

Southport Spotlights Musical Theatre Society

Affiliated to National Operatic & Dramatic Association

Financial Statement and Report for the year

1st September 2022 – 31st August 2023

Registered Charity No: **502783**

Governing Instrument Articles of Association established 1952 and revised September 2011

Management Committee and Trustees

The Management committee of Southport Spotlights Musical Theatre Society (the Charity) is its trustees for the purpose of charity law throughout the report are collectively referred to as trustees.

Elizabeth M. Allwright	President
Tom Hornby	Chairman
Jim Donaldson	Vice Chairman
Cheryl Hornby	Secretary
Tanya Steel	Treasurer
Hilary Thomson	Chairman (SONG)

Andrea Claire (Technical Advisor), Denise Marsters, Hannah Munro, Andrew Steel, Elaine Cox, Andrea Calver

Bankers CAF Bank Ltd
25 Kings Hill
West Malling
Kent. ME19 4JQ

Solicitors **to be confirmed**

Independent Examiner Mrs. Karen R Phillips
32 Rectory Road
Churchtown
Southport
Merseyside. PR9 7PU

Contact Address Mrs. Tanya S Steel
134 Balmoral Drive
Southport
Merseyside. PR9 8PY

Report of the Trustees for the year ended 31st August 2023

The legal and administrative information provided with these accounts comply with current statutory requirements and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities. The accounts have been prepared on a receipts and payment basis.

Trustees' interests

No trustee has any personal interest in any assets of the charity.

Objects of the charity

The Southport Spotlights Musical Theatre Society seeks to educate the public in the dramatic and operatic arts, to further the development and public appreciation of said arts and to assist and further such charitable institutions and charitable purposes as the management committee shall, from time to time determine.

To promote plays, drama, comedies, operas, operettas and other dramatic and operatic works of educational value.

To purchase, acquire and obtain interests in the copyright of, or the right to, perform or show any such dramatic or operatic works.

To encourage and involve young people of different age groups to play a complementary part.

Management structure

The management committee meets monthly to administer the charity and can co-opt no more than four additional members. All officers and members of the management committee shall retire each year and shall be eligible for re-election at the Annual General Meeting.

The management committee can also appoint sub-committees where necessary, with specific terms of reference for their work. Within Southport Spotlights Musical Theatre Society the following sub-committees exist:

Southport Operatic New Generation (SONG)	Organising productions and social events for members aged between ten and eighteen years old.
SSMTS Social Committee	Organising social events for SSMTS members.

Review of the activities of the charity

The trustees present the report and accounts for the year ended 31st August 2023

Shows

There were two shows performed by the senior section, "Stepping Out" and "Calendar Girls". These were both well received, with audiences improving after the Coronavirus outbreak which had left many theatre goers uneasy about returning to a theatre environment.

SONG staged just one production this year "Grease".

All the society's productions proved to be popular and were well supported.

Overheads

Senior Section

Membership increased by a third on the last financial year. Membership is normally paid dependant on whether a person is in a show or not (apart from a few loyal members) and as two production went ahead this year (only one production last year) then membership has increased accordingly. Membership and other income such as donations gave the senior society an overall income of £3,763.99. Shows to be performed in the coming year are "Encore" in February 2024 and "Company" in July 2024.

A deposit of £500.00 has been paid for "Company" in this financial year.

Junior Section

Deposits of £2,140.00 have been paid towards future productions. "Nativity" is due to be performed in November 2023 and "Les Miserable" in April 2024.

The cost of the rehearsal rooms amounted to £2,100.00. SONG members continue to pay weekly subscriptions unlike the senior society who pay an annual fee.

Social Events

The senior section was able to hold several social events in the last year including a two very successful quiz nights. The Social Committee raised £1,518.75 for the society. SONG held various social events all of which were well supported. Funds raised from these events were used to cover expenditure costs for their production of "Grease".

Investment

£5,000.00 is currently invested in National Savings Income Bonds.

Summary

The Society, both junior and senior sections, is well known for producing excellent shows. Audiences were excellent for both the SONG show and the two shows performed by the senior section.

It is certainly heart warming to see audiences returning to our local theatres however we cannot become complacent. It has been an excellent financial year for the society as a whole, but it still remains more important than ever that we continue to support all live theatre whether it be our own society or not, on stage or off. Financial constraints are still a concern. General expenditure still exceeds general income and without the support of both the public and society members another disappointing financial year is more than a possibility.

Statement of Trustees' responsibilities.

Law applicable to charities in England and Wales require the Trustees to prepare financial statements for each financial year which give a true and fair view of the charities financial activities during the year and of its financial position at the end of the year.

In preparing financial statements the Trustees are required to:

Select suitable accounting policies and then apply them consistently

Make judgments and estimates that are reasonable and prudent

State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charity Act 1991. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

A resolution was proposed and accepted at the Annual General Meeting in November 2020 that Mrs. Karen Phillips is retained as the Independent Examiner to the Charity for the ensuing year.

By order of the trustees,

Chairman

Honorary Treasurer

Tom Hornby

Tanya S Steel

Date: 21st September 2023

Independent Examiner's Report to the Trustees of Southport Spotlights Musical Theatre Society

I report on the accounts of the District for the year ended 31st August 2023 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the Act 1993) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts (under Section 43 (3) (a) of the 1993 Act)

To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43 (7) (b) of the 1993 Act) and

To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that any material respect the requirements

a) to keep accounting records in accordance with Section 41 of the Act and

b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

Have not been met: or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name Mrs K R Phillips
Address 32 Rectory Road
Southport
Merseyside
PR9 7PU

K R Phillips

Date: 7th November 2023

Southport Spotlights Musical Theatre Society
Receipts & Payments Account Summary for the year ended 31st August 2023

		2023	2022
Income	SSMTS		
Income from shows		52,817	11,623
Income from social activities		2,077	911
Other Income		5,515	5,976
Sub Total		60,409	18,510
	SONG		
Income from shows		51,774	62,264
Income from social activities		0	0
Other Income		5,130	4,339
Sub Total		56,904	66,603
Total Income		117,313	85,113
Expenditure	SSMTS		
Cost of shows		38,030	10,312
Cost of social activities		558	180
Cost of overheads		8,780	5,750
Sub Total		47,368	16,242
	SONG		
Cost of shows		35,744	62,440
Cost of social activities		100	0
Cost of overheads		7,925	9,151
Sub Total		43,769	71,700
Total Expenditure		91,137	87,942
Net receipts / (payments) for the year.		26,176	-2,829

Statement of Assets and Liabilities at 31st August 2023

Monetary Assets

Income Bonds (SSMTS)	5,000	5,000
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SSMTS

CAF Accounts	17,248	4,206
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SONG

CAF Accounts	23,764	10,630
	46,012	19,836

Assets retained for the charity's own use.

Depreciated by 33%		
Coomber Audio System	18	27
Merchandise	0	0
4 x Adjustable Tables	30	45
2 x Bar Stool	8	12
Keyboard	30	45
	86	129

Liabilities	Nil	Nil
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Total Net Assets	46,098	19,965
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Southport Spotlights Musical Theatre Society/SONG
Receipts & Payments Account

										2022/23 Total
Income	Misc.	Stepping Out	Calendar Girls	Total	Misc.	Grease	Nativity 2023	Les Mis 2024	Total	
Ticket Sales		16,342.00	32,123.00	48,465.00	12,120.00	25,560.00			37,680.00	86,145.00
Programmes		306.00	692.00	998.00		744.00			744.00	1,742.00
Adverts/Sponsorship		660.00	410.00	1,070.00		200.00			200.00	1,270.00
Miscellaneous		970.00	1,314.00	2,284.00	680.00	8,387.22	4,083.14		13,150.36	15,434.36
Total Income	0.00	18,278.00	34,539.00	52,817.00	12,800.00	34,891.22	4,083.14	0.00	51,774.36	#####
Expenditure										
Staging		4,272.04	8,773.93	13,045.97	712.88	7,389.91		600.00	8,702.79	21,748.76
Wardrobe		816.21	107.58	923.79		1,288.23		800.00	2,088.23	3,012.02
Music		2,883.23	2,390.00	5,273.23		3,030.00	62.89		3,092.89	8,366.12
Publicity		705.42	769.52	1,474.94		1,007.55	170.50		1,178.05	2,652.99
Theatre		3,008.20	2,899.95	5,908.15	6,366.96	8,058.20			14,425.16	20,333.31
Production	550.00	650.00	380.00	1,580.00		1,300.00			1,300.00	2,880.00
Royalties/Dep		3,039.24	6,376.59	9,415.83		4,869.50			4,869.50	14,285.33
Miscellaneous		239.11	168.90	408.01		87.95			87.95	495.96
Total Expenditure	550.00	15,613.45	21,866.47	38,029.92	7,079.84	27,031.34	233.39	1,400.00	35,744.57	73,774.49
Show Balance	-550.00	2,664.55	12,672.53	14,787.08	5,720.16	7,859.88	3,849.75	-1,400.00	16,029.79	30,816.87

Overheads										
Income										
Membership	985.00			985.00						985.00
Bank Interest	165.08			165.08	14.50	100.14	48.25		162.89	327.97
Gift Aid / Donations	74.32	587.31	48.00	709.63	98.00	650.00			748.00	1,457.63
Miscellaneous	2,539.59	312.31	803.80	3,655.70	3,801.00	418.00			4,219.00	7,874.70
	3,763.99	899.62	851.80	5,515.41	3,913.50	1,168.14	48.25	0.00	5,129.89	10,645.30
Expenditure										
Fixed Costs										
Wardrobe Room				0.00						0.00
Refreshment/Raffles	80.01			80.01						80.01
Insurance	938.68			938.68	469.00				469.00	1,407.68
Rehearsal Rooms		2,072.00	1,386.00	3,458.00		1,450.00	650.00		2,100.00	5,558.00
Variable Costs										
Administration	472.27	4.99		477.26	60.00				60.00	537.26
Donations				0.00	2,810.75				2,810.75	2,810.75
Show Deposits	500.00			500.00		1,490.00	240.00	500.00	2,230.00	2,730.00
Miscellaneous	2,464.40	296.15	565.13	3,325.68	240.00		15.00		255.00	3,580.68
	4,455.36	2,373.14	1,951.13	8,779.63	3,579.75	2,940.00	905.00	500.00	7,924.75	16,704.38
Overhead Balance	-691.37	-1,473.52	-1,099.33	-3,264.22	333.75	-1,771.86	-856.75	-500.00	-2,794.86	-6,059.08

Social Activities					Social Activities					
Income										
Members :Social	466.00	797.00		1,263.00				0.00		1,263.00
After Show Parties	228.00	309.00		537.00				0.00		537.00
Miscellaneous	277.00			277.00				0.00		277.00
	0.00	971.00	1,106.00	2,077.00	0.00	0.00		0.00		2,077.00
Expenditure										
Members: Social			10.00	10.00				0.00		10.00
After Show Parties	231.50	316.75		548.25	100.00			100.00		748.25
Miscellaneous				0.00				0.00		0.00
	0.00	231.50	326.75	558.25	0.00	100.00		0.00	100.00	658.25
Social Balance	0.00	739.50	779.25	1,518.75	0.00	-100.00	0.00	0.00	-100.00	1,418.75

Total Balance	-1,241.37	1,930.53	12,352.45	13,041.61	6,053.91	5,988.02	2,993.00	-1,900.00	13,134.93	26,176.54
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