

BARTON UNDER NEEDWOOD VILLAGE HALL

England & Wales · Charity number 502046

Details

Other names BARTON UNDER NEEDWOOD CENTRAL HALL

Status Registered

Legal form Other

Registered 1969-03-24

Register [View on the Charity Commission register](#)

Contact

Address Crowberry Lane
Barton Under Needwood
Burton-On-Trent
Staffordshire
DE13 8AF

Phone 01283716059

Email clerk@bartonunderneedwood-pc.gov.uk

Website www.Bartonunderneedwood-pc.gov.uk

Activities

Objects: VILLAGE HALL

Activities: Village Hall letting its various function rooms to clubs, associations, businesses, other charities and individuals

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF BARTON UNDER NEEDWOOD
- Staffordshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-12-31 | £85,139 | £88,669 | - | - |
| 2024-12-31 | £50,060 | £51,778 | - | - |
| 2023-12-31 | £55,607 | £59,626 | - | - |
| 2022-12-31 | £53,524 | £73,752 | - | - |
| 2021-12-31 | £54,999 | £38,337 | - | - |

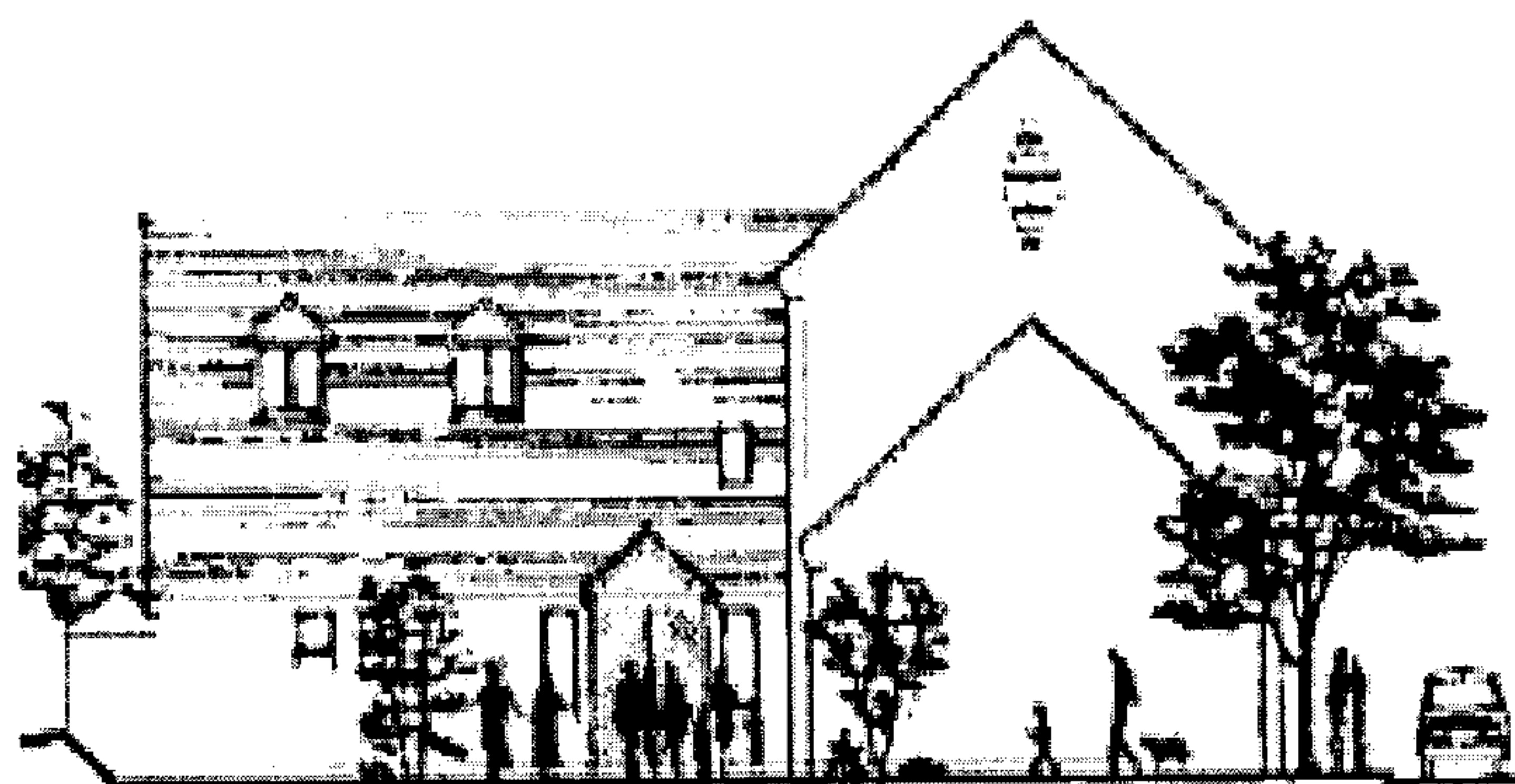
Trustees

| Name | Role | Appointed |
|--------------------------------------|------|------------|
| Barton under Needwood Parish Council | | 2018-01-01 |

BARTON UNDER NEEDWOOD VILLAGE HALL

England & Wales - Charity number 502046

Accounts



**Barton under Needwood
Village Hall**

Trustee's Annual Report

and Receipts and Payments Accounts

for the Year ended 31st December 2025

Charity Number 502046

Barton under Needwood Village Hall Charity Number 502046

The Charity's Governing Document is a Trust Deed dated 4th June 1991 as amended by a Schedule dated June 1998.

Barton under Needwood Parish Council is the Sole Trustee of Barton under Needwood Village Hall.

Village Hall Management Committee:

Sian Calder (Chair)

Lynn Bennett (Vice Chair)

Alison Jones

Cllr. Steve Naylor

Cllr. Ed Sharkey

Jeannette Taylor

Susanne van Daesdonk

Elizabeth Chamberlain

Stephen Taylor – April 2025

Office and Bankers:

Office: Village Hall, Crowberry Lane, Barton under Needwood, Staffs, DE13 8AF.

Bankers: Lloyds Bank plc. 16 High Street, Burton upon Trent Staffs, DE141AJ.

Epworth Cash Plus Fund for Charities, 9 Bonhill Street, London EC2A 4PE

Independent Examiner: Lifestyle Accounting, 58-60 Wetmore Road, Burton upon Trent, DE14 1SN

Barton under Needwood Village Hall

Trustee's Annual Report

For the Year ended 31st December 2025

Registered Charity

The Village Hall is a registered charity No.502046. The Parish Council of Barton under Needwood is the Sole Trustee. The Village Hall Management Committee is responsible for all aspects of the premises including the hiring out of the rooms and all general and specific maintenance. The Trustee may from time to time issue direct instructions to the committee on such matters as it thinks fit. Minutes of the Village Hall Management Committee are circulated to the Trustee on a regular basis and the Trustee meets quarterly.

Objects

The object of the Charity shall be the provision and maintenance of a Village Hall for the public benefit of the inhabitants of the Parish of Barton under Needwood and surrounds without distinction of political, religious or other opinions, including use of meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the condition of life for the said inhabitants.

Governance

The Trustee has adopted policies on Health and Safety, Risk Assessment, Safeguarding of Children and Adults, Lone Worker and Privacy and these are all reviewed periodically.

The Village Hall Management Committee manages the Village Hall on behalf of the Trustee. All are volunteers and give their time to actively run the Village Hall, a valuable asset to the village of Barton under Needwood.

Constitution

The Committee consists of ex officio Chair and Vice Chair of the Trustee and up to 10 committee members, of which 3 must be Parish Councillors.

Election of the Committee

Before the Annual Meeting of the Trustee, held in May, the Village Hall Management Committee will pass to the Trustee names of those interested in serving on the Committee for the following year. The Trustee will then appoint the Committee at the said Annual Meeting. If there are more nominees than places, a ballot will take place, with the Chair having the casting vote.

Chair's Annual Report

Chair's Annual Report

The Committee continued through 2025 to proactively manage the Hall to ensure continued stability.

The following improvements and actions have been carried out in 2025.

- Hallmaster has been implemented to manage bookings and invoicing.
- We introduced a price increase across the board mid-year which included removing all our pricing anomalies.
- A grant was received from the ESBC Ward Enhancement Programme which was used to purchase new sound and video equipment throughout the hall.
- Four theatrical events have been staged continuing the aim of bringing a wider audience to the Hall to see the facilities and hopefully encourage them to use the Hall. All delivered a surplus and the Christmas music event brought people in from all over the country.
- We have employed a marketing specialist who created a new website for us, looks after our social media presence and our general marketing.
- We have worked with a consultant to evaluate the current Hall usage and what opportunities might be available for furthering the usage of the Hall. This is an ongoing project to develop a three-year strategy.
- Due to a couple of serious issues with teenage birthday parties we have revised our hiring strategy and deposits.

The Hall has been booked for 345 days out of 365. I appreciate the tremendous effort by all the team to welcome in the diverse range of classes and events across all generations. We have things like a regular Place of

Welcome, Messy Play, Under 5s Football, various arts and crafts activities, meetings, dancing, yoga, birthday parties, wedding receptions, RBL Standard Bearer Training etc.

As stated above, the Committee organized four theatrical events under the heading of BVH-Promotions which generated additional income of £8904. All four events were successful and well attended and more such events are planned for 2026. We sadly cancelled our December 2025 pantomime due to lack of interest. My thanks go to Gerry for facilitating these productions, together with Jeannette for selling tickets.

Tamsyn, our Booking Clerk and Caretaker decided to step down in September. Lisa joined us as Booking Clerk and Susie joined Steve in the shared caretaking role.

I would like to thank the Committee for their commitment to the Village Hall, giving up much of their time to ensuring its future. Also, my thanks go to our employees, Steve, Tamsyn, Lisa, and Susie for their work in keeping the Hall running smoothly, which is also much appreciated by the hirers. I would like to thank Liz as Treasurer for managing the rollout of the Hallmaster system.

I am delighted that if we had not had to pay the VAT portion of our new AV system, we would have made a surplus for the first time since we reopened after Covid.

Treasurer's Annual Report

The hire fees of £47,724 are a slight increase over 2025 fees of £41941, however the Hall has still some way to go to get back to pre-pandemic hire fee income; especially with rising costs being incurred. The new booking and invoicing system is having a positive effect on collection of fees, with invoices being raised in a timely manner.

Interest rates decreased during the year with interest for 2025 being £1,994 compared to £2122 for 2024.

Property maintenance and repairs incurred during the year to keep the Hall up to standard and comply with regulations amounted to £3,721 (2024 £4,461).

Capital and equipment spend amounted to £29,988 (2024 £15,135) the major spend being an upgrade to the AV and sound system. The net cost of this upgrade being met by grant funding the VAT being borne by the Village Hall.

The cost of gas amounted to £2,778 (2024 £4,038) and electricity £6,866 (2024 £6,879)..

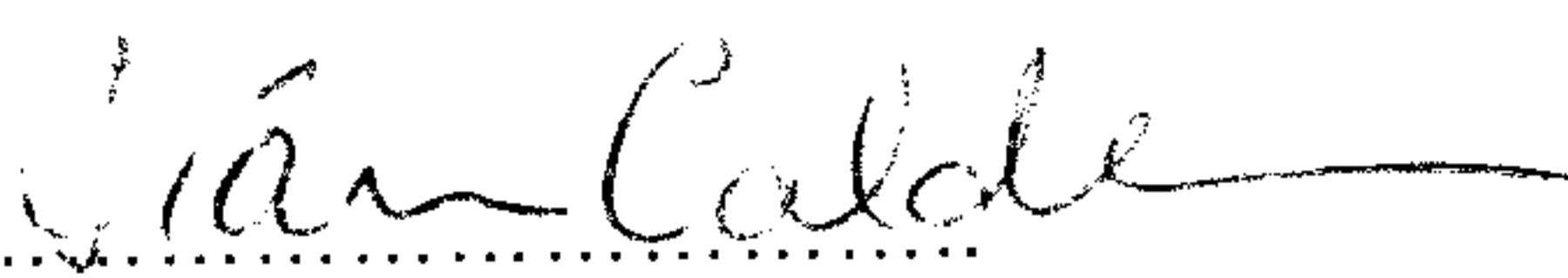
Salaries and wages amounted to £18,166 (2024 £15,135)

The deficit for the year amounted to £3,530 (2024 deficit £1,718), which resulted in the bank balance at 31.12.25 being £43,005 (2024 £46,535)

Reserves

The influencing factor on the Village Hall's balances is one of property repairs and putting aside sufficient funds to cover the ongoing expense of a relatively large suite of premises which need to be kept in good condition. To date, the Committee has had the funds to do that and would wish such a situation to continue. To ensure that remains the case, at least £20k has been earmarked for those maintenance and renewal expenses.

Our premises remain in good shape, but the Committee is conscious of the fact that to maintain them at the standard that our hirers expect and to always meet statutory requirements is costly, hence the need for adequate reserves. For those reasons, the Management Committee considers the current level of reserves to be in line for the size of the charity but keeps this matter under annual review.

Signed: 

Mrs S. Calder

Chair: Barton under Needwood Village Hall

Accepted by the Trustee at its Annual Meeting on ^{MARCH} 5 MARCH 2026

Signed: 

Councillor E Sharkey

Trustee: Chair

Independent Examiner's Report to the trustee of Barton under Needwood Village Hall

I report on the accounts for the year ended 31st December 2025 which are set out on the accompanying pages.

Respective responsibilities of the Trustee and Independent Examiner

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

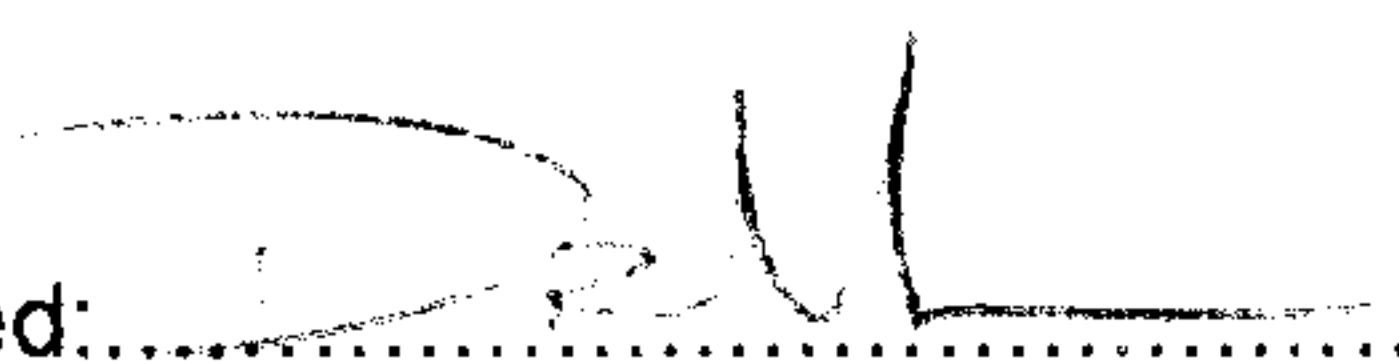
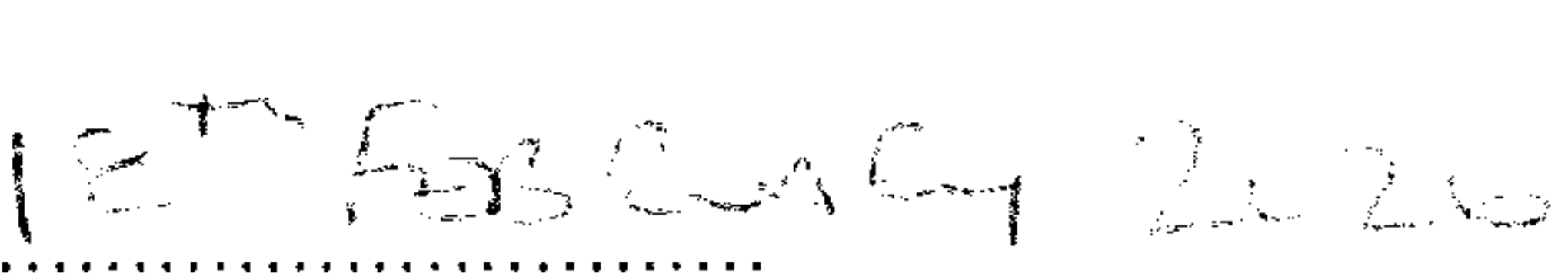
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 

David Robert Munro

Relevant Professional qualification(s) or body (if any):

MAAT – Membership Number 10176427.

Member of the Association of Accounting Technicians

Address: C/o Lifestyle Accounting Ltd., 58-60 Wetmore Road, Burton on Trent, Staffordshire, DE14 1SN

Barton under Needwood Village Hall
Receipts and Payments Account
For the year ended 31st December 2025

| | Unrestricted 2025 £ | Unrestricted 2024 £ |
|--|-----------------------------|-----------------------------|
| Receipts | | |
| Hire Fees | 47,274 | 41,941 |
| Other receipts Grant funding | 25,148 | |
| Bank Interest - Epworth/Lloyds | 1,994 | 2,122 |
| Other Sundry receipts | 1,819 | 1,141 |
| BVH - Promotions | 8,904 | 4,856 |
| Total other receipts | <u>37,865</u> | <u>8,119</u> |
| Total Receipts | <u>85,139</u> | <u>50,060</u> |
| Payments | | |
| Insurance | 3286 | 2,842 |
| Electricity | 6866 | 6,879 |
| Gas | 2778 | 4,038 |
| Wheelie Bin emptying - Rainbow | 617 | 638 |
| ESBC - Business Rates | 0 | |
| SSWC - Water Rates | 598 | 544 |
| Telephone rental/calls | 30 | 78 |
| Printing, Post and Stationery | 0 | 4 |
| Property Maintenance/Repairs | 3724 | 4,461 |
| Salaries & Wages | 18166 | 15,135 |
| Cleaning Contract | 11956 | 9,244 |
| Consumables | 1638 | 527 |
| Capital and Equipment | 29988 | 2,582 |
| BVH - Promotions | 5399 | 3,918 |
| Professional Charges | 300 | 300 |
| Other payments | 3324 | 588 |
| Total payments | <u>88,669</u> | <u>51,778</u> |
| Net of (payments)/receipts | (3,530) | (1,718) |
| Cash funds as at 31st December 2024 | 46,535 | 48,253 |
| Cash funds as at 31st December 2025 | <u><u>43,005</u></u> | <u><u>46,535</u></u> |

Barton under Needwood Village Hall
Statement of Assets and Liabilities
as at 31st December 2025

| | 2025 | 2024 |
|--------------------------------------|----------------------|----------------------|
| Cash Funds | £ | £ |
| Lloyds Bank plc. - Current Account | 3,878 | 5,901 |
| Lloyds Bank plc. - Deposit Account | 10 | 10 |
| Epworth Cash Plus Fund for Charities | 39,117 | 40,623 |
| Total Cash Funds | <u><u>43,005</u></u> | <u><u>46,534</u></u> |
| Other monetary assets | | |
| Lloyds Bank plc. - Lettings Account | 2,940 | 1,320 |
| | <u><u>2,940</u></u> | <u><u>1,320</u></u> |

The deposits are refundable to the hirers following the hire, providing the terms and conditions of the hire are satisfactorily met.

Assets retained for the Charity's own use

The following assets are used by the charity but have not been professionally valued:

Furniture and equipment in the halls, meeting room and kitchen, acquired in the current year and prior years are written off in the year of purchase. Details of new equipment and assets acquired in the current year are detailed in the Trustee's Annual Report.
All assets are in good condition and are serviced regularly.

The Parish Council is the Trustee of the Village Hall building and the Village Hall car park but the Charity is responsible for insuring the premises and its contents.

| | 2025 | 2024 |
|--|------------|------------|
| Brief insurance details, as at November 2024 are as follows: | | |
| Buildings - (including outbuildings) | £2,692,989 | £2,513,955 |
| Contents | £93,452 | £65,371 |
| Employers' Liability | £10m | £10m |
| Public Liability | £10m | £10m |
| Loss of Revenue | £94,000 | £94,000 |
| Fidelity Guaranteed (Previous Employee Dishonesty) | £25,000 | £25,000 |

These notes do not form part of the Accounts

**Barton under Needwood Village Hall
Notes to the Accounts**

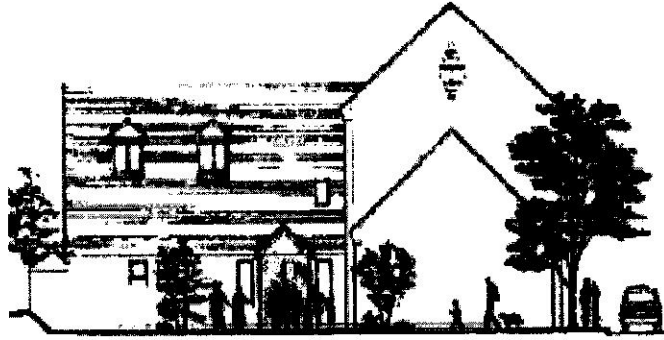
For the year ended 31st December 2025

| | 2025 | 2024 |
|--|---------------|--------------|
| | £ | £ |
| Other Sundry receipts | | |
| Recharge car park electricity | 1165 | 1016 |
| Deposit retained | 250 | |
| Donation | | 125 |
| Sumup Receipts on behalf of 3rd party | 404 | |
| | <u>1,819</u> | <u>1,141</u> |
| Property Maintenance/Repairs | | |
| Fire extinguisher service | 166 | 166 |
| Lift annual contract fee and repairs | 406 | 406 |
| Air Conditioning Units and associated work | 0 | 0 |
| Gas repair and maintenance costs | 500 | 500 |
| Electrical repairs and maintenance | | |
| Window cleaning | 307 | 307 |
| Pest control | | |
| General property renewals, repairs and maintenance | 797 | 797 |
| Access control/door repair | 290 | 290 |
| Decorating interior of the Hall | 0 | 0 |
| PHS | 1,299 | 1,299 |
| Roof repairs/ inspection | 0 | 0 |
| Drainage inspection | 0 | 0 |
| Insurance claim re Foyer carpet tiles | | |
| Fire Alarms | 696 | 696 |
| | <u>4,461</u> | <u>4,461</u> |
| Capital and Equipment | | |
| Upgrade to AV and Sound System | 29,988 | |
| Printer | | 59 |
| Scaffold Tower | | 200 |
| Flooring Douglas Room | | 1,980 |
| Laptop | | 343 |
| | <u>29,988</u> | <u>2,582</u> |
| Professional Charges | | |
| Independent Examiner's fee | 300 | 300 |
| | <u>300</u> | <u>300</u> |
| Other payments | | |
| Advertising, Marketing & Consultancy | 1,548 | |
| PRS for Music - annual fee | 248 | 248 |
| Hallmaster licence | 265 | 265 |
| Sumup Receipts to 3rd Party | 404 | |
| DBS check fees | 196 | |
| Room Hire & Hire refund | 90 | |
| Other sundry expenses | 573 | 75 |
| | <u>3,324</u> | <u>588</u> |

BARTON UNDER NEEDWOOD VILLAGE HALL

England & Wales - Charity number 502046

Accounts



**Barton under Needwood
Village Hall**

Trustee's Annual Report

and Receipts and Payments Accounts

for the Year ended 31st December 2024

Charity Number 502046

Barton under Needwood Village Hall Charity Number 502046

The Charity's Governing Document is a Trust Deed dated 4th June 1991 as amended by a Schedule dated June 1998.

Barton under Needwood Parish Council is the Sole Trustee of Barton under Needwood Village Hall.

Village Hall Management Committee:

Sian Calder (Chair)

Lynn Bennett (Vice Chair)

Alison Jones

Joe Moody (Treasurer) (resigned 11th May 2023)

Cllr. Steve Naylor (appointed 11th May 2023)

Cllr. Ed Sharkey (appointed 11th May 2023)

Cllr. Jeannette Taylor

Susanne van Daesdonk

Elizabeth Chamberlain (Treasurer) (appointed 2nd September 2024, in post October 2024)

Office and Bankers:

Office: Village Hall, Crowberry Lane, Barton under Needwood, Staffs, DE13 8AF.

Bankers: Lloyds Bank plc. 16 High Street, Burton upon Trent Staffs, DE141AJ.

Epworth Cash Plus Fund for Charities, 9 Bonhill Street, London EC2A 4PE

Independent Examiner: Lifestyle Accounting, 58-60 Wetmore Road, Burton upon Trent, DE14 1SN

Barton under Needwood Village Hall

Trustee's Annual Report

For the Year ended 31st December 2024

Registered Charity

The Village Hall is a registered charity No.502046. The Parish Council of Barton under Needwood is the Sole Trustee. The Village Hall Management Committee is responsible for all aspects of the premises including the hiring out of the rooms and all general and specific maintenance. The Trustee may from time to time issue direct instructions to the committee on such matters as it thinks fit. Minutes of the Village Hall Management Committee are circulated to the Trustee on a regular basis and the Trustee meets quarterly.

Objects

The object of the Charity shall be the provision and maintenance of a Village Hall for the public benefit of the inhabitants of the Parish of Barton under Needwood and surrounds without distinction of political, religious or other opinions, including use of meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the condition of life for the said inhabitants.

Governance

The Trustee has adopted policies on Health and Safety, Risk Assessment, Safeguarding of Children and Adults, Lone Worker and Privacy and these are all reviewed periodically.

The Village Hall Management Committee manages the Village Hall on behalf of the Trustee. All are volunteers and give their time to actively run the Village Hall, a valuable asset to the village of Barton under Needwood.

Constitution

The Committee consists of ex officio Chair and Vice Chair of the Trustee and up to 10 committee members, of which 3 must be Parish Councillors.

Election of the Committee

Before the Annual Meeting of the Trustee, held in May, the Village Hall Management Committee will pass to the Trustee names of those interested in serving on the Committee for the following year. The Trustee will then appoint the Committee at the said Annual Meeting. If there are more nominees than places, a ballot will take place, with the Chair having the casting vote.

Chair's Annual Report

The Committee continued through 2024 to proactively manage the Hall to ensure continued stability.

The following improvements and actions have been carried out in 2024.

- A booking system has been evaluated with the intention of automating the booking process.
- A new, more vibrant, logo has been designed to better reflect the ethos of the Hall as a Community Hub.
- A defibrillator has been installed.
- Staffs Fire and Rescue Service conducted a Fire Safety audit – satisfactory has been achieved.
- An independent M&E Report was commissioned to look at whether the heating facilities in the Hall could be more efficient. Recommendations received will be reviewed in 2025.
- Four theatrical events have been staged continuing the aim of bringing a wider audience to the Hall to see the facilities and hopefully encourage them to use the Hall. These included a production in partnership with the Lichfield Garrick Theatre. All were profitable.
- Template Risk Assessments, PEEPS and GEPPs have been sent to all hirers. Returns of completed documents are proving challenging.
- New flooring has been fitted in the Douglas Room.
- A grant application has been submitted to the ESBC Ward Enhancement Programme to fund new AV facilities. Presentations have been made, follow-up questions answered, and the outcome is awaited.
- A new, more robust, hiring agreement is being developed.

The Hall has been booked for 341 days out of 366. I appreciate the tremendous effort by all the team to welcome in the diverse range of classes and events across all generations. We have things like a regular Place of Welcome, Messy Play, Under 5s Football, various arts and crafts activities, meetings, dancing, yoga, birthday parties, wedding receptions, RBL Standard Bearer Training etc.

The Committee have been involved with discussions on whether EV Charging points should be put in the Car Park. As the Hall cannot supply the power for 22Kw chargers without changes to the Hall electricity supply which the Committee does not want to do, the Committee have indicated their support but take the view this is a Parish Council matter as owners of the car park.

As stated above, the Committee organized four theatrical events under the heading of BVH-Promotions which generated additional income of £5887. All four events were successful and well attended and more such events are planned for 2025. My thanks go to Gerry Taylor for facilitating some of these productions, together with Jeannette Taylor for selling tickets.

Siobhan, our Booking Clerk for many years, decided to step down in April. Tamsyn has taken on the role in addition to her duties as Building Manager.

Joe stepped down as Treasurer and Liz joined the Committee in October in this role.

I would like to thank the Committee for their commitment to the Village Hall, giving up much of their time to ensuring its future. Also, my thanks go to our employees, Steve and Tamsyn, for their work in keeping the Hall running smoothly, which is also much appreciated by the hirers. Finally, I would like to thank Joe Moody for his support as Treasurer and Siobhan Rumsby for managing the Bookings for so many years.

Treasurer's Annual Report

The hire fees of £41,941 are a slight increase over 2023 fees of £41211, however the Hall has still some way to go to get back to pre-pandemic hire fee income; especially with rising costs being incurred.

Interest rates improved during the year with interest for 2024 being £2,122 compared to £1,564 for 2023.

Property maintenance and repairs incurred during the year to keep the Hall up to standard and comply with regulations amounted to £4,461 (2023 £17,852).

Capital and equipment spend amounted to £2,582 (2023 £5,976) the major spend being replacement flooring in the Douglas Room.

The cost of gas amounted to £4,038 (202 £4,179) and electricity £6,879 (2023 £3,806)..

Salaries and wages amounted to £15,135 (2023 £16,755)

The deficit for the year amounted to £1,719 (2023 deficit £4,019), which resulted in the bank balance at 31.12.24 being £46,534 (2023 £48,252)

Reserves

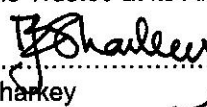
The influencing factor on the Village Hall's balances is one of property repairs and putting aside sufficient funds to cover the ongoing expense of a relatively large suite of premises which need to be kept in good condition. To date, the Committee has had the funds to do that and would wish such a situation to continue. To ensure that remains the case, at least £20k has been earmarked for those maintenance and renewal expenses.

Our premises remain in good shape, but the Committee is conscious of the fact that to maintain them at the standard that our hirers expect and to always meet statutory requirements is costly, hence the need for adequate reserves. For those reasons, the Management Committee considers the current level of reserves to be in line for the size of the charity but keeps this matter under annual review.

Signed: 
Mrs S. Calder

Chair: Barton under Needwood Village Hall

Accepted by the Trustee at its Annual Meeting on 1/5/2025

Signed: 
Councillor E Sharkey
Trustee: Chair

Independent Examiner's Report to the trustee of Barton under Needwood Village Hall

I report on the accounts for the year ended 31st December 2024 which are set out on the accompanying pages.

Respective responsibilities of the Trustee and Independent Examiner

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement


My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 27th MARCH 2025

David Robert Munro

Relevant Professional qualification(s) or body (if any):

MAAT – Membership Number 10176427.

Member of the Association of Accounting Technicians

Address: C/o Lifestyle Accounting Ltd., 58-60 Wetmore Road, Burton on Trent, Staffordshire, DE14 1SN

Barton under Needwood Village Hall
Receipts and Payments Account
For the year ended 31st December 2024

| | Unrestricted 2024 £ | Unrestricted 2023 £ |
|--|-----------------------------|-----------------------------|
| Receipts | | |
| Hire Fees | 41,941 | 41,211 |
| Other receipts: | | |
| Bank Interest - Epworth/Lloyds | 2,122 | 1,564 |
| Insurance Reimbursement re claim | | 1,760 |
| Other Sundry receipts | 1,141 | 981 |
| Omicron Hospitality and Leisure Grant | 0 | 0 |
| Additional Restrictions Grant | 0 | 0 |
| National Grid POW Grant | | 1,897 |
| Barton & Dunstall Key Trust - Grant | 0 | 0 |
| BVH - Promotions | 4,856 | 8,194 |
| Total other receipts | <u>8,119</u> | <u>14,396</u> |
| Total Receipts | <u>50,060</u> | <u>55,607</u> |
| Payments | | |
| Insurance | 2,842 | 2,807 |
| Electricity | 6,879 | 3,806 |
| Gas | 4,038 | 4,179 |
| Wheelie Bin emptying - Rainbow | 638 | 612 |
| ESBC - Business Rates | | (1,225) |
| SSWC - Water Rates | 544 | 529 |
| Telephone rental/calls | 78 | 102 |
| Printing, Post and Stationery | 4 | 98 |
| Property Maintenance/Repairs | 4,461 | 7,852 |
| Salaries & Wages | 15,135 | 16,755 |
| Cleaning Contract | 9,244 | 10,139 |
| Consumables | 527 | 570 |
| Capital and Equipment | 2,582 | 5,976 |
| BVH - Promotions | 3,918 | 6,517 |
| Professional Charges | 300 | 300 |
| Other payments | 588 | 610 |
| Total payments | <u>51,778</u> | <u>59,626</u> |
| Net of (payments)/receipts | (1,718) | (4,019) |
| Cash funds as at 31st December 2023 | 48,253 | 52,272 |
| Cash funds as at 31st December 2024 | <u><u>46,535</u></u> | <u><u>48,253</u></u> |

Barton under Needwood Village Hall
Statement of Assets and Liabilities
as at 31st December 2024

| | 2024 | 2023 |
|--------------------------------------|----------------------|----------------------|
| Cash Funds | £ | £ |
| Lloyds Bank plc. - Current Account | 5,901 | 10,325 |
| Lloyds Bank plc. - Deposit Account | 10 | 10 |
| Epworth Cash Plus Fund for Charities | <u>40,623</u> | <u>41,937</u> |
| Total Cash Funds | <u>46,534</u> | <u>52,272</u> |
| | | |
| Other monetary assets | | |
| Lloyds Bank plc. - Lettings Account | 1,320 | 715 |
| | <u>1,320</u> | <u>715</u> |

The deposits are refundable to the hirers following the hire, providing the terms and conditions of the hire are satisfactorily met.

Assets retained for the Charity's own use

The following assets are used by the charity but have not been professionally valued:

Furniture and equipment in the halls, meeting room and kitchen, acquired in the current year and prior years are written off in the year of purchase. Details of new equipment and assets acquired in the current year are detailed in the Trustee's Annual Report.

All assets are in good condition and are serviced regularly.

The Parish Council is the Trustee of the Village Hall building and the Village Hall car park but the Charity is responsible for insuring the premises and its contents.

| | 2024 | 2023 |
|--|------------|------------|
| Brief insurance details, as at November 2024 are as follows: | | |
| Buildings - (including outbuildings) | £2,513,955 | £2,513,955 |
| Contents | £65,371 | £65,371 |
| Employers' Liability | £10m | £10m |
| Public Liability | £10m | £10m |
| Loss of Revenue | £94,000 | £94,000 |
| Employee Dishonesty | £25,000 | £25,000 |

These notes do not form part of the Accounts

Barton under Needwood Village Hall

Notes to the Accounts

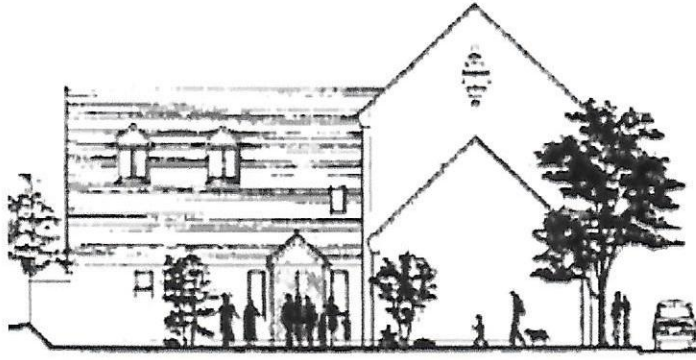
For the year ended 31st December 2024

| | 2024 | 2023 |
|--|--------------|--------------|
| | £ | £ |
| Other Sundry receipts | | |
| Recharge car park electricity | 1016 | |
| Donation | 125 | |
| East Staffordshire Borough Council re Places of Warmth | | 0 |
| Sale of old stage | | 100 |
| Sundry Donation | | 20 |
| Charge to Barton Parish Council for Car park lighting | | 861 |
| | <u>1,141</u> | <u>981</u> |
| Property Maintenance/Repairs | | |
| Fire extinguisher service | 166 | 126 |
| Lift annual contract fee and repairs | 406 | 287 |
| Air Conditioning Units and associated work | 0 | 0 |
| Gas repair and maintenance costs | 500 | 510 |
| Electrical repairs and maintenance | | 2,687 |
| Window cleaning | 307 | 470 |
| Pest control | | 185 |
| General property renewals, repairs and maintenance | 797 | 540 |
| Access control/door repair | 290 | 0 |
| Decorating interior of the Hall | 0 | 0 |
| PHS | 1,299 | 1,187 |
| Roof repairs/ inspection | 0 | 0 |
| Drainage inspection | 0 | 0 |
| Insurance claim re Foyer carpet tiles | | 1,860 |
| Fire Alarms | 696 | |
| | <u>4,461</u> | <u>7,852</u> |
| Capital and Equipment | | |
| Distribution board | | 5,976 |
| Printer | 59 | |
| Scaffold Tower | 200 | |
| Flooring Douglas Room | 1,980 | |
| Laptop | 343 | |
| | <u>2,582</u> | <u>5,976</u> |
| Professional Charges | | |
| Independent Examiner's fee | 300 | 300 |
| Fire Risk Assessment | 0 | 0 |
| | <u>300</u> | <u>300</u> |
| Other payments | | |
| Advertising | | 233 |
| PRS for Music - annual fee | 248 | 239 |
| Hallmaster licence | 265 | |
| Other sundry expenses | 75 | 138 |
| | <u>588</u> | <u>610</u> |

BARTON UNDER NEEDWOOD VILLAGE HALL

England & Wales - Charity number 502046

Accounts



**Barton under Needwood
Village Hall**

Trustee's Annual Report

and Receipts and Payments Accounts

for the Year ended 31st December 2023

Charity Number 502046

Barton under Needwood Village Hall

Charity Number 502046

The Charity's Governing Document is a Trust Deed dated 4th June 1991 as amended by a Schedule dated June 1998.

Barton under Needwood Parish Council is the Sole Trustee of Barton under Needwood Village Hall.

Village Hall Management Committee:

Sian Calder (Chair)

Lynn Bennett (Vice Chair)

Alison Jones

Joe Moody (Treasurer) (resigned 11th May 2023)

Cllr. Steve Naylor (appointed 11th May 2023)

Cllr. Ed Sharkey (appointed 11th May 2023)

Cllr. Jeannette Taylor

Susanne van Daesdonk

Office and Bankers:

Office: Village Hall, Crowberry Lane, Barton under Needwood, Staffs, DE13 8AF.

Bankers: Lloyds Bank plc. 16 High Street, Burton upon Trent Staffs, DE141AJ.

Epworth Cash Plus Fund for Charities, 9 Bonhill Street, London EC2A 4PE

Independent Examiner: Lifestyle Accounting, 58-60 Wetmore Road, Burton upon Trent, DE14 1SN

Barton under Needwood Village Hall

Trustee's Annual Report

For the Year ended 31st December 2023

Registered Charity

The Village Hall is a registered charity No.502046. The Parish Council of Barton under Needwood is the Sole Trustee. The Village Hall Management Committee is responsible for all aspects of the premises including the hiring out of the rooms and all general and specific maintenance. The Trustee may from time to time issue direct instructions to the committee on such matters as it thinks fit. Minutes of the Village Hall Management Committee are circulated to the Trustee on a regular basis and the Trustee meets quarterly.

Objects

The object of the Charity shall be the provision and maintenance of a Village Hall for the public benefit of the inhabitants of the Parish of Barton under Needwood and surrounds without distinction of political, religious or other opinions, including use of meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the condition of life for the said inhabitants.

Governance

The Trustee has adopted policies on Health and Safety, Risk Assessment, Safeguarding of Children and Adults, Lone Worker and Privacy and these are all reviewed periodically.

The Village Hall Management Committee manages the Village Hall on behalf of the Trustee. All are volunteers and give their time to actively run the Village Hall, a valuable asset to the village of Barton under Needwood.

Constitution

The Committee consists of ex officio Chair and Vice Chair of the Trustee and up to 10 committee members, of which 3 must be Parish Councillors.

Election of the Committee

Before the Annual Meeting of the Trustee, held in May, the Village Hall Management Committee will pass to the Trustee names of those interested in serving on the Committee for the following year. The Trustee will then appoint the Committee at the said Annual Meeting. If there are more nominees than places, a ballot will take place, with the Chair having the casting vote.

Chair's Annual Report

Improvements have continued during 2023, following the overhaul of the strategy of the Hall to secure future sustainability, which was carried out in 2022 and accepted by the Trustee in September 2022.

The following improvements and actions have been carried out in 2023.

- A review of hire fees was carried out and implemented
- The Hall's social media presence and general visibility has been improved supported by a social media policy
- Marketing material has been reviewed in order to encourage more people to use the Hall and attract new hirers to offer more varied activities and a number of new hirers with a wide variety of offerings have joined us
- Four theatrical events have been staged to bring a wider audience to the Hall to see the facilities and hopefully encourage them to use the Hall
- Improved cost control and energy efficiency usage together with internal systems procedures reviews are ongoing

The flooding in the Foyer after heavy rain, which was reported last year, has been resolved, hopefully for good, by introducing a regular regime of inspecting and clearing the drainpipes of debris from the roof.

An insurance claim was received for £1,760 to replace the carpet tiles in the Foyer, which were damaged due to the flooding.

As stated above the Committee organized four theatrical events under the heading of BVH-Promotions which generated additional income of £8,194. All four events were successful and well attended and more such events are planned for 2024. My thanks go to Gerry Taylor for facilitating these productions, together with Jeannette Taylor for selling tickets.

A life-saving defibrillator was gifted to the Hall towards the end of 2023 and will be installed in 2024. This valuable piece of equipment enhances the safety of all the people using the Hall.

Barton under Needwood Village Hall

Trustee's Annual Report

For the Year ended 31st December 2023 (continued)

I would like to thank the Committee for their commitment to the Village Hall, giving up much of their time to ensuring its future. Also, my thanks go to our employees, Siobhan, the Booking Clerk together with Steve and Tamsyn our Building Managers for their work in keeping the Hall running smoothly, which is also much appreciated by the hirers. Finally, I would like to thank Joe Moody who stepped down as Treasurer in May 2023 expecting to hand over to somebody else who unfortunately backed out at the last minute. The role of Treasurer was advertised for several months, but no interest was shown, so now it is a joint role with Joe providing his guidance, managing the Year End and liaising with third parties.

Treasurer's Annual Report

The hire fees of £41,211 are an improvement over 2022 fees of £32,501, (27%) however the Hall has still some way to go to get back to pre-pandemic hire fee income; especially with rising costs being incurred.

A National Grid POW (place of warmth) Grant was received amounting to £1,897, which contributes towards the running costs of the Hall enabling the POW to continue to be provided free of charge.

Interest rates improved during the year with interest for 2023 being £1,564 compared to £269 for 2022.

Property maintenance and repairs incurred during the year to keep the Hall up to standard and comply with regulations amounted to £7,852 (2022 £18,781). The major cost being £2,687 in respect of electrical maintenance.

Capital and equipment spend amounted to £5,976 (2022 £12,447) being the cost of a new distribution board.

The cost of gas amounted to £4,179 (2022 £4,482) and electricity £3,806 (2022 £3,552). The contract for the electricity expired on 31st October 2023 and a new contract was entered into with a different supplier at a higher cost due to the energy crisis. Steps have been put in place to mitigate the increase wherever possible.

Salaries and wages amounted to £16,755 (2022 £17,191)

The deficit for the year amounted to £4,019 (2022 deficit £20,228), which resulted in the bank balance at 31.12.23 being £48,253 (2022 £52,272)

Reserves

The influencing factor on the Village Hall's balances is one of property repairs and putting aside sufficient funds to cover the ongoing expense of a relatively large suite of premises which need to be kept in good condition. To date, the Committee has had the funds to do that and would wish such a situation to continue. To ensure that remains the case, at least £20k has been earmarked for those maintenance and renewal expenses.


Our premises remain in good shape, but the Committee is conscious of the fact that to maintain them at the standard that our hirers expect and to always meet statutory requirements is costly, hence the need for adequate reserves. For those reasons, the Management Committee considers the current level of reserves to be in line for the size of the charity but keeps this matter under annual review.

Signed: 

Mrs S. Calder

Chair: Barton under Needwood Village Hall

Accepted by the Trustee at its Annual Meeting on 07 March 2024

Signed: 

Councillor E Sharkey

Trustee: Chair

Independent Examiner's Report to the trustee of Barton under Needwood Village Hall

I report on the accounts for the year ended 31st December 2023 which are set out on the accompanying pages.

Respective responsibilities of the Trustee and Independent Examiner

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 26th FEBRUARY 2024

David Robert Munro

Relevant Professional qualification(s) or body (if any):

MAAT – Membership Number 10176427.

Member of the Association of Accounting Technicians

Address: C/o Lifestyle Accounting Ltd., 58-60 Wetmore Road, Burton on Trent, Staffordshire, DE14 1SN

Barton under Needwood Village Hall

Receipts and Payments Account

For the year ended 31st December 2023

| | Unrestricted 2023 £ | Unrestricted 2022 £ |
|--|---------------------------|---------------------------|
| Receipts | | |
| Hire Fees | 41,211 | 32,501 |
| Other receipts: | | |
| Bank Interest - Epworth/Lloyds | 1,564 | 269 |
| Insurance Reimbursement re claim | 1,760 | 0 |
| Other Sundry receipts | 981 | 500 |
| Omicron Hospitality and Leisure Grant | 0 | 4,000 |
| Additional Restrictions Grant | 0 | 1,600 |
| National Grid POW Grant | 1,897 | 0 |
| Barton & Dunstall Key Trust - Grant | 0 | 10,000 |
| BVH - Promotions | 8,194 | 4,654 |
| Total other receipts | 14,396 | 21,023 |
| Total Receipts | 55,607 | 53,524 |
| Payments | | |
| Insurance | 2,807 | 2,464 |
| Electricity | 3,806 | 3,552 |
| Gas | 4,179 | 4,482 |
| Wheelie Bin emptying - Rainbow | 612 | 561 |
| ESBC - Business Rates | (1,225) | 884 |
| SSWC - Water Rates | 529 | 693 |
| Telephone rental/calls | 102 | 136 |
| Printing, Post and Stationery | 98 | 25 |
| Property Maintenance/Repairs | 7,852 | 18,781 |
| Salaries & Wages | 16,755 | 17,191 |
| Cleaning Contract | 10,139 | 8,454 |
| Consumables | 570 | 764 |
| Capital and Equipment | 5,976 | 12,447 |
| BVH - Promotions | 6,517 | 1,855 |
| Professional Charges | 300 | 1,020 |
| Other payments | 610 | 444 |
| Total payments | 59,626 | 73,752 |
| Net of (payments)/receipts | (4,019) | (20,228) |
| Cash funds as at 31st December 2022 | 52,272 | 72,500 |
| Cash funds as at 31st December 2023 | 48,253 | 52,272 |

Barton under Needwood Village Hall
Statement of Assets and Liabilities
as at 31st December 2023

| | 2023 | 2022 |
|--------------------------------------|----------------------|----------------------|
| Cash Funds | £ | £ |
| Lloyds Bank plc. - Current Account | 4,742 | 10,325 |
| Lloyds Bank plc. - Deposit Account | 10 | 10 |
| Epworth Cash Plus Fund for Charities | 43,501 | 41,937 |
| Total Cash Funds | <u><u>48,253</u></u> | <u><u>52,272</u></u> |
| Other monetary assets | | |
| Lloyds Bank plc. - Lettings Account | 175 | 715 |
| | <u><u>175</u></u> | <u><u>715</u></u> |

The deposits are refundable to the hirers following the hire, providing the terms and conditions of the hire are satisfactorily met.

Assets retained for the Charity's own use

The following assets are used by the charity but have not been professionally valued:

Furniture and equipment in the halls, meeting room and kitchen, acquired in the current year and prior years are written off in the year of purchase. Details of new equipment and assets acquired in the current year are detailed in the Trustee's Annual Report.

All assets are in good condition and are serviced regularly.

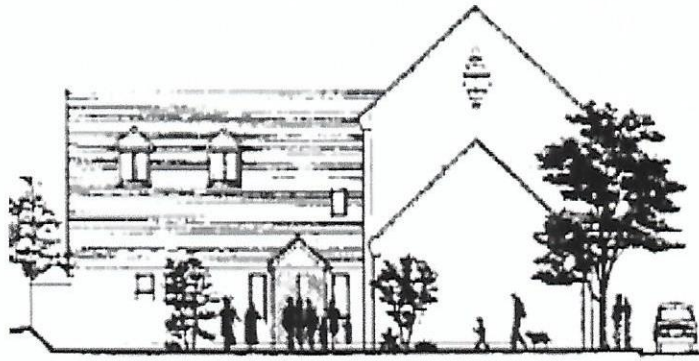
The Parish Council is the Trustee of the Village Hall building and the Village Hall car park but the Charity is responsible for insuring the premises and its contents.

| | 2023 | 2022 |
|--|------------|------------|
| Brief insurance details, as at November 2023 are as follows: | | |
| Buildings - (including outbuildings) | £2,513,955 | £2,389,692 |
| Contents | £65,371 | £56,923 |
| Employers' Liability | £10m | £10m |
| Public Liability | £10m | £10m |
| Loss of Revenue | £94,000 | £94,000 |
| Employee Dishonesty | £25,000 | £25,000 |

BARTON UNDER NEEDWOOD VILLAGE HALL

England & Wales - Charity number 502046

Accounts



**Barton under Needwood
Village Hall**

Trustee's Annual Report

and Receipts and Payments Accounts

for the Year ended 31st December 2022

Charity Number 502046

Barton under Needwood Village Hall

Charity Number 502046

The Charity's Governing Document is a Trust Deed dated 4th June 1991 as amended by a Schedule dated June 1998.

Barton under Needwood Parish Council is the Sole Trustee of Barton under Needwood Village Hall.

Village Hall Management Committee:

Sian Calder (appointed Chair 4th October 2022)

Cllr. Lynn Bennett (Vice Chair)

Alistair Heyward (resigned 5th May 2022)

Pamela Jepson (resigned 5th May 2022)

Cllr. Alison Jones (appointed 4th October 2022)

Joe Moody (Treasurer)

Cllr. Jeannette Taylor

Cllr. Susanne van Daesdonk

Office and Bankers:

Office: Village Hall, Crowberry Lane, Barton under Needwood, Staffs, DE13 8AF.

Bankers: Lloyds Bank plc. 16 High Street, Burton upon Trent Staffs, DE141AJ.

Epworth Cash Plus Fund for Charities, 9 Bonhill Street, London EC2A 4PE

Independent Examiner: Lifestyle Accounting, 58-60 Wetmore Road, Burton upon Trent, DE14 1SN

Barton under Needwood Village Hall

Trustee's Annual Report

For the Year ended 31st December 2022

Registered Charity

The Village Hall is a registered charity No.502046. The Parish Council of Barton under Needwood is the Sole Trustee. The Village Hall Management Committee is responsible for all aspects of the premises including the hiring out of the rooms and all general and specific maintenance. The Trustee may from time to time issue direct instructions to the committee on such matters as it thinks fit. Minutes of the Village Hall Management Committee are circulated to the Trustee on a regular basis and the Trustee meets quarterly.

Objects

The object of the Charity shall be the provision and maintenance of a Village Hall for the public benefit of the inhabitants of the Parish of Barton under Needwood and surrounds without distinction of political, religious or other opinions, including use of meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the condition of life for the said inhabitants.

Governance

The Trustee has adopted policies on Health and Safety, Risk Assessment, Safeguarding Children and Adults and Privacy and these are all reviewed periodically.

The Village Hall Management Committee manages the Village Hall on behalf of the Trustee. All are volunteers and give their time to actively run the Village Hall, a valuable asset to the village of Barton under Needwood.

Constitution

The Committee consists of ex officio Chair and Vice Chair of the Trustee and up to 10 committee members, of which 3 must be Parish Councillors.

Election of the Committee

Before the Annual Meeting of the Trustee, held in May, the Village Hall Management Committee will pass to the Trustee names of those interested in serving on the Committee for the following year. The Trustee will then appoint the Committee at the said Annual Meeting. If there are more nominees than places, a ballot will take place, with the Chair having the casting vote.

Chair's Annual Report

In May the Trustee took the discussion to carry out a complete overhaul of the strategy of the Hall to secure future sustainability and ensure the Hall remains a vibrant and welcoming facility for all. A working group was formed from the Committee and it was agreed to report back to the Trustee by 1st September 2022.

The report concluded the following which was accepted by the Trustee:

- The Hall needed to be more welcoming
- The interior facilities needed improving
- The outside space needed refurbishing
- The Hall's social media presence and general visibility needed updating
- Improved marketing material needed to be drafted to encourage more people to use the Hall
- Attract more hirers to offer more varied activities in the Hall
- Implement theatrical events to encourage a wider audience to use the Hall
- Improve cost control and internal systems
- Review hire fees to be carried out in 2023

The following improvements and actions have been carried out in 2022 and further improvements will continue throughout 2023.

- All the interior of the Hall has been decorated
- New stage, stage curtains and lighting acquired
- Wifi available in all rooms
- An open day was held and online survey created
- A Place of warmth was introduced
- An external fire risk assessment was carried out
- The Hall was involved in the annual Barton Festival for the first time
- A play was put on in October 2022 and a pantomime in January 2023, both successfully supported

Barton under Needwood Village Hall

Trustee's Annual Report

For the Year ended 31st December 2022 (continued)

Whilst the Trustee and Committee accepted that the improvements would involve spending money and produce a deficit for 2022, if nothing was done to change things then the Hall would be unable to carry on financially within a short matter of years.

In order to help with the costs of carrying out the improvements it was agreed to apply for a grant of £10,000 to the Barton and Dunstall Key Trust to finance the cost of the new stage and stage lighting. This was successful and I would like to place on record our thanks to the Trust for the award.

Unfortunately, during the year some flooding has occurred in the Foyer after heavy rain, together with an infrequent unpleasant smell. This is still under investigation and possibly could result in the drains under the Hall being dug up. It is hoped that these matters will be resolved in 2023.

Stephen Murray was appointed Building Manager in January 2022 and was joined by Tamsyn Whitmore in March 2022 on a job share basis. The hours are flexible, but are restricted to 792 hours per year. I would like to thank them both as they have made a significant improvement in the running of the Hall and dealing with both the hirers and people visiting the Hall.

I would like to thank the Committee for their commitment to the Village Hall giving up much of their time to ensuring its future.

Also, I would like to thank Pam Jepson who retired this year and served as Chair of the Committee for many years.

I sincerely hope that the changes introduced this year, together with further improvements will put the Hall on a good footing for the future.

Treasurer's Annual Report

The hire fees of £32,501 are an improvement over 2021 fees of £27,713, however the Hall has still a long way to go to get back to pre-pandemic hire fee income. Hopefully the matters referred to in the Chair's report will increase the fees.

Government Grants relating to COVID amounting to £5,600 (2021 £27,000) were received in the year.

A grant from Barton & Dunstall Key Trust amounting £10,000 was received in the year as referred to in the Chair's report.

Property maintenance and repairs incurred during the year to keep the Hall up to standard and comply with regulations amounted to £18,781 (2021 £5,893). The major cost being £9,107 in respect of the decorating the interior of the Hall.

Capital and equipment spend amounted to £12,447 (2021 £2,064) The major cost being the new stage which amounted to £9,645. This cost was covered by the grant from Barton and Dunstall Key Trust as mentioned above.

Unfortunately, our gas supplier ceased trading in November 2021 and Ofgem appointed a new supplier. Whilst we entered into a new contract with the supplier it was at a much higher price due to the energy crisis. The cost of gas amounted to £4,482 (2021 £1,202). We are still under contract for our electricity until 31st October 2023.

Salaries and wages amounted to £17,191 (2021 £13,714)

The deficit for the year amounted to £20,228 (2021 surplus £16,662), which resulted in the bank balance at 31.12.22 being £52,272 (2021 £72,500)

Reserves

The influencing factor on the Village Hall's balances is one of property repairs and putting aside sufficient funds to cover the ongoing expense of a relatively large suite of premises which need to be kept in good condition. To date, the Committee has had the funds to do that and would wish such a situation to continue. To ensure that remains the case, at least £20k has been earmarked for those maintenance and renewal expenses.

Barton under Needwood Village Hall
Trustee's Annual Report

For the Year ended 31st December 2022 (continued)

Our premises remain in good shape, but the Committee is conscious of the fact that to maintain them at the standard that our hirers expect and to always meet statutory requirements is costly, hence the need for adequate reserves. For those reasons, the Management Committee considers the current level of reserves to be in line for the size of the charity but keeps this matter under annual review.

Signed: *Mrs S. Calder*

Mrs S. Calder

Chair: Barton under Needwood Village Hall

Accepted by the Trustee at its Annual Meeting on 6th April 2023

Signed: *S. van Daesdonk*

Ms S. van Daesdonk

Trustee: Chair

Independent Examiner's Report to the trustee of Barton under Needwood Village Hall

I report on the accounts for the year ended 31st December 2022 which are set out on the accompanying pages.

Respective responsibilities of the Trustee and Independent Examiner

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 21st March 2023 .

David Robert Munro

Relevant Professional qualification(s) or body (if any):

MAAT – Membership Number 10176427.

Member of the Association of Accounting Technicians

Address: C/o Lifestyle Accounting Ltd., 58-60 Wetmore Road, Burton on Trent, Staffordshire, DE14 1SN

Barton under Needwood Village Hall
Receipts and Payments Account
For the year ended 31st December 2022

| | Unrestricted 2022 £ | Unrestricted 2021 £ |
|--|---------------------------|---------------------------|
| Receipts | | |
| Hire Fees | 32,501 | 27,713 |
| Other receipts: | | |
| Bank Interest - Epworth | 269 | 5 |
| Other Sundry receipts | 500 | 281 |
| Omicron Hospitality and Leisure Grant | 4,000 | 0 |
| Additional Restrictions Grant | 1,600 | 15,000 |
| Restart Grant | 0 | 12,000 |
| Barton & Dunstall Key Trust - Grant | 10,000 | 0 |
| BVH - Promotions | 4,654 | 0 |
| Total other receipts | 21,023 | 27,286 |
| Total Receipts | 53,524 | 54,999 |
| Payments | | |
| Insurance | 2,464 | 2,366 |
| Electricity | 3,552 | 3,319 |
| Gas | 4,482 | 1,202 |
| Wheelie Bin emptying - Rainbow | 561 | 519 |
| ESBC - Business Rates | 884 | 341 |
| SSWC - Water Rates | 693 | 344 |
| Telephone rental/calls | 136 | 239 |
| Printing, Post and Stationery | 25 | 126 |
| Property Maintenance/Repairs | 18,781 | 5,893 |
| Salaries & Wages | 17,191 | 13,714 |
| Cleaning Contract | 8,454 | 6,676 |
| Cleaning Materials | 764 | 928 |
| Capital and Equipment | 12,447 | 2,064 |
| BVH - Promotions | 1,855 | 0 |
| Professional Charges | 1,020 | 240 |
| Other payments | 444 | 367 |
| Total payments | 73,752 | 38,337 |
| Net of (payments)/receipts | (20,228) | 16,662 |
| Cash funds as at 31st December 2021 | 72,500 | 55,838 |
| Cash funds as at 31st December 2022 | 52,272 | 72,500 |

Barton under Needwood Village Hall

Statement of Assets and Liabilities

as at 31st December 2022

| | 2022 | 2021 |
|--------------------------------------|---------------|---------------|
| Cash Funds | £ | £ |
| Lloyds Bank plc. - Current Account | 10,325 | 20,822 |
| Lloyds Bank plc. - Deposit Account | 10 | 10 |
| Epworth Cash Plus Fund for Charities | 41,937 | 51,668 |
| Total Cash Funds | 52,272 | 72,500 |
| | | |
| Other monetary assets | | |
| Lloyds Bank plc. - Lettings Account | 715 | 348 |
| | 715 | 348 |

The deposits are refundable to the hirers following the hire, providing the terms and conditions of the hire are satisfactorily met.

Assets retained for the Charity's own use

The following assets are used by the charity but have not been professionally valued:

Furniture and equipment in the halls, meeting room and kitchen, acquired in the current year and prior years are written off in the year of purchase. Details of new equipment and assets acquired in the current year are detailed in the Trustee's Annual Report.

All assets are in good condition and are serviced regularly.

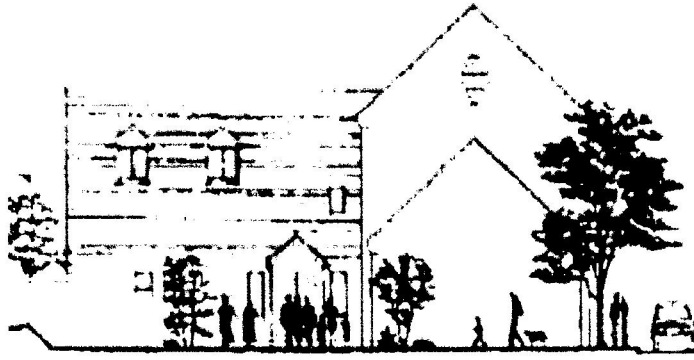
The Parish Council is the Trustee of the Village Hall building and the Village Hall car park but the Charity is responsible for insuring the premises and its contents.

| | 2022 | 2021 |
|--|------------|------------|
| Brief insurance details, as at November 2021 are as follows: | | |
| Buildings - (including outbuildings) | £2,389,692 | £2,127,953 |
| Contents | £56,923 | £49,801 |
| Employers' Liability | £10m | £10m |
| Public Liability | £10m | £10m |
| Loss of Revenue | £94,000 | £94,000 |
| Employee Dishonesty | £25,000 | £25,000 |

BARTON UNDER NEEDWOOD VILLAGE HALL

England & Wales - Charity number 502046

Accounts



**Barton under Needwood
Village Hall**

Trustee's Annual Report

and Receipts and Payments Accounts

for the Year ended 31st December 2021

Charity Number 502046

Barton under Needwood Village Hall

Charity Number 502046

The Charity's Governing Document is a Trust Deed dated 4th June 1991 as amended by a Schedule dated June 1998.

Barton under Needwood Parish Council is the Trustee of Barton under Needwood Village Hall.

Village Hall Management Committee:

Pamela Jepson (Chair)

Cllr. Lynn Bennett (Vice Chair)

Sian Calder

Margaret Fitchett (resigned 30th March 2021)

Alistair Heyward (appointed 15th June 2021)

Joe Moody (Treasurer)

Cllr. Jeanette Taylor

Cllr. Susanne van Daesdonk

Office and Bankers:

Office: Village Hall, Crowberry Lane, Barton under Needwood, Staffs, DE13 8AF.

Bankers: Lloyds Bank plc. 16 High Street, Burton upon Trent Staffs, DE141AJ.

Epworth Cash Plus Fund for Charities, 9 Bonhill Street, London EC2A 4PE

Independent Examiner: Lifestyle Accounting, 58-60 Wetmore Road, Burton upon Trent, DE14 1SN

Barton under Needwood Village Hall

Trustee's Annual Report

For the Year ended 31st December 2021

Registered Charity

The Village Hall is a registered charity No.502046. The Parish Council of Barton under Needwood is the Trustee. The Village Hall Management Committee is responsible for all aspects of the premises including the hiring out of the rooms and all general and specific maintenance. The Trustee may from time to time issue direct instructions to the committee on such matters as it thinks fit. Minutes of the Village Hall Management Committee are circulated to the Trustee on a regular basis and the Trustee meets quarterly.

Objects

The object of the Charity shall be the provision and maintenance of a Village Hall for the public benefit of the inhabitants of the Parish of Barton under Needwood and surrounds without distinction of political, religious or other opinions, including use of meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the condition of life for the said inhabitants.

Governance

The Trustee has adopted policies on Health and Safety, Risk Assessment, Safeguarding Children and Adults and Privacy and these are all reviewed periodically.

The Village Hall Management Committee manages the Village Hall on behalf of the Trustee. All are volunteers and give their time to actively run the Village Hall, a valuable asset to the village of Barton under Needwood.

Constitution

The Committee consists of ex officio Chair and Vice Chair of the Trustee and up to 10 committee members, of which 3 must be Parish Councillors.

Election of the Committee

Before the Annual Meeting of the Trustee, held in May, the Village Hall Management Committee will pass to the Trustee names of those interested in serving on the Committee for the following year. The Trustee will then appoint the Committee at the said Annual Meeting. If there are more nominees than places, a ballot will take place, with the Chair having the casting vote.

Chair's Annual Report

The year 2021 started off with the Government introducing Tier 4 lockdown COVID rules in England and only The Little Stars (the Nursery Group) were allowed to function in the Hall.

The Hall continued to be cleaned everyday to keep it as COVID safe as possible along with the One Way System and the Wearing of Masks.

The Heating and Water etc.were tested everyday .

All the servicing contracts and maintenance were also carried out.

Fortunately our Treasurer claimed for various grants which were available to local organisations and was successful in obtaining them. These have helped with the extra expenses incurred and loss of hire fees due to closure of the Hall for long periods because of COVID.

In April there was a change in Government rules which meant that all children's activities could return but with no mixing of households.

May /June / July. Indoor events with rule of 6 did return but with a restricted number of people attending.

August. We had the new entry system to the hall updated to cover all rooms independently. This provides better security for the Hall and for the hirers and is working well.

In September we purchased a Lincat water boiler which is energy saving and far more efficient than the kettles and the urn previously used.

We also purchased an outside waterproof display cabinet for all hirers to advertise their various classes etc.

In October we carried out a Drone Survey of the Hall Roof area and it was found to be in good repair.

In December we had an electric smart meter fitted by our supplier.

Barton under Needwood Village Hall

Trustee's Annual Report

For the Year ended 31st December 2021 (continued)

We carried out our committee meetings throughout the year on Zoom so that we were able to keep everyone informed about the latest Government COVID Guide Lines which were discussed and implemented to keep everyone safe.

I would like to thank our Building Manager Chris Panter for looking after the Hall during this difficult year also Alan Greenaway who worked the weekends as Chris wanted less hours. Unfortunately Chris is going to leave us at the end of March 2022 so we have appointed Steve Murray as his replacement from January 2022.

My thanks go to Joe Moody our Treasurer who looks after our finances and keeps us well informed. Also my thanks go to Siobhan Rumsby who is the booking clerk and looks after the hirers and all enquires. Thanks also go to the Committee for their time and input to keep the Hall functioning during the year.

A big thank you goes to the Hirers who have supported us and it's so good to see them all back with their people and enjoying what they love doing

Let's hope that 2022 will prove to be a really good year.

Treasurer's Annual Report

This has been another difficult year for the Village Hall due to the COVID pandemic as explained in the Chair's report. The increased hire fees of £27,713, compared to the prior year of £18,395 were only due to less COVID restrictions in the year compared to 2020. The Hall has still a long way to go to get back to pre-pandemic hire fee income.

Whilst the fee income is distorted due to the pandemic it should be noted that CDA represented 34% of the fees and Little Stars represented 29%. The Hall is very much dependent on these two hirers.

Government Grants relating to COVID amounting to £27,000 (2020 £25,000) were received in the year.

Property maintenance and repairs incurred during the year to keep the Hall up to standard and comply with regulations amounted to £5,893 (2020 £4,267). The major cost incurred being £1,305 in respect of the lift.

Capital and equipment spend mentioned in the Chair's report refers to two items which were acquired in the year but not paid for until after the year end. These were the Lincat water boiler and display cabinet.

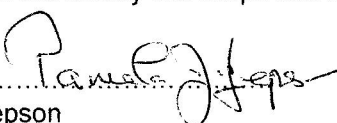
Salaries and wages amounted to £13,714 (2020 £16,886), however 2020 included redundancy costs of £3,516.

The surplus for the year amounted to £16,662 (2020 deficit £4,531), which resulted in the bank balance at 31.12.21 being £72,500 (2020 £55,838)

Reserves


The influencing factor on the Village Hall's balances is one of property repairs and putting aside sufficient funds to cover the ongoing expense of a relatively large suite of premises which need to be kept in very good condition. To date, the Committee has had the funds to do that and would wish such a situation to continue. To ensure that remains the case, at least £20k has been earmarked for those maintenance and renewal expenses.

Our premises remain in good shape but the Committee is conscious of the fact that to maintain them at the high standard that our hirers expect and to always meet statutory requirements is costly, hence the need for adequate reserves. For those reasons, the Management Committee considers the current level of reserves to be in line for the size of the charity but keeps this matter under annual review.

Signed: 
Mrs P. Jepson

Chair: Barton under Needwood Village Hall

Accepted by the Trustee at its Annual Meeting on 5th May 2022

Signed: 
Ms S. van Daesdonk

Trustee: Chair

Independent Examiner's Report to the trustee of Barton under Needwood Village Hall

I report on the accounts for the year ended 31st December 2021 which are set out on the accompanying pages.

Respective responsibilities of the Trustee and Independent Examiner

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement


My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 16th MARCH 2022

David Robert Munro

Relevant Professional qualification(s) or body (if any):

MAAT – Membership Number 10176427.

Member of the Association of Accounting Technicians

Address: C/o Lifestyle Accounting Ltd., 58-60 Wetmore Road, Burton on Trent, Staffordshire, DE14 1SN

Barton under Needwood Village Hall
Receipts and Payments Account
For the year ended 31st December 2021

| | Unrestricted 2021 £ | Unrestricted 2020 £ |
|--|---------------------------|---------------------------|
| Receipts | | |
| Hire Fees | 27,713 | 18,395 |
| Other receipts: | | |
| Bank Interest - Epworth | 5 | 313 |
| Other Sundry receipts | 281 | 631 |
| Coronavirus Grant Funding Scheme | 0 | 25,000 |
| Additional Restrictions Grant | 15,000 | 0 |
| Restart Grant | 12,000 | 0 |
| Total other receipts | <u>27,286</u> | <u>25,945</u> |
| Total Receipts | 54,999 | 44,340 |
| Payments | | |
| Insurance | 2,366 | 2,120 |
| Electricity | 3,319 | 3,168 |
| Gas | 1,202 | 1,402 |
| Wheelie Bin emptying - Rainbow | 519 | 379 |
| ESBC - Business Rates | 341 | (1,472) |
| SSWC - Water Rates | 344 | 568 |
| Telephone rental/calls | 239 | 211 |
| Printing, Post and Stationery | 126 | 432 |
| Property Maintenance/Repairs | 5,893 | 4,267 |
| Salaries & Wages | 13,714 | 16,886 |
| Cleaning Contract | 6,676 | 2,738 |
| Cleaning Materials | 928 | 2,095 |
| Capital and Equipment | 2,064 | 14,395 |
| Professional Charges | 240 | 1,093 |
| Other payments | 367 | 588 |
| Total payments | <u>38,337</u> | <u>48,871</u> |
| Net of receipts/(payments) | 16,662 | (4,531) |
| Cash funds as at 31st December 2020 | 55,838 | 60,369 |
| Cash funds as at 31st December 2021 | <u><u>72,500</u></u> | <u><u>55,838</u></u> |

Barton under Needwood Village Hall
Statement of Assets and Liabilities
as at 31st December 2021

| | 2021 | 2020 |
|--------------------------------------|----------------------|----------------------|
| Cash Funds | £ | £ |
| Lloyds Bank plc. - Current Account | 20,822 | 4,165 |
| Lloyds Bank plc. - Deposit Account | 10 | 10 |
| Epworth Cash Plus Fund for Charities | 51,668 | 51,663 |
| Total Cash Funds | <u>72,500</u> | <u>55,838</u> |
| Other monetary assets | | |
| Lloyds Bank plc. - Lettings Account | 348 | 0 |
| | <u>348</u> | <u>0</u> |

The deposits are refundable to the hirers following the hire, providing the terms and conditions of the hire are satisfactorily met.

Assets retained for the Charity's own use

The following assets are used by the charity but have not been professionally valued:

Furniture and equipment in the halls, meeting room and kitchen, acquired in the current year and prior years are written off in the year of purchase. Details of new equipment and assets acquired in the current year are detailed in the Trustee's Annual Report. All assets are in good condition and are serviced regularly.

The Parish Council is the Trustee of the Village Hall building and the Village Hall car park but the Charity is responsible for insuring the premises and its contents.

| | 2021 | 2020 |
|--|------------|------------|
| Brief insurance details, as at November 2021 are as follows: | | |
| Buildings - (including outbuildings) | £2,127,953 | £1,678,497 |
| Contents | £49,801 | £48,539 |
| Employers' Liability | £10m | £10m |
| Public Liability | £10m | £10m |
| Loss of Revenue | £94,000 | £94,000 |
| Employee Dishonesty | £25,000 | £25,000 |