

# ***Southport Spotlights Musical Theatre Society***

*Affiliated to National Operatic & Dramatic Association*

Financial Statement and Report for the year

1<sup>st</sup> September 2023– 31<sup>st</sup> August 2024

**Registered Charity No:** **502783**

**Governing Instrument** Articles of Association established 1952 and revised September 2011

## **Management Committee and Trustees**

The Management committee of Southport Spotlights Musical Theatre Society (the Charity) is its trustees for the purpose of charity law throughout the report are collectively referred to as trustees.

Elizabeth M. Allwright	President
Andrew Steel	Chairman
Vacant	Vice Chairman
Cheryl Hornby	Secretary
Tanya Steel	Treasurer
Hilary Thomson	Chairman (SONG)

Andrea Claire (Technical Advisor), Denise Marsters, Hannah Munro, Jim Donaldson, Elaine Cox, Tom Hornby. Chloe Merone (Co-opted August 2024).

**Bankers** CAF Bank Ltd  
25 Kings Hill  
West Malling  
Kent. ME19 4JQ

**Solicitors** **to be confirmed**

**Independent Examiner** Mrs. Karen R Phillips  
32 Rectory Road  
Churchtown  
Southport  
Merseyside. PR9 7PU

**Contact Address** Mrs. Tanya S Steel  
134 Balmoral Drive  
Southport  
Merseyside. PR9 8PY

## **Report of the Trustees for the year ended 31<sup>st</sup> August 2024**

The legal and administrative information provided with these accounts comply with current statutory requirements and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities. The accounts have been prepared on a receipts and payment basis.

### **Trustees' interests**

No trustee has any personal interest in any assets of the charity.

### **Objects of the charity**

The Southport Spotlights Musical Theatre Society seeks to educate the public in the dramatic and operatic arts, to further the development and public appreciation of said arts and to assist and further such charitable institutions and charitable purposes as the management committee shall, from time to time determine.

To promote plays, drama, comedies, operas, operettas and other dramatic and operatic works of educational value.

To purchase, acquire and obtain interests in the copyright of, or the right to, perform or show any such dramatic or operatic works.

To encourage and involve young people of different age groups to play a complementary part.

### **Management structure**

The management committee meets monthly to administer the charity and can co-opt no more than four additional members. All officers and members of the management committee shall retire each year and shall be eligible for re-election at the Annual General Meeting.

The management committee can also appoint sub-committees where necessary, with specific terms of reference for their work. Within Southport Spotlights Musical Theatre Society the following sub-committees exist:

Southport Operatic New Generation (SONG)	Organising productions and social events for members aged between ten and eighteen years old.
SSMTS Social Committee	Organising social events for SSMTS members.

## **Review of the activities of the charity**

The trustees present the report and accounts for the year ended 31<sup>st</sup> August 2024

### **Shows**

There were two shows performed by the senior section, "Encore" and "Company". These were both well received. Audiences had in previous years been uneasy about returning to a theatre environment (after the initial Coronavirus outbreak) but this no longer seems the case. "Encore" made a small profit but unfortunately audience numbers were low for "Company" resulting in a loss of £4,831.89.

SONG also staged two production this year "Nativity" and "Les Miserable SE".

SONG's productions proved to be popular and were well supported resulting in an overall profit (in this financial year) of £1,852.76.

### **Overheads**

#### **Senior Section**

Membership has slightly increased on the last financial year. Membership is normally paid dependant on whether a person is in a show or not (apart from a few loyal members) and as two productions went ahead this year, the same as last year, then income from membership has remained constant. Membership and other income such as donations gave the senior society an overall income of £4,450.31. Shows to be performed in the coming year are "Evita" in February 2025 and "Beauty & the Beast" in July 2025.

A deposit of £1,200.00 has been paid for "Evita" in this financial year.

#### **Junior Section**

Deposits of £3,067.16 have been paid towards future productions. "Everybody's Talking About Jamie" is due to be performed in April 2025. The show for November 2025 is yet to be decided.

The cost of the rehearsal rooms amounted to £2,665.00. SONG members continue to pay weekly subscriptions unlike the senior society who pay an annual fee.

### **Social Events**

The senior section was able to hold several social events in the last year including a very successful quiz night and after show parties. The Social Committee raised £303.00 for the society. SONG held various social events all of which were well supported. Funds raised from these events were used to cover expenditure costs for their productions of "Nativity" and "Les Miserable SE".

### **Investment**

£5,000.00 is currently invested in National Savings Income Bonds.

### **Summary**

The Society, both junior and senior sections, is well known for producing excellent shows. Audiences were excellent for both the SONG shows but were disappointing low for the two shows performed by the senior section.

It is certainly heart warming to see audiences returning to our local theatres however we cannot become complacent. It has been a bad financial year for the society as a whole and it therefore remains more important than ever that we continue to support all live theatre whether it be our own society or not, on stage or off. Financial constraints are still a concern. General expenditure still exceeds general income and without the support of both the public and society members another disappointing financial year is more than a possibility.

## **Statement of Trustees' responsibilities.**

Law applicable to charities in England and Wales require the Trustees to prepare financial statements for each financial year which give a true and fair view of the charities financial activities during the year and of its financial position at the end of the year.

In preparing financial statements the Trustees are required to:

Select suitable accounting policies and then apply them consistently

Make judgments and estimates that are reasonable and prudent

State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charity Act 1991. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

A resolution was proposed and accepted at the Annual General Meeting in November 2020 that Mrs. Karen Phillips is retained as the Independent Examiner to the Charity for the ensuing year.

By order of the trustees,

Chairman

**Andrew J Steel**

Honorary Treasurer

**Tanya S Steel**

Date: 23rd September 2024

## **Independent Examiner's Report to the Trustees of Southport Spotlights Musical Theatre Society**

I report on the accounts of the District for the year ended 31<sup>st</sup> August 2024 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

### **Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the Act 1993) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts (under Section 43 (3) (a) of the 1993 Act)

To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43 (7) (b) of the 1993 Act) and

To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report.**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that any material respect the requirements

a) to keep accounting records in accordance with Section 41 of the Act and

b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

Have not been met: or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name** Mrs K R Phillips  
**Address** 32 Rectory Road  
Southport  
Merseyside  
PR9 7PU  
**Date:** 17<sup>th</sup> November 2024

*K R Phillips*

**Southport Spotlights Musical Theatre Society**  
**Receipts & Payments Account Summary for the year ended 31st August 2024**

		2024	2023
<b>Income</b>	<b>SSMTS</b>		
Income from shows		30,142	52,817
Income from social activities		2,165	2,077
Other Income		5,131	5,515
<b>Sub Total</b>		<b>37,438</b>	<b>60,409</b>
	<b>SONG</b>		
Income from shows		56,276	51,774
Income from social activities		0	0
Other Income		7,674	5,130
<b>Sub Total</b>		<b>63,950</b>	<b>56,904</b>
<b>Total Income</b>		<b>101,388</b>	<b>117,313</b>
<b>Expenditure</b>	<b>SSMTS</b>		
Cost of shows		30,757	38,030
Cost of social activities		2,499	558
Cost of overheads		9,162	8,780
<b>Sub Total</b>		<b>42,418</b>	<b>47,368</b>
	<b>SONG</b>		
Cost of shows		52,492	35,744
Cost of social activities		251	100
Cost of overheads		9,354	7,925
<b>Sub Total</b>		<b>62,097</b>	<b>43,769</b>
<b>Total Expenditure</b>		<b>104,515</b>	<b>91,137</b>
<b>Net receipts / (payments) for the year.</b>		<b>-3,127</b>	<b>26,176</b>

**Statement of Assets and Liabilities at 31st August 2024**

**Monetary Assets**

Income Bonds (SSMTS)	5,000	5,000
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**SSMTS**

CAF Accounts	12,268	17,248
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**SONG**

CAF Accounts	25,617	23,764
	<b>42,885</b>	<b>46,012</b>

**Assets retained for the charity's own use.**

Depreciated by 33%		
Coomber Audio System	12	18
Refreshments Stock	150	0
4 x Adjustable Tables	20	30
2 x Bar Stool	5	8
Keyboard	20	30
	<b>207</b>	<b>86</b>

Liabilities	Nil	Nil
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<b>Total Net Assets</b>	<b>43,092</b>	<b>46,098</b>
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**Southport Spotlights Musical Theatre Society/SONG  
Receipts & Payments Account**

Income									2023/24 Total
	Misc.	Encore	Company	Total	Misc.	Nativity	Les Mis SE	Total	
Ticket Sales		13,781.00	12,555.50	26,336.50		14,606.81	30,595.00	45,201.81	71,538.31
Programmes		358.00	302.00	660.00		920.00	1,582.00	2,502.00	3,162.00
Adverts/Sponsorship		520.00	535.00	1,055.00		330.00	465.00	795.00	1,850.00
Miscellaneous		1,222.00	869.00	2,091.00					9,868.00
<b>Total Income</b>	0.00	15,881.00	14,261.50	30,142.50	225.00	2,485.00	5,067.00	7,777.00	86,418.31
<b>Expenditure</b>									
Staging		4,920.50	5,596.81	10,517.31		3,835.41	8,585.82	12,421.23	22,938.54
Wardrobe		375.43	136.05	511.48		698.18	3,348.54	4,046.72	4,558.20
Music		3,460.00	3,740.00	7,200.00		2,560.00	6,220.00	8,780.00	15,980.00
Publicity		728.10	869.23	1,597.33		495.00	1,427.33	1,922.33	3,519.66
Theatre		2,940.95	3,118.95	6,059.90		0.00	10,864.01	10,864.01	16,923.91
Production		450.00	550.00	1,000.00		1,300.00	1,000.00	2,300.00	3,300.00
Royalties/Dep		723.49	2,954.91	3,678.40		4,799.79	7,208.18	12,007.97	15,686.37
Miscellaneous		0.00	193.08	193.08		0.00	150.00	150.00	343.08
<b>Total Expenditure</b>	0.00	13,598.47	17,159.03	30,757.50	0.00	13,688.38	38,803.88	52,492.26	83,249.76
<b>Show Balance</b>	<b>0.00</b>	<b>2,282.53</b>	<b>-2,897.53</b>	<b>-615.00</b>	<b>225.00</b>	<b>4,653.43</b>	<b>-1,094.88</b>	<b>3,783.55</b>	<b>3,168.55</b>

Overheads									
<b>Income</b>									
Membership	1,035.00			1,035.00					1,035.00
Bank Interest	635.35			635.35	429.09	126.50		162.89	798.24
Gift Aid / Donations	820.00	28.05	157.21	1,005.26	755.64	3,385.27	1,165.56	748.00	1,753.26
Miscellaneous	1,959.96	202.78	293.00	2,455.74	1,147.00		108.00	4,219.00	6,674.74
	4,450.31	230.83	450.21	5,131.35	2,331.73	3,511.77	1,273.56	7,117.06	12,248.41
<b>Expenditure</b>									
<b>Fixed Costs</b>									
Wardrobe Room				0.00					0.00
Refreshment/Raffles	122.46			122.46					122.46
Insurance	1,057.31	0.00	0.00	1,057.31	528.00			528.00	1,585.31
Rehearsal Rooms		1,620.00	1,946.25	3,566.25	750.00	540.00	1,375.00	2,665.00	6,231.25
<b>Variable Costs</b>									
Administration	743.46	33.05	9.80	786.31	60.00			60.00	846.31
Donations				0.00					0.00
Show Deposits	1,200.00			1,200.00	3,067.16			3,067.16	4,267.16
Miscellaneous	2,085.86	90.43	253.52	2,429.81	1,731.97	668.34	583.00	2,983.31	5,413.12
	5,209.09	1,743.48	2,209.57	9,162.14	6,137.13	1,208.34	1,958.00	9,303.47	18,465.61
<b>Overhead Balance</b>	<b>-758.78</b>	<b>-1,512.65</b>	<b>-1,759.36</b>	<b>-4,030.79</b>	<b>-3,805.40</b>	<b>2,303.43</b>	<b>-684.44</b>	<b>-2,186.41</b>	<b>-6,217.20</b>

Social Activities					Social Activities				
<b>Income</b>									
Members :Social			429.70	429.70		557.00		557.00	986.70
After Show Parties		320.00	204.00	524.00				0.00	524.00
Miscellaneous	1,210.80			1,210.80				0.00	1,210.80
	1,210.80	320.00	633.70	2,164.50	0.00		557.00	557.00	2,721.50
<b>Expenditure</b>									
Members: Social	637.50		29.70	667.20			64.56	64.56	94.26
After Show Parties		303.05	279.00	582.05	33.92	115.00	87.90	236.82	1,055.69
Miscellaneous	1,249.57			1,249.57				0.00	1,249.57
	1,887.07	303.05	308.70	2,498.82	33.92	115.00	152.46	301.38	2,800.20
<b>Social Balance</b>	<b>-676.27</b>	<b>16.95</b>	<b>325.00</b>	<b>-334.32</b>	<b>-33.92</b>	<b>-115.00</b>	<b>404.54</b>	<b>255.62</b>	<b>-78.70</b>
<b>Total Balance</b>	<b>-1,435.05</b>	<b>786.83</b>	<b>-4,331.86</b>	<b>-4,980.11</b>	<b>-3,614.32</b>	<b>6,841.86</b>	<b>-1,374.78</b>	<b>1,852.76</b>	<b>-3,127.35</b>