

Southport Spotlights Musical Theatre Society

Affiliated to National Operatic & Dramatic Association

Financial Statement and Report for the year
1st September 2021 – 31st August 2022

Registered Charity No: **502783**

Governing Instrument Articles of Association established 1952 and revised September 2011

Management Committee and Trustees

The Management committee of Southport Spotlights Musical Theatre Society (the Charity) is its trustees for the purpose of charity law throughout the report are collectively referred to as trustees.

Elizabeth M. Allwright	President
Tom Hornby	Chairman
Jim Donaldson	Vice Chairman
Cheryl Hornby	Secretary
Tanya Steel	Treasurer
Hilary Thomson	Chairman (SONG)

Andrea Claire (Technical Advisor), Denise Marsters, Hannah Munro

Bankers CAF Bank Ltd
25 Kings Hill
West Malling
Kent. ME19 4JQ

Solicitors **to be confirmed**

Independent Examiner Mrs. Karen R Phillips
32 Rectory Road
Churchtown
Southport
Merseyside. PR9 7PU

Contact Address Mrs. Tanya S Steel
134 Balmoral Drive
Southport
Merseyside. PR9 8PY

Report of the Trustees for the year ended 31st August 2022

The legal and administrative information provided with these accounts comply with current statutory requirements and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities. The accounts have been prepared on a receipts and payment basis.

Trustees' interests

No trustee has any personal interest in any assets of the charity.

Objects of the charity

The Southport Spotlights Musical Theatre Society seeks to educate the public in the dramatic and operatic arts, to further the development and public appreciation of said arts and to assist and further such charitable institutions and charitable purposes as the management committee shall, from time to time determine.

To promote plays, drama, comedies, operas, operettas and other dramatic and operatic works of educational value.

To purchase, acquire and obtain interests in the copyright of, or the right to, perform or show any such dramatic or operatic works.

To encourage and involve young people of different age groups to play a complementary part.

Management structure

The management committee meets monthly to administer the charity and can co-opt no more than four additional members. All officers and members of the management committee shall retire each year and shall be eligible for re-election at the Annual General Meeting.

The management committee can also appoint sub-committees where necessary, with specific terms of reference for their work. Within Southport Spotlights Musical Theatre Society the following sub-committees exist:

Southport Operatic New Generation (SONG)	Organising productions and social events for members aged between ten and eighteen years old.
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SSMTS Social Committee	Organising social events for SSMTS members.
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Review of the activities of the charity

The trustees present the report and accounts for the year ended 31st August 2022

Shows

Due to circumstances arising from the Coronavirus outbreak, there was only one show performed by the senior section, "The 25th Annual Putnam County Spelling Bee". This was well received by those who attended but audiences figures were low with just 50% of capacity sold.

SONG staged 3 productions this year, "Elf", "Shrek" and "We Will Rock You". These productions proved to be popular and were well supported.

Overheads

Senior Section

Membership numbers and revenue are steadily increasing given that the previous year's figures were well down due to the Coronavirus outbreak. Membership is normally paid dependant on whether a person is in a show or not and as only one production went ahead this year, membership is still less than what we might have hoped for. Membership and other income such as donations gave the senior society an overall income of £5,639.02 (This includes a withdrawal amount of £4,000.00 from the society's income bonds). Shows to be performed in the coming year are "Stepping Out" in February 2023 and "Calendar Girls" in July 2023.

A deposit of £1,329.00 has been paid for "Calendar Girls" in this financial year.

Junior Section

Deposits of £1,865.00 have been paid towards future productions. "Grease" is due to be performed in April 2023 and "Nativity" in November 2023.

The cost of the rehearsal rooms amounted to £1,120.00. SONG members continue to pay weekly subscriptions unlike the senior society who pay an annual fee.

Social Events

The senior section was able to hold several social events in the last year including a Treasure Hunt and a Balderdash Bee night. The Social Committee raised £731.00 for the society. SONG held various Social events, such as an outing to see "Elf" prior to their own production and a trip to Lytham. Funds raised from these events were used to cover expenditure costs for their 3 productions.

Investment

£5,000.00 is currently invested in National Savings Income Bonds.

Summary

The Society, both junior and senior sections, is well known for producing excellent shows. Audiences were excellent for the 3 SONG productions but in general theatre audiences are still down on what they used to be pre-Coronavirus. It is for that reason that it is now more important than ever that we show support for all live theatre whether it be our own society or not. Financial constraints are becoming more concerning year on year and without the support of both the public and society members it is a sad fact that some societies will not be able to exist for much longer.

Statement of Trustees' responsibilities.

Law applicable to charities in England and Wales require the Trustees to prepare financial statements for each financial year which give a true and fair view of the charities financial activities during the year and of its financial position at the end of the year.

In preparing financial statements the Trustees are required to:

Select suitable accounting policies and then apply them consistently

Make judgments and estimates that are reasonable and prudent

State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charity Act 1991. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

A resolution was proposed and accepted at the Annual General Meeting in November 2020 that Mrs. Karen Phillips is retained as the Independent Examiner to the Charity for the ensuing year.

By order of the trustees,

Chairman

Honorary Treasurer

Tom Hornby

Tanya S Steel

Date: 16 September 2022

Independent Examiner's Report to the Trustees of Southport Spotlights Musical Theatre Society

I report on the accounts of the District for the year ended 31st August 2022 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the Act 1993) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts (under Section 43 (3) (a) of the 1993 Act)

To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43 (7) (b) of the 1993 Act) and

To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that any material respect the requirements
 - a) to keep accounting records in accordance with Section 41 of the Act and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

Have not been met: or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name Mrs K R Phillips
Address 32 Rectory Road
Churchtown
Southport
Merseyside
PR9 7PU

K R Phillips

Date: 9th November 2022

Southport Spotlights Musical Theatre Society
Receipts & Payments Account Summary for the year ended 31st August 2022

		2022	2021
Income	SSMTS		
Income from shows		11,623	0
Income from social activities		911	312
Other Income		5,976	1,575
Sub Total		18,510	1,887
	SONG		
Income from shows		62,264	5,109
Income from social activities		0	0
Other Income		4,339	549
Sub Total		66,603	5,658
Total Income		85,113	7,545
Expenditure	SSMTS		
Cost of shows		10,312	120
Cost of social activities		180	0
Cost of overheads		5,750	3,168
Sub Total		16,242	3,288
	SONG		
Cost of shows		62,440	4,684
Cost of social activities		109	0
Cost of overheads		9,151	2,784
Sub Total		71,700	7,468
Total Expenditure		87,942	10,756
Net receipts / (payments) for the year.		-2,829	-3,211

Statement of Assets and Liabilities at 31st August 2022

Monetary Assets

Income Bonds (SSMTS)	5,000	9,000
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SSMTS

CAF Accounts	4,206	1,939
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SONG

CAF Accounts	10,630	15,726
	19,836	26,665

Assets retained for the charity's own use.

Depreciated by 33%		
Coomber Audio System	27	40
Merchandise	0	0
4 x Adjustable Tables	45	67
2 x Bar Stool	12	18
Keyboard	45	67
	129	192

Liabilities	Nil	Nil
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Total Net Assets	19,965	26,857
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Southport Spotlights Musical Theatre Society/SONG
Receipts & Payments Account

									2021/2022 Total
	Misc.	Spelling Bee	Total	Misc.	Elf	Shrek	WWRY	Total	
Income									
Ticket Sales		10,225.00	10,225.00	5,121.00	23,304.00	22,288.00		50,713.00	60,938.00
Programmes		210.00	210.00		950.00	683.00	610.00	2,243.00	2,453.00
Adverts/Sponsorship		395.00	395.00		140.00	230.00	150.00	520.00	915.00
Miscellaneous		793.00	793.00	460.00	2,071.15	3,358.99	2,897.52	8,787.66	9,580.66
Total Income	0.00	11,623.00	0.00	5,581.00	26,465.15	26,559.99	3,657.52	62,263.66	73,886.66
Expenditure									
Staging		2,200.10	2,200.10		2,389.20	4,564.41	2,608.00	9,561.61	11,761.71
Wardrobe		206.22	206.22		244.79	3,833.66	182.96	4,261.41	4,467.63
Music		1,373.28	1,373.28		4,962.71	3,515.00	500.00	8,977.71	10,350.99
Publicity		1,123.65	1,123.65		610.81	822.69	391.90	1,825.40	2,949.05
Theatre		2,548.75	2,548.75	6,456.22	7,273.79	8,483.42		22,213.43	24,762.18
Production		670.00	670.00		300.00	1,250.00	900.00	2,450.00	3,120.00
Royalties/Dep		2,033.95	2,033.95	504.00	5,443.88	5,177.84	1,745.28	12,871.00	14,904.95
Miscellaneous		155.79	155.79	25.50	93.80	70.25	90.10	279.65	435.44
Total Expenditure	0.00	10,311.74	0.00	6,985.72	21,318.98	27,717.27	6,418.24	62,440.21	72,751.95
Show Balance	0.00	1,311.26	0.00	-1,404.72	5,146.17	-1,157.28	-2,760.72	-176.55	1,134.71
Income	Overheads			Overheads					
Membership	760.00		760.00						760.00
Bank Interest	18.96		18.96	7.25				7.25	26.21
Gift Aid / Donations	66.86	83.43	150.29	50.00	100.00	275.00	325.00		150.29
Miscellaneous	4,793.20	253.36	5,046.56	3,472.00	98.00		12.00	3,582.00	8,628.56
	5,639.02	336.79	0.00	3,529.25	198.00	275.00	337.00	4,339.25	10,315.06
Expenditure									
Fixed Costs									
Wardrobe Room			0.00					0.00	0.00
Refreshment/Raffles	54.99		54.99						54.99
Insurance	883.66		883.66	350.00				350.00	1,233.66
Rehearsal Rooms		1,747.00	1,747.00		560.00	560.00		1,120.00	2,867.00
Variable Costs									
Administration	514.26		514.26	5.00	24.00	40.00	24.00	93.00	607.26
Donations			0.00				720.00	720.00	720.00
Show Deposits	1,329.00		1,329.00	1,865.00			240.00	2,105.00	3,434.00
Miscellaneous	1,013.13	208.30	1,221.43	3,619.63	137.38	863.44	142.20	4,762.65	5,984.08
	3,795.04	1,955.30	0.00	5,839.63	721.38	1,463.44	1,126.20	9,150.65	14,900.99
Overhead Balance	1,843.98	-1,618.51	0.00	-2,310.38	-523.38	-1,188.44	-789.20	-4,811.40	-4,585.93
Income	Social Activities			Social Activities					
Members :Social	300.00	446.00	746.00					0.00	746.00
After Show Parties		165.00	165.00					0.00	165.00
Miscellaneous			0.00					0.00	0.00
	300.00	611.00	0.00	0.00	0.00		0.00	0.00	911.00
Expenditure									
Members: Social	20.00		20.00					0.00	0.00
After Show Parties		160.00	160.00		43.85	65.00		108.85	377.70
Miscellaneous			0.00					0.00	0.00
	20.00	160.00	0.00	0.00	43.85	65.00	0.00	108.85	288.85
Social Balance	280.00	451.00	0.00	0.00	-43.85	-65.00	0.00	-108.85	622.15
Total Balance	2,123.98	143.75	0.00	-3,715.10	4,578.94	-2,410.72	-3,549.92	-5,096.80	-2,829.07