

Trustees' Annual Report for the period						
Period start date			To	Period end date		
Day 1	Month April	Year 2022		Day 31	Month March	Year 2023

Section A Reference and administration details

Branch name RAFA TAMWORTH BRANCH
(referred to hereinafter as either the “Branch” or the “Charity”)

Other names / number Branch is known by BRANCH 748

Registered charity number (if any) 503932

Branch's principal address

22 Lichfield Street	
Tamworth	
Staffs	
Postcode	B79 7DQ

Names of the Branch charity trustees who manage the charity (generally known as the Branch Committee)

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Morris	Chairman	n/a	
2	Lesley Adcock	Vice Chairman	n/a	
3	Lesley Adcock	Secretary	n/a	
4	Peter Owen	Treasurer	n/a	
5	Mae Morris	Honorary Welfare Officer	n/a	
6	Len Brotheridge	Membership Secretary	n/a	
8	Roy French	President	n/a	
9	Peter Watterson	Public Relations Officer	n/a	
10	Bette Crampton	Wings Account Treasurer		



11	Terry Casey	Branch Member		
12	Richard Hawkes	Branch Member		

Names of any other trustees for the Branch (for example, any custodian trustees in relation to branch property)

Name	Dates acted if not for whole year
RAFA HQ (POC Lesley Stewart)	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Section B Structure, governance and management

Description of the branch's trusts

Type of governing document (e.g. trust deed, constitution)	Royal Charter, Rules, Byelaws, Area and Branch Regulations of the Royal Air Forces Association. Charities Commission Regulations
How the Branch charity is constituted (e.g. trust, association, company)	Unincorporated association
Trustee selection methods (e.g. appointed by, elected by)	Elected by the branch membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures

Charity's organisational structure

The charity is a branch of the Royal Air Forces Association which is a Royal Charter body and registered as a charity in England and Wales under number 226686 and in Scotland under SC037673 ("the

<p>adopted for the induction and training of trustees;</p> <ul style="list-style-type: none"> the branch's organisational structure and any wider network with which the charity works; relationship with any related parties (including branch club); trustees' consideration of major risks and the system and procedures to manage them. 	<p>Association"). The Association has many branches all of which share the same charitable object as the Association and are subject to the same constitution.</p> <p>Trustee induction and training Nil new trustees this year</p> <p>Related party relationships – club (if operated) Flarepath Club Lease agreement in effect 1 Jan 2022. (Signed by HQ 23 Feb 2022) Club to lease Basement and Ground floor from the Branch. Agreement for 3 years, rent to be reviewed after 1 year.</p> <p>Risk management Building belongs to RAFA Tamworth Branch. Deeds held by RAFA HQ who are Trustees for the Building.</p>
--	--

Section C Objectives and activities

Summary of the objects of the branch set out in its governing document

To promote, through the comradeship engendered by its members, the welfare by charitable means of all serving and former members of Her Majesty's Air Forces, their spouses, and dependents, together with the widows and widowers and dependents of those who died whilst serving or subsequently.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Welfare Support
- Wings Appeal collections

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related



investment;

- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the branch during the year

It has been another challenging year, with the impact of Cost-of-Living issues foremost. Despite this, the Branch has been active locally, represented at the annual Battle of Britain Ceremony on the 18/09/22, at which the CO Defence Medical Services Whittington kindly laid the wreath on behalf of the Branch. Branch members attended a memorial service to commemorate the 100 Anniversary of birthday of Colin Grazier, a local seaman RN who was instrumental in obtaining the Enigma machine during WWII. The Chairman and Welfare Officer attended an Act of Remembrance ceremony on the 11/11/23 at the Tamworth memorial. Branch Members including the Chairman also attended the Act of Remembrance on 13/11/22 in Tamworth St Editha's Church.

Membership:

Tamworth Branch won the Branch Membership award at Area Conference. Mr Len Brotheridge the Branch Membership secretary has worked particularly hard this year to increase membership and it is excellent that his efforts have been recognised outside the Branch.

War Graves – Wiggington Cemetery Tamworth

Thanks to two members of the Committee's tenacious attitude, we have been successful in meeting with the War Graves representative for our area, and the 32 War Graves in Wiggington Cemetery have now been cleaned.

Wings Appeal collections:

Static Wings appeal collections have been held in Ankerside Shopping Centre and ASDA throughout the year as usual, however, collections were also held at Morrisons (the Swadlingcote Community Champion) which resulted in a welcome £3765.55p which made our Grand Total collected for Wings appeal this year **£5140.53p**

Our thanks go to ATC Sqn's 1211 and 1122 for their help. Thanks also to 351 Sqn who were scheduled to assist the weekend following the sad death of the late Queen Elizabeth II but this collection was cancelled. Thank also to members of the Branch who gave up their time to help with collections.

The Flarepath Club has re-opened following COVID-19 and has been holding various activities twice a week and Saturday Entertainment evenings for Members every two weeks. Saturday Lunch at the Club has also recommenced as has the Monthly Sunday Lunch. Both are well attended and valued by members.

Welfare Activities

The Branch Welfare Officer has had a quiet year, making 5 visits once restrictions were lifted and has made 2 applications to the Benevolent Fund which were both successful.

Sadly, several Members have died this year and the Branch continues to provide Guards of Honour outside Crematoriums and Churches, and organised coffin Flags and Standards to be in attendance when required.

Section E Financial review

Brief statement of the branch's policy on reserves

Nil to report

Details of any funds materially in deficit

Nil to report

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the branch's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the branch;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information



Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the branch's trustees

Signature(s)	A S Morris	L A Adcock
Full name(s)	Anthony Stanley Morris	Lesley Ann Adcock
Position (eg Secretary, Chair, etc)	Chair	Vice Chair/Secretary
Date	31 Mar 2023	

R.A.F.A. - Tamworth Branch
Unaudited Financial Statements
for the Year Ended 31 December 2022

R.A.F.A. - Tamworth Branch

Contents of the Financial Statements
for the Year Ended 31 December 2022

	Page
General Information	1
Accountants' Report	2
Detailed Profit and Loss Account	3-4
Balance Sheet	5-6
Notes to the Financial Statements	7
Wings Appeal Account	8
Welfare Account	9

R.A.F.A. - Tamworth Branch
General Information
for the Year Ended 31 December 2022

TREASURERS: Branch P Owen
Wings Mrs B Crampton
Welfare Mr A S Morris

ADDRESS: 22 Lichfield Street
Tamworth
Staffordshire
B79 7QD

ACCOUNTANTS: Tamworth Accountancy Services Limited
Office 3 Swan Park
Kettlebrook Road
Tamworth
Staffordshire
B77 1AG

Financial Statements
for the Year Ended 31 December 2022

Accountants' Report to
R.A.F.A. - Tamworth Branch

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of R.A.F.A. - Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park
Kettlebrook Road
Tamworth
Staffordshire
B77 1AG

Date: 16th March 2023

R.A.F.A. - Tamworth Branch

Profit and Loss Account - Number 1 Account
for the Year Ended 31 December 2022

	2022		2021	
	£	£	£	£
Income				
Members subscriptions	1,806		4,223	
(Less) remitted to headquarters	(637)		(832)	
	1,169		3,391	
Income from social events & fund raising	-		63	
Trading Income	85		-	
Rent Received	-		-	
Donations	160		1,010	
	<u>1,414</u>		<u>1,010</u>	
		1,414		4,464
		1,414		4,464
Expenditure				
Telephone	85		267	
Printing, stationery and postage	7		-	
Conference expenses	220		-	
Battle of Britain	200		75	
Entertainment expenses	-		-	
Sundry expenses	272		279	
	<u>784</u>		<u>279</u>	
		784		621
		630		3,843
Depreciation				
Fixtures and fittings	1		1	
	<u>1</u>		<u>1</u>	
		1		1
NET SURPLUS		629		3,842

R.A.F.A. - Tamworth Branch

Profit and Loss Account - Number 2 Account for the Year Ended 31 December 2022

	2022		2021	
	£	£	£	£
Income				
Rent received	18,100		15,900	
Donations	<u>5,876</u>		<u>-</u>	
		<u>21,976</u>		<u>15,900</u>
		21,976		15,900
 Expenditure				
Rates and insurance	3,119		3,865	
Light and heat	4,600		2,420	
Property repairs	13,617		8,430	
Accountancy	390		390	
Professional fees	1,642		1,523	
Sundry expenses	<u>715</u>		<u>-</u>	
		<u>24,083</u>		<u>16,630</u>
		<u>(107)</u>		<u>(720)</u>
 Loss on disposal of fixed assets				
Freehold property	-		41,691	
Improvements to property	<u>-</u>		<u>12,959</u>	
		-		<u>(54,650)</u>
 NET (DEFICIT)		<u>(107)</u>		<u>(55,380)</u>

R.A.F.A. - Tamworth Branch
Balance Sheet - Number 1 Account
31 December 2022

	Notes	2022 £	£	2021 £	£
FIXED ASSETS					
Tangible assets	1		6		7
CURRENT ASSETS					
Cooperative bank plc		<u>2,567</u>	<u>2,567</u>	<u>2,159</u>	<u>2,159</u>
NET ASSETS			<u>2,573</u>		<u>2,166</u>
FINANCED BY					
RESERVES AND FUNDS					
Surplus account	3		<u>2,573</u>		<u>2,166</u>
			<u>2,573</u>		<u>2,166</u>

R.A.F.A. - Tamworth Branch

Balance Sheet - Number 2 Account
31 December 2022

	Notes	2022 £	£	2021 £	£
CURRENT ASSETS					
Cash in hand		78		-	
Cooperative bank plc		<u>10,992</u>		<u>10,955</u>	
		11,070		10,955	
CURRENT LIABILITIES					
Accrued expenses		<u>390</u>		<u>390</u>	
			<u>10,680</u>		<u>10,565</u>
NET ASSETS			<u>10,680</u>		<u>10,565</u>
FINANCED BY					
RESERVES AND FUNDS					
Surplus account	3		<u>10,680</u>		<u>10,565</u>
			<u>10,680</u>		<u>10,565</u>

R.A.F.A. - Tamworth Branch

Notes to the Financial Statements
for the Year Ended 31 December 2022

1. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 January 2022	
and 31 December 2022	<u>235</u>
DEPRECIATION	
At 1 January 2022	228
Charge for year	<u>1</u>
At 31 December 2022	<u>229</u>
NET BOOK VALUE	
At 31 December 2022	<u>6</u>
At 31 December 2021	<u>7</u>

2. SURPLUS ACCOUNT

	2022		2021	
	£	£	£	£
Brought forward	12,731		64,269	
Add				
Net surplus/(deficit)	<u>522</u>		<u>(51,538)</u>	
		<u>13,253</u>		<u>12,731</u>
		<u>13,253</u>		<u>12,731</u>

R.A.F.A. TAMWORTH BRANCH

WINGS APPEAL ACCOUNT for the Year Ended 31 December 2022

	31.12.22	31.12.21
	£	£
INCOME:		
Raffles and fund raising events	-	162
Donations	-	161
Collections	4,842	828
HCB-Sum Up	564	15
		5,406
EXPENDITURE:		1,166
Central wings appeal	5,141	1,166
		(5,141)
<u>SURPLUS(DEFICIT) OF INCOME FOR THE YEAR</u>	£ 265	£ -

BALANCE SHEET AS AT 31 DECEMBER 2022

CURRENT ASSETS:		
National Westminster Bank plc	£ 265	£ -
SURPLUS ACCOUNT:		
Balance as at 1 st January 2022	-	
Less: Surplus of Income for the Year	265	
	£ 265	£ -

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements for the accounting records of R.A.F.A. - Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park Business Centre
Kettlebrook
Tamworth
Staffs
B77 1AG

Date: 16th March 2023

R.A.F.A. - TAMWORTH BRANCH

WELFARE ACCOUNT
for the Year Ended 31 December 2022

	31.12.22	31.12.21
	£	£
INCOME:		
Wings appeal rebate	-	-
RAF benevolent fund - receipts	-	-
Donations	-	-
Sundries	-	75
EXPENDITURE:		
Travelling accommodation and subsistence	-	-
RAF benevolent fund - grants	-	-
Welfare officers expenses	190	214
Refreshments (Battle of Britain & AGM)	-	150
Donations	-	-
Sundries	120	158
	(310)	(480)
(DEFICIT) OF INCOME FOR THE YEAR	£ (310)	£ (405)

BALANCE SHEET AS AT 31 DECEMBER 2022

ASSETS:		
Cash at Bank	8,272	8,552
Cash in Hand	-	30
	£ 8,272	£ 8,582
SURPLUS ACCOUNT:		
Balance as at 1 st January 2022	8,582	
Plus: (Deficit) of Income for the Year	(310)	
	£ 8,272	£ 8,582

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements for the accounting records of R.A.F.A. - Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park Business Centre
Kettlebrook Road
Tamworth
Staffs
B77 1AG

Date: 16th March 2023

Independent Examiner's Report

Report to the trustees /
management committee
of

Branch / Branch Club Name

LFA Tarnworth Road

On accounts for the year
ended

31 December 2022

Charity no
(if any)

Independent
examiner's statement

You are responsible for the preparation of the accounts in accordance with applicable legal requirements.

I have completed my examination of the accounts of the charity.

I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that:

- the accounting records were not sufficient to show and explain all the (Branch/Branch Club's) transactions for the year
- the accounts did not accord with the accounting records, or
- the accounts did not contain a sufficient record of the assets and liabilities of the (Branch/Branch Club)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn.

* Please delete the words in the brackets if they do not apply

Signed:

[Signature]

Date:

28 March 2023

Name:

John Fawcett

Disclosure

Only complete if the examiner needs to highlight material matters of concern

Give here brief details
of any items that the
examiner wishes to
disclose