

Trustees' Annual Report

For the period 1st April 2024 to 31st March 2025

Reference and administration details

Charity name: **64th Birmingham Scout Group**

Registered charity number: **503482**;

Scout HQ registration number: **10010496**

Charities Principle address: **Clem Dench Scout Centre, Hamstead Hall Rd
Handsworth Wood, Birmingham, B20 1HX**

Names of the charity trustees who managed the charity:

Trustee Name	Office (if any)	Dates acted if not whole year
Claire Bakhshi		
Amy Burrell	Group Lead Volunteer	
Jamie Burrell		
Jana Dekysova	Treasurer	
Keith Hemmings	Chair	
Paul Little	Group Lead Volunteer	
Elodie Lancaster		
Emma Ray		
Narjis Shah		
Saroj Watton		
Louise White		

Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. The Group Trustee Board consists of the Chair, Treasurer, Secretary and 14 other Trustees (including 1 Ex Officio Trustees).

The Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, everyone follows legal requirements and the Scout's organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed, and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as churches, community centres and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Loss of rental grant. The Group has a solid relationship with Birmingham Council who provide the rental grant and sufficient reserves to cover medium term rent should the Group have to rent alternative space whilst a longer term plan was resolved.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and hall lettings. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Policies and procedures adopted for:

a) the induction and training of Trustees;

Members of the Trustee Board complete "Being a Scouts Trustee" learning within the first 6 months of joining the Board and are provided with a briefing, copies of minutes and policies.

b) the trustees' consideration of major risks and the systems and procedures to manage them:

Reduction or loss of leaders: the Group is totally reliant upon volunteers to run and

administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular Section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group and the assets or liabilities absorbed by Tame Valley Scout District in accordance with Scout policy.

Assets and insurable risks: the Group holds suitable insurance policies for the land, buildings and equipment as well as third party liabilities and trustee indemnity.

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: enjoy what they are doing and have fun; take part in activities indoors and outdoors; learn by doing; share in spiritual reflection; take responsibility and make choices; undertake new and challenging activities; and, make and live by their Promise.

Summary of the main activities in relation to these objects

The Group runs a Squirrel Drey for 4 and 5 years of age, a Beaver Colony for 6 and 7 years of age, a Cub Pack for 8 to 10 ½ years of age, a Scout Troop for 10 ½ to 14 years of age and an Explorer Unit for 14 to 18 years of age – all of which are open to girls and boys. Trained and skilled volunteer leaders run a full Scouting programme for all these sections.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Achievements and performance

The team of volunteer leaders arranged many and varied activities in the Scout Hut, the local community and away on adventurous camping expeditions and overnight stays including attending the County Cub Camp and a Scout and Explorer camp.

Members prepared for an international adventure with four members of the group fundraising and preparing to visit Kandersteg International Scout Centre in Switzerland in July 2025.

Community involvement included litter picking, food bank collections, meeting the emergency services and celebrating national events.

Many individuals gained their Scouting Challenge Awards and Activity badges with older members also gaining their Duke of Edinburgh Bronze, Silver and Gold Awards and their King's Scout Awards.

Our adult volunteers ensured that their training was complete and the Group maintained a fully compliant status with all mandatory learning. A number of adult volunteers were recognised with Good Service Awards.

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short or there be an unforeseen cost of repairs to the premises. The Group Trustee Board considers that the Group should hold a sum equivalent to 18 months running costs for the building and an £15k emergency building work fund, circa £35k.

The Group held reserves of approx £81.6k of General Funds against this at year-end. This is above the level required for operating expenses. However, this can be explained by on-going building development projects, planned equipment purchases within the Group over the next 12 months.

Investment Policy

At the year end the Group held £20,074 in an investment fund with a higher interest rate balanced with a notice period for withdrawing funds and £52,226 in a saving account with a lower interest rate but immediate access.

The Group Trustee Board considers this a risk averse strategy to the investment of its funds, which generated £1,458 of interest payments. All funds are held in cash using only mainstream banks.

Grant Received

The Group has the last payment of £3,058 from the Youth Investment Fund to be used for internal refurbishment and repairs to the Scout Hall and surrounding storage space (total allocation £37,196) and for Mental Health First Aid training for

volunteers (total allocation £1,720). Work to the facilities included replacing internal storage cupboards, safer storage for gas canisters, damp proofing to the external storage containers, roof repairs, a new heating system, a new oven and other associated works.

The majority of the works was completed by March 2024, however, a small portion of the work was completed in the summer of 2024. All works were completed by the end of this year's reporting period.

Plans for the Future

The Group to grow the leadership teams in each of the sections. To continue with improvements to the property.

Signed on behalf of the charity's trustees



Paul Little
Group Lead Volunteer



Keith Hemmings
Chair

Date: 1st September 2025

64th Birmingham Scout Group Receipts and Payments Account

For the year from 1st April 2024 to 31st March 2025

Income	2024/25	2023/24	2022/23
	£	£	£
Donations and similar income			
Membership subscriptions	7,339.15	6,976.55	7,662.39
Gift Aid	1,747.38		1,621.39
Group income/Donations	749.75	394.55	168.00
Utility & shop refunds		379.04	237.88
Clem Dench letting income	8,907.00	11,431.00	6,080.00
Sub Total	18,743.28	19,181.14	15,769.66
Fundraising & Activities			
Camp & activity income	2,076.19	3,843.54	4,080.55
Squirrel Grant			500.00
Gratham Trust Grant			4,000.00
Celebrating Communities Grant			6,236.50
Bear Grylls Hero Grant			500.00
Youth Investment Fund Grant	3,058.00	35,859.00	
Refund from Art project		600.00	
Kandersteg Fundraising	4,736.22	2,432.38	
Jamboree Fundraising		2,687.23	17,002.25
Sub Total	9,870.41	45,422.15	32,319.30
Investment Income			
Investment Interest	576.16	805.18	478.85
Savings Interest	882.21	544.20	96.78
Sub Total	1,458.37	1,349.38	575.63
Total Gross Income	30,072.06	65,952.67	48,664.59
Expenditure	2023/24	2023/24	2022/23
	£	£	£
Charitable Payments			
Membership refunds	33.50		
Utilities	4,251.73	4,576.10	2,511.66
Insurances	1,388.79	1,209.78	1,173.41
Building maintenance	935.70	739.68	2,273.05
Building improvements (self funded)	3,762.52	190.00	5,562.61
Building improvements (grant funded)		36,621.00	
Building cleaning & gardening	3,620.00	2,750.00	3,785.00
Capitation (members subs paid on)	5,076.00	4,508.00	4,048.00
Group expenses	2,263.25	1,117.26	2,832.23
Sub Total	21,331.49	51,711.82	22,185.96
Activities & Donations			
Youth Programme & activities	3,855.68	3,580.13	4,370.54
Jamboree Fundraising	2,361.01	7,660.33	18,942.08
Kandersteg Fundraising	6,507.69	1,370.09	
Camp expenditure	1,808.63	5,755.60	5,094.59
Community Artwork		1,200.00	2,900.00
Bear Grylls Hero Grant			500.00
Equipment purchases	2,232.95	173.46	10,216.07
Sub total	16,765.96	19,739.61	42,023.28
Total gross expenditure	38,097.45	71,451.43	64,209.24
Difference between income & expenditure (note 1)	-8,025.39	-5,498.76	-15,544.65

64th Birmingham Scout Group

Statement of assets and liabilities at the end of the year

	31-Mar-25 £	31-Mar-24 £	31-Mar-23 £
Cash funds			
Bank current accounts	9,318.78	17,920.33	23,963.29
Bank deposit account	52,226.59	51,650.43	51,106.23
Investment account	20,074.93	20,074.93	20,052.41
Total cash funds in bank	81,620.30	89,645.69	95,121.93
 Restricted Funds (note 2)	 650.00	 3,075.52	 12,802.24
General Funds	80,970.30	86,570.17	82,319.69
Total Group assets	81,620.30	89,645.69	95,121.93

Note 1: Loss explanation

The £8,025.39 loss includes £1,771.47 and £2,361.01 of budgetted spend Kandersteg and Jamboree spend and £3,762.52 of building improvements from our own funds. Without these we would of ended the year with a £127.39 loss, which can be accounted for by the increase in materials for activities and utility increases.

Note 2: Restricted Funds

Refundable deposit Kumon	200.00	200.00	200.00
Youth United Foundation Funding			1,621.75
Peter Pinches Trust	50.00	100.00	100.00
Michael Richardson Trust	400.00	450.00	450.00
Activity Support Funds		1,263.23	6,755.42
Kandersteg Fundraising		1,062.29	
Jamboree Fundraising			3,675.07
Total	650.00	3,075.52	12,802.24

Note 3: Contra payments

£8000 was paid on the Group's behalf by Birmingham Council Youth Services to Birmingham Council Property Services to cover the building rental.

England & Wales

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 64th Birmingham Scout Group

I report to the trustees on my examination of the accounts of the 64th Birmingham Scout for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the 64th Birmingham Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 64th Birmingham Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 64th Birmingham Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: David Allen

Address: 125 WhiteCrest, Great Barr, Birmingham, B43 6EX

Date: 1st September 2025