



Trustees' Annual Report for the period

Period start date				Period end date			
From	01	01	2023	To	31	12	2023

Section A Reference and administration details

Charity name	THE CARLTON BAND ORGANISATION
Other names charity is known by	CARLTON BRASS / BURTON JOYCE COMMUNITY BRASS
Registered charity number (if any)	504547
Charity's principal address	Contact – c/o Mr Andrew Philip Allison 14 Mallow Way Bingham Nottingham
Postcode	NG13 8TZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clive Brocklehurst	Chairman	Whole Year	Members of Carlton Band Org. at an A.G.M.
2	Anne Cockayne	General Secretary	Whole Year	Members of Carlton Band Org. at an A.G.M.
3	Phil Scott	Treasurer Band A	Whole Year	Members of Carlton Band Org. at an A.G.M.
4	David Rutt	Contest Secretary	Whole Year	Members of Carlton Band Org. at an A.G.M.
5	Geoff Hawley	Band Master	Whole Year	Member of Carlton Band Org at an AGM
6	Catherine Onions	Librarian Band A	Whole Year	Members of Carlton Band Org. at an A.G.M.
7	Stephen Parker	Equipment and Uniforms	Whole Year	Members of Carlton Band Org. at an A.G.M.
8	Charlotte Davenport	Secretary Band B	Whole Year	Members of Carlton Band Org. at an A.G.M.
9	Arthur Williams	Treasurer Band B	Whole Year	Members of Carlton Band Org. at an A.G.M.
10	Kelly Campbell	Assistant Secretary	Whole Year	Members of Carlton Band Org. at an A.G.M.
11	Robert Hamshire	Logistic Co-ordinator	Whole Year	Members of Carlton Band Org. at an A.G.M.
12	Nora Shannon	Librarian Band B	Whole Year	Members of Carlton Band Org. at an A.G.M.
13	Amy Legge	Public Relations	Whole Year	Members of Carlton Band Org. at an A.G.M.

14	David Butterworth	Band Master Band B	Whole Year	Members of Carlton Band Org. at an A.G.M.
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Andrew Philip Allison	On-going custodian Trustee
John Hunt	On-going custodian Trustee
Clive Brocklehurst	Trustee
John Philip Scott	Trustee
John Yarker	Trustee
Stephen Parker	Trustee

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution Adopted 20/07/1975 as amended Feb 2018
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	The Officers are elected by the membership at an A.G.M and are the managing Trustees for Year of office. The Custodian Trustees are usually long serving members elected at an A.G.M and continue on-going until they choose to retire.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;

The Organisation comprises two bands:- Band A, CARLTON BRASS and Band B, BURTON JOYCE COMMUNITY BRASS, each having its own management committee. The Joint Committee manages the organisation and in addition there are 2 Custodian Trustees who oversee Organisation affairs, including involvement with property rental/lease and ensuring the Organisation complies with the terms and objectives of its charitable status.

- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To foster and promote the education of the public in the appreciation of music by public performances.
To encourage, provide facilities for and teach people of all ages to play brass and percussion instruments, so as to develop their musical education with a view to eventual band membership and participation in the recreational and community services as provided by the band.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the year of report the Carlton Band Organisation has continued to fulfil its objectives by promoting the education and training of people of all ages in the playing of brass instruments, by multiple public performances in a variety of locations.
The Charity Trustees confirm that they have had regard to the guidance issued by the charity commission on the public benefit and have followed this in planning and undertaking our activities.
Both bands held regular practices usually twice weekly each, with additional training sessions for beginner members, and addition group practices to improve performance of advanced players,
The organisation's activities are mostly within Gedling Borough and the Nottinghamshire county but occasionally performance is outside this area.

Additional details of objectives and activities (Optional information)

The Organisation is run entirely by volunteers who work tirelessly to promote our objectives.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

CARLTON BRASS

Gave a number of public performances as a full band, as small ensemble and in combination with band B, as a means of raising funds and education of the public in the appreciation of music. The members have been encouraged to enhance their performance by competition and have retained the position as a First Section Band. Throughout the year the band has worked in cooperation with other charities to promote their joint interest to the benefit of all parties. Some of the more notable performances in 2023 included playing in Southwell Minster on the day of the Coronation of King Charles III, providing music for a Chernobyl Orphanage Charity fund raising event, and providing background music at a Dementia Café in Arnold. In total the band made 20 public performances during the year and were featured on Radio Nottingham when we performed in a joint summer and Christmas Concert with the Childrens choir of All Hallows Primary School in Gedling.

BURTON JOYCE COMMUNITY BRASS

Performed at 20 Public events, some of which were in conjunction with other charities, to raise funds for both. BJCB provided small ensembles FOC for interactive school assemblies at 2 local primary schools with the objective of attracting new younger members for the future and educating children in the appreciation of music. BJCB has continued to find several new members of all ages and abilities, who have been provided with both an instrument and tuition at minimal membership fee. During the year 2 self-promoted concerts were arranged to invite non-playing family members to attend. This gave the opportunity for some developing soloist to be featured that otherwise would not be featured in public concerts thereby enhancing their confidence and musical ability.

Section E

Financial review

Brief statement of the charity's policy on reserves

The policy of the organisation is to maintain a reserve of £10k against hard times. Having secured long term tenancy of new premises at minimal rent, in conjunction with a charitable Trust , it is anticipated that other further reserves will be expended on improvement of access, and maintain instrument stock, uniforms and equipment

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Andrew Allison	Andrew Allison
Full name(s)	Andrew Philip Allison	
Position (eg Secretary, Chair, etc)	Custodian Trustee, on behalf of the Organisation and the other Custodian Trustees John Hunt	
Date	10 Apr 2023	

Carlton Band Organisation

Registered Charity No 504547

08-Apr-24

Consolidated Income and Expenditure Statement FY 2023

Income	2023		2022	Expenditure	2023		2022
Sponsorship	8150.47	31.4%	7153.90	Conductor wages	8235.00	40.7%	7620.00
Concert Payment	6395.39	24.7%	6187.88	Bills	1326.57	6.6%	801.18
Subs	5375.00	20.7%	4509.98	Insurance	662.18	3.3%	646.71
Other Income	1420.00	5.5%	970.00	Instrument/ Equipment purchase	956.76	4.7%	1988.96
Contest Prizes	0.00	0.0%	0.00	Borrowed Players	275.00	1.4%	365.00
Interest	0.00	0.0%	0.00	Expenses	50.00	0.2%	0.00
Carolling	1791.53	6.9%	1050.00	Contest entry fee	480.00	2.4%	265.00
(Exceptional Income)	2792.54	10.8%	0.00	Transport	780.00	3.9%	540.00
				Honorarium	0.00	0.0%	200.00
Transfer in				Advertising	0.00	0.0%	0.00
				Music	333.27	1.6%	671.03
				Registry fees	116.70	0.6%	132.70
				Hall hire	0.00	0.0%	40.00
				Instrument Repair	185.00	0.9%	110.00
				Association fee	0.00	0.0%	0.00
				Consumables	21.90	0.1%	0.00
				Accommodation	6267.60	31.0%	5907.50
				All Others	531.39	2.6%	816.51
				(Exceptional Expenses)	0.00	0.0%	0.00
				Meadow Road (Exceptional)	0.00	0.0%	0.00
				Transfer out			
Total Income	25,924.93		19,871.76	Total Expense	20,221.37		20104.59
Opening Account Balances				Closing Account Balances			
Business Account	62,711.68		62,784.38	Business Accounts	67,590.87		62,711.68
Petty Cash	64.59		224.72	Petty Cash	888.96		64.59
Total Balance on hand	62776.27		63009.10	Total Balance on hand	68479.83		62776.27
Reconciliation Check							
(Start+Income = Finish-Expenditure)	88,701.20		82,880.86	Grand Total	88,701.20		82,880.86

Auditors Report/ Independent Examiners Report for the Carlton Band organisation

I can confirm that the consolidated accounts presented for 2023 represent a true and fair representation of charities financial affairs. Both bands within the organisation made a surplus and financial reserves at the end represent over 3 years normal expenditure. Equipment however requires constant repair and replacement and therefore significant capital expenditure is predicted for the coming years which will normalise the level of financial reserves within the organisation

Andrew Allison BA(Hons) ACMA
Custodian Trustee Carlton Band Charity Number 504547

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