



THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY

“GIRLGUIDING NOTTINGHAMSHIRE COUNTY”

TRUSTEES’ REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2022

LEMANS
CHARTERED ACCOUNTANTS
NOTTINGHAM

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY

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THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY

TRUSTEES:

The Trustees who served during the year ended 31 December 2022 were:

County Commissioner

Mrs K Pogson

Assistant County Commissioners

Mrs J Bingham
Mrs H Watson

Division Commissioners

Ashfield	Mrs K Corbett	to January 2022
	Vacant	from January 2022
Attenborough and Toton	Vacant	from October 2021
Beauvale	Mrs M Turgoose	
Beeston and Chilwell	Miss E Whitt	
Mansfield	Mrs H Oates	
Newark	Mrs J Woods	to October 2022
	Mrs J Collins	from October 2022
Newstead	Mrs D Jowitt	
Nottingham Daybrook	Mrs D Anderton	
Nottingham Forest	Ms C Don	to April 2022
	Mrs E Lang	from August 2022
Nottingham Hemlock & Castle	Miss E Hogan	to January 2022
	Mrs M Sibbert	from January 2022
Nottingham Westdale	Mrs G Dack	
Notts Fosse	Mrs S Black	
Notts Wolds	Mrs R Quick	
Ollerton	Miss R Hennell	
Retford	Mrs K Taylor	
Southwell	Mrs M Sulley	to January 2022
	Mrs L Broom	from April 2022
Westbridgford	Mrs C Crew	
Worksop	Mrs B Bury	
President	Mrs E Griffith	to October 2022
	Mrs S Westwood	from October 2022
Vice Presidents	Mrs P Farr	Mrs J Surgey
	Mrs J Culley-Oliver	Mrs J Woods
	Mrs J Allen	Mrs S Pearce
	Mrs A Allery	Mrs D Miles
	Mrs E Harvey	Mrs S Westwood (to October 2022)
	Mrs J Ramsden	Mrs P Lamb
	Mrs C Leaver	Mrs E Griffith (from October 2022)

Charity Number:

503168

Charity Offices:

16 – 18 Burton Road, Carlton, Nottingham NG4 3DF

Independent Examiner:

Karen Mealand FCCA
Lemans, 29 Arboretum Street, Nottingham NG1 4JA

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY REPORT OF THE TRUSTEES

The Trustees present their Annual Report and Financial Statements for the year ended 31 December 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' FRS102 in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

STATUS

The Guide Association – Nottinghamshire County which also operates under the name of Girlguiding Nottinghamshire is part of the Guide Association of the United Kingdom (also operating as Girlguiding UK) which is incorporated by Royal Charter and is a Registered Charity (No. 503168).

ORGANISATION STRUCTURE

The governance and organisational structure of the Association is administered through an Executive Committee under the leadership of the County Commissioner who is appointed by the Midland Region Guide Executive. There are 18 divisions within Nottinghamshire County each having a Division Commissioner who is appointed by the County Commissioner of the Guide Association – Nottinghamshire County, and as such they are responsible for the overseeing of the administration in the County. The Trustees of the County are the appointed Division Commissioners, the County Commissioner and the Assistant County Commissioners of the Guide Association – Nottinghamshire, who are also voting members of the Nottinghamshire County Executive Committee. A full list can be found on page 1 of this report.

GUIDING – THE AIM

The aims of Girlguiding are manifold, but primarily they are to provide situations and activities where girls can develop emotionally, physically, mentally and spiritually and become active citizens in today's changing world. There will be co-operation with parents, schools, religious groups and other organisations concerned with the development of young people.

PUBLIC BENEFIT

The Guide Association – Nottinghamshire is a branch of Girlguiding UK, which with its branches forms the United Kingdom's largest voluntary organisation for girls and young women. A report on Girlguiding UK's public benefit activities during 2022 can be found in its latest Annual Report (published on its website at www.girlguiding.org.uk).

The Guide Association – Nottinghamshire has continued to provide its own public benefit activities, in particular by providing organisational and administrative support and training to subsidiary branches of Girlguiding UK within the County, and organising activities principally for the benefit of those branches, and also in promoting more broadly of the charitable objects of Girlguiding UK for the benefit of girls and young women.

The Trustees have had regard to Charity Commission guidance on public benefit.

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY

COUNTY COMMISSIONER'S REPORT **ANNUAL REPORT 2022**

As we started 2022, we found ourselves gradually returning to pre covid guiding. Units were back meeting regularly and planning residential trips. Large scale, mixed section events returned, we saw the return of our Ginormous Choir, County Day, and the County Strategy Weekend which saw us putting together our plans for the next 5 years in Nottinghamshire.

Our membership was starting to show an increase and we were taking positive steps with our county growth. Leaders were enthusiastic and were embracing the opportunities available. Girlguiding was planning a re-brand and we all eagerly awaited the launch of our new and modern refresh.

Nottinghamshire Scouts and Guiding held auditions for the 2023 Gang Show and rehearsals commenced, international trips were being planned and selection weekends held for both leaders and young members for the 2023 trips.

We celebrated the Queens Platinum Jubilee in June, holding a leader's event and taking part in the national Beacon Relay, enjoying a silent disco in the middle of the field was a rather interesting experience. Units celebrated with tea parties and working on challenge badges. But then unfortunately in September we saw the death of our much loved and respected monarch and guiding patron. Girlguiding Nottinghamshire members came together to celebrate her life and pay our respects in units, districts, and divisions, attending civic services across the county.

Our county property committees started to provide activity and taster days for our young members, Rainbows, Brownies, and Guides enjoyed lots of indoor and outdoor fun. Our county shop has been busy providing guiding essentials, program materials and uniform. We made changes to the running of the shop, and this had a positive impact, and we are grateful for the continued support of the shop volunteers.

We are looking forward to the adventures ahead in 2023 and the continued increase in our membership growth. Without the continued dedication of our adult members none of this would be possible, for this I am truly grateful.

Kirstie Pogson

Kirstie Pogson

County Commissioner

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY

COUNTY TREASURER'S FINANCIAL REVIEW

The results for the year were again disappointing with there being a continuation of expenditure exceeding income. There is little doubt that Girlguiding suffered as a result of Covid and the restrictions arising and we are trying hard to re-establish a positive position which will benefit all.

The report details a deficit of £37,404 for the year as opposed to the 2021 surplus of £42,417 and we are actively working on addressing this position.

Girlguiding Nottinghamshire County is heavily reliant on subscriptions as its main source of income. Membership numbers rose by 794 in the 2022 year but that is a long way off pre Covid numbers and generated income of £62,130. It was decided in the circumstances to hold the subscription levels the same for the current year however an increase in subscription rates will apply from 2024.

Grants are becoming more difficult to obtain although we did receive £8,926 from Children in Need which was utilised in improving the kitchen facilities at Elton. £1,000 was received from Arnold Clarke and the county received £1,300 from JN Derbyshire.

We were delighted to receive these grants together with several others from Girlguiding UK and Girlguiding Midlands.

The final Covid - 19 grants were received from Gedling Borough Council, Rushcliffe Borough Council and Erewash District Council.

A full list of all donations and grants received can be found in note 11 of the accounts.

The County shop has continued to offer click and collect as well as opening once a month. Turnover has more than doubled in 2022 and made a profit of £6,022 against £3,450 in 2021.

The figures represent a rationalisation of stock in 2022 where old and slow moving items were sold at a discount.

At the start of 2022 year £10,000 was transferred to the County being accumulated profit from earlier years.

It is the intention that all future profits made in the shop will be remitted directly to the County with a view to subsidising subscription rates and in the hope that this incentive will encourage members to use the shop.

The three camping/pack holiday properties were open all year and generated a small surplus helped by the receipt of a Covid grant. Fees were kept low to encourage units to book in order to re-establish levels of use pre the pandemic.

The properties operated at a small surplus in 2022 against a small deficit in the previous year.

Although this does not fully reflect administration and certain overhead costs which are allocated to general purposes expenses. In future we intend to apportion such costs more accurately.

The cost of maintaining headquarters and keeping everything in working order amounted to £16,504. This included repairing the roof, tarmac outside the front door and painting several of the rooms.

This year we were back to having events which included the Ginormous Choir together with the Platinum Jubilee celebrations and these will now continue.

Thirteen grants were paid out to units from the Sylvia Rouse fund as well as a few other payments from the other funds.

In October Eveline Griffiths stepped down as County President after seven years of valuable service and we would like to record appreciation for her work and support.

We welcomed Susan Westwood as our new President and look forward to her help and direction in what is proving to be challenging times.

Bridget Walker

Bridget Walker MAAT
County Treasurer

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY

I report to the charity on my examination of the accounts of the charity for the year ended 31 December 2022 which are set out on pages 6 to 15.

Responsibilities and basis of report

As the charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the "Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Karen Mealand FCCA
Lemans
Chartered Accountants
29 Arboretum Street
Nottingham
NG1 4JA

Dated: 2023

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total <u>Funds</u> £	2021 <u>Total Funds</u> £
INCOME FROM:				
Donations & Legacies (note 11)	17,180	270	17,450	55,144
Charitable Activities				
Charitable trading activities	70,850	-	70,850	25,084
Other Trading Activities				
Subscriptions net of rebates	62,130	-	62,130	54,190
Rent received	400	-	400	60
Investments	2,742	142	2,884	1,100
Covid-19 Grants	9,101	-	9,101	64,005
JRS Grants	-	-	-	1,883
Other income	1,160	-	1,160	1,505
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL INCOME	£163,563	£412	£163,975	£202,971
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
 EXPENDITURE ON:				
Charitable Activities				
Trading activities – Cost of sales	33,810	-	33,810	16,780
Grants and gifts	6,272	396	6,668	17,145
Camp/Pack holiday home exp. & maintenance (incl. wages)	43,512	-	43,512	31,405
Trading Unit costs	1,184	-	1,184	2,182
Advisors expenditure	2,484	-	2,484	892
	<hr/>	<hr/>	<hr/>	<hr/>
Carried forward	87,262	396	87,658	68,404

The notes on pages 9 to 15 form part of these financial statements.

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY**STATEMENT OF FINANCIAL ACTIVITIES**
FOR THE YEAR ENDED 31 DECEMBER 2022

	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total <u>Funds</u> £	2021 <u>Total Funds</u> £
EXPENDITURE Continued...				
Brought forward	87,262	396	87,658	68,404
Charitable Activities continued...				
Salaries	48,945	-	48,945	43,225
Furlough wages paid	-	-	-	1,883
Printing, postage & stationery	2,147	-	2,147	1,322
Telephone, computer & website	7,212	-	7,212	9,937
Travel	1,922	-	1,922	411
Water, electricity & gas	4,686	-	4,686	1,436
Repairs, renewals & maintenance	16,504	-	16,504	10,585
Insurance	11,379	-	11,379	13,949
Professional fees	401	-	401	283
Event expenses	16,831	-	16,831	5,518
Health & safety	519	-	519	500
General administrative expenses	247	-	247	148
Bank charges	234	-	234	260
Independent Examiner's fee	2,190	-	2,190	2,154
Subscription for County Team	504	-	504	539
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURE	£200,983	£396	£201,379	£160,554
	<hr/>	<hr/>	<hr/>	<hr/>
NET (EXPENDITURE) / INCOME	(37,420)	16	(37,404)	42,417
Loss on revaluation of property	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Net movement in Funds	(37,420)	16	(37,404)	42,417
Reconciliation of Funds				
Total funds brought forward	1,268,065	17,903	1,285,968	1,243,551
	<hr/>	<hr/>	<hr/>	<hr/>
Total funds carried forward	£1,230,645	£17,919	£1,248,564	£1,285,968
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The notes on pages 9 to 15 form part of these financial statements.

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY

BALANCE SHEET

31 DECEMBER 2022

	<u>Notes</u>	<u>2022</u>	<u>2021</u>
		£	£
FIXED ASSETS			
Tangible Fixed Assets	2	870,000	870,000
Investments	3	231,823	290,166
		<hr/>	<hr/>
Total Fixed Assets		1,101,823	1,160,166
CURRENT ASSETS			
Stocks		23,158	28,986
Debtors and prepayments	4	16,332	13,563
Investments	3	38,343	30,000
Bank accounts		89,935	61,454
Cash in hand		1,222	399
		<hr/>	<hr/>
Total Current Assets		168,990	134,402
Creditors – Amounts Payable within One Year	5	22,249	8,600
		<hr/>	<hr/>
Net Current Assets		146,741	125,802
		<hr/>	<hr/>
TOTAL NET ASSETS	7	£1,248,564	£1,285,968
		<hr/> <hr/>	<hr/> <hr/>
THE FUNDS OF THE CHARITY			
Unrestricted Funds			
General purpose funds		649,458	681,410
Revaluation reserves		521,870	521,870
Designated fund		59,317	64,785
		<hr/>	<hr/>
Restricted funds		1,230,645	1,268,065
		17,919	17,903
		<hr/>	<hr/>
TOTAL CHARITY FUNDS		£1,248,564	£1,285,968
		<hr/> <hr/>	<hr/> <hr/>

The notes on pages 9 to 15 form part of these financial statements.

Approved by Trustees on 30/10/2023 2023 and signed on their behalf.

Kirstie Pogson

TRUSTEE
Mrs K Pogson

Bridget Walker

COUNTY TREASURER
Mrs B Walker

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Basis of Preparation the Financial Statements and assessment of going concern

The charity constitutes a public benefit entity as defined by FRS102.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Charities Act 2011 and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at valuation. The financial statements are prepared in Sterling which is the functional currency of the charity and rounded to the nearest pound. The Trustees consider there are no material uncertainties about the Charity's ability to continue as a going concern.

Tangible Fixed Assets and Depreciation

Expenditure in relation to the cost or improvement of freehold property is capitalised in the year incurred. Costs in relation to other types of fixed assets, provided that they are not material to the interpretation of the accounts, are written off in the Statement of Financial Activities in the year incurred. Freehold property is revalued periodically. The valuation shown is on an open market basis, subject to vacant possession. The last valuation was carried out in 2017. The Trustees consider that the carrying value of freehold property shown in these accounts is less than the anticipated residual value in fifty years time and consequently do not consider it necessary to provide depreciation of the buildings this year. The position is reviewed each year.

Investments

Investments represent cash held on deposit which offers a better rate of return.

Stocks

Stocks are valued at the lower of cost and estimated selling price less costs to sell after making due allowance for obsolete and slow moving stocks.

Cash at bank

The charity holds sufficient funds in order to meet its short term cash commitments as they fall due.

Debtors and Creditors

Debtors and creditors receivable or payable within one year are recorded at transaction price.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity. Unrestricted funds include a revaluation reserve representing the restatement of investment assets at market values.

Designated funds are unrestricted funds earmarked by the Trustees for particular specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Income

Voluntary income and donations are accounted for as received by the Charity. Where possible, the income from fund-raising ventures is shown gross, with the associated costs included in fund-raising costs. No permanent endowments have been received in the period.

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2022**

Value Added Tax

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities, except in the case of the Volunteer Shop, which is registered for VAT purposes in respect of its charitable trading activities, and whose figures are therefore included net of VAT.

Government Grants

The charity received grants in respect of the operational difficulties caused by the Coronavirus pandemic which were administered and paid via the local councils in the areas where the properties are. The amounts have been credited to the profit and loss account when received.

The charity was in receipt of Government support as a result of the Covid pandemic in the form of furlough payments in respect of employees who were unable to work due to lockdown restrictions. The amounts received have been credited to the profit and loss account in the periods that the furlough amounts received correspond with salaries paid.

2. TANGIBLE FIXED ASSETS

	<u>Freehold Property</u> £
Cost/valuation	
At 1 January 2022	870,000
Revaluation	-
Additions in year	-
	<hr/>
At 31 December 2022	£870,000
	<hr/>

The freehold properties were professionally revalued by FHP Property Consultants on 24 November 2020. The historical cost of the properties is £348,130.

3. INVESTMENTS

	<u>As at 01.01.2022</u>	<u>Additions</u>	<u>Disposals</u>	<u>Transfer</u>	<u>As at 31.12.2022</u>
	£	£	£	£	£
Fixed					
National Savings Income Bonds	251,823	-	20,000	-	231,823
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	251,823	-	20,000	-	231,823
Current					
Hodge Bank June 2022	30,000	-	30,000	-	-
Hodge Bank January 2023	38,343	-	-	-	38,343
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	£320,166	£-	£50,000	-	£270,166
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

4. DEBTORS

	2022	2021
	£	£
Other debtors	4,016	2,300
Prepayments	12,116	10,113
Payments in Advance	200	1,150
	<hr/>	<hr/>
	£16,332	£13,563
	<hr/>	<hr/>

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

5. **CREDITORS**

(Amounts payable within one year)

	2022	2021
	£	£
Trade creditors	1,888	2,186
Other creditors	2,111	1,793
Accruals	3,973	3,536
Deferred income – deposits received in advance	14,277	1,085
	<u>£22,249</u>	<u>£8,600</u>

6. **MOVEMENT IN FUNDS**

	At 1.1.22	Incoming Resources	Outgoing Resources	Property Revaluation	Transfers	At 31.12.22
	£	£	£	£	£	£
i) Unrestricted Funds						
General Purposes	681,410	163,083	195,035	-	-	649,458
Revaluation reserves	521,870	-	-	-	-	521,870
Designated fund	64,785	480	5,948	-	-	59,317
	<u>1,268,065</u>	<u>163,563</u>	<u>200,983</u>	<u>-</u>	<u>-</u>	<u>1,230,645</u>
ii) Restricted Funds						
Pat Stafford Training Fund	7,287	57	145	-	-	7,199
Rita Chambers Outdoor Fund – County	3,288	26	-	-	-	3,314
Thomas Edward Clarke	997	8	-	-	-	1,005
Rita Chambers Outdoor Fund – Individual	4,191	32	225	-	-	3,998
Barbara Hanson Uniform Fund	522	4	26	-	-	500
Barbara Hanson Going Away Fund	1,618	285	-	-	-	1,903
	<u>17,903</u>	<u>412</u>	<u>396</u>	<u>-</u>	<u>-</u>	<u>17,919</u>

MOVEMENT IN FUNDS - 2021

	At 1.1.21	Incoming Resources	Outgoing Resources	Property Revaluation	Transfers	At 31.12.21
	£	£	£	£	£	£
i) Unrestricted Funds						
General Purposes	676,762	154,091	149,443	-	-	681,410
Revaluation Reserves	521,870	-	-	-	-	521,870
Designated fund	24,685	42,580	2,480	-	-	64,785

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

ii) Restricted Funds

Pat Stafford						
Training Fund	7,287	-	-	-	-	7,287
Rita Chambers						
Outdoor Fund - County	3,288	-	-	-	-	3,288
Thomas Edward Clarke	2,018	5,000	6,021	-	-	997
Rita Chambers Outdoor						
Fund – Individual	4,191	-	-	-	-	4,191
Barbara Hanson						
Uniform Fund	522	-	-	-	-	522
Barbara Hanson Going						
Away Fund	1,618	-	-	-	-	1,618
J N Derbyshire Trust	1,310	1,300	2,610	-	-	-
	<u>20,234</u>	<u>6,300</u>	<u>8,631</u>	<u>-</u>	<u>-</u>	<u>17,903</u>

Restricted Funds

Pat Stafford Training Fund

Bequeathed by Pat Stafford in 1998 specifically to help individuals either with the cost of attending trainings or to provide private coach hire to the venue.

Rita Chambers Outdoor Fund

Received in 2013 to be used by the County to fund outdoor activities.

To be split as follows.

75% of the money to be used by the County Properties, subject to quotes being submitted to the Finance and staffing committee for discussion and approval.

25% of the money to support individual members who wish to take part in outdoor pursuits/events in the UK. Applications to be submitted to the Finance Committee for discussion and approval.

Thomas Clarke

The trustees of Thomas Edward Clarke Trust decided in 2015 to reduce their overheads and instead of holding two meetings a year to decide who to distribute funds to they would send an annual grant to Girlguiding Nottinghamshire. Funds are only available to units within the City of Nottingham who complete a grant form requesting financial help towards camps, equipment, travel to events etc. and a list of those receiving a grant is then sent back to the trust.

Barbara Hanson Uniform Fund

Left to the County in 2019 to provide items of uniform to members who may otherwise struggle to pay for it. Items of uniform will be provided from our shop.

Barbara Hanson Going Away Fund

Given to the county in 2019 by Barbara Hanson's Niece and Nephew as part of the distribution of her will. This fund is for units who have not been away before and need financial support. They must stay at one of our properties.

Designated Fund

International Fund

This fund has been created for surpluses less deficits accumulated from international trips since 2014 and is to be used towards future international trips.

Any surpluses from subsequent years will be transferred to the fund.

Sylvia Rousse Fund

Received in 2020 without restriction, the Trustees have decided to make a £200 grant available to any unit that applies. The grant can be spent on anything except subscriptions. Units may only apply once.

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

7. ANALYSIS OF NET ASSETS BY FUND	Unrestricted	Restricted	
	<u>Fund</u>	<u>Fund</u>	<u>Total</u>
	£	£	£
Fixed Assets - Tangible	870,000	-	870,000
- Investments	213,904	17,919	231,823
Current Assets	168,990	-	168,990
	<u>1,252,894</u>	<u>17,919</u>	<u>1,270,813</u>
Less: Current liabilities	22,249	-	22,249
	<u>£1,230,645</u>	<u>£17,919</u>	<u>£1,248,564</u>

ANALYSIS OF NET ASSETS BY FUND - 2021	Unrestricted	Restricted	
	<u>Fund</u>	<u>Fund</u>	<u>Total</u>
	£	£	£
Fixed Assets - Tangible	870,000	-	870,000
- Investments	272,263	17,903	290,166
Current Assets	134,402	-	134,402
	<u>1,276,665</u>	<u>17,903</u>	<u>1,294,568</u>
Less: Current liabilities	8,600	-	8,600
	<u>£1,268,065</u>	<u>£17,903</u>	<u>£1,285,968</u>

8. CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES	2022	2021
Capital commitments – Authorised and Contracted	Nil	Nil
Contingent liabilities	Nil	Nil
Financial commitments	Nil	Nil

9. **STAFF COSTS**
Total remuneration (excluding Employers National Insurance Contributions) of £57,722 (2021- £53,676) was paid by the charity during the year. The average number of paid staff during the year was 7 (2021 - 7) part-time employees engaged for administrative duties, cleaning and wardening at Elton and Hanson House. No Trustees received remuneration during the year..
10. **TRUSTEES EXPENSES**
During the year ended 31 December 2022 reimbursed expenses totalling £1,055 (2021 - £575) were paid to 9 (2021 – 11) Trustees.

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

11. DONATIONS RECEIVED

		Donation £	Tax to Claim £	Total £
	County			
	Charities Trust	50	-	50
	John Starkey Trust	100	-	100
	JN Derbyshire	1,300	-	1,300
	Lindham Group	500	-	500
	Girlguiding Midlands	859	-	859
	Pelham Lodge	200	-	200
	Donations < £100	450	136	586
	Elton			
	Easy Fundraising	45	-	45
	Recycle4charity	31	-	31
	Girlguiding UK	1,062	-	1,062
	Arnold Clark Community Foundation	1,000	-	1,000
	BBC Children in Need	8,926	-	8,926
	Donations < £100	35	-	35
	Roughbreck			
	Generation Green	1,224	-	1,224
	Friends of Roughbreck	1,000	-	1,000
	Gift aid from prior year	-	5	5
	Hanson House			
	Donations < £100	100	24	124
	Shop			
	Donations < £100	106	27	133
	Restricted			
	B Hanson	270	-	270
		<hr/>	<hr/>	<hr/>
		£17,258	£192	£17,450
		<hr/>	<hr/>	<hr/>

12. RELATED PARTY TRANSACTIONS

There were no related party transactions during the year.

13. CONNECTED CHARITIES

The Guide Association (No. 306016) is the leading charity for girls and young women. As part of a national administrative process The Guide Association – Nottinghamshire County subscriptions are collected on its behalf from its members by the Guide Association and remitted back. At the same time they also collect an amount which is paid to The Guide Association – Midlands (No. 521781).

THE GUIDE ASSOCIATION – NOTTINGHAMSHIRE COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

14. **GRANTS PAID**

	£	
Gifts of Flowers	205	
ACE Grant	120	
Designated		
International – designated (deposits for girls Toronto ex Mexico)	3,347	
Sylvia Rousse	2,600	
Restricted		
Rita Chambers Fund	225	
Pat Stafford	145	
Barbara Hanson	26	
	<hr/>	
	£6,668	
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International grants are given to Guides, Rangers, Young Leaders and Leaders to attend events overseas, in accordance with the International Grants policy which determines how much each person receives. Thomas Edward Clarke grants (restricted) are given to units in accordance with donation given.

	2022	2021
15. OTHER COSTS		
Accountancy and professional fees	<u>£2,190</u>	<u>£2,154</u>

	2022	2021
16. LEASING AGREEMENTS		
Minimum lease payments under non-cancellable operating leases are as follows:		
Within one year	200	200
Between one and five years	800	800
In more than five years	800	1,000
	<hr/>	<hr/>
	£1,800	£2,000
	<hr/>	<hr/>

17. **PENSION COMMITMENTS**

The charity operates a defined contribution scheme. The assets are managed independently of the charity and contributions are charged to the Statement of Financial Activities in the period they are made. The charge for the year was £665 (2021- £641).

18. **GOVERNMENT GRANTS**

The charity received Government grants of £9,101 in relation to the Coronavirus pandemic and Government support via the Job Retention Scheme of £0 during the year.