

West Hallam Village Hall Charity Committee

Annual Report for the year ending 31st December 2024

Terms of reference and management

West Hallam Village Hall is registered with the Charity Commissioners (No 503723) and constituted under a Deed of Trust dated 11 November 1974. The charity's purpose is to administer the hall as a community facility and to preserve the Grade II listed building for the future.

The management committee of Trustees includes members of the community elected at the Annual General Meeting, representatives of user groups and a representative of the West Hallam Parish Council. Meetings are normally held on the first Wednesday of each month in January, March, May, July, September and November.

Trustees

The Trustees encourage and facilitate use of the hall as a much valued community space, manage the charity in line with best practice and work to secure the building for the future. During the past year the following have served as Trustees:

Representatives of user groups

- Ann Ainsworth (Four Seasons Luncheon Club)
- Ann Toplis (Girl Guiding UK and West Hallam Wells)
- Roy Jackman (Wine Appreciation Group)
- Caroline McFarlane (Portrait Group)
- George Futers (Parochial Church Council)
- Chris Barnes (West Hallam WI and West Hallam Coffee Club)
- Jim Davison (St Wilfrid's)

Community representatives

- Mary Butler
- Paul Butler
- Bruce Broughton
- Karen Needham

West Hallam Parish Council Representative

- Robert Mee

Coopted

- Jude Hare

West Hallam Village Hall Charity Committee

Officers

- Chair - Ann Ainsworth
- Vice Chair – Mary Butler
- Secretary – Roy Jackman
- Treasurer – Jude Hare
- Bookings Secretary – Ann Ainsworth

The Trustees acknowledge the help and support of additional volunteers who carry out essential unpaid work in and around the building and assist with fundraising initiatives.

Finances

The Annual Financial Statement for the business year 2024 accompanies this report and provides a detailed breakdown of the year's activities. In line with good practice the charity keeps money aside as a reserve to protect against drops in income or allow it to carry out major repairs. The Annual Financial Statement details how much money is currently held in reserve. Our Reserves Policy which outlines the approach to ensuring business continuity is attached as Appendix A to this Annual Report.

Rental income, supplemented by fundraising is generally sufficient to cover expenditure on services, utilities, maintenance and refurbishment. However the financial challenge the charity faces is the need to balance ongoing maintenance and sometimes emergency repairs with ensuring necessary improvements to ensure the hall meets the needs of the community. Additionally, the special architectural interest of the building requires that any work carried out does not affect its character and this can result in the need for more costly materials and traders.

Fundraising initiatives have included a quiz evening organised in conjunction with the West Hallam Wells Committee as well as plant and book sales. Our reserves have received a boost during the year following an additional tranche of money from a bequest.

The Trustees acknowledge the financial support of the Parish Council with running costs.

Thanks are also due to our auditor Mike Needham.

Health and safety

The charity has legal responsibility under Health and Safety legislation to take reasonable measures to ensure that the hall, access to it and any equipment or substances provided are safe for people using it. As an employer the charity has additional responsibilities.

West Hallam Village Hall Charity Committee

Premises and equipment

The West Hallam Village Hall Charity currently has a full repairing lease for the hall which is part of the built heritage of the village. The building is owned by the Scargill's Educational Foundation.

A major project this year has been the refurbishment of the kitchen to provide not only a more hygienic environment for the catering that takes place but also a safer work space for hirers making use of the kitchen.

The special architectural interest of the building and its Grade II listing requires that any work carried out does not affect its character and this can result in the need for more costly materials and traders. A specialist heritage roofing company has completed the first phase of repairs to the roof.

As well as planned maintenance trustees keep aside a sum of money within our budget for unforeseen emergency repairs.

Thanks are due to the 1st West Hallam Brownies for planting and maintaining the containers at the front of the hall.

Summary of activities and achievements

Community events including the Christmas Light Switch On, Open Gardens, Well Dressing Festival, and Village Show have taken place at the hall. Summer and Christmas Sing Alongs were organised in partnership with St Wilfrid's Social Committee.

The charity has been a promoter of the Live and Local rural arts touring programme for many years. In March the community was able to enjoy a performance of "Auf Wiedersehn Me Duck". Sadly Erewash Borough Council have withdrawn their funding from the scheme and the charity is no longer able to participate.

Future developments

The Trustees will continue to support local residents, groups and businesses by providing a welcoming and inclusive space. We will work to ensure the stability of the Grade II listed building with further repairs to the roof.

APPENDIX A

Reserves Policy

The reserves held by West Hallam Village Hall Charity form part of the unrestricted funds that are freely available to spend on any of our stated aims. These reserves are currently specifically set aside for the following purposes:

- To manage uncertainty and loss of income due to unplanned closures, loss of a major income stream and unexpected large repair bills.

A Business Continuity Fund of £5000 is maintained.

- To take advantage of new opportunities
This reserve is currently £16493

This policy is reviewed annually.

West Hallam Village Hall Charity
Statement of Financial Activities

Annual Statement for 2024	Unrestricted	Restricted	Reserves 1	Reserves 2	Total	Previous
BALANCE OF FUNDS						
Brought Forward from 2023	8,738	-32,331	140,578	5,000	121,985	32750
INCOME						
Fund Raising	0	0	3,660	0	3660	3315
Grants	0	690	0	0	690	1075
Donations	0	0	12833	0	12833	110028
Rental Income	13653	0	0	0	13653	13147
Total Incoming Resources	13,653	690	16,493	0	30836	127,565
EXPENDITURE						
NewBuilding Project	0	0	0	0	0	0
Emergency Repair Budget	555	0	0	0	555	1966
Budgetted Works	0	92420	0	0	92420	22038
Cleaning	4480	0	0	0	4480	4413
Council Tax	62	0	0	0	62	65
Fixtures and Fittings	850	0	0	0	850	400
Insurance	1586	0	0	0	1586	1495
Maintenance	2299	0	0	0	2299	1700
Miscellaneous	228	0	0	0	228	1265
Rent	500	0	0	0	500	1300
Utilities	7916	0	0	0	7916	3688
Total Outgoing Resources	18476	92420	0	0	110896	38330
Balance of Funds						
Funds Brought Forward	8,738	-32,331	140,578	5,000	121,985	32750
Transfer In	0	0		0	0	0
Transfer Out	0	0	0	0	0	0
Total Balance of Funds	8738	-32331	140,578	5,000	121985	32750
Funds Carried Forward	3,915	-124061	157,071	5000	41925	121985
Profit / Loss for Period	-4823	-91730	16,493	0	-80060	89235
I certify that the Receipts and Payments Account is in accordance with the records of the						
West Hallam Village Hall Charity Trustees Committee						
Mr M Needham, 4 Scargill Road, West Hallam, Derbyshire						
Signed <u>Mr M Needham</u> Date <u>25-02-2025</u>						
The above account was approved by the Trustees on And signed on behalf by						
Chair <u>A. Anscombe</u> Secretary <u>[Signature]</u> Date <u>5/3/25</u>						

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Council Tax	62	0	0	0	62	65
Fixtures and Fittings	850	0	0	0	850	400
Insurance	1586	0	0	0	1586	1495
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