

RUGBY MOSQUE SOCIETY
Charity No 503021

2021 ANNUAL REPORT

RUGBY MOSQUE SOCIETY
Charity Registration Number 503021
EXECUTIVE COMMITTEE REPORT

The executive committee presents their annual report together with the Society's accounts for the year to 31st March 2021. The officers of the executive committee, who are also the trustees, from the beginning of the accounting period to date are as follows:-

Mr Sakhawat Hussain	<i>Chairman</i>
Mr Stephen Thompson	<i>Secretary</i>
Mr Shahid Mirza	<i>Treasurer</i>
Dr Yousri El Sayed	<i>Head of Madrassa</i>
Dr Tariq Yunus	
Dr Khalid Sherlala	
Mr Jamil Nawaz	
Mr Babar Shahzada	
Dr Ohidul Alam	

None of the executive committee members are remunerated or paid any expenses. All the executive committee members meet three or four times every year to review and make major decisions. The day-to-day running of the Society's activities are delegated to the Chairman, Secretary and Treasurer for general administration, and to Mr Y El Sayed for the classes. The executive committee is elected every two years. When new persons are appointed as trustees they are made aware of their responsibilities as per the Charity Commission's website / guidance. The Society's trustee election process ensures that new trustees have the capability and capacity to appreciate and accept their new responsibilities

Principal Address

Rugby Mosque
Grosvenor Road
Rugby, Warwickshire.
CV21 3LE

Bankers

HSBC Bank Plc
15, Church Street
Rugby, Warwickshire

Accountants - Independent Examiner

Mr Akbar Dedat
Crystal Business Services Limited - Chartered Accountants
264, Stoney Stanton Road
Coventry

Governing Document

The charity is governed by the Society's constitution dated 13th January 1974.

Charity Registration Number 503021
EXECUTIVE COMMITTEE REPORT

Objectives

The Society is established for the advancement of the Islamic religion amongst the inhabitants of the municipal borough of Rugby. In order to fulfil this objective the Society manages a mosque and runs Islamic educational classes at its principal address. The executive committee is mindful of the Charity Commission's general guidance on public benefit and believe that the activities of the Society do provide public benefit.

Achievements During The Year/ Financial Review

The year to 31st March 2021 was significantly impacted by the restrictions in place due to the Covid 19 pandemic. With support from community volunteers, the committee kept prayer facilities operating in line with government guidance and opened the mosque only when safe to do so. For the year to 31 March 2021 expenditure exceeded income by £5,632 (excluding the donated asset). The key highlights are:

- As a result of Covid and mosque closure income reduced by £21,673 compared to 2020
- £6,224 was invested in computer equipment & licences to facilitate online education classes
- Salary expenditure of £16,550 increased due to extra demand for online services
- A residential property was donated to the mosque in February 2021, the purpose of which is to generate income and accumulate funds for any future expansion of the mosque or purchase of new premises, to accommodate a growing congregation

At the end of the financial year the Society had unrestricted funds balance of £364,249 and restricted funds of £ Nil. The net liquid funds at 31st March 2021 were £64,249 which the executive committee deem to be sufficient to meet the overall society's running costs in the short-term.

Policies on Grant-making and Investments

The Society does not make any grants to any individual. There are no specific investments since the funds in the current bank account are utilised to meet the day-to-day operating expenses.

Risk Management

The executive committee regularly review the major risks that the Society might face and appropriate systems and procedures have been established to manage these risks.

Responsibilities of Executive Committee

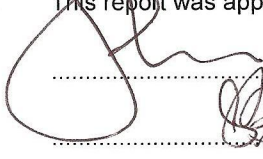
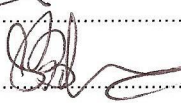
The Executive Committee is required under the constitution of the charity, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing these financial statements the executive committee is required to:

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- c) prepare the financial statements on a going-concern basis unless it is inappropriate to assume that the charity will continue in business.

The executive committee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time, the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the executive committee on 20th January 2022 and signed on its behalf.


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MR S HUSSAIN (CHAIRMAN)

MR S MIRZA (TREASURER)

INDEPENDENT EXAMINER'S REPORT
TO THE EXECUTIVE COMMITTEE OF RUGBY MOSQUE SOCIETY.

I report on the Rugby Mosque Society accounts for the year to 31st March 2021 set out on pages 4 to 8.

Respective Responsibilities of Committee and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011,
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5) of the Charities Act,); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention :

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare accounts are prepared which accord with the accounting records and comply with the accounting requirements of the Charities Act 2011, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



20th January 2022

Mr AKBAR DEDAT
Chartered Accountant
CRYSTAL BUSINESS SERVICES LTD
Chartered Accountants
Coventry

RUGBY MOSQUE SOCIETY
STATEMENT OF FINANCIAL ACTIVITY
YEAR ENDED 31st MARCH 2021

	<u>Notes</u>	<u>Restri- cted Funds</u>	<u>Unrest- ricted Funds</u>	<u>Total Funds 2021</u>	<u>Total Funds 2020</u>
		£	£	£	£
<u>INCOMING RESOURCES</u>					
<u>Voluntary Income:</u>					
Donations and collections	1		24,434	24,434	40,997
Donated asset for investment income			135,000	135,000	
Appeals - For Charities		-	-	-	5,110
Total Incoming Resources		-	159,434	159,434	46,107
<u>RESOURCES EXPENDED</u>					
<u>Charitable Activities</u>					
Salaries	2		16,550	16,550	11,919
Subscriptions			196	196	196
Charitable donations - specific appeals			-	-	5,110
Gas and electricity			2,591	2,591	2,963
Water			22	22	64
Telephone			546	546	546
Insurance			1,188	1,188	1,138
Repair and maintenance			545	545	6,005
Computer equipment and licences			6,224	6,224	500
Educational seminars			-	-	7,600
Books and printing costs			-	-	448
Donated property costs			750	750	-
Travelling expenses			1,120	1,120	2,750
Bank charges			310	310	237
Miscellaneous expenses			24	24	-
Total Resources Expended		-	30,066	30,066	39,476
Net Incoming Resources		-	129,368	129,368	6,631
Fund Balances at 1st April 2020		1,932	367,949	369,881	363,250
Transfer		-1,932	1,932	-	
Total Funds Carried/Forward		-	499,249	499,249	369,881

RUGBY MOSQUE SOCIETY
Balance Sheet As At 31st March 2021

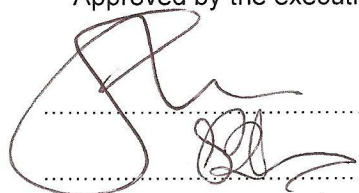
		<u>2021</u>	<u>2020</u>
<u>FIXED ASSETS</u>	<u>Notes</u>	£	£
Tangible- Freehold Properties	3	435,000	300,000
		<u>435,000</u>	<u>300,000</u>
<u>CURRENT ASSETS</u>			
Debtors & Prepayments		672	640
Cash and Bank Balances	4	64,473	73,844
		<u>65,145</u>	<u>74,484</u>
<u>CREDITORS: Amounts Falling Due Within One Year</u>			
Accrued Charges		896	380
Charitable Appeals Creditor		-	4,223
		<u>896</u>	<u>4,603</u>
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>		499,249	369,881
		£ <u><u>499,249</u></u>	£ <u><u>369,881</u></u>

Represented By:

Funds Account

Unrestricted Funds	499,249	367,949
Restricted Funds	-	1,932
	£ <u><u>499,249</u></u>	£ <u><u>369,881</u></u>

Approved by the executive committee on 20th January 2022



MR S HUSSAIN (CHAIRMAN)

MR S MIRZA (TREASURER)

RUGBY MOSQUE SOCIETY

Notes To The Financial Statements For The Year Ended 31st March 2021

1. Summary of significant accounting policies

(a) General information and basis of preparation

Rugby Mosque is a charity registered in England. The nature of the charity's operations and principal activities are set out in the trustees' report.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have not departed from the Charities (Accounts and Reports) Regulations 2008 in order to provide a 'true and fair view'.

The charity is defined as small and, therefore, no cash flow statement is required.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include the freehold properties at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

Expenditure on charitable activities, and other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

(e) Tangible fixed assets

Tangible fixed assets are stated at cost (or valuation) less accumulated depreciation and accumulated impairment losses. Smaller fixed assets are written off as and when incurred.

RUGBY MOSQUE SOCIETY

Notes To The Financial Statements For The Year Ended **31st March 2021**

(f) Valuation

The charity's fixed asset property is stated at the trustees' valuation.

(g) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(h) Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

(j) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(k) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Salaries

No remuneration was paid to the executive committee for their committee duties. During the year there were four employees. The analysis is as follows:-

Salaries	£	<u>16,550</u>
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3. Freehold Properties

The functional property is stated at the executive committee's valuation of £300,000, In February 2021 the charity received as a donation (unrestricted) a freehold property for investment income purposes. This property was valued at £135,000 and it was rented out after 31st March 2021.

4. Cash at bank and in hand

	<u>2021</u>	<u>2020</u>
HSBC Bank - Mosque account	24,309	21,480
HSBC Bank - Classes account	8,866	25,114
HSBC Bank - Property appeal account	22,088	21,358
Cash in hand - Mosque	1,005	2,642
Cash in hand - Classes	8,205	3,250
£	<u>64,473</u>	<u>73,844</u>

RUGBY MOSQUE SOCIETY

Notes To The Financial Statements For The Year Ended **31st March 2021**

5. Classes Accounts

The charity continued to keep account of transactions relating to the operation of classes and included as part of the overall statement of financial activities are the following funds relating to classes:-

Income	£	£
Donations and Collections	628	
Parental contributions	<u>10,364</u>	10,992
Expenditures		
Teachers Salaries	15,780	
Online teaching equipment & licences	5,895	
Travelling expenses	320	
Bank Charges	<u>290</u>	
		<u>22,285</u>
Excess of Expenditure over Income		(11,293)
Bank & Cash balance b/f		<u>28,364</u>
		<u><u>17,071</u></u>
Represented By:-		
Bank account (classes)		8,866
Cash in hand (classes)		<u>8,205</u>
		<u><u>17,071</u></u>

6 Contingent Liabilities

As far as the directors are aware there were no pending legal activities, guarantees, material damages or any contingent liabilities at the balance sheet dates.

7 Post Balance Sheet Events

There have been no events after 31st March 2021 which will have an effect on the financial statements up to 31st March 2021.

8 Analysis of net assets by fund

	<u>Unrestricted</u>	<u>Restricted</u>	<u>TOTAL</u>
Tangible assets	435,000		435,000
Debtors	672		672
Cash at bank and in hand	64,473	0	64,473
Less: Creditors	<u>(896)</u>	<u>0</u>	<u>(896)</u>
	<u>499,249</u>	<u>0</u>	<u>499,249</u>

9 Related Party Transactions

There are no related party transactions during the period.