

Middlesbrough Little Theatre Trust

REGISTERED CHARITY NO 503828

Annual Report for the year ended
31st March 2024

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Trustee's Report

Management of the Trust

1. The Trustee is Middlesbrough Council, Fountain Court, 119 Grange Road, Middlesbrough, TS1 2DT.
2. The Trust is managed by the Council's Cultural Services department.

History of the Trust

1. The Middlesbrough Little Theatre Trust was established on the 29th of March 1974.
2. The objectives of the Trust are for the advancement of education by the promotion and encouragement of drama and the arts within the county borough of Teesside, and in particular by permitting the use of the facilities of the Trust by local amateur dramatic societies and professional theatrical companies upon such terms as the Trustees shall think fit.
3. The Trust owns freehold land and buildings, and various other assets used in accordance with its objectives. These assets have not been valued for accounts purposes.
4. The Trust is administered by Middlesbrough Council, and its income and expenditure is accounted for within Middlesbrough Council's accounting system.
5. The Trust objectives are achieved through financial resources provided by Middlesbrough Council. Any annual surplus or deficit impacts 100% on the Council.

Activities during the year

1. The Trust made its premises and facilities available during the year in accordance with its objectives.
2. The income earned by the Trust activities in the year was £808,651 (2022/23 - £757,988) which was used towards the payment of expenses.
3. The total expenditure in the year amounted to £801,790 (2022/23 - £734,088).
4. The resulting net surplus of £6,861 (2022/23 £23,900) was contributed to Middlesbrough Council.

Trustee Date

Independent Examiner's Report

We report on the accounts for the year ended 31 March 2024, which are set out on pages 5 to 6.

Respective responsibilities of trustees and examiner

The charity's trustee are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5) (b) of the Charities Act, and
- State whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

..... Neil Beasley (Senior Auditor) Date 30 January 2025

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Financial Statements for the year ended 31st March 2024

Summary Income and Expenditure account

		2023/24	2022/23
<u>Income</u>		£	£
Rental Income		7,546	12,600
Sales & Commission		794,966	713,205
Other Income		6,139	32,183
Total income for the period		808,651	757,988
<u>Expenditure</u>			
Salaries and other Staff costs	Note 3	253,101	228,293
Premises	Note 4	67,152	52,528
Events		425,791	390,253
Publicity		12,897	9,941
Other costs	Note 5	42,849	53,073
Total expenditure for the period		801,790	734,088
Net incoming resources for the period		6,861	23,900
Contribution to Middlesbrough Council		-6,861	-23,900
Net Result for the year ended 31st March		0	0

All of the charity's activities are continuing

The notes on page 6 form part of the accounts

Notes to the Accounts

1. Accounting Policies

1. The accounts have been prepared under the historic cost convention and in accordance with the Charity Commission's Statement of Recommended Practice (SORP) and accounting standards.
2. All income and expenditure is accounted for on an accruals basis.

2. Financial year

The financial year was the 12 months from 1 April 2023 to 31 March 2024.

3. Salaries and other Staff costs

The expenditure is made up as follows;

	2023/24	2022/23
	£	£
Salaries	251,819	228,293
Training	57	0
Other Employee Expenses	1,225	0
Total Salary and Staff costs	253,100	228,293

4. Premises costs

The expenditure on premises is made up as follows;

	2023/24	2022/23
	£	£
Building Costs	19,104	13,430
Energy, Water & rates	48,048	39,098
Total Premises costs	67,152	52,528

5. Other Costs

The expenditure is made up as follows;

	2023/24	2022/23
	£	£
Catering	29,810	33,808
Furniture & Equipment	5,844	4,304
Communication & Computing	3,118	375
General Expenses	4,077	14,586
Total Other costs	42,849	53,073

6. Administration

There is no current policy from Middlesbrough Council to charge The Middlesbrough Little Theatre Trust for the keeping of the accounts and committee records.

7. Payments to Trustee

Other than as stated in the Specific Notes to the Accounts or any in year surplus, no payments have been made to the Trustee, either as remuneration or reimbursement of expenses.

Trustee's Responsibilities

Law applicable to charities in England and Wales requires the Trustee to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing accounts giving a true and fair view, the Trustee should follow best practice and :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue.

The Trustee is responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity, which enable the Trustee to ascertain the financial position of the charity and which enable the Trustee to ensure that the accounts comply with applicable laws and regulations. The Trustee is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.