

Penarth and District Scout Council

Annual General Meeting

24th October, 2022

Minutes

(1)Apologies for Absence.

M.Wookey

(2)Welcome.

The District Secretary and the Area Commissioner welcomed those present. The Area Commissioner advised that Paul Casey had been appointed as District Chairman. The post of District Commissioner remained vacant

The District Secretary had decided to step down and the meeting conveyed their thanks for his service.

(3)To Consider Nomination to the Post of District Chairman.

Paul Casey was nominated, accepted and agreed.

(4)To Approve the Minutes of the Annual General Meeting held on 11 October 2021.

The Minutes of the Annual General Meeting were approved as a true record.

(5)To Consider Matters Arising from the Minutes of the Annual General Meeting held on 11 October 2021.

It was agreed that there were no matters arising from the Minutes.

(6)To Consider the Report of the Area Commissioner.

In the absence of a District Commissioner the Area Commissioner reported on matters relating to the District.

(7)To Consider the Annual Financial Report and Statement.

The District Treasurer outlined the financial documentation circulated. The report was noted.

(8)To Consider the Election of District Officers.

There were no nominations District Secretary and Clare Nelson as District Treasurer. No other nominations were received. The nominations were approved.

(9)To Consider the Election of Members of the District Executive.

It was noted that Dawn Power and Ian Barlow had stood down from the District Executive. Both were thanked for their extensive hard work. It was further noted that no nominations for appointment to the District Executive had been received.

(10)To Consider the Nominations of the District Commissioner to the Executive Committee.

It was noted that the position of District Commissioner remained vacant.

(11)To Consider the Appointment of Auditors.

It was agreed that the matter be further considered by the District Executive.

(12)Closing Remarks.

The Area Commissioner stressed the need to fill the District Commissioner position as quickly as possible. It was noted that Scout Post would not operate again.

Penarth and District Accounts
1st January 2022-31st December 2022

Overview of District Accounts

Account	Opening Balance as of 01/01/2022 (£)	Income (£)	Expenditure (£)	Balance at 31/12/2022 (£)
General Penarth District Scout Council (741)	5,968.78	31,503.57	34,873.51	2,598.84
PADSAC (Penarth and District Scouting Activity Centre) (431)	1,879.24	13,624.30	11,509.57	3,993.97
Shop (489)	7,814.35	8,467.67	11,919.22	4,362.80
Total	15,662.37	53,595.54	58,302.30	10,955.61

Overview of (Les Pugh) Explorers Accounts

Account	Opening Balance as of 01/01/2022 (£)	Income (£)	Expenditure (£)	Balance at 31/12/2022 (£)
Les Pugh (628)	437.98	3,587.00	1,301.02	2,723.96
Minibus & Van (953)	108.22	1,095.90	306.25	897.87
Summer Camp (804)	605.19	3,070.00	1,397.00	2,278.19
Total	1,151.39	7,752.90	3,004.27	5,900.02

Overall Summary

Account	Opening Balance as of 01/01/2022 (£)	Income (£)	Expenditure (£)	Balance at 31/12/2022 (£)
Penarth and District	15,662.37	53,595.54	58,302.30	10,955.61
(Les Pugh) Explorers	1,151.39	7,752.90	3,004.27	5,900.02
Total	16,813.76	61,348.44	61,306.57	16,855.63

General Penarth District Scout Council Account

Highest income from District Beaver, Cub and Scout packs as pay for Census as a District followed by transfer of £7,814.35 from Shop account following closure.

Main income and expenditure related to activities namely: All Wales Scout Camp, District Cub Camp, Cub and Beaver Badge Days and Cub Challenge.

Summary of highest Expenditure	(£)
Census	22,569.30

Bell Boat Storage (Taylor Made Marine)	1,850.00
Up & Under Outdoors Invoice	1,292.84
Loan Repayment to Area Scouts	1,000.00

PADSAC Account

Regular income received from the following groups: Monkey Music, Little Fizz, Ciara Oliva Pilates, Penarth Under 5s.

One off income received from the following:

Summary of Income	(£)
Vale of Glamorgan Grant	2,000.00
Local Giving Grant	500.00
Vale of Glamorgan for hire for polling station	350.00

Summary of Expenditure	(£)
Swalec Gas	1,409.00
Swalec Electricity	1,212.00
Redland Property Roof repair	1,200.00
TW Boagey building works	773.35
TalkTalk	154.00
Waverley Fire & Security	291.06

All the utility company costs increased in year.

PADSAC Buildings and contents insurance of £3068.89 paid for from Shop account.

Shop account

Although the plan was to close this account at the beginning of the year with the opening balance of £7814.35 transferred to the General account in January, cheques received relating to various payments were paid into this account in error. The account was properly shut down the following year.

Minibus/Van Account

Minimal income and expenditure appropriately aligned to this account and funded from other accounts i.e.

- Minibus tax paid for from Les Pugh 628 account
- Works required on the minibus costing £208.68 were paid from the PADSAC account.

(Les Pugh Own) Explorers: 804 Summer Camp and 628 General accounts

Majority of income related to subs and summer camp payments and cover summer camp expenditure.

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of Penarth and District Scout Council

I report to the trustees on my examination of the accounts of the Penarth and District Scout Council for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity trustees of the Penarth and District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Penarth and District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Penarth and District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Peter Chapman ACMA CGMA

Relevant professional qualification or membership of professional bodies (if any):
Chartered Management Accountant

Address: 31 Coleridge Avenue, Penarth, CF64 2SQ

Date: 13 March 2026