



Trustees' Annual Report for the period

Period start date		Period end date		
From	1st	January	2020	To
	31st	December	2020	

Section A Reference and administration details

Charity name

Weobley Village Hall

Other names charity is known by

Registered charity number (if any)

502873

Charity's principal address

Gadbridge Road

Weobley

Herefordshire

Postcode

HR4 8SN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lyn Bruce	Chair		
2	Anne Cole	Vice Chair		
3	Lorraine Anderson	Secretary		
4	Per Milde	Treasurer		
5	Dr Victoria Mackie			
6	Alan Jones			
7	Beverley Butterfield			
8	Peter Hereford			
9	Patricia Shaw			
10	Josephine Ware			
11	Diane Rice			
12	Jill Ainslie			
13	Stella Hurdidge			
14	Rose Tilbury		To 23/03/21	
15	David Hackley		To 04/03/20	
16	Vanessa Collins		From 27/01/20	
17	Marion Scott		From 27/01/20	
18	Prudence Lloyd		From 18/05/20	
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Nominated representatives of organisations using the Hall elected annually to form Trust Committee of Management. Election of up to four additional community representatives. Co-option of two advisory members.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Committee of Management meets bi-monthly with interim meetings by an elected Executive Committee.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Governing Instrument Trust Deed dated 3rd October 1973
'A piece of land and the erection thereon of a building or buildings for the purpose of a village hall with such ancillary buildings as may be reasonably necessary or desirable for the use of the inhabitants of the district of Weobley in the County of Hereford without distinction of political, religious or other opinions, including use for meetings, lectures and classes and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants'

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Managing and maintaining Weobley Village Hall for public benefit and with regard to guidance issued by the Charity Commission.

Maintaining and improving facilities for use by local organisations, external groups and the general public, financed through room hire charges and fundraising activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Hall is managed by volunteers.

Summary of the main achievements of the charity during the year

Ongoing maintenance of the Hall including safety checks.
Resurfacing of main hall floor.
New website and installation of Wi-fi.
Management of closure / restricted access due to Covid-19 restrictions and installation of related safety equipment.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Committee of Management approved Reserve fund to maximum of £10,000 to be used for contingency purposes.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funds raised through room hire charges and fundraising events to support the maintenance of the Hall building and improvement of facilities.

Government grant support received due to Covid-19.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Lorraine Eve Anderson

Position (eg Secretary, Chair, etc)

Secretary

Date

18.10.21

Weobley Village Hall Account 1st January - 31st December 2020

INCOME

	<u>2020</u>		<u>2019</u>
Lettings	8,445.00		14,478.00
200 Club/Line Dancing	2,941.00		3,046.00
"Maddy's" (bar)	150.14		170.91
Car park rental	520.00		520.00
"Other" (see notes)	<u>13,285.83</u>		<u>6,587.26</u>
	25,341.97		24,802.17

EXPENDITURE

Caretaker	2,591.25		7,642.25
Cleaning inc. materials	185.67		954.40
Oil, Electricity and Gas	3,126.99		3,156.56
Water rates	281.50		348.00
Insurance	792.13		765.00
Licenses	762.76		708.72
Repairs & Renewals	3,545.78		9,673.54
Printing & Stationery	97.36		82.68
"Other" (see notes)	2,307.79		2,433.00
Transfer to Reserve instant access account)	-		-
PAT, safety checks and fire alarm service	478.20		564.10
	<u>14,169.43</u>		<u>26,328.25</u>
Excess of income over expenditure:	<u>11,172.54</u>		<u>- 1,526.08</u>

Accounts 2020

Opening balance 1st January current acc.	10,158.55
Excess of income over expenditure	<u>11,172.54</u>
C/A Closing balance as at 31st December	21,331.09
"Reserve" (Instant access business account)	5,233.67
Total available cash 31 December 2020	<u>26,564.76</u>

Hopelands, Weobley Village Hall Account 1st January – 31st December 2020

Notes Income:

Fundraising/donations: Lettings	8,445.00
200 Supporters club	1,820.00
Line dancing	1,121.00
Special events	1,636.31
"Weobley Cinema"	300.00
Parish Council : payment car park	520.00
Safety checks	506.64
"Microtricity" (sale electricity)	715.58
"Maddy's Bar"	150.14
Donations	127.30
GOV Grant	10,000.00

Total income 2020: **25,341.97**

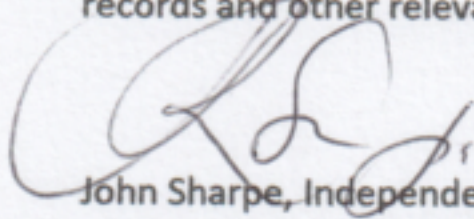
Notes Expenditure:

Heating and electricity: Oil	2,034.94
Electricity	1,092.05
(El Generated 715.58. Nett cost electricity	376.47)
Caretaker: Payment and travel expenses	2,591.25
Insurance/Licenses: Insurance	792.13
Licenses	762.76
Testing/Safety: PAT/Boiler service/Fire system	478.20
Cleaning: General/Windows/Materials	185.67
Water: Water/Sewage	281.50
Repairs: Floor main hall, aut. door service, misc	2,344.84
Sewage system:	753.68
Painting etc.:	735.42

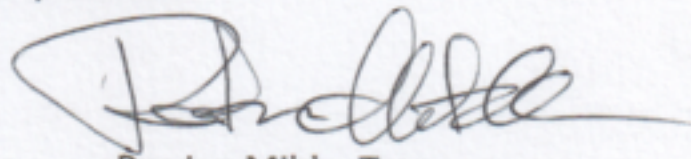
	Door service:	384.00
	Misc.:	471.74
New/Replacement:	WiFi, Covid 19, etc.	1,200.94
"Special events":	Payment ½ profit to WI	576.75
Misc.:	Stationery	97.36
	Covid 19, misc.	616.40
Website:	Development, server fee, etc.	1,114.64
<u>Total outgoing 2020:</u>		<u>14,169.43</u>

Certificate by independent examiner:

I have examined the records, bank statements and other relevant papers of "Hopelands Weobley Village Hall" for the period 1st January to 31st December 2020 inclusive of the Treasurer's account for that period. I certify that the account is a true accurate statement and is in accordance with the records and other relevant documentation provided.



John Sharpe, Independent Examiner



Per Jan Milde, Treasurer

Date: 5th May 2021.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

WEOBLEY VILLAGE HALL

On accounts for the year
ended

31st DECEMBER 2020

Charity no
(if any)

502873

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

John Richard Sharpe

Date:

20/10/2021

Name:

JOHN RICHARD SHARPE

Relevant professional
qualification(s) or body (if
any):

MEMBER/ FELLOW OF THE INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES 1966-2011 (NOW RETIRED)

Address:

NEW MILLS FARM , WORTHEN
SHREWSBURY
SHROPSHIRE ST5 9JQ

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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