

## **Trustees' Annual Report**

From 1 Jan 2021 to 31 Dec 2021

### **The Caxton Players**

**Registered Charity Number** 500867

Charity's Principal Address 128 Cleethorpe Road

GRIMSBY

DN31 3HW

<b><u>Trustees</u></b>	<b><u>Office</u></b>	<b><u>From</u></b>
Emrys Babb	Chair	07 April 2013
Byron Young	Secretary	04 April 2017
Mike Wilson	Treasurer	21 Apr 2015
Ian Hammond	Trustee	01 April 2019
Deborah Till	Trustee	04 April 2017
Lynne Edith Lemon	Trustee	22 March 2016
Robert Till	Trustee	04 April 2017
Deborah Anne Shepherd	Trustee	20 March 2018
James Stephen Rayner	Trustee	01 April 2014
Cathy Bennett-Ryan	Trustee	04 April 2017

### **Structure, governance and management**

**Governing document** Constitution

**How the Charity is constituted** Trust

#### **Trustee selection method.**

The Secretary and Treasurer are appointed annually at the AGM

Trustees are appointed or re appointed at the AGM in April and serve for 2 years.

Trustees remained the same during 2021 as, due to covid restrictions, there was no AGM.

The Chair is appointed by the Trustees annually following the AGM

### **Objectives and activities**

The Society is established for the purpose of advancing, especially in Grimsby and Cleethorpes, education in and appreciation of the arts and in particular of the arts of drama,

mime, dance, singing, elocution and music in their various aspects and either along or in co-operation with others, to organise, perform, or promote the study of such dramas, operas, operettas, burlesques, mimes, films, broadcasts, music, ballets, entertainments, displays, exhibitions, dancing, puppet shows, recitations, readings and lectures, and do all such other things, whether upon Society premises or elsewhere, as are necessary to the furtherance of the aforesaid charitable objects or any of them.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings

### **Achievements and performance**

Like all theatres, professional and amateur, we were forced to close due to the corona virus pandemic in Mar 2020.

Before opening again in Jul 2021 we carried out a major refurbishment of the bar area. We were able to obtain grant funding which has enabled us to remain financially viable throughout the closure and into 2022.



### **Financial Review**

Cash at bank at 31 Dec 21 was £27k in unrestricted funds, (31 Dec 20, £74k). The main financial risk to the charity is the downturn in income from audience numbers and consequent peripheral sales due to continued lack of public confidence in indoor gatherings owing to the pandemic; however there are sufficient funds to cover expenditure for up to 2 years, after taking into account fixed costs and our budgeted sales target.

### **Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature		
Full Name	Byron Young	Rob Till
Position	Secretary	Chairman
Date	10 May 2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Caxton Players

500867

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
31-Dec-16

To

Period end date  
30-Dec-17

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership	150	-	-	150	880
Ticket Income	19,961	-	-	19,961	15,198
Bar Sales	7,541	-	-	7,541	5,451
Other Sales	3,003	-	-	3,003	1,383
Fund Raising	1,525	-	-	1,525	585
Grants	42,724	-	-	42,724	27,701
Bank Interest	6	-	-	6	72
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>74,910</b>	<b>-</b>	<b>-</b>	<b>74,910</b>	<b>51,270</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>74,910</b>	<b>-</b>	<b>-</b>	<b>74,910</b>	<b>51,270</b>
<b>A3 Payments</b>					
Production Costs	5,543	-	-	5,543	2,343
Commissions	530	-	-	530	500
Maintenance	6,707	-	-	6,707	4,195
Bar	5,975	-	-	5,975	4,241
Other Purchases	2,206	-	-	2,206	902
Printing & Advertising	2,874	-	-	2,874	4,178
Administration	10,491	-	-	10,491	10,355
Wages	14,746	-	-	14,746	14,297
Utilities	4,542	-	-	4,542	5,544
Major Refurbishment	68,497	-	-	68,497	11,974
	-	-	-	-	-
<b>Sub total</b>	<b>122,111</b>	<b>-</b>	<b>-</b>	<b>122,111</b>	<b>58,528</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>122,111</b>	<b>-</b>	<b>-</b>	<b>122,111</b>	<b>58,528</b>
<b>Net of receipts/(payments)</b>	<b>- 47,201</b>	<b>-</b>	<b>-</b>	<b>- 47,201</b>	<b>- 7,258</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>75,111</b>	<b>-</b>	<b>-</b>	<b>75,111</b>	<b>82,369</b>
<b>Cash funds this year end</b>	<b>27,910</b>	<b>-</b>	<b>-</b>	<b>27,910</b>	<b>75,111</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		27,910	-	-
			-	-
		-	-	-
	<b>Total cash funds</b>	27,910	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Fixed Assets	Unrestricted	-	292,947
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

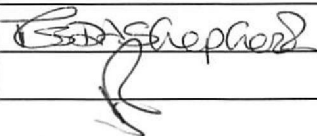
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



D. A. SHEPHERD  
Robert Till

26.5.22  
26.5.22

## **Independent Examiner's Report to the Trustees of The Caxton Players**

I report to the trustees on my examination of the accounts of The Caxton Players for the year ended 31 December 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

AG Smith FCCA

AG Smith & Co  
Unit 8, Laceby Business Park  
Grimsby Road  
Laceby  
Grimsby  
DN37 7DP

24 May 2022