

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	June	2024		31	May	2025

## Section A Reference and administration details

Charity name

Henllys Village Hall

Other names charity is known by

Registered charity number (if any)

500183

Charity's principal address

Henllys Village Hall

Henllys Village Road

Henllys, Cwmbran

Postcode

NP44 6JZ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ron Burnett	Chair		Henllys Community Council
2	Elizabeth Kerl	Vice Chair		Cwmbran Ministry Area
3	Valerie Waters	Secretary		
4	Dennis Henson	Treasurer		
5	Malcolm Pressley			
6	Hywel Davies			
7	Howard Fortescue			
8	Ken Smith			
9	Kelly Elkins			
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	A Charity Commission Scheme dated 27 July 2009
How the charity is constituted (eg. trust, association, company)	There is no membership; the charity is managed by a committee of 12 trustees
Trustee selection methods (eg. appointed by, elected by)	10 trustees are elected at the AGM from those present and eligible to vote (inhabitants of the area of benefit of 18 years and upward) One trustee is nominated by the Cwmbran Ministry Area and One trustee is nominated by Henllys Community Council

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees give their time voluntarily and receive no remuneration or other benefits.

All new trustees are given a Members Information File which contains guidance and information, including a copy of the scheme.

Trustees have agreed H&S checks which are carried out on a regular basis; appropriate insurance cover is secured; incident/accident records are maintained.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The object of the charity is the provision and maintenance of a village hall for use by the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for:

- (a) Meetings, lectures and classes and
- (b) other forms of recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In line with the Charity Commission’s guidance on public benefit the trustees have worked hard through the year to provide and maintain a safe, attractive and sustainable village hall for the community.

Trustees reviewed the impact the village hall has on the local environment. New initiatives were introduced to reduce waste generated by users of the village hall.

To save energy and reduce the CO2 impact of the hall we have taken the following actions:

The lighting both inside and outside the hall has been changed to LED panels.

We have also introduced the HIVE heating application in order to monitor the use of energy and have better control of the heating in the hall.

Henllys village hall has provided a venue for numerous community support groups such as youth clubs, ballet classes, NHS quit smoking group, various training sessions such as CPR, and local historical event about the development of the area through farming and local industry.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Henllys village hall does not make grant payments.

**Summary of the main achievements of the charity during the year**

The village hall is a successful focus of the village offering an ever-widening range of classes and events for the community.

There is an annual Remembrance Day service and Christmas Carol service held in the village hall.

The village hall has helped tackle loneliness in the vicinity with a regular coffee morning group. The village hall also supports the annual village fete which is increasing in popularity each year.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The policy of the committee is to retain unrestricted funds not committed or invested (the free reserves) to cover any significant unforeseen changes in the levels of its regular income or expenditure. The amount of these free reserves should equate to no more than approximately 6 months of the normal expenditure of the charity

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Valerie Ann Waters	Ron Burnett
Position (eg Secretary, Chair, etc)	Secretary	Chairman
Date	25 March 2026	25 March 2026

# Henllys Village Hall

Period Reporting: 01st June 2024 - 31st May 2025

Charity Reg: 500183

Opening Balance at Bank on 01st June 2024: Lloyds Bank (Current & Saving)	£	18,025.06
<b>Income</b>	<b>£</b>	<b>37,130.83</b>
Bank Interest	£	245.84
Donations	£	5,091.00
<u>Generated Income:</u>	£	6,540
Room Hire	£	24,211.47
Fundraising Activities	£	30.00
FIT	£	1,012.52
<b>Expenditure</b>	<b>£</b>	<b>30,776.88</b>
Building Costs	£	26,368.65
Professional Fees	£	-
Fundraising Costs	£	58.57
Licenses	£	685.80
Administraion & Other	£	56.98
Hall Supervisor	£	3,606.88
Closing Balance at Bank on 31st May 2025: Lloyds Bank (Current & Saving)	£	18,025.06
<b>Net Income</b>	<b>£</b>	<b>6,353.95</b>

I have examined the accounts of Henllys Village Hall, including the books and supporting documentation, for the financial year ending 31st May 2025. In my opinion, the Income and Expenditure Account for that period provides a true and fair view of the financial affairs of Henllys Village Hall.



**Verified By:**

Name & Signature: Aeryn Reed

Position: Finance & Premises Officer

Organisation: Torfaen Voluntary Alliance

Date: Monday, 12th January 2026

*Aeryn Reed*

12/01/26 .

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Position: Finance & Premises Officer

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Date: Monday, 12th January 2026

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12/01/26.