

WESTMINSTER PARK COMMUNITY ASSOCIATION

England & Wales · Charity number 503204

Details

Status Registered

Legal form Other

Registered 1974-06-06

Register [View on the Charity Commission register](#)

Contact

Address Westminster Park Community Centre
Five Ashes Road
Chester
CH4 7QS

Phone 01244679957

Email wpca2008@yahoo.com

Activities

Objects: A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF WESTMINSTER PARK AND NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX OR POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURETIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS. B) TO ESTABLISH OR TO SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE OR TO CO-OPERATIVE WITH ANY LOCAL AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE ASSOCIATION AND ITS CONSTITUENT BODIES IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: The object of the charity is to provide and maintain a Community Centre for the use and benefit of residents of the local community.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** WESTMINSTER PARK AND NEIGHBOURHOOD
- Cheshire West & Chester

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-12-31 | £93,592 | £89,083 | - | - |
| 2024-12-31 | £112,086 | £104,299 | - | - |
| 2023-12-31 | £85,302 | £92,609 | - | - |
| 2022-12-31 | £72,545 | £78,710 | - | - |
| 2021-12-31 | £61,679 | £49,932 | - | - |

Trustees

| Name | Role | Appointed |
|---------------------------|------|-----------|
| CLIFFORD ERNEST TOMLINSON | | |
| PAUL BRADLEY ROSTRON | | |
| PAUL STUART ADAMSON | | |

WESTMINSTER PARK COMMUNITY ASSOCIATION

England & Wales - Charity number 503204

Accounts

WESTMINSTER PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS
31 DECEMBER 2025

Charity Number: 503204

Paul Adamson -Treasurer

WESTMINSTER PARK COMMUNITY ASSOCIATION

31 DECEMBER 2025

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WESTMINSTER PARK COMMUNITY ASSOCIATION
LEGAL AND ADMINISTRATIVE DETAILS
31 DECEMBER 2025

Charity registration number 503204

| | | |
|---------|--|----------|
| Council | Phil Williamson Bev Williamson Simon Rostron Kerry Woodall Lisa Childs Alex Macdonald | Chairman |
|---------|--|----------|

| | |
|------------------|--|
| Holding Trustees | Paul Adamson Phil Williamson Cliff Tomlinson |
|------------------|--|

| | |
|-------------------|--|
| Principal address | Westminster Park Community Centre Five Ashes Road Westminster Park Chester CH4 7QS |
|-------------------|--|

| | |
|---------|---|
| Bankers | Barclays Bank Unit 2 The Forum Shopping Centre Northgate Street Chester CH1 2BY |
|---------|---|

| | |
|----------------------|--|
| Independent examiner | Rachel Aldridge-Jones (CGMA, ACMA) 143 Lache Lane Chester CH4 7LU |
|----------------------|--|

WESTMINSTER PARK COMMUNITY ASSOCIATION

TRUSTEES' REPORT

31 DECEMBER 2025

The Council present their report and the financial statements for the year ended 31 December 2025. The financial statements have been prepared on a receipts and payments basis and comply with the charity's trust deed.

Constitution and object

The charity was constituted on 4 March 1971 and is a registered charity no: 503204. The object of the charity is to provide a community centre for the use of local residents.

Trustees

The affairs of the Association are managed by the Council of the Association who are listed on page 1 together with the Holding Trustees. The officers of the Council are elected at the Annual General Meeting.

Review of activities in the year

Throughout 2025 the Association has continued to provide a Community Centre and all its facilities to the residents of the Westminster Park area. The Community Centre is used as a meeting place for various activity groups and organisations as well as a local venue for private functions. It has supported such activities as a bridge club, dance classes, keep fit groups, Weightwatchers, martial arts training, pre-school nursery, mothers and toddlers and the Christian Family Church Group. The Association boasts two local league darts teams and a Bagatelle side which also plays in a local league. A number of private functions were held including Croquet Club, Gardening Group, Residents' Association meetings along with wedding parties and christening celebrations.

As normal some charity events were held raising money for a specialist unit of the Countess of Chester Hospital, contributing to a local group concerned with the welfare of the Widows and Widowers of Chester, and fund raising for MacMillan, Breast Cancer UK., SPACE and The Hospice of the Good Shepherd.

Mid summer was celebrated with a fair and open day -which was extremely well attended and much appreciated by the local residents.

An overall successful year for the Association. Voluntary work by Council members and price reviews have succeeded in maintaining the finances this year. This will enable the Association to continue in its operations for the foreseeable future

Reserves policy

It is the policy of the Trustees to maintain unrestricted reserves at a level to cover 6 months expenditure, which equates to approximately £45,000 plus a designated building maintenance fund of £18,000 to be used for major works when required. At 31 December 2025 unrestricted reserves were £53,141. The Trustees are confident that the coming year will boost the reserves toward the required level.

Risk management

The Trustees have reviewed the principal areas of the charity's operations and considered the major risks in each of those areas. In the opinion of the Trustees, the Association has resources and review systems in place which, under normal circumstances, should allow the risks to be mitigated to an acceptable level in its day to day operation.

Statement of Trustees' responsibilities

The Trustees are required under charity law to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

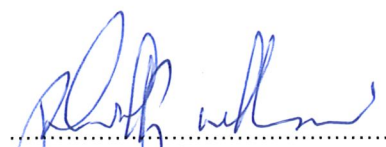
In preparing these financial statements we are required to:

- select suitable accounting policies and apply them consistently
- make reasonable and prudent judgements and estimates
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on a going concern basis unless in our view the charity will be unable to continue in business

We are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud

On behalf of the Council


.....
Phil Williamson – Chairman
Dated.....

18th March 2026

WESTMINSTER PARK COMMUNITY ASSOCIATION
INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS OF WESTMINSTER PARK COMMUNITY
ASSOCIATION

I report on the financial statements of Westminster Park Community Association for the year ended 31 December 2025, which are set out on pages 5 to 7.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

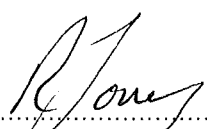
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
Rachel Aldridge-Jones
Independent Examiner

WESTMINSTER PARK COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

for the year ended 31 December 2025

| | Total Unrestricted Funds 2025 | Total Unrestricted Funds 2024 |
|-----------------------------------|-------------------------------------|-------------------------------------|
| RECEIPTS | | |
| Bar Sales | 63,183 | 79,973 |
| Machines | 5,739 | 6,419 |
| Centre Hire | 20,390 | 22,898 |
| Subscriptions | 810 | 920 |
| Socials | 791 | 1,244 |
| Investment income | 645 | 598 |
| Miscellany | 2,034 | 34 |
| Total Receipts | 93,592 | 112,086 |
| PAYMENTS | | |
| Bar Purchases | 36,343 | 49,201 |
| Bar Wage | 22,833 | 24,426 |
| Stock Checks | 490 | 530 |
| Machine Licence | 50 | 50 |
| Socials | 794 | 1,560 |
| Misc. Licences | 988 | 461 |
| Rent, Rates, Water | 2,130 | 1,798 |
| Heat and Light | 7,942 | 8,650 |
| Insurance | 886 | 906 |
| Security | 254 | 350 |
| Telephone/Internet | 717 | 831 |
| Cleaning Material and Wages | 9,474 | 8,686 |
| Repairs and Maintenance | 2,271 | 1,075 |
| Darts League/Equip. | 270 | 180 |
| Capital Equipment | 393 | 2,184 |
| Miscellaneous | 1,110 | 964 |
| Card Fees | 811 | 848 |
| Accountancy | 400 | 225 |
| Machine Games Duty | 927 | 1,374 |
| Total Expenditure | 89,083 | 104,299 |
| Net Receipts over Payments | 4,509 | 7,787 |
| Cash Funds brought forward | 48,632 | 40,845 |
| Cash Funds carried forward | 53,141 | 48,632 |


WESTMINSTER PARK COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2025

| | Total Funds 2025 | Total Funds 2024 |
|---|------------------------|------------------------|
| Cash Funds: | | |
| Cash at Bank and in hand | 59,156 | 57,983 |
| Credit Card | -1,453 | -757 |
| Uncleared on 31st December | -833 | -3,933 |
| Lord Mayor's Grant (unrestricted) | -4,407 | -5,237 |
| SumUp pending | 534 | 576 |
| Overspend on Summer Fair Grant | 144 | |
| | <u>53,141</u> | <u>48,632</u> |
| | | |
| Assets Retained for the Charity's own use: | | |
| Fixed assets net book value | 12,876 | 12,483 |
| Stock | 4,469 | 5,597 |
| Debtors | 1,104 | 1,020 |
| | <u>18,449</u> | <u>19,100</u> |
| | | |
| Liabilities | | |
| Other taxes and Social Security | 2,972 | 1,092 |
| Accruals | 856 | 971 |
| | <u>3,828</u> | <u>2,063</u> |

The financial statements were approved by the Council on March 2026 and signed on their behalf by:


.....

P Williamson – Chairman

Dated..... 16/3/26

WESTMINSTER PARK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

31 December 2025

1. Accounting Policies

Basis of accounting

The financial statements have been prepared on a receipts and payments basis in accordance with applicable standards.

2. Employees Remuneration

| | 2025 | 2024 |
|---------------------------------|-------------|-------------|
| Total Wages (including cleaner) | £29,347 | £29,889 |

No Trustees have received or are due to receive any remuneration in the year.

WESTMINSTER PARK COMMUNITY ASSOCIATION

England & Wales - Charity number 503204

Accounts

WESTMINSTER PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS
31 DECEMBER 2024

Charity Number: 503204

Paul Adamson -Treasurer

WESTMINSTER PARK COMMUNITY ASSOCIATION

31 DECEMBER 2024

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WESTMINSTER PARK COMMUNITY ASSOCIATION
LEGAL AND ADMINISTRATIVE DETAILS
31 DECEMBER 2024

Charity registration number 503204

| | | |
|---------|--|----------|
| Council | Phil Williamson Bev Williamson Simon Rostron Kerry Woodall Lisa Childs Alex Macdonald | Chairman |
|---------|--|----------|

| | |
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| Holding Trustees | Paul Adamson Paul Rostron Cliff Tomlinson |
|------------------|---|

| | |
|-------------------|--|
| Principal address | Westminster Park Community Centre Five Ashes Road Westminster Park Chester CH4 7QS |
|-------------------|--|

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| Bankers | Barclays Bank Unit 2 The Forum Shopping Centre Northgate Street Chester CH1 2BY |
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| Independent examiner | Rachel Aldridge-Jones (CGMA, ACMA) 143 Lache Lane Chester CH4 7LU |
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WESTMINSTER PARK COMMUNITY ASSOCIATION

TRUSTEES' REPORT

31 DECEMBER 2024

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Constitution and object

The charity was constituted on 4 March 1971 and is a registered charity no: 503204. The object of the charity is to provide a community centre for the use of local residents.

Trustees

The affairs of the Association are managed by the Council of the Association who are listed on page 1 together with the Holding Trustees. The officers of the Council are elected at the Annual General Meeting.

Review of activities in the year

Throughout 2024 the Association has continued to provide a Community Centre and all its facilities to the residents of the Westminster Park area. The Community Centre is used as a meeting place for various activity groups and organisations as well as a local venue for private functions. It has supported such activities as a bridge club, dance classes, keep fit groups, Weightwatchers, martial arts training, pre-school nursery, mothers and toddlers and the Christian Family Church Group. The Association boasts two local league darts teams and introduced a Bagatelle side this year to play in a local league. A number of private functions were held including Croquet Club, Gardening Group, Residents' Association meetings along with wedding parties and christening celebrations.

As normal some charity events were held raising money for a specialist unit of the Countess of Chester Hospital, contributing to a local group concerned with the welfare of the Widows and Widowers of Chester, and fund raising for MacMillan and Breast Cancer UK.

Mid summer was celebrated with a fair and open day -which was extremely well attended and much appreciated by the local residents.

An overall successful year after feeling the aftermath of the Covid Crisis. Voluntary work by Council members and price reviews have succeeded in turning around the finances this year. This will enable the Association to continue in its operations for the foreseeable future

Reserves policy

It is the policy of the Trustees to maintain unrestricted reserves at a level to cover 6 months expenditure, which equates to approximately £52,000 plus a designated building maintenance fund of £18,000 to be used for major works when required. At 31 December 2024 unrestricted reserves were £48,845. The Trustees are confident that the coming year will boost the reserves toward the required level.

Risk management

The Trustees have reviewed the principal areas of the charity's operations and considered the major risks in each of those areas. In the opinion of the Trustees, the Association has resources and review systems in place which, under normal circumstances, should allow the risks to be mitigated to an acceptable level in its day to day operation.

Statement of Trustees' responsibilities

The Trustees are required under charity law to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing these financial statements we are required to:

- select suitable accounting policies and apply them consistently
- make reasonable and prudent judgements and estimates
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on a going concern basis unless in our view the charity will be unable to continue in business

We are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud

On behalf of the Council

.....
 Phil Williamson – Chairman
 Dated.....

WESTMINSTER PARK COMMUNITY ASSOCIATION
INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS OF WESTMINSTER PARK COMMUNITY
ASSOCIATION

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Rachel Aldridge-Jones
Independent Examiner

WESTMINSTER PARK COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

for the year ended 31 December 2024

| | Total Unrestricted Funds 2024 | Total Unrestricted Funds 2023 |
|-----------------------------------|--|--|
| RECEIPTS | | |
| Bar Sales | 79,973 | 59,683 |
| Machines | 6,419 | 4,465 |
| Centre Hire | 22,898 | 17,872 |
| Subscriptions | 920 | 990 |
| Socials | 1,244 | 960 |
| Grants | 0 | 0 |
| Investment Income | 598 | 382 |
| Miscellany | 34 | 950 |
| Total Receipts | 112,086 | 85,302 |
| PAYMENTS | | |
| Bar Purchases | 49,201 | 40,307 |
| Bar Wage | 24,426 | 26,802 |
| Stock Checks | 530 | 500 |
| Machine Licence | 50 | 50 |
| Socials | 1,560 | 1,650 |
| Misc. Licences | 461 | 539 |
| Rent, Rates, Water | 1,798 | 1,424 |
| Heat and Light | 8,650 | 4,113 |
| Insurance | 906 | 830 |
| Security | 350 | 305 |
| Telephone/Internet | 831 | 630 |
| Cleaning Material and Wages | 8,686 | 7,879 |
| Repairs and Maintenance | 1,075 | 3,532 |
| Darts League/Equip. | 180 | 225 |
| Capital Equipment | 2,184 | 235 |
| Miscellaneous | 964 | 2,047 |
| Card Fees | 848 | 485 |
| Accountancy | 225 | 200 |
| Machine Games Duty | 1,374 | 856 |
| Total Expenditure | 104,299 | 92,609 |
| Net Receipts over Payments | 7,787 | -7,307 |
| Cash Funds brought forward | 40,845 | 48,152 |
| Cash Funds carried forward | 48,632 | 40,845 |

WESTMINSTER PARK COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2024

| | Total Funds 2024 | Total Funds 2023 |
|---|---------------------------------|---------------------------------|
| Cash Funds: | | |
| Cash at Bank and in hand | 57,983 | 45,924 |
| Credit Card | -757 | -378 |
| Uncleared on 31st December | -3,933 | -4,701 |
| Lottery Grant (restricted) | -5,237 | |
| SumUp pending | 576 | |
| | 48,632 | 40,845 |
| Assets Retained for the Charity's own use: | | |
| Fixed assets net book value | 12,483 | 10,299 |
| Stock | 5,597 | 4,161 |
| Debtors | 1,020 | 2,278 |
| | 19,100 | 16,738 |
| Liabilities | | |
| Other taxes and Social Security | 1,092 | 1,288 |
| Accruals | 971 | 428 |
| | 2,063 | 1,716 |

The financial statements were approved by the Council on March 2025 and signed on their behalf by:

.....

P Williamson – Chairman

Dated.....

WESTMINSTER PARK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

31 December 2024

1. Accounting Policies

Basis of accounting

The financial statements have been prepared on a receipts and payments basis in accordance with applicable standards.

2. Employees Remuneration

| | 2024 | 2023 |
|---------------------------------|-------------|-------------|
| Total Wages (including cleaner) | £29,889 | £32,231 |

No Trustees have received or are due to receive any remuneration in the year.

WESTMINSTER PARK COMMUNITY ASSOCIATION

England & Wales - Charity number 503204

Accounts

WESTMINSTER PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS
31 DECEMBER 2023

Charity Number: 503204

Paul Adamson -Treasurer

WESTMINSTER PARK COMMUNITY ASSOCIATION

31 DECEMBER 2023

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WESTMINSTER PARK COMMUNITY ASSOCIATION
LEGAL AND ADMINISTRATIVE DETAILS
31 DECEMBER 2023

Charity registration number 503204

| | | |
|---------|---|----------|
| Council | Phil Williamson Russell O Neill Simon Rostron Mark Woodall | Chairman |
|---------|---|----------|

| | |
|------------------|---|
| Holding Trustees | Paul Adamson Paul Rostron Cliff Tomlinson |
|------------------|---|

| | |
|-------------------|--|
| Principal address | Westminster Park Community Centre Five Ashes Road Westminster Park Chester CH4 7QS |
|-------------------|--|

| | |
|---------|---|
| Bankers | Barclays Bank 30 St Werburgh Street Chester CH 1 2DY |
|---------|---|

| | |
|----------------------|--|
| Independent examiner | Rachel Aldridge-Jones (CGMA, ACMA) 143 Lache Lane Chester CH4 7LU |
|----------------------|--|

WESTMINSTER PARK COMMUNITY ASSOCIATION

TRUSTEES' REPORT

31 DECEMBER 2023

The Council present their report and the financial statements for the year ended 31 December 2023. The financial statements have been prepared on a receipts and payments basis and comply with the charity's trust deed.

Constitution and object

The charity was constituted on 4 March 1971 and is a registered charity no: 503204. The object of the charity is to provide a community centre for the use of local residents.

Trustees

The affairs of the Association are managed by the Council of the Association who are listed on page 1 together with the Holding Trustees. The officers of the Council are elected at the Annual General Meeting.

Review of activities in the year

The Community Centre continued to be used as a meeting place for various activity groups and organisations as well as a local venue for private functions - it also supported such activities as a bridge club, dance classes, keep fit groups, Weightwatchers, martial arts training, pre-school nursery and the Christian Family Church Group. The Association boasts two local league darts teams and introduced a monthly "Kids Disco" which has proved very popular. This has been extended this year to assist in the raising of funds and awareness for SEND (Special Educational Needs and Disabilities). A number of private functions were held including Croquet Club, Gardening Group, Resident Association meetings along with wedding parties and christening celebrations.

As normal some charity events were held raising money for a specialist unit of the Countess of Chester Hospital and contributing to a local group concerned with the welfare of the Widows and Widowers of Chester.

Weekend of the Coronation was celebrated with a fair and open day - which was extremely well attended and much appreciated by the local residents.

An overall successful year in the circumstances as we are still feeling the aftermath of the Covid Crisis. This has hit the bar profits which are an essential part of Association's funding. However, the committee are confident that price reviews planned for early in the New Year will bring the finances back on track.

Reserves policy

It is the policy of the Trustees to maintain unrestricted reserves at a level to cover 6 months expenditure, which equates to approximately £46,000 plus a designated building maintenance fund of £18,000 to be used for major works when required. At 31 December 2023 unrestricted reserves were £40,858. The Trustees are confident that the coming year will boost the reserves to the required level.

Risk management

The Trustees have reviewed the principal areas of the charity's operations and considered the major risks in each of those areas. In the opinion of the Trustees, the Association has resources and review systems in place which, under normal circumstances, should allow the risks to be mitigated to an acceptable level in its day to day operation.

Statement of Trustees' responsibilities

The Trustees are required under charity law to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing these financial statements we are required to:

- select suitable accounting policies and apply them consistently
- make reasonable and prudent judgements and estimates
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on a going concern basis unless in our view the charity will be unable to continue in business

We are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud

On behalf of the Council

.....
Phil Williamson - Chairman
13th March 2024

WESTMINSTER PARK COMMUNITY ASSOCIATION
INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS OF WESTMINSTER PARK COMMUNITY
ASSOCIATION

.....
Rachel Aldridge-Jones
Independent Examiner

WESTMINSTER PARK COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

for the year ended 31 December 2023

| | Total Unrestric ted Funds 2023 | Total Unrestric ted Funds 2022 |
|-----------------------------|---|---|
| RECEIPTS | | |
| Bar Sales | 59,683 | 50,491 |
| Machines | 4,465 | 2,987 |
| Centre Hire | 17,872 | 17,461 |
| Subscriptions | 990 | 925 |
| Socials | 960 | 630 |
| Grants | 0 | 0 |
| Investment Income | 382 | 13 |
| Miscellany | 950 | 38 |
| Total Receipts | 85,302 | 72,545 |
| PAYMENTS | | |
| Bar Purchases | 40,307 | 29,562 |
| Bar Wage | 26,802 | 23,496 |
| Stock Checks | 500 | 440 |
| Machine Licence | 50 | 50 |
| Socials | 1,650 | 1,275 |
| Misc. Licences | 539 | 1,111 |
| Rent, Rates, Water | 1,424 | 1,405 |
| Heat and Light | 4,113 | 3,456 |
| Insurance | 830 | 1,166 |
| Security | 305 | 344 |
| Telephone/Internet | 630 | 957 |
| Cleaning Material and Wages | 7,879 | 8,762 |
| Repairs and Maintenance | 3,532 | 2,514 |
| Darts League/Equip. | 225 | 240 |
| Capital Equipment | 235 | 1,582 |
| Miscellaneous | 2,047 | 1,121 |
| Card Fees | 485 | 273 |
| Accountancy | 200 | 300 |

| | | |
|-----------------------------------|--------|--------|
| Machine Games | 856 | 654 |
| Duty | | |
| Total Expenditure | 92,609 | 78,710 |
| Net Receipts over Payments | -7,307 | -6,165 |
| Cash Funds brought forward | 48,152 | 54,317 |
| Cash Funds carried forward | 40,845 | 48,152 |

WESTMINSTER PARK COMMUNITY ASSOCIATION STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2023

| | Total Fund s 2023 | Tota l Fun ds 2022 |
|---|--------------------------------------|---|
| Cash Funds: | | |
| | 45,92 | 52,3 |
| Cash at Bank and in hand | 4 | 45 |
| Credit Card | -378 | -949 |
| | | - |
| | | 3,24 |
| Uncleared on 31st December | -4,701 | 4 |
| | <u>40,84</u> | <u>48,1</u> |
| | 5 | 52 |
| Assets Retained for the Charity's own use: | | |
| | 10,29 | 10,0 |
| Fixed assets net book value | 9 | 64 |
| | | 2,78 |
| Stock | 4,161 | 0 |
| | | 1,48 |
| Debtors | 2,278 | 4 |
| | <u>16,73</u> | <u>14,3</u> |
| | 8 | 28 |
| Liabiliti | | |

es

| | | |
|---------------------------------|--------------|--------------|
| Other taxes and Social Security | 1,288 | 1,429 |
| Accruals | 428 | 899 |
| | <hr/> | <hr/> |
| | <u>1,716</u> | <u>2,328</u> |

The financial statements were approved by the Council on 22 March 2023 and signed on their behalf by:

.....

P Williamson – Chairman

13th March 2024

WESTMINSTER PARK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

31 December 2023

1. Accounting Policies

Basis of accounting

The financial statements have been prepared on a receipts and payments basis in accordance with applicable standards.

2. Employees Remuneration

| | 2023 | 2022 |
|---------------------------------|-------------|-------------|
| Total Wages (including cleaner) | £32,231 | £30,031 |

No Trustees have received or are due to receive any remuneration in the year.

WESTMINSTER PARK COMMUNITY ASSOCIATION

England & Wales - Charity number 503204

Accounts

WESTMINSTER PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS
31 DECEMBER 2022

Charity Number: 503204

Paul Adamson -Treasurer

WESTMINSTER PARK COMMUNITY ASSOCIATION

31 DECEMBER 2022

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WESTMINSTER PARK COMMUNITY ASSOCIATION
LEGAL AND ADMINISTRATIVE DETAILS
31 DECEMBER 2022

Charity registration number 503204

| | | |
|---------|--|-----------------------|
| Council | Phil Williamson Martin Amesbury Russell O Neill Simon Rostron Mark Woodall | Chairman Secretary |
|---------|--|-----------------------|

| | |
|------------------|---|
| Holding Trustees | Paul Adamson Paul Rostron Cliff Tomlinson |
|------------------|---|

| | |
|-------------------|--|
| Principal address | Westminster Park Community Centre Five Ashes Road Westminster Park Chester CH4 7QS |
|-------------------|--|

| | |
|---------|---|
| Bankers | Barclays Bank 30 St Werburgh Street Chester CH 1 2DY |
|---------|---|

| | |
|----------------------|--|
| Independent examiner | Rachel Aldridge-Jones (CGMA, ACMA) 143 Lache Lane Chester CH4 7LU |
|----------------------|--|

WESTMINSTER PARK COMMUNITY ASSOCIATION

TRUSTEES' REPORT

31 DECEMBER 2022

The Council present their report and the financial statements for the year ended 31 December 2022. The financial statements have been prepared on a receipts and payments basis and comply with the charity's trust deed.

Constitution and object

The charity was constituted on 4 March 1971 and is a registered charity no: 503204. The object of the charity is to provide a community centre for the use of local residents.

Trustees

The affairs of the Association are managed by the Council of the Association who are listed on page 1 together with the Holding Trustees. The officers of the Council are elected at the Annual General Meeting.

Review of activities in the year

The Association got off to a slow start in 2022 in the aftermath of the Covid Crisis. Understandably people were initially reluctant to participate in any of the activities, but this situation gradually eased as the year wore on leaving us in a position of near normality by the end of the period.

The Community Centre continued to be used as a meeting place for various activity groups and organisations as well as a local venue for private functions -it also supported such activities as a bridge club, dance classes, keep fit groups, Weightwatchers, martial arts training, pre-school nursery and the Christian Family Church Group. The Association boasts two local league darts teams and introduced a monthly "Kids Disco" which has proved very popular. A number of private functions were held including Croquet Club, Gardening Group, Resident Association meetings along with wedding parties and christening celebrations.

As normal some charity events were held raising money for a specialist unit of the Countess of Chester Hospital and contributing to a local group concerned with the welfare of the Widows and Widowers of Chester.

An overall successful year in the circumstances post Covid for the Centre and following a programme of redecoration and upgrading of facilities in December we look forward to the coming year and continuing with this.

Reserves policy

It is the policy of the Trustees to maintain unrestricted reserves at a level to cover 6 months expenditure, which equates to approximately £35,000 plus a designated building maintenance fund of £18,000 to be used for major works when required. At 31 December 2022 unrestricted reserves were £48,152. The Trustees are confident that the coming year will boost the reserves to the required level.

Risk management

The Trustees have reviewed the principal areas of the charity's operations and considered the major risks in each of those areas. In the opinion of the Trustees, the Association has resources and review systems in place which, under normal circumstances, should allow the risks to be mitigated to an acceptable level in its day to day operation.

Statement of Trustees' responsibilities

The Trustees are required under charity law to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing these financial statements we are required to:

- select suitable accounting policies and apply them consistently
- make reasonable and prudent judgements and estimates
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on a going concern basis unless in our view the charity will be unable to continue in business

We are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud

On behalf of the Council

.....
Phil Williamson - Chairman
22nd March 2023

WESTMINSTER PARK COMMUNITY ASSOCIATION
INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS OF WESTMINSTER PARK COMMUNITY
ASSOCIATION

I report on the financial statements of Westminster Park Community Association for the year ended 31 December 2022, which are set out on pages 5 to 7.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Rachel Aldridge-Jones
Independent Examiner
22 March 2023

WESTMINSTER PARK COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

for the year ended 31 December 2022

| | Total Unrestricted Funds 2022 | Total Unrestricted Funds 2021 |
|-----------------------------------|--|--|
| RECEIPTS | | |
| Bar Sales | 50,491 | 25,587 |
| Machines | 2,987 | 3,207 |
| Centre Hire | 17,461 | 11,065 |
| Subscriptions | 925 | 105 |
| Socials | 630 | 285 |
| Grants | 0 | 17,334 |
| Investment Income | 13 | 5 |
| Miscellany | 38 | 0 |
| Total Receipts | 72,545 | 57,588 |
| PAYMENTS | | |
| Bar Purchases | 29,562 | 14,664 |
| Bar Wage | 23,496 | 13,518 |
| Stock Checks | 440 | 430 |
| Machine Licence | 50 | 50 |
| Socials | 1,275 | 767 |
| Misc. Licences | 1,111 | 339 |
| Rent, Rates, Water | 1,405 | 887 |
| Heat and Light | 3,456 | 2,701 |
| Insurance | 1,166 | 1,122 |
| Security | 344 | 299 |
| Telephone/Internet | 957 | 991 |
| Cleaning Material and Wages | 8,762 | 7,872 |
| Repairs and Maintenance | 2,514 | 332 |
| Darts League/Equip. | 240 | 90 |
| Capital Equipment | 1,582 | 0 |
| Miscellaneous | 1,121 | 851 |
| Card Fees | 273 | 7 |
| Accountancy | 300 | 275 |
| Machine Games Duty | 654 | 646 |
| Total Expenditure | 78,710 | 45,841 |
| Net Receipts over Payments | -6,165 | 11,747 |
| Cash Funds brought forward | 54,317 | 42,570 |
| Cash Funds carried forward | 48,152 | 54,317 |

WESTMINSTER PARK COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2022

| | Total Funds 2022 | Total Funds 2021 |
|---|------------------------|------------------------|
| Cash Funds: | | |
| Cash at Bank and in hand | 52,345 | 55,222 |
| Credit Card | -949 | -905 |
| Uncleared on 31st December | -3,244 | |
| | 48,152 | 54,317 |
| Assets Retained for the Charity's own use: | | |
| Fixed assets net book value | 10,064 | 8,482 |
| Stock | 2,780 | 1,790 |
| Debtors | 1,484 | 1,430 |
| | 14,328 | 11,702 |
| Liabilities | | |
| Other taxes and Social Security | 1,429 | 469 |
| Accruals | 899 | 1,521 |
| | 2,328 | 1,990 |

The financial statements were approved by the Council on 22 March 2023 and signed on their behalf by:

.....
P Williamson - Chairman

WESTMINSTER PARK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

31 December 2022

1. Accounting Policies

Basis of accounting

The financial statements have been prepared on a receipts and payments basis in accordance with applicable standards.

2. Employees Remuneration

| | 2022 | 2021 |
|---------------------------------|-------------|-------------|
| Total Wages (including cleaner) | £30,031 | £23,426 |

No Trustees have received or are due to receive any remuneration in the year.

WESTMINSTER PARK COMMUNITY ASSOCIATION

England & Wales - Charity number 503204

Accounts

WESTMINSTER PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

31 DECEMBER 2021

Charity Number: 503204

BAKEWELL ACCOUNTANCY SERVICES

Chartered Accountants

WESTMINSTER PARK COMMUNITY ASSOCIATION
31 DECEMBER 2021

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WESTMINSTER PARK COMMUNITY ASSOCIATION
LEGAL AND ADMINISTRATIVE DETAILS
31 DECEMBER 2021

| | | |
|------------------------------------|---|-----------------------|
| Charity registration number | 503204 | |
| Council | Phil Williamson Martin Amesbury Russell O Neill Simon Rostron Mark Woodall | Chairman Secretary |
| Holding Trustees | Paul Adamson Paul Rostron Cliff Tomlinson | |
| Principal address | Westminster Park Community Centre Five Ashes Road Westminster Park Chester CH4 7QS | |
| Bankers | Barclays Bank 30 St Werburgh Street Chester CH 1 2DY | |
| Independent examiner | Sharon Bakewell Bakewell Accountancy Services 4 Coed Terfyn Penymynydd Chester CH4 0XB | |

WESTMINSTER PARK COMMUNITY ASSOCIATION
TRUSTEES' REPORT
31 DECEMBER 2021

The Council present their report and the financial statements for the year ended 31 December 2021. The financial statements have been prepared on a receipts and payments basis and comply with the charity's trust deed.

Constitution and object

The charity was constituted on 4 March 1971 and is a registered charity no: 503204. The object of the charity is to provide a community centre for the use of local residents.

Trustees

The affairs of the Association are managed by the Council of the Association who are listed on page 1 together with the Holding Trustees. The officers of the Council are elected at the Annual General Meeting.

Review of activities in the year

The Covid Crisis limited the operations of the Association throughout 2021 and adhering to the Government's guidelines our doors were closed until the middle of May. Following this we restricted the use of the premises in accordance with ongoing Government Advice and guidelines. The Community Centre is used as a meeting place for various activity groups and organisations as well as a local venue for private functions -it also supports such activities as a Bridge-Club, Dance classes, keep fit groups, Weightwatchers, martial arts training, pre-school nursery and the Christian Family Church Group. A number of private functions are usually accommodated including the Residents Association, Rotarians for fund raising and a tennis club.

The Open Days and the Christmas and New Year Celebrations were all held this year, again in compliance with the advice and on a somewhat limited basis.

The Government's Job Retention scheme enabled us to retain all the staff at the beginning of the year and volunteers from the membership came forward to assist in the maintenance of the premises. We look forward to when things can return to normal.

Reserves policy

It is the policy of the Trustees to maintain unrestricted reserves at a level to cover 6 months expenditure, which equates to approximately £30,000 plus a designated building maintenance fund of £18,000 to be used for major works when required. At 31 December 2021 unrestricted reserves had increased to £54,317. Funding has been received post year end from the local authority which will help build up reserves over the next 12 months.

Risk management

The Trustees have reviewed the principal areas of the charity's operations and considered the major risks in each of those areas. In the opinion of the Trustees, the Association has resources and review systems in place which, under normal circumstances, should allow the risks to be mitigated to an acceptable level in its day to day operation

WESTMINSTER PARK COMMUNITY ASSOCIATION**TRUSTEES' REPORT****31 DECEMBER 2021****Statement of Trustees' responsibilities**

The Trustees' are required under charity law to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing these financial statements we are required to:

- select suitable accounting policies and apply them consistently
- make reasonable and prudent judgements and estimates
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on a going concern basis unless in our view the charity will be unable to continue in business

We are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud

On behalf of the Council

.....
Phil Williamson - Chairman

16 March 2022

WESTMINSTER PARK COMMUNITY ASSOCIATION**INDEPENDENT EXAMINER'S REPORT****TO THE MEMBERS OF WESTMINSTER PARK COMMUNITY ASSOCIATION**

I report on the financial statements of Westminster Park Community Association for the year ended 31 December 2021, which are set out on pages 5 to 7.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Sharon Bakewell ACA
Bakewell Accountancy Services

16 March 2022

WESTMINSTER PARK COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

for the year ended 31 December 2021

| | Total Unrestricted Funds 2021 £ | Total Restricted Funds 2021 £ | Total Funds 2021 £ | Total Unrestricted Funds 2020 £ |
|-----------------------------------|---|---|-----------------------------|---|
| RECEIPTS | | | | |
| Bar Sales | 25,587 | - | 25,587 | 20,505 |
| Machines | 3,207 | - | 3,207 | 3,179 |
| Centre Hire | 11,065 | - | 11,065 | 5,520 |
| Subscriptions | 105 | - | 105 | 790 |
| Socials | 285 | - | 285 | 100 |
| Grants | 17,334 | - | 17,334 | - |
| Coronavirus Job Retention Grant | - | 4,091 | 4,091 | 3,669 |
| Investment Income | 5 | - | 5 | 30 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Receipts | 57,588 | 4,091 | 61,679 | 33,843 |
| PAYMENTS | | | | |
| Bar Purchases | 14,664 | - | 14,664 | 13,543 |
| Bar Wages | 13,518 | 4,091 | 17,609 | 16,076 |
| Stock checks | 430 | - | 430 | 200 |
| Machine Licence | 50 | - | 50 | 50 |
| Socials | 767 | - | 767 | 250 |
| Miscellaneous licences | 339 | - | 339 | 721 |
| Rent, Rates, Water | 887 | - | 887 | 995 |
| Heat and light | 2,701 | - | 2,701 | 2,942 |
| Insurance | 1,122 | - | 1,122 | 1,995 |
| Security | 299 | - | 299 | 299 |
| Telephone | 991 | - | 991 | 905 |
| Cleaning Materials and wages | 7,872 | - | 7,872 | 7,278 |
| Repairs and maintenance | 332 | - | 332 | 852 |
| Darts League | 90 | - | 90 | - |
| Capital Equipment | - | - | - | 445 |
| Miscellaneous | 851 | - | 851 | 552 |
| Card fees | 7 | - | 7 | - |
| Accountancy | 275 | - | 275 | 275 |
| Machine Gaming Duty | 646 | - | 646 | 663 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total expenditure | 45,841 | 4,091 | 49,932 | 48,041 |
| Net receipts over payments | 11,747 | - | 11,747 | (14,198) |
| Cash funds brought forward | 42,570 | - | 42,570 | 56,768 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Cash funds carried forward | 54,317 | - | 54,317 | 42,570 |
| | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> |

WESTMINSTER PARK COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2021

| | Total Funds 2021 £ | Total Funds 2020 £ |
|---|--------------------------|--------------------------|
| Cash funds: | | |
| Cash at bank and in hand | 55,222 | 42,570 |
| Credit card | (905) | - |
| | <u>54,317</u> | <u>42,570</u> |
| | 2021 | 2020 |
| | £ | £ |
| Assets retained for the charity's own use: | | |
| Fixed Assets –Net Book Value | 8,482 | 9,667 |
| Stock | 1,790 | 1,561 |
| Debtors | 1,430 | 2,859 |
| | <u>11,702</u> | <u>14,087</u> |
| Liabilities | | |
| Other taxes and Social Security | 469 | 442 |
| Accruals | 1,521 | 2,335 |
| | <u>1,990</u> | <u>2,777</u> |

The financial statements were approved by the Council on 16 March 2022 and signed on their behalf by:

.....
P Williamson - Chairman

WESTMINSTER PARK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

31 December 2021

1 Accounting policies**Basis of accounting**

The financial statements have been prepared on a receipts and payments basis and in accordance with applicable accounting standards.

2 Employees remuneration

| | 2021 £ | 2020 £ |
|---------------------------------|---------------|---------------|
| Total wages (including cleaner) | <u>23,426</u> | <u>21,438</u> |

No trustees have received or are due to receive any remuneration in the year.