

Charity Number: 503726

Friends of the Harris

Accounts

For The Year Ended
31 December 2020



Harris Museum, Art Gallery and Library

Market Square

Preston

PR1 2PP

FRIENDS OF THE HARRIS

CONTENTS

Charity Details	1
Annual Report	2
Independent Examiner’s Report	4
Receipts And Payment Account	5
Statement Of Assets And Liabilities	6
Notes To The Accounts	7

FRIENDS OF THE HARRIS

MANAGEMENT COMMITTEE AND TRUSTEES

The President:	The Right Worshipful the Mayor of Preston
Chair of Trustees:	G Krypczyk-Oddy
Vice Chair of Trustees:	L Henfield
Hon Treasurer:	M C Turner
Hon Secretary:	D Burns (appointed 24 September 2020)
Other Trustees	I Allison R Ainsworth C Cullen (appointed 24 September 2020) A Davenport-Latif (resigned 1 April 2020) I Flack M Grasar A Hackett S Lakeland (appointed 24 September 2020) N Mather (resigned 24 September 2020) J Sherrington (resigned 24 September 2020) C Turner M S Turner L Whalley
Charity number:	503726
Independent Examiner:	Mrs N Mason FCA, DChA MHA Moore and Smalley Richard House Winckley Square Preston PR1 3HP

FRIENDS OF THE HARRIS

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

Structure, governance and management

The Friends of the Harris Museum, Art Gallery & Library, Market Square, Preston, is registered with the Charity Commission (No 503726) and constituted by rules adopted on 16 October 1974 (as amended on 10 April 2019).

The Society is administered by a Management Committee as set out on page 1.

The Trustees of the Charity shall be the President, Vice Presidents, Chairman and the committee members. A Trustee (excluding the President and any Vice Presidents) must be a member of the Society during their period of office. The society in general meeting shall elect committee members with the total number of members being a minimum of six (but unless otherwise determined by a resolution) shall be a maximum of fourteen. The Constitution of the Friends of the Harris requires that two members of the Committee retire each year. Temporary vacancies among the Trustees can be filled by the Trustees subject to this being approved at the Annual General Meeting following.

Objects and activities and public benefit

The objects of the Charity shall be to advance education and encourage and promote the advancement of the arts, culture and heritage by supporting and promoting the activities of the Harris Museum, Art Gallery and Library Preston (hereinafter called the Harris).

In furtherance of the objects but not to otherwise the trustees shall have the power to:

- Generate and provide financial support for the Harris at the discretion of the Trustees as may by law be deemed to be charitable.
- Encourage and promote the offering of gifts to the Harris.

Achievements and performance

Income from subscriptions generated this year was £2,683 (2019: £2,490). Total income generated from all sources was £368,304 (2019: £15,463).

The Friends contributed £10,383 to the Harris in 2020. This helped to lever in over £400,000 from Arts Council England and National Lottery Heritage Fund and continues to help the Harris develop the £10million #HarrisYourPlace capital project and generate further funding for it. Specifically, the Friends' support has helped enable the Harris to make its final £4.5million application to National Lottery Heritage Fund for the capital work.

A legacy from lifelong visitor to the Harris, Arnold Monk, of £345,661, was received. £315,000 of this has been reserved to support #HarrisYourPlace, with the remaining £30,661 retained to support Harris work in the future.

A total of £19,327 was generated from public donations, from both members and non-members, also to support #HarrisYourPlace.

Friends of the Harris funding supported the following Harris activities during the year:

- Spring exhibitions including *The Unfurlings: Banners for Hope & Change* (made with people who have dementia), *More T'North* (contemporary art from the north curated by young people) and *The Artful Line* (drawings from the Harris and The Courtauld along with work by locally-based artists). These opened in February 2020 and re-opened in the Summer when Covid-19 lockdown restrictions eased.
- Autumn/Winter exhibitions (online) including *Art of the Second World War* in partnership with the Imperial War Museums.
- Digital versions of Harris exhibitions and multiple online activities for all ages, including children, throughout 2020.
- New acquisitions, including a contemporary ceramic by Shawanda Corbett.
- Testing ideas and consultation with local communities to prepare for the #HarrisYourPlace capital project. Participants and groups involved included Friends of the Harris members, young people, Disability Equality North West, Preston Sisters4Sisters Muslim women/children's group, the Harris' LGBTQ group, Preston's Black History group and many many more.

FRIENDS OF THE HARRIS

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

- Planning new spaces, displays and interpretation for a refurbished Harris including in the Family Library, Young People's Space, Community Gallery, Reading Room and Special Collections Gallery.
- Protecting the building and collections from damp and decay through final planning to repair stonework, roof and basement.

Financial review

A summary of receipts and payments during the year is shown on page 5 of the accounts.

Reserves policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that provides sufficient income to cover grants payable and administration costs and to respond to emergency applications for funding by the Harris. The amount of free reserves held at the year end was £38,893 (2019: £16,104).

Risk management

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable any necessary steps to be taken to lessen these risks.

Independent examination

The accounts have been independently examined by Nicola Mason, FCA, DChA of MHA Moore and Smalley, Chartered Accountants, who has indicated her willingness to continue in office.

19/04/2021

This report was approved for and on behalf of the Management Committee on and signed on its behalf

G. Krypczyk-Oddy

.....
G Krypczyk-Oddy - Chair

FRIENDS OF THE HARRIS
INDEPENDENT EXAMINERS REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 5 to 10.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nicola Mason

.....
Nicola Mason FCA, DChA
MHA Moore and Smalley
Chartered Accountants
Preston

20/04/2021
Date:

FRIENDS OF THE HARRIS
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	Restricted Fund £	Unrestricted Fund £	Total Funds 2020 £	Total Funds 2019 £
Income from voluntary sources					
Members Subscriptions		-	2,683	2,683	2,490
Monk Legacy Donation	3	-	345,661	345,661	-
Donations – Former Members		-	-	-	435
Harris Your Place Donations	3	19,327	-	19,327	9,805
Events Donations	3	633	-	633	383
Gift Aid		-	-	-	449
		19,960	348,344	368,304	13,562
Income from investments					
Bank interest	7	-	137	137	406
Other receipts					
Activities	4	-	-	-	1,495
TOTAL RECEIPTS		19,960	348,481	368,441	15,463
Charitable expenditure					
Gallery developments and exhibitions	5	563	10,000	10,563	10,000
Administration and support costs	6	-	692	692	1,676
TOTAL PAYMENTS		563	10,692	11,255	11,676
Net receipts/(payments) for the year		19,397	337,789	357,186	3,787
Bank balances at 31 December 2019		57,870	16,104	73,974	70,187
Bank balances at 31 December 2020		77,267	353,893	431,160	73,974

FRIENDS OF THE HARRIS
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 DECEMBER 2020

	Restricted Fund £	Unrestricted Fund £	Total Funds 2020 £	Total Funds 2019 £
Bank and cash balances				
Bank current account	21,700	253,893	275,593	18,013
Skipton Building Society A/c	55,567	-	55,567	55,430
Skipton Bond	-	100,000	100,000	-
Museum activities account	-	-	-	531
	<u>77,267</u>	<u>353,893</u>	<u>431,160</u>	<u>73,974</u>
Assets				
Debtors	145	35	180	-
Liabilities				
Expense creditor	-	(162)	(162)	(223)

DECLARATION

The receipts and payments account for the year ended 31 December 2020 and the statement of assets and liabilities at that date are approved by the Committee.

19/04/2021

Signed for and on behalf of the Committee on



.....
M C Turner - Treasurer



.....
G Krypczyk-Oddy - Chair

FRIENDS OF THE HARRIS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

These accounts have been prepared on the receipts and payments basis and in accordance with applicable accounting standards.

There have been no changes to the methods of accounting since last year.

2 Trustees

No remuneration or other benefits were paid to the charity's Trustees or people connected with them. Trustees' expenses of £Nil (2019: £25) were reimbursed during the year.

There were no other related party transactions in the year.

3 Donations and grants

	2020 £	2019 £
Restricted		
Harris Your Place	19,327	9,805
Event Donations	633	383
	<hr/> 19,960	<hr/> 10,188
Unrestricted		
Monk Legacy Donation	345,661	-
Gift aid	-	449
Other donations	-	435
	<hr/> 345,661	<hr/> 884
Total	<hr/> 365,621 <hr/>	<hr/> 11,072 <hr/>

£315,000 of the unrestricted funds have been designated by the trustees to the Harris Your Place capital project.

4 Activities

	2020 £	2019 £
Income – Restricted	-	1,495
	<hr/>	<hr/>
Total	<hr/> - <hr/>	<hr/> 1,495 <hr/>

The Activities bank account was closed at the beginning of the year and the balance transferred to the current account.

FRIENDS OF THE HARRIS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

5 Gallery development and exhibitions

	2020 £	2019 £
Restricted		
PCC Event transfer	383	-
Harris Event costs	180	-
Unrestricted		
Contribution to Harris Museum & Art Gallery	10,000	10,000
Total	10,563	10,000

6 Administration and support costs - Unrestricted

	2020 £	2019 £
Unrestricted		
Administration expenses	322	323
Independent examination	162	156
Legal fees - constitution	-	810
Subscription to BAFM	100	90
Finance costs	108	-
	692	1,379
Restricted		
Event Expenditure	-	297
	692	1,676

FRIENDS OF THE HARRIS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

7 Bank interest

	2020 £	2019 £
Bank interest	137	406

8 Funds

2020:	Acquisition Fund	Harris Your Place	Events Donations	Designated fund – Harris Your Place	General Purpose Fund	Total Cash Balances
Balance brought forward	4,435	53,052	383	-	16,104	73,974
Receipts	-	19,327	633	315,000	33,481	368,441
Payments	-	-	(563)	-	(10,692)	(11,255)
	4,435	72,379	453	315,000	38,893	431,160
Transfers	-	-	-	-	-	-
Balance carried forward	4,435	72,379	453	315,000	38,893	431,160

2019:	Acquisition Fund	Harris Your Place	Events Donations	General Purpose Fund	Total Cash Balances
Balance brought forward	4,435	41,752	297	23,703	70,187
Receipts	-	11,300	383	3,780	15,463
Payments	-	-	(297)	(11,379)	(11,676)
	4,435	53,052	383	16,104	73,974
Transfers	-	-	-	-	-
Balance carried forward	4,435	53,052	383	16,104	73,974

- Restricted fund – The Acquisitions Fund**

This fund contains income which has been received by the Friends specifically to support the acquisition of objects by the Harris Museum & Art Gallery or income which the Trustees have chosen to designate for acquisitions.

FRIENDS OF THE HARRIS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

- **Restricted fund – Harris Your Place**

This fund contains donations and contributions from funders towards the Harris' capital development. It incorporates the funds received from the E. C. Dickson Charitable Trust in 2017 previously held in the Re-Imagining the Harris Fund.

This year's receipts include the following donations:

H&A Bridges Charity	£3,000
Ecclesiastical Movement	£1,000
Anonymous Donation	£2,000
Anonymous Donation	£10,000

- **Restricted fund – Events Donations**

This fund contains donations received at Harris events to support further Harris Events.

- **Designated fund - Harris Your Place**

£315,000 has been designated by the Trustees for use on the Harris Your Place capital project.

- **Unrestricted general-purpose fund**

Unrestricted fund which can be used to finance any of the objects of the charity.

The Harris Museum
Market Square
Preston
PR1 2PP

MHA Moore and Smalley
Richard House
9 Winckley Square
Preston
PR1 3HP

Dear Sirs

Financial statements for the year ended 31 December 2020

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with your independent examination of the charity's financial statements for the year ended 31 December 2020. These enquiries have included inspection of supporting documentation where appropriate and are sufficient to satisfy ourselves that we can make each of the following representations. All representations are made to the best of our knowledge and belief.

General

- 1 We acknowledge that the work performed by you is substantially less in scope than an audit performed in accordance with International Standards on Auditing (UK) and that you do not express an audit opinion.
- 2 We confirm that the charity was entitled to exemption under section 144 of the Charities Act 2011 the requirement to have its financial statements for the financial year ended 31 December 2020 audited.
- 3 We have fulfilled our responsibilities as trustees under the Charities Act 2011 for preparing financial statements in accordance with the applicable accounting law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you.
- 4 All the transactions undertaken by the charity have been properly reflected and recorded in the accounting records.
- 5 All the accounting records have been made available to you for the purpose of your independent examination. We have provided you with unrestricted access to all appropriate persons within the charity, and with all other records and related information requested, including minutes of all management and trustee meetings and correspondence with The Charity Commission.
- 6 The financial statements are free of material misstatements, including omissions.
- 7 The effects of uncorrected misstatements are immaterial both individually and in total.

Assets and liabilities

- 8 The charity has satisfactory title to all assets and there are no liens or encumbrances on the charity's assets, except for those that are disclosed in the notes to the financial statements.
- 9 All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as appropriate.
- 10 We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

Accounting estimates

- 11 The methods, data and significant assumptions used by us in making accounting estimates, and their related disclosures, are appropriate to achieve recognition, measurement and disclosure that is reasonable in the context of the applicable financial reporting framework.

Legal claims

- 12 We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for, and disclosed in, the financial statements.

Laws and regulations

- 13 We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

Related parties

- 14 Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with legislative and accounting standards requirements.

Subsequent events

- 15 All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

Going concern

- 16 We believe that the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charity's ability to continue as a going concern need to be made in the financial statements.

Grants and donations

- 17 All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income.

Yours faithfully



.....
Trustee

On behalf of the board of trustees

19/04/2021

Date