



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2022		31	03	2023

Section A Reference and administration details

Charity name Halford Village Hut

Other names charity is known by Halford Village Hall

Registered charity number (if any) 504012

Charity's principal address

Mill Lane

Halford

Shipston on Stour Warwickshire

Postcode

CV36 5BY

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Maggie Bannister	Chair	Stepped back 19/01/2023	
2 Paul Bannister		Stepped back 21/02/2023	
3 Sue Arthur	Secretary		
4 Jude Melling	Treasurer		
5 Nicholas Gale	Parish Council rep		
6 Natalie Langdown		Resigned 05/03/2023	
7 Muriel Parr	Bookings coordinator		
8			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Peter Ashwell Richardson	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Unincorporated association

Trustee selection methods
(eg. appointed by, elected by)

Management trustees are appointed or reappointed annually at the Annual General Meeting held in July

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Halford Village Hall exists for the cultural, recreational, educational and social needs of the whole village community and provides a building and facilities where those aims can flourish.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning any activity or event, the management trustees keep in mind the Charity's Commission's guidance on public benefit to ensure we are meeting our own objects at all times. To this end we aim to provide activities and events and open the hall to all those in our village community and beyond.

Regular activities include table tennis, yoga, a bingo evening, a ladies group, an evening with film and a coffee morning. Alongside this the hall is regally hired for children's birthday parties, family parties, christening parties, even Morris dancing practice. We organise and plan our own music festival entitled Halfest in the hall's grounds, we hold a community Harvest meal and a Christmas Fair in conjunction with the church, a quiz evening with supper and a Lent lunch. We run a village lottery that is well supported by many villagers who subscribe on an annual basis. A highlight is always our Christmas pantomime, a favourite with both children and adults alike. Our large screen in the hall enables us to show national sporting events, such as the FIFA World Cup, the Wimbledon finals and popular cultural events such as Last Night of the Proms and the Strictly Come Dancing final. A fantastic lunch was held to celebrate the late Queen's Platinum Jubilee with events in the hall and the garden. The village organises an annual Progressive Supper and the village hall is instrumental in providing support during the course of the evening.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As a small committee we are always grateful for those from the village who volunteer their help to enable all events to run smoothly and help keep the hall and grounds clean and tidy and to those who support us by providing regular maintenance.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The ongoing maintenance of the village hall is always a challenge and given the age of the building striving to be environmentally and eco friendly is not easy. The first stage has been to install secondary glazing to the main hall windows to reduce heat loss through old windows. The hall is now much warmer and has helped considerably with our electricity consumption. It is the management committee's responsibility to ensure that the hall is maintained in good condition for all the village. It became apparent after recent storms that the main roof was in urgent need of repair and on closer inspection required a significant amount of work. With quotes amounting to over £25,000 we knew we did not have the funds to enable this work to be done. However our then chair, Maggie Bannister diligently sourced a number of grants to facilitate the work which will be carried out later in the year. This will ensure we can go forward and serve the community in a safe and well maintained building.

Since the end of the pandemic we have gradually seen an increase in numbers attending events and one of our main achievements during the year has been our regular coffee mornings that encourage social interaction for older residents. We have seen many residents who have been widowed and are lonely coming to socialise in a safe and friendly space. It is proving to be an event that is well loved and very much looked forward to by many residents.

Some of the late Queen's Platinum Jubilee celebrations were held in the village hall. An amazing dog show took place in the hall grounds, an awesome Victoria Sandwich competition and a wonderful display of photos of village life in Halford during Elizabeth II's reign took place in the hall. The day concluded by moving outside the hall to allow the community to come together to recognise and celebrate this significant historic event.

We have also begun the process of vesting the Village Hall with the Official Custodian and registering the land with the land registry. We hope this will be completed later in 2023.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank at 31/03/2023 in the current account is £35,652.40 of which the management committee have ring fenced £27,000 for the roof repairs.

CCLA is our reserve account for major unexpected maintenance or expenditure. Held to cover 12 months operating costs or day to day maintenance should the hall have to close for any reason. The balance at 31/03/2023 was £7,008.55.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds this year has been grants and donations to support the replacement of the village hall roof. £23,233 was raised through grant applications and donations during the year.

The remaining income has come from events, activities, and the hiring of the hall premises.

Section F Other optional information

Future plans: Once the roof work is completed, we will move onto getting quotes to redo the three flat roofs that are in need of replacing, in particular the office/toilet roof which has been leaking. We will be looking to extend our activities programme through reaching out to the village community for suggestions and support as we plan our fund-raising programme. We are committed to ensuring the best future for our village hall as a real centre for community use and we do not want to leave the hall in a vulnerable financial position.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S Arthur

Full name(s)

Susan Arthur

Position (eg Secretary, Chair, etc)

Secretary

Date

20th June 2023



Section A

Independent Examiner's Report

Report to the trustees/
members of

Halford Village Hut

On accounts for the year
ended

31st March 2023

Charity no
(if any)

504012

Set out on pages

3 - 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

27/6/23

Name:

Frederick William Buxton

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants England & Wales
Membership # 1623631

Address:

5 Granby Road, Honington

Shipston-on-Stour

Warwickshire, CV36 5AB

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Halford Village Hut

504012

Receipts and payments accounts

CC16a

For the period
from

01/04/2022

To

31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire	1,542	-	-	1,542	1,785
Donations	19,233	-	-	19,233	969
Fundraising	2,808	-	-	2,808	5,303
Lottery	1,470	-	-	1,470	1,500
Government grant	4,000	-	-	4,000	10,667
Electricity	199	-	-	199	100
Gift aid (not qualifying)	-	-	-	-	-
Interest	122	-	-	122	3
Sub total (Gross income for AR)	29,374	-	-	29,374	20,327
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,374	-	-	29,374	20,327
A3 Payments					
Fundraising	728	-	-	728	2,164
Lottery	590	-	-	590	595
Equipment and maintenance	11,374	-	-	11,374	2,131
Council tax	125	-	-	125	64
Electricity	960	-	-	960	413
Water	322	-	-	322	307
Insurance	617	-	-	617	595
Professional fees	7,363	-	-	7,363	7,215
Sundry	612	-	-	612	743
Sub total	22,691	-	-	22,691	14,227
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	22,691	-	-	22,691	14,227
Net of receipts/(payments)	6,683	-	-	6,683	6,100
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	36,028	-	-	36,028	-
Cash funds this year end	42,711	-	-	42,711	6,100

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds treasurers account	35,652	-	-
	COIF charities deposit fund	7,009	-	-
	Petty cash	50	-	-
	Total cash funds	42,711	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval



Section A

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ended

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	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval