



**LILFORD DISTRICT
SCOUT COUNCIL**
Lilford District Scout HQ,
Shuttle Street,
Tyldesley, Manchester
M29 8BS
Registered charity: 503221

Annual Report 2025

Squirrels

BEAVERS

SCOUTS

network

cubs

EXPLORERS

AGM Wednesday 25TH June 2025
@ 8.00 pm in the District HQ



Lilford District Scout Association delivering Scouting in the Atherton, Leigh, Lowton,
Tyldesley and Astley areas of Greater Manchester West.
Registered Charity No.503221



SILVER WOLF

Pamela Copeland
Alex Waddington
David Copeland
Steve Ralph



Bar to Silver Acorn

Karen Salisbury



Silver Acorn

Jane Riley
Keith Morris
Peter Blundell
Sue Ralph
Marjorie Marsden



Chief Scout's Commendation
for Meritorious Conduct

Freddy Higson



Award for merit

Alan Briggs

Andrew Foster

Bernard Dunsby

Christina Hughes

Jamie Hodgkinson

J P Yates

Julie Rawlinson

Laura Pridding

Lee Aspin

Mike Lowe

Mike Barrett

Olwyn Love

Paul Grimshaw

Paul Lowe

Peter Lowe

Rob Ferguson

Shane Hopkins

Siobhan Mullen

Steve Gray

Steven Lowe

Susan Bennett

David Simpson

Simon Lowe

Chief Scouts Commendation for Good Service



Beverley Knowles	Clair Nugent	Clare Kenna
Daniel O'Rourke	Liz Rawson	Hannah Ralph
Helen Whitley	Ian Follows	Jayne Thomson
John Worrall	Kelly Knotman	Mike Cooling
Neil Marks Parker	Nicki Cooling	Pauline Ross
Penny Rothwell Mason	Roger Humphries	Sophie Rothwell Mason
Stuart Thomson	Suzanne Walker	Christine Farnworth

Commissioners Commendation



Deborah Pitts

Lisa Woodger

LILFORD SCOUT COUNCIL
Annual General Meeting

25th June 2025

In the District HQ Shuttle Street Tyldesley M29 8BS

AGENDA

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. Governance topics**
 - a. Approve the minutes of the Annual General Meeting held on 4th September 2024
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
 - c. Note the District's financial year
 - d. Agree the number of members that may be appointed to the Trustee Board
 - e. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)
- 4. Review of the previous year**
 - a. The District Lead Volunteer's review of Scouts during the past 12 months in the Lilford District
 - b. The County Lead Volunteer's remarks
 - c. Receive and consider the Annual Report of the District Trustee Board, including the annual Statement of the Accounts
- 5. Making appointments**
 - a. Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board
 - b. Appoint the Independent Examiner
 - c. approve representative of the District Scout Council to represent the District on the County Scout Council
- 6. Closing remarks**

Minutes of the Annual General Meeting of Lilford District Scout Council held 7.30p.m. on Wednesday 4th September 2024 in the District Headquarters.

Present:

David Copeland – District Chair, Steve Ralph – District Lead Volunteer, JP Yates – District Treasurer, Pam Copeland – District Admin. support, James Turner – County Youth Lead, Malcolm Bell – District President, Sue Ralph – District Supporter, Alex Waddington – District Supporter, Marjorie Marsden – 5th Tyldesley, Jayne Thomson, Stuart Thomson, Clair Nugent, Helen Whitely, 4th Tyldesley, Siobhan Mullen Group Adult Lead Volunteer 4th Tyldesley & District Trustee Board member, Christina Hughes 9/15th Leigh, Evie Foster – Jamboree Contingent – 9/15th Leigh, Andrew Foster 9/15th Leigh & District Trustee Board member, Tom Dutton 13th Leigh, Steven Lowe Group Adult Lead Volunteer and District Trustee Board Member, Marilyn Bell - Supporter Cora Dunwell Roberts – 18th Leigh, Paul Grimshaw – Group Adult Lead volunteer 2nd Atherton, Chris Starkie – Deputy CC Greater Manchester West, Jacob Bond – acting County Lead Volunteer, Gemma Higson – Deputy CC Greater Manchester West, Liam Walker – Gryphon ESU Section Leader, Debra Wailes – Councillor Wigan MBC, John Harding – Councillor Wigan MBC Jane Riley Adult Lead Volunteer 9/15th Leigh LTM and District Trustee Board member

Introduction and welcome

The District Chair, David opened the meeting giving the safety information and announced we have recently had a fire alarm system installed. He welcomed everyone, the Councillors Dera Wailes and John Harding, Malcolm Bell District President, Jacob Bond acting County Adult Lead volunteer and all Leaders and supporters present.

Apologies

Councillors – Paula Wakefield, Kevin Anderson, Christine Roberts, Joanne Marshall, and Lee McStein

Clare Kenna – Group adult lead and all leaders of 1st Atherton

Penny Rothwell Mason – 13th Leigh & District Trustee Board member

Sophie Rothwell Mason – 13th Leigh & CSC rep, Michael Lowe – Group Adult Lead volunteer 5th

Tyldesley, Suzanne Walker – Group Adult Lead 18th Leigh & District Trustee Board Member, Vikki

Creevy, Andy Keyworth, Neil Hickman, Lisa Wearing 18th Leigh. Sarah Mullaney 13th Leigh

Ellen Roberts, Lisa Woodger 9/15th Leigh

Late apologies: Karen Salisbury – District supporter.

Governance Topics

3a Approval of the Minutes of the Annual General Meeting held on Wednesday 21st June 2023

The District Chair proposed that these minutes, as previously circulated and reviewed by the District Trustee Board, are taken as read and for the District Scout Council to agree they are a true record of that meeting.

Seconded by Andrew Foster. Show of hands please to approve. Approved.

3b to re-adopt the model constitution from Policy Organisation and Rules

The District Trust Board proposes that we continue with the recommendation to adopt the model constitution from Chapter 5 of POR

Seconder Steven Lowe. Show of hands please to approve. Approved.

3c The District Chair asked the District Scout Council members to note our charity's financial year, which is 1st April – 31st March

3d Approval of community members of the District Scout Council – None

3e Agree the number of members that may be appointed to the Trustee Board

The District Scout Council have agreed at their meeting on 21st February 2024 the number of people to be appointed to the Trustee Board. The Board recommends that 6 people are appointed + 4 ex officio (District Adult lead Volunteer, District Chair, District Treasurer and District Youth Lead.)
I propose the District Scout Council approves that recommendation.

Seconded by Siobhan Mullen. Show of hands please to approve. Approved.

3f Agree the quorum for future meetings of the District Scout Council excluding this AGM)

The District Trustee Board recommends the quorum should be set at 20 people
Does the District Scout Council approve this recommendation?

Seconded by Andrew Foster. Show of hands please to approve. Approved

4. Review of the previous year

4a. The District Lead Volunteer's review of Scouts in the Lilford District

Steve read out his report from the booklet circulated. Steve then presented the wood Badge to Cora Dunwell Roberts of 18th Leigh and 15 years' service badges to Jayne Thomson and Siobhan Mullen both of the 4th Tyldesley Group

Steve presented Freddy Higson with The Chief Scout's Commendation for Meritorious Conduct.

Freddy was awarded this earlier this year for putting his Scouting learning into action when his Grandad fell into difficulties during a countryside walk with him. He was invited to Windsor Castle to meet the Chief Scout at the annual St Georges Day Service in April.
All congratulated Freddy on his special award.

4b Receive and consider the Annual Report of the District Trustee Board including annual statement of accounts

The District Chair noted that the District Trustee Board has approved the Annual Report and Statement of Accounts and the report of the accounts has been received from the Independent examiner David Hampson.

The District Treasurer gave a brief explanation of the accounts as detailed in the booklet.

Questions were invited from the floor regarding the Annual Report and accounts. None were raised.

The District Chair thanked JP

5.Appointments

5a Appointment of District Chair

The District Lead Volunteer explained the process and as agreed by the Trustee Board the recommendation to the District Scout Council is that David Copeland should be appointed District Chair.

Show of hands please to approve. Approved.

5b Appointment of District Treasurer

The District Chair explained the process and as agreed by the Trustee Board. The recommendation to the District Scout Council is that JP Yates should be appointed as District Treasurer.

Show of hands please to approve. Approved.

5c Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the Trustee Board.

The District Chair explained the process agreed by the District Trustee Board. The recommendation to the District Scout Council is that Jane Riley, Penny Rothwell

Mason, Andrew Foster, Suzanne Walker, Siobhan Mullen, Steven Lowe, should be appointed as members of the District Trustee Board, along with the ex-officio members -District Lead Volunteer, District Chair, District Treasurer and District Youth Lead.

Show of hands please to approve. Approved.

The District Chair thanked the Trustees for their work during the year.

5d District President

The Chair noted that the District Scout Council recommends Malcolm Bell as President.

Show of hands please to approve. Approved.

5e Appointment of Independent Examiner

The District Treasurer proposed David Hampson.

The Chair confirms that David Hampson has been proposed, seconded and is qualified for the role.

Show of hands please to approve the nomination of David Hampson.

Approved.

5f Nominate representative of the District Scout Council to represent the District on the County Scout Council

The District Chair confirms that Sophie Rothwell Mason has been proposed and seconded.

Show of hands please of your approval. Approved.

6. Closing remarks

At this point the District Lead Volunteer, Steve Ralph presented Pamela Copeland with a plant as his personal thanks for her time as District Secretary. In line with the recent changes of the Scout Association this appointment has now ceased and Pamela will take on the role of District Admin. Support.

Jacob Bond acting County lead Volunteer thanked Steve and the District for continuing to achieve good results, top awards and for all the hard work during the last twelve months.

The District Chair, David Copeland thanked all the Trustee Board Members, District Scout Council Members, Groups, supporters, friends and each and every member of Scouting in Lilford District for their continued support over the past year.

This concluded the official business.

The District Chair then closed the official part of the meeting at 7.50p.m

There now followed a presentation by Evie Foster of the last World Jamboree which she attended in South Korea.

Evie's presentation was a great account of the challenges that the attendees experienced as well as the enjoyable time they had under difficult circumstances.

The District Chair thanked Evie for her presentation and invited everyone to stay for refreshments.

These minutes have been approved at the District Trustee Board meeting on 21st October 2024

District Lead Volunteer Report 2024 – 25

a) Overview

Young people are at the heart of what we do in Scouting, both locally and further afield. Our purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Excellent Scouting has continued to be delivered throughout the year across our district, with groups camping regularly, undertaking adventurous activities and young people working towards the top awards in their sections. 17 Squirrels gained their Acorn award. 49 beavers gained their Bronze Chief Scout Award. 35 Cubs were awarded their Silver Chief Scout Award, with 10 Scouts earning the challenging Gold Chief Scout Award. 3 of our Explorers gained their Diamond Chief Scout Award. I know that other work towards Duke of Edinburgh awards is also ongoing.

Our Young People have been challenging themselves and supporting the community with sponsored walks and sleepovers; some of which featured in the local press who reported the fundraising which has taken place to support homeless charities.

January's census reported we had 457 young people and 134 adults in the District. We now have four squirrel dreys across the nine groups, plus two explorer units. The overall number is similar to last year, but numbers of youngsters and adults can vary throughout the year.

At the end of December, Steve Ralph came to the end of his 10 years' service as District Commissioner, along with JP Yates and Shane Hopkins who served as Deputy District Commissioners. Thanks to them for their service and support to the District over this period. I was appointed as Steve's successor taking the title of District Lead Volunteer with effect from 1st January 2025.

The last few months of the year also coincided with various changes within Scouting, mainly affecting adults, who now have new role titles, a new membership system to log their details and enable training and scout processes. There have been some major changes to Policy Organisation and Rules (POR) so I urge leaders to make sure that they are up to date with POR. The 'Welcome Journey' has been restructured to make it more welcoming to new adults and easier to follow in the new membership system.

b) Training

As with any new system and changes, it can be challenging to get used to the new way of doing things. I handed over my 'Local Training Manager' role to Karen Salisbury, with the new title of 'Volunteer Development Team Leader'. We are still trying to figure out the reporting from the system, but the new system does have automated reminders to adults about due dates for mandatory training, for example, the Safety training – deadline of 14th July. However, the system also provides reports highlighting where the mandatory training has not been completed; which has resulted in several suspensions, pending completion of learning.

The system also identifies those leaders who are still 'provisional' after 5 months, so that their welcome journey can be progressed; this is being taken up with Group Lead Volunteers. (GLV's).

We finally managed to get an archery permit through on the system and the recent Nights Away Permit applications were a bit of a challenge, hopefully, this means future ones will be a bit slicker!

'Training Advisers' have changed to 'Learning Advisors' who can support leaders eg validating learning. The new system does make it easier to identify who assessors are and who holds permits for various activities.

First response training was delivered to 42 leaders last year with about 10 leaders completing advanced first aid.

c) District Structure

One of my first tasks as DLV was to start shaping the new District Structure and work with the GLV's. I hope to post details of this on the District website soon. Some previous roles have changed slightly, so rather than ADC's, we have a District Programme team, led by Steve Lowe, who will be looking into feedback from the Group Lead Volunteers about have more District events. Hopefully, this will include section specific activities as well as cross-section events. Apart from competitions, they are considering a District Camp next year so please feed in your ideas.

The Volunteer Development Team, includes the Learning Advisor Team (ie previously the TA's) and the 'Welcome Team Leader' is Sophie Rothwell Mason, as this is the new approach to the Adult Appointment Committee.

Shane Hopkins is our 'Support Team Lead', which includes the teams for Administration, Shop Communications, and HQ maintenance.

Peter Blundell stood down as District Explorer Scout Commissioner – thanks Peter. Michael Cooling and Josh Walters are the '14 – 25 leads'. Michael is steering the Explorer sections (they've had 3 camps so far this year!) and also encouraging the reformation of the Viper – Young Leader Unit, under Phoebe Aspinall and Nathan Hodgkinson. Thanks to Kath and Lisa for the work they did previously with the Vipers! Josh is building Network locally (ie 18 – 25 yrs) and making closer links with Wigan Network, so that they can support our younger adult leaders on awards like the Explorer Belt and the King's Scout Award. Watch this space!

Rebekah Trott stepped down as Youth Lead, thanks Rebekah! She has been replaced by Daniel Thomond and Sam Owen Kenna. They have plans to reach out to groups and connect with the YP, and hope to work with the GLV's and the Programme Team.

Finally, the key part of my team is all of you, who are involved in delivering or supporting Scouting in the District. We know how stretched we can feel at times, especially if we are short of leaders, plus we have other demands on our time like family, friends, work etc. I would like us to feel more like a team. One of the best parts of this role is coming out to meet you all, and where possible, presenting awards and wood badges in recognition the contribution you make. I was honoured to award a 70 year long service award at St George's day to Alex Waddington!

I want to say a big thankyou to you all, on behalf of all our young people for the time and commitment you give to them, and hopefully each other in so many ways, so that we can deliver Scouting in a safe and fun way.

Jane Riley

District Lead Volunteer - Lilford

Lilford District Scout Council

Financial Report 2024-25

Overview

2024-25 again saw an active year within the District. Changes to the governance structure were adopted because of the Charities Commission regulations update and wider Scout Association developments.

District Accounts

Income was £6,349.477 lower than in 2024. Capitation was slightly up on 202 but the largest reduction was from the users of the HQ. HQ contributions were £3,813 lower than 2024.

The District HQ has again seen significant expenditure in repairs and improvements. A new fire alarm system had to be installed at considerable cost of £7,950. As a result of this some essential re-wiring was also required at a cost of £1,636. New fencing at the front of the Shuttle Street HQ was installed (£1,500) although a grant has been received for this. However, due to timing, this was only received after the year end of 31st March 2025.

Overall, the District had a deficit of £114,307.32 for 2024-25.

Scout Shop

The shop suffered a small loss in the year. Sales were £883 down from 2024. If the District wants a shop, it must support it and use the facilities. We cannot continue to provide the service if it's not being used. Please continue to support the shop!

International Fund

This fund remains in account for the purposes of funding international activities.

There were contributions made to Explorer belt activities amounting to £400 during the year. The activities on this account will begin to increase again, as the fund will be used to support any young people selected for the 2027 World Jamboree in Poland.

The future

The HQ renovations are now complete. However, like the Forth Bridge, the hard work in maintaining the building continues.

After 10 years, Steve Ralph, Shane Hopkins and myself stepped down from the District leadership team and handed the reins over to Jane Riley. We wish Jane well for her tenure and look forward to everyone's continued support. Thank you to you all for your effort this year.

John-Paul Yates FCMA, CGMA

District Treasurer

Lilford District Scout Council

Financial Report 2024-25

District Executive Board Structure

The schedules, annual accounts and notes cover Lilford District Scout Council which serves Scouting in and around Leigh, Atherton, Tyldesley, Astley and Lowton.

The Executive Committee of the Lilford District comprises:

President Vacant

Vice Presidents Vacant

Trustees:

District Lead Volunteer Mrs Jane Riley (appointed 01/01/2025)

Mr S A Ralph MBE, JP (stepped down 31/12/2024)

District Chair Mr D Copeland

Admin. Support Mrs P Copeland

District Treasurer Mr JP Yates ACMA, CGMA

Elected nominations Mrs P Rothwell-Mason, Miss S Mullen, Mr A Foster, Mr S Lowe

Ex Officio Miss R Trott (Youth Commissioner stepped down 31/12/2024), Mr. D. Thomond (appointed 03/03/2025)

Bankers Royal Bank of Scotland

CCLA Investment Management Limited

Scout Association 16804

Charity registration 503221

District Examiner Mr D Hampson ACMA, CGMA

The District is a Trust set up under the rules of the Scout Association and common to all Districts. Trustees are appointed in accordance with the Policy, Organisation and Rules (POR) of the Scout Association.

Accounts are based on the receipts and payments basis and is consistent with previous years.

Lilford District Scout Council

31st March 2025

as at

31/03/2025

Income and Expenditure report

Income:

	Note	Current	Previous	2024-25 Budget
Membership income	County / HQ	21,582.50	21,157.50	21,582.50
	District	445.00	455.00	445.00
	Other	0.00	0.00	
Grants & Donations		0.00	0.00	
District HQ donations		6,559.00	10,372.65	7,000.00
District HQ roof fund		0.00	0.00	
Closure 3rd Lowton		0.00	0.00	
Closure Lowton Explorers		0.00	315.95	
Closure 1st Astley		0.00	2,591.16	
Interest received		3,214.63	3,008.34	3,500.00
Other donations		0.00	250.00	
Lilford District Scout Shop		0.00	0.00	
Lilford International Fund		0.00	0.00	
		31,801.13	38,150.60	32,527.50

Expenditure:

Capitation	County / HQ	(21,582.50)	(21,157.50)	(21,582.50)
Premises:				
Gas		(1,844.40)	(1,251.33)	(1,844.40)
Electricity		(1,677.85)	(1,107.54)	(1,723.32)
Water		(418.39)	(464.36)	(464.36)
Insurance		(2,745.88)	(2,697.52)	(2,800.00)
Cleaning & repairs		(16,036.44)	(9,379.28)	(15,000.00)
Equipment		0.00	0.00	
Training		(128.97)	(50.00)	(1,200.00)
Scouting activities		0.00	0.00	(1,200.00)
Administration		(1,591.52)	(1,238.64)	(1,800.00)
Other expenditure		(82.50)	(803.43)	(750.00)
Pegasus		0.00	0.00	
Misc adjustments		0.00	0.00	
		(46,108.45)	(38,149.60)	(48,364.58)

Net Surplus / (Deficit) for year

(14,307.32)	1.00	(15,837.08)
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Balance sheet report

Brought forward 1st April	798,706.55	346,496.90	798,706.55
District Council	(14,307.32)	1.00	(15,837.08)
District Shop	(567.37)	1,401.65	465.42
Lilford International Fund	(235.00)	807.00	0.00
Revaluation reserve	0.00	450,000.00	0.00
	783,596.86	798,706.55	783,334.89

Represented by:

Land & Buildings (District HQ)	700,000.00	700,000.00	700,000.00
Stock (Shop)	5,368.98	6,122.58	6,000.00
Bank balances			
District Scout Council account	6,430.75	14,453.14	(5,362.94)
Shop account	1,328.63	4,017.25	5,084.25
International fund account	8,946.82	9,181.82	9,181.82
Charities Deposit account	64,967.74	64,889.82	68,389.82
Cash in hand			
Treasurer	1.94	1.94	1.94
Shop	40.00	40.00	40.00
Debtors			
18 Leigh	(3,488.00)	0.00	0.00
	783,596.86	798,706.55	783,334.89

Lilford District Scout Shop

as at

22/05/2025

31st March 2025

Income and Expenditure report

Income:

Sales	3,032.05	3,914.73	4,000.00
Other income			

3,032.05	3,914.73	4,000.00
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Expenditure:

Opening stock	at cost	6,122.58	5,723.61	6,122.58
Purchases		2,441.56	2,763.64	3,000.00
Closing stock	at cost	(5,368.98)	(6,122.58)	(6,000.00)
Cost of sales		3,195.16	2,364.67	3,122.58

Contribution		(163.11)	1,550.06	877.42
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-5.4%	39.6%	21.9%
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Other expenditure	(379.99)	(117.00)	(380.00)
Card fees	(24.27)	(31.41)	(32.00)
Insurance	0.00	0.00	0.00
Training	0.00	0.00	
Transfers to District Scout Council	0.00	0.00	

Other costs	(404.26)	(148.41)	(412.00)
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Net Surplus / (Deficit) for year	(567.37)	1,401.65	465.42
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Balance sheet report

Brought forward 1st April	10,238.83	8,837.18	10,238.83
Shop	(567.37)	1,401.65	465.42

9,671.46	10,238.83	10,704.25
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Represented by:

Stock (Shop)	5,368.98	6,122.58	6,000.00
Cash & balances			
Bank account	1,328.63	4,017.25	5,084.25
Cash in hand	40.00	40.00	40.00
Creditors (District)	2,933.85	59.00	59.00

9,671.46	10,238.83	10,704.25
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Lilford District International Fund**31st March 2025**

as at

22/05/2025

Income and Expenditure report**Income:**

Grants & Donations

Other income

Expenditure:

WSJ 2023 contributions paid

Explorer Belt

Note	Current	Previous	2024-25 Budget
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165.00

957.00

0.00

165.00**957.00****0.00**

0.00

(150.00)

0.00

(400.00)

0.00

0.00

(400.00)**(150.00)****0.00**

Net Surplus / (Deficit) for year

(235.00)**807.00****0.00****Balance sheet report**

Brought forward 1st April

Lilford International Fund

9,181.82

8,374.82

9,181.82

(235.00)

807.00

8,946.82**9,181.82****9,181.82**

Represented by:

Cash & balances

Bank account

Cash in hand

8,946.82

9,181.82

9,181.82

0.00

0.00

8,946.82**9,181.82****9,181.82**

Independent examiner's report to the trustees of Lilford District Scout Council

I report to the trustees on my examination of the accounts of the Lilford District Scout Council (the Trust) for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

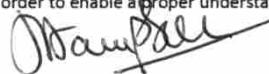
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

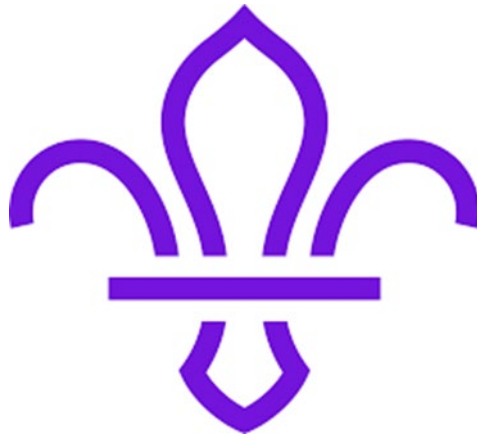


Name: DAVID JOHN HAMPSON ACMA

Relevant professional qualification or membership of professional bodies (if any):

Address: 1 BROADWAY, ATHERTON M46 9HW

Date: 19/5/2025



Lilford District Scout Association delivering Scouting in the Atherton, Leigh, Lowton,
Tyldesley and Astley areas of Greater Manchester West.
Registered Charity No.503221