

THE ROYAL AIR FORCES ASSOCIATION TAMWORTH BRANCH

England & Wales · Charity number 503932

Details

Status Registered

Legal form Other

Registered 1975-04-23

Register [View on the Charity Commission register](#)

Contact

Address 38 Ivy Croft Road
Warton
Tamworth
Staffordshire
B79 0JJ

Phone 07713883169

Email lesley.adcock@btinternet.com

Activities

Objects: AS PER RAFA CORPORATE BODY 226686

Activities: provides help to ex members of the Royal Air Force and their dependants in the Tamworth Area in the form of welfare and other requirements including respite home accommodation when necessary

Classification

- **How:** Provides Human Resources, Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes
- **Who:** Elderly/old People, People With Disabilities

Geography

- Derbyshire
- Staffordshire
- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£27,899	£29,174	-	-
2023-12-31	£32,063	£22,583	-	-
2022-12-31	£25,390	£24,867	-	-
2021-12-31	£20,364	£17,251	-	-
2020-12-31	£18,780	£19,776	-	-

Trustees

Name	Role	Appointed
Lesley Ann Adcock	Chair	2021-03-25
ANTHONY STANLEY MORRIS		
Darren Timothy Bates		2024-04-30
Mae Morris		2022-05-17
Peter Roderick Owen		2022-05-17
Sarah Anne Morris-Bates		2026-03-05

THE ROYAL AIR FORCES ASSOCIATION TAMWORTH BRANCH

England & Wales - Charity number 503932

Accounts

Trustees' Annual Report for the period	
Period start date	Period end date
01 January 2024	31 December 2024

Section A: Reference and administration details

Branch Name	RAFA Tamworth Branch		
Other names / number Branch is known by	Branch 748		
Registered charity number (if any)	503932		
Branch's principal address	22 Lichfield Street		
	Tamworth		
	Staffs		
	Postcode	B79 7DQ	

Names of the Branch charity trustees who manage the charity (generally known as the Branch Committee) (Please include all trustees for the Branch including custodian trustees in relation to branch property) *(Note: Details required are for the period 1 Jan – 31 Dec 24 only)*

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Anthony Morris	Chair	
2	Lesley Adcock	Secretary	
3	Peter Owen	Treasurer	
4	Mae Morris	Branch Welfare Caseworker	
5	Darren Bates	Committee Member	1 April – 31 Dec 2024
6			
7			
8			
9			
10			

Section B: Structure, governance and management

Description of the branch's trusts

Type of governing document (e.g. trust deed, constitution)	Royal Charter, Rules, Byelaws, Area and Branch Regulations of the Royal Air Forces Association.
How the Branch charity is constituted (e.g. trust, association, company)	Unincorporated association
Trustee selection methods (e.g. appointed by, elected by)	Elected by the branch membership

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <p>Policies and procedures adopted for the induction and training of trustees;</p> <p>The branch's organisational structure and any wider network with which the charity works.</p> <p>Relationship with any related parties (including branch club).</p> <p>Trustees' consideration of major risks and the system and procedures to manage them.</p>	<h4>The Charity's Organisational Structure</h4> <p>The charity is a branch of the Royal Air Forces Association which is a Royal Charter body and registered as a charity in England and Wales under number 226686 and in Scotland under SC037673 ("the Association"). The Association has many branches all of which share the same charitable object as the Association and are subject to the same constitution.</p>
	<h4>Trustee Induction & Training <i>(Please insert any induction training or training courses completed by Trustees)</i></h4> <p>Mae Morris and Lesley Adcock completed Level 2 Safe Food Handling course in May 2024.</p> <p>Sep 24 – CHQ did some Navigating Dementia and Alzheimer's awareness training at RAFA Tamworth. 9 people attended.</p>
	<h4>Related Party Relationships <i>(e.g. Club if operated)</i></h4> <p>Nil</p>
	<h4>Risk Management <i>(include details of any Risk Management documents held)</i></h4> <p>Nil</p>

Section C: Objectives and Activities

Summary of the objects of the branch set out in its governing document

To promote, through the comradeship engendered by its members, the welfare by charitable means of all serving and former members of Her Majesty's Air Forces, their spouses and dependents, together with the widows and widowers and dependents of those who died whilst serving or subsequently.

Section D: Achievements and performance in 2024

Summary of the main achievements of the branch during the year	<h3>Chair Report</h3> <p>It never rains but it pours, the latest building problem are the walls of the cleaning cupboard and the bar stockroom are both suffering from damp. This seems to be accumulated rubbish between us and next door and a missing part of the guttering which should have been fitted when the roof was retiled to prevent the damp walls, this was done earlier this year. The club seems to be ticking over nicely. mainly due to the efforts of Wayne and Kirstie. It is making a small profit but electricity and water bills keep going up. The treasurer Peter Owen seems to have a constant battle firstly with the electricity now with the water companies</p>
	<h3>Treasurer Report</h3> <p>Managing a Grade two listed building with two residential flats is not an easy or inexpensive task. The cost of routine inspections to comply with Fire safety and other governmental Rules and regulations is high and is ever increasing.</p> <p>Our main achievement this year is that the Branch is still currently financially viable thanks to the hard work of the committee.</p>



Summary of
the main
achievements
of the branch
during the year
(cont)

Branch Welfare Officer Report

We continue with our welfare care both in our Community Hub and with visits to members of the RAF families. This year Sue Lawley from CHQ came to the Hub to give a talk on navigating Dementia and Alzheimer's which was most interesting. The Veterans Afternoon Tea held between 1400 and 1600 on the third Tuesday of the month is slowly getting more interest. I have visited 5 clients at their homes and successfully applied to the RAF Benevolent Fund for two of them. We have attended 6 RAF funerals with the Standard. If you know of anyone needing Welfare help, please contact me on 01283 760737 Mae Morris Caseworker and HWO.

Fundraising Report *(please insert details of the Branch Fundraising activities i.e. Wings Appeal events)*

It seems to more difficult to get collecting venues, and the total collected seems smaller each year, and that's without the latest Budget. Another problem is that the ATC now needs months rather than weeks to get permission to help with collecting. A sad outcome of this was no street collections this year. Cannot ATC HQ at least realise that the BoB Saturday is known now and get a blanket clearance? Wings Collections took place at ASDA Tamworth, Morrisons at Burton, Swadlingcote and Wilnecote. In addition, we had wings fundraising event at Armed Forces Day event in Tamworth Castle grounds. We managed to raise **£2961.99p** this year for the Wings Appeal.

Membership Engagement Report *(please insert details of the Branch Membership Engagement (newsletters, social media etc.)*

The Branch have now established a Facebook Page and the number of 'Friends' is slowly increasing. We use the site to promote activities that are taking part at the RAFA Tamworth Branch. As a new venture we currently have 41 members on the site.

Summary of the main achievements of the branch during the year (cont)

Wellbeing / Social Report *(please insert details of the Branch Wellbeing and Social events/activities)*

The number of events has increased this year and the main constrain is volunteers to run them. The Branch holds Bingo on a Wednesday and Friday evening each week. We also run a Veterans Afternoon tea on the third Tuesday of the month.

In addition to this we run occasional social events which this year included a Veterans Afternoon Tea to celebrate the 80th Anniversary of D-Day to which the Local military unit Commanding Officer (Defence Medical Services Whittington) Attended in support of the Branch.

29 Jun 24 - We held a very successful summer BBQ as part of our Armed Forces Day Celebrations.

Commemoration Report *(please insert details of the Branch Commemoration events/activities (Remembrance, Standard Bearers Attendance at Funerals etc.)*

The Branch organised and ran the Annual Battle of Britain Church Service and Static Parade in Tamworth. In attendance this year was the Mayor of Tamworth, Local Councillors, ATC cadets, Sea Cadets, and members of other youth organisations and the public. This event Raised **£87** for the Wings Appeal.

Members of the Branch attended the Remembrance events in Tamworth. The Parade Marshall for the event is a member of the RAFA Committee.

The Branch sent a representative and a Standard Bearer to 6 funerals this year.

Community Engagement Report *(please insert details of the Branch Community Engagement activities (other groups you connect with, joint events such as Veterans Breakfasts)*

The Branch has joined the 'Support Staffordshire Organisation. This provides networking opportunities locally and guidance on possible grants and funding schemes that we as a charity may be available to us as a Branch.

We support our local Royal British Legion who use our lounge area for their monthly Branch meetings.



Section E: Financial Review

Statement on Branch Expenditure *(How has branch expenditure supported the key objectives of the branch)*

Our key objective re: Branch expenditure at the moment is purely one of survival, following cessation of trading by the revenue-earning Flarepath Club.

Repairs and maintenance costs to keep the Branch's two flats - our main source of income - in a good, liveable condition come at considerable cost and continue to do so. Without the income from our two flats the Branch's survival would be questionable.

Statement on Branch's Reserve Policy *(Branch Regulations stipulate that any Branch with total assets amounting to more than £5,000 should have a reserves policy and any Branch with assets over £10,000 should consider transferring excess funds across to the Branch Deposit Fund held at Association HQ. A template reserves policy can be found on the Branch Portal)*

We applaud the idea of transferring excess funds to the Branch Deposit Fund, when appropriate but, at the moment we fear we would soon be requiring their return due to the cost of planned maintenance projects - plus the unplanned - currently in hand for this lovely Grade Two Listed Building.

Statement on Branch's Investment Policy *(Please include a statement on Branch investments and holdings and how these are managed (if applicable))*

Currently, financially, the Branch holds no investments or holdings.

Section F: Declaration

We confirm that trustees have had regard to the guidance issued by the Charity Commission on public benefit

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the branch's trustees

We confirm that trustees have had regard to the guidance issued by the relevant Charity Regulator on public benefit.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the branch's trustees

Signature

L A Adcock

Full Name

Lesley Ann Adcock

Position (eg. Chair, Secretary)

Secretary

Date

2 Mar 2025

R.A.F.A. - Tamworth Branch
Unaudited Financial Statements
for the Year Ended 31 December 2024

R.A.F.A. - Tamworth Branch

**Contents of the Financial Statements
for the Year Ended 31 December 2024**

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R.A.F.A. - Tamworth Branch

**General Information
for the Year Ended 31 December 2024**

TREASURERS:

Branch: P Owen
Wings: Mr A S Morris
Welfare: Mrs M Morris

ADDRESS:

22 Lichfield Street
Tamworth
Staffordshire
B79 7QD

ACCOUNTANTS:

Tamworth Accountancy Services Limited
Office 3 Swan Park
Kettlebrook Road
Tamworth
Staffordshire
B77 1AG

Financial Statements
for the Year Ended 31 December 2024

Accountants' Report to
R.A.F.A. - Tamworth Branch

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of R.A.F.A. - Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park
Kettlebrook Road
Tamworth
Staffordshire
B77 1AG

Date: 6th March 2025

R.A.F.A. - Tamworth Branch

Profit and Loss Account – Number 1 Account
for the Year Ended 31 December 2024

	2024		2023	
	£	£	£	£
Income				
Members subscriptions	954		1,185	
(Less) remitted to headquarters	(-)		(153)	
	954		1,032	
Income from social events & fund raising	8,942		6,027	
Donations	<u>638</u>		<u>6,775</u>	
		<u>10,534</u>		<u>13,834</u>
		10,534		13,834
Expenditure				
Telephone and broadband	280		201	
Printing, stationery and postage	250		127	
Conference expenses	129		365	
Battle of Britain	150		150	
Entertainment expenses	2,286		2,634	
Sundry expenses (PRS)	<u>1,267</u>		<u>180</u>	
		<u>4,362</u>		<u>3,657</u>
		6,172		10,177
Depreciation				
Fixtures and fittings	<u>1</u>		<u>1</u>	
		<u>1</u>		<u>1</u>
NET SURPLUS		<u>6,171</u>		<u>10,176</u>

R.A.F.A. - Tamworth Branch

**Profit and Loss Account – Number 2 Account
for the Year Ended 31 December 2024**

	2024		2023	
	£	£	£	£
Income				
Rent received	17,365		18,229	
	<u>17,365</u>	<u>17,365</u>	<u>18,229</u>	<u>18,229</u>
		17,365		18,229
Expenditure				
Rates and insurance	3,792		2,715	
Light and heat	4,625		4,069	
Property repairs	12,462		3,107	
Accountancy	510		510	
Professional fees	1,613		1,646	
	<u>23,002</u>	<u>23,002</u>	<u>12,407</u>	<u>12,407</u>
NET (DEFICIT)/SURPLUS		<u>(5,637)</u>		<u>6,182</u>

R.A.F.A. - Tamworth Branch

Balance Sheet – Number 1 Account
31 December 2024

	Notes	2024		2023	
		£	£	£	£
FIXED ASSETS					
Tangible assets	1		4		5
CURRENT ASSETS					
Cash in hand		362		479	
Cooperative bank plc		<u>3,040</u>		<u>2,748</u>	
			3,402		3,227
NET ASSETS					
			<u>3,406</u>		<u>3,232</u>
FINANCED BY					
RESERVES AND FUNDS					
Surplus account	2		<u>3,406</u>		<u>3,232</u>
			<u>3,406</u>		<u>3,232</u>

R.A.F.A. - Tamworth Branch

Balance Sheet – Number 2 Account
31 December 2024

	Notes	2024	2023
		£	£
CURRENT ASSETS			
Cash in hand		34	41
Cooperative bank plc		<u>27,215</u>	<u>26,848</u>
		<u>27,249</u>	<u>26,889</u>
CURRENT LIABILITIES			
Accrued expenses		<u>510</u>	<u>510</u>
		<u>26,739</u>	<u>26,379</u>
NET ASSETS			
		<u>26,739</u>	<u>26,379</u>
FINANCED BY			
RESERVES AND FUNDS			
Surplus account	2	<u>26,739</u>	<u>26,379</u>
		<u>26,739</u>	<u>26,379</u>

R.A.F.A. - Tamworth Branch

Notes to the Financial Statements
for the Year Ended 31 December 2024

1. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 January 2024 and 31 December 2024	<u>235</u>
DEPRECIATION	
At 1 January 2024	230
Charge for year	<u>1</u>
At 31 December 2024	<u>231</u>
NET BOOK VALUE	
At 31 December 2024	<u><u>4</u></u>
At 31 December 2023	<u><u>5</u></u>

2. SURPLUS ACCOUNT

	2024		2023	
	£	£	£	£
Brought forward	29,611		13,253	
Add				
Net surplus	<u>534</u>		<u>16,358</u>	
		<u>30,145</u>		<u>29,611</u>
		<u><u>30,145</u></u>		<u><u>29,611</u></u>

R.A.F.A. TAMWORTH BRANCH
WINGS APPEAL ACCOUNT
for the Year Ended 31 December 2024

	31.12.24	31.12.23
INCOME:	£	£
Raffles and fund raising events		£
Donations	9	18
Collections	90	-
HCB-Sum Up	2,744	2,999
	-	497
	-----	-----
EXPENDITURE:		
Central wings appeal		2,843
	2,962	3,514
	-----	-----
		(2,962)
		(3,592)

<u>(DEFICIT) OF INCOME FOR THE YEAR</u>	£ (119)	£ (78)
	=====	=====

BALANCE SHEET AS AT 31 DECEMBER 2024

CURRENT ASSETS:		
National Westminster Bank plc	£ 68	£ 187
	=====	=====
SURPLUS ACCOUNT:		
Balance as at 1 st January 2024	187	
Less: (Deficit) of Income for the Year	(119)	

	£ 68	£ 187
	=====	=====

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements for the accounting records of R.A.F.A. - Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park Business Centre
Kettlebrook
Tamworth
Staffs
B77 1AG

Date: 6th March 2025

R.A.F.A. - TAMWORTH BRANCH

**WELFARE ACCOUNT
for the Year Ended 31 December 2024**

	31.12.24	31.12.23
	£	£
INCOME:		
Wings appeal rebate	-	-
RAF benevolent fund - receipts	-	-
Donations	-	-
Sundries	-	-
	-	-
EXPENDITURE:		
Travelling accommodation and subsistence	-	-
RAF benevolent fund - grants	-	364
Welfare officers expenses	345	150
Refreshments (Battle of Britain & AGM)	150	-
Donations	-	-
Sundries	-	-
	-	-
	(495)	(514)
	£ (495)	£ (514)
<u>(DEFICIT) OF INCOME FOR THE YEAR</u>	£ (495)	£ (514)

BALANCE SHEET AS AT 31 DECEMBER 2024

ASSETS:		
Cash at Bank	7,263	7,758
	£ 7,263	£ 7,758
	£ 7,263	£ 7,758
SURPLUS ACCOUNT:		
Balance as at 1 st January 2024	7,758	
Plus: (Deficit) of Income for the Year	(495)	
	£ 7,263	£ 7,758
	£ 7,263	£ 7,758

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements for the accounting records of R.A.F.A. – Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park Business Centre
Kettlebrook Road
Tamworth
Staffs
B77 1AG

Date: 6th March 2025



Section A Independent Examiner's Report

Report to the trustees/members of Charity Name: CATWORTH BRANCH ROYAL AIR FORCES ASSOCIATION

On accounts for the year ended 31 DECEMBER 2024 Charity no (if any): 503932

Set out on pages 1 - 9 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.
* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 22 March 2025

Name: JOHN KENNETH FAULKNER

Relevant professional qualification(s) or body (if any): CHARTERED ACCOUNTANT

Address: 63 ADINGTON ROAD, BOLT HALL, CATWORTH, 877 3LN

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty disclosure box]

THE ROYAL AIR FORCES ASSOCIATION TAMWORTH BRANCH

England & Wales - Charity number 503932

Accounts

Trustees' Annual Report for the period						
Period start date			To	Period end date		
Day 1	Month January	Year 2023		Day 31	Month December	Year 2023

Section A Reference and administration details

Branch name RAFA TAMWORTH BRANCH
(referred to hereinafter as either the "Branch" or the "Charity")

Other names / number Branch is known by BRANCH 748

Registered charity number (if any) 503932

Branch's principal address

22 Lichfield Street
Tamworth
Staffs
Postcode B79 7DQ

Names of the Branch charity trustees who manage the charity (generally known as the Branch Committee)

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Morris	Chairman	n/a	
2	Lesley Adcock	Vice Chairman	n/a	
3	Lesley Adcock	Secretary	n/a	
4	Peter Owen	Treasurer	n/a	
5	Mae Morris	Honorary Welfare Officer	n/a	
6	Len Brotheridge	Membership Secretary	n/a	
8	Roy French	President	n/a	
9	Peter Watterson	Public Relations Officer	n/a	
10	Richard Hawkes	Branch Member		



11			
12			

Names of any other trustees for the Branch (for example, any custodian trustees in relation to branch property)

Name	Dates acted if not for whole year
RAFA HQ (POC Lesley Stewart)	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Section B Structure, governance and management

Description of the branch's trusts

Type of governing document (e.g. trust deed, constitution)	Royal Charter, Rules, Byelaws, Area and Branch Regulations of the Royal Air Forces Association. Charities Commission Regulations
How the Branch charity is constituted (e.g. trust, association, company)	Unincorporated association
Trustee selection methods (e.g. appointed by, elected by)	Elected by the branch membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures

Charity's organisational structure

The charity is a branch of the Royal Air Forces Association which is a Royal Charter body and registered as a charity in England and Wales under number 226686 and in Scotland under SC037673 ("the



adopted for the induction and training of trustees;

- the branch’s organisational structure and any wider network with which the charity works;
- relationship with any related parties (including branch club);
- trustees’ consideration of major risks and the system and procedures to manage them.

Association”). The Association has many branches all of which share the same charitable object as the Association and are subject to the same constitution.

Trustee induction and training

Nil new trustees this year

Related party relationships – club (if operated)

Flarepath Club

Lease agreement in effect 1 Jan 2022. (Signed by HQ 23 Feb 2022)
 Club to lease Basement and Ground floor from the Branch. Agreement for 3 years, rent to be reviewed after 1 year.
 Club ceased trading and closed on 31 May 2023.

Risk management

Building belongs to RAFA Tamworth Branch. Deeds held by RAFA HQ who are Trustees for the Building.

Section C Objectives and activities

Summary of the objects of the branch set out in its governing document

To promote, through the comradeship engendered by its members, the welfare by charitable means of all serving and former members of His Majesty’s Air Forces, their spouses, and dependents, together with the widows and widowers and dependents of those who died whilst serving or subsequently.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Welfare Support
- Wings Appeal collections
- Regular Social Activities

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;



- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the branch during the year

It has been another challenging year, with the impact of Cost-of-Living issues foremost. This impacted the Branch Flarepath Club which despite every effort was no longer financially viable and ceased trading and closed on 31 May 2023. The Branch has been active locally, represented at the annual Battle of Britain Ceremony on the 17/09/23. The Chairman and Welfare Officer represented the Branch at National Conference in Birmingham. The Chairman and Welfare Officer also attended an Act of Remembrance ceremony on the 11/11/23 at the Tamworth memorial. Branch Members including the Chairman also attended the Act of Remembrance on 12/11/23 in Tamworth St Editha's Church. One Branch member took part in the Act of Remembrance at the cenotaph in London as part of the PMRAFNS contingent.

Membership:

Tamworth Branch membership numbers have declined since the closure of the Branch Club. Associate members especially no longer need to be RAFA members to attend social activities run by the Branch Committee so are not renewing their membership of RAFA.

Wings Appeal collections:

Static Wings appeal collections have been held in Ankerside Shopping Centre and ASDA throughout the year as usual, however, collections were also held at Morrisons Stores at Swadlingcote and Tamworth. The Grand Total collected for Wings appeal this year **£3,591.75p**

Our thanks go to ATC 1211 Sqn for their continued support.

The Branch purchased a gazebo which also enable us to take part in fundraising activities in the Tamworth Castle grounds this year. Thank you to members of the Branch who gave up their time to help with collections.

Welfare Activities

The Branch Welfare Officer has made 8 visits this year. These have resulted in 2 mobility scooters and 2 financial assistance

grants provided by the RAF Benevolent Fund.

The Branch continues to provide Guards of Honour outside Crematoriums and Churches, and organised coffin Flags and Standards to be in attendance when required. Two of these request were from other areas.

Section E Financial review

Brief statement of the branch's policy on reserves

Nil to report

Details of any funds materially in deficit

Nil to report

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the branch's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the branch;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.



Signed on behalf of the branch's trustees

Signature(s)	A S Morris	L A Adcock
Full name(s)	Anthony Stanley Morris	Lesley Ann Adcock
Position (eg Secretary, Chair, etc)	Chair	Vice Chair/Secretary

Date 31 Dec 2023



R.A.F.A. - Tamworth Branch
Unaudited Financial Statements
for the Year Ended 31 December 2023

Contents of the Financial Statements
for the Year Ended 31 December 2023

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R.A.F.A. - Tamworth Branch
General Information
for the Year Ended 31 December 2023

Financial Statements
for the Year Ended 31 December 2023

Accountants' Report to
R.A.F.A. - Tamworth Branch

TREASURERS: Branch:P Owen
Wings: Mr A S Morris
Welfare: Mrs L Adcock

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of R.A.F.A. - Tamworth Branch and from information and explanations supplied to us.

ADDRESS: 22 Lichfield Street
Tamworth
Staffordshire
B79 7QD

Tamworth Accountancy Services Limited
Office 3 Swan Park
Kettlebrook Road
Tamworth
Staffordshire
B77 1AG

ACCOUNTANTS: Tamworth Accountancy Services Limited
Office 3 Swan Park
Kettlebrook Road
Tamworth
Staffordshire
B77 1AG

Date: 14th March 2024

R.A.F.A. - Tamworth Branch

Profit and Loss Account – Number 1 Account
for the Year Ended 31 December 2023

	2023		2022	
	£	£	£	£
Income				
Members subscriptions	1,185		1,806	
(Less) remitted to headquarters	<u>(153)</u>		<u>(637)</u>	
	1,032		1,169	
Income from social events & fund raising	6,027		-	
Trading Income	-		85	
Rent Received	-		-	
Donations	<u>6,775</u>		<u>160</u>	
		<u>13,834</u>		<u>1,414</u>
		13,834		1,414
Expenditure				
Telephone and broadband	201		85	
Printing, stationery and postage	127		7	
Conference expenses	365		220	
Battle of Britain	150		200	
Entertainment expenses	2,634		-	
Sundry expenses	<u>180</u>		<u>272</u>	
		<u>3,657</u>		<u>784</u>
		10,177		630
Depreciation				
Fixtures and fittings	<u>1</u>		<u>1</u>	
		<u>1</u>		<u>1</u>
NET SURPLUS		<u>10,176</u>		<u>629</u>

R.A.F.A. - Tamworth Branch

Profit and Loss Account – Number 2 Account
for the Year Ended 31 December 2023

	2023		2022	
	£	£	£	£
Income				
Rent received	18,229		18,100	
Donations	<u>-</u>		<u>5,876</u>	
		<u>18,229</u>		<u>23,976</u>
		18,229		23,976
Expenditure				
Rates and insurance	2,715		3,119	
Light and heat	4,069		4,600	
Property repairs	3,107		13,617	
Accountancy	510		390	
Professional fees	1,646		1,642	
Sundry expenses	<u>-</u>		<u>715</u>	
		<u>12,407</u>		<u>24,083</u>
NET SURPLUS/(DEFICIT)		<u>6,182</u>		<u>(107)</u>

R.A.F.A. - Tamworth Branch
Balance Sheet – Number 1 Account
31 December 2023

	Notes	2023		2022	
		£	£	£	£
FIXED ASSETS					
Tangible assets	1		5		6
CURRENT ASSETS					
Cash in hand		479		-	
Cooperative bank plc		<u>2,748</u>		<u>2,567</u>	
			3,227		2,567
NET ASSETS			<u>3,232</u>		<u>2,573</u>
FINANCED BY					
RESERVES AND FUNDS					
Surplus account	2		<u>3,232</u>		<u>2,573</u>
			3,232		2,573

R.A.F.A. - Tamworth Branch
Balance Sheet – Number 2 Account
31 December 2023

	Notes	2023		2022	
		£	£	£	£
CURRENT ASSETS					
Cash in hand		41		78	
Cooperative bank plc		<u>26,848</u>		<u>10,992</u>	
			26,889		11,070
CURRENT LIABILITIES					
Accrued expenses		<u>510</u>		<u>390</u>	
			26,379		10,680
NET ASSETS			<u>26,379</u>		<u>10,680</u>
FINANCED BY					
RESERVES AND FUNDS					
Surplus account	2		<u>26,379</u>		<u>10,680</u>
			26,379		10,680

R.A.F.A. - Tamworth Branch
Notes to the Financial Statements
for the Year Ended 31 December 2023

1. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 January 2023	-
and 31 December 2023	<u>235</u>
DEPRECIATION	
At 1 January 2023	229
Charge for year	<u>1</u>
At 31 December 2023	<u>230</u>
NET BOOK VALUE	
At 31 December 2023	<u>5</u>
At 31 December 2022	<u>6</u>

2. SURPLUS ACCOUNT

	2023		2022	
	£	£	£	£
Brought forward	13,253		12,731	
Add				
Net surplus	<u>16,358</u>		<u>522</u>	
		<u>29,611</u>		<u>13,253</u>
		<u>29,611</u>		<u>13,253</u>

R.A.F.A. TAMWORTH BRANCH

WINGS APPEAL ACCOUNT
for the Year Ended 31 December 2023

	31.12.23	31.12.22
	£	£
INCOME:		
Raffles and fund raising events	18	-
Donations	-	-
Collections	2,999	4,842
HCB-Sum Up	497	564
	<u> </u>	<u> </u>
		3,514
EXPENDITURE:		
Central wings appeal	3,592	5,141
	<u> </u>	<u> </u>
		(3,592)
		<u> </u>
<u>(DEFICIT)/SURPLUS OF INCOME FOR THE YEAR</u>		<u>£ (78)</u>
		<u>£ 265</u>

BALANCE SHEET AS AT 31 DECEMBER 2023

CURRENT ASSETS:		
National Westminster Bank plc	£ 187	£ 265
	<u> </u>	<u> </u>
SURPLUS ACCOUNT:		
Balance as at 1 st January 2023	265	
Less: (Deficit) of Income for the Year	(78)	
	<u> </u>	
	£ 187	£ 265
	<u> </u>	<u> </u>

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements for the accounting records of R.A.F.A. - Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park Business Centre
Kettlebrook
Tamworth
Staffs
B77 1AG

Date: 14th March 2024

R.A.F.A. - TAMWORTH BRANCH

**WELFARE ACCOUNT
for the Year Ended 31 December 2023**

	31.12.23	31.12.22
	£	£
INCOME:		
Wings appeal rebate	-	-
RAF benevolent fund - receipts	-	-
Donations	-	-
Sundries	-	-
	-----	-----
		-
EXPENDITURE:		
Travelling accommodation and subsistence	-	-
RAF benevolent fund - grants	-	-
Welfare officers expenses	364	190
Refreshments (Battle of Britain & AGM)	150	-
Donations	-	-
Sundries	-	120
	-----	-----
	(514)	(310)
	-----	-----
<u>(DEFICIT) OF INCOME FOR THE YEAR</u>	£ (514)	£ (310)
	=====	=====

BALANCE SHEET AS AT 31 DECEMBER 2023

ASSETS:		
Cash at Bank	7,758	8,272
Cash in Hand	-	-
	-----	-----
	£ 7,758	£ 8,272
	-----	-----
SURPLUS ACCOUNT:		
Balance as at 1 st January 2023	8,272	
Plus: (Deficit) of Income for the Year	(514)	

	£ 7,758	£ 8,272
	-----	-----

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements for the accounting records of R.A.F.A. – Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park Business Centre
Kettlebrook Road
Tamworth
Staffs
B77 1AG

Date: 14th March 2024

Independent Examiner's Report

Report to the trustees /
management committee
of

Branch / ~~Branch Club Name~~
RAFA TAMWORTH BRANCH

On accounts for the year
ended

31 DEC 2023

Charity no
(if any)

503932

Independent examiner's statement

You are responsible for the preparation of the accounts in accordance with applicable legal requirements.

I have completed my examination of the accounts of the charity.

I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that:

- the accounting records were not sufficient to show and explain all the (Branch/Branch Club's) transactions for the year
- the accounts did not accord with the accounting records; or
- the accounts did not contain a sufficient record of the assets and liabilities of the (Branch/Branch Club)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn.

* Please delete the words in the brackets if they do not apply.

Signed:

John K. Faulkner

Date:

13 May 2024

Name:

JOHN K. FAULKNER

Disclosure

Only complete if the examiner needs to highlight material matters of concern

Give here brief details
of any items that the
examiner wishes to
disclose.

THE ROYAL AIR FORCES ASSOCIATION TAMWORTH BRANCH

England & Wales - Charity number 503932

Accounts

Trustees' Annual Report for the period						
Period start date			To	Period end date		
Day 1	Month April	Year 2022		Day 31	Month March	Year 2023

Section A Reference and administration details

Branch name RAFA TAMWORTH BRANCH

(referred to hereinafter as either the "Branch" or the "Charity")

Other names / number Branch is known by BRANCH 748

Registered charity number (if any) 503932

Branch's principal address 22 Lichfield Street

Tamworth

Staffs

Postcode B79 7DQ

Names of the Branch charity trustees who manage the charity (generally known as the Branch Committee)

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Morris	Chairman	n/a	
2	Lesley Adcock	Vice Chairman	n/a	
3	Lesley Adcock	Secretary	n/a	
4	Peter Owen	Treasurer	n/a	
5	Mae Morris	Honorary Welfare Officer	n/a	
6	Len Brotheridge	Membership Secretary	n/a	
8	Roy French	President	n/a	
9	Peter Watterson	Public Relations Officer	n/a	
10	Bette Crampton	Wings Account Treasurer		

11	Terry Casey	Branch Member		
12	Richard Hawkes	Branch Member		

Names of any other trustees for the Branch (for example, any custodian trustees in relation to branch property)

Name	Dates acted if not for whole year
RAFA HQ (POC Lesley Stewart)	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Section B Structure, governance and management

Description of the branch's trusts

Type of governing document (e.g. trust deed, constitution)	Royal Charter, Rules, Byelaws, Area and Branch Regulations of the Royal Air Forces Association. Charities Commission Regulations
How the Branch charity is constituted (e.g. trust, association, company)	Unincorporated association
Trustee selection methods (e.g. appointed by, elected by)	Elected by the branch membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures

Charity's organisational structure

The charity is a branch of the Royal Air Forces Association which is a Royal Charter body and registered as a charity in England and Wales under number 226686 and in Scotland under SC037673 ("the

- adopted for the induction and training of trustees;
- the branch's organisational structure and any wider network with which the charity works;
- relationship with any related parties (including branch club);
- trustees' consideration of major risks and the system and procedures to manage them.

Association"). The Association has many branches all of which share the same charitable object as the Association and are subject to the same constitution.

Trustee induction and training

Nil new trustees this year

Related party relationships – club (if operated)

Flarepath Club

Lease agreement in effect 1 Jan 2022. (Signed by HQ 23 Feb 2022)
Club to lease Basement and Ground floor from the Branch. Agreement for 3 years, rent to be reviewed after 1 year.

Risk management

Building belongs to RAFA Tamworth Branch. Deeds held by RAFA HQ who are Trustees for the Building.

Section C Objectives and activities

Summary of the objects of the branch set out in its governing document

To promote, through the comradeship engendered by its members, the welfare by charitable means of all serving and former members of Her Majesty's Air Forces, their spouses, and dependents, together with the widows and widowers and dependents of those who died whilst serving or subsequently.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Welfare Support
- Wings Appeal collections

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related



investment;

- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the branch during the year

It has been another challenging year, with the impact of Cost-of-Living issues foremost. Despite this, the Branch has been active locally, represented at the annual Battle of Britain Ceremony on the 18/09/22, at which the CO Defence Medical Services Whittington kindly laid the wreath on behalf of the Branch. Branch members attended a memorial service to commemorate the 100 Anniversary of birthday of Colin Grazier, a local seaman RN who was instrumental in obtaining the Enigma machine during WWII. The Chairman and Welfare Officer attended an Act of Remembrance ceremony on the 11/11/23 at the Tamworth memorial. Branch Members including the Chairman also attended the Act of Remembrance on 13/11/22 in Tamworth St Editha's Church.

Membership:

Tamworth Branch won the Branch Membership award at Area Conference. Mr Len Brotheridge the Branch Membership secretary has worked particularly hard this year to increase membership and it is excellent that his efforts have been recognised outside the Branch.

War Graves – Wiggington Cemetery Tamworth

Thanks to two members of the Committee's tenacious attitude, we have been successful in meeting with the War Graves representative for our area, and the 32 War Graves in Wiggington Cemetery have now been cleaned.

Wings Appeal collections:

Static Wings appeal collections have been held in Ankerside Shopping Centre and ASDA throughout the year as usual, however, collections were also held at Morrisons (the Swadlingcote Community Champion) which resulted in a welcome £3765.55p which made our Grand Total collected for Wings appeal this year **£5140.53p**

Our thanks go to ATC Sqn's 1211 and 1122 for their help. Thanks also to 351 Sqn who were scheduled to assist the weekend following the sad death of the late Queen Elizabeth II but this collection was cancelled. Thank also to members of the Branch who gave up their time to help with collections.

The Flarepath Club has re-opened following COVID-19 and has been holding various activities twice a week and Saturday Entertainment evenings for Members every two weeks. Saturday Lunch at the Club has also recommenced as has the Monthly Sunday Lunch. Both are well attended and valued by members.

Welfare Activities

The Branch Welfare Officer has had a quiet year, making 5 visits once restrictions were lifted and has made 2 applications to the Benevolent Fund which were both successful.

Sadly, several Members have died this year and the Branch continues to provide Guards of Honour outside Crematoriums and Churches, and organised coffin Flags and Standards to be in attendance when required.

Section E Financial review

Brief statement of the branch's policy on reserves

Nil to report

Details of any funds materially in deficit

Nil to report

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the branch's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the branch;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information



Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the branch's trustees

Signature(s)	A S Morris	L A Adcock
Full name(s)	Anthony Stanley Morris	Lesley Ann Adcock
Position (eg Secretary, Chair, etc)	Chair	Vice Chair/Secretary
Date	31 Mar 2023	

R.A.F.A. - Tamworth Branch
Unaudited Financial Statements
for the Year Ended 31 December 2022

R.A.F.A. - Tamworth Branch

Contents of the Financial Statements
for the Year Ended 31 December 2022

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R.A.F.A. - Tamworth Branch
General Information
for the Year Ended 31 December 2022

TREASURERS: Branch P Owen
Wings: Mrs B Crampton
Welfare: Mr A S Morris

ADDRESS: 22 Lichfield Street
Tamworth
Staffordshire
B79 7QD

ACCOUNTANTS: Tamworth Accountancy Services Limited
Office 3 Swan Park
Kettlebrook Road
Tamworth
Staffordshire
B77 1AG

Financial Statements
for the Year Ended 31 December 2022

Accountants' Report to
R.A.F.A. - Tamworth Branch

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of R.A.F.A. - Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park
Kettlebrook Road
Tamworth
Staffordshire
B77 1AG

Date: 16th March 2023

RAFA - Tamworth Branch

Profit and Loss Account - Number 1 Account
for the Year Ended 31 December 2022

	2022		2021	
	£	£	£	£
Income				
Members subscriptions	1,806		4,223	
(Less) remitted to headquarters	(637)		(832)	
	<u>1,169</u>		<u>3,391</u>	
Income from social events & fund raising	-		63	
Trading Income	85		-	
Rent Received	-		-	
Donations	<u>160</u>		<u>1,010</u>	
		<u>1,414</u>		<u>4,464</u>
		1,414		4,464
Expenditure				
Telephone	85		267	
Printing, stationery and postage	7		-	
Conference expenses	220		-	
Battle of Britain	200		75	
Entertainment expenses	-		-	
Sundry expenses	<u>272</u>		<u>279</u>	
		<u>784</u>		<u>621</u>
		630		3,843
Depreciation				
Fixtures and fittings	<u>1</u>		<u>1</u>	
		<u>1</u>		<u>1</u>
NET SURPLUS		629		3,842

R.A.F.A. - Tamworth Branch

Profit and Loss Account - Number 2 Account
for the Year Ended 31 December 2022

	2022		2021	
	£	£	£	£
Income				
Rent received	18,100		15,900	
Donations	<u>3,876</u>		<u>-</u>	<u>15,900</u>
		<u>21,976</u>		<u>15,900</u>
		21,976		15,900
Expenditure				
Rates and insurance	3,119		3,865	
Light and heat	4,600		2,420	
Property repairs	13,617		8,430	
Accountancy	390		390	
Professional fees	1,642		1,523	
Sundry expenses	<u>715</u>		<u>-</u>	<u>16,630</u>
		<u>24,083</u>		<u>(720)</u>
		(107)		(720)
Loss on disposal of fixed assets				
Freehold property	-		41,691	
Improvements to property	<u>-</u>		<u>17,959</u>	<u>(54,650)</u>
		-		(54,650)
NET (DEFICIT)		<u>(107)</u>		<u>(55,380)</u>

R.A.F.A. - Tamworth Branch
Balance Sheet - Number 1 Account
31 December 2022

	Notes	2022 £	£	2021 £	£
FIXED ASSETS					
Tangible assets	1		6		7
CURRENT ASSETS					
Cooperative bank plc		<u>2,567</u>	<u>2,567</u>	<u>2,159</u>	<u>2,159</u>
NET ASSETS			<u>2,573</u>		<u>2,166</u>
FINANCED BY					
RESERVES AND FUNDS					
Surplus account	3		<u>2,573</u>		<u>2,166</u>
			<u>2,573</u>		<u>2,166</u>

R.A.F.A. - Tamworth Branch

Balance Sheet - Number 2 Account
31 December 2022

	Notes	2022 £	£	2021 £	£
CURRENT ASSETS					
Cash in hand		78		-	
Cooperative bank plc		<u>10,992</u>		<u>10,955</u>	
		11,070		10,955	
CURRENT LIABILITIES					
Accrued expenses		<u>390</u>		<u>390</u>	
			<u>10,680</u>		<u>10,565</u>
NET ASSETS					
			<u>10,680</u>		<u>10,565</u>
FINANCED BY					
RESERVES AND FUNDS					
Surplus account	3		<u>10,680</u>		<u>10,565</u>
			<u>10,680</u>		<u>10,565</u>

R.A.F.A. - Tamworth Branch

Notes to the Financial Statements
for the Year Ended 31 December 2022

1. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 January 2022	
and 31 December 2022	<u>235</u>
DEPRECIATION	
At 1 January 2022	228
Charge for year	<u>1</u>
At 31 December 2022	<u>229</u>
NET BOOK VALUE	
At 31 December 2022	<u>6</u>
At 31 December 2021	<u>7</u>

2. SURPLUS ACCOUNT

	2022		2021	
	£	£	£	£
Brought forward	12,731		64,269	
Add				
Net surplus/(deficit)	<u>522</u>		<u>(51,538)</u>	
		<u>13,253</u>		<u>12,731</u>
		<u>13,253</u>		<u>12,731</u>

R.A.F.A. TAMWORTH BRANCH

WINGS APPEAL ACCOUNT
for the Year Ended 31 December 2022

	31.12.22		31.12.21
	£	£	£
INCOME:			
Raffles and fund raising events	-		162
Donations	-		161
Collections	4,842		828
HCB-Sum Up	564		15
		5,406	1,166
EXPENDITURE:			
Central wings appeal	5,141		1,166
		(5,141)	(1,166)
<u>SURPLUS/(DEFICIT) OF INCOME FOR THE YEAR</u>		£ 265	£ -

BALANCE SHEET AS AT 31 DECEMBER 2022

CURRENT ASSETS:			
National Westminster Bank plc		£ 265	£ -
SURPLUS ACCOUNT:			
Balance as at 1 st January 2022	-		
Less: Surplus of Income for the Year	265		
		£ 265	£ -

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements for the accounting records of R.A.F.A. - Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park Business Centre
Kettlebrook
Tamworth
Staffs
B77 1AG

Date: 16th March 2023

R.A.F.A. - TAMWORTH BRANCH

WELFARE ACCOUNT
for the Year Ended 31 December 2022

	31.12.22		31.12.21
	£	£	£
INCOME:			
Wings appeal rebate	-	-	-
RAF benevolent fund - receipts	-	-	-
Donations	-	-	-
Sundries	-	-	75
			<hr/>
			75
EXPENDITURE:			
Travelling accommodation and subsistence	-	-	-
RAF benevolent fund - grants	-	-	-
Welfare officers expenses	190	-	214
Refreshments (Battle of Britain & AGM)	-	-	150
Donations	-	-	-
Sundries	120	-	158
			<hr/>
		(310)	(480)
<u>(DEFICIT) OF INCOME FOR THE YEAR</u>		£ (310)	£ (405)

BALANCE SHEET AS AT 31 DECEMBER 2022

ASSETS:		
Cash at Bank	8,272	8,552
Cash in Hand	-	30
	<hr/>	<hr/>
	£ 8,272	£ 8,582
	<hr/>	<hr/>
SURPLUS ACCOUNT:		
Balance as at 1 st January 2022	8,582	
Plus: (Deficit) of Income for the Year	(310)	
	<hr/>	
	£ 8,272	£ 8,582
	<hr/>	<hr/>

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements for the accounting records of R.A.F.A. - Tamworth Branch and from information and explanations supplied to us.

Tamworth Accountancy Services Limited
Office 3 Swan Park Business Centre
Kettlebrook Road
Tamworth
Staffs
B77 1AG

Date: 16th March 2023

Independent Examiner's Report

Report to the trustees /
management committee
of

Branch/ Branch Club Name
Lisa Tamworth Fund.

On accounts for the year
ended

31 December 2022 Charity no
(if any)

Independent
examiner's statement

You are responsible for the preparation of the accounts in accordance with applicable legal requirements.

I have completed my examination of the accounts of the charity.

I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that:

- the accounting records were not sufficient to show and explain all the (Branch/Branch Club's) transactions for the year
- the accounts did not accord with the accounting records, or
- the accounts did not contain a sufficient record of the assets and liabilities of the (Branch/Branch Club)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn.

* Please delete the words in the brackets if they do not apply

Signed: *[Signature]*

Date: *21 March 2023*

Name: *John Fallick*

Disclosure

Only complete if the examiner needs to highlight material matters of concern

Give here brief details
of any items that the
examiner wishes to
disclose.

[Empty box for disclosure]