

# 293RD BIRMINGHAM (ST FAITH AND ST LAURENCE) SCOUT GROUP

England & Wales · Charity number 503303

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1974-06-03

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 209b Balden Road  
Harborne  
Birmingham  
B32 2ES

**Phone** 01214201052

**Email** [thomas\\_mcardle@icloud.com](mailto:thomas_mcardle@icloud.com)

## Activities

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**Objects:** THE INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** St Faith & St Laurence Scout Group is situated in Harborne, Birmingham and provides Beavers, Cub Scouts and Scout Sections for young people between the ages of 6-15 years old.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

## Geography

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- **Area of benefit:** UNDEFINED
- Birmingham City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£36,804	£42,513	-	-
2024-03-31	£24,182	£22,797	-	-
2023-03-31	£46,123	£35,850	-	-
2022-03-31	£34,162	£22,272	-	-
2021-03-31	£48,998	£22,794	-	-

## Trustees

Name	Role	Appointed
<b>ANDREW NIALL SUTHERLAND CARTWRIGHT</b>	Chair	2025-04-10
Dr Matthew James Cawsey		2021-01-14
Emma Elizabeth Cawsey		2021-01-14
Graham Howard		2021-01-14
Kevin Graeme Payne		2018-10-16
Prveen Akthar Cowan		2025-04-10
Robert Michael Amatt		2021-01-14
Stephen Paul Noble		2021-01-14
Thomas Gerard McArdle		2018-10-16

**293RD BIRMINGHAM (ST FAITH AND ST LAURENCE) SCOUT GROUP**

England & Wales - Charity number 503303

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# Accounts

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**Trustees' Annual Report for the period**

	Period start date			Period end date		
	1st	April	2024	31st	March	2025
<b>From</b>				<b>To</b>		

**Section A**

**Reference and administration details**

**Charity name** 293<sup>rd</sup> Birmingham (St Faith and St Laurence) Scout Group

**Other names charity is known by** N/A

**Registered charity number** 503303

**Charity's principal address** The Scout Hut

Hampton Court Road, Harborne

Birmingham

Postcode

B17 9AE

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stuart Litchfield	Group Executive Chair		Group Executive Committee
2	Graham Howard	Treasurer		
3	Prveen Cowan	Secretary / Parent		
4	Emma Cawsey	Section Lead Volunteer		
5	Matthew Cawsey	Section Lead Volunteer		
6	Kevin Payne	Section Lead Volunteer		
7	Thomas McArdle	Group Lead Volunteer		
8	Stephen Noble	Section Volunteer / Parent		
9	Bob Amatt	Section Volunteer		
10	Andy Cartwright	Parent member		
11				
12				
13				
14				

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document	The Group's governing documents are those of the The Scout Association constitution. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

**Additional governance issues**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees
- the charity's organisational structure and any wider network with which the charity works
- relationship with any related parties
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee structure consists of three independent representatives (Chair, Treasurer and Secretary) together with the Group Lead Volunteer, individual Section Lead Volunteers (if opted to take on the responsibility) and parent's representation and meets every three months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

Group Executive Committee exists to support the Group Leader Volunteer in meeting the responsibilities of the appointments and is responsible for:

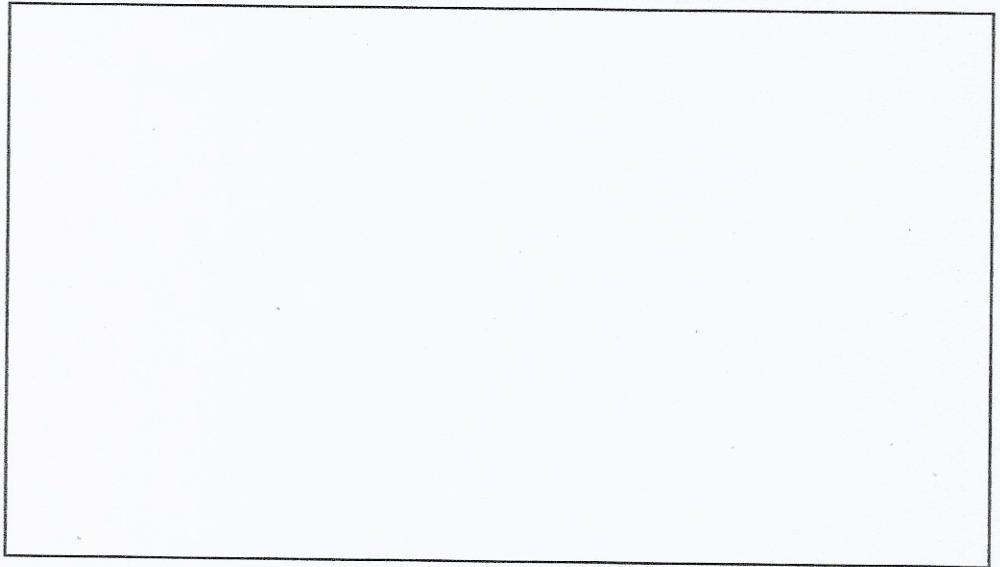
- The maintenance of Group property.
- The raising of funds and the administration of Group finance
- The insurance of persons, property and equipment.

Group public occasions.  
 Assisting in the recruitment of leaders and other adult support.

- Appointing any sub committees that may be required
- Appointing Group Administrators and Advisors other than those elected

**Risk and Internal Control**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.



## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

#### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### The Values of Scouting

As Scouts we are guided by these values:

- **Integrity** - We act with integrity; we are honest, trustworthy and loyal
- **Respect** - We have self-respect and respect for others.
- **Care** - We support others and take care of the world in which we live
- **Belief** - We explore our faiths, beliefs and attitudes.
- **Co-operation** - We make a positive difference; we co-operate with others and make friends.

#### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors - learn by doing
- Share in spiritual reflection
- Take responsibility and make choices-
- Undertake new and challenging activities
- Make and live by their Promise.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Summary of activities**

There is a strong team of volunteer section leaders, supported by network of Young Adults and Young Leaders, who delivered a balanced programme of activities to engage, support and help the members in their personal development. The section leaders have all received mandatory training in the basic areas of safeguarding, safety, GDPR and first aid. The programmes incorporated our core values of integrity, respect, care, belief and co-operation.

The Group meets the Charity Commission's public benefit criteria, under both the advancement of education and the advancement of citizenship or community development headings.

At the Board of Trustees AGM on 18 July 2024, the Board of Trustees re-appointed Stuart Litchfield as Chair. Graham Howard was appointed as Treasurer and Michael Jackson as Secretary. During the financial year, Michael Jackson stepped down as a Trustee and Secretary. Prveen (Parent Member) was appointed as Secretary. The current mix of members is considered a good balance between leader and parent representation.

#### **Beavers section**

- Full colony of 24 Beavers
- 253 badges, including seven Chief Scout Bronzes
- Five Adult leaders, plus network of four Young Adults (camps/outings out with university terms, and support from four young leaders

Programme highlights included:

First Aid training; time on the water, pioneering, mini golf, annual BBQ; Camp to Rhyddcovert, safari park trip, community service at a church, three church parades, litter picking, recycling, food bank collection; Remembrance Day, outing to Think Tank; District Football (1<sup>st</sup> & 3<sup>rd</sup>); County Bowling competition (1<sup>st</sup>)

The section has been an Increase in children with SEN. Leaders have been provided additional training videos and parent support at meetings.

#### **Cub section**

- 34 cubs. Pending 6 new joiners (inc 5 Beavers) to bring full complement (40).
- Four regular Leaders plus one young Leader
- Awarded 251 badges, including five Chief Scout Silver

Programme highlights included:

County Camp (Blackwell), water activities at Bartley Green reservoir; District football (2<sup>nd</sup> & 3<sup>rd</sup>); community litter picking; indoor climbing.

#### **Scout Section**

- 31 Scouts (max)
- Eight Leaders
- 133 badges awarded including one Chief Scout Gold

Programme highlights include:

Autumn Camp; Forward Camp; Whitsun Camp (Eaton Vale, Norwich); 2 weekend expedition hikes.



You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising)
- how expenditure has supported the key objectives of the charity
- investment policy and objectives including any ethical investment policy adopted.

#### **Accounts**

The principal sources of funding are section subscriptions and rental income. Total Group funds stand at c£50k.

The Group Board of Trustees has undertaken a series of financial reviews. This has included forecasting Group funds for the next 5 years; review of reserve and surplus funds are held to optimize returns; inflation-linked rent increase for the commercial use of the premises.

Following reviews, the Board of Trustees agreed to increased subscriptions, with effect for the 2025/26 financial year, to £3.50. This was in recognition of:

- The rising cost of providing activities
- The length of time since last increase
- Comparison with other groups
- Avoiding the need for steeper increase in the future

#### **Cash reserves & fixed term investments**

Reserves are routinely reviewed to ensure Group requirements are met, including any planned capital expenditure and managing where funds are held, to achieve competitive interest rates and liquidity/access requirements.

- The Reserve account stands at c£14k.
- £10k invested in two 2-year fixed rate bonds, maturing in successive years, to enhance returns whilst managing the accessibility to funds.

#### **Other funding sources**

- Gift Aid - initiated 2023-24. Total refunds c£2k. The Board of Trustees decided these funds will be allocated to the sections, in the 2025-26 financial year, to support individual section activities.
- 100 Club - c55 members. Profit of c£1k.
- Grant funding to be considered in 2025-26.

Excess cash surplus such as interest payments received to be made available for consideration of extra activities, new equipment, and enhancing premises.

**Section E Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Stuart Litchfield.</i>	<i>Thomas Mapple</i>
Full name(s)	STUART LITCHFIELD.	THOMAS MAPPLE
Position (for example Secretary, Chair, etc.)	CHAIR	TRUSTEE + GROUP LEAD VOLUNTEER

Date



St Faith's & St Laurence Group Bank Account			
1st April 2024 - 31st March 2025			
Opening Balance	Incoming	Outgoing	Closing Balance
£14,208.90	£36,803.57	£42,513.29	£8,499.18

Bank + Petty Cash Closing Balance 8,499.18

Petty Cash 0.00

Date Charity No.503303	April	May	June	July	August	September	October	November	December	January	February	March	Year end			
<b>Income</b>															<b>Petty Cash Breakdown</b>	<b>0.00</b>
MM rent	£1,000.00		500	£500.00		£510.00	£510.00	£510.00	£510.00	£510.00		£525.00		5,075.00	Section Activities	£0.00
Explorers rent								£120.00						120.00	Refreshments	£0.00
MM electricity	£1,694.83			£318.98						£657.75				3,171.56	Stationery	£0.00
MM water	£115.64			£312.57						£251.38				679.59	Badges	£0.00
100 Club	£190.00	173	£166.00	£166.00	169	£163.00	£163.00	£163.00	£166.00	£169.00	£175.00	£160.00		- 2,023.00	Equipment	£0.00
Gift Aid	£2,101.47													- 304.25	Uniform & Training	£0.00
Interest	£304.26													- 3,003.70	Gifts	£0.00
Section membership fees														£2,986.20	Misc.	£0.00
Investments	£13,000.00				£7,325.00				£17.50					20,325.00	<b>Total £</b>	<b>£0.00</b>
														0.00		
<b>Total £</b>	£18,408.19	£173.00	£666.00	£1,797.55	£7,494.00	£673.00	£673.00	£793.00	£693.50	£1,588.13	£175.00	£3,671.20	36,803.57			
<b>Expenditure</b>																
Hut maintenance	£24.00				£1,487.75	£394.30	£125.00	£89.38	£250.00	£32.57	£288.01	£13.59	2,704.60			
Electricity	290.22		£343.00	£212.24	£119.80	£36.87	£135.09	£225.41	£414.24	£346.80	£591.18	£432.76	3,147.81			
Water	£51.42	52.19	£72.01	£84.97	£56.04	£14.48	£52.19	£49.64	£58.58	£40.05	£59.22	£47.63	618.42			
Council tax	£12.30	10	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00			102.30			
Insurance				£1,114.81	£190.87								1,305.68			
Equipment					£75.00	£79.99							852.99			
100 Club prize money	£90.00	90	90	£150.00		£90.00	£90.00	£90.00	£60.00	£90.00		£180.00	1,020.00			
Miscellaneous	£92.08	77		£50.00		£18.55		£37.79	£132.57	£17.50	£109.50	£180.00	714.99			
Investments	£20,000.00					£7,325.00							27,325.00			
Scout Membership section fees												£4,921.70	4,921.70			
													0.00			
<b>Total £</b>	£20,560.02	£229.19	£515.01	£1,602.02	£1,939.46	£7,869.19	£412.28	£502.22	£925.39	£1,034.92	£1,047.91	£5,775.68	42,513.29			
<b>Income - Expenditure £</b>	<b>-2,153.83</b>	<b>-56.19</b>	<b>150.99</b>	<b>195.53</b>	<b>5,554.54</b>	<b>-7,296.19</b>	<b>260.72</b>	<b>290.78</b>	<b>-231.89</b>	<b>553.21</b>	<b>-872.91</b>	<b>-2,104.48</b>	<b>-5,709.72</b>			

G Howard Group Treasurer.

Thomas Mearns Group Lead Volunteer.

**293RD BIRMINGHAM (ST FAITH AND ST LAURENCE) SCOUT GROUP**

England & Wales - Charity number 503303

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# Accounts

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Trustees' Annual Report for the period							
	Period start date				Period end date		
<b>From</b>	1st	April	2022	<b>To</b>	31st	March	2023

**Section A**

**Reference and administration details**

**Charity name** 293<sup>rd</sup> Birmingham (St Faith and St Laurence) Scout Group

**Other names charity is known by** N/A

**Registered charity number** 503303

**Charity's principal address** The Scout Hut  
 Hampton Court Road, Harborne  
 Birmingham

Postcode B17 9AE

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stuart Litchfield	Group Executive Chair		Group Executive Committee
2	Graham Howard	Treasurer		
3	Mike Jackson	Secretary		
4	Emma Cawsey	Beaver Section Leader		
5	Matthew Cawsey	Cub Section Leader		
6	Kevin Payne	Scout Section Leader		
7	Thomas McArdle	Group Scout Leader		
8	Paul Faulkner	Assistant GSL		
9	Stephen Noble	Assistant CSL		
10	Bob Amatt	Assistant SL		
11	Malcolm Adey	District Training Adviser		
12	Amandeep Bedi	Parent Member		
13	Andy Cartwright	Parent Member		
14				

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document	The Group's governing documents are those of the The Scout Association constitution. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
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The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every three months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property.
- The raising of funds and the administration of Group finance
- The insurance of persons, property and equipment.
- Group public occasions.
- Assisting in the recruitment of leaders and other adult support.
- Appointing any sub committees that may be required
- Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

#### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### **The Values of Scouting**

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**Belief** - We explore our faiths, beliefs and attitudes.

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#### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors - learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Summary of activities**

Review of the year 2022 – 2023.

The scouting year started with Covid-19 on the wane and things getting back to some normality. Due to the popularity and increase in group members, the scout section in particular, continued to grow such that it had to split itself into two meetings happening on one night.

Looking back over the period St Faith & St Laurence Scout group had 24 Beavers, 34 Cubs and 40 Scouts a total of 98 members. A slight increase on the previous year. This was an amazing effort by all our leaders and a testament to their commitment to our scout group.

We have a team of 17 volunteers delivering a balanced programme of activities to engage, support and help with their personal development. The Scout group leaders have all received mandatory training in the basic areas of safeguarding, safety, GDPR and first aid to help in delivery of the programme.

Our values are integrity, respect, care, belief and co-operation. Highlights from our programme through the year include:

- Scout camp to Somerset
- Beaver and Cub camp to Blackwell Court learning camp craft
- Visits to Fire station to learn about fire safety
- Meeting scouts from around the world online during the JOTI (Jamboree on the Internet) weekend. Learning about Scouting in all its forms
- Completing a variety of badges with Beavers, Cubs and Scouts helping members to learn and practice a range of new skills
- Visit to Handsworth Gurdwara

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

At the AGM the Board of Trustees appointed a new Treasurer welcomed 3 more Parent members, 1 of which becoming the Secretary. The new members will strengthen the number of Trustee members and enhance the balance between leader and parent representation

## **Section D**

## **Financial review**

**Brief statement of the charity's policy on reserves**

#### **Reserves policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £7,300. The group are in the process of setting this up in a Business Saver account to earn interest whilst still making the funds readily available should they be required.

**Further financial review details**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising)
- how expenditure has supported the key objectives of the charity
- investment policy and objectives including any ethical investment policy adopted.

**Investment Policy**

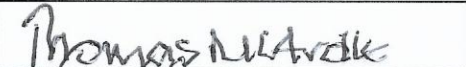
The Group's Income and Expenditure is small, but showing financial responsibility the group chose to place £20,000 into a one year fixed savings account. The remaining funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Where this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

**Section E Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	THOMAS GERARD M'ADAIR	
Position (for example Secretary, Chair, etc.)	GROUP SCOUT LEADER	
Date	27/3/2024	

St Faith & St Laurence Scout Group			
Group Account 1st April 2022 to 31st March 2023			
Bank Balance at 1st April 2022	£ 40,655.22		
<b>INCOME</b>		<b>EXPENDITURE</b>	
100 Club membership fees	£ 2,016.00	100 Club Prize Money	£ 1,050.00
Mila Moos Rent	£ 4,500.00	*Birmingham City Council Tax	£ 181.76
Repayment to Group Account for Group Neckerchiefs Supply	£ 174.21	General Hut Maintenance and Items	£ 1,332.70
Mila Moos Nursery Electricity Fees	£ 940.15	Water Rates	£ 557.45
Mila Moos Water Fees	£ 334.75	Electricity Supply	£ 3,635.73
Plumber Correction (S.Keegan)	£ 50.00	Building & Contents Insurance	£ 1,782.53
F&L Scout Group Recovery Account	£ 7,220.38	Garden Services (Hedge Cutting)	£ 396.00
Scout Troop Account	£ 3,389.17	New Data Projector	£ 199.99
Cub Pack Account	£ 3,620.33	Car Park Fence Screening	£ 94.96
Beaver Colony Account	£ 3,878.09	Group and JOTI Badges	£ 199.66
Cambridge Building Society Deposit Account	£ 20,000.00	Rea Valley Scout Membership Fees	£ 4,880.00
		Mandatory First Aid Training Course	£ 279.94
		Skip Hire	£ 200.00
		LED Lighting Lamps	£ 79.18
		Beaudesert Camp Scout Group Deposit	£ 610.00
		Misc. Expenses	£ 370.62
		Cambridge Building Society Deposit Acc.	£ 20,000.00
<b>Total Income</b>	<b>£ 46,123.08</b>	<b>Total Expenditure</b>	<b>£ 35,850.52</b>
Income minus Expenditure	£ 10,272.56	*Covid-19 year reduced tax applied by	
Opening Balance 1st April 2022	£ 40,655.22	Birmingham City Council	
<b>Group Balance at 31st March 2023</b>	<b>£ 50,927.78</b>		
Signed <i>C. McArdle</i> ..... Treasurer (Catharine McArdle)		Signed <i>Tom McArdle</i> .....GSL (Tom McArdle)	
Signed <i>Stuart Litchfield</i> ..... Chairman (Stuart Litchfield)		Signed <i>Graham Howard</i> .....Scrutineer (Graham Howard)	

St Faith & St Laurence Scout Group						
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Signed <i>Stuart Litchfield</i> ..... Chairman (Stuart Litchfield)			Signed <i>Graham Howard</i> .....Scrutineer (Graham Howard)			

**293RD BIRMINGHAM (ST FAITH AND ST LAURENCE) SCOUT GROUP**

England & Wales - Charity number 503303

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# Accounts

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293rd Birmingham  
St Faith and St Laurence

**Trustees' Annual Report for the period**

Period start date		Period end date	
From	1st April 2021	To	31st March 2022

**Section A Reference and administration details**

Charity name 293rd Birmingham (St Faith and St Laurence) Scout Group

Other names charity is known by N/A

Registered charity number 503303

Charity's principal address The Scout Hut

Hampton Court Road, Harborne

Birmingham

Postcode B17 9AE

**Names of the charity trustees who manage the charity**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Stuart Litchfield	Group Executive Chair		Group Executive Committee
2 Catharine McArdle	Treasurer		
3 Katie West	Secretary		
4 Emma Cawsey	Beaver Section Leader		
5 Matthew Cawsey	Cub Section Leader		
6 Kevin Payne	Scout Section Leader		
7 Thomas McArdle	Group Scout Leader		
8 Paul Faulkner	Assistant GSL		
9 Graham Howard			
10 Stephen Noble	Assistant CSL		
11 Bob Amatt	Assistant SL		
12 Malcolm Adey	District Training Adviser		
13			
14			



293rd Birmingham  
St Faith and St Laurence

## Section B Structure, governance and management

### Description of the charity's trusts

<p>The Group's governing documents are those of the The Scout Association constitution. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.</p>
<p>The Group is a trust established under its rules which are common to all Scouts.</p>
<p>The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.</p>

Type of governing document

How the charity is constituted

Trustee selection methods

### Additional governance issues

- You may choose to include additional information, where relevant, about:
- policies and procedures adopted for the induction and training of trustees
  - the charity's organisational structure and any wider network with which the charity works
  - relationship with any related parties
  - trustees' consideration of major risks and the system and procedures to manage them.

<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p>
<p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every three months.</p>
<p>Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee. This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property.</p>
<p>The raising of funds and the administration of Group finance</p>
<p>The insurance of persons, property and equipment.</p>
<p>Group public occasions.</p>
<p>Assisting in the recruitment of leaders and other adult support.</p>
<p>Appointing any sub committees that may be required.</p>
<p>Appointing Group Administrators and Advisors other than those who are elected.</p>
<p><b>Risk and Internal Control</b></p>
<p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.</p>

**Summary of the objects of the  
charity set out in its  
governing document**

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development,  
empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.  
**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.  
**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors - learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.



293rd Birmingham  
St Faith and St Laurence

Summary of activities

Review of the year 2021 – 2022.

The Covid -19 epidemic disrupted the sections face to face meetings. We were forced to operate online via Zoom.

Looking back over the period St Faith & St Laurence Scout group had 24 Beavers (with a significant waiting list), 33 Cubs and 37 Scouts a total of 94 members a 16% increase on the previous year. This was an amazing effort by all our leaders and a testament to their commitment to our scout group.

We have a team of 19 volunteers delivering a balanced programme of activities to engage, support and help with their personal development. The Scout group leaders have all received mandatory training in the basic areas of safeguarding, safety, GDPR and first aid to help in delivery of the programme.

Our values are integrity, respect, care, belief and co-operation. Highlights from our online Zoom meetings which were designed during this period to promote these values include:

- First aid sessions
- Scouting quizzes via Kahoot
- Stay at home camping events (camping in their gardens)
- Model making
- Online Scout Manager Badges at Home
- Problem solving
- Local knowledge
- Baking classes online
- Virtual camping
- Making promotional posters for the Scout movement
- Map and compass training

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Financial review

Reserves policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £7,200.

Brief statement of the charity's policy on reserves

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Further financial review details

- You may choose to include additional information, where relevant about:
- the charity's principal sources of funds (including any fundraising)
  - how expenditure has supported the key objectives of the charity
  - investment policy and objectives including any ethical investment policy adopted.

**Investment Policy**

The Group's Income and Expenditure is small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

**Section E Declaration**

The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the charity's trustees

Signature(s)	Stuart Woodford	Trustees
Full name(s)	STUART WOODFORD	Trustees
Position (for example Secretary, Chair, etc.)	Chair	CSL
Date	12/01/23	

St Faith & St Laurence Scout Group		Group Account 1st April 2021 to 31st March 2022	
Bank Balance at 1st April 2021		£ 48,413.18	
<b>INCOME</b>			
100 Club membership fees		£ 2,079.00	£ 1,050.00
Little Fishers & Mila Moos Rent		£ 3,278.00	£ 92.87
Repayment to Group Account for Group Neckerchiefs Supply		£ 175.07	£ 1,309.94
Nursery Electricity Fees		£ 698.78	£ 281.67
Refund from the County Shop		£ 159.30	£ 1,330.10
Birmingham City Council Covid-19 Grant		£ 8,000.00	£ 1,474.69
F&L Scout Group Recovery Account		£ 7,202.13	£ 63.96
Scout Troop Account		£ 4,678.64	£ 2,636.96
Cub Pack Account		£ 4,182.18	£ 298.99
Beaver Colony Account		£ 3,585.07	£ 1,008.00
Rea Valley District Membership Prompt Payment Refund		£ 44.00	£ 300.00
Plumber Correction (S.Keegan)		£ 80.00	£ 239.02
			£ 4,588.10
			£ 6,200.00
			£ 479.85
			£ 120.00
			£ 349.28
			£ 143.30
			£ 305.38
<b>Total Income</b>		<b>£ 34,162.17</b>	<b>£ 22,272.11</b>
Income minus Expenditure		£ 11,890.06	
Opening Balance 1st April 2021		£ 48,413.18	
<b>Group Balance at 31st March 2022</b>		<b>£ 60,303.24</b>	
Signed <i>Catharine McArdle</i> Treasurer (Catharine McArdle)			Signed <i>Tom McArdle</i> (Tom McArdle)
Signed <i>Stuart Litchfield</i> Chairman (Stuart Litchfield)			Signed <i>Mrs L. McAdam</i> (Mrs L. McAdam)

C. O. McADAM

St Faith & St Laurence Scout Group		Group Account 1st April 2021 to 31st March 2022	
Bank Balance at 1st April 2021		£ 48,413.18	
<b>INCOME</b>			
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C. D. McADAM

**293RD BIRMINGHAM (ST FAITH AND ST LAURENCE) SCOUT GROUP**

England & Wales - Charity number 503303

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# Accounts

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<b>Trustees' Annual Report for the period</b>								
		Period start date			Period end date			
<b>From</b>		1st	April	2020	<b>To</b>	31st	March	2021

**Section A** **Reference and administration details**

**Charity name**

**Other names charity is known by**

**Registered charity number**

**Charity's principal address**

The Scout Hut	
Hampton Court Road, Harborne	
Birmingham	
Postcode	B17 9AE

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stuart Litchfield	Group Executive Chair		Group Executive Committee
2	Catharine McArdle	Treasurer		
3	Katie West	Secretary		
4	Emma Cawsey	Beaver Section Leader		
5	Matthew Cawsey	Cub Section Leader		
6	Kevin Payne	Scout Section Leader		
7	Thomas McArdle	Group Scout Leader		
8	Paul Faulkner	Assistant GSL		
9	Graham Howard	Assistant BSL		
10	Stephen Noble	Assistant CSL		
11	Bob Amatt	Assistant SL		
12	Malcolm Adey	District Training Adviser		
13				
14				

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document	The Group's governing documents are those of the The Scout Association constitution. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

**Additional governance issues**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees
- the charity's organisational structure and any wider network with which the charity works
- relationship with any related parties
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every three months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:  
 The maintenance of Group property.

The raising of funds and the administration of Group finance

The insurance of persons, property and equipment.

Group public occasions.

Assisting in the recruitment of leaders and other adult support.

Appointing any sub committees that may be required

Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

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Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors - learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Summary of activities**

**Review of the year**

This year saw the onset on the Covid-19 epidemic and so the sections took to the internet platform Zoom to deliver scouting to all sections. We experienced a drop in membership numbers during this period due to members not liking the online programmes or not tech savvy enough to engage. However, the leadership teams came through strongly to provide weekly online Zoom programmes.

Looking back over this period St Faith & St Laurence Scout group has had 18 Beavers, 23 Cubs and 24 Scouts a total of 65 members with a waiting list (to join the Beaver section) of 40.

We have a team of 18 volunteers delivering a balanced programme of activities to engage, support and help with their personal development. The Scout group leaders have all received and maintained mandatory training in the basic areas of safeguarding, safety, GDPR and first aid to help in delivery of the programme.

Our values are integrity, respect, care, belief and co-operation. Highlights from our programme which has been designed to promote these values include:

- Disability awareness sessions
- Home skills and diet
- Litter picking local beauty spots
- "Badges at Home" programme
- Problem solving
- Homecraft DIY
- Online chat rooms to discuss international issues
- Health dangers and the local community
- Online Chinese New Year celebrations
- Outdoor camping at home

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D**

**Financial review**

**Brief statement of the charity's policy on reserves**

**Reserves policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £7,200.

## Further financial review details

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising)
- how expenditure has supported the key objectives of the charity
- investment policy and objectives including any ethical investment policy adopted.

### Investment Policy

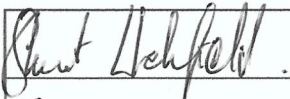
The Group's Income and Expenditure is small and consequently does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

## Section E Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	STUART LITCHFIELD	
Position (for example Secretary, Chair, etc.)	CHAIR	
Date	27/01/22	

<b>St Faith &amp; St Laurence Scout Group</b>			
<b>Group Account 1st April 2020 to 31st March 2021</b>			
Bank Balance at 1st April 2020	<b>£ 37,321.43</b>		
<b>INCOME</b>		<b>EXPENDITURE</b>	
100 Club membership fees	£ 1,832.00	100 Club Prize Money	£ 1,110.00
Little Fishers Rent	£ 3,834.00	*Birmingham City Council Tax	£ -
Hurricane Explorer Unit Rent	£ 85.00	General Hut Maintenance and items	£ 938.88
Little Fishers Electricity Fees	£ 2,563.78	Water Rates	£ 427.26
Little Fishers Water Fees	£ 364.99	Electricity Supply	£ 2,167.93
Birmingham City Council Covid-19 Grants	£ 21,737.07	Building & Contents Insurance	£ 1,635.77
F&L Scout Group Recovery Account	£ 7,201.59	100 Club Administration	£ 18.39
Scout Troop Account	£ 2,947.55	Little Fishers Electricity Refund	£ 14.82
Cub Pack Account	£ 3,446.50	Covid-19 PPE and Cleaning Materials	£ 158.52
Beaver Colony Account	£ 1,517.38	Fire Alarms and Extinguisher Service	£ 140.52
Rea Valley District Membership Prompt Payment Refund	£ 41.00	Garden Services (Hedge Cutting)	£ 190.00
Membership Fees received from the Sections	£ 3,427.00	Group JOTI Badges	£ 25.50
		Rea Valley Scout Membership Fees	£ 7,766.00
		F&L Beaver Section Assistance Funding	£ 1,000.00
		F&L Scout Group Recovery Account	£ 7,200.00
<b>Total Income</b>	<b>£ 48,997.86</b>	<b>Total Expenditure</b>	<b>£ 22,793.59</b>
Income minus Expenditure	£ 26,204.27	*Covid-19 year no tax applied by	
Opening Balance 1st April 2020	£ 37,321.43	Birmingham City Council	
<b>Group Balance at 31st March 2021</b>	<b>£ 63,525.70</b>		
Signed <i>C. McArdle</i> Treasurer (Catharine McArdle)		Signed <i>Tom McArdle</i> GSL (Tom McArdle)	
Signed <i>Stuart Litchfield</i> Chairman (Stuart Litchfield)		Signed <i>L. McAdam</i> Scrutineer (Mrs L. McAdam)	

<b>St Faith &amp; St Laurence Scout Group</b>			
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