legacies

Legacies are recognised as income when probate has been granted, the charity has established its entitlement to the funds and where sufficient information is available to allow it to measure its entitlement.

2. Donations, legacies and non-performance grants

	2022	2021
	£	£
General donations	25,807	68,168
Legacies	85,288	7,259
Non Performance Grants:		
Leeds City Council – general	32,100	38,199
Age UK	11,500	33,828
Coronavirus Job Retention Scheme grants	-	34,569
	154,695	182,023

In the current and previous year, no income was included within restricted income.

The Charity also benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with Charities SORP, the economic contribution of general volunteers is not recognised in the accounts.

3. Charitable Activities

	Unrestricted	Restricted	2022		Unrestricted	Restricted	2021
	£	£	£	£	£	£	£
Service Contracts:							
Hospital to Home	360,000	266,721	626,721	405,362	230,670	630,032	
Independence at Home	946	323,790	324,736	86,829	309,226	396,055	
Ageing Well	64,224	230,266	294,490	149,185	95,651	244,836	
Advocacy, Information and Advice Team	10,055	77,926	87,981	10,300	64,125	74,425	
Fee Income:							
Contributions/fees from activity classes	95,741	-	95,741	69,427	-	69,427	
	530,966	898,703	1,429,669	721,103	699,672	1,420,775	

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

4. Other Trading Activities

	2022 £	2021 £
Fundraising	3,384	1,016
Café sales and Catering	11,432	10,109
Age UK Leeds Enterprises	-	86
	14,816	11,211

5. Investment Income

	2022 £	2021 £
Bank interest	3,907	1,513
Dividends	34	-
	3,941	1,513

6. Expenditure

For the year ended 31 March 2022	Raising funds £	Trading £	Charitable activities £	2022 £
Directly attributable costs:				
Staff costs	29,516	4,201	1,051,136	1,084,853
Staff related costs	130	72	91,063	91,265
Other direct costs	400	966	14,437	15,803
	30,046	5,239	1,156,636	1,191,921
Support costs:				
Staff costs	3,431	488	122,190	126,109
Staff related costs	220	32	7,812	8,064
Property costs	839	119	29,885	30,843
Office and administration costs	501	70	17,757	18,328
Legal and professional	226	32	8,036	8,294
Irrecoverable VAT	358	51	12,759	13,168
Depreciation	786	112	27,995	28,893
	6,361	904	226,434	233,699
Total costs	36,407	6,143	1,383,070	1,425,620
For the year ended 31 March 2021	Raising funds £	Trading £	Charitable activities £	2021 £
Directly attributable costs:				
Staff costs	31,639	59,690	892,981	984,310
Staff related costs	589	13,045	57,398	71,032
Other direct costs	50	5,501	40,609	46,160
	32,278	78,236	990,988	1,101,502
Support costs:				
Staff costs	4,599	8,676	129,795	143,070
Staff related costs	171	323	4,826	5,320
Property costs	1,098	2,071	30,981	34,150
Office and administration costs	644	1,214	18,160	20,018
Legal and professional	289	545	8,154	8,988
Irrecoverable VAT	408	769	11,511	12,688
Depreciation	890	1,678	25,107	27,675
	8,099	15,276	228,534	251,909
Total costs	40,377	93,512	1,219,522	1,353,411

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

7. Operating surplus

Operating surplus is stated after charging	2022	2021
	£	£
Audit fees	4,200	4,000
Non-Audit fees - accountancy	1,995	1,900
Depreciation	28,893	27,675

8. Information on Officers and Employees

Staff costs	2022	2021
	£	£
Salaries	1,098,387	1,019,546
Social security costs	82,183	67,564
Other pension costs	30,392	27,900
Redundancy costs	-	12,370
	1,210,962	1,127,380

The average monthly head count was 61 staff (2021: 60).

There were no employees (2021: no employees) whose total employee benefits (excluding employer pension costs) exceeded £60,000.

The key management personnel of the Charity (and group), comprise the Trustees, Chief executive, Finance Director, Operations Director - Performance and Quality, Fundraising Director, Operations Director - Partnerships and Service Development. Their total employee benefits were £188,691 (2021: £186,629).

9. Subsidiary Performance

Profit and Loss Account	Age UK Leeds Trading		Age UK Leeds Enterprises	
	2022	2021	2022	2021
	£	£	£	£
Turnover	-	-	-	86
Grant support - Retail and Leisure Grant	-	-	-	-
Cost of sales	-	-	-	-
Admin expenses	-	-	-	(92)
Intercompany loan write off	-	-	-	90,372
Interest receivable	-	-	-	6
Interest payable	-	-	-	-
Profit for year	-	-	-	90,372
Balance sheet				
Current assets	2	2	-	-
Creditors	-	-	-	-
Total net assets/(liabilities)	2	2	-	-
Called up share capital	2	2	70,002	70,002
Retained Earnings	-	-	(70,002)	(70,002)
Total net equity	2	2	-	-

As at 31 March 2020 Age UK Leeds Enterprises Limited ceased to trade due to the competitive environment in which the café operated it was considered that the future prospects of the operations were poor and trade was unlikely to return to profitability.

This decision was consolidated by closure of the café activity due to the COVID-19 pandemic and the ongoing trading restrictions brought about by the pandemic.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

10. Tangible Fixed Assets (Group and Charity)

	Land & buildings	Fixtures & fittings	Total
	£	£	£
Cost:			
At 1 April 2021	1,114,737	96,012	1,210,749
Additions	-	6,237	6,237
At 31 March 2022	1,114,737	102,249	1,216,986
Depreciation:			
At 1 April 2021	256,153	84,809	340,962
Charge for the year	20,293	8,600	28,893
At 31 March 2022	276,446	93,409	369,855
Net book value at 31 March 2022	838,291	8,840	847,131
Net book value at 31 March 2021	858,584	11,203	869,787

11. Investments

	Group 2022 £	2021 £	Charity 2022 £	2021 £
Listed investments				
Market value as at 1 April	2,134	1,080	2,134	1,080
Net investment (losses)/gains	(432)	1,054	(432)	1,054
At 31 March	1,702	2,134	1,702	2,134
Short term deposits				
Additions	525,156	1,054	525,156	1,054
At 31 March	525,156	2,134	525,156	2,134
UK quoted investments	1,702	2,134	1,702	2,134
UK unlisted investments - subsidiaries	-	-	4	4
Total	526,858	2,134	525,862	2,138
Historic cost of investments	525,156	-	525,160	4

On 31 March 2020 Age UK Leeds Enterprises Limited ceased trading.

On 31 March 2018 Age UK Leeds Trading Limited ceased trading.

Fixed Asset Investments – Unlisted shares in subsidiary undertakings

Company	Holding	Activity
Age UK Leeds Trading Limited	100%	Dormant
Age UK Leeds Enterprises Limited	100%	Dormant

The results of the above trading subsidiaries, registered in England and Wales, can be found in note 9 to the financial statements.

Age UK Leeds

12. Debtors

	Group and Charity	
	2022	2021
	£	£
Trade debtors	91,400	87,857
Prepayments	14,262	12,653
Accrued income	22,891	35,310
Other debtors	96	-
	128,649	135,820

13. Creditors: Amounts Falling Due Within One Year

	Group and Charity	
	2022	2021
	£	£
Trade creditors	25,661	36,255
Deferred income	945	14,180
Accruals	60,736	50,975
Social security and other taxes	61,129	40,348
	148,471	141,758

Deferred income comprises grants and other payments received in advance for charitable activities supporting older people due to be delivered in the following year.

	Group and Charity	
	2022	2021
	£	£
Deferred income:		
Balance brought forward	14,180	135,145
Released to income from charitable activities	(14,180)	(135,145)
Amount deferred in the year	945	14,180
Balance carried forward	945	14,180

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

14. Movement in funds

For the year ended 31 March 2022

	At 1 April 2021 £	Income £	Expenditure £	Transfers and other gains/(losses) £	At 31 March 2022 £
Restricted funds:					
Big Lottery - Building Connections	31,331	26,428	(39,253)	-	18,506
AUK - Later Life Goals	-	17,250	(15,500)	-	1,750
AUK - NHSE Covid Winter pressures support	7,425	-	(3,300)	-	4,125
Age UK - Dementia MCST programme	-	3,114	(3,114)	-	-
Age UK - Warm Homes scheme Benefits entitlement checks	-	20,770	(20,770)	-	-
Care & Repair - Home Plus	-	14,906	(14,906)	-	-
Leeds City Council - SWIFT grant scheme	-	120,000	(120,000)	-	-
Leeds City Council - iBCF - Independence at Home extension	-	110,190	(89,310)	-	20,880
Leeds City Council - iBCF - Leeds Oak Alliance	35,202	40,492	(8,554)	-	67,140
Leeds City Council - Hospital Discharge Emergency Food	20,850	-	(16,350)	-	4,500
Leeds City Council - Covid-19 Harm Minimisation	54,468	136,329	(143,946)	-	46,851
NHS Leeds CCG - Home Comfort	95,740	88,729	(182,969)	-	1,500
NHS Leeds CCG - Gledhow Hub	-	137,500	-	-	137,500
Bradford Teaching Hospitals NHSFT - Personalised Care Planning	-	142,495	(118,411)	-	24,084
Armed Forces Covenant Fund Trust - Joining Forces	5,370	500	(5,870)	-	-
National Lottery - Digital Wellbeing Service	-	40,000	(30,000)	-	10,000
Age UK Leeds Centre	117,584	-	(1,916)	-	115,668
Bradbury Building 2012	444,419	-	(10,839)	-	433,580
Funds under £4,000 each	5,320	-	(2,000)	-	3,320
	817,709	898,703	(827,008)	-	889,404
Unrestricted funds:					
General funds	462,543	706,244	(598,612)	(30,601)	539,574
Designated funds:					
Bradbury Building Maintenance	79,520	-	-	49,993	79,520
Legacy funds	335,106	-	-	-	385,099
Pandemic Recovery fund	100,000	-	-	-	100,000
Emergency Operating Reserve	208,000	-	-	(19,824)	188,176
	1,185,169	706,244	(598,612)	(432)	1,292,369
Total Funds	2,002,878	1,604,947	(1,425,620)	(432)	2,181,773

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

For the year ended 31 March 2021

	At 1 April 2020	Income	Expenditure	Transfers and other gains/(losses)	At 31 March 2021
	£	£	£	£	£
Restricted funds:					
Big Lottery - Time to Shine	-	1,319	(7,119)	5,800	-
Big Lottery - Building Connections	10,102	52,855	(31,626)	-	31,331
AUK - Big Lottery - One Digital	-	7,948	(7,948)	-	-
AUK - Later Life Goals	-	21,000	(21,000)	-	-
AUK - NHSE Covid Winter pressures support	-	32,415	(24,990)	-	7,425
Information & Advice - Specific grant	-	23,250	(23,250)	-	-
Care & Repair - Home Plus	-	19,875	(19,875)	-	-
Leeds City Council - SWIFT grant scheme	-	120,145	(120,145)	-	-
Leeds City Council - iBCF - Hospital to Home extension	-	32,612	(32,612)	-	-
Leeds City Council - iBCF - Independence at Home extension	-	96,758	(96,758)	-	-
Leeds City Council - iBCF - Leeds Oak Alliance	-	55,611	(20,409)	-	35,202
Leeds City Council - Hospital Discharge emergency food	-	25,000	(4,150)	-	20,850
Leeds City Council - Covid-19 Harm Minimisation	-	54,468	-	-	54,468
NHS Leeds CCG - Home Comfort	-	117,447	(21,707)	-	95,740
Bradford Teaching Hospitals NHSFT - Personalised Care Planning	-	17,469	(17,469)	-	-
Armed Forces Covenant Fund Trust - Joining Forces	-	19,500	(14,130)	-	5,370
Age UK Leeds Centre	119,500	-	(1,916)	-	117,584
Bradbury Building 2012	455,258	-	(10,839)	-	444,419
Funds under £4,000 each	3,339	2,000	(19)	-	5,320
	588,199	699,672	(475,962)	5,800	817,709
Unrestricted funds:					
General funds	535,088	915,850	(877,449)	(110,946)	462,543
Designated funds:					
Bradbury Building Maintenance	67,520	-	-	12,000	79,520
Legacy funds	340,906	-	-	(5,800)	335,106
Pandemic Recovery fund	-	-	-	100,000	100,000
Emergency Operating Reserve	208,000	-	-	-	208,000
	1,151,514	915,850	(877,449)	(4,746)	1,185,169
Total Funds	1,739,713	1,615,522	(1,353,411)	1,054	2,002,878

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

Restricted Funds:

Big Lottery - Time to Shine

Monies received from the Big Lottery funding the activities of Supporting Wellbeing, Sage and Digital Angels projects described in the Trustee report.

Big Lottery – Building Connections

Monies received from the Big Lottery funding the activities of the Building Connections project.

Big Lottery – One Digital

Funding via Age UK from the Big Lottery for the One Digital project described in the Trustee report.

Age UK – Later Life Goals

Funding via Age UK from the Masonic Charitable Foundation for the Later Life Goals project described in the Trustee report.

Age UK - Dementia MCST programme

Provision of emergency food on hospital discharge as an early intervention to reduce negative impacts on wellbeing, and reduce potential for readmission.

Age UK – NHSE Covid Winter pressures support

Funding from Age UK as part of Phase 3 of its Dementia Maintenance Cognitive Stimulation Therapy (MCST) programme.

Age UK – Warm Homes scheme – Benefits entitlement checks

Funding from Age UK to support the Warm Homes programme, which is designed to help older people with keeping their homes warm during the winter months, such as by helping to increase income to pay for energy bills and making a home more energy efficient to reduce energy costs.

Care and Repair – Home Plus

Funding via Care and Repair Leeds from Leeds City Council for the Home Plus project described in the Trustee report.

Leeds City Council - SWIFT grant scheme

The scheme is to provide a city-wide service to support older people who are living with frailty and with complex issues, who are often socially isolated, to improve their wellbeing and independence.

Leeds City Council - iBCF - Hospital to Home extension

This project is to develop additional Hospital to Home capacity to strengthen short-term follow up in the community in order to increase independence for older people after leaving hospital.

Leeds City Council - iBCF - Independence at Home extension

Funding additional to the SWIFT funding, to enable extension of the SWIFT service to include befriending work and to develop a 7 day service.

Leeds City Council - iBCF - Leeds Oak Alliance

A partnership between five city-wide care providers in Leeds supporting older people, to respond to the new, evolving strategy for people living with frailty and at the end of life.

Leeds City Council – Hospital Discharge emergency food

Provision of emergency food on hospital discharge as an early intervention to reduce negative impacts on wellbeing, and reduce potential for readmission.

Leeds City Council – COVID-19 Harm Minimisation

To provide tailored mental health support to older people delivered through the SWIFT service. Delivery of other activities to support community recovery, financial scam and pension credit awareness, and digital wellbeing.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

NHS Leeds CCG – Home Comfort

A trial service to extend the operating hours of the Hospital to Home service up to 10pm, and to provide practical and emotional support to older people. The aim of the service is to reduce the risk of avoidable admissions to hospital and to provide 'holistic' multi-disciplinary support incorporating both clinical and non-clinical interventions.

NHS Leeds CCG - Gledhow Hub

Development of dedicated accommodation for the delivery of the Hospital to Home service.

Armed Forces Covenant Fund Trust - Joining Forces

Supporting older Veterans who are isolated and/or struggling to access support during the COVID-19 pandemic.

National Lottery – Digital Wellbeing Service

To help older people to benefit from increased awareness of the advantages offered by new technology; to provide opportunities for them to engage with it and develop confidence in its use for the purposes of managing their health more effectively, reducing social isolation and undertaking routine tasks online.

Bradford Teaching Hospitals NHSFT - Personalised Care Planning

Funding for Age UK Leeds to participate and provide service to support the implementation of the Bradford Teaching Hospitals project on personalised care planning to improve quality of life for older people with frailty.

Information & Advice - Specific grants

Grants were received from Age UK to develop the service, from E.ON (via Age UK) to improve the take-up of benefits and from the Department of Energy and Climate Change to reduce fuel poverty.

Age UK Leeds Centre

This is a capital fund against which depreciation of the Bradbury Building, prior to its refurbishment in 2012, is charged.

Bradbury Building 2012

This is a capital fund against which depreciation of the redevelopment and refurbishment of the Bradbury Building, undertaken principally in 2012, is charged.

The fund was established mainly by grants from a number of trusts including:

Bradbury Trust (£300,000); The Henry Smith Charity (£75,000); the Clothworkers' Foundation (£30,000); Jimbo's Fund (£30,000); Charles Hayward Foundation (£25,000); Garfield Weston Foundation (£25,000); Beatrice Laing Trust (£20,000); Charles and Elsie Sykes Trust (£12,500); Sir George Martin Trust (£5,000); N&P Hartley Memorial Trust (£3,500); Wades Charity (3,000).

The Trustees are grateful for all the contributions that enabled the refurbishment to be completed.

Designated Funds:

Bradbury Building maintenance fund

The Bradbury Building cyclical maintenance and sinking funds have been combined into a single fund for the upkeep and maintenance of the Bradbury building in Leeds.

Legacy

The intention is to spend these funds on charitable projects that meet the Charity's primary strategic aims over the next three years. It is also intended to seek matched funding from external sources to leverage the maximum value.

Pandemic Recovery Fund

Funding designated to mitigating the operational risks arising from the COVID-19 pandemic, as described in the Trustee report.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

Emergency Operating Reserve

Emergency funds to ensure the continued operation of the Charity's charitable projects if it is affected by an adverse event or suffers an unexpected withdrawal of funding; and to provide working capital for its continuing operations.

15. Analysis of Net Assets Between Funds

For the year ended 31 March 2022

	Tangible Fixed Assets £	Investments £	Net Current Assets £	Total £
Unrestricted general funds	297,883	1,702	239,989	539,574
Designated funds	-	-	752,795	752,795
Restricted funds	549,248	-	340,156	889,404
	847,131	1,702	1,332,940	2,181,773

For the year ended 31 March 2021

	Tangible Fixed Assets £	Investments £	Net Current Assets £	Total £
Unrestricted undesignated funds	307,784	2,134	152,625	462,543
Designated funds	-	-	722,626	722,626
Restricted funds	562,003	-	255,706	817,709
	869,787	2,134	1,130,957	2,002,878

16. Reconciliation of Cash Flows from Operating Activities

	2022 £	2021 £
Net income for the year	178,895	263,165
Adjustments for:		
Depreciation	28,893	27,675
Loss/(gain) on investments	432	(1,054)
Investment income	(3,941)	(1,513)
Decrease in stock	-	641
Decrease in debtors	7,171	217,410
Increase/(decrease) in creditors	6,713	(152,328)
Net cash provided by operating activities	218,163	353,996

The charitable group had no debt in either the current or previous year.

17. Contingent Liabilities

The National Lottery Charities Board capital grant of £111,259 received in 2000 towards the cost of an extension to the Age UK Leeds (St John's) Centre (now the Bradbury Building) is repayable, potentially, in full or part if the charity ceases to operate or is wound up. This condition expires in 2081/2082.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2022

18. Trustees' Remuneration and Expenses

No remuneration is paid to Trustees.

During the year no Trustee claimed out of pocket expenses (2021 - £nil).

19. Related Party Transactions

There were no related party transactions in the year.

20. Pension Schemes

Defined contribution scheme

The Charity runs a scheme for its staff, which is a defined contribution scheme. The pension charge for the year includes contributions payable to the scheme of £30,392 (2021 - £27,900). At the year-end £4,930 (2021 - £4,396) was accrued in respect of contributions to this scheme.

21. Comparative Statement of Financial Activity

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Income from:			
Donations, legacies and non-performance grants	182,023	-	182,023
Charitable activities	721,103	699,672	1,420,775
Other trading activities	11,211	-	11,211
Investments	1,513	-	1,513
Total income	915,850	699,672	1,615,522
Expenditure on:			
Raising funds	40,377	-	40,377
Trading	93,512	-	93,512
Charitable activities	743,560	475,962	1,219,522
Total expenditure	877,449	475,962	1,353,411
Net income before gains	38,401	223,710	262,111
Net gain on investments	1,054	-	1,054
Net income before transfers	39,455	223,710	263,165
Transfers between funds	(5,800)	5,800	-
Net movement in funds	33,655	229,510	263,165
Reconciliation of funds:			
Total funds brought forward	1,151,514	588,199	1,739,713
Total funds carried forward	1,185,169	817,709	2,002,878

AGE UK LEEDS

England & Wales - Charity number 504899

Accounts

Company Number: 01236909
Charity Number: 504899

AGE UK Leeds
(a Company Limited by Guarantee)

Trustees Report and Financial Statements
for the Year Ended 31 March 2021



Age UK Leeds

Contents

	Page
Charity Information	1
Report of the Trustees.....	2
Independent Auditor's Report.....	19
Consolidated Statement of Financial Activities.....	23
Balance Sheets	24
Consolidated Statement of Cash Flows	25
Notes to the Financial Statements	26

Age UK Leeds

Charity Information

Company Number

01236909

Charity Number

504899

Registered Office

Bradbury Building
Mark Lane
Leeds
LS2 8JA

Trustees

Barry Seal (Chair until 9 April 2020, resigned 7 August 2020)
Keith Wakefield (Chair from 9 April 2020)
Aisha Butt
Holly Smith
Michael Allen
Claire Hosking
Joanne Travis
Sandra Cheseldine
Roger Harington (Appointed 31 March 2021)

Secretary

Russell Watson

Senior management team

Iain Anderson Chief Executive
Russell Watson Finance Director
Hilary Brockway Service Development Director (Resigned October 2020)
Lisa Burnett Fundraising Director
Jessica Inglis Operations Director

Auditors

Garbutt & Elliott Audit limited
33 Park Place
Leeds
LS1 2RY

Bankers

Santander UK PLC
Bootle
Merseyside
L30 4GB

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

The Trustees present their report, which also complies with a Directors Report for the purposes of the Companies Act 2006, with the financial statements of the charity for the year ended 31 March 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. Reference and Administrative Details

The details of the charity can be found on the Charity Information page on page 1 and forms part of this report.

2. Objectives and Activities

The objects of the charity, as stated in its Memorandum and Articles of Association, are "To promote the following purposes for the benefit of the public and/or older people within Leeds:

- preventing or relieving the poverty of older people;
- advancing education;
- preventing or relieving sickness, disease or suffering in older people (whether emotional, mental or physical);
- promoting equality and diversity;
- promoting the human rights of older people in accordance with the Universal Declaration of Human Rights;
- assisting older people in need by reason of ill-health, social exclusion or other disadvantage".

The charitable objectives underpin the organisation's Strategic Plan. A Strategic Plan for the period 2018-2021 was approved by the Trustee Board in January 2018 following considerable consultation with Trustees, staff, volunteers and stakeholders. Consideration was given to the changing needs of older people, as well as the internal and external environment, to determine the focus of the strategy for the three years to 2021. The Board also agreed revised Vision, Mission, Values and Strategic Aims as detailed below. Due to the Coronavirus pandemic, Trustees decided that circumstances were so uncertain that they needed to postpone the formulation of a new plan. Consultations will start in mid-2021, with a view to creating a new Strategic Plan to cover the period 2022 to 2025.

Our Vision

Older people living in Leeds will be valued, their voices will be heard, and they will be able to enjoy positive, independent lives.

Our Mission

To help make Leeds the best city to grow old in: Age UK Leeds will influence, shape, and deliver responsive services, supporting the independence and wellbeing of older people in the city to positively improve their quality of life.

Our Values

- We are Respectful
- We are Kind
- We are Reliable
- We are Inclusive
- We are Efficient

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

Our Five Strategic Aims

Independence

Older people living with frailty, with physical or mental health long term conditions, or with disabilities will maintain their independence.

Social Connections

"No one Should Have No One".

Health and Wellbeing

Older people living with frailty, long-term conditions or disabilities will achieve optimal physical, mental and emotional health and well-being.

Resilience, choice and control

Older people and their carers will build and maintain resilience to deal with major life changes, and make informed decisions, exercising choice and control.

Positive contribution

Older people will make a positive contribution through being active, engaged, respected and valued.

In order to fulfil our five strategic aims we will:

Maintain and Develop a Sustainable and Responsible Organisation

Our Services

We continue to provide a range of services to support and improve the quality of life for older people in Leeds:

- Hospital to Home and Independence at Home Services
- Ageing Well Services
- Advocacy, and Information & Advice Services

3. Achievements & Performance

The Trustee Board receives a performance report at each meeting to enable members to assess how successful the charity is in delivering services to older people in Leeds. Each service has key performance indicators, and reports are continually being enhanced to include outcomes and quality measures.

3.1 Hospital to Home Team

These projects and services help prevent unnecessary admissions/readmissions and facilitate a successful discharge home following a hospital stay.

a) Hospital to Home (H2H) Team

The H2H service is funded by the Leeds CCG and works as part of Leeds Integrated Discharge Service (LIDS). The service is based in St James' Hospital closely aligned to the Frailty Unit and has the primary aim of reducing avoidable admissions and facilitating earlier discharge. The staff team assess and support older people to return home, who might otherwise have been admitted to hospital or whose discharge after treatment may have been delayed.

The key focus of the service is the transport or "follow home and settle" service ensuring the client is reassured, safe, secure, warm and has food / drinks upon returning home. The service also provides needs assessment and discharge planning on wards, emotional support for the patient and carer and signposting and information. Importantly the team operate a referral service into on-going support services in Age UK Leeds, other third sector or community organisations, or the statutory sector.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

H2H also delivers an extended range of services in addition to its core focus including pre-discharge assessments of clients' homes to reduce the risk of failed discharges; a medicine delivery service (to avoid delaying discharge due to non-availability of medicines); transport to/from out-patient appointments at the Frailty Ward; transport to transitional beds, pending clients' move home and an emergency food scheme providing food parcels at point of discharge.

The iBCF funded Moving Forward service remained suspended throughout 2021/21 due to the ongoing decline in community-based referrals as a result of the Covid-19 pandemic. Staff from this service were deployed to support the activities of the wider H2H team, whose referrals also saw a significant decline in the first half of the year as a result of the lower numbers of people attending hospital on an elective basis during Covid-19. Funding for Moving Forward finished in March 2021.

In October 2020, to assist the NHS through an extremely challenging winter season during the Covid-19 pandemic, Leeds CCG agreed to fund a 6-month Night Care/Home Comfort pilot service. The new service launched in March 2021 with the primary aim of broadening the offer of care throughout the evening and overnight, thereby reducing and preventing admission to hospital during the night for those patients who can safely receive care at home. Working alongside clinical and non-clinical staff from Leeds Community Health Trust, the Home Comfort Team help to ensure that people have the confidence to safely remain at home during the night, by extending our "transport and settle" service until 10pm in the evening, and by providing further practical and emotional support to people in their own homes following discharge.

- Criteria - 60+, residing in Leeds, living alone or with no support or unpaid care, low dependency with no medical need that requires admission to hospital.
- The service supported 909 people across all core and additional activities (target 1,200)
- 74.1% of transport services were provided within 2 hours of referral (target 95%)
269 people benefited from the Emergency Food on Hospital Discharge scheme (target 1,000).

b) Leeds Oak Alliance 3rd Sector Hub

The Leeds Oak Alliance is a collaborative partnership formed in late 2018 by five city-wide third sector organisations (Carers Leeds, Care and Repair Leeds, St Gemma's Hospice, Sue Ryder Wheatfield's Hospice and Age UK Leeds) who have a shared focus on providing support to people living with frailty and/or at the end of their life, and their carers.

The Leeds Oak Alliance Hub was launched in the Bexley Wing at St James Hospital in November 2019 with a staff group from across the five organisations offering support and information to patients and staff about the range of services provided by the partners and the wider third sector.

The Hub remained closed throughout 2020/21 due to the impact that Covid-19 was having within the Hospital and partner organisations. Funding for the Hub has now ended, although the Leeds Oak Alliance continue to explore opportunities for new collaborative projects.

c) Crisis Response and Winter Wellbeing Funds

In April 2020 we successfully secured funding from NHS England's Covid-19 Winter Pressures Support Programme to provide practical and emotional support to vulnerable people most at risk of admission to hospital, or who may need extra support when discharged home. We offered frontline and crisis services including emergency food, supporting individuals with their mental wellbeing and collecting shopping and prescriptions. We delivered goods or activities designed to raise people's spirits, as well as providing items to help clients stay warm and well at home during a very challenging winter period.

- 922 wellbeing calls made
- 18 emergency food/essential winter warm items delivered
- 255 wellbeing grants or wellbeing packs awarded

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

3.2 Independence at Home Team

These services have the aim of promoting independence, wellbeing, and social inclusion to enable older people to live independently for as long as possible.

a) Supporting Wellbeing and Independence in Frailty Service (SWIFt) and Befriending

Age UK Leeds continue to be the city-wide provider of the SWIFt service, funded by Leeds City Council's Adults and Health Directorate until the end of March 2022. Additional funding from legacy monies, iBCF funding and a National Lottery Reaching Communities grant continued to increase the capacity and scope of the SWIFt service this year as well as enabling our volunteer befriending programme to continue to be incorporated within the service.

The aim of the SWIFt service is to support socially isolated and lonely frail older people across Leeds, to improve their quality of life, and to reduce their feelings of loneliness and isolation. The service supports Leeds residents aged 50+ who are living without significant support, experiencing frailty or living with complex health issues including severe mental health who are often socially isolated. Our staff use a variety of tools including motivational interviewing and active listening to help vulnerable older people to first identify, and then have the confidence to achieve their personal support goals. They also undertake direct interventions on the client's behalf and support them to engage with opportunities they have identified to improve their physical, mental, social and emotional wellbeing.

To support the work of SWIFt, the Befriending Team had planned to extend the service beyond the provision of regular home visits to older people to help alleviate loneliness and isolation. The development of interest-based, meaningful activity and circles of support (increasing the circle, or number of people connected to the individual e.g. neighbours, family and friends) as well as recruiting volunteers to give ongoing support, including during evenings and weekends, were intended priorities for this team in 2020/21. Ongoing social distancing restrictions meant much of this work could not be progressed as planned. However, Covid-19 saw both SWIFt and Befriending move quickly to provide telephone-based welfare and companionship support, which was well received by their respective client groups.

Capacity within both services was reduced at times due to the demands of home schooling and the difficulties of recruiting of new staff and volunteers during the pandemic. Regular pathways for "stepping down" support to clients (e.g. referrals into local community groups or the transition from befriending relationship to informal friendship) were curtailed or disrupted by the pandemic, affecting the number of new referrals which could be accepted into the services.

As part of the city-wide response to the impacts of the Covid-19 pandemic, the Independence at Home Team also developed a partnership with Leeds and York Partnership NHS Foundation Trust (LYPFT) to deliver wrap-around wellbeing support to older people accessing mental health services in Leeds. Starting in June 2020, Wellbeing Co-ordinators within the SWIFt Team supported 10 clients RAG-rated as "amber" or "green" on LYPFT's Older People's Service Community Mental Health Team caseload.

- 168 new clients were supported by SWIFt (target 240) with 266 people in total receiving support from the service
- 14 new clients were supported by Befriending (target 40) with 41 people in total receiving support from the service
- 13 new volunteers were supported by Befriending (target 40)

b) Seacroft Population Health Management

The Seacroft Population Health Management pilot project focused on those living with moderate frailty and five or more long term health conditions, including COPD, and involved the proactive identification of an initial cohort of around 50 patients from GP held data. The patients were then contacted by a team of care coordinators who arranged a face to face meeting to discuss the individual's health and wellbeing and produce a personalised care plan.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

The original multi-disciplinary team working on the project, which included a member of staff from Age UK Leeds working alongside staff from Primary Care and Leeds Community Health Trust, operated until September 2020. Age UK Leeds ceased to be involved with the project after this initial phase of work was completed.

c) Linking Leeds (Social Prescribing Service)

Linking Leeds is a CCG commissioned city-wide Social Prescribing partnership which launched in September 2019. Community Links is the lead partner in the Linking Leeds consortium which sees Wellbeing Co-ordinators from seven local third sector partners, including Age UK Leeds, working to connect people aged 16 years and above to services and activities in their community in order to benefit overall health and wellbeing. The service is closely linked to GP surgeries across the city and staff played a significant role supporting their primary care colleagues during the COVID pandemic. Linking Leeds staff were involved with proactively calling those on Shielding/Clinically Extremely Vulnerable (CEV) patient lists as well as taking referrals from the local CEV Helpline, volunteering at vaccination clinics and supporting with outbound calling to encourage vaccination uptake.

In 2020/21 the Age UK Leeds team supported 424 clients, contributing towards an overall total of 3,399 referrals (target 5,750).

3.3 Ageing Well Team

These projects and services have the general aim of improving the mental and physical wellbeing of older people in Leeds.

a) Sage

Funded by Time to Shine, Big Lottery until March 2021, Sage was a partnership project between Yorkshire MESMAC and Age UK Leeds which aimed to engage socially isolated older LGBT+ people in Leeds. The Community Development Workers provided a range of social, emotional and practical support to Sage group members during the Covid-19 pandemic including: wellbeing calls to more vulnerable group members; Zoom social meet ups; Whatsapp peer support groups; health and wellbeing focused social events (when restrictions allowed); and tablet loans to support those on low incomes to access digital support groups. In addition, staff continued promoting SAGE, signing up new members and networking on behalf of the older LGBTQ+ community.

b) Digital Wellbeing

The One Digital project, funded by Age UK nationally via a grant from Big Lottery, ended two months prematurely in March 2020 due to the impact of Covid-19. We were able to use remaining funds from the project, as well as some Age UK Coronavirus Emergency Appeal funds, to continue to support digitally excluded older people during the early months of the pandemic, when the digital divide for older people was more apparent than ever. Due to funding constraints this work remained very small scale until November 2020 when we successfully secured funding from NHS England's Covid-19 Winter Pressures Support Programme. This enabled us to deliver health-focused digital inclusion activities, designed to increase older people's access to health and wellbeing support and so reduce the risk of ill health or hospital admission. Our Digital Health Community Development Worker recruited, trained, and managed a pool of volunteer Digital Health Champions to deliver digital support, as well as establishing a tablet lending scheme to enable older people's access to digital technology.

- 76 people supported by the Digital Wellbeing Service between November 2020 and March 2021 (target 75)

c) PROSPER

Having successfully taken part in the feasibility study, Age UK Leeds were identified as a delivery partner for the main trial of PROSPER, a longitudinal personalised care planning research study sponsored by Bradford Teaching Hospitals and the University of Leeds. The trial, which was due to start in late May/June 2020, was delayed by several months as a result of Covid-19. Staff were eventually recruited and trained between January and March 2021 with the intention that they would shortly start to work with GP practices across Leeds to deliver person-centred interventions to older people living with mild to moderate frailty.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

d) Leeds Hearing and Sight Loss Service

This service is led by BID in partnership with Feel Good Factor, The Association of Blind Asians and Age UK Leeds. In May 2019 Age UK Leeds introduced a specific post to support older people experiencing sensory impairment within the care home sector, working directly with residents, their families and care home staff to understand and address their needs as a discreet group. The outbreak of the Covid-19 pandemic meant that any meaningful work within the care home setting became unrealistic and this service was suspended for several months. In November 2020 we relaunched the service with a focus on remotely delivered initiatives designed to support residents' mental wellbeing, as well as continuing to provide advice and support to care home staff on meeting residents' sensory needs. Sadly, the ongoing pressures and challenges faced by the care home sector meant there was very little uptake for our services and only two care home residents were supported during the year. An evaluation is currently underway to determine the future direction for this project.

e) Health & Wellbeing Groups

The range of volunteer-led group activities which normally run to promote improvements in health and wellbeing amongst older people were all suspended in 2020/21 as a result of ongoing Covid-19 social distancing restrictions.

f) Falls prevention

The Active Leeds programme of falls prevention/postural stability classes across the city, which Age UK Leeds volunteers support, remained suspended in 2020/21 as a result of ongoing Covid-19 social distancing restrictions.

g) Check and Chat

We were able to use funding from a number of sources including NHS England's Covid-19 Winter Pressures Support Programme and Age UK Coronavirus Emergency Appeal funds to introduce this entirely new service in April 2020 as part of our response to the Covid-19 crisis. Check and Chat recruited and trained volunteers to offer regular telephone calls to older people in need of short term checking-in/companionship support during the pandemic. The service was designed to be responsive to the current crisis and to enable quick and accessible support to be put in place for potentially vulnerable older people. During the 12 months the service operated it expanded to encompass other wellbeing focused activities including a letter writing project between volunteers and local care home residents and a monthly magazine show on community radio, designed to highlight the experiences of local older people, to which volunteers and clients both contribute.

- 169 people supported by 31 volunteers making regular Check and Chat calls
- 51 care home residents supported by 14 volunteers on the Letter Writing Project
- 4 "Care to Air" radio broadcasts with Chapel FM

h) Joining Forces: supporting older veterans

Funded by the Armed Forces Covenant Trust Fund we delivered a 6-month project to provide immediate support to vulnerable older veterans, who were the most isolated and in need because of the Covid-19 pandemic. Between June and November 2020, we provided wellbeing phone calls, supporting veterans with advice on issues relating to Covid-19 and identifying any ongoing support needs. This included looking at healthy nutrition, physical and mental activity, and ensuring veterans had access to food and other essential items. We also provided ongoing emotional support and referrals to befriending services for those most socially isolated/vulnerable. The main target group for this project was older veterans previously supported by our Mission Possible project. The age profile of these veterans, most of whom were now aged over 85, resulted in high numbers of unsuccessful contacts, which reduced the anticipated number of beneficiaries receiving support from the project considerably.

- 112 direct beneficiaries (target 200) and 7 indirect beneficiaries (target 50) supported by the project

3.4 Advocacy, Information and Advice

These are cross-cutting services which take referrals from external partners as well as other projects and services within Age UK Leeds.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

a) Advocacy

This service is well established with funding from Leeds City Council through a sub-contract with Advonet. The advocacy team offer a free, independent and confidential service for people from diverse backgrounds, who need support to stand up for what they want in life, especially at times of major change. Working across a range of advocacy services, Age UK Leeds Advocates have a particular focus on Independent Mental Capacity Advocacy (IMCA), Care Act Advocacy and Community Advocacy that includes

- community care issues
- access to services, legal advice and benefits
- housing issues
- debt issues
- safeguarding issues

2,249 people were supported by the service overall (target 2,500) through a combination of telephone-based support and essential face to face visits in line with government Covid-19 guidance.

b) Information & Advice

The provision of Information and Advice is a core service; grants from Leeds City Council's Public Health Directorate and Age UK (via EON's Warm Home Discount Scheme) contribute to its funding as does the Later Life Goals project and the Home Plus service

- We offer free, impartial and confidential advice on a wide range of issues including money matters, benefits, social care, consumer issues and form completion. We help with checking older people's benefits entitlement, form completion and accepting evidence in support of claims.
- 2,925 enquiries were dealt with in the year through a combination of telephone-based support and essential face-to-face visits in line with government Covid-19 guidelines. The cumulative total annual amount claimed by older people as a result of our work advising on benefit matters exceeded £1 million in the year, reaching a total of £1,235,017.

c) Home Plus Service

This service commissioned by Leeds City Council is aimed at enabling and maintaining independent living through improving health at home, helping to prevent falls and cold-related health conditions. Care & Repair Leeds are the lead provider working in partnership with Groundworks NEWY (Green Doctors) and Age UK Leeds, who are contracted to provide an advice and information service as part of a holistic service.

This service was launched in October 2018, and in its second full year of operation it supported 4,440 people. The Age UK Leeds advice worker assisted 238 people in this period and was able to secure £184,963 in benefits on their behalf.

d) Later Life Goals

Later Life Goals is funded by Age UK and was launched in October 2018. The project aims to provide one-to-one holistic information advice and support to people who are generally of State Pension age or older. The programme specifically targets the needs of older people who are experiencing a significant life event. This could be a transition moment, such as retiring from work, which is all about making the most of the years ahead. The project was designed for face-to-face home-based support using the Later Life Goals toolkit, but work was carried out by telephone during Covid-19, with a view to recommending face-to-face advice work when safe to do so.

- Age UK Leeds I&A team supported 113 people (target 110).

e) Warm Home Discount Scheme

The Warm Home Discount Scheme Benefits Entitlement Check programme is managed by Age UK nationally and delivered by local Age UKs across the country. Targets are set and payments made based on the number of individual benefits sessions delivered.

- The 10th year of the scheme commenced in October 2020
- An initial target of 300 EON sessions were completed by March 2021.
- Additional targets were set and eventually 375 sessions were completed by end March 2021.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

3.5 Help at Home

Help at Home, launched in May 2019, is designed to provide a range of paid-for, cost-effective domestic and social support services, helping older people with everyday tasks in their own homes so they can stay independent for longer. The overall vision for the service is to provide high quality, person-centred support which is responsive to the needs and wishes of the older person.

Initially operating within a specific geographical area of Leeds to test the service model and to maximise cost efficiency, further growth and expansion of the service has been significantly impacted by the effects of the Covid-19.

Around a quarter of customers put their support on hold in March 2020 due to requirements for shielding or social distancing. The service initially recovered well from this setback as a result of careful and proactive management; pre-Covid numbers of customers and hours billed were being achieved by September 2020, with these levels more often than not exceeded in the remaining months of the financial year. However, further consistent growth of the service has been hampered by ongoing challenges related to Covid-19 including the impact of staff sickness and self-isolation, changing customer circumstances, and constraints on the type of services which can be offered safely during the pandemic. Help at Home has also experienced particular difficulties recruiting new staff to enable the service to expand.

Formal meetings to review Help at Home's performance were held regularly during the year. The service is expected to need financial subsidy from general reserves until 2023.

3.6 Impact of Covid-19

Impact of Covid-19 on Service achievements and performance

The ongoing impact of the Coronavirus epidemic on Age UK Leeds has been considerable and all-encompassing. Changes which were made early in the pandemic to provide support primarily over the phone and to suspend all direct engagement with people in the community continued to be the main operating model for many of our services during 2020/21 as a result of either national or local lockdown restrictions. By late summer 2020 we had made provision across all services for face-to-face support for any essential needs which could not be met remotely, however the number of clients seen in person by many services remained limited. Hospital to Home, Help at Home and latterly our Home Comfort team, who provide essential frontline services, continued to operate face-to-face adapting their practice to closely follow the government's latest PPE and social distancing guidelines. As detailed above some projects remained suspended or significantly delayed throughout the year.

The scaling back of operations by other health, care and voluntary organisations, combined with a general reluctance by members of the public to seek support during the pandemic, meant some of our services operated below target for the first half of the year. This underutilised capacity enabled a more proactive approach to providing wrap-around support within the community, with a particular focus on proactive welfare checks. This enabled access for older people to co-ordinated city-wide Covid-19 support, and increased resilience through companionship and wider wellbeing initiatives.

The regular changes to social distancing restrictions which saw measures temporarily eased only for further lockdowns to be reintroduced, prevented us from delivering some activities as planned. This was especially the case for new activities designed to support older people to recover from the effects of the first lockdown. A series of monthly Social events that we had planned in our Arch Cafe in Summer 2020, using funding from Age UK's Coronavirus Emergency Appeal Fund, had to be curtailed after two only successful events with around 30 attendees. Similarly, the learning from our Back on Track project to develop a toolkit to support conversations with older people about how to improve their health and wellbeing when lockdown ends has yet to be fully realised due to ongoing restrictions.

Like many other organisations and households across the country we have been directly affected by illness and loss as a result of the pandemic. The past year has seen several staff contract Covid-19, with most, thankfully, making a full and speedy recovery, although some have suffered from long Covid symptoms, and tragically one client and one former colleague both lost their lives to the disease.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

More positively, working from home, for those staff who have been able to do so, has afforded many the opportunity to achieve a better work life balance. Where business need allows we hope to retain more agile ways of working once restrictions are finally lifted. In some cases, remote delivery models have also had benefits to clients, enabling staff to speak more regularly and for longer with the people they support without needing to worry about travelling. Similarly, geographical constraints which have in the past hindered befriending matches between client and volunteer, or been a barrier to the formation of city-wide peer support groups, have been more easily overcome by new ways of working. Continuing to provide flexibility and choice, which benefits our clients by retaining adaptations alongside more traditional models of service delivery, will be a priority across all services when restrictions end.

We benefited from the national upsurge in volunteering during the pandemic, especially within our new Check and Chat service, and now hope to maintain and develop new volunteer-led projects to help improve older people's health and wellbeing and reduce social isolation. The pandemic also helped to bring into sharp relief some of the ongoing challenges faced by older people, inspiring us as an organisation to think carefully about how we will reach older people in those communities most in need, most digitally excluded, or most affected by the physical and psychological impact of living through the pandemic. All of this will influence the development of our new 3-year strategic plan.

Financial Impact of COVID-19

The Covid-19 outbreak and related restrictions became apparent just before the start of the financial year. Its impact was felt throughout the year, and is continuing into 2021/22.

The funders of our services were consulted about the changes that were necessary to the timing and operating model for services, and all agreed to our proposals. As a result, there were limited reductions in the funding available for existing services. In addition, Age UK was able to apply for additional funds on a one-off basis to assist work done by Leeds City Council and the NHS locally in supporting older people who were particularly affected by the emerging mental and physical stresses resulting from continuing government restrictions and lockdowns. More details of our work are detailed above, in the review of services.

Fundraising within the Covid-19 climate proved to be very difficult, with all our usual activities being severely curtailed. The public and local companies have been generous in their donations, however, and we also benefitted from a substantial donation from Age UK's national emergency Covid appeal.

It is with great sadness that we announced the closure of our Arch Cafe in December 2020. The Arch Cafe was a valued resource for older people in the heart of Leeds. It provided a friendly and caring environment for individuals and groups, along with a fine standard of affordable food and drinks aimed at appealing to older people. Before Covid, it had been struggling to attract sufficient customers to make a positive financial contribution to the charity, but the Trustees had agreed that a low-level of subsidy was appropriate, given the non-financial benefits that helped in our mission to support older people. Unfortunately, we were only able to open for about three months during the year, and despite the support of the government's furlough scheme, customer numbers were very much lower than before, and it was clear that the subsidy required to keep it open would be significantly increased going forward, with considerable uncertainty about when things would improve. We are discussing how best to use the space going forward.

Overall for the 2020/21 financial year, the charity has been greatly fortunate and not had to use its reserves to maintain its charitable activities, as Trustees had expected it would. The view moving forward into 2021/22 and beyond, however, is less certain. The focus of the country and city will be on recovery and trying to return to normality; the council will be subject to very great budgetary pressures; the local NHS will be focussed on clearing the backlog of cases that have had to be deferred. This is likely to affect our ability to raise unrestricted funds to support the running costs of the charity, and Trustees are expecting they will have to use reserves to cover some of those costs. The Trustees are satisfied that reserves are sufficient to do this, and they have designated a reserve to cover an estimate of how much this will be over the next two years. Further, the Trustees are satisfied that cashflow difficulties will be avoided, and that as part of the new Strategic Plan, a return to financial breakeven overall is achievable.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

3.7 Delivering Public Benefit

We have referred to the public benefit guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and in planning our future activities. The aims of Age UK Leeds are undertaken specifically to ensure the charitable objects meet the public benefit requirement and the Charities Act 2011.

The primary beneficiaries of our services are older people in the city of Leeds. The age at which people may access our services varies according to service requirements, typically led by requirements of funders or commissioners.

With the exception of Help at Home, all of our services, including those providing Information and Advice, are free of charge. They are offered to anyone who needs them, regardless of income or circumstances. Practicalities such as staff numbers and availability limit the number of people who can be helped, and where demand exceeds capacity, priorities are determined according to client need, making use of information, advice and signposting where appropriate.

3.8 Volunteers

Volunteers are at the heart of much of the work undertaken by Age UK Leeds. Volunteering not only makes an essential contribution towards supporting older people, it also helps cement community cohesion and create social capital and this has been especially evident during the COVID-19 pandemic. We saw average engagement of 66 volunteers a month across the year, peaking at 85 volunteers in December 2020 as a result of additional seasonal activities. Volunteers contributed over 5,000 hours to the organisation during the year, a significant increase on the 3,000 hours of the previous year.

Much of this increase was driven by volunteers responding to the needs of older people during the pandemic, with an increased volume of welfare and companionship support provided by volunteers both within our Befriending service and our newly established Check and Chat service this year. Our volunteers also have been actively involved in helping older people to become digitally included and in providing Information and Advice. In addition, volunteers have supported the organisation with fundraising, as members of the Older Peoples' Engagement Group and on our Board of Trustees.

Volunteer recruitment, selection and training are overseen by the Project Managers and administration, appropriate organisational policies are in place to support this. In-house and on-the-job training is provided by staff responsible for the relevant services, supplemented by additional training where necessary, much of which has been adapted to take place virtually in the past year.

3.8 Age UK Leeds Older People's Engagement Group

The purpose of the Older People's Engagement (OPE) Group is to represent the views and attitudes of older people who have contact with AUKL and to contribute to the development of existing and new services. We are continuing to develop and strengthen our OPE Group and the role of the volunteer client representatives who:

- Link to a service and/or a project within the service
- Develop a knowledge of the service and project(s) through:
 - ✓ Speaking to staff and volunteers
 - ✓ Talking with clients
 - ✓ Shadowing staff and volunteers
 - ✓ Reading project documentation e.g. funding application, project reports etc.
- Gather feedback on the service from other clients through various methods including:
 - ✓ Telephone calls
 - ✓ Face to face meetings
 - ✓ Client feedback forums
 - ✓ Surveys
- Feedback to the OPE Group on findings
- Develop a knowledge and links with other relevant organisations, services and projects external to AUKL

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

- Input on the proposed development of new services
 - ✓ Recruitment: support the recruitment of staff
 - ✓ Subgroups may be set up to give feedback on a specific issue issues identified by the Group, Trustee Board or Senior Management Team

3.9 Fundraising

Income raised through fundraising and general donations in the year was £69,184 (2020: £56,411). We are very grateful for the generous donations we have received from so many supporters, whether clients, members of the public or commercial sponsors.

Sadly, all of the events we had planned for the year had to be cancelled due to Covid restrictions. We were fortunate to receive donations from members of the public as well as considerable support from the AUK national fundraising campaign.

Our general approach is to raise funds ourselves and not to use third parties. We use techniques that are ethical, legal, that do not inconvenience the public, and that are not detrimental to our good name or standing in the local community. We do not use general solicitation techniques by telephone or door-to-door, and all fundraising activities undertaken follow the Fundraising Regulator's Code of Fundraising Practice. We have received no complaints about fundraising during the year.

3.10 Subsidiary Companies

Age UK Leeds Trading Limited (registered company number: 02025149) is a wholly owned dormant company. It was a trading subsidiary until it ceased operating in March 2018.

Age UK Leeds Enterprises Limited (registered company number: 07471080) is a wholly owned trading subsidiary, that has been to all intents and purposes dormant during the year. It's main activities of operating the Arch Cafe and hiring out meeting space were taken back into the charity at the start of the year. This was because the Directors were unable to be convinced that it would remain a profitable company in its own right, and so the Trustees of the charity agreed to take back the activities and re-focus them as a public service, with a limited subsidy from unrestricted funds generated elsewhere.

The financial transactions in the company were immaterial during the year, and the small profit made was donated to the charity. In previous years, the charity had made a loan to the company, of which about £96,000 was outstanding. The Trustees of the Charity recognised that the company had ceased to trade, and did not have the funds to repay the loan, although it could pay all its other creditors before being wound up. The Trustees therefore decided to write-off the loan through a formal deed of waiver.

4. Financial review

Review of the year

Net income for the year showed an overall surplus, and increase in total funds of £263,165 (2020: deficit of £17,322) on income of £1.6 million (2020: £1.4m). The majority of this surplus (£229,510) relates to restricted grants received in the latter part of the year for projects to be completed mainly in 2021/22. The remaining small surplus of £33,655 continues the trend of small surpluses or deficits each year, evening out over time.

Income during the year increased by £192k overall to £1,615k (2020: £1,423k):

- There was an increase of £318k in charitable activity income, as funding for projects running at the start of the year largely continued, and additional funding was agreed to expand services, particularly for local authority and NHS initiatives to support Covid-19 recovery in the city.
- Income from donations, legacies and general grants increased by £64k. £41k of this was an increase in donations, largely as a result of the national Age UK Covid-19 appeal. £16k was an increase in government business support grants, also related to Covid-19. £7k was legacies received (none in 2020).

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

- Our Arch Cafe opened for only a short period of the year between lockdowns, and we were unable to hire out meeting rooms for most of the year, resulting in a reduction in trading income of £150k.
- Investment income reduced by £4k due to lower interest rates, and there was fortunately no repeat of the £36k of Sundry income from 2020 that related to an insurance claim.

Expenditure during the year decreased by £87k to £1,353k (2020: £1,440k):

- Direct costs of delivering charitable activities rose by £72k from £919k to £991k, reflecting the increase in income. We were able to divert resources from raising funds to meet some of this extra requirement.
- Direct costs of raising funds reduced by £40k - resource was redirected to charitable activities.
- Trading direct costs reduced by £70k. This is much less than the reduction in Trading income, and mainly reflects the reduction in cost of goods sold whilst the Cafe was closed. The Cafe was closed for the foreseeable future at the end of December 2020, and all staff made redundant. Staff were furloughed for much of the year, and furlough grants appear in Non-Performance Grant income.
- Support costs decreased by £48k, mainly as a result of the on-off repairs in 2020 following last year's break-in not being repeated.

Principal Funding Sources

The principal funding sources of the Charity were :

Source	% of total income	
	2021	2020
NHS	40%	31%
Leeds City Council	30%	24%
Big Lottery	3%	2%
Age UK	13%	18%
Legacies	0%	0%
Fundraising	2%	4%
Trading	1%	9%
Help at Home	4%	2%
Other sources	7%	10%

Income from Age UK is a mixture of direct grants, and grants from third parties. All income is used to fund service provision for the support of older people as described in more detail above. Covid-19, the economic environment post-Covid, and uncertainty deriving from re-organisation within the NHS and funding of social care continue to make visibility of funding into the future unclear. In addition, Covid-19 has severely impacted the Charity's endeavours to increase the proportion of services that can be supported through self-generated sources of income – a situation that will probably take several years to recover from.

Reserves Policy

At the end of the year, the Charity held total funds of £2,002,878 (2020: £1,739,713). Of these, Restricted funds are £817,709 (2020: £588,199) and the purpose of these funds is explained in note 15 to the accounts.

The reserves policy is for funds to be designated to create sufficient operational reserves to meet the needs of the charity and ensure operational capabilities can be fully managed. Funds designated by the Trustees amount to £722,626 (2020: £616,426). Funds have been designated for the following purposes:

- £335,106 has been designated from the proceeds of legacies received. The intention is to spend these funds on charitable projects that meet the Charity's primary strategic aims over forthcoming years, preferably in association with matched funding from other funders.
- £79,520 has been designated to cover repairs to and cyclical maintenance of the Bradbury Building, the Grade II listed building owned by the Charity. The intention is to commit a maximum of £100,000 to this fund over time. An increase of £12k was made in the year from the surplus made.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

- The Trustees, as a result of considering financial forecasts for the next four years, have decided to designate £100k to a Covid Recovery fund, recognising the fact that it is likely that deficits will be made in future years as a result of the effects the pandemic has had on the charity and particularly its ability to raise funds.
- £208,000 was designated as an Emergency Operating Reserve. An amount of this has been utilised to cover the year-end negative working capital position. The Trustees believe that the Charity should hold an EOR because:
 - it has no endowment funding and is entirely dependent for income upon sources of funding from year to year, which are inevitably subject to fluctuation;
 - it requires protection against, and the ability to continue operating in the event of catastrophic or lesser, but damaging events;
 - it requires working capital with which to operate.

The Charity has tangible fixed assets of £869,787, of which £562,003 is held within restricted funds. The remaining £307,784 is held within unrestricted funds that can only be realised by disposal of the assets. The Charity had no capital commitments at the end of the year.

After accounting for restricted and designated funds, and deducting unrestricted funds held as fixed assets, the Charity held free reserves at the end of the year of £154,759, a reduction of £61,705 from the 2020 figure of £216,464.

Going Concern

The Trustees have reviewed the appropriateness of the application of the going concern basis in the preparation of the financial statements. In doing so the Trustees have considered forecasts in detail for a period of 12 months, high-level projections for a further three years, uncertainties arising in the current economic environment, the lasting effects of the Covid pandemic, and the cash reserves of the organisation. Following this review the Trustees are of the view that the application of the going concern basis is appropriate and consequently this approach has been adopted in preparing the financial statements.

Investments

The Charity does not have any endowment funds, and surplus cash is currently held on interest-bearing deposit. An investment policy has been approved by the Trustee Board. Surplus cash will be held on deposit with the aim of protecting capital, whilst maximising interest within this constraint and the expected time at which the cash will be required. Protection from the statutory FSCS guarantee scheme will be maximised.

Plans for future periods

The Trustee Board reviewed and approved the Age UK Leeds Strategy 2018-2021 at the meeting held in January 2018. Subsequent Annual Plans have been approved and work has progressed to deliver in alignment with the high-level priorities and objectives contained in the 3-year strategic plan. As indicated earlier, the Trustee Board has agreed to extend the timescale for formulation of a new plan, which will cover the period 2022-2025.

The following are our high priority objectives for 2021-22, grouped under the major areas identified in the strategic plan:

Enabling Independence

- **SWIFT** – Extend Mental Health role and focus of the service, further enhance the role as the City-wide provider working with local neighbourhood network delivery partners and the Leeds City Council Adults and Health team, and work to secure funding for the service beyond March 2022
- **BASIL** - Participate and learn from the pilot, develop working relationship with research team from the University of York
- **Help at Home** – Extend the service across parts of the city not currently covered, make active, controlled and planned progress towards financial sustainability

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

- **Home Comfort** – Develop the partnership with Leeds Community Health Trust (LCHT) neighbourhood team night service – work with the LCHT leadership team to demonstrate value of the service and secure extended funding beyond pilot

Building Social Connections

- **Happy Days** – Ensure that the Age UK Leeds Befriending offer is fully integrated within the SWIFT service, promote and evidence effectiveness of the approach with a view to securing funding beyond October 2021
- **Check and Chat** – Assess the on-going need and model of service provided, revise with an explicit focus on recovery rather than support
- **Digital Offer** – Establish and promote the Digital Wellbeing Service – demonstrate benefits of the service provided and work towards securing funding beyond Autumn 2021

Building Resilience, supporting choice and control

- **Mental Health** (Dementia) – Maintenance Cognitive Stimulation Therapy (MCST) – working in partnership with LYPFT to deliver city-wide coordinated community support to people living with Dementia
- **COVID Recovery** – Dedicated SWIFT resources assigned to focus on Mental Health as part of recovery activity; review and revise Check & Chat to focus on recovery and engage with Leeds City Council (Active Leeds) as Falls/Postural stability programme is recommenced
- **Information and Advice** – Later Life Goals funding ends in October 2021 – immediate focus on securing additional funding to retain I&A capacity – range of options to be identified and explored, submit applications where appropriate options are forthcoming

Encouraging Positive Contributions

- **Ageing Well-Wellbeing Groups** – Review support provided to existing groups and new approach implemented; seek new funding opportunities that provide sustainability and explore options for growth/diversification
- **Older Peoples Engagement Group** (OPE) – Increase influence and participation in supporting development of services, look to increase and diversify membership
- **Leeds Oak Alliance** – re-establish active partnership and explore joint areas of activity

Promote health and wellbeing

- **Hospital to Home** – Review and evaluate (in partnership with commissioners) the operational design and impact of the service, demonstrate the on-going value provided by H2H with the aim to secure recurrent funding beyond March 2022
- **PROSPER** – Participate in the extended pilot, where possible integrate emerging learning into other services
- **Virtual Ward/Urgent Community Response** – Work with LCHT and other city-wide partners to develop the third sector offer as part of VW(F)

In addition, the Age UK Leeds Business Plan 2021/22 has identified a number of organisational development priorities that it intends to progress in this period. These planned activities are summarised as follows;

Processes and Procedures:

- **Measuring Success** – review approach to evaluation of services, identify and assess options to monitor quality of activity and outcomes achieved

Supporting Systems:

- **Review of Admin** – review the support functions provided within Age UK Leeds with a view to greater clarity of roles and better alignment with services
- **Leeds Care Record** – we aim to achieve accreditation to access the Leeds Care Record by late 2021, once accreditation is confirmed staff will be supported in its use (role based access)
- **Telephony review** – Assess a range of options to achieve greater flexibility and better value for money

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

Human Resources and Staff Development:

- Core Human Resources processes and procedures are to be reviewed and updated (e.g. Appraisal process)
- Review outcomes of Staff Survey (to be completed by the end of quarter two) and act on areas for change or improvement identified
- Develop and commence delivery of a management development programme – investing in the Operational Management Team to improve skills, confidence and capacity

5. Structure, governance and management

Constitution

Age UK Leeds is a company limited by guarantee and without a share capital, and a registered charity governed by its Memorandum and Articles of Association.

Members' individual liabilities are limited to £1.

Board of Trustees

The directors of the charitable company ("the charity") under the Companies Act 2006 are its Trustees for the purposes of charity law and through this report they are collectively referred to as the Trustees.

In accordance with the charity's Memorandum and Articles of Association, the Board of Trustees is comprised of at least five Trustees, each holding office for an initial period of two years, and up to two further periods of three years if re-appointed. All Trustees are Members. Trustees are appointed by a decision of the Board of Trustees.

The members of the Board of Trustees who held office during the year are set out on the Charity Information sheet, page 1 of this report.

The Board of Trustees met on six occasions during the year, each time virtually.

At the meeting of Trustees on 21 May 2020, Barry Seal resigned as Chair, and Trustees elected Keith Wakefield to succeed him. Barry Seal resigned as a Trustee on 7 August 2020. Roger Harington was appointed Trustee on 31 March 2021.

Recruitment and Training of Trustees

The Board conducted a Skills Audit in early 2018, and initiated a recruitment process to appoint additional Trustees. Following resignations by Trustees towards the end of 2018, three further Trustees were recruited, to bring the number of active Trustees at 9. As at the end of March 2021, there are eight Trustees. New Trustees are provided with a Trustee Handbook, and an induction programme is organised.

Related Parties

Age UK Leeds is an autonomous charity and company limited by guarantee. It is part of Age UK, the federation, and conforms to agreed national standards in organisation and service delivery. The Chief Executive attends regional and national meetings with other Age UKs, and other staff participate in regional and national meetings appropriate to their work.

Working in partnership with other agencies, especially from the statutory and voluntary sectors, is integral to the work of Age UK Leeds. Partnership and multi-agency working occurs at the level of funding agreements and contracts, service delivery, monitoring, user involvement, consultation, and campaigning. It includes work both with other agencies within Leeds, and with Age UKs in other areas. Staff members participate in local, regional and national forums and consultations appropriate to their work areas and the strategic positioning of Age UK Leeds.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

Staff Responsibilities: Senior Management Team

Iain Anderson	Chief Executive
Hilary Brockway	Service Development Director (part-time, resigned in October 2020)
Lisa Burnett	Fundraising Director
Jessica Inglis	Operations Director
Russell Watson	Finance Director (part-time)

Day-to-day management of the organisation is delegated to the Chief Executive. Along with the Senior Management Team (SMT), the Chief Executive ensures that suitable staff are recruited and resources drawn in to run the services and activities agreed by the Board through the annual work plan. The Senior Management Team ensures that grants, contracts and service level agreements are operated in accordance with agreed terms and conditions, and provides regular reports to the Board on all services and activities.

Pay Policy for Senior Staff

Age UK Leeds aims to pay salaries which are fair, competitive with the charity sector locally, and proportionate to the complexity of each role. In determining the right level of pay the charity does not look to compete with private or public sector salaries and ensures all staff are paid at or above the National Living Wage. During the year, the Charity increased all salaries in line with the NJC pay award.

The pay of the charity's chief executive was reviewed in 2018 and benchmarked with similar sized charities in Leeds and West Yorkshire.

Risk Assessment

The risk management strategy adopted in March 2012 was prepared in line with best practice guidelines issued by the Charity Commission. A copy of the strategy is included in the Trustee Handbook and discussed with new Trustees as part of the induction process. The Trustees carry out an annual risk assessment covering the major risks facing the organisation. The controls in place to mitigate the risks are detailed and monitored; and systems and procedures have been identified to manage the retained risks. The Risk Register is reviewed and endorsed by the Audit and Risk Committee.

The following higher-level risks have been highlighted and managed during the year:

- **Covid-19**
 - Risk to health and wellbeing of staff, volunteers and clients
 - Risk to operational viability of the charity
- **Governance:**
 - Risk in not maintaining appropriate skill-mix and commitment of Trustees
 - Loss of / inability to recruit key staff restricting our ability to maintain services
- **Regulatory and Compliance:**
 - Compliance with data protection and other regulations
- **External:**
 - Risk of losing profile and external stakeholder engagement
- **Financial:**
 - Risk of permanent impact on fundraising capability due to Covid-19
 - Impact of loss of funding on services provided and ongoing viability of charity
- **Operational**
 - Risks of contract termination and failure to secure new funding
 - Impact of high staff turnover

When reviewing the aims and objectives of the charity, and in planning future activities, the Trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Age UK Leeds

Report of the Board of Trustees for the year ended 31 March 2021

Statement of Directors'/Trustees' Responsibilities

United Kingdom company law requires the directors (namely the Trustees) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the group and the incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and of the group and which enables them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees who held office at the date of approval of this Trustees' Report confirm that, so far as they are each aware, there is no relevant audit information of which the Company's auditors are unaware; and each Trustee has taken all the steps that he/she ought to have taken as a Trustee to make himself/herself aware of any relevant audit information and to establish that the Company's auditors are aware of that information.

Statement of Disclosure to our Auditors

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

Garbutt & Elliott Audit Limited were reappointed as auditor to the charitable company at the last AGM and have indicated their willingness to stand for reappointment.

The Directors report and Financial Statements have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime which is part of the Companies Act 2006.

The Trustees, in their capacity as directors, hereby approve the Trustees' Annual Report which was approved by the Board on^{16/11/2021}..... and signed on it's behalf.

SR Watson

.....
Russell Watson
Company Secretary

Age UK Leeds

Independent Auditors Report to the Members and Trustees of Age UK Leeds

Opinion

We have audited the financial statements of Age UK Leeds (the "parent charity") and its subsidiaries (the "group") for the year ended 31 March 2021, which comprise the Consolidated Statement of Financial Activities, the Group and Charity Balance Sheets, the Statement of Cash Flows, the Consolidated Statement of Cash Flows and the related Notes to the Financial Statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2021 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Age UK Leeds

Independent Auditors Report to the Members and Trustees of Age UK Leeds

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report (incorporating the strategic report and the directors' report) has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Age UK Leeds

Independent Auditors Report to the Members and Trustees of Age UK Leeds

Extent to which the audit was capable of identifying irregularities, including fraud

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the trustees and other management, and from inspection of the charitable company's regulatory and legal correspondence. We discussed with the trustees and other management the policies and procedures regarding compliance with laws and regulations. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance during the audit.

The charitable company is subject to laws and regulations that directly affect the financial statements including financial reporting legislation (including related companies and charities legislation), pensions legislation, taxation legislation and further laws and regulations that could indirectly affect the financial statements, comprising environmental, health and safety and employment legislation, safeguarding, and, in the current climate, Covid regulations. We assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the directors and other management and inspection of regulatory and legal correspondence, if any. These procedures did not identify any potentially material actual or suspected non-compliance.

To identify risks of material misstatement due to fraud we considered the opportunities and incentives and pressures that may exist within the charitable company to commit fraud. Our risk assessment procedures included: enquiry of trustees and other management to understand the high level policies and procedures in place to prevent and detect fraud, reading Board minutes and considering performance targets and incentive schemes in place for management. We communicated identified fraud risks throughout our team and remained alert to any indications of fraud during the audit.

As a result of these procedures we identified the greatest potential for fraud in the following areas:

- income recognition and in particular the risk that income is recognised in the wrong reporting period or that restricted income is incorrectly recognised as unrestricted income; and
- subjective accounting estimates.

These risks may arise due to a potential desire to present weaker results due to an incentive to obtain further funding.

As required by auditing standards we also identified and addressed the risk of management override of controls.

We performed the following procedures to address the risks of fraud identified:

- identifying and testing high risk journal entries through vouching the entries to supporting documentation;
- assessing significant accounting estimates for bias; and
- testing the recognition of income and in particular that it was appropriately recognised or deferred.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Age UK Leeds

Independent Auditors Report to the Members and Trustees of Age UK Leeds

Use of Our Report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Garbutt & Elliott Audit Limited

Laura Mashedor

Senior Statutory Auditor

For and on behalf of Garbutt & Elliott Audit Limited

Chartered Accountants & Statutory Auditors

33 Park Place

Leeds

LS1 2RY

Date: 29/11/2021

Age UK Leeds

Consolidated Statement of Financial Activities for the Year Ended 31 March 2021 (Incorporating Consolidated Income and Expenditure Account)

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
		£	£	£	£
Income from:					
Donations, legacies and non-performance grants	2	182,023	-	182,023	118,188
Charitable activities	3	721,103	699,672	1,420,775	1,102,458
Other trading activities	4	11,211	-	11,211	161,390
Investments	5	1,513	-	1,513	5,915
Sundry income		-	-	-	35,528
Total income		915,850	699,672	1,615,522	1,423,479
Expenditure on:					
Raising funds	6	40,377	-	40,377	90,497
Trading	6	93,512	-	93,512	214,778
Charitable activities	6	743,560	475,962	1,219,522	1,134,830
Total expenditure	6	877,449	475,962	1,353,411	1,440,105
Net income/(expenditure) before gains / (losses)		38,401	223,710	262,111	(16,626)
Net gain / (loss) on investments	11	1,054	-	1,054	(696)
Net income / (expenditure) before transfers		39,455	223,710	263,165	(17,322)
Transfers between funds	15	(5,800)	5,800	-	-
Net movement in funds		33,655	229,510	263,165	(17,322)
Reconciliation of funds:					
Total funds brought forward	15,16	1,151,514	588,199	1,739,713	1,757,035
Total funds carried forward	15,16	1,185,169	817,709	2,002,878	1,739,713

The results for the year all relate to continuing operations.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

A fully detailed Statement of Financial Activities for the year ended 31 March 2020 is shown on Note 22 to the financial statements.

Age UK Leeds

Consolidated & Charity Balance Sheets as at 31 March 2021

	Note	Group 2021 £	2020 £	Charity 2021 £	2020 £
Fixed assets					
Tangible assets	10	869,787	893,382	869,787	893,382
Investments	11	2,134	1,080	2,138	1,084
		871,921	894,462	871,925	894,466
Current assets					
Stocks	12	-	641	-	641
Debtors	13	135,820	353,230	135,820	367,497
Cash at bank and in hand		1,136,895	785,466	1,136,895	759,538
		1,272,715	1,139,337	1,272,715	1,127,676
Creditors: amounts falling due within one year	14	(141,758)	(294,086)	(141,758)	(288,054)
Net current assets		1,130,957	845,251	1,130,957	839,622
Net assets		2,002,878	1,739,713	2,002,882	1,734,088
Funds:					
Unrestricted funds		1,185,169	1,151,514	1,185,173	1,145,889
Restricted funds		817,709	588,199	817,709	588,199
Total Funds	15,16	2,002,878	1,739,713	2,002,882	1,734,088

The Financial Statements have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime which is part of the Companies Act 2006.

23/11/2021

They were approved by the Board of Trustees on and signed on its behalf by:

K Wakefield

Keith Wakefield
Chair of Trustees

The notes on pages 26 to 39 form part of these Financial Statements

Company number: 01236909

Age UK Leeds

Consolidated Statement of Cash Flow for the Year Ended 31 March 2021

	Notes	2021 £	2020 £
Net cash provided by/(used in) operating activities	17	353,996	(63,261)
Cash Flows from investing activities:			
Investment income received		1,513	5,915
Purchase of property plant and equipment		(4,080)	(5,694)
Net cash (used in)/provided by investing activities		(2,567)	221
Change in cash and cash equivalents in the year		351,429	(63,040)
Cash and cash equivalents at the beginning of the year		785,466	848,506
Cash and cash equivalents at the end of the year		1,136,895	785,466

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of uncertainty in the preparation of the financial statements are as follows:

Charitable Company Information

The Charitable Company is a private company limited by guarantee, which is incorporated and registered in England and Wales, under company registration 01236909 and registered as a charity with the Charity Commission of England & Wales under charity registration 504899.

The registered office is, Bradbury Building, Mark Lane, Leeds, LS2 8JA.

Basis of Accounting

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006 and Charities Act 2011.

Age UK Leeds meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £1.

On the grounds that the charitable company's results are consolidated into the charitable company's group financial statements the charitable company has taken advantage of certain exemptions conferred by section 1.11 of FRS102 as follows:

- Exemption from presenting a charitable company statement of cash flows as a primary statement to the financial statements.

Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiaries Age UK Leeds Trading Limited and Age UK Leeds Enterprises Limited on a line by line basis. The summarised profit and loss account for the subsidiaries are shown in note 9. A separate Statement of Financial Activities, including the income and expenditure account, for the charity itself is not presented because the charity has taken advantage of the exemptions offered by section 408 of the Companies Act 2006. The gross income of the charity was £1,615,447 and the net expenditure was £1,352,282 (after a gain on investments of £1,054).

Going Concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and not less than one year from the date of approval. The Trustees are constantly monitoring the financial position of the charity and the ongoing uncertain situation in respect of COVID-19. The charity has no borrowings and receives substantial funding from government grants and contracts, of which significant amounts have already been secured for the 2021/22 financial year, as such the pandemic is not expected to give rise to a material fluctuation in the funds of the charity, however this is being constantly monitored.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

Fund accounting

Unrestricted Funds

Designated funds are amounts which have been put aside at the discretion of the Trustees for specific projects within the company's charitable objectives.

Undesignated general funds represent funds, which are expendable at the discretion of the Trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted Funds

Restricted funds represent grants, donations and legacies received which may only be applied for the purposes specified by the donor.

Transfer between funds

All income and expenditure is initially included in the Statement of Financial Activities. The deficit arising in the year on restricted funds is met by a transfer from unrestricted funds.

Transfers are made to and from designated funds in amounts determined by the Board of Trustees, to provide funding allocations for specifically identified projects, activities or events within the unrestricted fund.

Income

All the income is recognised in the Statement of Financial Activities ("SOFA") when the conditions for the receipt have been met and there is reasonable assurance of receipt. Where a claim for repayment of income tax has or will be made, such income is grossed up for the tax recoverable.

The following accounting policies are applied to income:

Government and other grants

Grants are recognised in the SOFA when the conditions for receipt have been complied with.

Investment Income

Investment income is accounted for when receivable.

Legacies

Pecuniary and residuary legacies are recognised when received or if, before receipt, there is sufficient evidence of entitlement to the legacy, receipt is probable and can be measured with sufficient reliability.

Expenditure

Liabilities are recognised in the SOFA when due under the accruals concept and are allocated between restricted and unrestricted funds as appropriate.

Allocation of Costs

The Charity's operating costs include staff costs, rent and other related costs. Such costs are allocated between other charitable expenditure, fundraising and publicity and governance costs. Staff and administrative overheads are allocated to the salary costs of staff working directly in the relevant departments, and property costs are allocated according to the space used by each activity.

Operating Leases

Rental costs under operating leases are charged to the SOFA in equal amounts over the periods of the leases.

Stock

Stock is valued at the lower of cost or net realisable value.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

Pension Costs

The group operates a defined contribution pension scheme, the assets of which are held separately from those of the group in an independently administered fund. Contributions payable for the year are charged in the profit and loss account.

Tangible fixed assets

Only assets with an individual (or total project) value of £1,000 are capitalised. Assets of a value less than £1,000 are included within the SOFA as expenditure.

Tangible fixed assets are stated at cost, less depreciation, with depreciation rates as follows:

Freehold buildings	2% straight line
Fixtures and Fittings	15% straight line
IT and Office Equipment	25% straight line
Café Furniture	15%/25% straight line

Freehold land is not depreciated.

Investments

Investments (other than investments in subsidiaries) are stated at market value. Unrealised and realised gains or losses on revaluation arising during the year are reflected in the SOFA.

The listed investments, see note 11, are held to generate returns and gains for the group and accordingly is designated as fair value through profit and loss ("FVTPL"). Under this designation the investments are revalued at each period end to its fair value, as determined by reference to quoted market prices, with any gains or losses going through the statement of financial activity.

Investments in subsidiaries are stated at historic cost and the Trustees review the carrying value annually for indications of impairment.

Financial instruments

The group has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity held for working capital.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. The impairment loss is recognised in the income and expenditure account.

Creditors and provisions

Creditors, loans and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, loans and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

Financial liabilities are only derecognised when, and only when, the Charity's obligations are discharged, cancelled or they expire.

Creditors and provisions

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

After review the Trustees consider that there are no critical estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the financial statements.

2. Donations, legacies and non-performance grants

	2021 £	2020 £
General donations	68,168	27,261
Legacies	7,259	-
Non Performance Grants:		
Leeds City Council – general	38,199	32,099
Age UK	33,828	33,828
Covid 19 retail grant	-	25,000
Coronavirus Job Retention Scheme grants	34,569	-
	<u>182,023</u>	<u>118,188</u>

In the current and previous year, no income was included within restricted income.

The Charity also benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with Charities SORP, the economic contribution of general volunteers is not recognised in the accounts.

3. Charitable Activities

	Unrestricted £	Restricted £	2021 £	Unrestricted £	Restricted £	2020 £
Service Contracts:						
Hospital to Home	405,362	230,670	630,032	385,881	100,943	486,824
Independence at Home	86,829	309,226	396,055	111,479	170,802	282,281
Ageing Well	149,185	95,651	244,836	112,757	111,465	224,222
Advocacy, Information and Advice Team	10,300	64,125	74,425	10,800	67,650	78,450
Fee Income:						
Contributions/fees from activity classes	69,427	-	69,427	30,681	-	30,681
	<u>721,103</u>	<u>699,672</u>	<u>1,420,775</u>	<u>651,598</u>	<u>450,860</u>	<u>1,102,458</u>

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

4. Other Trading Activities

	2021 £	2020 £
Fundraising	1,016	29,150
Café sales and Catering	10,109	-
Age UK Leeds Enterprises	86	132,240
	11,211	161,390

5. Investment Income

	2021 £	2020 £
Bank interest	1,513	5,835
Dividends	-	80
	1,513	5,915

6. Expenditure

For the year ended 31 March 2021	Raising funds £	Trading £	Charitable activities £	2021 £
Directly attributable costs:				
Staff costs	31,639	59,690	892,981	984,310
Staff related costs	589	13,045	57,398	71,032
Other direct costs	50	5,501	40,609	46,160
	32,278	78,236	990,988	1,101,502
Support costs:				
Staff costs	4,599	8,676	129,795	143,070
Staff related costs	171	323	4,826	5,320
Property costs	1,098	2,071	30,981	34,150
Office and administration costs	644	1,214	18,160	20,018
Legal and professional	289	545	8,154	8,988
Irrecoverable VAT	408	769	11,511	12,688
Depreciation	890	1,678	25,107	27,675
	8,099	15,276	228,534	251,909
Total costs	40,377	93,512	1,219,522	1,353,411
For the year ended 31 March 2020	Raising funds £	Trading £	Charitable activities £	2020 £
Directly attributable costs:				
Staff costs	64,454	93,899	770,736	929,089
Staff related costs	718	96	50,293	51,107
Other direct costs	7,263	54,401	97,891	159,555
Depreciation	-	336	-	336
	72,435	148,732	918,920	1,140,087
Support costs:				
Staff costs	9,436	13,745	112,827	136,008
Staff related costs	669	975	8,006	9,650
Property costs	3,910	35,847	46,753	86,510
Office and administration costs	1,338	1,949	15,930	19,217
Legal and professional	486	709	5,816	7,011
Irrecoverable VAT	980	1,427	11,717	14,124
Depreciation	1,243	11,394	14,861	27,498
	18,062	66,046	215,910	300,018
Total costs	90,497	214,778	1,134,830	1,440,105

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

7. Operating surplus

Operating surplus/(deficit) is stated after charging	2021	2020
	£	£
Audit fees	4,000	4,000
Non-Audit fees - accountancy	1,900	1,880
Depreciation	27,675	27,833

8. Information on Officers and Employees

Staff costs	2021	2020
	£	£
Salaries	1,019,546	964,898
Social security costs	67,564	67,623
Other pension costs	27,900	25,936
Redundancy costs	12,370	4,319
	1,127,380	1,062,776

The average monthly head count was 60 staff (2020: 59).

There were no employees (2020: no employees) whose total employee benefits (excluding employer pension costs) exceeded £60,000.

The key management personnel of the Charity (and group), comprise the Trustees, Chief executive, Service Development Director, Fundraising Director, Finance Director and Operations Director. Their total employee benefits were £186,629 (2020: £182,079).

9. Subsidiary Performance

Profit and Loss Account	Age UK Leeds Trading		Age UK Leeds Enterprises	
	2021	2020	2021	2020
	£	£	£	£
Turnover	-	-	86	140,336
Grant support - Retail and Leisure Grant	-	-	-	25,000
Cost of sales	-	-	-	(123,584)
Admin expenses	-	-	(92)	(34,509)
Intercompany loan write off	-	-	90,372	-
Interest receivable	-	-	6	289
Interest payable	-	-	-	(1,448)
Profit for year	-	-	90,372	6,084
Balance sheet				
Current assets	2	2	-	53,880
Creditors	-	-	-	(144,252)
Total net assets/(liabilities)	2	2	-	(90,372)
Called up share capital	2	2	70,002	70,002
Retained Earnings	-	-	(70,002)	(160,374)
Total net equity	2	2	-	(90,372)

As at 31 March 2020 Age UK Leeds Enterprises Limited ceased to trade due to the competitive environment in which the café operated it was considered that the future prospects of the operations were poor and trade was unlikely to return to profitability.

This decision was consolidated by closure of the café activity due to the COVID-19 pandemic and the ongoing trading restrictions brought about by the pandemic.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

10. Tangible Fixed Assets (charity and group)

	Land & buildings	Fixtures & fittings	Charity Total	Enterprises Fixtures & fittings	Group Total
	£	£	£	£	£
Cost:					
At 1 April 2020	1,114,737	91,932	1,206,669	7,194	1,213,863
Additions	-	4,080	4,080	-	4,080
Disposal	-	-	-	(7,194)	(7,194)
At 31 March 2021	1,114,737	96,012	1,210,749	-	1,210,749
Depreciation:					
At 1 April 2020	235,860	77,427	313,287	7,194	320,481
Charge for the year	20,293	7,382	27,675	-	27,675
Depreciation eliminated on disposal	-	-	-	(7,194)	(7,194)
At 31 March 2021	256,153	84,809	340,962	-	340,962
Net book value at 31 March 2021	858,584	11,203	869,787	-	869,787
Net book value at 31 March 2020	878,877	14,505	893,382	-	893,382

11. Investments

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Listed investments				
Market value as at 1 April	1,080	1,776	1,080	1,776
Additions	-	-	-	-
Disposals	-	-	-	-
Net investment gains/(losses)	1,054	(696)	1,054	(696)
At 31 March 2021	2,134	1,080	2,134	1,080
Investments in subsidiaries				
Cost as at 1 April	-	-	4	4
Impairment	-	-	-	-
At 31 March 2021	-	-	4	4
UK quoted investments	2,134	1,080	2,134	1,080
UK unlisted investments - subsidiaries	-	-	4	4
	2,134	1,080	2,138	1,084
Historic cost of investments	-	-	4	4

On 31 March 2020 Age UK Leeds Enterprises Limited ceased trading.

On 31 March 2018 Age UK Leeds Trading Limited ceased trading.

Fixed Asset Investments – Unlisted shares in subsidiary undertakings

Company	Holding	Activity
Age UK Leeds Trading Limited	100%	Dormant
Age UK Leeds Enterprises Limited	100%	Dormant

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

11. Investments (continued)

The results of the above trading subsidiaries, registered in England and Wales, can be found in note 9 to the financial statements.

12. Stocks

	Group		Charity	
	2021	2020	2021	2020
Stocks	-	641	-	641

13. Debtors

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Trade debtors	87,857	236,295	87,857	233,469
Amounts owed by subsidiary undertakings	-	-	-	42,220
Prepayments	12,653	16,217	12,653	16,217
Accrued income	35,310	100,591	35,310	75,591
Other debtors	-	127	-	-
	135,820	353,230	135,820	367,497

Amounts owed by subsidiary undertakings previously included a balance of £96,000 owed by Age UK Leeds Enterprises Limited to Age UK Leeds and interest was charged at 1.5% on the principal amount. In the previous year a provision of £96,000 was made against this loan as the company ceased to trade. During the year the remaining balance was partly repaid and partly waived during the year ended 31 March 2021, and £nil remains due at the year end.

14. Creditors: Amounts Falling Due Within One Year

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Trade creditors	36,255	67,479	36,255	65,251
Deferred income	14,180	135,145	14,180	135,145
Accruals	50,975	61,667	50,975	59,800
Social security and other taxes	40,348	29,795	40,348	27,858
	141,758	294,086	141,758	288,054

Deferred income comprises grants and other payments received in advance for charitable activities supporting older people due to be delivered in the following year.

	Group and Charity	
	2021	2020
	£	£
Deferred income:		
Balance brought forward	135,145	3,216
Released to income from charitable activities	(135,145)	(3,216)
Amount deferred in the year	14,180	135,145
Balance carried forward	14,180	135,145

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

15. Movement in funds

For the year ended 31 March 2021

	At 1 April 2020 £	Income £	Expenditure £	Transfers and other gains/(losses) £	At 31 March 2021 £
Restricted funds:					
Big Lottery - Time to Shine	-	1,319	(7,119)	5,800	-
Big Lottery - Building Connections	10,102	52,855	(31,626)	-	31,331
AUK - Big Lottery - One Digital	-	7,948	(7,948)	-	-
AUK - Later Life Goals	-	21,000	(21,000)	-	-
AUK - NHSE Covid Winter pressures support	-	32,415	(24,990)	-	7,425
Information & Advice - Specific grant	-	23,250	(23,250)	-	-
Care & Repair - Home Plus	-	19,875	(19,875)	-	-
Leeds City Council - SWIFT grant scheme	-	120,145	(120,145)	-	-
Leeds City Council - iBCF - Hospital to Home extension	-	32,612	(32,612)	-	-
Leeds City Council - iBCF - Independence at Home extension	-	96,758	(96,758)	-	-
Leeds City Council - iBCF - Leeds Oak Alliance	-	55,611	(20,409)	-	35,202
Leeds City Council - Hospital Discharge emergency food	-	25,000	(4,150)	-	20,850
Leeds City Council - Covid-19 Mental Health support	-	54,468	-	-	54,468
NHS Leeds CCG - Home Comfort	-	117,447	(21,707)	-	95,740
Bradford Teaching Hospitals NHSFT - Personalised Care Planning	-	17,469	(17,469)	-	-
Armed Forces Covenant Fund Trust - Joining Forces	-	19,500	(14,130)	-	5,370
Age UK Leeds Centre	119,500	-	(1,916)	-	117,584
Bradbury Building 2012	455,258	-	(10,839)	-	444,419
Funds under £4,000 each	3,339	2,000	(19)	-	5,320
	588,199	699,672	(475,962)	5,800	817,709
Unrestricted funds:					
General funds	535,088	915,850	(877,449)	(110,946)	462,543
Designated funds:					
Bradbury Building Maintenance	67,520	-	-	12,000	79,520
Legacy funds	340,906	-	-	(5,800)	335,106
Pandemic Recovery fund	-	-	-	100,000	100,000
Emergency Operating Reserve	208,000	-	-	-	208,000
	1,151,514	915,850	(877,449)	(4,746)	1,185,169
Total Funds	1,739,713	1,615,522	(1,353,411)	1,054	2,002,878

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

For the year ended 31 March 2020

	At 1 April 2019 £	Income £	Expenditure £	Transfers and other gains/(losses) £	At 31 March 2020 £
Restricted funds:					
Big Lottery - Time to Shine	-	1,180	(1,180)	-	-
Big Lottery - Building Connections	-	20,560	(10,458)	-	10,102
AUK - Big Lottery - One Digital	-	43,750	(43,750)	-	-
AUK - Later Life Goals	-	21,000	(21,000)	-	-
AUK - Dementia MCST	2,167	1,400	(3,567)	-	-
Information & Advice - Specific grant	79	26,474	(26,553)	-	-
Care & Repair - Home Plus	-	20,175	(20,175)	-	-
Leeds Community Foundation - Ideas that Change Lives	1,091	-	(1,091)	-	-
Leeds City Council - SWIFT grant scheme	-	121,000	(121,000)	-	-
Leeds City Council - IBCF - Hospital to Home extension	-	20,388	(20,388)	-	-
Leeds City Council - IBCF - Independence at Home extension	-	29,242	(29,242)	-	-
Leeds City Council - IBCF - Leeds Oak Alliance	-	80,555	(80,555)	-	-
Bradford Teaching Hospitals NHSFT - Personalised Care Planning	-	65,083	(65,083)	-	-
Age UK Leeds Centre	121,416	-	(1,916)	-	119,500
Bradbury Building 2012	466,097	-	(10,839)	-	455,258
Funds under £4,000 each	3,339	53	(53)	-	3,339
	594,189	450,860	(456,850)	-	588,199
Unrestricted funds:					
General funds	509,326	972,619	(946,161)	(696)	535,088
Designated funds:					
Bradbury Building Maintenance	67,520	-	-	-	67,520
Legacy funds	350,000	-	(9,094)	-	340,906
Help at Home	28,000	-	(28,000)	-	-
Emergency Operating Reserve	208,000	-	-	-	208,000
	1,162,846	972,619	(983,255)	(696)	1,151,514
Total Funds	1,757,035	1,423,479	(1,440,105)	(696)	1,739,713

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

Restricted Funds:

Big Lottery - Time to Shine

Monies received from the Big Lottery funding the activities of Supporting Wellbeing, Sage and Digital Angels projects described in the Trustee report.

Big Lottery – Building Connections

Monies received from the Big Lottery funding the activities of the Building Connections project.

Big Lottery – One Digital

Funding via Age UK from the Big Lottery for the One Digital project described in the Trustee report.

Age UK – Later Life Goals

Funding via Age UK from the Masonic Charitable Foundation for the Later Life Goals project described in the Trustee report.

Age UK – NHSE Covid Winter pressures support

Funding from Age UK as part of Phase 3 of its Dementia Maintenance Cognitive Stimulation Therapy (MCST) programme.

Care and Repair – Home Plus

Funding via Care and Repair Leeds from Leeds City Council for the Home Plus project described in the Trustee report.

Leeds City Council - SWIFT grant scheme

The scheme is to provide a city-wide service to support older people who are living with frailty and with complex issues, who are often socially isolated, to improve their wellbeing and independence.

Leeds City Council - iBCF - Hospital to Home extension

This project is to develop additional Hospital to Home capacity to strengthen short-term follow up in the community in order to increase independence for older people after leaving hospital.

Leeds City Council - iBCF - Independence at Home extension

Funding additional to the SWIFT funding, to enable extension of the SWIFT service to include befriending work and to develop a 7 day service.

Leeds City Council - iBCF - Leeds Oak Alliance

A partnership between five city-wide care providers in Leeds supporting older people, to respond to the new, evolving strategy for people living with frailty and at the end of life.

Leeds City Council – Hospital Discharge emergency food

Provision of emergency food on hospital discharge as an early intervention to reduce negative impacts on wellbeing, and reduce potential for readmission.

Leeds City Council – COVID-19 Mental Health support

To provide tailored mental health support to older people delivered through the SWIFT service. Delivery of other activities to support community recovery, vaccine uptake, and Covid transmission reduction.

NHS Leeds CCG – Home Comfort

A trial service to extend the operating hours of the Hospital to Home service up to 10pm, and to provide practical and emotional support to older people. The aim of the service is to reduce the risk of avoidable admissions to hospital and to provide 'holistic' multi-disciplinary support incorporating both clinical and non-clinical interventions.

Armed Forces Covenant Fund Trust - Joining Forces

Supporting older Veterans who are isolated and/or struggling to access support during the COVID-19 pandemic.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

Bradford Teaching Hospitals NHSFT - Personalised Care Planning

Funding for Age UK Leeds to participate and provide service to support the implementation of the Bradford Teaching Hospitals project on personalised care planning to improve quality of life for older people with frailty.

Information & Advice - Specific grants

Grants were received from Age UK to develop the service, from E.ON (via Age UK) to improve the take-up of benefits and from the Department of Energy and Climate Change to reduce fuel poverty.

Age UK Leeds Centre

This is a capital fund against which depreciation of the Bradbury Building, prior to its refurbishment in 2012, is charged.

Bradbury Building 2012

This is a capital fund against which depreciation of the redevelopment and refurbishment of the Bradbury Building, undertaken principally in 2012, is charged.

The fund was established mainly by grants from a number of trusts including:

Bradbury Trust (£300,000); The Henry Smith Charity (£75,000); the Clothworkers' Foundation (£30,000); Jimbo's Fund (£30,000); Charles Hayward Foundation (£25,000); Garfield Weston Foundation (£25,000); Beatrice Laing Trust (£20,000); Charles and Elsie Sykes Trust (£12,500); Sir George Martin Trust (£5,000); N&P Hartley Memorial Trust (£3,500); Wades Charity (3,000).

The Trustees are grateful for all the contributions that enabled the refurbishment to be completed.

Designated Funds:

Bradbury Building cyclical maintenance

To enable a programme of redecoration.

Bradbury Building sinking fund

This fund is to ensure the upkeep of the charity's major capital asset and recognises the maintenance needs of an historic listed building.

Bradbury Building maintenance fund

The Bradbury Building cyclical maintenance and sinking funds have been combined into a single fund for the upkeep and maintenance of the Bradbury building in Leeds.

Legacy

The intention is to spend these funds on charitable projects that meet the Charity's primary strategic aims over the next three years. It is also intended to seek matched funding from external sources to leverage the maximum value.

Pandemic Recovery Fund

Funding designated to mitigating the operational risks arising from the COVID-19 pandemic, as described in the Trustee report.

Emergency Operating Reserve

Emergency funds to ensure the continued operation of the Charity's charitable projects if it is affected by an adverse event or suffers an unexpected withdrawal of funding; and to provide working capital for its continuing operations.

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

16. Analysis of Net Assets Between Funds

For the year ended 31 March 2021

	Tangible Fixed Assets	Investments	Net Current Assets	Total
	£	£	£	£
Unrestricted general funds	307,784	2,134	152,625	462,543
Designated funds	-	-	722,626	722,626
Restricted funds	562,003	-	255,706	817,709
	869,787	2,134	1,130,957	2,002,878

For the year ended 31 March 2020

	Tangible Fixed Assets	Investments	Net Current Assets	Total
	£	£	£	£
Unrestricted undesignated funds	318,624	1,080	215,384	535,088
Designated funds	-	-	616,426	616,426
Restricted funds	574,758	-	13,441	588,199
	893,382	1,080	845,251	1,739,713

17. Reconciliation of Cash Flows from Operating Activities

	2021	2020
	£	£
Net income for the year	263,165	(17,322)
Adjustments for:		
Depreciation	27,675	27,833
(Gain)/Loss on investments	(1,054)	696
Investment income	(1,513)	(5,915)
Decrease in stock	641	1,396
Decrease/(Increase) in debtors	217,410	(282,138)
(Decrease)/Increase in creditors	(152,328)	212,189
Net cash provided by/(used in) operating activities	353,996	(63,261)

The charitable group had no debt in either the current or previous year.

18. Contingent Liabilities

The National Lottery Charities Board capital grant of £111,259 received in 2000 towards the cost of an extension to the Age UK Leeds (St John's) Centre (now the Bradbury Building) is repayable, potentially, in full or part if the charity ceases to operate or is wound up. This condition expires in 2081/2082.

19. Trustees' Remuneration and Expenses

No remuneration is paid to Trustees.

During the year no Trustee claimed out of pocket expenses (2020 - £521 paid to one Trustee for charity related travel costs).

Age UK Leeds

Notes to the Financial Statements for the Year Ended 31 March 2021

20. Related Party Transactions

Age UK Leeds Enterprises Limited (wholly owned subsidiary)

During the year Age UK Leeds Enterprises Limited charged catering to the charity of £nil (2020 - £5,020), and charged room hire services of £nil (2020 - £2,024). All services are charged at an arms length basis. The charity recharged the subsidiary for use of its premises, employees and support costs totalling £nil (2020 - £101,874). At the balance sheet date there was a trading balance of £nil (2020 - £42,220) owed from the subsidiary to the charity.

The Charity has an unsecured working capital loan in place with the subsidiary for £nil (2020 - £96,000) at the year end, on which interest is charged at 1.5%. As disclosed in note 9 the subsidiary ceased to trade as at 31 March 2020 and accordingly a provision of £96,000 was recognised in the charity against this balance as at 31 March 2020. The balance was partly repaid and partly waived during the year ended 31 March 2021.

21. Pension Schemes

Defined contribution scheme

The Charity runs a scheme for its staff, which is a defined contribution scheme. The pension charge for the year includes contributions payable to the scheme of £27,900 (2020 - £25,936). At the year-end £4,396 (2020 - £3,643) was accrued in respect of contributions to this scheme.

22. Comparative Statement of Financial Activity

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
Income from:			
Donations, legacies and non-performance grants	118,188	-	118,188
Charitable activities	651,598	450,860	1,102,458
Other trading activities	161,390	-	161,390
Investments	5,915	-	5,915
Sundry income	35,528	-	35,528
Total income	972,619	450,860	1,423,479
Expenditure on:			
Raising funds	90,497	-	90,497
Trading	214,778	-	214,778
Charitable activities	677,980	456,850	1,134,830
Total expenditure	983,255	456,850	1,440,105
Net income (expenditure) before gains / (losses)	(10,636)	(5,990)	(16,626)
Net (loss) on investments	(696)	-	(696)
Net movement in funds	(11,332)	(5,990)	(17,322)
Reconciliation of funds:			
Total funds brought forward	1,162,846	594,189	1,757,035
Total funds carried forward	1,151,514	588,199	1,739,713