

**Jamia Masjid Hanfia (Bradford) Association**

**Report and Accounts**

**31 July 2020**

# Jamia Masjid Hanfia (Bradford) Association Trustees' Annual Report

1

## 1. Reference and administration details

Charity name	Jamia Masjid Hanfia (Bradford) Association
Charity Commission registered number	503945
For the financial year beginning	1 August 2019
For the financial year ending	31 July 2020
Charity's principal address	Ambler Street Off Carlisle Road Bradford West Yorkshire BD8 8AD
Professional advisors	Andrew S Parker (Independent Examiner) 15 Meadow Court Allerton Bradford BD15 9JZ  The Peninsula Business Services The Peninsula Victoria Place Manchester M4 4FB
Bankers	Barclays Bank 10 Market Street Bradford West Yorkshire BD1 1EG

# **Jamia Masjid Hanfia (Bradford) Association**

## **Trustees' Annual Report (continued)**

2

### **2. Trustees**

The following were trustees during the year. The trustees are members of the General Committee.

Abdul Aziz	Mahboob Hussain
Mohammed Yaqoob	Allah Ditta
Mohammed Younis	Zafar Iqbal
Mohammed Aslam	Sakhawat Hussain
Bilal Khan	Amjad Ali
Sajid Mahroof	Munsif Dad
Shahnawaz Ali Hussain - Treasurer	Ifraz Ahmed
Mohammed Ashraf Butt	Hanif Mohammed
Abdul Hafeez Mohammed	Mehrban Khan
Tanvir Hussain	Abid Hussain - Treasurer
Wasim Mushtaq	

The Trustees are appointed by the General Committee. The Trustees were all appointed on 8 March 2015.

### **3. Governance**

The charity is governed by the constitution adopted on 4 August 1974 as amended 1 January 1975 as amended by scheme of 19 March 1985 and scheme of 26 November 1986.

### **4. Objectives**

The objectives of the charity are the promotion and advancement of the Muslim faith in the Bradford Metropolitan District area for the benefit of the public.

### **5. Charity's activities and performance**

The charity's activities during the year were as follows:

- arranged five daily prayers
- arranged funerals and Islamic wedding ceremonies
- organised functions for key Islamic events in accordance with the Islamic calendar
- taught children the Quran and Islamic studies
- held refresher courses for adults
- arranged meals and special prayers during the month of Ramadan
- hosted lectures from visiting Islamic scholars

### **6. Future plans**

- To promote Islamic learning for women and youth
- To create new opportunities by launching new platforms for the youth to get more involved in the Mosque through various other activities.

## **Jamia Masjid Hanfia (Bradford) Association Trustees' Annual Report (continued)**

3

### **7. Financial review**

The charity's total incoming resources for the year were £127,728 (2019: £143,824) and its total outgoing resources were £160,484 (2019: £205,767) resulting in net outgoing resources of £32,756 (2019: £61,943).

The charity's net assets at the year end, were £2,202,071 (2019: £2,234,827)

### **8. Reserves policy**

The Charity's reserve policy is to hold sufficient funds in reserve to enable the charity to operate for a period of six months if no other funds were available.

### **9. Public Benefit Statement**

The Trustees confirm they have complied with their duty in section 17(5) of the 2011 Charities Act to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

### **10. Declaration**

Approved by the General Committee and signed on their behalf



Bilal Khan

17 September 2021

## **Independent examiner's report to the Trustees of Jamia Masjid Hanfia (Bradford) Association**

I report on the accounts of the Charity for the year ended 31 July 2020, which are set out on pages 5 to 8.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Andrew S Parker  
Chartered Accountant  
15 Meadow Court:  
Allerton  
Bradford  
BD15 9JZ

17 September 2021

# Jamia Masjid Hanfia (Bradford) Association

5

Charity Commission registered number 503945

## Statement of financial activities (incorporating income and expenditure account) for the year ended on 31 July 2020

### Unrestricted Funds

	Notes	2020 £	2019 £
<b>Incoming resources</b>			
<b>Incoming resources from generated funds:</b>			
<b>Voluntary income:</b>			
<b>Donations, legacies and similar income</b>			
Donations		127,728	132,234
<b>Incoming resources from charitable activities:</b>			
<b>Sundry income</b>			
Income - Education Centre		-	11,590
<b>Total incoming resources</b>		<u>127,728</u>	<u>143,824</u>
<b>Resources expended</b>			
<b>Charitable activities</b>			
Wages and national insurance	3	70,694	38,245
Wages and national insurance – Education Centre	3	-	12,512
Donations		500	3,666
Rates and insurance		3,818	4,871
Light and heat		10,462	7,790
Light, heat and water – Education Centre		582	2,595
Repairs and renewals		6,356	7,800
Repairs and renewals – Education Centre		46,631	93,268
Telephone		963	1,056
Advertising and stationery		472	2,490
Cleaning and general expenses		2,711	95
Legal and professional fees		5,371	17,351
Depreciation: Fixtures and equipment		<u>11,924</u>	<u>14,028</u>
<b>Total resources expended</b>		<u>160,484</u>	<u>205,767</u>
<b>Net incoming/(outgoing)resources</b>		(32,756)	(61,943)
<b>Fund balances brought forward</b>		<u>2,234,827</u>	<u>2,296,770</u>
<b>Fund balances carried forward</b>		<u>2,202,071</u>	<u>2,234,827</u>

The notes on pages 7 and 8 form part of these financial statements

**Balance sheet at 31 July 2020**

	Notes	2020 £	2019 £
<b>Fixed assets</b>			
Tangible fixed assets	2	<u>1,924,343</u>	<u>1,936,267</u>
<b>Current assets</b>			
Cash in hand and at bank		<u>285,759</u>	<u>303,605</u>
<b>Total current assets</b>		285,759	303,605
<b>Creditors: amounts falling due within one year</b>			
Sundry creditors		<u>8,031</u>	<u>5,045</u>
<b>Net current assets</b>		<u>277,728</u>	<u>298,560</u>
<b>Net assets</b>		<u>2,202,071</u>	<u>2,234,827</u>
<b>Funds</b>			
Unrestricted income funds		<u>2,202,071</u>	<u>2,234,827</u>

Approved by the General Committee and signed on their behalf



Bilal Khan  
17 September 2021

## **Notes to the accounts for the year ended 31 July 2020**

### **1. Accounting policies**

#### **General**

These accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards, the Statement of Recommended Practice on Accounting by Charities, the Financial Reporting Standard for Smaller Entities and the Charities Act 2011.

#### **Basis of recognition and allocation of expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be recovered and is reported as part of the expenditure to which it relates. Costs are charged to the most appropriate activity or category.

#### **Depreciation**

Provision for depreciation of fixed assets held for use by the charity is made at the following rates based on the estimated useful life of these assets and their anticipated residual value:

Fixtures and equipment - 15% per annum, reducing balance basis

No depreciation is charged in respect of land and buildings

#### **Funds - Unrestricted**

Unrestricted funds consist of the general fund. Unrestricted general funds – these are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

#### **Incoming resources:**

All income is accounted for on an accruals basis except for voluntary donations which are taken to income when received. Donations consist of weekly collections, donations from funerals and weddings and from the charity's education programme.

#### **Taxation**

The association is recognised as a charity by HM Revenue and Customs and thereby benefits from certain exemptions from taxation on income and gains, to the extent they are applied for charitable purposes. No tax charges have arisen in the association.



**Notes to the accounts for the year ended 31 July 2020 (continued)**

**2. Fixed assets**

Land and buildings

	2020	2019
	£	£
Land and buildings	1,660,381	1,660,381
Land and building at Ambler Street	82,905	82,905
Improvements at Ambler Street	75,462	75,462
Building at Kobar Works Ambler Street	38,026	38,026
	<u>1,856,774</u>	<u>1,856,774</u>

	Land and buildings	Fixtures and equipment	Total
	£	£	£
<b>Cost</b>			
As at 1 August 2019	1,856,774	363,750	2,220,524
Additions	-	-	-
As at 31 July 2020	<u>1,856,774</u>	<u>363,750</u>	<u>2,220,524</u>

**Depreciation**

As at 1 August 2019	-	284,257	284,257
Charge for the year	-	<u>11,924</u>	<u>11,924</u>
As at 31 July 2020	-	<u>296,181</u>	<u>296,181</u>

**Net book value**

As at 31 July 2020	<u>1,856,774</u>	<u>67,569</u>	<u>1,924,343</u>
As at 1 August 2019	<u>1,856,774</u>	<u>79,493</u>	<u>1,936,267</u>

**3. Staff costs**

	2020	2019
	£	£
Wages and national insurance	<u>70,694</u>	<u>50,757</u>

No employee earned £60,000 per annum or more.

The average number of employees, analysed by function, was:

Imams	4	3
Education Centre	-	3
Cleaning	<u>1</u>	<u>1</u>
	<u>5</u>	<u>7</u>

No remuneration was paid and no expenses were reimbursed to any of the trustees.