

# **Trustees' Annual Report**

From 1 Jan 2022 to 31 Dec 2022

## **The Caxton Players**

**Registered Charity Number** 500867

**Charity's Principal Address** 128 Cleethorpe Road

GRIMSBY

DN31 3HW

<b><u>Trustees</u></b>	<b><u>Office</u></b>	<b><u>From</u></b>
Robert Till	Chair	05 April 2022
Byron Young	Secretary	04 April 2017
Mike Wilson	Treasurer	21 Apr 2015
Ian Hammond	Trustee	01 April 2019
Deborah Till	Trustee	04 April 2017
Debora Appleyard	Trustee	05 April 2022
Emrys Babb	Trustee	04 April 2017
Deborah Anne Shepherd	Trustee	20 March 2018
James Stephen Rayner	Trustee	01 April 2014
Cathy Bennett-Ryan	Trustee	04 April 2017

## **Structure, governance and management**

**Governing document** Constitution

**How the Charity is constituted** Trust

**Trustee selection method.**

The Secretary and Treasurer are appointed annually at the AGM

Trustees are appointed or re appointed at the AGM in April and serve for 2 years.

At the AGM on 5 April 2022 D. Appleyard was appointed a Trustee after the resignation of L. Lemon.

The Chair is appointed by the Trustees annually following the AGM. R. Till was appointed Chair after the resignation of E. Babb.

## **Objectives and activities**

The Society is established for the purpose of advancing, especially in Grimsby and Cleethorpes, education in and appreciation of the arts and in particular of the arts of drama, mime, dance, singing, elocution and music in their various aspects and either along or in co-operation with others, to organise, perform, or promote the study of such dramas, operas, operettas, burlesques, mimes, films, broadcasts, music, ballets, entertainments, displays, exhibitions, dancing, puppet shows, recitations, readings and lectures, and do all such other things, whether upon Society premises or elsewhere, as are necessary to the furtherance of the aforesaid charitable objects or any of them.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings

## **Achievements and performance**

Following our Jul 2021 opening after the Covid lockdown it has taken time to re-establish confidence with patrons. Some are still reticent with regard to gatherings in enclosed environments.

Owing to a sustained publicity drive ticket sales are now increasing, though slowly and dependant on the time of year. For each production we are encountering new faces at the theatre and an increase in membership.

## **Financial Review**

Cash at bank at 31 Dec 21 was £32k in unrestricted funds, (31 Dec 21, £27k).

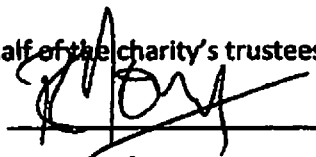
Our main concern with regard to sustainability is the excessive increases in utility costs, in particular Electricity, an increase of nearly 80% despite just under £1k of Energy Bill Relief Scheme. In order to mitigate some of these increases we are actively participating in a number of funding schemes and constantly seeking grant funding where applicable.

## **Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature



Full Name

Byron Young

Position

Secretary

Date

1 Jun 2023



Rob Till

Chairman

## **Independent Examiner's Report to the Trustees of The Caxton Players**

I report to the trustees on my examination of the accounts of The Caxton Players for the year ended 31 December 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



AG Smith FCCA

AG Smith & Co  
Unit 8, Laceby Business Park  
Grimsby Road  
Laceby  
Grimsby  
DN37 7DP

14 June 2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Caxton Players

500867

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01-Jan-22

To

Period end date  
31-Dec-22

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership	2,460	-	-	2,460	150
Ticket Income	48,563	-	-	48,563	19,961
Bar Sales	20,014	-	-	20,014	7,541
Other Sales	7,236	-	-	7,236	3,003
Fund Raising	4,088	-	-	4,088	1,525
Grants	3,867	-	-	3,867	42,724
Bank Interest	51	-	-	51	6
	-	-	-	0	-
<b>Sub total (Gross income for AR)</b>	<b>86,078</b>	<b>-</b>	<b>-</b>	<b>86,078</b>	<b>74,910</b>
<b>A2 Asset and Investment sales, (see table).</b>					
	-	-	-	0	-
	-	-	-	0	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>
<b>Total receipts</b>	<b>86,078</b>	<b>-</b>	<b>-</b>	<b>86,078</b>	<b>74,910</b>
<b>A3 Payments</b>					
Production Costs	9,885	-	-	9,885	5,543
Commissions	1,776	-	-	1,776	530
Maintenance	5,643	-	-	5,643	6,707
Bar	9,551	-	-	9,551	5,975
Other Purchases	2,694	-	-	2,694	2,206
Printing & Advertising	4,729	-	-	4,729	2,874
Administration	13,830	-	-	13,830	10,491
Wages	15,549	-	-	15,549	14,747
Utilities	9,205	-	-	9,205	4,542
Major Refurbishment	6,255	-	-	6,255	68,497
	-	-	-	0	-
<b>Sub total</b>	<b>79,117</b>	<b>-</b>	<b>-</b>	<b>79,117</b>	<b>122,110.91</b>
<b>A4 Asset and Investment purchases, (see table)</b>					
	2,037	-	-	2,037	-
	-	-	-	0	-
<b>Sub total</b>	<b>2,037</b>	<b>-</b>	<b>-</b>	<b>2,037</b>	<b>-</b>
<b>Total payments</b>	<b>81,154</b>	<b>-</b>	<b>-</b>	<b>81,154</b>	<b>122,111</b>
<b>Net of receipts/(payments)</b>	<b>4,924</b>	<b>-</b>	<b>-</b>	<b>4,924</b>	<b>- 47,201.35</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>27,910</b>	<b>-</b>	<b>-</b>	<b>27,910</b>	<b>75,111</b>
<b>Cash funds this year end</b>	<b>32,834</b>	<b>-</b>	<b>-</b>	<b>32,834</b>	<b>27,909.65</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
	Bank & Cash funds	32,834	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>32,834</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				
		Unrestricted funds	Restricted funds	Endowment funds

B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fixed Assets	Unrestricted	294,984	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
M Winson	M Winson	22 Jun 23