

Trustees' Annual Report for the period	
Period start date	Period end date
01 January 2024	31 December 2024

Section A: Reference and administration details

Branch Name	RAFA Tamworth Branch		
Other names / number Branch is known by	Branch 748		
Registered charity number (if any)	503932		
Branch's principal address	22 Lichfield Street		
	Tamworth		
	Staffs		
	Postcode	B79 7DQ	

Names of the Branch charity trustees who manage the charity (generally known as the Branch Committee) (Please include all trustees for the Branch including custodian trustees in relation to branch property) (*Note: Details required are for the period 1 Jan – 31 Dec 24 only*)

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Anthony Morris	Chair	
2	Lesley Adcock	Secretary	
3	Peter Owen	Treasurer	
4	Mae Morris	Branch Welfare Caseworker	
5	Darren Bates	Committee Member	1 April – 31 Dec 2024
6			
7			
8			
9			
10			

Section B: Structure, governance and management

Description of the branch's trusts

Type of governing document (e.g. trust deed, constitution)	Royal Charter, Rules, Byelaws, Area and Branch Regulations of the Royal Air Forces Association.
How the Branch charity is constituted (e.g. trust, association, company)	Unincorporated association
Trustee selection methods (e.g. appointed by, elected by)	Elected by the branch membership

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <p>Policies and procedures adopted for the induction and training of trustees;</p> <p>The branch's organisational structure and any wider network with which the charity works.</p> <p>Relationship with any related parties (including branch club).</p> <p>Trustees' consideration of major risks and the system and procedures to manage them.</p>	<h4>The Charity's Organisational Structure</h4> <p>The charity is a branch of the Royal Air Forces Association which is a Royal Charter body and registered as a charity in England and Wales under number 226686 and in Scotland under SC037673 ("the Association"). The Association has many branches all of which share the same charitable object as the Association and are subject to the same constitution.</p>
	<h4>Trustee Induction & Training <i>(Please insert any induction training or training courses completed by Trustees)</i></h4> <p>Mae Morris and Lesley Adcock completed Level 2 Safe Food Handling course in May 2024.</p> <p>Sep 24 – CHQ did some Navigating Dementia and Alzheimer's awareness training at RAFA Tamworth. 9 people attended.</p>
	<h4>Related Party Relationships <i>(e.g. Club if operated)</i></h4> <p>Nil</p>
	<h4>Risk Management <i>(include details of any Risk Management documents held)</i></h4> <p>Nil</p>

Section C: Objectives and Activities

Summary of the objects of the branch set out in its governing document

To promote, through the comradeship engendered by its members, the welfare by charitable means of all serving and former members of Her Majesty's Air Forces, their spouses and dependents, together with the widows and widowers and dependents of those who died whilst serving or subsequently.

Section D: Achievements and performance in 2024

Summary of the main achievements of the branch during the year	<h3>Chair Report</h3> <p>It never rains but it pours, the latest building problem are the walls of the cleaning cupboard and the bar stockroom are both suffering from damp. This seems to be accumulated rubbish between us and next door and a missing part of the guttering which should have been fitted when the roof was retiled to prevent the damp walls, this was done earlier this year. The club seems to be ticking over nicely. mainly due to the efforts of Wayne and Kirstie. It is making a small profit but electricity and water bills keep going up. The treasurer Peter Owen seems to have a constant battle firstly with the electricity now with the water companies</p>
	<h3>Treasurer Report</h3> <p>Managing a Grade two listed building with two residential flats is not an easy or inexpensive task. The cost of routine inspections to comply with Fire safety and other governmental Rules and regulations is high and is ever increasing.</p> <p>Our main achievement this year is that the Branch is still currently financially viable thanks to the hard work of the committee.</p>

Summary of the main achievements of the branch during the year (cont)	Branch Welfare Officer Report <p>We continue with our welfare care both in our Community Hub and with visits to members of the RAF families. This year Sue Lawley from CHQ came to the Hub to give a talk on navigating Dementia and Alzheimer's which was most interesting. The Veterans Afternoon Tea held between 1400 and 1600 on the third Tuesday of the month is slowly getting more interest. I have visited 5 clients at their homes and successfully applied to the RAF Benevolent Fund for two of them. We have attended 6 RAF funerals with the Standard. If you know of anyone needing Welfare help, please contact me on 01283 760737 Mae Morris Caseworker and HWO.</p>
	Fundraising Report <i>(please insert details of the Branch Fundraising activities i.e. Wings Appeal events)</i> <p>It seems to more difficult to get collecting venues, and the total collected seems smaller each year, and that's without the latest Budget. Another problem is that the ATC now needs months rather than weeks to get permission to help with collecting. A sad outcome of this was no street collections this year. Cannot ATC HQ at least realise that the BoB Saturday is known now and get a blanket clearance? Wings Collections took place at ASDA Tamworth, Morrisons at Burton, Swadlingcote and Wilnecote. In addition, we had wings fundraising event at Armed Forces Day event in Tamworth Castle grounds. We managed to raise £2961.99p this year for the Wings Appeal.</p>
	Membership Engagement Report <i>(please insert details of the Branch Membership Engagement (newsletters, social media etc.))</i> <p>The Branch have now established a Facebook Page and the number of 'Friends' is slowly increasing. We use the site to promote activities that are taking part at the RAFA Tamworth Branch. As a new venture we currently have 41 members on the site.</p>



Summary of the main achievements of the branch during the year (cont)	Wellbeing / Social Report <i>(please insert details of the Branch Wellbeing and Social events/activities)</i>
	<p>The number of events has increased this year and the main constrain is volunteers to run them. The Branch holds Bingo on a Wednesday and Friday evening each week. We also run a Veterans Afternoon tea on the third Tuesday of the month.</p> <p>In addition to this we run occasional social events which this year included a Veterans Afternoon Tea to celebrate the 80th Anniversary of D-Day to which the Local military unit Commanding Officer (Defence Medical Services Whittington) Attended in support of the Branch.</p> <p>29 Jun 24 - We held a very successful summer BBQ as part of our Armed Forces Day Celebrations.</p>
	Commemoration Report <i>(please insert details of the Branch Commemoration events/activities (Remembrance, Standard Bearers Attendance at Funerals etc.)</i>
	<p>The Branch organised and ran the Annual Battle of Britain Church Service and Static Parade in Tamworth. In attendance this year was the Mayor of Tamworth, Local Councillors, ATC cadets, Sea Cadets, and members of other youth organisations and the public. This event Raised £87 for the Wings Appeal.</p> <p>Members of the Branch attended the Remembrance events in Tamworth. The Parade Marshall for the event is a member of the RAFA Committee.</p> <p>The Branch sent a representative and a Standard Bearer to 6 funerals this year.</p>
	Community Engagement Report <i>(please insert details of the Branch Community Engagement activities (other groups you connect with, joint events such as Veterans Breakfasts)</i>
	<p>The Branch has joined the 'Support Staffordshire Organisation. This provides networking opportunities locally and guidance on possible grants and funding schemes that we as a charity may be available to us as a Branch.</p> <p>We support our local Royal British Legion who use our lounge area for their monthly Branch meetings.</p>



Section E: Financial Review

Statement on Branch Expenditure *(How has branch expenditure supported the key objectives of the branch)*

Our key objective re: Branch expenditure at the moment is purely one of survival, following cessation of trading by the revenue-earning Flarepath Club.

Repairs and maintenance costs to keep the Branch's two flats - our main source of income - in a good, liveable condition come at considerable cost and continue to do so. Without the income from our two flats the Branch's survival would be questionable.

Statement on Branch's Reserve Policy *(Branch Regulations stipulate that any Branch with total assets amounting to more than £5,000 should have a reserves policy and any Branch with assets over £10,000 should consider transferring excess funds across to the Branch Deposit Fund held at Association HQ. A template reserves policy can be found on the Branch Portal)*

We applaud the idea of transferring excess funds to the Branch Deposit Fund, when appropriate but, at the moment we fear we would soon be requiring their return due to the cost of planned maintenance projects - plus the unplanned - currently in hand for this lovely Grade Two Listed Building.

Statement on Branch's Investment Policy *(Please include a statement on Branch investments and holdings and how these are managed (if applicable))*

Currently, financially, the Branch holds no investments or holdings.

Section F: Declaration

We confirm that trustees have had regard to the guidance issued by the Charity Commission on public benefit

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the branch's trustees

We confirm that trustees have had regard to the guidance issued by the relevant Charity Regulator on public benefit.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the branch's trustees

Signature

L A Adcock

Full Name

Lesley Ann Adcock

Position (eg. Chair, Secretary)

Secretary

Date

2 Mar 2025

R.A.F.A. - Tamworth Branch

Unaudited Financial Statements

for the Year Ended 31 December 2024

**Contents of the Financial Statements
for the Year Ended 31 December 2024**

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R.A.F.A. - Tamworth Branch

**General Information
for the Year Ended 31 December 2024**

TREASURERS:

Branch: P Owen
Wings: Mr A S Morris
Welfare: Mrs M Morris

ADDRESS:

22 Lichfield Street
Tamworth
Staffordshire
B79 7QD

ACCOUNTANTS:

Tamworth Accountancy Services Limited
Office 3 Swan Park
Kettlebrook Road
Tamworth
Staffordshire
B77 1AG

Financial Statements
for the Year Ended 31 December 2024

Accountants' Report to
R.A.F.A. - Tamworth Branch

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of R.A.F.A. - Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park
Kettlebrook Road
Tamworth
Staffordshire
B77 1AG

Date: 6th March 2025

R.A.F.A. - Tamworth Branch

Profit and Loss Account – Number 1 Account for the Year Ended 31 December 2024

	2024		2023	
	£	£	£	£
Income				
Members subscriptions	954		1,185	
(Less) remitted to headquarters	(-)		(153)	
	954		1,032	
Income from social events & fund raising	8,942		6,027	
Donations	638		6,775	
		10,534		13,834
		10,534		13,834
Expenditure				
Telephone and broadband	280		201	
Printing, stationery and postage	250		127	
Conference expenses	129		365	
Battle of Britain	150		150	
Entertainment expenses	2,286		2,634	
Sundry expenses (PRS)	1,267		180	
		4,362		3,657
		6,172		10,177
Depreciation				
Fixtures and fittings	1		1	
		1		1
NET SURPLUS		6,171		10,176

R.A.F.A. - Tamworth Branch

Profit and Loss Account – Number 2 Account for the Year Ended 31 December 2024

	2024		2023	
	£	£	£	£
Income				
Rent received	17,365		18,229	
	<u> </u>	<u>17,365</u>	<u> </u>	<u>18,229</u>
		17,365		18,229
Expenditure				
Rates and insurance	3,792		2,715	
Light and heat	4,625		4,069	
Property repairs	12,462		3,107	
Accountancy	510		510	
Professional fees	1,613		1,646	
	<u> </u>	<u>23,002</u>	<u> </u>	<u>12,407</u>
NET (DEFICIT)/SURPLUS		<u>(5,637)</u>		<u>6,182</u>

R.A.F.A. - Tamworth Branch

**Balance Sheet – Number 1 Account
31 December 2024**

	Notes	2024 £	£	2023 £	£
FIXED ASSETS					
Tangible assets	1		4		5
CURRENT ASSETS					
Cash in hand		362		479	
Cooperative bank plc		<u>3,040</u>		<u>2,748</u>	
			3,402		3,227
NET ASSETS			<u>3,406</u>		<u>3,232</u>
FINANCED BY					
RESERVES AND FUNDS					
Surplus account	2		<u>3,406</u>		<u>3,232</u>
			3,406		3,232

R.A.F.A. - Tamworth Branch

Balance Sheet – Number 2 Account
31 December 2024

	Notes	2024	2023
		£	£
CURRENT ASSETS			
Cash in hand		34	41
Cooperative bank plc		<u>27,215</u>	<u>26,848</u>
CURRENT LIABILITIES			
Accrued expenses		<u>27,249</u>	<u>26,889</u>
		<u>510</u>	<u>510</u>
NET ASSETS		<u>26,739</u>	<u>26,379</u>
FINANCED BY		<u>26,739</u>	<u>26,379</u>
RESERVES AND FUNDS			
Surplus account	2	<u>26,739</u>	<u>26,379</u>
		<u>26,739</u>	<u>26,379</u>

R.A.F.A. - Tamworth Branch

Notes to the Financial Statements
for the Year Ended 31 December 2024

1. TANGIBLE FIXED ASSETS

Fixtures
and
fittings
£

COST

At 1 January 2024
and 31 December 2024

235

DEPRECIATION

At 1 January 2024
Charge for year

230
1

At 31 December 2024

231

NET BOOK VALUE

At 31 December 2024

4

At 31 December 2023

5

2. SURPLUS ACCOUNT

	2024		2023	
	£	£	£	£
Brought forward	29,611		13,253	
Add				
Net surplus	<u>534</u>		<u>16,358</u>	
		<u>30,145</u>		<u>29,611</u>
		<u><u>30,145</u></u>		<u><u>29,611</u></u>

R.A.F.A. TAMWORTH BRANCH
WINGS APPEAL ACCOUNT
for the Year Ended 31 December 2024

	31.12.24		31.12.23
	£	£	£
INCOME:			
Raffles and fund raising events			
Donations	9		18
Collections	90		-
HCB-Sum Up	2,744		2,999
	-		497
EXPENDITURE:		2,843	3,514
Central wings appeal			
	2,962		3,592
		(2,962)	(3,592)
<u>(DEFICIT) OF INCOME FOR THE YEAR</u>			
		£ (119)	£ (78)

BALANCE SHEET AS AT 31 DECEMBER 2024

CURRENT ASSETS:			
National Westminster Bank plc		£ 68	£ 187
SURPLUS ACCOUNT:			
Balance as at 1 st January 2024	187		
Less: (Deficit) of Income for the Year	(119)		
		£ 68	£ 187

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements for the accounting records of R.A.F.A. - Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park Business Centre
Kettlebrook
Tamworth
Staffs
B77 1AG

Date: 6th March 2025

R.A.F.A. - TAMWORTH BRANCH

WELFARE ACCOUNT for the Year Ended 31 December 2024

	31.12.24	31.12.23
	£	£
INCOME:		
Wings appeal rebate	-	-
RAF benevolent fund - receipts	-	-
Donations	-	-
Sundries	-	-
		-
EXPENDITURE:		
Travelling accommodation and subsistence	-	-
RAF benevolent fund - grants	-	364
Welfare officers expenses	345	150
Refreshments (Battle of Britain & AGM)	150	-
Donations	-	-
Sundries	-	-
	(495)	(514)
<u>(DEFICIT) OF INCOME FOR THE YEAR</u>	£ (495)	£ (514)

BALANCE SHEET AS AT 31 DECEMBER 2024

ASSETS:	7,263	7,758
Cash at Bank		
	£ 7,263	£ 7,758
SURPLUS ACCOUNT:		
Balance as at 1 st January 2024	7,758	
Plus: (Deficit) of Income for the Year	(495)	
	£ 7,263	£ 7,758

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements for the accounting records of R.A.F.A. – Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park Business Centre
Kettlebrook Road
Tamworth
Staffs
B77 1AG

Date: 6th March 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

TATWORTH BRANCH ROYAL AIR FORCES ASSOCIATION

On accounts for the year
ended

31 DECEMBER 2024

Charity no
(if any)

503932

Set out on pages

1 - 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

John Kenneth Faulkner

Date:

22 March 2025

Name:

JOHN KENNETH FAULKNER

Relevant professional
qualification(s) or body
(if any):

CHARTERED ACCOUNTANT

Address:

63 ADINGTON ROAD

BOLTON

TATWORTH B77 3LN

IER

1

October 2018

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32,
Independent examination of charity accounts: directions and guidance for
examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.

IER

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October 2018