

CAERWYS PUBLIC HALL

England & Wales · Charity number 501027

Details

Other names	CAERWYS TOWN HALL
Status	Registered
Legal form	Other
Registered	1971-08-05
Register	View on the Charity Commission register

Contact

Address	Tan Y Foel Bryn Eithin Road Afonwen Mold CH7 5UX
Phone	07872428990
Email	caerwystownhall@gmail.com

Activities

Objects: PROMOTING THE GENERAL BUSINESS, THE RELIGIOUS, MORAL, SOCIAL AND INTELLECTUAL WELFARE AND RECREATION OF THE INHABITANTS OF AND VISITORS TO THE TOWN AND PARISH OF CAERWYS AND THEIR FRIENDS.

Activities: The Trustees are a management committee whose main duties are to ensure that the building is financially secure and maintained for public use.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** PARISH OF CAERWYS
- Flintshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£32,643	£29,784	-	-
2024-03-31	£6,994	£10,087	-	-
2023-03-31	£7,026	£11,301	-	-
2022-03-31	£6,304	£6,306	-	-
2021-03-31	£25,027	£20,792	-	-

Trustees

Name	Role	Appointed
CARYS ANNE BIDDLE	Chair	2014-03-25
Cerys Ann Hughes		2024-12-05
ERICA BURNEY		2018-02-19
Karen Lesley Evans		2018-11-27
PAUL PHILLIP MELBOURNE		2013-09-26
PETER KYNASTON YOUND		2019-04-08
Philip Vaughan Evans		2018-11-27
SUSAN DE PREZ		2017-12-12

CAERWYS PUBLIC HALL

England & Wales - Charity number 501027

Accounts



Trustees' Annual Report for the period

From 01/04/2024 Period start date To 31/03/2025 Period end date

Charity name: Caerwys Public Hall

Charity registration number:501027

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Trust Deed states: The promotion of the general business and the religious, moral, social and intellectual welfare and the rational ordinary recreation of the inhabitants of and visitors to the town and parish of Caerwys'.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	As in previous years, the Hall was used for several weekly exercise classes, meetings of local groups such as the WI and the Caerwys Historical Society, children's parties, evening party-type events, community events and for local and national elections. The local drama group has also staged performances at the Hall.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable.
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Volunteer Trustees are responsible for managing the building ensuring it remains fit for purpose in carrying out the objectives and activities noted above.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Town Hall continues to provide a focal point in the Town with many residents making use of the regular exercise classes and attending meetings of the local groups noted above.</p> <p>In the last year or so, energy costs have risen significantly nationwide, not just at the Town Hall, and it was becoming increasingly difficult to keep an effective or efficient heating system which threatened the continuation of some of the classes.</p> <p>During the year in question, the Trustees were fortunate to receive a grant from the UK Government funded Prosperous Communities Flintshire Key Fund that enabled the installation of solar panels with battery storage. This has led to a reduction in energy costs as well as allowing for a more effective heating system. The grant also enabled the installation of WiFi which has also been well-received by the local community and regular groups that use the Hall.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The 2024-25 P&L Account and Bank Reconciliation statements have been externally audited and presented to the Trustees. The balance of the current bank account as at 31st March 2025 was £10,008.77 and the balance of the reserve account on the same date was £2,113.71.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Operational Policy states that the Trustees will strive to maintain at all times a cash reserve of a minimum of £2,000 to cover any dip in income, unplanned repair or maintenance and replacement of equipment and furniture it provides to hirers.
Amount of reserves held	Para 1.22	A minimum of £2,000
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	For the year in question, the most significant source of funds was the grant received from the UK Government funded Prosperous Communities Flintshire Key Fund. Other than that, income is generally generated through the hire fees.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	None
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Operational Policy states that the number of serving Trustees as stated in the Trust Deed is a minimum of 5, and no more than 10 at any one time. Should a vacancy arise, any serving Trustee may nominate any potential Trustee and all other Trustees must agree to their appointment. If there are no objections, the potential Trustee will be asked to complete the Trustees Duties and Declaration of Interests form and providing there are no conflicts will at that time be confirmed as a Trustee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Caerwys Public Hall
Other name the charity uses	Caerwys Town Hall
Registered charity number	501027
Charity's principal address	South Street Caerwys Flintshire CH7 5AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carys Biddle	Chair		
2	Erica Burney			
3	Karen Evans			
4	Phil Evans			
5	Cerys Hughes			
6	Paul Melbourne			
7	Sue de Prez	Secretary/Treasurer		
8	Peter Youd			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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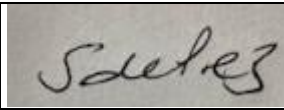
Other optional information

The Trustees were very grateful to receive £21,400 as the grant from the UK Government funded Prosperous Communities Flintshire Key Fund as noted above. This has led to an exceptional total gross income for 2024-25 of £32,643. This has only been matched once previously and that was when the Welsh Government issued grants during the Covid pandemic. Annual income is generally anticipated to be between £8,000 and £10,000.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Susan de Prez	
Position (eg Secretary, Chair, etc)	Secretary/Treasurer	
Date	3 rd December 2025	

CAERWYS TOWN HALL PROFIT & LOSS ACCOUNT 2024-25

RECEIPTS

Bookings		£7,833.20	
Brains, Skills & Chance fundraiser - see BS&C spreadsheet for full details		£410.00	
Caerwys Town Council grant/Financial assistance		£2,000.00	
FLVC grant for guttering		£1,000.00	
Cadwyn Clwyd grant for solar panels & battery storage and Wifi		£21,399.56	
TOTAL RECEIPTS			<u>£32,642.76</u>

PAYMENTS

Payments to cleaner		£1,000.00	
Cleaning materials etc		£89.64	
Electricity		£4,346.32	
Water Rates		£186.89	
Miscellaneous:			
Insurance	£643.34		
Fire extinguisher check	£172.80		
Purchase of additional three tables	£392.94		
Fitting of external handrail	£45.00	£1,254.08	
Purchase & installation of solar panels & battery storage		£21,300.00	
Installation of wi-fi - Installation & letter box & shelf for router		£99.56	
Monthly payments for broadband.wi-fi		£211.10	
Maintenance:			
Guttering	£800.00		
Electrical work - updating/replacing lighting, checks to fire systems etc	£458.40		
Misc - electric switch covers, smoke alarms & paint tester	£37.87	£1,296.27	
TOTAL PAYMENTS			<u>£29,783.86</u>

SURPLUS

£2,858.90

Audited and found correct.
Bethan Atkinson
1st August 2025



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name CAERWYS TOWN HALL TRUSTEES

On accounts for the year ended

31.03.25

Charity no (if any)

501027

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31.03.25.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Beth Atkinson

Date: 1.8.25

Name: BETHAN ATKINSON (LLOYD JONES)

Relevant professional qualification(s) or body (if any):

ACA (RETIRED)

Address:

FAENOL
GELLTOR, RUTHIN
DENBIGHSHIRE, LL15 1SQ

CAERWYS PUBLIC HALL

England & Wales - Charity number 501027

Accounts

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name Charity No (if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	'Promoting the general business and the religious, moral, social and intellectual welfare and the rational ordinary recreation of the inhabitants of and visitors to the town and parish of Caerwys'
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For the year in question, mainly exercise classes as other activities were not permitted. Normally however, the Hall is also used for parties, including children's parties and musical / drama performances
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees read the guidance provided prior to contributing to and approving this report at the AGM held 16th Feb 2022.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Volunteer Trustees are responsible for managing the building, ensuring it is fit for purpose as noted above.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Hall was closed for the majority of the period in question due to UK and Welsh Government Covid lockdowns. In the periods it was open, it provided a focal point for Yoga and Pilates classes within the community.</p> <p>Additionally, during the year it was possible to undertake significant refurbishment thanks to the funding received from the Welsh Government. This included a replacement kitchen, updating and relocating the disabled toilet, and replacing lighting and flooring in a number of areas. The Trustees have wished to undertake this work for some time, and believe that these improvements will benefit all users of the Town Hall.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The 2020-21 P&L account and bank reconciliation have been externally audited and were presented to, and accepted by, the Trustees at the AGM held 16th Feb 2022.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reserve is maintained in order to cover any dip in income, unplanned repair or maintenance and replacement of equipment and furniture provided to hirers.
Amount of reserves held	Para 1.22	A minimum of £2,000
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	For the year in question, the most significant source of funds was related to Covid grants provided by the Welsh Government.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		The P&L account and Bank Reconciliation statement were audited by Dr Bethan L Atkinson, ACA.

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees must number at least 5 and no more than 10. Any serving Trustee may nominate any potential Trustee and all other Trustees must agree to their appointment. If there are no objections, the potential Trustee will be asked to complete the Trustees Duties and Declaration of Interests form, and providing there are no conflicts will at that time be confirmed as a Trustee

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Caerwys Public Hall
Other name the charity uses	Caerwys Town Hall
Registered charity number	501027
Charity's principal address	South Street Caerwys Flintshire CH7 5AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carys Biddle	Chair		
2	Erica Burney			
3	Peter Youd			
4	Paul Melbourne			
5	Karen Evans			
6	Philip Evans			
7	Gaynor Griffith			
8	Sue de Prez	Secretary/Treasurer		
9	Michael Evans		01/04/2020-29/07/2020	
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Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

The Trustees were very grateful to receive £24,000 in grants from the Welsh Government during 2020-21. This has led to the very exceptional total income figure of £25,027 therefore requiring this annual report to be produced. Average income for the previous three years was £8,642 and it is anticipated that this figure will reflect total income for the foreseeable future.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S de Prez	
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Full name(s)	Susan de Prez	
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Position (eg Secretary, Chair, etc)	Secretary/Treasurer/Trustee	
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Date	16th February 2022
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CAERWYS TOWN HALL PROFIT & LOSS ACCOUNT 2020-21

RECEIPTS

Bookings	£454.00	
Welsh Government Covid grants	£24,000.00	
Electricity refund (EON)	£432.98	
Electricity refund (EON) - payment taken too early	£140.00	
TOTAL RECEIPTS	£25,026.98	<u>£25,026.98</u>

PAYMENTS

Payments to cleaner	£275.00	
Cleaning materials etc	£4.74	
Electric	£1,511.00	
Water Rates	£132.20	
Maintenance:		
External and internal painting	£355.00	
Key cutting & storage boxes	£122.67	
Cleaning materials for entry	£12.00	
Total maintenance		£489.67
Kitchen & Disabled Toilet refurbishment:		
Deposit (payable to M Crabbe)	£4,000.00	
Balance (payable to M Crabbe)	£10,000.00	
Balance (payable to L Brown)	£2,200.00	
Additional work (payable to L Brown)	£200.00	
Painting & Decorating	£400.00	
Baby change unit & door signs	£142.09	
Extra fittings for baby change unit	£14.89	
Equipment & Covid preparation for kitchen and disabled toilet	£454.14	
Total Kitchen & Disabled Toilet refurbishment		£17,411.12
General Covid preparation:		
Signage and floor notices	£77.92	
Waste paper bins, and materials associated with the cleaning station	£19.81	
Hand sanitisers etc	£282.95	
Total General Covid preparation		£380.68
Miscellaneous:		
Fire Extinguisher check	£52.80	
Insurance	£534.74	
Total Miscellaneous		£587.54
TOTAL PAYMENTS	£20,791.95	<u>£20,791.95</u>

SURPLUS

£4,235.03

NOTE:

Closures due to lockdowns:

24th March 2020 - 14th September 2020 (UK-wide lockdown)

23rd October 2020 - 8th November 2020 (Wales Firebreack lockdown)

20th December 2020 - 10th May 2021 (Wales Alert Level 4 lockdown)

Audited by Dr Bethan Atkinson, ACCA

20.01.2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Caerwys Public Hall

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)**

501027

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Bethan Atkinson

Date:

22/02/22

Name:

Dr Bethan Atkinson

**Relevant professional
qualification(s) or body
(if any):**

Retired member of ICAEW

Address:

FAENOL, GELLIFOR, RUTHIN

DENBIGHSHIRE

LL15 1SG