

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

England & Wales · Charity number 326410

Details

Other names ICOM (UK)

Status Registered

Legal form CIO

Registered 1983-09-05

Register [View on the Charity Commission register](#)

Contact

Address International Council of Museums UK
124 City Road
London
EC1V 2NX

Phone 03333440211

Email info@icomuk.org

Website <http://uk.icom.museum>

Activities

Objects: TO FURTHER ANYWHERE IN THE WORLD BUT ESPECIALLY IN THE UNITED KINGDOM AND EDUCATIONAL PURPOSES OF MUSEUMS WHICH ARE OPEN ON A REGULAR BASIS TO THE PUBLIC AT LARGE AND WHICH ARE NOT ESTABLISHED AS OR AS PART OF COMMERCIAL ENTERPRISES BY PROMOTING OR ASSISTING IN THE PROMOTION OF IMPROVEMENTS IN THE ORGANISATION OF AND THE SERVICES PROVIDED BY MUSEUMS GENERALLY IN THE QUALITY OF MUSEUMS AND BY FOSTERING THE USE AND ENJOYMENT OF MUSEUMS BY THE PUBLIC SO AS TO PROMOTE A GREATER KNOWLEDGE AND UNDERSTANDING AMONG PEOPLES.

Activities: ICOM UK is the national committee of the International Council of Museums. It organises an annual conference and delivers workshops throughout England to build the international work and profile of the UK's museums and galleries. It provides travel bursaries to members, free entry to museums in the UK and throughout the world and a global network of other museum professionals and organisations.

Classification

- **How:** Makes Grants To Individuals, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-27	£498,355	£465,637	-	-
2024-09-30	£344,678	£314,281	-	-
2023-09-30	£260,618	£256,689	-	-
2022-09-30	£208,742	£218,123	-	-
2021-09-30	£160,494	£160,974	-	-
2020-09-30	£219,873	£214,690	-	-

Trustees

Name	Role	Appointed
Dr CHRISTIAN BAARS	Chair	2023-06-16
Arran John Rees		2018-07-26
Claire Messenger		2020-03-12
Dr Abeer Eladany		2023-06-16
Elise Foster Vander Elst		2025-07-11
Henrietta Kate Blaxland Martin-Fisher		2025-09-22
Huaiyuan Ren		2021-06-10
Jennifer Kate Lea		2025-07-11
Laura Ann Searson		2025-07-11
Maria Blyzinsky		2023-06-16
Natalie Coleman		2024-07-05
Nerys Rudder		2023-06-16

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

England & Wales - Charity number 326410

Accounts

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

COMPANY REGISTRATION NO. 01683625

CHARITY REGISTRATION NO. 326410

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS

FOR THE PERIOD 1 OCTOBER 2024 TO 27 JULY 2025

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number

01683625

Registered Charity Number

326410

Registered Office

124 City Road

London

EC1V 2NX

Trustees/Directors

Abeer Eladany

Arran John Rees

Christian Baars

Claire Messenger

Duncan Dornan

Elise Foster Vander Elst

Hannah Crowdy

Huaiyuan Ren

Jenny Lea

Laura Searson

Maria Blyzinsky

Natalie Urquhart

Nerys Rudder

Decolonisation Lead

Head of the Bursary Committee

Co-Chair

Secretary and Head of Risk and Governance Committee

Scotland Lead

Environmental Responsibility Lead

Northern Ireland Lead

Student and Emerging Professionals Lead

Communication Lead

Heritage Protection Lead

Co-Chair and Blue Shield Liaison

Overseas Territories Lead

Independent Examiner

Counterculture Partnership LLP

Unit 115 Ducie House

Ducie Street

Manchester

M1 2JW

TRUSTEES' REPORT

FOR THE PERIOD 1 OCTOBER 2024 TO 27 JULY 2025

The trustees, who act as directors for the purposes of company law, present their report and financial statements for the period 1 October 2024 to 27 July 2025. ICOM UK converted to a Charitable Incorporated Organisation in July 2025. As a result of the conversion to CIO, ICOM UK's registered company status with Companies House was closed on the same date. Therefore, the period covered by this report and accounts for 2025 are over a slightly shorter period than normal.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice – Accounting and Reporting by Charities (SORP (FRS102), second edition issued in January 2019)".

OBJECTIVES AND ACTIVITIES

Principal Activities

The objects of the charity, as defined in the Memorandum and Articles of Association are: 'To further anywhere in the world but especially in the United Kingdom educational purposes of museums which are open on a regular basis to the public at large and which are not established as or as part of commercial enterprises by promoting or assisting in the promotion of improvements in the organisation of and the services provided by museums generally in the quality of museums and by fostering the use and enjoyment of museums by the public so as to promote a greater knowledge and understanding among peoples.'

Public Benefit

The following assessment of the public benefit delivered by ICOM UK is provided in accordance with the requirements of the SORP reporting and the conditions set by the Charity Commission.

The Trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

ICOM UK delivers benefit to the public in the following ways:

1. By facilitating professional collaboration and interaction between the UK and cultural heritage communities, ICOM UK supports the professional development aims of the world body of museums.
2. By promoting intercultural dialogue and understanding, ICOM UK supports the general interests of the public by providing a channel and means for improved international political relations.
3. By supporting the broader work of ICOM, ICOM UK is able to support work in the public interest such as the protection of cultural heritage at risk through disaster or conflict and the prevention or deterrence of illicit trade in cultural property.
4. By providing a conduit for the exchange of professional expertise, ICOM UK supports improvement in the care and management of cultural heritage and collections, ensuring that they are accessible to and can be enjoyed by current and future generations.

- By organising professional development opportunities for UK museums to share, network and learn about international work here and abroad, ICOM UK contributes to an essential programme of international exchange.

ACHIEVEMENTS AND PERFORMANCE

Membership

In 2025, membership grew by 4.3% overall with increases in almost every membership category. This exceeded ICOM UK’s membership target of a 3% increase.

There was a notable decrease in student memberships which we believe was partly due to a loss of key contacts and direct communication with universities and course leaders following personnel changes at ICOM UK. Institution II category memberships decreased partly as a result of some institutions moving to category I memberships, which grew in number significantly in 2025.

Individuals	2024	2025	% Change		Institutions	2024	2025	% Change
Regular	1671	1851	10%		I	19	25	24%
Retired	749	807	7%		II	15	11	-27%
Student	918	818	-11%		III	16	18	11%
Supporting Individual	10	14	29%		IV	24	29	17%
Supporting Institution		1	100%		V	8	8	0%
					VI	26	28	7%
Total	3348	3491	4%			108	119	8%

ICOM UK had introduced a new membership administration system in October 2024, which was opened for members on 4 November 2024. The new system allows better data capture than before as well as automatic membership renewal from the 2025/26 membership year onwards.

Programmes

ICOM UK Annual General Meeting

ICOM UK’s AGM took place online, 12:00 – 14:00 (UK time) on 11 July 2025. The papers and draft minutes are [available on the ICOM UK website](#).

Presentation by: Hanna Pennock, Chair of the ICOM Decolonisation Working Group

Strategic Plan 2025-30

Following 12-months of development work and consultation with our members, ICOM UK launched its new 5-year [strategic plan](#) in April 2025. The plan centres on three strategic goals focused on better supporting our membership:

- Deliver programmes

- Offer value to our members
- Manage our resources

and focussing work on the three thematic areas of heritage protection, decolonisation, environmental sustainability.

2025 ICOM UK Conference

The 2025 ICOM UK Conference took place in Liverpool on 1-2 May 2025. The theme of the conference was 'Regenerative Museums for Sustainable Futures'. Details can be found on the ICOM UK website: <https://uk.icom.museum/events/international-events/icom-conference-2025-regenerative-museums-for-sustainable-futures/>.

The 2025 ICOM UK Conference was a collaboration between ICOM UK, National Museum Directors' Council and RegeneraMuseu, with kind support from Barker Langham, British Council, Narro Associates, National Museums Liverpool, and University of Liverpool Museums and Collections. The conference was attended by 140 delegates in person plus 22 online.

It was ICOM UK's most international event to date: delegates and speakers came from at least 17 countries; 14 of the 25 presenters were based outside of the UK. It was also the first conference co-curated with a partner from the Global South and Global Majority, Lucimara Letelier, who is a board member of ICOM Brasil, Vice Chair of ICOM SUSTAIN and a pioneer in the development of sustainable museums. Lucimara's [reflections on the conference](#) were published on the ICOM UK website, as well as a [summary of the conference](#). [Videos](#) of the conference sessions are available on the [ICOM UK YouTube channel](#). Other innovations compared to previous years included lectures and debates on Day 1, and practical workshops and guided tours on Day 2, and an evening reception. The focus of the event was on sharing practical experiences and plenty of networking opportunities.

ICOM UK Bursary Scheme

The Bursaries Committee developed a new Bursaries offer consisting of a Small Responsive Bursary (up to £250 towards the cost of international activity) and a Core Bursary (up to £1,250 towards the cost of international activity), together with a new online form and guidance. The bursary scheme in 2024/25 was allocated £10,000 and supported 15 members to participate in international work. Five applicants were supported through the responsive scheme and ten via the core scheme, scored against other applicants. This constituted a considerable improvement of membership benefits.

ICOM UK bursaries are awarded in line with the three thematic areas of our Strategic Plan: Decolonisation, Environmental Responsibility and Heritage Protection. Of the core scheme awards, the majority (seven) were related to decolonisation work, with three awards for Environmental Responsibility. Two members applied under the Heritage Protection theme, however, after the scoring process, neither were offered funding.

Reports from the bursary awardees can be found on the ICOM UK website.

<https://uk.icom.museum/resource/travel-bursary-reports/>

International Museum Day 2025

IMD 2025 took place on 18 May 2025 and the theme selected by ICOM was 'The Future of Museums in Rapidly Changing Communities'. <https://icom.museum/en/news/international-museum-day-2025-the-future-of-museums-in-rapidly-changing-communities/>

Events

Museums and Heritage Show 2025

12-15 May 2025: This annual event is free to attend and brings together the UK cultural heritage sector for networking and knowledge-sharing across all disciplines. ICOM UK hosted a stand on the second day (15 May) in the sector support area, to promote our organisation, meet our members and answer questions from show delegates. The stand was hosted by Maria Blyzinsky (ICOM UK Co-Chair) and Huaiyuan Ren (ICOM UK Trustee).

Student and Emerging Professionals

The Student and Emerging Professionals Working Group again organised a number of successful and well attended events:

- Jan 2025 Dr. Nana Yu-l Lee: The Administrative Turn in Contemporary Art: Arts Administrators as Change Makers
- Feb 2025 Iain Wheeldon: The Cultural Peeps - Exploring Career Pathways in the Cultural Sectors
- April 2025 S&EP Conference: Embracing Transformation: Healing with Museums, With Keynote speech from Prof. Helen Chatterjee, University College London
- May 2025 Liverpool ICOM UK Annual Conference, S&EP Workshop: Sustainable futures and design thinking: Perspectives of the New Generation!
- June 2025 Miranda Stearn: So Millennial! Exploring Intergenerational Interactions in Museum Workplaces

Student Placements

As ICOM UK does not have a fixed office, the opportunity to host remote placements is valued and supports our work. ICOM UK hosted a student, Xiao Du, from the University of Manchester during 2024/25 on a placement as Conference Assistant, providing invaluable administrative and practical support for our annual conference.

Communications

ICOM UK's new Strategic Plan 2025-30 was launched between April-June 2025 and included feature articles by the Strategic Director and Co-Chair of ICOM UK: <https://uk.icom.museum/a-vision-for-the-future-icom-uks-strategic-plan-2025-30/>.

ICOM UK operates social media on Facebook, LinkedIn, Bluesky and Instagram. ICOM UK's account on X is no longer used but has been left dormant. A new account was created on Bluesky in March 2025 with a view to replacing X and growing our digital audience. As at the end of August 2025, ICOM UK's social media following across all channels was more than 9000 followers, with the largest number of followers on LinkedIn (8190).

Partnerships and Advocacy

Research Project – Connecting Museums Internationally

ICOM UK, in partnership with the British Council, began a research project on connecting museums internationally. Funded by the British Council and project managed by ICOM UK, the research sought to understand the challenges and opportunities for museums in the UK and internationally in connecting and working together across borders. An output of the research will include defining a model for connecting museums internationally, which could be progressed in future phases of the project, subject to funding. A Steering Group of representatives from ICOM UK and the British Council was established to oversee the project. The consultancy, Global City Futures (GCF), were appointed in

April 2025 through a competitive tender process to undertake the research between May-December 2025. The initial research methodology involved GCF conducting twenty-two in-depth interviews with museum directors and sector representatives drawn from both the UK and international contexts.

Ukraine Guide

Funding was approved by British Council for Stage 2 of this partnership project, developed as a collaboration between ICOM UK, ICOM Ukraine, the Ukrainian Institute, Museums Association and British Council. The funding covered testing with focus groups, revisions, translation and design. An international open call for the focus groups attracted over 100 applications for just 16 places. The English language version was launched online on 7 July 2025, and is available to download for free from the project partners' websites – including ICOM UK: <https://uk.icom.museum/resource/supporting-decolonisation-in-museums-focus-on-ukraine/> This was followed by a public launch online. The Ukrainian language version is in development and due to be launched in Spring 2026.

Anastasiia Cherednychenko, Chair of ICOM Ukraine, and Anastasiia Manuliak, Head of Arts at the Ukrainian Institute, attended the 2025 ICOM UK conference in Liverpool to speak about the Guide at the evening reception.

Maria Blyzinsky (Co-Chair ICOM UK) and representatives from other project partners took part in a panel discussion about the Guide at the Museums Association Conference in November 2024. Maria also spoke about the Guide for a panel discussion at the [ASEEES](#) (Association for Slavic, East European and Eurasian Studies) Convention, held in Boston, USA, in November 2024.

The Guide was presented by representatives from the Ukrainian Institute and British Council at a conference at the University of Tartu in June 2025; and at a symposium in Copenhagen in April 2025, organised by the Ukrainian Institute in Denmark.

Blue Shield and Cultural Heritage Protection

Maria Blyzinsky continues to act as the liaison between ICOM UK and Blue Shield UK. She sits on the Prevention of Illicit Trafficking Working Group and the Conflict and Military Activities Working Group.

Maria Blyzinsky and Christian Baars (Co-Chairs ICOM UK) represented ICOM UK at the Blue Shield UK symposium at the University of the West of England, Bristol, in June 2025. They took part in panel discussions on the 'Future of Cultural Property Protection (CPP) in Conflict' and 'Future Challenges in Heritage Protection', respectively, and initiated an informal conversation between ICOM UK, Arts Council England, Historic England and DCMS about exploring ways of integrating preparations for armed conflict or civil unrest into museum emergency planning.

ICOM UK and Cambridge University Library collaborated on a [blog post](https://uk.icom.museum/icom-uk-helps-to-save-books-from-a-missile-attack-in-ukraine/) - <https://uk.icom.museum/icom-uk-helps-to-save-books-from-a-missile-attack-in-ukraine/> - to commemorate the one-year anniversary of a Russian missile attack on a publishing house in Kharkiv (23 May 2024), when lives were lost and many books were destroyed. The blog was used to announce ICOM UK's involvement in saving two of the damaged books and donating them to Cambridge University Library and to the Imperial War Museum.

In Winter 2024, ICOM UK collaborated with the V&A Culture in Crisis programme to host three webinars on the protection of cultural heritage. The topics and speakers were:

- **Fire**, with Nina Kjølsen Jernæs (Norwegian Institute for Cultural Heritage Research) and Emma Coburn (Houses of Parliament).

- **Water and flooding**, with Andrea Richards (Caribbean public archaeologist) and Alex Rock (Derby Museums).
- **Earthquakes**, with Les Borsay (Getty Villa in Los Angeles) and Dr Rohit Ranjitkar (Kathmandu Valley Preservation Trust).

The series - **Preserving the Past – Strategies for Culture in Crisis** – was attended by almost 200 people internationally.

Barker Langham

ICOM UK (via Kate Arthurs, in her role as Interim Strategic Director) negotiated a renewal of our relationship with Barker Langham, including hosting an Annual Strategy Day held at the Barker Langham London office, Conference Communications (including artwork) and other contributions for our newsletter, and Young Professionals Group Talks (to be discussed further with the Students and Emerging Professionals WG). On this basis, ICOM UK signed a Memorandum of Understanding with Barker Langham.

ICOM Code of Ethics

ICOM UK consulted with members and participated in sessions on the revisions to the ICOM Code of Ethics between March and July 2025, to ensure UK representation and views formed part of the review.

At the time of writing, ICOM's review is on-going with publication of the new Code of Ethics anticipated in spring 2026.

ICOM General Conference Dubai 2025

ICOM UK prepared the attendance of the General Conference by Christian Baars and Kristina Broughton. Jointly with the British Embassy in UAE and FCDO, ICOM UK prepared to host an evening reception at the UK Consulate in Dubai. Conversations were ongoing with Baroness Debonnaire to present the keynote at this evening reception, which would be an opportunity to forge deeper relationships with other ICOM National Committees and other partners. Part of the conference preparations was a fundraising initiative by Christian Baars amongst European partner National Committees to enable colleagues from areas in armed conflict (Ukraine, Palestine, Sudan) to attend in Dubai in person and therefore have a voice at the General Conference.

ICOM General Conference 2028

ICOM UK submitted an Expression of Interest to host this event in the UK. Conversations were being had with the ICOM Paris office, Executive Board member, Steph Scholten, a potential conference venue, and a Professional Conference Organiser. ICOM UK also approached a number of partner institutions (AIM, MA, BC, ACE, various museums) with the idea who were all very supportive. There were, however, substantial concerns around the financial sustainability of this event, largely due to the difficulties obtaining public funding of 1.2m Euros. The approach remained cautious, and a re-assessment in February 2025 resulted in a decision to withdraw from the application process. Nonetheless, this had been an ambitious plan which indicated to ICOM that ICOM UK is ready to tackle large projects; it also resulted in a number of useful contacts.

ICOM Decolonisation Working Group

ICOM UK supported a resolution by the ICOM Decolonisation Working Group to establish a permanent Standing Committee on Decolonisation. This resolution was going to be voted on at the General Assembly at the 2025 General Conference in Dubai.

STRUCTURE, GOVERNANCE AND MANAGEMENT

At the AGM on 11 July 2025, the ordinary resolution to adopt the new Charitable Incorporated Organisation (CIO) constitution was agreed. ICOM UK successfully completed its conversion from a charitable company limited by guarantee to a CIO on 27 July 2025. At the same point, ICOM UK's status as a charitable company limited by guarantee was closed with Companies House.

Recruitment and Appointment of Trustees - Process

ICOM UK follows ICOM ('Statutes' and 'Internal Rules') and ICOM UK ('Memorandum of Association') guidelines, and the ICOM UK Constitution (last amended: 8 May 2025) for trustee recruitment. New trustees may be recruited as trustee positions become available, trustees reach the end of their term, or if specific expertise is required on the Board. Available positions are advertised with a role description. In accordance with ICOM rules, the Chair or Co-Chair is nominated by the ICOM trustees.

Trustee Appointments and Resignations

The following trustees stepped down in the period of this report: Diane Gwilt, Nick Marchand and Elizabeth Johnson. Following Nick Marchand's move to a new role at Museums Victoria in Australia, in January 2025 Maria Blyzinsky was elected as the new Co-Chair alongside Christian Baars, and also retains her role as Blue Shield Liaison.

Abeer Eladany stepped down as Treasurer in January 2025 to focus on the role of Decolonisation Lead.

The following trustees remained on the Board:

Duncan Dornan – Scotland Representative

Claire Messenger – Secretary and Head of the Governance & Risk Committee

Arran Rees – Head of the Bursary Committee

Hannah Crowdy – Trustee

Huaiyuan Ren – Student and Emerging Professionals Representative

Nerys Rudder – Trustee

Natalie Urquhart – British Overseas Territories Representative

Following a successful recruitment drive to fill the positions of Communications Lead, Environmental Responsibility Lead, and Heritage Protection Lead, Jenny Lea, Elise Foster Vander Elst and Laura Searson, respectively, were appointed trustees at the AGM on 11 July 2025. Strengthening Communication had been an ambition for some time, especially to support membership recruitment/retention, allowing more agility with communications, and creating more self-generated content.

The Board of Trustees agreed to recruit for a 'Finance Lead' trustee between July – September 2025 to succeed the historic Treasurer role on the Board. This recruitment exercise was successful, and

resulted in Henrietta Martin-Fisher being proposed for appointment at the first Board meeting in the 2025/26 year.

Contractors

Following the departure of the Executive Director and Membership Manager in January 2024, ICOM UK appointed a Membership & Administration Manager, Katie Hardgrave, through the ArtsVA virtual assistant agency from January 2024 to ensure continuity of membership administration, because membership fees are the main source of income for ICOM UK.

A Strategic Director, Kate Arthurs, was appointed on a freelance contract February 2024 to February 2025 with a brief to deliver a 5-year strategic plan for the organisation.

Edmund Connolly was appointed to determine the most effective way of converting ICOM UK to a Charitable Incorporated Organisation (CIO) and prepare a draft constitution for adoption at a Special General Meeting.

WeDigMedia were ICOM UK's web developer responsible for ongoing maintenance and any development of the ICOM UK website.

Katie Hardgrave was appointed as Conference Coordinator for the 2025 ICOM UK conference in Liverpool.

Kristina Broughton was appointed as the new Strategic Director on a 12-month contract in February 2025. Kristina's role is focused on delivery of the new Strategic Plan and organisational redesign to make ICOM UK fit-for-purpose now and in the future.

To strengthen the website and social media output, Jemma Jarman was appointed during the reporting period as a freelance Communications Assistant based on four hours per month, to support with digital communications.

Declaration of Interests

Potential conflicts of interest are declared and recorded in the minutes of the Trustee Board meetings. In the period there were three potential conflicts of interest declared:

- Christian Baars (Co-Chair) is the line manager of Nerys Rudder (Trustee) in their employed roles with National Museums Liverpool.
- Maria Blyzinsky (Co-Chair) is overseeing the Ukraine Decolonisation Guide Project funded by the British Council. She received an honorarium for hosting two project focus groups but donated her fee to charities supporting Ukraine.
- Natalie Urquhart (Trustee) is a representative at the Museums Association of the Caribbean (MAC), which is an affiliate organisation of ICOM.

Board of Trustees

The AGM and Board of Trustees meetings take place in accordance with the operating procedures set out in the Governing Document (Memorandum and Articles of Association). Board meetings are minuted and the minutes are reviewed at each subsequent meeting.

The Board of Trustees meet on a quarterly basis in December 2024, March 2025 and June 2025. Board meetings were held online.

Risk Management

Responsibility for the review and management of risks to ICOM UK rests with the Trustees and is dealt with through a risk register and as a regular agenda item at quarterly Board meetings.

Related Parties

The charity is associated with the UK Committee of the International Council of Museums (ICOM), and undertakes activities which further the profile and engagement with ICOM by the UK museum profession.

FUTURE PLANS

Major activities planned for the next reporting period, 28 July 2025 to 30 September 2026 are:

- Develop plans for and send a delegation to the ICOM General Conference 2025 in Dubai.
- To complete the partnership project on the museum guide to Ukraine. This will include a launch of the Ukrainian language version of Supporting Decolonisation in Museums: Focus on Ukraine; recruiting a freelance facilitator to hold workshops on the Guide to Ukraine; and completing the end of project documents.
- To receive the final report for the partnership project with British Council (working title: 'Museum Bridge'); to disseminate the report's findings and prepare momentum for setting up a service to overcome barriers to international working for UK museums.
- Implementation of ICOM UK's Strategic Plan 2025-30 including the establishment of thematic working groups on Decolonisation, Environmental Responsibility and Heritage Protection.
- Develop and deliver the 2026 ICOM UK Conference with partners NMDC and University of Oxford Gardens, Libraries & Museums.
- Commence planning for the 2027 ICOM UK Conference.
- Apply to the University of Manchester and / or University College London to host two students for online placements in support of the annual conference.
- Hold a Board Away Day.
- Continue to contribute to ICOM's review of the Code of Ethics.
- Continue working to increase membership numbers and diversify the membership.
- Continue administration of the ICOM UK Bursary Scheme.
- Continue attending sector organisation meetings hosted by British Council, DCMS, ACE, Blue Shield, Museums Association and other sector stakeholders and funders and support relevant advocacy campaigns within the sector.
- Continue attending ICOM meetings (Advisory Council, Ordinary Assembly, and others).

FINANCIAL REVIEW

During the period ended 27 July 2025, the charity received total income of £498,355 (2024: £344,678). Majority of this figure is made up of £451,750 subscriptions which reflects the increase in memberships, in comparison to the total in 2023/24 of £291,301. Income related to the annual conference also more than doubled from £11,838 in 2023/24 to £25,889 in the period of this report.

The total expenditure was £465,637 (2024: 314,281) resulting in a net surplus of £32,718 compared to last year's £30,397 which was mainly due to a reduction in other governance costs (e.g. training and development) in the period.

Membership dues paid to ICOM increased by 36% from 2023/24 in line with the increase in membership subscriptions. Expenditure on management and administration and the annual conference also increased, again reflecting ICOM UK's membership and profile growth.

The total funds of the charity consist of general unrestricted, restricted, and unrestricted designated funds. The unrestricted general funds have significantly increased to £133,650 (2024 £74,620) but the restricted funds have decreased to £17,501 compared to last year's £42,293. The charity's designated funds dropped to £3,480 this year compared to last year's £5,000 because of an increase in travel bursary awards. As a result, the designated funding for travel bursaries will be increased in future years.

Reserves

In the period of this report, ICOM UK held unrestricted general funds of £133,650 approximately 27% of gross income. The unrestricted general funds figure was higher than in previous years largely due to the shorter reporting period of this report.

ICOM UK's Reserves are reviewed by the Board of Trustees annually during budget planning with the amount calculated as free reserves as unrestricted reserves less any designated funds, less any reserves held in fixed assets. The Board of Trustees aims to ensure the level of reserves is sufficient to manage any short-term cash flow fluctuations and to allow continuation of activities in the event of unexpected shocks, delays or other financial difficulties.

An amount of these unrestricted reserves are held in a separate Deposit Account. At 27 July 2025, ICOM UK held £57,527 as reserves in the Deposit Account – this represents an overall increase of 2% as compared to the balance held in the deposit account on 30 Sep 2024.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees, who are also the directors of International Council of Museums (UK) for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select the most suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on a going concern basis unless it is not appropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Signed on behalf of the company directors:



Christian Baars, Co-Chair



Maria Blyzinsky, Co-Chair

17 March 2026

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

I report to the trustees on my examination of the financial statements of International Council of Museums (United Kingdom) (the charity) for the 10 months period ended 27 July 2025.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

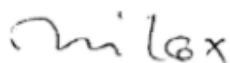
Independent examiner's statement

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Tom Wilcox

Counterculture Partnership LLP

23 St Leonards Road

Bexhill-on-Sea

East Sussex

TN40 1HH

Date:17 March 2026

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE 10 MONTHS PERIOD ENDED 27 JULY 2025

Current financial 10 months period	Unrestricted funds general	Unrestricted funds Designated	Restricted funds	Total	Total
Notes	2025 £	2025 £	2025 £	2025 £	2024 £
Income from:					
Donations and grants	3	5	-	20,000	40,707
Charitable activities	4	477,807	-	477,807	303,139
Investments	5	543	-	543	832
Total income		478,355	-	498,355	344,678
Expenditure on:					
Charitable activities	6	413,575	6,520	45,542	314,281
Total expenditure		413,575	6,520	45,542	314,281
Net income/(expenditure)		64,780	(6,520)	(25,542)	30,397
Transfers between funds		(5,750)	5,000	750	-
Net movement in funds	8	59,030	(1,520)	(24,792)	30,397
Reconciliation of funds:					
Fund balances at 1 October 2024		74,620	5,000	42,293	91,516
Fund balances at 27 July 2025		133,650	3,480	17,501	121,913

The statement of financial activities includes all gains and losses recognised in the 10 months period. All income and expenditure derive from continuing activities.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE 10 MONTHS PERIOD ENDED 27 JULY 2025

Prior financial year		Unrestricted funds general 2024 £	Unrestricted funds Designated 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes				
Income from:					
Donations and grants	3	4	-	40,703	40,707
Charitable activities	4	303,139	-	-	303,139
Investments	5	832	-	-	832
Total income		303,975	-	40,703	344,678
Expenditure on:					
Charitable activities	6	298,009	-	16,272	314,281
Total expenditure		298,009	-	16,272	314,281
Net income and movement in funds		5,966	-	24,431	30,397
Reconciliation of funds:					
Fund balances at 1 October 2023		68,654	5,000	17,862	91,516
Fund balances at 30 September 2024		74,620	5,000	42,293	121,913

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL POSITION

AS AT 27 JULY 2025

	Notes	2025 £	£	2024 £	£
Current assets					
Debtors	12	2,524		-	
Cash at bank and in hand		159,826		123,828	
		<u>162,350</u>		<u>123,828</u>	
Creditors: amounts falling due within one year	13	(7,719)		(1,915)	
Net current assets			154,631		121,913
			<u>154,631</u>		<u>121,913</u>
The funds of the charity					
Restricted income funds	14		17,501		42,293
Unrestricted funds - general	16		133,650		74,620
Unrestricted funds - Designated	15		3,480		5,000
			<u>154,631</u>		<u>121,913</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the 10 months period ended 27 July 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the 10 months period in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 17 March 2026



.....
Dr Christian Baars
Trustee

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE 10 MONTHS PERIOD ENDED 27 JULY 2025

1 Accounting policies

Charity information

International Council of Museums (United Kingdom) is a private company limited by guarantee incorporated in England and Wales. The registered office is 124 City Road, London, EC1V 2NX.

1.1 Reporting period

The company converted into Charitable Incorporated Organisation on 28th July 2025 so these are the final financial statements are prepared for a shorter 10 months period ended 27th July 2025. Therefore, the comparative amounts are presented in the financial statements (including the related notes) are not entirely comparable.

1.2 Basis of preparation

International Council of Museums (United Kingdom) is a private company limited by guarantee incorporated in England. The registered office is Kemp House, 152 City Road, London, EC1V 2NX.

The financial statements have been prepared in accordance with the charitable company's memorandum and articles of association, the charities Act 2011 and " Accounting and Reporting by Charities: Statement of Recommended Practice - Accounting and Reporting by Charities (SORP (FRS102), second edition issued in January 2019)", the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.3 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.5 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE 10 MONTHS PERIOD ENDED 27 JULY 2025

1 Accounting policies

(Continued)

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE 10 MONTHS PERIOD ENDED 27 JULY 2025

1 Accounting policies

(Continued)

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and grants

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	5	-	5	4	-	4
Grants	-	20,000	20,000	-	40,703	40,703
	<u>5</u>	<u>20,000</u>	<u>20,005</u>	<u>4</u>	<u>40,703</u>	<u>40,707</u>
Grants						
British Council:Ukraine Guide	-	5,000	5,000	-	40,703	40,703
British Council:Research	-	15,000	15,000	-	-	-
	<u>-</u>	<u>20,000</u>	<u>20,000</u>	<u>-</u>	<u>40,703</u>	<u>40,703</u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE 10 MONTHS PERIOD ENDED 27 JULY 2025

4 Income from charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Total		
Subscriptions	451,750	291,301
Conference income	25,889	11,838
Other income	168	-
	<u>477,807</u>	<u>303,139</u>

5 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	543	832
	<u>543</u>	<u>832</u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE 10 MONTHS PERIOD ENDED 27 JULY 2025

6 Expenditure on charitable activities

	Total 2025 £	Total 2024 £
Direct costs		
Membership dues to ICOM	316,908	202,072
Conference expenditure	51,974	33,030
Travel Bursaries	6,520	5,650
Management and administration	70,455	66,560
Research project costs	13,197	-
Other governance costs	-	1,837
Other freelance contractor fees	4,527	2,886
Charitable donations	-	331
	<u>463,581</u>	<u>312,366</u>
Share of support and governance costs (see note 7)		
Governance	2,056	1,915
	<u>465,637</u>	<u>314,281</u>
Analysis by fund		
Unrestricted funds - general	413,575	298,009
Unrestricted funds - Designated	6,520	-
Restricted funds	45,542	16,272
	<u>465,637</u>	<u>314,281</u>

Governance costs includes independent examiners fees of £2,011 (2024: £1,915).

7 Support costs allocated to activities

	2025 £	2024 £
Governance costs	2,056	1,915
	<u>2,056</u>	<u>1,915</u>
Analysed between:		
Total	2,056	1,915
	<u>2,056</u>	<u>1,915</u>

8 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	2,011	1,915
	<u>2,011</u>	<u>1,915</u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE 10 MONTHS PERIOD ENDED 27 JULY 2025

9 Trustees

The number of trustees paid expenses was 1 (2024: 6).

One or more trustees were reimbursed expenses during the current and prior year.

The total expenses reimbursed to trustees were £269 (2024: £2,097).

10 Employees

The average monthly number of employees during the 10 months period was:

	2025	2024
	Number	Number
Total	-	-
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

11 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

12 Debtors

	2025	2024
	£	£
Amounts falling due within one year:		
Trade debtors	2,524	-
	<u> </u>	<u> </u>

13 Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade creditors	95	-
Accruals and deferred income	7,624	1,915
	<u> </u>	<u> </u>
	7,719	1,915
	<u> </u>	<u> </u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE 10 MONTHS PERIOD ENDED 27 JULY 2025

14 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 October 2024	Incoming resources	Resources expended	Transfers	At 27 July 2025
	£	£	£	£	£
British Council: Ukraine Guide	24,431	5,000	(20,095)	-	9,336
British Council: Travel grant	17,165	-	(9,000)	-	8,165
British Council: Research	-	15,000	(15,750)	750	-
ICOM Special Project Grant (SAREC Ukraine)	697	-	(697)	-	-
	<u>42,293</u>	<u>20,000</u>	<u>(45,542)</u>	<u>750</u>	<u>17,501</u>
	<u><u>42,293</u></u>	<u><u>20,000</u></u>	<u><u>(45,542)</u></u>	<u><u>750</u></u>	<u><u>17,501</u></u>
Previous year:	At 1 October 2023	Incoming resources	Resources expended	Transfers	At 30 September 2024
	£	£	£	£	£
British Council: Travel grant	17,165	-	-	-	17,165
ICOM Special Project Grant (SAREC Ukraine)	697	-	-	-	697
British Council: Ukraine Guide	-	40,703	(16,272)	-	24,431
	<u>17,862</u>	<u>40,703</u>	<u>(16,272)</u>	<u>-</u>	<u>42,293</u>
	<u><u>17,862</u></u>	<u><u>40,703</u></u>	<u><u>(16,272)</u></u>	<u><u>-</u></u>	<u><u>42,293</u></u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE 10 MONTHS PERIOD ENDED 27 JULY 2025

14 Restricted funds

(Continued)

Purposes and restrictions in relation to the funds:

British Council Travel Grants - This is a historic programme funded by a grant from the British Council that ran until 2021/22. Open to members and non-members the British Council Travel Grants enabled recipients to undertake international visits to build reciprocally international projects and partnerships through sharing skills, expertise and experience. 50% of the funding was ring-fenced for travel to ODA countries. The grants covered international and local transport, visas accommodation and subsistence. In accordance with the grant contract, a sum from the fund was allocated as a general administration fee to ICOM UK to cover contractor time to administer the grant and associated programmes of activity. In accordance with the grant contract, defined sums were also allocated in 2021/22 to the annual ICOM UK Annual Conference. Unallocated programme funding was carried forward into 2022/23 and 2023/24. ICOM UK undertook to contact the donor in respect of allocating expenditure funding in these years. However, due an internal restructuring and staff changes at the donor organisation, a new agreement in respect of the unallocated funding proved unachievable. Therefore, ICOM UK has continued to use the unallocated grant as closely as possible in line with the original approved purposes by allocating funding to the ICOM UK annual conference in 2023/24 and 2024/25, and travel bursaries in 2024/25.

British Council: Ukraine Guide- This grant was awarded by the British Council for the purposes of the creation of a guide to decoloniality for use in Ukraine, the UK and globally. The project is delivered in partnership with ICOM Ukraine, ICOM UK and the Museums Association, with ICOM UK acting as the grant administrator. The grant was awarded in two stages:

- Stage 1: October 2023 to March 2024, to research and write the draft guide by March 2024
- Stage 2: July 2024 to December 2024, to test, revise, translate, design and publish the final guide by December 2024.

British Council : Research - This grant was awarded by the British Council for the purpose of undertaking a mapping and research programme designed to identify opportunities to connect institutions and professionals in the Museums Sector to test out a mechanism for connecting organisations and individuals involved in the museums and heritage sectors across the British Council's international network with counterparts in the UK. The grant was awarded in February 2025 and the project will conclude in March 2026.

ICOM Special Project Grant (SAREC Ukraine) - This was a project funded by the ICOM Strategic Allocation Review Committee. In September 2022 ICOM advertised an open call to support museums and museum professionals in Ukraine. This Special Grants round was a pilot effort; outcomes were assessed as a model for response to future emergency responses in other regions of the world. ICOM UK (jointly with partners ICOM Ukraine, National Preserve "Kyiv-Pechersk Lavra" and University of the West of England (UWE Bristol) successfully applied to undertake digitalization of the Preserve's archive materials kept in its archive and collection. The total project budget was €23,462.67; ICOM SAREC provided €11,944.00, UWE provided €8,701.67 in equipment, in-kind support was €2,852 (between Kyiv-Pechersk Lavra, UWE, ICOM UK). All funding was restricted to purposes dedicated to this project.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE 10 MONTHS PERIOD ENDED 27 JULY 2025

15 Unrestricted funds - Designated

These are unrestricted funds which are material to the charity's activities.

	At 1 October 2024 £	Resources expended £	Transfers £	At 27 July 2025 £
Travel bursaries	5,000	(6,520)	5,000	3,480
	<u>5,000</u>	<u>(6,520)</u>	<u>5,000</u>	<u>3,480</u>
Previous year:				
	At 1 October 2023 £	Resources expended £	Transfers £	At 30 September 2024 £
Travel bursaries	5,000	-	-	5,000
	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>5,000</u>

Designated funds:

Travel Bursaries - A fund designated to provide travel grants for ICOM UK members in the UK and British Overseas Territories to attend relevant international conferences and meetings.

16 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 October 2024 £	Incoming resources £	Resources expended £	Transfers £	At 27 July 2025 £
General funds	74,620	478,355	(413,575)	(5,750)	133,650
	<u>74,620</u>	<u>478,355</u>	<u>(413,575)</u>	<u>(5,750)</u>	<u>133,650</u>
Previous year:					
	At 1 October 2023 £	Incoming resources £	Resources expended £	Transfers £	At 30 September 2024 £
General funds	68,654	303,975	(298,009)	-	74,620
	<u>68,654</u>	<u>303,975</u>	<u>(298,009)</u>	<u>-</u>	<u>74,620</u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE 10 MONTHS PERIOD ENDED 27 JULY 2025

17 Analysis of net assets between funds

	Unrestricted funds general 2025 £	Unrestricted funds Designated 2025 £	Restricted funds 2025 £	Total 2025 £
At 27 July 2025:				
Current assets/(liabilities)	133,650	3,480	17,501	154,631
	<u>133,650</u>	<u>3,480</u>	<u>17,501</u>	<u>154,631</u>
	<u><u>133,650</u></u>	<u><u>3,480</u></u>	<u><u>17,501</u></u>	<u><u>154,631</u></u>
	Unrestricted funds general 2024 £	Unrestricted funds Designated 2024 £	Restricted funds 2024 £	Total 2024 £
At 30 September 2024:				
Current assets/(liabilities)	74,620	5,000	42,293	121,913
	<u>74,620</u>	<u>5,000</u>	<u>42,293</u>	<u>121,913</u>
	<u><u>74,620</u></u>	<u><u>5,000</u></u>	<u><u>42,293</u></u>	<u><u>121,913</u></u>

18 Related party transactions

The charity is associated with the UK Committee of the International Council of Museums (ICOM) and made payments to ICOM in the year of £316,909 (2024: £202,071).

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

England & Wales - Charity number 326410

Accounts

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

COMPANY REGISTRATION NO. 01683625

CHARITY REGISTRATION NO. 326410

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDING 30 SEPTEMBER 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number

01683625

Registered Charity Number

326410

Registered Office

Kemp House
152 City Road
London
EC1V 2NX

Trustees/Directors

Dr Christian Baars
Nick Marchand
Claire Messenger
Abeer Eladany
Maria Blyzinsky
Arran John Rees
Hannah Crowdy
Duncan Dornan
Liz Johnson
Huaiyuan Ren
Nerys Rudder
Diane Gwilt
Natalie Urquhart

Co-Chair
Co-Chair
Secretary
Treasurer
Blue Shield Liaison
Head of the Bursary Sub-Committee
Ordinary Member
Ordinary Member
Ordinary Member
Ordinary Member
Ordinary Member
Ordinary Member
Ordinary Member

Independent Examiner

Counterculture Partnership LLP
23 St Leonards Road
Bexhill-on-Sea
East Sussex
TN40 1HH

TRUSTEES' REPORT

FOR THE YEAR ENDING 30 SEPTEMBER 2024

The Trustees, who act as directors for the purposes of company law, present their report and financial statements for the year ended 30 September 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and 'Accounting and Reporting by Charities: Statement of Recommended Practice – Accounting and Reporting by Charities (SORP (FRS102), second edition issued in January 2019)'.

OBJECTIVES AND ACTIVITIES

Principal Activities

The objects of the charity, as defined in the Memorandum and Articles of Association are:

1. To further anywhere in the world, but especially in the United Kingdom, the educational purposes of museums which are open on a regular basis to the public at large and which are not established as or part of commercial enterprises by promoting or assisting in the promotion of improvements in the organisation of and the services provided by museums and generally in the quality of museums and by fostering the use and enjoyment of museums by the public so as to promote the greater knowledge of an understanding among peoples;
2. To organise cooperation and mutual assistance between museums and between the members of the museum profession in different countries;
3. To emphasise the importance of the role played by museums and the museum profession within each community and in the promotion of a greater knowledge and understanding among people.

Public Benefit

The following assessment of the public benefit delivered by ICOM UK is provided in accordance with the requirements of the SORP reporting and the conditions set by the Charity Commission.

The Trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

ICOM UK delivers benefit to the public in the following ways:

1. By facilitating professional collaboration and interaction between the UK and cultural heritage communities, ICOM UK supports the professional development aims of the world body of museums.
2. By promoting intercultural dialogue and understanding, ICOM UK supports the general interests of the public by providing a channel and means for improved international political relations.
3. By supporting the broader work of ICOM, ICOM UK is able to support work in the public interest such as the protection of cultural heritage at risk through disaster or conflict and the prevention or deterrence of illicit trade in cultural property.
4. By providing a conduit for the exchange of professional expertise, ICOM UK supports improvement in the care and management of cultural heritage and collections, ensuring that they are accessible to and can be enjoyed by current and future generations.

5. By organising professional development opportunities for UK museums to share, network and learn about international work here and abroad, ICOM UK contributes to an essential programme of international exchange.

ACHIEVEMENTS AND PERFORMANCE

Membership

The 2023/24 membership intake was the second to be processed via the new membership hub on the ICOM UK website. The hub is for all ICOM UK information and membership processing. The 2024 membership target had been set at a 7% increase over the 2023 final figures. In 2024, membership reached a combined total of 3,456 (2023: 2,684) across all membership categories, summarised in the table below. The membership income target for 2024 had been £255,627; the actual membership income achieved was £292,926 (2023: £247,899 – an increase year on year of 3%).

Individuals	2023	2024	Institutions	2023	2024
Regular	1382	1671	I	11	19
Retired	642	749	II	14	15
Student	558	918	III	15	16
Supporting	10	10	IV	17	24
			V	10	8
			VI	25	26
Total	2592	3348		92	108

ICOM UK Annual General Meeting 2024

ICOM UK's AGM took place online, 12:00 – 14:00 (UK time) on 5 July 2024. The papers and draft minutes are [available on the ICOM UK website](#).

Following the AGM, presentations were given on two projects with which ICOM UK has been involved:

- Anastasiia Manuliak (Head of Visual Arts, Ukrainian Institute) presented an update on the new 'Museum Guide to Decolonisation - focussed on Ukraine', due to be published in 2025. This is a partnership project between the Ukrainian Institute, ICOM UK, ICOM Ukraine and the Museums Association, supported by the British Council. The Guide will be available to download for free from the project partners' websites. A press release is available on the [ICOM UK website](#).

- Gül Pulhan (British Institute at Ankara) presented ‘Safeguarding and Rescuing Archaeological Assets of Turkey (SARAT)’, a project to build capacity and raise awareness concerning the safeguarding of archaeological assets in Turkey. This is a partnership project between the British Institute at Ankara (BIAA), Koç University Research Center for Anatolian Civilizations (ANAMED), and ICOM UK. More details can be found on the [BIAA website](#).

2024 ICOM UK Conference

The 2024 ICOM UK Conference took place at Ulster Museum in Belfast on 12 April 2024. The theme of the conference was ‘**Common Ground: the role of museums in divided communities**’ (programme: <https://www.eventbrite.co.uk/e/2024-icom-uk-conference-registration-757653129907?aff=oddtcreator>; a summary was published here: <https://uk.icom.museum/2024-icom-uk-conference-common-ground/>). The conference was organised in partnership with the National Museum Directors’ Council (NMDC), National Museums Northern Ireland, with support from the British Council, Barker Langham, ICOM Ireland, the Irish Museums Association, and Northern Ireland Museums Council.

International Museum Day 2023

IMD 2023 took place on 18 May 2024 and the theme selected by ICOM was ‘[Museums for Education and Research](#).’

SAREC-funded project: Digitisation of Kyiv-Pechersk Lavra Archives

This project – a collaboration between ICOM UK, the National Preserve ‘Kyiv-Pechersk Lavra’ and the University of the West of England (UWE) in Bristol with support from the ICOM SAREC fund – was completed and a full report posted on the [ICOM UK website](#) in May 2024. The project’s aim was to create a digital catalogue and inventory of the National Preserve’s monuments, collections and archive materials. Digitisation will improve access, safeguard the collections, create proof of ownership and record the condition of objects and buildings during a time when cultural heritage in Ukraine is under threat from war.

Webinar series in collaboration with the V&A Culture in Crisis programme

In June and July 2024, ICOM UK and the V&A Culture in Crisis team collaborated on a new webinar series, **Preserving the Past: Strategies for Heritage in Crisis**. The series focussed on different threats to heritage collections (fire, flood and earthquakes) and featured international and UK-based specialists. Speakers were:

- On the theme of fire: Nina Kjølseth Jernæs (Paintings Conservator at NIKU, the Norwegian Institute for Cultural Heritage Research) and Emma Coburn (Heritage Lead for Programmes, Resourcing and Risk at the Houses of Parliament);
- On the theme of flood: Andrea Richards (Caribbean public archaeologist with a focus on climate change) and Alex Rock (Director of Commercial and Operations at Derby Museums, and member of the NMDC Culture and Ecology Working Group).
- On the theme of earthquakes: Les Borsay (Emergency Planning Specialist for the J. Paul Getty Trust Security & Visitor Services Department) and Dr Rohit Ranjitkar (Director of Kathmandu Valley Preservation Trust).

Recordings of the webinars can be accessed via the [V&A Culture in Crisis](#) website.

International Workshop at the Belvedere Museum, Vienna, 23 May 2024

ICOM UK in collaboration with the Ukrainian Institute and with support from the ERSTE foundation, hosted a Workshop to test the first draft text of the new ‘Museum Guide to Decolonisation – focussed on Ukraine’. The event was held at the Belvedere Museum in Vienna with participants from Austria (Belvedere), Germany (Albertinum, Museum Ludwig), Latvia (Art Museum RIGA BOURSE), Poland (Muzeum Pałacu Króla Jana III w Wilanowie), UK (British Museum) as well as Ukraine (Khanenko Museum, National Art Museum of Ukraine,

Kharkiv Literature Museum, Jam Factory). The workshop findings were used to develop the new museum guide to Ukraine.

Student and Emerging Professionals

Museum Talk Series (Online)

6th March 2024: Mediating Cultural and Economic Values: Western Art Museum's IP Licensing in China. Jiahui Liao (PhD researcher in Culture, Media, and Creative Industries at King's College London).

24th July 2024: Beyond the Museum: exploring tangential careers in the cultural sector. Emily Primmer-Pyke (Cultural communications professional and freelance podcast producer based in London).

11th September 2024: Carving Passion to Purpose: Interpreting LGBT/Queer Histories in Heritage Collections. Indigo Dunphy-Smith (Visitor Services, Interpretation, Research and Engagement freelancer)

ICOM UK Conference Workshop Session

April 2024, ICOM UK Annual Conference, Belfast. S&EP Breakfast with museum professionals from the Ulster Museum.

Board Business

The AGM and Board meetings take place in accordance with the operating procedures set out in the Governing Document (Memorandum and Articles of Association). Board meetings are minuted and the minutes are reviewed at each subsequent meeting.

The Board of Trustees met on a quarterly basis in October 2023, February 2024, May 2024, July 2024 and September 2024, and at an additional informal meeting during the conference in Belfast. With trustees located across the UK, online board meetings are efficient in terms of time and cost, but the trustees recognise the benefits of meeting in person at least once a year. Board meetings were held online.

Board meetings are organised with a standing agenda, and meeting papers are prepared and distributed in advance of each meeting.

ICOM UK had a conversation with Steph Scholten (ICOM Executive Board member) about the concerns from UK members over safety when travelling to the 2025 General Conference in Dubai, due to the United Arab Emirates' legislative position on LGBTQ rights; following this conversation, ICOM UK was assured that ICOM members would not be at risk during this conference.

During the 2023 membership year, ICOM UK experienced a data breach. During transfer of member data from ICOM UK to ICOM, a duplication of a single membership number in the membership data spreadsheet had resulted in data misalignment. Consequently, when logging into their membership area on the ICOM website, two ICOM UK members were not seeing their own information, but that of another ICOM member, respectively. Once aware of this situation, ICOM UK informed the ICOM Membership Department in Paris, all members affected, the Information Commissioner's Office (ICO), and the Board. The reason for this problem was identified and rectified with the help of the ICOM Membership Department. A risk assessment and the conversation with the ICO resulted in the conclusion that the breach was not reportable because there was no risk to individuals, no member data were available publicly at any time, and remedial actions were taken as soon as practicably possible.

The Board progressed the work on converting to a CIO (Charitable Incorporated Organisation (Association Model)). Following the previous year's rejection by the Charity Commission of our CIO conversion application, Edmund Connolly was commissioned to help resolve some issues which had caused the previous application status to be declined. Edmund Connolly prepared a new application for submission to the Charity Commission. This process was ongoing at year end.

In implementing the new Strategic Plan, the Board decided to set up three new Working Groups (one each for our thematic working areas of Heritage Protection, Sustainability, and Decolonisation), in addition to the existing Students & Emerging Professionals, and Conference Working Groups; new Terms of Reference were agreed for these Working

Groups. In addition, the Board agreed to set up a Risk & Governance Subcommittee in addition to the already existing Bursaries Subcommittee.

The Bursaries Subcommittee undertook a review of the bursaries, which constitute one of ICOM UK's important membership benefits. The proposal of a considerably improved offer to members, including an increased budget for bursaries, was approved at the September 2024 Board meeting, to be prepared for public launch in early 2025.

The Board prepared the introduction of a new membership system for the start of the 2025 membership year to streamline the previously laborious manual processing of membership applications, and the introduction of automatic membership renewal from the 2026 membership year onwards. The implementation of this system was undertaken by ICOM UK's Administration Manager, Katie Hardgrave, and supported by ICOM UK's web developer, We Dig Media.

ICOM UK undertook a membership survey in 2024. The results indicated that, next to the membership card, networking, bursaries, knowledge sharing and professional development were regarded as important membership benefits. More than half the respondents were active in ICOM's International Committees. Three quarters of respondents supported an increase in the membership fee, with a larger proportional increase in institutional over individual categories.

In line with the results of the membership survey and an AGM decision, as well as enhanced benefits through an improved bursaries offer, the Board decided to increase the membership fees for the 2025 membership year for the first time since 2018 (raising Individual and Supporting membership fees by 5% and Student, and Retired and Institutional fees by 8%).

ICOM UK Bursary Scheme

ICOM UK supported six members with bursaries throughout the 2023-2024 financial year, awarding a total of £4,914. These included:

- [Stephanie Souroujon](#) – ICOM ICDAD Conference, Lisbon, Portugal, October 2023
- [Lizzy Moriaty](#) – ICOM Paraguay International Conference Museum Leadership in Climate Action, November 2023
- [Yen-Ting Lin](#) – ICOM-CECA 2023 Annual Conference – Museums: Shaping the Future of Education, Singapore, November 2023
- [Elisa Palomino](#) – ICME 2023 Annual Conference – Museums and Change: Transforming Our Institutions for the Future, December 2023
- [Kirsty Warner](#) – ICME 2023 Annual Conference – Museums and Change: Transforming Our Institutions for the Future, December 2023
- [Patricia Allan](#) – Commonwealth Association of Museums 2024 Triennial Conference – The View from Here: Sustainability, Community and Knowledge, March 2024

Reports from the bursary awardees can be found on the ICOM UK website: <https://uk.icom.museum/resource/travel-bursary-reports/>.

Student Placements

ICOM UK continued to support the future generation of museum professionals and offered student placements. As ICOM UK does not have a fixed office, the opportunity to host remote placements is valued, and ICOM UK hosted a student from the University of Manchester. Rebecca Jackson (MA Heritage Studies) joined us as a Conference Assistant to assist with the preparation of the Belfast conference.

Communications

The new website launched in November 2022 continued to be one of the main routes of communication with members in 2023/24. In addition, ICOM UK continued to curate a weekly news email sent directly each week to all members; these news items were also

posted on social media. Trello continued to be used for planning and scheduling posts to the website and social media.

An opinion piece was published in the *Museums Journal*, July/August 2024: 'New decolonialism guide will facilitate the contextualisation of Ukrainian heritage' jointly with the Ukrainian Institute.

Partnerships and Advocacy

ICOM UK had official meetings with the following sector partners:

- Arts Council England
- Association of Independent Museums
- Barker Langham
- Blue Shield UK Committee and the 'Illicit Trafficking' and 'Military and Conflict' Working Groups
- British Council
- Department for Culture, Media and Sport
- ICOM (Membership Department, Heritage Protection Department)
- ICOM Advisory Council
- ICOM Germany
- ICOM Latvia
- ICOM Ordinary General Assembly
- ICOM Poland
- ICOM Ukraine
- Museums Association
- National Museums Directors Council
- Steph Scholten, Director, The Hunterian and ICOM Executive Board Member
- Touring Exhibitions Group
- Ukrainian Institute
- University of Manchester

ICOM UK signed a new Memorandum of Understanding with Barker Langham, with clearly defined benefits and commitments for each side.

We represented ICOM UK at the 2024 ICOMAM conference by opening this conference during an evening reception at the Tower in London and welcoming the international delegates to the UK.

The papers for the ICOM Advisory Council and Ordinary General Assembly meetings are available for all ICOM members to access on the ICOM website.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The International Council of Museums (United Kingdom) is a charitable company limited by guarantee and established under its Memorandum and Articles of Association (as amended by Special Resolution on 1 May 1996). In the event of the company being wound up every member of the charity undertakes to contribute such amount as may be required (not exceeding £1).

Trustee Recruitment and Appointment - Process

ICOM UK follows ICOM ('Statutes' and 'Internal Rules') and ICOM UK ('Memorandum of Association') guidelines for trustee recruitment. New trustees may be appointed as trustee positions become available, trustees reach the end of their term, an elected officer position (i.e., Chair or Co-Chair, Secretary, Treasurer, Head of the Bursary Sub-Committee, Blue Shield Liaison) becomes available, or if specific expertise is required on the Board. Available positions are advertised with a role description with a timetable for recruitment that aligns with the AGM, at which new trustees are appointed by the Board. In accordance with ICOM rules, the Chair or Co-Chair is nominated by the ICOM UK trustees.

Trustee Appointments and Resignations

In addition to trustees representing Scotland and Northern Ireland, we appointed new representatives for Wales and, for the first time, for the UK's so-called Overseas Territories, making the Board more representative of our membership and diverse.

The following trustees retired from the Board at the 2024 AGM: Jane Henderson (co-opted as Wales Representative) and Jane Knowles (Secretary).

Christian Baars was re-elected as Co-Chair for a second term.

Huaiyuan Ren was re-appointed as Students and Emerging Professionals Representative for a second term.

Diane Gwilt was appointed as Wales Representative.

Natalie Urquhart was appointed as Overseas Territories Representative.

Contractors

ICOM UK's long-standing contractors, Louise Bevan (Membership) and Dana Andrew (Executive Director) both left the organisation in November 2023; we are very grateful for more than ten years' service by each of them. The timing of this event (at the start of the new membership year) bore a risk of a potential significant income drop resulting from a delay in processing membership applications.

Following a rapid review of the administrative model by the two Co-Chairs, it was decided to combine some administrative elements of the previous Executive Director's role with those of the Membership Manager and create the role of Administration Manager. Katie Hardgrave was appointed into this role in a timely manner based on an agency contract in January 2024. For the first four months, the focus of this work was on membership administration; later in the year, Katie Hardgrave supported the introduction of a new membership administration system and setting up a new Microsoft account for nonprofit organisations (free of charge, allows central and secure data storage as well as ten individual email addresses).

To add capacity in a transition phase for combining the ongoing restructure of the organisation with a strategic review of governance and administration, an Interim Strategic Director (Kate Arthurs) was appointed in February 2024 with a specific dedicated remit to develop and implement strategic initiatives and set strategic priorities. This appointment was initially for six months and was then extended for a further six months. During this time, Kate Arthurs delivered a review of ICOM UK's Strategic Objectives (presented to the membership at the 2024 AGM) and plan for their delivery, a review of our strategic partnerships, new and deepened relationships (including with British Council and Museums Association), prepared a Communications Strategy, and prepared a joint initiative with British Council on international working in the museum sector.

In the role of Communications Assistant, Jemma Jarman ensured that news items were posted weekly on the website, in the weekly member newsletter, and on social media. This support meant that, in 2023/24, we were able to increase our communication substantially.

Declaration of Interests

The following conflicts of interest were declared in accordance with the operating procedures set down by the Governing Document:

- Christian Baars declared that, in his professional capacity, he is line manager to trustee Nerys Rudder;
- Maria Blyzinsky declared her involvement in the Ukraine project Focus Groups, funded by the British Council, for which she received a facilitation fee. She donated it to ICOM Ukraine to support heritage professionals who have fled occupied areas.

Risk Management

Responsibility for the review and management of risks to ICOM UK rests with the Trustees and is dealt with in the normal course of business.

Related Parties

The charity is associated with the UK Committee of the International Council of Museums (ICOM), and undertakes activities which further the profile and engagement with ICOM by the UK museum profession.

PLANS FOR FUTURE PERIODS

Major activities planned for 2024-25 are:

- Complete a partnership project jointly with ICOM Ukraine, Ukrainian Institute, Museums Association and funded by the British Council to develop a new Museum Guide to decolonisation Focussed on Ukraine, to be published in English and Ukrainian, followed by training sessions for museum professionals.
- Help to promote the new Guide to Ukraine at talks and conferences online and globally including:
 - The Museums Association conference in Leeds, November 2024
 - The Association for Slavic, East European and Eurasian Studies conference in Boston, USA, November 2024
- Recruit new Strategic Director to succeed Kate Arthurs once her contract expires.
- Start a new partnership project jointly with British Council: research to establish both the opportunities and barriers for UK museums to work internationally.
- Continue working to increase membership numbers and diversify the membership of ICOM UK.
- Develop and deliver the 2025 ICOM UK Conference with partners in England (Liverpool, 1/2 May 2025).
- Commence planning for the 2026 ICOM UK Conference.
- Continue to consult ICOM UK members and feed into the ICOM consultations on the revision of the ICOM Code of Ethics, and any other surveys arising.
- Apply to the University of Manchester to host two students for online placements.
- Continue administration of the ICOM UK Bursary Scheme.
- Submit a revised application to convert ICOM UK to a CIO (Charitable Incorporate Organisation: Association Model) from a registered Charitable Company.
- Review and update governance documents (including Risk Register, EDI Policy, Reserves Policy etc) and compile a new financial management handbook.
- Implement three thematic Working Groups, chaired by a trustee each with members from the ICOM UK membership at large, to facilitate implementation of the Strategic Plan.
- Implement a Communications Strategy and improve communication with members and the museum sector.
- Continue attending sector organisation meetings hosted by DCMS, ACE, Blue Shield, Museums Association and other sector stakeholders and funders and support relevant advocacy campaigns within the sector.
- Continue to represent ICOM UK on the Blue Shield UK committee and represent ICOM UK by speaking at the Blue Shield UK symposium in June 2025
- Continue attending ICOM meetings (Advisory Council, Ordinary Assembly, and others).
- Represent ICOM UK at the 2025 General Conference in Dubai.

Financial Review

ICOM UK's financial position remains stable. More than 90% of income was from membership fees. The most significant threats for 2024-25 are any potential deterioration in the Sterling to Euro exchange rate, the cost-of-living situation and any forthcoming recession in the UK, the impact of budget reviews and redundancy consultations across the

sector, and any political instability or change in the UK that impacts DCMS. An increase in membership subscription fees was appropriate at this time given the uncertainty across the sector, and was approved at the 2024 AGM.

Reserves

ICOM UK holds reserves of approximately 19% of annual turnover, deemed to be sufficient to manage any short-term cash flow fluctuations. These funds are held in ICOM UK's Savings Account. On 30 September 2024, ICOM UK held £57,492 as reserves in the Savings Account.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees, who are also the directors of International Council of Museums (UK) for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources,

including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select the most suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on a going concern basis unless it is not appropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Signed on behalf of the company directors:



C Baars
Co-Chair



M. Blyzinsky
Co-Chair

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

I report to the trustees on my examination of the financial statements of International Council of Museums (United Kingdom) (the charity) for the year ended 30 September 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Tom Wilcox

Counterculture Partnership LLP

23 St Leonards Road

Bexhill-on-Sea

East Sussex

TN40 1HH

Date:

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2024

1 Accounting policies

Charity information

International Council of Museums (United Kingdom) is a private company limited by guarantee incorporated in England and Wales. The registered office is 124 City Road, London, EC1V 2NX.

1.1 Accounting convention

International Council of Museums (United Kingdom) is a private company limited by guarantee incorporated in England. The registered office is Kemp House, 152 City Road, London, EC1V 2NX.

The financial statements have been prepared in accordance with the charitable company's memorandum and articles of association, the charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice - Accounting and Reporting by Charities (SORP (FRS102), second edition issued in January 2019)", the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2024

Current financial year		Unrestricted funds general 2024 £	Unrestricted funds Designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes					
Income from:						
Donations and grants	3	4	-	40,703	40,707	10,639
Charitable activities	4	303,139	-	-	303,139	249,399
Investments	5	832	-	-	832	580
Total income		303,975	-	40,703	344,678	260,618
Expenditure on:						
Charitable activities	6	298,009	-	16,272	314,281	256,689
Total expenditure		298,009	-	16,272	314,281	256,689
Net income and movement in funds		5,966	-	24,431	30,397	3,929
Reconciliation of funds:						
Fund balances at 1 October 2023		68,654	5,000	17,862	91,516	87,587
Fund balances at 30 September 2024		74,620	5,000	42,293	121,913	91,516

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2024

Prior financial year		Unrestricted funds general 2023 £	Unrestricted funds Designated 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes				
Income from:					
Donations and grants	3	376	-	10,263	10,639
Charitable activities	4	247,899	-	1,500	249,399
Investments	5	580	-	-	580
Total income		248,855	-	11,763	260,618
Expenditure on:					
Charitable activities	6	240,618	-	16,071	256,689
Total expenditure		240,618	-	16,071	256,689
Net income/(expenditure) and movement in funds		8,237	-	(4,308)	3,929
Reconciliation of funds:					
Fund balances at 1 October 2022		60,417	5,000	22,170	87,587
Fund balances at 30 September 2023		68,654	5,000	17,862	91,516

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL POSITION

AS AT 30 SEPTEMBER 2024

	Notes	2024 £	£	2023 £	£
Current assets					
Cash at bank and in hand		123,828		97,083	
Creditors: amounts falling due within one year	12	<u>(1,915)</u>		<u>(5,567)</u>	
Net current assets			<u>121,913</u>		<u>91,516</u>
The funds of the charity					
Restricted income funds	13		42,293		17,862
Unrestricted funds - general	14		74,620		68,654
Unrestricted funds - Designated	15		<u>5,000</u>		<u>5,000</u>
			<u>121,913</u>		<u>91,516</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on

.....
Dr Christian Baars
Trustee

Company registration number 01683625 (England and Wales)

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL POSITION (CONTINUED)

AS AT 30 SEPTEMBER 2024

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and grants

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	4	-	4	376	-	376
Grants	-	40,703	40,703	-	10,263	10,263
	<u>4</u>	<u>40,703</u>	<u>40,707</u>	<u>376</u>	<u>10,263</u>	<u>10,639</u>
Grants						
ICOM UK - Grant	-	-	-	-	10,263	10,263
British Council	-	40,703	40,703	-	-	-
	<u>-</u>	<u>40,703</u>	<u>40,703</u>	<u>-</u>	<u>10,263</u>	<u>10,263</u>

4 Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Total						
Subscriptions	291,301	-	291,301	238,047	-	238,047
Conference income	11,838	-	11,838	9,852	1,500	11,352
	<u>303,139</u>	<u>-</u>	<u>303,139</u>	<u>247,899</u>	<u>1,500</u>	<u>249,399</u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL POSITION (CONTINUED)

AS AT 30 SEPTEMBER 2024

5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	832	580

6 Expenditure on charitable activities

	Total 2024 £	Total 2023 £
Direct costs		
Membership dues to ICOM	202,072	173,676
Conference expenditure	33,030	23,396
Travel Bursaries	5,650	4,236
Management and administration	66,560	46,719
Website development	-	2,165
Other governance costs	1,837	4,673
Other freelance contractor fees	2,886	-
Charitable donations	331	-
	<u>312,366</u>	<u>254,865</u>
Share of support and governance costs (see note 7)		
Governance	1,915	1,824
	<u>314,281</u>	<u>256,689</u>
Analysis by fund		
Unrestricted funds - general	298,009	240,618
Restricted funds	16,272	16,071
	<u>314,281</u>	<u>256,689</u>

Governance costs includes independent examiners fees of £1,915 (2023: £1,824).

7 Support costs allocated to activities

	2024 £	2023 £
Governance costs	1,915	1,824
Analysed between:		
Total	<u>1,915</u>	<u>1,824</u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL POSITION (CONTINUED)

AS AT 30 SEPTEMBER 2024

8	Net movement in funds	2024	2023
		£	£

The net movement in funds is stated after charging/(crediting):

Fees payable for the independent examination of the charity's financial statements	1,915	1,824
	<u> </u>	<u> </u>

9 Trustees

No trustees received any emoluments during the year (2022: none).

The number of trustees paid expenses were 6 (2023: 6).

One or more trustees were reimbursed expenses during the current and prior year.

The total expenses reimbursed to trustees were £2,097 (2023: £3,619).

10 Employees

There were no employees during the year (2023: none).

	2024	2023
	Number	Number
Total	-	-
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

11 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

12 Creditors: amounts falling due within one year

	2024	2023
	£	£
Accruals and deferred income	1,915	5,567
	<u> </u>	<u> </u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL POSITION (CONTINUED)

AS AT 30 SEPTEMBER 2024

13 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 October 2023	Incoming resources	Resources expended	At 30 September 2024
	£	£	£	£
British Council	17,165	40,703	(16,272)	41,596
ICOM Special Project Grant (SAREC Ukraine)	697	-	-	697
	<u>17,862</u>	<u>40,703</u>	<u>(16,272)</u>	<u>42,293</u>
Previous year:	At 1 October 2022	Incoming resources	Resources expended	At 30 September 2023
	£	£	£	£
British Council	22,170	-	(5,005)	17,165
ICOM Special Project Grant (SAREC Ukraine)	-	10,263	(9,566)	697
Museums Galleries Scotland	-	1,500	(1,500)	-
	<u>22,170</u>	<u>11,763</u>	<u>(16,071)</u>	<u>17,862</u>

Purposes and restrictions in relation to the funds:

British Council Grant - This is open to members and non members. It enables recipients to undertake international visits to build reciprocally international projects and partnerships through sharing skills, expertise and experience. 50% of the funding in each round is ring-fenced for travel to ODA countries. The grants cover international and local transport, visas accommodation and subsistence. The grants cannot be used to attend international conferences and events. In accordance with the grant contract, a sum from the fund was allocated as a general administration fee to ICOM UK to cover contractor time to administer the grant and associated programmes of activity. In accordance with the grant contract, defined sums were also allocated in 2021-22 to the annual ICOM UK Working Internationally Conference.

ICOM Special Project Grant (SAREC Ukraine) - This was a project funded by the ICOM Strategic Allocation Review Committee. In September 2022 ICOM advertised an open call to support museums and museum professionals in Ukraine. This Special Grants round was a pilot effort; outcomes were assessed as a model for response to future emergency responses in other regions of the world. ICOM UK (jointly with partners ICOM Ukraine, National Preserve "Kyiv-Pechersk Lavra" and University of the West of England (UWE Bristol) successfully applied to undertake digitalization of the Preserve's archive materials kept in its archive and collection. The total project budget was €23,462.67; ICOM SAREC provided €11,944.00, UWE provided €8,701.67 in equipment, in-kind support was €2,852 (between Kyiv-Pechersk Lavra, UWE, ICOM UK). All funding was restricted to purposes dedicated to this project.

Museums Galleries Scotland - ICOM UK applied for with, and was awarded by, Museums Galleries Scotland a grant of £1,500 for the 2023 ICOM UK Conference in Glasgow.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL POSITION (CONTINUED)

AS AT 30 SEPTEMBER 2024

14 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 October 2023	Incoming resources	Resources expended	At 30 September 2024
	£	£	£	£
General funds	68,654	303,975	(298,009)	74,620
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Previous year:	At 1 October 2022	Incoming resources	Resources expended	At 30 September 2023
	£	£	£	£
General funds	60,417	248,855	(240,618)	68,654
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

15 Unrestricted funds - Designated

These are unrestricted funds which are material to the charity's activities.

	At 1 October 2023	At 30 September 2024
	£	£
Travel bursaries	5,000	5,000
	<u> </u>	<u> </u>
Previous year:	At 1 October 2022	At 30 September 2023
	£	£
Travel bursaries	5,000	5,000
	<u> </u>	<u> </u>

Designated funds:

Travel Bursaries - A fund designated to provide travel grants for ICOM UK members in the UK and Overseas territories to attend relevant international conferences and meetings. An agreed sum (currently £5,000) is drawn annually from ICOM UK's membership income for the fund.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

England & Wales - Charity number 326410

Accounts



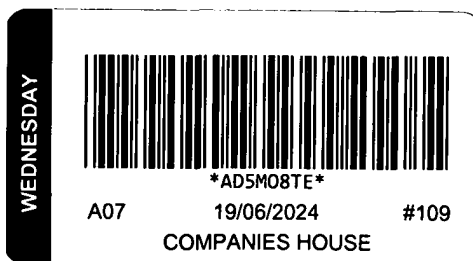
INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

COMPANY REGISTRATION NO. 01683625

CHARITY REGISTRATION NO. 326410

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023



REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number

01683625

Registered Charity Number

326410

Registered Office

Kemp House
152 City Road
London
EC1V 2NX

Trustees/Directors

Dr Christian Baars
Nick Marchand
Claire Messenger
Abeer Eladany
Maria Blyzinsky
Arran John Rees
Hannah Crowdy
Duncan Dornan
Liz Johnson
Jane Knowles
Huaiyuan Ren
Nerys Rudder

Co-Chair
Co-Chair
Secretary
Treasurer
Blue Shield Representative
Head of the Bursary Sub-Committee
Ordinary Member
Ordinary Member
Ordinary Member
Ordinary Member
Ordinary Member
Ordinary Member

Independent Examiner

Counterculture Partnership LLP
Unit 115 Ducie House
Ducie Street
Manchester
M1 2JW

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

The trustees, who act as directors for the purposes of company law, present their report and financial statements for the year ended 30 September 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice – Accounting and Reporting by Charities (SORP (FRS102), second edition issued in January 2019)".

OBJECTIVES AND ACTIVITIES

Principal Activities

The objects of the charity, as defined in the Memorandum and Articles of Association are:

1. To further anywhere in the world, but especially in the United Kingdom, the educational purposes of museums which are open on a regular basis to the public at large and which are not established as or part of commercial enterprises by promoting or assisting in the promotion of improvements in the organisation of and the services provided by museums and generally in the quality of museums and by fostering the use and enjoyment of museums by the public so as to promote the greater knowledge of an understanding among peoples;
2. To organise cooperation and mutual assistance between museums and between the members of the museum profession in different countries;
3. To emphasise the importance of the role played by museums and the museum profession within each community and in the promotion of a greater knowledge and understanding among people.

Public Benefit

The following assessment of the public benefit delivered by ICOM UK is provided in accordance with the requirements of the SORP reporting and the conditions set by the Charity Commission.

The Trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

ICOM UK delivers benefit to the public in the following ways:

1. By facilitating professional collaboration and interaction between the UK and cultural heritage communities, ICOM UK supports the professional development aims of the world body of museums.
2. By promoting intercultural dialogue and understanding, ICOM UK supports the general interests of the public by providing a channel and means for improved international political relations.
3. By supporting the broader work of ICOM, ICOM UK is able to support work in the public interest such as the protection of cultural heritage at risk through disaster or conflict and the prevention or deterrence of illicit trade in cultural property.
4. By providing a conduit for the exchange of professional expertise, ICOM UK supports improvement in the care and management of cultural heritage and collections, ensuring that they are accessible to and can be enjoyed by current and future generations.

5. By organising professional development opportunities for UK museums to share, network and learn about international work here and abroad, ICOM UK contributes to an essential programme of international exchange.

ACHIEVEMENTS AND PERFORMANCE

Membership

The newly redeveloped website, launched in summer 2022, now also contains a membership hub, designed by WeDigMedia. This way, the membership page is integrated into the website. The 2022/23 membership intake was the first to be processed via the new membership hub. The ICOM UK website is the hub for all ICOM UK information and membership processing. The 2023 membership target had been set at a 10% increase over the 2022 final figures. Membership numbers reached a combined total of 2,684 across all membership categories (summarised in table below; for comparison, 2022 numbers are also included); this constituted a 17% increase over pre-Covid (2019) numbers. The membership income target for 2023 had been £256,127; the actual membership income achieved was £238,047.

Individuals	2022	2023	Institutions	2022	2023
Regular	1166	1382	I		11
Retired	547	642	II		14
Student	348	558	III		15
Supporting	3	10	IV		17
			V		10
			VI		25
Total	2064	2592		79	92

Programmes

ICOM UK Annual General Meeting

ICOM UK's AGM took place online, 12:00 – 14:00 (UK time) on Friday 16 June 2023. The papers and draft minutes are [available on the ICOM UK website](#).

Presentations by:

- Daryna Nedzelska (Ukrainian Ministry of Culture) and Kateryna Yehorova (KyivPechersk Lavra UNESCO world heritage site) jointly presented the ICOM SAREC Special Grant Project 'Digitalization of the archival materials of the National Preserve KyivPechersk Lavra.'
- James Brown (University of St Andrews) presented the St Andrews-led past 'EU-LAC Museums' and the UKRI Scotland-Caribbean legacies project 'Shared Island Stories' and the ICOM SAREC project, which is supported by ICOM UK.

2023 ICOM UK Conference

The 2023 ICOM UK Conference took place in person for the first time since the Covid lockdowns. The venue was Glasgow Royal Concert Hall on 17 and 18 April 2023. Once again, the conference was organised in partnership with the National Museum Directors' Council (NMDC) and support from the British Council and Barker Langham. In addition, Museums Galleries Scotland and Glasgow Life assisted with organisation; MGS supported the conference with a grant of £1,500. ICOM UK and its conference partners formed a Working Group to develop and deliver the conference. The theme of the conference was 'Addressing legacies of colonialism' (programme:

<https://www.eventbrite.co.uk/e/2023-icom-uk-conference-addressing-legacies-of-colonialism-registration-523527844877>). Due to a last minute rush of bookings and the release of additional tickets, with 167 attendants, the conference was oversubscribed and the venue had to be changed to accommodate the additional delegates.

ICOM UK Bursary Scheme

ICOM UK supported five members with bursaries throughout the 2022-2023 financial year, awarding a total of £4,236. These included:

- Lucia Noor Melita attending the Dyes in History and Archaeology 2022 Conference in Sweden. 11-13 October, 2022. (£750 awarded).
- Ryan Nutting attending the 'Collecting the North' conference in Norway. 19-21 October, 2022. (£750 awarded).
- Han Jiang attending 'The Future Museum: Framing the Skills and Mindsets of Visionary Leaders' conference in Qatar. 7-9 May 2023. (£1,000 awarded).
- Hsiao-Chiang Wang (Hope) attending the Youth Forum at the ICOMOS 21st General Assembly and Scientific Symposium, in Australia. 30 August - 6 September, 2023. (£1,000 awarded).
- Stephen Stead attending the 'Frontiers of Knowledge: Museums, Documentation and Linked Data' CIDOC conference in Mexico. 24-28 September, 2023. (£736 awarded).

Reports from the bursary awardees can be found on the ICOM UK website.

<https://uk.icom.museum/resource/travel-bursary-reports/>

ICOM UK – British Council Travel Grant Scheme

The ICOM UK - British Council Travel Grant Scheme came to an end because the British Council did not continue the funding. A small amount of underspend was instead, and following consultation with the British Council, used to support the 2023 ICOM UK Conference.

International Museum Day 2023

IMD 2023 took place on 18 May 2023 and the theme selected by ICOM was 'Museums, Sustainability and Well-being.'

Events

Museums and Heritage Show

10-11 May 2023: This annual event is free to attend and brings together the entire sector for networking and knowledge-sharing across all disciplines. ICOM UK had a stand on the second day (11 May) to promote our organisation and answer questions from potential members. The stand was managed by Dana Andrew, Huaiyuan Ren and Maria Blyzinsky.

Student and Emerging Professionals

Museum Talk Series (Online via MS Teams)

28 September 2022: Crafting engagement: Designing Online Collections for Museums. Han Jiang (PhD Museum Studies, University of Leicester).

14 December 2022: Cultural Heritage in Conflict: Cases of Conservation in Syria, Mali, and Ukraine. Rebekah Mills (JD/LLM candidate at Villanova University and the University of York).

2 February 2023: Reconnect: Visitor Experience Post Pandemic. Caitlin Hoffman (Visitor Experience Manager of Chelsea Physic Garden).

26 April 2023: After the French Revolution: Transforming Entertainment in Public Space. Ane Cornelia Pade (PhD History of Art, University of Cambridge).

6 June 2023: Practising New Museology in China: three independent exhibitions as case studies. Xi Muliang (PhD School of Archeology and Museology, Peking University).

2 August 2023: Synthesising Discourse: Art, science, technology interplay for future museums. Christiana Kazakou (Program Engagement Specialist for LEONARDO/ISAST and LASER Talks).

15 September 2023: Heritage Survey on Sites of Local History: A Case of Ecomuseum. Wu Chun-Yun (freelance curator based in Taoyuan City, Taiwan).

Workshop

13 March 2023: Participatory tools for community engagement. Jose Antonio Gordillo Martorel (Cultural Inquiry).

SAREC-funded project: Digitisation of Kyiv-Pechersk Lavra Archives

During the ongoing war in Ukraine, and in partnership with ICOM Ukraine, University of the West of England (UWE) and Kyiv-Pechersk Lavra UNESCO World Heritage Site, ICOM UK had applied for grant funding from the ICOM Strategic Allocation Review Committee (SAREC) for a special project to purchase scanning and computer processing equipment, software, and storage media for safekeeping of the Kyiv-Pechersk Lavra Archives. This funding (€11,944) was approved by SAREC. Additional funding was provided by UWE (€8,701.67 in equipment), and in-kind support was estimated as €2,852. ICOM UK acted as the grant administrator and project manager.

Some equipment was sent to Ukraine from the UK; other equipment was purchased in Ukraine. Payment for the latter required transfer of funding from the UK to Ukraine which, due to the war, proved difficult but was resolved with the assistance of ICOM Ukraine. As of late 2023, a new database set up as part of the project contained 238 copies of paper documents and 2,859 documents of photographic documentation of the Preserve's objects. Digitisation was ongoing and was expected to take some time to complete due to challenging working conditions involving frequent power cuts and missile alerts. A separate report about this project is available.

Student Placements

ICOM UK continued with its strategic objective to support the future generation of museum professionals and offered several student placements. As ICOM UK does not have a fixed office, the opportunity to host remote placements is valued, and ICOM UK continued to host students from the University of Manchester and UCL, London.

Lea Pan, Qiaoyi Zhang (Comms and Marketing) and Rui Zhang (assisting with conference preparations) joined on student placements.

Communications

ICOM UK commissioned a new website which launched in May 2022 and a membership site which launched in November 2022.

Incorporating the membership site into the website created a single place for members and non-members to find information about ICOM UK, the UK and international museums sector, and join ICOM UK or renew their membership.

While there are no comparison figures yet, for the period until September 2023 our new site saw 37,870 sessions and 32,006 users. Most visiting countries were the United Kingdom, the United States and the Netherlands and the top three page visits on the website were *My Account*, *Where can I use my ICOM card in the UK?* and *Join Us*.

Through 2022/2023, ICOM UK continued to curate a weekly news email sent directly each week to all members. Trello is now used for planning and scheduling posts to the website and social media. The website now also includes a section covering global conflicts affecting heritage.

ICOM UK continued to grow its social media presence and engagement through Twitter @UK_ICOM, which has 9,757 followers (September 2023) up from 9,600 (September 2022). The top 3 most engaged with Tweets for the year were:

1. Consultation on the relevance of museums by a young person-led group, facilitated by Kids in Museums.
2. Diverse groups of people visit @miraikan, a national science museum in Japan.
3. Participate in the revision of ICOM's Code of Ethics for Museums.

ICOM UK continued to build its following and engagement on the ICOM UK Facebook page, which has 502 followers and 410 people have liked the page (September 2023), which is up from 406 followers and 353 people who liked the page (September 2022).

From 495 Facebook posts, ICOM reached 40,029 people with 3,696 post engagements (September 2023) compared to reaching 45,074 with 3,603 post engagements (September 2022).

The top 3 Facebook posts for the year were:

1. Read MuseumNext's top 5 tips to creating an amazing and unique exhibition!
2. Heritage Survey on Sites of Local History: The Case of an Ecomuseum.
3. Zagreb, Croatia, Might Be the Best City in the World for Niche Museums.

The top cities engaging with our Facebook page were Cairo (Egypt); London (UK) and Yerevan (Armenia).

Partnerships and Advocacy

We had meetings with:

- Steph Scholten, Director, The Hunterian and newly elected ICOM Executive Board Member, attended the 6 October 2022 Committee meeting to introduce himself to the ICOM UK Board.
- ICOM Ireland, resulting in a collaboration for the ICOM UK 2024 Conference
- ICOM (Membership Department, Heritage Protection Department)
- ICOM-CC
- ICOM Poland
- ICOM Germany
- ICOM Advisory Council
- ICOM Ordinary General Assembly
- Arts Council England sector meetings, where we presented an update on the ICOM 2022 Prague Conference, and the ACE GIS Reference Group where we contributed regularly and actively to the review of the Government Indemnity Scheme Environmental Guidelines
- Department for Culture, Media and Sport
- Museums Support Alliance
- Museums Association
- National Museums Directors Council
- Touring Exhibitions Group.

The papers for the ICOM Advisory Council and Ordinary General Assembly meetings are available for all ICOM members to access on the ICOM website.

The Board discussed the relationship between ICOM UK and its members in the regions called the UK's overseas territories with a view to reinvigorate conversations and improve membership offers specifically for members in the overseas territories going forward.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The International Council of Museums (United Kingdom) is a charitable company limited by guarantee and established under its Memorandum and Articles of Association (as amended by Special Resolution on 1 May 1996). In the event of the company being wound up every member of the charity undertakes to contribute such amount as may be required (not exceeding £1).

Governance Review and CIO Application

ICOM UK progressed the work on converting to a CIO (Charitable Incorporated Organisation (Association Model)). A formal conversion application to the Charity Commission was submitted but rejected by the Charity Commission on the basis that the new wording was interpreted as a change to ICOM UK's charitable objectives. A new application is yet to be submitted.

New policies and other documents were proposed, and some of these were available as draft documents by September 2023:

- Conflicts of Interest
- Equality, diversity and inclusion (EDI)
- Expenses
- Information Asset Register
- Reserves Policy
- Risk Register
- Sustainable Development Action Plan

It is envisaged that these documents will be finalised during 2023-24.

Recruitment and Appointment of Trustees - Process

ICOM UK follows ICOM ('Statutes' and 'Internal Rules') and ICOM UK ('Memorandum of Association') guidelines for trustee recruitment. New trustees may be recruited as trustee positions become available, trustees reach the end of their term, an elected officer position (i.e., Chair or Co-Chair, Secretary, Treasurer, Head of the Bursary Sub-Committee, Blue Shield Representative) becomes available, or if specific expertise is required on the Board. ICOM UK trustees must be current members of ICOM UK. Available positions are advertised with a role description to ICOM UK members with a timetable for recruitment that aligns with the AGM at which ICOM UK members will be required to vote for new trustees. In accordance with ICOM rules, the Chair or Co-Chair is nominated by the ICOM trustees.

Trustee Appointments and Resignations

The following trustees came to the end of their final term: Nigel Sadler, Edmund Connolly, Co-Chair Catherine McDermott, and Duncan Dornan in his role as Treasurer.

The following trustees stepped down: Jilly Burns, Elena Perez Alvaro and Pip Diment.

Nick Marchand was elected as the new Co-Chair alongside Christian Baars.

Claire Messenger was elected as new Secretary.

Jane Knowles and Duncan Dornan remained on the Board as ordinary trustee. Abeer

Eladany, Liz Johnson and Nerys Rudder were elected as the three new ordinary trustees.

Arran Rees was elected as new Head of the Bursary Sub-Committee.

Maria Blyzinsky was elected as Blue Shield Representative.

Following an unsuccessful recruitment drive to fill the position of Wales representative, Professor Jane Henderson was appointed as an observer to the ICOM UK Board on behalf of the Federation of Welsh Museums and Art Galleries until a new Wales representative can be appointed.

Contractors

ICOM UK continued or renewed contracts for two part-time freelancers to help deliver its work alongside the volunteer committee:

Dana Andrew - Executive Director

Louise Bevan – Membership Manager

Declaration of Interests

No conflicts of interest were declared in accordance with the operating procedures set down by the Governing Document.

Board Business

The AGM and Board meetings take place in accordance with the operating procedures set out in the Governing Document (Memorandum and Articles of Association). Board meetings are minuted and the minutes are reviewed at each subsequent meeting.

The Board of Trustees meet on a quarterly basis in October 2022, February 2023, April 2023 and July 2023. With trustees located all across the UK, online board meetings are efficient in terms of time and cost, but the trustees recognise the benefits of meeting in person at least once a year. Board meetings were held online with the exception of the April meeting which was hosted by Nick Marchand at the V&A.

The Board held an Away Day on 7 October 2022 in Liverpool to focus on development of a new draft Strategy. Discussions were led by two facilitators from Barker Langham. The result was a comprehensive draft document which outlines ICOM UK's priorities and is aligned with the new ICOM Strategy.

Risk Management

Responsibility for the review and management of risks to ICOM UK rests with the Trustees and is dealt with in the normal course of business.

Related Parties

The charity is associated with the UK Committee of the International Council of Museums (ICOM), and undertakes activities which further the profile and engagement with ICOM by the UK museum profession.

PLANS FOR FUTURE PERIODS

Major activities planned for 2023-24 are:

- Plan and carry out a funded partnership project jointly with ICOM Ukraine, Ukrainian Institute, Museums Association and British Council to develop a decoloniality guide for Ukraine.
- Continue working to increase membership numbers, and diversify the membership.
- Develop and deliver the 2024 ICOM UK Conference with partners in Northern Ireland.
- Commence planning for the 2025 ICOM UK Conference, with partners in England.
- Continue to consult ICOM UK members and feed into the ICOM consultations on the revision of the ICOM Code of Ethics, and any other consultations arising.
- Apply to the University of Manchester to host two students for online placements.
- Continue administration of the ICOM UK Bursary Scheme.
- Submit an application to convert to a CIO (Charitable Incorporated Organisation: Association Model) from a registered Charitable Company.
- Finalise other governance documents (including Risk Register, EDI Policy, Reserves Policy etc.).
- Continue attending sector organisation meetings hosted by DCMS, ACE, Blue Shield, Museums Association and other sector stakeholders and funders and support relevant advocacy campaigns within the sector.
- Continue attending ICOM meetings (Advisory Council, Ordinary Assembly, and others).

FINANCIAL REVIEW

ICOM UK's financial position remains stable post-pandemic reflecting the reserves policy and careful cost control. The most significant threats for 2023-24 are any potential deterioration in the Sterling to Euro exchange rate, the cost-of-living situation and any forthcoming recession in the UK, the impact of budget reviews and redundancy consultations across the sector, and political instability or change in the UK that impacts DCMS. The reserves held are sufficient to provide a reasonable level of security in relation to this for a full financial year. An increase in membership subscription fees was appropriate at this time given the uncertainty across the sector. If necessary, a future increase in membership subscriptions, after 6 years of stability, will be considered at the 2023 AGM.

Reserves

ICOM UK holds reserves of approximately 22% of annual turnover, deemed to be sufficient to manage any short-term cash flow fluctuations. These funds are held in ICOM UK's Savings Account. At 30 September 2023, ICOM UK held £56,660 as reserves in the Savings Account.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees, who are also the directors of International Council of Museums (UK) for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year in preparing these financial statements, the trustees are required to:

- select the most suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on a going concern basis unless it is not appropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Signed on behalf of the company directors:



C Baars
Co-Chair

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

I report to the trustees on my examination of the financial statements of International Council of Museums (United Kingdom) (the charity) for the year ended 30 September 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Tom Wilcox
Counterculture Partnership LLP
Unit 115 Ducie House
Ducie Street
Manchester
M1 2JW

Dated: 31 May 2024

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Current financial year		Unrestricted funds 2023 £	Designated funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes				
Income from:					
Donations and grants	3	376	-	10,263	10,639
Charitable activities	4	247,899	-	1,500	249,399
Investments	6	580	-	-	580
Total income		<u>248,855</u>	<u>-</u>	<u>11,763</u>	<u>260,618</u>
Charitable activities	7	240,618	-	16,071	256,689
Net income/(expenditure)		<u>8,237</u>	<u>-</u>	<u>(4,308)</u>	<u>3,929</u>
Net movement in funds		<u>8,237</u>	<u>-</u>	<u>(4,308)</u>	<u>3,929</u>
Reconciliation of funds:					
Fund balances at 1 October 2022		<u>60,417</u>	<u>5,000</u>	<u>22,170</u>	<u>87,587</u>
Fund balances at 30 September 2023		<u><u>68,654</u></u>	<u><u>5,000</u></u>	<u><u>17,862</u></u>	<u><u>91,516</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Prior financial year		Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes				
Income from:					
Charitable activities	4	199,661	-	8,448	208,109
Other income	5	600	-	-	600
Investments	6	33	-	-	33
Total income		200,294	-	8,448	208,742
Charitable activities	7	204,940	-	13,183	218,123
Net income		(4,646)	-	(4,735)	(9,381)
Transfers between funds		(5,000)	5,000	-	-
Net movement in funds		(9,646)	5,000	(4,735)	(9,381)
Reconciliation of funds:					
Fund balances at 1 October 2021		70,063	-	26,905	96,968
Fund balances at 30 September 2022		60,417	5,000	22,170	87,587

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

SUMMARY INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

	All income funds	
	2023	2022
	£	£
Gross income	260,618	208,742
Total expenditure from income funds	256,689	218,123
Net income/(expenditure) for the year	<u>3,929</u>	<u>(9,381)</u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL POSITION

AS AT 30 SEPTEMBER 2023

	Notes	2023 £	£	2022 £	£
Current assets					
Cash at bank and in hand		97,083		91,465	
Creditors: amounts falling due within one year	11	<u>5,567</u>		<u>3,878</u>	
Net current assets			<u>91,516</u>		<u>87,587</u>
The funds of the charity					
Designated funds	13		5,000		5,000
Restricted funds	12		17,862		22,170
Unrestricted funds			<u>68,654</u>		<u>60,417</u>
			<u>91,516</u>		<u>87,587</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 30 May 2024



Dr Christian Baars
Trustee

Company registration number 01683625 (England and Wales)

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023

1 Accounting policies

Charity information

International Council of Museums (United Kingdom) is a private company limited by guarantee incorporated in England and Wales. The registered office is 124 City Road, London, EC1V 2NX.

1.1 Accounting convention

International Council of Museums (United Kingdom) is a private company limited by guarantee incorporated in England. The registered office is Kemp House, 152 City Road, London, EC1V 2NX.

The financial statements have been prepared in accordance with the charitable company's memorandum and articles of association, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice - Accounting and Reporting by Charities (SORP (FRS102), second edition issued in January 2019)", the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

1 Accounting policies (Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and grants

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	376	-	376
ICOM UK - Grant	-	10,263	10,263
	<u>376</u>	<u>10,263</u>	<u>10,639</u>

4 Income from charitable activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Subscriptions	238,047	-	238,047	196,716		196,716
Conference income	9,852	1,500	11,352	2,945	8,448	11,393
	<u>247,899</u>	<u>1,500</u>	<u>249,399</u>	<u>199,661</u>	<u>8,448</u>	<u>208,109</u>

5 Income from other income

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Project income	-	600
	<u>-</u>	<u>600</u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

6 Income from investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Bank Interest receivable	580	33

7 Analysis of expenditure

	Unrestricted 2023 £	Restricted 2023 £	Total 2023 £	Total 2022 £
Payments to ICOM	170,949	-	170,949	135,082
Conference expenditure	10,052	13,344	23,396	11,105
Travel bursaries	4,236	-	4,236	4,653
Management and administration	46,719	-	46,719	45,508
Website development	2,165	-	2,165	9,640
Other governance costs	4,673	-	4,673	6,580
Grant activities	-	2,727	2,727	3,935
	<u>238,794</u>	<u>16,071</u>	<u>254,865</u>	<u>216,503</u>
Share of support and governance costs (see note)				
Governance	1,824	-	1,824	1,620
	<u>240,618</u>	<u>16,071</u>	<u>256,689</u>	<u>218,123</u>
Analysis by fund				
Unrestricted funds	240,618	-	240,618	204,940
Restricted funds	-	16,071	16,071	13,183
	<u>240,618</u>	<u>16,071</u>	<u>256,689</u>	<u>218,123</u>

Governance costs includes independent examiners fees of £1,824 (2022: £1,660).

8 Trustees

No trustees received any emoluments during the year (2022: none).

One or more trustees were reimbursed expenses during the current and prior year:

	2023 Number	2022 Number
Number of trustees paid expenses	6	6
	£	£
Total expenses reimbursed to trustees	<u>2,097</u>	<u>3,619</u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

9 Employees

There were no employees during the year (2022: none).

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	5,567	3,878

12 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 October 2022	Incoming resources	Resources expended	At 30 September 2023
	£	£	£	£
British Council	22,170	-	(5,005)	17,165
ICOM Special Project Grant (SAREC Ukraine)	-	10,263	(9,566)	697
Museums Galleries Scotland	-	1,500	(1,500)	-
	<u>22,170</u>	<u>11,763</u>	<u>(16,071)</u>	<u>17,862</u>
	<u><u>22,170</u></u>	<u><u>11,763</u></u>	<u><u>(16,071)</u></u>	<u><u>17,862</u></u>
Previous year:	At 1 October 2021	Incoming resources	Resources expended	At 30 September 2022
	£	£	£	£
British Council	26,905	-	(4,735)	22,170
Welsh Government Grant	-	8,448	(8,448)	-
	<u>26,905</u>	<u>8,448</u>	<u>(13,183)</u>	<u>22,170</u>
	<u><u>26,905</u></u>	<u><u>8,448</u></u>	<u><u>(13,183)</u></u>	<u><u>22,170</u></u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

12 Restricted funds

(Continued)

Purposes and restrictions in relation to the funds:

British Council Grant - This is open to members and non members. It enables recipients to undertake international visits to build reciprocally international projects and partnerships through sharing skills, expertise and experience. 50% of the funding in each round is ring-fenced for travel to ODA countries. The grants cover international and local transport, visas accommodation and subsistence. The grants cannot be used to attend international conferences and events. In accordance with the grant contract, a sum from the fund was allocated as a general administration fee to ICOM UK to cover contractor time to administer the grant and associated programmes of activity. In accordance with the grant contract, defined sums were also allocated in 2021-22 to the annual ICOM UK Working Internationally Conference.

ICOM Special Project Grant (SAREC Ukraine) - This was a project funded by the ICOM Strategic Allocation Review Committee. In September 2022 ICOM advertised an open call to support museums and museum professionals in Ukraine. This Special Grants round was a pilot effort; outcomes were assessed as a model for response to future emergency responses in other regions of the world. ICOM UK (jointly with partners ICOM Ukraine, National Preserve "Kyiv-Pechersk Lavra" and University of the West of England (UWE Bristol) successfully applied to undertake digitalization of the Preserve's archive materials kept in its archive and collection. The total project budget was €23,462.67; ICOM SAREC provided €11,944.00, UWE provided €8,701.67 in equipment, in-kind support was €2,852 (between Kyiv-Pechersk Lavra, UWE, ICOM UK). All funding was restricted to purposes dedicated to this project.

Museums Galleries Scotland - ICOM UK applied for with, and was awarded by, Museums Galleries Scotland a grant of £1,500 for the 2023 ICOM UK Conference in Glasgow.

13 Designated funds

These are designated funds funds which are material to the charity's activities.

	At 1 October 2022	Transfers	At 30 September 2023
	£	£	£
Travel bursaries	5,000	-	5,000
	=====	=====	=====
Previous year:	At 1 October 2021	Transfers	At 30 September 2022
	£	£	£
	-	5,000	5,000
	=====	=====	=====

Designated funds:

Travel Bursaries - A fund designated to provide travel grants for ICOM UK members in the UK and Overseas territories to attend relevant international conferences and meetings. An agreed sum (currently £5,000) is drawn annually from ICOM UK's membership income for the fund.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

14 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 October 2022	Incoming resources	Resources expended	Transfers	At 30 September 2023
	£	£	£	£	£
General funds	60,417	248,855	(240,618)	-	68,654
	<u>60,417</u>	<u>248,855</u>	<u>(240,618)</u>	<u>-</u>	<u>68,654</u>
Previous year:	At 1 October 2021	Incoming resources	Resources expended	Transfers	At 30 September 2022
	£	£	£	£	£
General funds	70,063	200,294	(204,940)	(5,000)	60,417
	<u>70,063</u>	<u>200,294</u>	<u>(204,940)</u>	<u>(5,000)</u>	<u>60,417</u>

15 Analysis of net assets between funds

	Unrestricted funds	Endowment funds [description]	Restricted funds	Total
	2023	2023	2023	2023
	£	£	£	£
Fund balances at 30 September 2023 are represented by:				
Current assets/(liabilities)	68,654	5,000	17,862	91,516
	<u>68,654</u>	<u>5,000</u>	<u>17,862</u>	<u>91,516</u>
	<u>68,654</u>	<u>5,000</u>	<u>17,862</u>	<u>91,516</u>
	Unrestricted funds	Endowment funds [description]	Restricted funds	Total
	2022	2022	2022	2022
	£	£	£	£
Fund balances at 30 September 2022 are represented by:				
Current assets/(liabilities)	60,417	5,000	22,170	87,587
	<u>60,417</u>	<u>5,000</u>	<u>22,170</u>	<u>87,587</u>
	<u>60,417</u>	<u>5,000</u>	<u>22,170</u>	<u>87,587</u>

16 Related party transactions

The charity is associated with the UK Committee of the International Council of Museums (ICOM) and made payments to ICOM in the year of £169,090 (2022: £135,082).

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

England & Wales - Charity number 326410

Accounts



INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

COMPANY REGISTRATION NO. 01683625

CHARITY REGISTRATION NO. 326410

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2022

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number

01683625

Registered Charity Number

326410

Registered Office

Kemp House
152 City Road
London
EC1V 2NX

Trustees/Directors

Dr Christian Baars	Co-Chair
Professor Catherine Elizabeth McDermott	Co-Chair
Duncan Dornan	Treasurer
Jane Knowles	Secretary

Jilly Burns (resigned 11 April 2023)

Edmund Mark Connolly

Hannah Crowdy

Pip Diment

Nicholas George Grant Marchand

Claire Louise Messenger

Dr Elena Perez Alvaro (resigned 21 April 2023)

Arran John Rees

Huaiyuan Ren

Stephen Nigel Sadler

Independent Examiner

Counterculture Partnership LLP

Unit 115 Ducie House

Ducie Street

Manchester

M1 2JW

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

The trustees, who act as directors for the purposes of company law, present their report and financial statements for the year ended 30 September 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice – Accounting and Reporting by Charities (SORP (FRS102), second edition issued in January 2019)".

OBJECTIVES AND ACTIVITIES

Principal Activities

The objects of the charity, as defined in the Memorandum and Articles of Association are:

1. To further anywhere in the world, but especially in the United Kingdom, the educational purposes of museums which are open on a regular basis to the public at large and which are not established as or part of commercial enterprises by promoting or assisting in the promotion of improvements in the organisation of and the services provided by museums and generally in the quality of museums and by fostering the use and enjoyment of museums by the public so as to promote the greater knowledge of an understanding among peoples;
2. To organise cooperation and mutual assistance between museums and between the members of the museum profession in different countries;
3. To emphasise the importance of the role played by museums and the museum profession within each community and in the promotion of a greater knowledge and understanding among people.

Public Benefit

The following assessment of the public benefit delivered by ICOM UK is provided in accordance with the requirements of the SORP reporting and the conditions set by the Charity Commission.

The Trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

ICOM UK delivers benefit to the public in the following ways:

1. By facilitating professional collaboration and interaction between the UK and cultural heritage communities, ICOM UK supports the professional development aims of the world body of museums.
2. By promoting intercultural dialogue and understanding, ICOM UK supports the general interests of the public by providing a channel and means for improved international political relations.
3. By supporting the broader work of ICOM, ICOM UK is able to support work in the public interest such as the protection of cultural heritage at risk through disaster or conflict and the prevention or deterrence of illicit trade in cultural property.
4. By providing a conduit for the exchange of professional expertise, ICOM UK supports improvement in the care and management of cultural heritage and collections, ensuring that they are accessible to and can be enjoyed by current and future generations.
5. By organising professional development opportunities for UK museums to share, network and learn about international work here and abroad, ICOM UK contributes to an essential programme of international exchange.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

ACHIEVEMENTS AND PERFORMANCE

Membership

For the 2022 membership year, the overall membership target was set at a 10% increase (number of members and income) from the final membership figures for the 2021 membership year. The income target for 2022 was £175,000.

The 2022 membership numbers and income show a bounce back in membership after a drop in membership in 2021 due to the global coronavirus pandemic. This could be attributed to a number of factors, including the full re-opening of museums in the UK and globally, international travel returning to almost pre-pandemic levels, students undertaking international study visits again, museums promoting programmes to increase visitor numbers post-pandemic, in-person international sector conferences and events resuming post-pandemic, and ICOM UK launching a series of online events for students and emerging professionals. ICOM UK members would benefit from having an ICOM card and ICOM membership to participate for free or at a reduced cost in these activities.

Although ICOM UK did not run a specific membership marketing campaign in 2021-22, the online events for students and emerging professionals (further information in the Programmes section of this report) encouraged students on relevant courses to join ICOM UK.

ICOM UK achieved 112% of its membership number target and 114% of its income target for the 2022 membership year.

The total number of individual and institutional members for 2022 was:

Individual Regular: 1166 (+ 11% against 2021)
Individual Retired: 547 (+ 9% against 2021)
Individual Student: 348 (+ 16% against 2021)
Individual Supporting: 3 (0% change against 2021)
Institutions: 79 (+ 20% against 2021)

ICOM UK launched a new online membership site for the 2022 membership year, which was incorporated into the main ICOM UK website for the first time. For the first time, the ICOM UK website was the main hub for all ICOM UK information and membership processing.

Programmes

ICOM UK Annual General Meeting

ICOM UK's AGM took place online, 17:00 – 18:30 (UK time) on Thursday 1 September 2022. The papers and draft minutes from the AGM are [available on the ICOM UK website](#).

Online 2022 Working Internationally Conference

The 2022 Working Internationally Conference took place online Thursday 7 and Friday 8 June 2022, 13:00 – 17:00 (UK time) each day. The conference was organised by ICOM UK in partnership with the National Museum Directors' Council (NMDC), the Federation of Museums & Art Galleries of Wales (Welsh Fed), with support from the British Council and Barker Langham. ICOM UK and its conference partners formed a Working Group to develop and deliver the conference.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

The Working Group had originally planned to host the conference at a museum or library venue in Wales. As the uncertainty around the Covid-19 pandemic and event and travel restrictions continued into late 2021, the Working Group took the decision to move the conference online to ensure it could be delivered on schedule and to reach as wide an audience as possible. If the event had taken place in person in March/April 2022, social distancing measures in Wales at the time of planning meant only 30 people could have attended in person. At the time of planning, potential venues were not yet set up for hosting a hybrid conference

The conference was part funded by Welsh Government. As lead organiser of the annual conference, ICOM UK was successful in securing a grant of £8,448 towards the cost of delivering the conference. As the budget in Appendix 1 indicates, this grant enabled ICOM UK to contract a professional online event platform provider to host the conference, translate the conference information into Welsh, and provide simultaneous translation from English to Welsh for the conference sessions. The grant was essential for the successful delivery of a bilingual conference and the positive online experience for participants. Additional income was generated through ticket sales for the conference.

Over 269 sector professionals and students booked for the conference, either to attend live sessions or have access to the session recordings after the event. On day 1 of the conference up to 172 people attended live. On day 2 of the conference up to 195 people attended live.

The sessions were recorded and ICOM UK and its partners have this content to make available online in different ways. 69% of responders to the evaluation said they would be likely or very likely to watch recordings of the conference sessions in the next 30 days.

The conference was hosted online by Everywhere+. The conference platform was branded with the conference colours and logos. 100% of responders to the evaluation said that the online conference experience met or exceeded their expectations.

ICOM UK Bursary Scheme

ICOM UK awarded six bursaries to members to attend the ICOM Prague 2022 (26th ICOM General Conference), 20 – 28 August 2022. One more travel bursary was awarded to a member to attend the ICOM CECA Conference in Belgium, 25 – 29 October 2021. The total amount for bursaries awarded in 2021-22 was £4,653. The bursary reports are available on the ICOM UK website.

ICOM UK – British Council Travel Grant Scheme

International travel resumed in 2021 and grant recipients were able plan or undertake their international visits.

- Wrexham Museum visit to the German Football Museum in Dortmund

The travel grant reports are available on the ICOM UK website.

A number of grant recipients decided to cancel their visits and decline their grant offer due to ongoing uncertainty to some parts of the world and staff changes. The following grants were declined:

- History of Science Museum, Oxford visit to Netherlands
- George Padmore Institute visit to Trinidad & Tobago
- Ulster American Folk Park visit to the USA
- Garden Museum visit to Brazil

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

The following grant recipients will undertake their international visits in 2022-23:

- Royal Pavilion & Museums Trust, Brighton visit to Botswana
- Imperial War Museums visit to Israel
- Ure Museum – University of Reading visit to Cyprus

International Museum Day 2022 (IMD 2022)

IMD2022 took place on 18 May 2022 and the theme selected by ICOM was *The Power of Museums*.

ICOM UK hosted a student on remote placement from the MA Museum Studies programme at UCL, London. The student developed a social media campaign for ICOM UK to run for IMD 2022, which included a Twitter takeover day on the day of IMD2022.

The student evaluated the campaign and Twitter takeover, which resulted in 57 new followers on Twitter (285% increase in the number of new followers compared with the number of new followers in April 2022), 45,300 impressions on Twitter (134% rise compared with April 2022), 4,649 profile visits on Twitter (181% rise compared with April 2022).

Online Events for Students and Emerging Professionals

Huaiyuan Ren, ICOM UK Student and Emerging Professional Representative, launched a successful series of online events for students and emerging professionals (members and non-members) in August 2022. The online talks and workshops take place every 6 – 8 weeks and have increased ICOM student membership levels and engagement.

The following online talks took place in 2021-22:

City as a Museum: Art Curation Beyond Institutional Walls, 17 August 2022

Crafting Engagement: Designing Online Collections for Museum, 28 September 2022

Series of reports on how the armed conflict is impacting Ukrainian museums, theatres and creative life

ICOM UK commissioned Viktor Sobiianskyi, a Ukrainian cultural manager, to write a series of reports on how the current armed conflict has impacted on Ukrainian museums, theatres and creative life. This was a pilot for an ongoing Global Conflicts and Emergencies series of reports from around the world.

Viktor wrote reports on:

- Archives
- Archaeological sites
- Museums
- Architectural monuments
- Theatres

All of Viktor's reports are available on the ICOM UK website.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

Collection of packing crates, conservation and packing materials and collections documentation equipment for Ukrainian museums and heritage organisations

Following Russia's full-scale invasion of Ukraine on 24 February 2022, sector colleagues and organisations across the world mobilised to practically help their colleagues in Ukraine. Very often the support for Ukrainian museums and staff has been coordinated collaboratively with support of [ICOM National Committees](#). The UK response began with the [UA-UK Cultural Heritage Initiative](#) asking [ICON](#) (The Institute of Conservation) to set up a series of [Basecamp](#) teams to co-ordinate support efforts. Due to security restrictions, the logistics and specific details of the support provided needs to be kept confidential.

With the logistical and financial support of [ALIPH](#) (International Alliance for the Protection of Heritage in Conflict Areas), ICOM UK, using its international connections and relationships, collaborated with museums, galleries, libraries, universities and sector support organisations across the UK and [Constantine Ltd.](#) to organise a shipment of wooden crates and packing, conservation materials, and collections (movable and immovable) documentation equipment. With limited storage options in Ukraine, the wooden crates, packing materials and conservation supplies will help Ukrainian colleagues protect their collections and cultural heritage under difficult circumstances. The documentation equipment will help Ukrainian colleagues to create inventories and record the presence and condition of their cultural assets.

The shipment from the UK arrived in Lviv, Ukraine on 23 July where the crates and materials were unloaded for onward distribution within Ukraine.

Online Student Placements

ICOM UK continues with its strategic objective to support the future generation of museum professionals. The pandemic meant many universities pivoted to organising online placements for their students, which continued in 2021-22.

As ICOM UK does not have a fixed office, the opportunity to host a student on remote placement is a valued one, and ICOM UK continued to host students from the University of Manchester and UCL, London.

ICOM UK Website Project

ICOM UK commissioned a new website and membership site through a competitive procurement process. WeDigMedia, a sustainable digital marketing and communications company based in Wales, was awarded the contract for services.

The website launched in May 2022 and the membership site (incorporated into the new website) launched in November 2022 for 2023 membership applications and renewals.

Incorporating the membership site into the website created a single place for members and non-members to find information about ICOM UK, the UK and international museums sector, and join ICOM UK or renew their membership. The branding of the new website is aligned with the ICOM branding.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

Communications

ICOM UK continued to curate a weekly news email sent directly each week to all members. The coronavirus bulletin for the museums and galleries sector from DCMS, and the monthly Brexit updates from DCMS, were wound up in 2022.

The series of interviews with international and UK museum professionals concluded in 2022.

ICOM UK continued to grow its social media presence and engagement through Twitter @UK_ICOM, which has 9,600 followers (September 2022) up from 9,151 (September 2021).

The top 3 most engaged with Tweets for Q4 were:

1. Digital Collections Toolkit from Collections Trust (3,767 impressions, 120 engagements)
2. New ICOM museum definition! (3,359 impressions, 190 engagements)
3. Museums and libraries preparing for people seeking warmth (2,687 impressions, 37 engagements)

ICOM UK continued to build its following and engagement on the ICOM UK Facebook page, which has 406 followers (September 2022) and 353 people have liked the page, which is up from 289 followers (September 2021). From 128 Facebook posts, ICOM reached 45,074 people in Q4 (down from 98,357 in Q4 2021), with 3,603 post engagements (down from 24,254 in Q4 2021).

The top 3 Facebook posts for Q4 were:

1. DCMS/Wolfson have opened a new round of Museum and Galleries improvement funds. (423 reach/ 11 engagements)
2. V&A Director says it's time to change UK law that stops museum of 'disposing' of works (405 reach/ 45 engagements)
3. BC First Nation delegates arrive in Scotland (363 reach/ 37 engagements)

Advocacy and consultations

Museum sector organisation meetings continued online in 2022. ICOM UK attended regular online meetings held by DCMS, Arts Council England, and a group of sector support organisations.

ICOM Prague 2022 and ICOM Annual Meetings 2022

<https://prague2022.icom.museum/>

ICOM Prague 2022 (26th ICOM General Conference) took place 20 – 28 August 2022 and was attended by Christian Baars (ICOM UK Co-Chair), Catherine McDermott (ICOM UK Co-Chair), Jilly Burns (ICOM UK trustee) and Dana Andrew (ICOM UK Executive Director). For the first time in ICOM's history, the General Conference was held in a hybrid format.

In collaboration with the British Embassy in Prague, ICOM UK hosted a reception for approximately 70 museum professionals from the UK, Czechia and other ICOM National Committees at the British Embassy in Prague on 25 August. Delegates attended a drinks reception in the Embassy Garden and the British Ambassador gave a tour of the embassy building. This was the first time ICOM UK hosted a formal event during the General Conference on a triennial year.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

Separate Meetings of ICOM National Committees

09:00 – 11:15 CET, 21 August 2022

The Chairpersons of the ICOM National Committees gather to discuss recent issues concerning their committees and the life of the organisation. At the end of the meeting, they draw up a set of recommendations for the Advisory Council. Christian Baars (Co-Chair) attended this meeting on behalf of ICOM UK.

Extraordinary ICOM General Assembly

12:30 – 15:00 CET, 24 August 2022

The Extraordinary General Assembly is convened on the occasion of votes associated with amendments of ICOM's Statutes. Christian Baars (Co-Chair), Catherine McDermott (Co-Chair), Jilly Burns (Trustee), Dana Andrew (Executive Director) attended on behalf of ICOM UK.

37th Ordinary ICOM General Assembly

15:30 – 17:45 CET, 24 August 2022

The General Assembly is the representation of the members and the decision-making body of ICOM. It consists of all ICOM members, represented by their respective National or International Committees, Regional Alliances or Affiliated Organisations. The General Assembly elects the President and the members of the Executive Board and votes on recommendations issued by the Advisory Council and other ICOM bodies. These decisions include, for example, the adoption of ICOM's strategic plan or the approval of Resolutions submitted by ICOM Committees. Christian Baars (Co-Chair), Catherine McDermott (Co-Chair), Jilly Burns (Trustee), Dana Andrew (Executive Director) attended on behalf of ICOM UK.

All of the papers for the ICOM meetings are available for all ICOM members to access on the ICOM website.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The International Council of Museums (United Kingdom) is a charitable company limited by guarantee and established under its Memorandum and Articles of Association (as amended by Special Resolution on 1 May 1996). In the event of the company being wound up every member of the charity undertakes to contribute such amount as may be required (not exceeding £1).

Governance Review and CIO Application

ICOM UK resumed planning to convert to a CIO (association model) in the 2022-23 financial year.

Recruitment and Appointment of Trustees

ICOM UK follows ICOM and ICOM UK guidelines for trustee (committee member) recruitment. New trustees (committee members) may be recruited as trustees step down, reach the end of their term, a board position (i.e. Chair, Vice Chair, Secretary, Treasurer, Head of the Bursary Committee) becomes available, or if specific expertise is required on the committee. As per ICOM governance rules, ICOM UK committee members (trustees) need to be current members of ICOM UK. Available positions are advertised with a role description to ICOM UK members with a timetable for recruitment that aligns with the AGM at which ICOM UK members will be required to vote for new trustees (committee members). In accordance with ICOM rules, the Chair of ICOM UK is nominated by the ICOM trustees (committee).

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

Trustee Induction & Training

All newly appointed ICOM UK trustees have separate induction calls with the Chair and Executive Director to explain how ICOM UK and ICOM operates. Newly appointed trustees are sent the papers from the most recent committee meeting and a copy of the budget, along with copies of ICOM and ICOM UK governance documents and copies of guidance documents for charities and trustees from the Charity Commission.

Trustee Appointments, Resignations & Part-Time Contractors

Tonya Nelson stepped down as Chair of the ICOM UK committee in June 2021 to focus on her new role as London Area Director at Arts Council England (ACE). Maria Ragan stepped down from the ICOM UK committee at the end of her full term as a trustee in June 2021. Arran Rees completed his PhD and stepped down as ICOM UK's Student and Emerging Professional Representative in June 2021. Pip Diment took up a new role outside of Wales and so stepped down as Welsh Representative for ICOM UK. Following a recruitment process, at the 2021 ICOM UK AGM Dr Alfredo Cramerotti was appointed as a trustee and Welsh Representative for ICOM UK, Dr Elena Perez Alvaro was appointed as a trustee and UK Blue Shield Representative for ICOM UK (a role that had been vacant for some time) and Huaiyuan (Robert) Ren was appointed as a trustee and Student and Emerging Professional Representative for ICOM UK.

To continue supporting ICOM UK membership, manage and administer the organisation, and have capacity to participate in partnership projects, ICOM UK continued or renewed contracts for four part-time freelancers to help deliver its work alongside the volunteer committee.

Dana Andrew - Executive Director (contract renewed until March 2022)

Manda Forster – Membership Manager (contract renewed until September 2022)

Louise Bevan – Membership Administrator (contract renewed until September 2022)

Matt Bourne, Easy2Web – website and membership hub maintenance (contract renewed until January 2022)

Declaration of Interests

No interests have been declared in accordance with the operating procedures set down by the Governing Document.

Board Business

The Board of Trustees meet on a quarterly basis. All board meetings continued online in 2021-22 but an in-person away day is planned for November 2022. Moving forward, ICOM UK expects to continue board meetings online with at least one in-person board meeting per year. With trustees located all across the UK, online board meetings are efficient in terms of time and cost, but the trustees recognise the benefits of meeting in person at least once a year.

The AGM and Board meetings take place in accordance with the operating procedures set out in the Governing Document (Memorandum and Articles of Association). Board meetings are minuted and the minutes are reviewed at each subsequent meeting.

Risk Management

Responsibility for the review and management of risks to ICOM UK rests with the Trustees and is dealt with in the normal course of business.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

Related Parties

The charity is associated with the UK Committee of the International Council of Museums (ICOM), and undertakes activities which further the profile and engagement with ICOM by the UK museum profession.

PLANS FOR FUTURE PERIODS

The major activities to be undertaken in 2022-23 are:

- ICOM UK away day in Liverpool in November 2022, facilitated by Barker Langham, to develop a new strategic plan for ICOM UK.
- Submit a joint application with partners in Ukraine to ICOM's SAREC Ukraine Solidarity Projects fund.
- Continue working to increase membership numbers, and diversify the membership, with the aim to return to 2019 membership levels by the end of the 2023 membership year.
- Develop and deliver the 2023 ICOM UK Conference, 17-18 April 2023, with partners in Scotland.
- Commence planning for the 2024 ICOM UK Conference, with partners in Northern Ireland.
- Continue to consult ICOM UK members as required and feed into the ICOM consultations on the revision of the ICOM Code of Ethics, and any other consultations arising.
- Apply to the University of Manchester to host two students for online placements.
- Complete administration of the 2019-20 ICOM UK – British Council Travel Grant Scheme and continue administration of the ICOM UK Bursary Scheme.
- Submit an application to convert to a CIO (Charitable Incorporate Organisation: Association Model) from a registered Charitable Company.
- Continue attending sector organisation meetings hosted by DCMS, ACE and other sector stakeholders and funders and support relevant advocacy campaigns within the sector.
- Continue attending ICOM meetings (Advisory Council, Ordinary Assembly, and others).

FINANCIAL REVIEW

ICOM UK's financial position remains stable post-pandemic, despite a reduction in membership for the 2021 FY, reflecting the reserves policy and careful cost control. The most significant threats for 2022-23 are any potential deterioration in the Sterling to Euro exchange rate, continuation of the COVID-19 pandemic at a level that might result in museums closing again temporarily, the cost-of-living situation and any forthcoming recession in the UK, the impact of budget reviews and redundancy consultations across the sector, and political instability or change in the UK that impacts DCMS. The reserves held are sufficient to provide a reasonable level of security in relation to this for a full financial year. A decision was made in 2022 that an increase in membership subscription fees would not be appropriate at this time given the uncertainty across the sector. If necessary, a future increase in membership subscriptions, after 6 years of stability will be considered at the 2023 AGM.

Reserves Policy

ICOM UK's reserves policy is to hold approx. £52,000 of formal reserves in the Savings Account, which is approx. 25% of ICOM UK's annual turnover. This is sufficient funds to cover the minimum running costs of the organisation for one year in the event of a sudden drop in membership and to manage any short-term fluctuation. These funds are held in ICOM UK's Savings Account. The reserves policy is reviewed annually. At 30 September 2022, ICOM UK held £52.232 as reserves in the Savings Account.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees, who are also the directors of International Council of Museums (UK) for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select the most suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on a going concern basis unless it is not appropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Signed on behalf of the company directors:



C Baars
Trustee
26 May 2023

INDEPENDENT EXAMINERS REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2022

I report to the charity trustees on my examination of the accounts of International Council of Museums (United Kingdom) for the year ended 30 September 2022 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

Responsibilities and basis of report

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

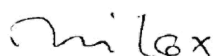
Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a Fellow Member of the Association of Accounting Technicians.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tom Wilcox FMAAT FCIE
Counterculture Partnership LLP
Unit N.H.204, E1 Business Studios
7 Whitechapel Road
London
E1 1DU

26 May 2023

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
INCOME FROM:					
Charitable activities	2	199,661	8,448	208,109	160,489
Other income		600	-	600	-
Investments: Bank interest		33	-	33	5
Total		200,294	8,448	208,742	160,494
EXPENDITURE ON:					
Charitable activities	3	204,940	13,183	218,123	160,974
Total		204,940	13,183	218,123	160,974
Net income/(expenditure) for the year		(4,646)	(4,735)	(9,381)	(480)
NET MOVEMENT IN FUNDS AFTER TRANSFERS	4	(4,646)	(4,735)	(9,381)	(480)
RECONCILIATION OF FUNDS					
Balance brought forward at 1 October 2021 (restated)		70,063	26,905	96,968	97,448
Balance carried forward at 30 September 2022		65,417	22,170	87,587	96,968

All amounts relate to continuing activities.

The company has no recognised gains and losses other than the net movement in funds for the above two periods.

The notes on pages 15 to 22 form part of the financial statements.

BALANCE SHEET

AT 30 SEPTEMBER 2022

	Notes	2022		2021	
		£	£	£	£
CURRENT ASSETS					
Other debtors & accrued income		-		664	
Cash at bank and in hand		91,465		101,115	
			91,465		101,779
CREDITORS: amounts falling due within one year					
Trade creditors	9		(3,878)		(4,811)
NET CURRENT ASSETS/(LIABILITIES)			<u>87,587</u>		<u>96,968</u>
NET ASSETS/(LIABILITIES)			<u>87,587</u>		<u>96,968</u>
Represented by:					
Unrestricted funds	10		60,417		70,063
Designated funds			5,000		-
Restricted funds			22,170		26,905
			<u>87,587</u>		<u>96,968</u>

The notes on pages 15 to 22 form part of the financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

For the year ended 31 September 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the trustees on 26 May 2023 and signed on their behalf by



C Baars
Trustee

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2022

1 Accounting Policies

Charity information

International Council of Museums (United Kingdom) is a private company limited by guarantee incorporated in England. The registered office is Kemp House, 152 City Road, London, EC1V 2NX.

Accounting convention

The financial statements have been prepared in accordance with the charitable company's memorandum and articles of association, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice – Accounting and Reporting by Charities (SORP (FRS102), second edition issued in January 2019)", the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

FRS102 requires the trustees to adopt a going concern basis in preparing the financial statements unless they intend to liquidate the charitable company or have no realistic alternative but to do so. Under a going concern basis, the accounting policies adopted assume that that charitable company will continue to operate for the foreseeable future.

The financial statements have been prepared on a going concern basis as the trustees are confident that sufficient funds will be available to enable operations to continue at a sustainable level for a period of at least 12 months from the approval of the accounts by the trustees.

Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

All income is included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably. Grants of a general nature that are not conditional on delivering certain levels of service are included in donations and legacies.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

1 Accounting Policies (continued)

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for its expenditure. All costs have been directly attributed or proportionally charged to the functional categories of resources expended in the SOFA.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Expenditure on charitable activities comprises the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

All remaining costs are classified as support costs. Support costs are those that assist the work of the charity but do not directly represent charitable activities.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)
NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

1 Accounting Policies (continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Taxation

As a registered charity, the company is exempt from corporation tax on surpluses arising from its charitable activities during the year.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

2 INCOME FROM CHARITABLE ACTIVITIES	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
Subscriptions	196,716	-	196,716	159,018
Conference fees	2,945	8,448	11,393	1,471
Total	199,661	8,448	208,109	160,489

INCOME FROM CHARITABLE ACTIVITIES (prior year)	2021 Unrestricted £	2021 Restricted £	2021 Total £
Subscriptions	159,018	-	159,018
Conference fees	1,471	-	1,471
Total	160,489	-	160,489

3 ANALYSIS OF EXPENDITURE

	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
<i>Expenditure on charitable activities</i>				
Payments to ICOM	135,082	-	135,082	112,058
Travel bursaries	4,653	-	4,653	-
Conference expenditure	1,857	9,248	11,105	4,069
Grant activities	-	3,935	3,935	4,570
<i>Governance costs</i>				
Management and administration	45,508	-	45,508	38,493
Website development	9,640	-	9,640	-
Other governance costs	8,200	-	8,200	1,784
Total	204,940	13,183	218,123	160,974

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

3 ANALYSIS OF EXPENDITURE (prior year)

	2021 Unrestricted	2021 Restricted	2021 Total
	£	£	£
<i>Expenditure on charitable activities</i>			
Payments to ICOM	112,058	-	112,058
Travel bursaries	-	-	-
Conference expenditure	1,569	2,500	4,069
Grant activities	-	4,570	4,570
<i>Governance costs</i>			
Management and administration	33,493	5,000	38,493
Other governance costs	1,784	-	1,784
Total	148,904	12,070	160,974

4 NET MOVEMENT IN FUNDS AFTER TRANSFERS

	2022 £	2021 £
Net movement in funds is stated after charging/(crediting):		
Independent examination fees	1,620	1,620

5 STAFF COSTS

There were no employees during the year (2021: none).

6 TRUSTEES REMUNERATION AND EXPENSES

No trustee received any emoluments during the year (2021: £nil).

One or more trustees were reimbursed expenses during the current and prior year:

	2022 Number	2021 Number
	£	£
Number of trustees paid expenses	6	1
Total expenses reimbursed to trustees	£3,619	180

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

7 DEBTORS	2022	2021
	£	£
Prepayments and accrued income	-	664
	-	664

8 CREDITORS (AMOUNTS FALLING DUE WITHIN ONE YEAR)	2022	2021
	£	£
Accruals and deferred income	3,878	4,811
	3,878	4,811

9 MOVEMENT IN FUNDS

	Balance at 1	Incoming	Resources	Transfer	Balance at
	October 2021	resources	expended		30 September 2022
	£	£	£		
Restricted funds:					
British Council	26,905	-	(4,735)		22,170
Welsh Government Grant	-	8,448	(8,448)		-
Total Restricted funds	26,905	8,448	(13,183)		22,170
Unrestricted General funds	70,063	200,294	(204,940)	(5,000)	60,417
Designated funds: Travel Bursaries	-	-	-	5,000	5,000
Total funds	96,968	208,742	(218,123)	-	87,587

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

9 MOVEMENT IN FUNDS (prior year)

	Balance at 1 October 2020 £	Incoming resources £	Resources expended £	Transfer £	Balance at 30 September 2021
Restricted funds:					
British Council	33,975	-	(7,070)	-	26,905
SARAT	5,000	-	(5,000)	-	-
Total Restricted funds	38,975	-	(12,070)	-	26,905
Unrestricted General funds	53,473	160,494	(148,904)	5,000	70,063
Designated funds: Travel Bursaries	5,000	-	-	(5,000)	-
Total funds	97,448	160,494	(160,974)	-	96,968

Purposes and restrictions in relation to the funds:

Restricted funds:

British Council
Grant

This fund is open to members and non-members. It enables recipients to undertake international visits to build reciprocally beneficial international projects and partnerships through sharing skills, expertise and experience. 50% of the funding in each round is ring-fenced for travel to ODA countries. The grants cover international and local transport, visas accommodation and subsistence. The grants cannot be used to attend international conferences and events.

In accordance with the grant contract, a sum from the fund was allocated as a general administration fee to ICOM UK to cover contractor time to administer the grant and associated programmes of activity. In accordance with the grant contract, defined sums were also allocated in 2021-22 to the annual ICOM UK Working Internationally Conference.

SARAT

ICOM UK is the UK partner in SARAT, a project funded by the British Council Cultural Protection Fund and led by the British Institute at Ankara (BIAA) and Koç University Research Centre for Anatolian Civilizations (ANAMED).

WELSH
GOVERNMENT

ICOM UK applied for and was awarded a grant of £8,448 for the online 2022 Working Internationally Conference. The grant was restricted to the costs incurred to deliver an online, bilingual international conference. The grant enabled ICOM UK to contract a professional online event platform provider to host the conference, translate the conference information into Welsh, and provide simultaneous translation from English to Welsh for the conference sessions.

Designated funds:

Travel Bursaries

A fund designated to provide travel grants for ICOM UK members in the UK and Overseas Territories to attend relevant international conferences and meetings. An agreed sum (currently £5,000) is drawn annually from ICOM UK's membership income for the fund.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

10 FUND BALANCES

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 30 September 2022 are represented by:			
Current assets	69,295	22,170	91,465
Current liabilities	(3,878)	-	(3,878)
	65,417	22,170	87,587

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 30 September 2021 are represented by:			
Current assets	74,874	26,905	101,779
Current liabilities	(4,811)	-	(4,811)
	70,063	26,905	96,968

11 RELATED PARTIES

The charity is associated with the UK Committee of the International Council of Museums (ICOM) and made payments to ICOM in the year of £135,082 (2021: £112,058).

12 2021 SOFA SHOWING FUND SPLIT

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
INCOME FROM:			
Charitable activities	160,489	-	160,489
Investments: Bank interest	5	-	5
Other	-	-	-
Total	160,494	-	160,494
EXPENDITURE ON:			
Charitable activities	148,904	12,070	160,974
Total	148,904	12,070	160,974
Net income/(expenditure) for the year	11,590	(12,070)	(480)
NET MOVEMENT IN FUNDS AFTER TRANSFERS	11,590	(12,070)	(480)
RECONCILIATION OF FUNDS			
Balance brought forward at 1 October 2020	58,473	38,975	97,448
Balance carried forward at 30 September 2021	70,063	26,905	96,968

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

England & Wales - Charity number 326410

Accounts



INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

COMPANY REGISTRATION NO. 01683625

CHARITY REGISTRATION NO. 326410

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2021

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number

01683625

Registered Charity Number

326410

Registered Office

Kemp House
152 City Road
London
EC1V 2NX

Trustees/Directors

Dr Christian Baars	Co-Chair	(appointed as Co-Chair 10 June 2021)
Professor Catherine Elizabeth McDermott	Co-Chair	(appointed as Co-Chair 10 June 2021)
Tonya Lynn Nelson	Chair	(resigned 10 June 2021)
Duncan Dornan	Treasurer	
Jane Knowles	Secretary	(appointed 10 June 2021)

Jilly Burns

Edmund Mark Connolly

Dr Alfredo Cramerotti (appointed 10 June 2021)

Hannah Crowdy

Pip Diment

Nicholas George Grant Marchand

Claire Louise Messenger

Dr Elena Perez Alvaro (appointed 10 June 2021)

Arran John Rees

Huaiyuan Ren (appointed 10 June 2021)

Stephen Nigel Sadler

Maria Ragan (resigned 10 June 2021)

Independent Examiner

Counterculture Partnership LLP

Unit 115 Ducie House

Ducie Street

Manchester

M1 2JW

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

The trustees, who act as directors for the purposes of company law, present their report and financial statements for the year ended 30 September 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice – Accounting and Reporting by Charities (SORP (FRS102), second edition issued in January 2019)".

OBJECTIVES AND ACTIVITIES

Principal Activities

The objects of the charity, as defined in the Memorandum and Articles of Association are:

1. To further anywhere in the world, but especially in the United Kingdom, the educational purposes of museums which are open on a regular basis to the public at large and which are not established as or part of commercial enterprises by promoting or assisting in the promotion of improvements in the organisation of and the services provided by museums and generally in the quality of museums and by fostering the use and enjoyment of museums by the public so as to promote the greater knowledge of an understanding among peoples;
2. To organise cooperation and mutual assistance between museums and between the members of the museum profession in different countries;
3. To emphasise the importance of the role played by museums and the museum profession within each community and in the promotion of a greater knowledge and understanding among people.

Public Benefit

The following assessment of the public benefit delivered by ICOM UK is provided in accordance with the requirements of the SORP reporting and the conditions set by the Charity Commission.

The Trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

ICOM UK delivers benefit to the public in the following ways:

1. By facilitating professional collaboration and interaction between the UK and cultural heritage communities, ICOM UK supports the professional development aims of the world body of museums.
2. By promoting intercultural dialogue and understanding, ICOM UK supports the general interests of the public by providing a channel and means for improved international political relations.
3. By supporting the broader work of ICOM, ICOM UK is able to support work in the public interest such as the protection of cultural heritage at risk through disaster or conflict and the prevention or deterrence of illicit trade in cultural property.
4. By providing a conduit for the exchange of professional expertise, ICOM UK supports improvement in the care and management of cultural heritage and collections, ensuring that they are accessible to and can be enjoyed by current and future generations.
5. By organising professional development opportunities for UK museums to share, network and learn about international work here and abroad, ICOM UK contributes to an essential programme of international exchange.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

ACHIEVEMENTS AND PERFORMANCE

Membership

For the 2021 membership year, the overall membership target was set at 80% of the 2020 membership figures. This was done in anticipation of a drop in membership in 2021 due to the coronavirus pandemic.

The coronavirus pandemic led to the temporary, and sometimes permanent, closure of museums around the world and travel restrictions continued throughout 2021. This meant ICOM UK members were not able to use their ICOM card for free or discounted entry to museums, galleries and exhibitions in the UK and abroad. For the most part, students were also unable to undertake international study visits or continued their studies remotely. The impact of this was reduced membership numbers in the Individual Regular, Student and Supporting membership categories in 2021.

ICOM UK achieved 88% of its membership number target and 92% income target for the 2021 membership year. The membership targets for 2021 were set at 1,948 members and £175,596 income, and based on a 20% reduction on the number of members and income achieved in 2020 membership year.

There was a 29% drop in the number of members and a 26% drop in income from membership when compared with numbers and income for the 2020 membership year. This was at the better end of the 30 – 50% reduction estimated at the end of the 2020 membership year. The 26% drop in membership income was accommodated through careful budget monitoring throughout the year. ICOM UK has sufficient reserves to maintain the same level of activity and allow for a post-Covid membership strategy and plan to be implemented.

The total number of individual and institutional members for 2021 was:

Individual Regular: 927 (-29% against 2020)
Individual Retired: 486 (-6% against 2020)
Individual Student: 239 (-54% against 2020)
Individual Supporting: 2 (-50% against 2020)
Institutions: 66 (-18% against 2020)

As it is still not feasible for ICOM UK to use ICOM's IRIS database for membership management, ICOM UK will continue to maintain a separate membership management and online payment system. This will be incorporated into the new ICOM UK website that will be launched in Q2 of 2022.

Programmes

ICOM UK Annual General Meeting

ICOM UK's AGM took place online, 12:00 – 13:30 on Thursday 10 June 2021. The papers and draft minutes from the AGM are available on the ICOM UK website.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

Online 2021 Working Internationally Conference

In partnership with the National Museum Directors' Council (NMDC) with curatorial support from Barker Langham and support from the British Council hosted the Working Internationally Conference online for the first time.

The online conference took place 16 – 18 March 2021 at a time when major global issues such as the impact of Covid-19, climate crisis, Brexit and social justice saw museums continuing to reconsider and reimagine their roles in a global and local context, and establish new ways of working. The conference brought together speakers from the UK and across the globe to share their insight and experience of responding to changes in the sector and the world around us.

Each day focussed on a major global issue:

- Social Justice: Museum responses to decolonisation, restitution, Black Lives Matter, representation and youth
- Museums & Sustainability: Challenges of working in and responding to a changing climate
- The Future of Museums: Where are we now, and where do we go from here?

Over 400 people registered for the conference. Access was free to ICOM UK, ICOM, NMDC and Barker Langham staff. A small fee was charged for non-members and the conference generated £850 to offset the cost of organising the online conference.

ICOM UK Bursary Scheme

Due to the continued travel restrictions in response to the coronavirus pandemic, sector conferences and events were either cancelled, postponed or held online. As a result, ICOM UK did not receive any applications to the Travel Bursary Scheme in this financial year.

The trustees agreed that going forward, ICOM UK members could apply for a bursary to attend a relevant sector conference event online or in-person.

ICOM UK – British Council Travel Grant Scheme

We contacted all grant recipients whose visits were put on hold in the last financial year to ask whether they would like us to ring fence their grants until travel was possible again, or to repurpose the grant for an online collaboration with the organisation they had planned to visit.

All grant recipients chose to continue to ring-fence their grant (ICOM UK holding the full or partial sum) until travel is possible again. ICOM UK will contact grant recipients on a quarterly basis for updates. All grants have been ring-fenced until September 2022.

A Meeting Place: Online Global Discussions for Museum and Gallery Professionals

<http://visualarts.britishcouncil.org/news/all-news/a-meeting-place-webinar-recordings>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

With agreement of the British Council, funds from the Travel Grant Scheme were repurposed to part-fund a series of webinars in collaboration with the British Council and Museums Association. The funding was used to pay for closed captions and sign language interpretation to make the webinars as accessible as possible, as well as fees for independent speakers.

Over five webinars taking place from October 2020 through March 2021, together the UK and international speakers explored significant topics of interest facing museum and gallery professionals today, such as the pivot to digital, community engagement, decolonisation, environment and sustainability and equality, diversity and inclusion.

International Museum Day 2021 (IMD 2021)

IMD2021 took place on 18 May 2021 and the theme selected by ICOM was *The Future of Museums: Recover and Reimagine*.

ICOM UK did not undertake any specific activity for IMD 2021. ICOM UK shared the articles and resources provided ICOM on the ICOM UK website.

ICOM UK Website Project

The ICOM UK trustees agreed in 2021 that the current website was no longer fit for purpose and that a new website is required. The trustees signed off investing a small sum from the reserves to pay for the development of a new ICOM UK website. ICOM UK issued a website project brief at the end of September 2021 with a deadline of early October 2021 for tender returns.

Online Student Placements

ICOM UK continues with its strategic objective to support the future generation of museum professionals. The pandemic meant many universities pivoted to organising online placements for their students. As ICOM UK does not have a fixed office, the opportunity to host a student on remote placement provided a new and welcome opportunity for ICOM UK.

Amy Godin from Manchester University undertook a remote part-time placement 8 February – 31 March 2021. Her placement role was 2021 Working Internationally Conference Assistant.

Vereniki Vasileiadi from Manchester University undertook a remote part-time placement 17 February – 7 April 2021. Her placement role was Marketing & Communications Assistant.

Amie Kirby joined ICOM UK for a remote full-time placement via Arts Emergency. Amie's placement focussed on social media strategy and delivery, including a very successful Twitter takeover day on 3 August 2021.

Lin Xilin from Leicester University undertook a remote part-time placement 19 July – 10 September 2021. Her placement (organised at short notice because her original placement fell through) focussed on the website and social media.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

Communications

ICOM UK continued to curate a weekly news email sent directly each Wednesday afternoon to all members. The coronavirus bulletin for the museums and galleries sector from DCMS continued as a weekly news feature, as did monthly Brexit updates from DCMS.

The series of interviews with international and UK museum professionals also continued. In 2020-21 ICOM UK published interviews with museum professionals from China, Ireland, Northern Ireland (UK), Germany, Egypt, Wales (UK), Liverpool (UK). As part of the series, ICOM UK also published interviews with ICOM UK trustees and contractors – Claire Messenger, Catherine McDermott, Hannah Crowdy, and Dana Andrew.

ICOM UK continued to grow its social media presence and engagement through Twitter @UK_ICOM, which has 9,151 followers (September 2021) up from 8,259 followers in August 2020 and consistent engagement.

The top 3 most engaged with Tweets for Q4 were:

1. Amie Kirby's Takeover announcement – 10,026 impressions, 351 engagements
2. Our tweet advertising the takeover – 7,324 impressions, 45 engagements
3. Amie's tweet about inclusion and exclusion – 6,711 impressions, 88 engagements

ICOM UK continued to build its following and engagement on the ICOM UK Facebook page, which has 289 followers (September 2021) up from 83 followers in September 2020.

In Q4 ICOM UK reached a total of 98,357 people via Facebook, with 24,254 engagements in content and 2,982 post likes.

The top 3 Facebook posts for Q4 were:

1. ICOM National Committee News; ICOM Armenia new director (2,6K + reach/382 engagements)
2. Nebra Sky Disk going on display at the British Museum (258 reach/51 engagements)
3. Sea, sand and subversive art; Bournemouth as a new cultural hub (241 reach/15 engagements)

Advocacy and consultations

Museum sector organisation meetings continued online in 2021. ICOM UK attended regular online meetings held by DCMS, Arts Council England, and a group of sector support organisations. With meetings taking place online, ICOM UK trustees and contractors were able to attend more ICOM meetings than in previous years.

ICOM Annual Meetings 2021

<https://icom.museum/en/member/prepare-meetings/>

All of the papers for the ICOM meetings are available for all ICOM members to access on the ICOM website.

Separate Meetings of ICOM National Committees

12:00 – 14:00 CET, Wednesday 16 June 2021

ICOM Extraordinary General Assembly (EGA)

12:00 – 13:00 CET, Friday 18 June 2021

At the 153rd Session, the ICOM Executive Board decided to recommend to the President to convene an Extraordinary General Assembly to amend the ICOM Statutes to include online meetings and electronic voting

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

for ICOM assemblies and statutory meetings. From a technical point of view, as ICOM has more than 49,000 members worldwide, only one representative per Committee/Regional Alliance/Affiliated Organisation was permitted to join the videoconferencing platform where they were able to speak on behalf of their Committee/Regional Alliance/Affiliated Organisation.

36th ICOM Ordinary General Assembly (OGA)

13:00 – 14:30 CET, Friday 18 June 2021

One representative per Committee/Regional Alliance/Affiliated Organisation was permitted to join the videoconferencing platform where they were able to speak on behalf of their Committee/Regional Alliance/Affiliated Organisation. The meeting was recorded and made available for members to watch online after the meeting had taken place. The meeting was held in English, with simultaneous interpretation provided in French and Spanish.

89th session of the ICOM Advisory Council

12:00 – 14:00 CET, Thursday 17 June 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

The International Council of Museums (United Kingdom) is a charitable company limited by guarantee and established under its Memorandum and Articles of Association (as amended by Special Resolution on 1 May 1996). In the event of the company being wound up every member of the charity undertakes to contribute such amount as may be required (not exceeding £1).

Governance Review and CIO Application

Due to limited capacity caused by increased activity in response to the COVID-19 pandemic and museum closures across the UK, the conversion to CIO application was put on hold until summer/autumn 2022.

Recruitment and Appointment of Trustees

ICOM UK follows ICOM and ICOM UK guidelines for trustee (committee member) recruitment. New trustees (committee members) may be recruited as trustees step down, reach the end of their term, a board position (i.e. Chair, Vice Chair, Secretary, Treasurer, Head of the Bursary Committee) becomes available, or if specific expertise is required on the committee. As per ICOM governance rules, ICOM UK committee members (trustees) need to be current members of ICOM UK. Available positions are advertised with a role description to ICOM UK members with a timetable for recruitment that aligns with the AGM at which ICOM UK members will be required to vote for new trustees (committee members). In accordance with ICOM rules, the Chair of ICOM UK is nominated by the ICOM trustees (committee).

Trustee Induction & Training

All newly appointed ICOM UK trustees have separate induction calls with the Chair and Executive Director to explain how ICOM UK and ICOM operates. Newly appointed trustees are sent the papers from the most recent committee meeting and a copy of the budget, along with copies of ICOM and ICOM UK governance documents and copies of guidance documents for charities and trustees from the Charity Commission.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

Trustee Appointments, Resignations & Part-Time Contractors

Tonya Nelson stepped down as Chair of the ICOM UK committee in June 2021 to focus on her new role as London Area Director at Arts Council England (ACE). Maria Ragan stepped down from the ICOM UK committee at the end of her full term as a trustee in June 2021. Arran Rees completed his PhD and stepped down as ICOM UK's Student and Emerging Professional Representative in June 2021. Pip Diment took up a new role outside of Wales and so stepped down as Welsh Representative for ICOM UK. Following a recruitment process, at the 2021 ICOM UK AGM Dr Alfredo Cramerotti was appointed as a trustee and Welsh Representative for ICOM UK, Dr Elena Perez Alvaro was appointed as a trustee and UK Blue Shield Representative for ICOM UK (a role that had been vacant for some time) and Huaiyuan (Robert) Ren was appointed as a trustee and Student and Emerging Professional Representative for ICOM UK.

To continue supporting ICOM UK membership, manage and administer the organisation, and have capacity to participate in partnership projects, ICOM UK continued or renewed contracts for four part-time freelancers to help deliver its work alongside the volunteer committee.

Dana Andrew - Executive Director (contract renewed until March 2022)

Manda Forster – Membership Manager (contract renewed until September 2022)

Louise Bevan – Membership Administrator (contract renewed until September 2022)

Matt Bourne, Easy2Web – website and membership hub maintenance (contract renewed until January 2022)

Declaration of Interests

No interests have been declared in accordance with the operating procedures set down by the Governing Document.

Board Business

The Board of Trustees meet on a quarterly basis. Due to the coronavirus pandemic, all board meetings continued online in 2021.

The AGM and Board meetings take place in accordance with the operating procedures set out in the Governing Document (Memorandum and Articles of Association). Board meetings are minuted and the minutes are reviewed at each subsequent meeting.

Risk Management

Responsibility for the review and management of risks to ICOM UK rests with the Trustees and is dealt with in the normal course of business.

Related Parties

The charity is associated with the UK Committee of the International Council of Museums (ICOM), and undertakes activities which further the profile and engagement with ICOM by the UK museum profession.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

PLANS FOR FUTURE PERIODS

The major activities to be undertaken in 2021-22 are:

- Continue Board meetings online with the aim to hold the next in-person Board meeting in summer 2022.
- Develop a strategic plan to increase membership numbers with the aim to return to 2019 membership levels by the 2023 membership year.
- Appoint a contractor to develop a new fit-for-purpose ICOM UK website to launch on International Museum Day 2022 (18 May).
- Develop and deliver the 2022 Working Internationally Conference, 7 – 8 April 2022, with partners in Wales.
- Continue to consult ICOM UK members as required and feed into the ICOM consultations on the new museum definition, review of the ICOM Code of Ethics, ICOM governance review, ICOM membership review, and any other consultations arising.
- Apply to the University of Manchester to host two students for online placements to support the 2022 Working Internationally Conference and the new website development.
- Assuming international travel resumes, complete administration of the 2019-20 ICOM UK – British Council Travel Grant Scheme and continue administration of the ICOM UK Bursary Scheme.
- Submit an application to transfer to a CIO (Charitable Incorporate Organisation) from a registered Charitable Company.
- Continue attending sector organisation meetings hosted by DCMS, ACE, British Council, and other sector stakeholders and funders and support relevant advocacy campaigns within the sector.

FINANCIAL REVIEW

Despite the impact of the COVID-19 pandemic, the financial position of ICOM UK for 2020-21 remains positive, reflecting the reserves policy and careful cost control. The most significant threats for 2021-22 are any potential deterioration in the Sterling to Euro exchange rate, any new temporary closures of museums in the UK and globally as a result of the continued COVID-19 pandemic, any forthcoming recession in the UK and/or globally, and the impact of budget reviews and redundancy consultations across the sector. The reserves held are sufficient to provide a reasonable level of security in relation to this for a full financial year. A decision was made in 2021 that an increase in membership subscription fees would not be appropriate at this time given the uncertainty across the sector. If necessary, a future increase in membership subscriptions, after 5 years of stability will be considered at the 2022 AGM.

Reserves Policy

ICOM UK's reserves policy is to hold approx. £52,000 of formal reserves in the Savings Account, which is approx. 25% of ICOM UK's annual turnover. This is sufficient funds to cover the minimum running costs of the organisation for one year in the event of a sudden drop in membership and to manage any short term fluctuation. These funds are held in ICOM UK's Savings Account. The reserves policy is reviewed annually.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees, who are also the directors of International Council of Museums (UK) for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select the most suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on a going concern basis unless it is not appropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Signed on behalf of the company directors:



C Baars
Trustee

17 June 2022

INDEPENDENT EXAMINERS REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2021

I report to the charity trustees on my examination of the accounts of International Council of Museums (United Kingdom) for the year ended 30 September 2021 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

Responsibilities and basis of report

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a Fellow Member of the Association of Accounting Technicians.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



17 June 2022

Tom Wilcox FMAAT FCIE
Counterculture Partnership LLP
Unit N.H.204, E1 Business Studios
7 Whitechapel Road
London
E1 1DU

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

**STATEMENT OF FINANCIAL ACTIVITIES
(including Income and Expenditure Account)**

FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 (Note 12) £
INCOME FROM:					
Charitable activities	2	160,489	-	160,489	219,802
Investments: Bank interest		5	-	5	71
Total		160,494	-	160,494	219,873
EXPENDITURE ON:					
Charitable activities	3	148,904	12,070	160,974	214,690
Total		148,904	12,070	160,974	214,690
Net income for the year		11,590	(12,070)	(480)	5,183
NET MOVEMENT IN FUNDS AFTER TRANSFERS	4	11,590	(12,070)	(480)	5,183
RECONCILIATION OF FUNDS					
Balance brought forward at 1 October 2020 (restated)		58,473	38,975	97,448	92,265
Balance carried forward at 30 September 2021		70,063	26,905	96,968	97,448

All amounts relate to continuing activities.

The company has no recognised gains and losses other than the net movement in funds for the above two periods.

The notes on pages 15 to 22 form part of the financial statements.

BALANCE SHEET

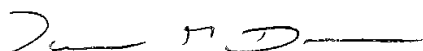
AT 30 SEPTEMBER 2021

	Notes	2021		(restated) 2020	
		£	£	£	£
CURRENT ASSETS					
Other debtors & accrued income		664		991	
Cash at bank and in hand		101,115		100,158	
			101,779		101,149
CREDITORS: amounts falling due within one year					
Trade creditors	9		(4,811)		(3,701)
NET CURRENT ASSETS/(LIABILITIES)			<u>96,968</u>		<u>97,448</u>
NET ASSETS/(LIABILITIES)			<u>96,968</u>		<u>97,448</u>
Represented by:					
Unrestricted funds	10		70,063		53,473
Designated funds			-		5,000
Restricted funds			26,905		38,975
			<u>96,968</u>		<u>97,448</u>

The notes on pages 15 to 22 form part of the financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the trustees on 17 June 2022



D M Dornan
Trustee

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2021

1 Accounting Policies

Charity information

International Council of Museums (United Kingdom) is a private company limited by guarantee incorporated in England. The registered office is Kemp House, 152 City Road, London, EC1V 2NX.

Accounting convention

The financial statements have been prepared in accordance with the charitable company's memorandum and articles of association, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice – Accounting and Reporting by Charities (SORP (FRS102), second edition issued in January 2019)", the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

FRS102 requires the trustees to adopt a going concern basis in preparing the financial statements unless they intend to liquidate the charitable company or have no realistic alternative but to do so. Under a going concern basis, the accounting policies adopted assume that that charitable company will continue to operate for the foreseeable future.

The financial statements have been prepared on a going concern basis as the trustees are confident that sufficient funds will be available to enable operations to continue at a sustainable level for a period of at least 12 months from the approval of the accounts by the trustees.

Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

All income is included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably. Grants of a general nature that are not conditional on delivering certain levels of service are included in donations and legacies.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

1 Accounting Policies (continued)

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for its expenditure. All costs have been directly attributed or proportionally charged to the functional categories of resources expended in the SOFA.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Expenditure on charitable activities comprises the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

All remaining costs are classified as support costs. Support costs are those that assist the work of the charity but do not directly represent charitable activities.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

1 Accounting Policies (continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Taxation

As a registered charity, the company is exempt from corporation tax on surpluses arising from its charitable activities during the year.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

2 INCOME FROM CHARITABLE ACTIVITIES	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Subscriptions	159,018	-	159,018	214,846
Conference fees	1,471	-	1,471	4,956
Total	160,489	-	160,489	219,802

INCOME FROM CHARITABLE ACTIVITIES (prior year)	2020	2020	2020
	Unrestricted	Restricted	Total
	£	£	£
Subscriptions	214,846	-	214,846
Conference fees	4,956	-	4,956
Total	219,802	-	219,802

3 ANALYSIS OF EXPENDITURE

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<i>Expenditure on charitable activities</i>				
Payments to ICOM	112,058	-	112,058	145,101
Travel bursaries	-	-	-	1,830
Conference expenditure	1,569	2,500	4,069	6,006
Grant activities	-	4,570	4,570	11,306
<i>Governance costs</i>				
Management and administration	33,493	5,000	38,493	42,618
Other governance costs	1,784	-	1,784	7,829
Total	148,904	12,070	160,974	214,690

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

3 ANALYSIS OF EXPENDITURE (prior year - restated)

	2020 Unrestricted	2020 Restricted	2020 Total
	£	£	£
<i>Expenditure on charitable activities</i>			
Payments to ICOM	145,101	-	145,101
Travel bursaries	1,830	-	1,830
Conference expenditure	2,413	3,593	6,006
Grant activities	-	11,306	11,306
<i>Governance costs</i>			
Management and administration	42,618	-	42,618
Other governance costs	7,829	-	7,829
	<hr/>	<hr/>	<hr/>
Total	199,791	14,899	214,690

4 NET MOVEMENT IN FUNDS AFTER TRANSFERS

	2021 £	2020 £
Net movement in funds is stated after charging/(crediting):		
Independent examination fees	1,620	1,620

5 STAFF COSTS

There were no employees during the year (2020: none).

6 TRUSTEES REMUNERATION AND EXPENSES

No trustee received any emoluments during the year (2020: £nil).

One or more trustees were reimbursed expenses during the current and prior year:

	2021 Number	2020 Number
Number of trustees paid expenses	1	3
	£	£
Total expenses reimbursed to trustees	180	480

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

7 DEBTORS	2021	2020
	£	£
Prepayments and accrued income	664	991
	<u>664</u>	<u>991</u>

8 CREDITORS (AMOUNTS FALLING DUE WITHIN ONE YEAR)	2021	2020
	£	£
Accruals and deferred income	4,811	3,701
	<u>4,811</u>	<u>3,765</u>

9 MOVEMENT IN FUNDS

	Balance at 1 October 2020	Incoming resources	Resources expended	Transfer	Balance at 30 September 2021
	£	£	£	£	
Restricted funds:					
British Council	33,975	-	(7,070)	-	26,905
SARAT	5,000	-	(5,000)	-	-
Total Restricted funds	<u>38,975</u>	<u>-</u>	<u>(12,070)</u>	<u>-</u>	<u>26,905</u>
Unrestricted General funds	53,473	160,494	(148,904)	5,000	70,063
Designated funds: Travel Bursaries	5,000	-	-	(5,000)	-
Total funds	<u>97,448</u>	<u>160,494</u>	<u>(160,974)</u>	<u>-</u>	<u>96,968</u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

9 MOVEMENT IN FUNDS (prior year - restatement)

	Restated Balance at 1 October 2019 £	Incoming resources £	Resources expended £	Balance at 30 September 2020 £
Restricted funds:				
British Council Grant	45,000	-	(11,025)	33,975
SARAT	8,732	-	(3,732)	5,000
Camilla Boodle Fund	142	-	(142)	-
Total Restricted funds	53,874	-	(14,899)	38,975
Unrestricted General funds	33,391	219,873	(199,791)	53,473
Designated funds: Travel Bursaries	5,000	-	-	5,000
Total funds	92,265	219,873	(214,690)	97,448

Purposes and restrictions in relation to the funds:

Restricted funds:

British Council
Grant

This fund is open to members and non-members. It enables recipients to undertake international visits to build reciprocally beneficial international projects and partnerships through sharing skills, expertise and experience. 50% of the funding in each round is ring-fenced for travel to ODA countries. The grants cover international and local transport, visas accommodation and subsistence. The grants cannot be used to attend international conferences and events.

In accordance with the grant contract, a sum from the fund was allocated as a general administration fee to ICOM UK to cover contractor time to administer the grant and associated programmes of activity. In accordance with the grant contract, defined sums were also allocated to the annual Working Internationally Conference, a roundtable on the decolonisation of museums, and evaluation of the travel grant programme.

The British Council and ICOM UK agreed in 2020-21 to use a defined sum from the fund to cover the cost of delivering the series of webinars A Meeting Place: Online Global Discussions for Museum and Gallery Professionals because international travel was paused due to the global pandemic.

SARAT

ICOM UK is the UK partner in SARAT, a project funded by the British Council Cultural Protection Fund and led by the British Institute at Ankara (BIAA) and Koç University Research Centre for Anatolian Civilizations (ANAMED).

Designated funds:

Travel Bursaries

a fund designated to provide travel grants for ICOM UK members in the UK and Overseas Territories to attend relevant international conferences and meetings. An agreed sum (currently £5,000) is drawn annually from ICOM UK's membership income for the fund.

Restatement of 2019 figures was as a result of a reanalysis of the British Council grant.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

10 FUND BALANCES

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 30 September 2021 are represented by:			
Current assets	74,874	26,905	101,779
Current liabilities	(4,811)	-	(4,811)
	70,063	26,905	96,968

	Unrestricted funds £	Restricted funds £	Total £
Restated Fund balances at 30 September 2020 are represented by:			
Current assets	62,174	38,975	101,149
Current liabilities	(3,701)	-	(3,701)
	58,473	38,975	97,448

11 RELATED PARTIES

The charity is associated with the UK Committee of the International Council of Museums (ICOM) and made payments to ICOM in the year of £112,058 (2020: £145,101).

12 2020 SOFA SHOWING FUND SPLIT – (Restated)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
INCOME FROM:			
Charitable activities	219,802	-	219,802
Investments: Bank interest	71	-	71
Other	-	-	-
Total	219,873	-	219,873
EXPENDITURE ON:			
Charitable activities	199,791	14,899	214,690
Total	199,791	14,899	214,690
Net income for the year	20,082	(14,899)	5,183
NET MOVEMENT IN FUNDS AFTER TRANSFERS	20,082	(14,899)	5,183
RECONCILIATION OF FUNDS			
Balance brought forward at 1 October 2019	38,391	53,874	92,265
Balance carried forward at 30 September 2020	58,473	38,975	97,448

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

England & Wales - Charity number 326410

Accounts



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INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

COMPANY REGISTRATION NO. 01683625

CHARITY REGISTRATION NO. 326410

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number

01683625

Registered Charity Number

326410

Registered Office

Kemp House
152 City Road
London
EC1V 2NX

Trustees/Directors

Tonya Nelson	Chair
Duncan Dornan	Treasurer
Catherine McDermott	Secretary

James Broughton (resigned 14 January 2020)

Dr Christian Baars

Jilly Burns

Edmund Connolly

Maria Ragan

Arran Rees

Nigel Sadler

Hannah Crowdy (appointed 12 March 2020)

Pip Diment (appointed 12 March 2020)

Nicholas Marchand (appointed 12 March 2020)

Claire Messenger (appointed 12 March 2020)

Independent Examiner

Counterculture Partnership LLP
Unit NH.204, E1 Business Studios
7 Whitechapel Road
London
E1 1DU

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

The trustees, who act as directors for the purposes of company law, present their report and financial statements for the year ended 30 September 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice – Accounting and Reporting by Charities (SORP (FRS102), second edition issued in January 2019)".

OBJECTIVES AND ACTIVITIES

Principal Activities

The objects of the charity, as defined in the Memorandum and Articles of Association are:

1. To further anywhere in the world, but especially in the United Kingdom, the educational purposes of museums which are open on a regular basis to the public at large and which are not established as or part of commercial enterprises by promoting or assisting in the promotion of improvements in the organisation of and the services provided by museums and generally in the quality of museums and by fostering the use and enjoyment of museums by the public so as to promote the greater knowledge of an understanding among peoples;
2. To organise cooperation and mutual assistance between museums and between the members of the museum profession in different countries;
3. To emphasise the importance of the role played by museums and the museum profession within each community and in the promotion of a greater knowledge and understanding among people.

Public Benefit

The following assessment of the public benefit delivered by ICOM UK is provided in accordance with the requirements of the SORP reporting and the conditions set by the Charity Commission.

The Trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

ICOM UK delivers benefit to the public in the following ways:

1. By facilitating professional collaboration and interaction between the UK and cultural heritage communities, ICOM UK supports the professional development aims of the world body of museums.
2. By promoting intercultural dialogue and understanding, ICOM UK supports the general interests of the public by providing a channel and means for improved international political relations.
3. By supporting the broader work of ICOM, ICOM UK is able to support work in the public interest such as the protection of cultural heritage at risk through disaster or conflict and the prevention or deterrence of illicit trade in cultural property.
4. By providing a conduit for the exchange of professional expertise, ICOM UK supports improvement in the care and management of cultural heritage and collections, ensuring that they are accessible to and can be enjoyed by current and future generations.
5. By organising professional development opportunities for UK museums to share, network and learn about international work here and abroad, ICOM UK contributes to an essential programme of international exchange.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

ACHIEVEMENTS AND PERFORMANCE

Membership

Net growth of membership was 4% in 2020, compared with net increases of 14% in 2019 and 19% in 2018. The COVID-19 global pandemic led to the closure of museums around the world and restricted international travel. This meant ICOM UK members were not able to use their ICOM card for free and discounted entry to museums, galleries and exhibition in the UK and abroad which led to a decrease in membership numbers. Students were also unable to undertake international study visits and even attend their course in person, which also impacted on reduced student members in 2020.

The total number of individual and institutional members for 2020 was:

Individual Regular – 7% increase
Individual Retired – 3% increase
Individual Student – -4% decrease
Individual Supporting – 0% stayed the same
Institutions – 6% increase

Due to the COVID-19 pandemic, we expect ICOM UK's membership to reduce by 30 – 50% for the 2021 membership year. While this will reduce the year-on-year increases of previous years, ICOM UK has sufficient reserves to maintain the same level of activity and profile in 2021, and allow for a post-Covid strategy and plan to be implemented.

ICOM UK had hoped to move the membership system to ICOM's IRIS database system but this is currently not feasible. A pilot with ICOM Denmark is taking place and we will monitor the outcome. We will also continue to note our interest to ICOM in moving over to their system for membership renewals, applications and management. ICOM UK would plan to retain a system for taking membership payments via Stripe as it currently does now.

Programmes

ICOM UK Annual General Meeting

ICOM UK's AGM took place at Leeds Art Gallery on 12 March 2020. The AGM was held during the 2021 Working Internationally Conference, which a number of members attend annually. Three new trustees were appointed at the AGM.

2020 Working Internationally Conference

In partnership with the National Museum Directors' Council (NMDC) the eighth annual Working Internationally Conference took place at Leeds Art Gallery on 12 March 2020. Despite some last minute cancellations due to the COVID-19 pandemic, the conference was attended by over 70 museum, gallery and heritage professionals from across the UK. The decision to go ahead with the conference was closely monitored and followed government advice at the time. 107 delegates booked to attend (the largest number for the conference outside of London) and no refund requests for cancellations were received. The conference theme was *Can museums and galleries save UK diplomacy? Soft power in turbulent times* and included UK and international speakers <http://uk.icom.museum/events/annual-conferences/>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

With financial support from the British Council, Terry Simioti Nyambe, Assistant Curator of Ichthyology, Livingstone Museum in Zambia and member of the ICOM Executive Board was able to travel to Leeds to participate in a discussion session with Tonya Nelson, Chair of ICOM UK, about restitution and decolonisation through the lens of soft power.

Travel Bursary Scheme and Camilla Boodle Fund

For the Period of 1 October 2019 until 30 September 2020 it has been much quieter period than expected in regards to bursary applications. Prior to the COVID-19 pandemic hitting we had had 5 applications for grants. The total of grants offered was £3,375. Two applications were to attend a conference in South Africa, March 9-15, 2020 and this took place, so we paid these applicants. The other three applicants have been unable to attend the conferences as they have been postponed. We have agreed to honor these grants if the conferences go ahead in 2021.

COVID-19 dramatically hit the Bursary Scheme. We had no late applications for conferences March-September 2020 as COVID in effect restricted international travel and conferences were cancelled/postponed. This is something that will also migrate over into 2020-2021 as we would have expected to have seen applications being made for the following financial year (2020-21). At present we have no applications in for any potential conferences in 2021.

We did not award any Camilla Boodle Fund bursaries within this financial year.

The reports from the Travel Bursary recipients can be read and downloaded from the ICOM UK website <http://uk.icom.museum/about-us/bursaries/travel-bursary-fund/travel-bursary-reports/>

Travel Grant Scheme

In 2019-20 ICOM UK continued the 2019-20 Travel Grant Scheme, supported financially by a grant from the British Council. Priority was given to non-national museums who have not previously worked internationally and 50% of the funds are ring-fenced for travel to ODA countries. The total amount is £28,500, an increase on the funds available in previous rounds.

Eight travel grants were awarded in the first round, with recipients planning to travel to Egypt, Brazil, USA, Japan, Pakistan, Switzerland and Cyprus. Four of these visits took place before the scheme was put on hold due to the global pandemic. Five travel grants were awarded in a second round, with recipients planning to travel to Trinidad and Tobago, Israel, Botswana, Netherlands and Germany. All of the second round visits are on hold until international travel is permitted. Grants are held by ICOM UK until September 2021, when travel regulations will be reviewed.

The reports from the travel grant recipients are available as case studies on the ICOM UK website <http://uk.icom.museum/resources/case-studies/>

A Meeting Place: Online Global Discussions for Museum and Gallery Professionals
<http://visualarts.britishcouncil.org/news/all-news/a-meeting-place-webinar-recordings>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

With agreement of the British Council, funds from the Travel Grant Scheme were repurposed to part-fund a series of webinars in collaboration with the British Council and Museums Association. The funding was used to pay for closed captions and sign language interpretation to make the webinars as accessible as possible, as well as fees for independent speakers.

Over five webinars taking place from October 2020 through March 2021, together the UK and international speakers will explore significant topics of interest facing museum and gallery professionals today, such as the pivot to digital, community engagement, decolonisation, environment and sustainability and equality, diversity and inclusion.

The first webinar takes place on 22 October 2020 and there will be five webinars in the series.

[International Museum Day 2020 \(IMD 2020\)](#)

<https://uk.icom.museum/news/international-museum-day-2020/>

<https://padlet.com/ukicomuseum/pw5gly3uh8ikh0fb>

IMD 2020 took place on 18 May 2020 and the theme selected by ICOM was *Museums for Equality: Diversity and Inclusion*.

To mark IMD 2020, ICOM UK collaborated with the British Council to develop a programme of online events and activities that engaged museum professionals and audiences in a conversation about diversity and inclusion post-COVID-19.

- **Think Pieces:** We invited museums leaders from around the world to contribute short reflections or provocations aimed at inspiring new thinking and stimulating action. Think Pieces were written by Gus Casely-Hayford, Director V&A East, Raphael Chikukwa, Director, National Gallery of Zimbabwe, and many other influential international sector professionals.
- **In Conversation:** On Monday 18 May, 12:00 – 13:30 BST, ICOM UK hosted three short panel discussions on Zoom with professionals in the sector exploring themes including disability and access and digital technology, framed within the current context of COVID-19.
- **Community Crowdsourcing:** ICOM UK invited all members to reflect on what they can do to increase museum diversity and inclusion. Members could post their individual commitments to diversity and inclusion on an [online corkboard \(Padlet\)](#) and via a [Twitter campaign](#). We shared these ideas to inspire others to action.
- [ArtUK online exhibition](#) from the British Council Collections curated by Tonya Nelson, ICOM UK Chair.

[SARAT \(Safeguarding Archaeological Assets of Turkey\)](#)

<https://biaa.ac.uk/research/item/name/sarat>

The SARAT project concluded in 2020. The educational and awareness-raising project had a considerable impact on the protection and appreciation of Turkey's rich, diverse, and at times threatened, archaeological heritage. SARAT carried out four interconnected programmes to strengthen the skills and increase knowledge and awareness of heritage amongst heritage professionals, heritage-related people and the general public.

SARAT won an award at the European Heritage Europa Nostra Awards in 2020

<https://www.europeanheritageawards.eu/winners/sarat-safeguarding-archaeological-assets-turkey/>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Communications

ICOM UK continued to curate a weekly news email sent directly each Wednesday afternoon to all members. Updating members with relevant information about Brexit was a key strand of communications that continued throughout 2019-20 as well as sharing the weekly Coronavirus Museums and Galleries Sector Bulletin from DCMS.

The series of interviews with international museum professionals continued. In 2019-20 ICOM UK published interviews with museum professionals from Malta, Sweden, Australia, Kenya, Colombia, Austria, Egypt.

<https://uk.icom.museum/news/interviews-with-international-museum-professionals/>

ICOM UK continued to grow its social media presence and engagement through Twitter @UK_ICOM, which has 8,259 followers (Aug 2020) up from 6,812 (Aug 2019) and a consistently high rate of engagement.

The top 3 most engaged with Tweets were:

1. Nationals not taking the ICOM Card (19,703 impressions; 1,607 engagements)
2. Joint statement of intent on racism in the sector (8,230 impressions; 196 engagements)
3. Refocus of Pledge campaign on diversity & inclusion (6,539 impressions; 112 engagements)

In July 2020 ICOM UK launched a Facebook page to engage with UK and international museum professionals who prefer this platform for communication. Many other ICOM NCs have Facebook pages, so it is a convenient way to share content from other ICOM NCs.

The top 3 best performing posts on Facebook were:

1. News from Cairo on the new Grand Egyptian Museum (GEM) which will be finished this year.
2. Returning to our digital pledges for International Museums Day (IMD) 2020.
3. South Africa Is Fast Becoming The African Continent's Art And Design Capital;

Advocacy and consultations

Museum sector organisation meetings moved online from March 2020. ICOM UK attends regular online meetings held by DCMS and Arts Council England.

ICOM Annual Meetings 2020

<https://icom.museum/en/our-actions/events/annual-meetings/>

Separate Meeting of the ICOM National Committees

14:00 – 15:00 CEST, Wednesday 22 July 2020

ICOM Advisory Council Meeting 87th Session

14:00 – 16:00 CEST, Friday 24 July 2020

The ICOM 2020 Advisory Council Meeting (ACM) was opened by the new ICOM-President Alberto Garlandini. During the ACM the new National Committee spokesperson was elected - Muthoni Thangwa of the National Museums of Kenya. Both the new President and Spokesperson committed to more open and transparent communication across the ICOM network. Plans for taking forward the Museum Definition work were presented and questions regarding the office move of the ICOM headquarters were discussed.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

35th ICOM Ordinary General Assembly (OGA)

16:00 – 17:30 CEST, Friday 24 July 2020

This was the first time in the 74-year history of ICOM that the OGA had been held online and the first time that so many ICOM members had attended the annual meetings. ICOM members around the world were able to log in and watch the meeting via a live webcast.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The International Council of Museums (United Kingdom) is a charitable company limited by guarantee and established under its Memorandum and Articles of Association (as amended by Special Resolution on 1 May 1996). In the event of the company being wound up every member of the charity undertakes to contribute such amount as may be required (not exceeding £1).

Governance Review and CIO Application

Due to limited capacity caused by increased activity in response to the COVID-19 pandemic and museum closures across the UK, the conversion to CIO application was put on hold until summer/autumn 2021.

Recruitment and Appointment of Trustees

ICOM UK follows ICOM and ICOM UK guidelines for trustee (committee member) recruitment. New trustees (committee members) may be recruited as trustees step down, reach the end of their term, a board position (i.e. Chair, Vice Chair, Secretary, Treasurer, Head of the Bursary Committee) becomes available, or if specific expertise is required on the committee. As per ICOM governance rules, ICOM UK committee members (trustees) need to be current members of ICOM UK. Available positions are advertised with a role description to ICOM UK members with a timetable for recruitment that aligns with the AGM at which ICOM UK members will be required to vote for new trustees (committee members). In accordance with ICOM rules, the Chair of ICOM UK is nominated by the ICOM trustees (committee).

Trustee Induction & Training

All newly appointed ICOM UK trustees have separate induction calls with the Chair and Executive Director to explain how ICOM UK and ICOM operates. Newly appointed trustees are sent the papers from the most recent committee meeting and a copy of the budget, along with copies of ICOM and ICOM UK governance documents and copies of guidance documents for charities and trustees from the Charity Commission.

Trustee Appointments & Part-Time Contractors

Jim Broughton stepped down from the ICOM UK committee in January 2020. ICOM UK advertised four committee positions in advance of the 2020 AGM to fill the positions vacated in 2019 and 2019-20. Hannah Crowdy, Pip Diment, Nicholas Marchand and Claire Messenger were appointed at the ICOM UK AGM on 12 March 2020.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

To continue supporting ICOM UK membership, manage and administer the organisation, and have capacity to participate in partnership projects, ICOM UK continued or renewed contracts for four part-time freelancers to help deliver its work alongside the volunteer committee.

Dana Andrew - Executive Director (contract renewed until March 2021)

Manda Forster – Membership Manager (contract renewed until September 2021)

Louise Bevan – Membership Administrator (contract renewed until September 2021)

Matt Bourne, Easy2Web – website and membership hub maintenance (contract renewed January until 2021)

Declaration of Interests

No interests have been declared in accordance with the operating procedures set down by the Governing Document.

Board Business

The Board of Trustees meet on a quarterly basis. Due to the COVID-19 pandemic, meetings took place online from March 2020. ICOM UK held an extraordinary meeting in July 2020 to discuss the resignations and governance issues at ICOM, the ICOM Museum Definition consultation, the ICOM 2020 annual meetings, the reopening of museums in the UK and six national museums not accepting the ICOM card for reciprocal entry for a period of time post-reopening.

The AGM and Board meetings take place in accordance with the operating procedures set out in the Governing Document (Memorandum and Articles of Association). Board meetings are minuted and the minutes are reviewed at each subsequent meeting.

Risk Management

Responsibility for the review and management of risks to ICOM UK rests with the Trustees and is dealt with in the normal course of business. The Trustees and Executive Director will draw up a new Risk Register template for 2020-21.

Related Parties

The charity is associated with the UK Committee of the International Council of Museums (ICOM), and undertakes activities which further the profile and engagement with ICOM by the UK museum profession.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

PLANS FOR FUTURE PERIODS

The major activities to be undertaken in 2020-21 are:

- Online 2021 Working Internationally Conference, 16-18 March 2021.
- Participate in the webinar series *A Meeting Place: Online Global Discussions for Museum and Gallery Professionals* in collaboration with the British Council and Museums Association.
- Undertake a consultation exercise with members and the wider sector to feed into the ICOM Museum Definition consultation process that will run until the ICOM Triennial in Prague, 2022.
- One or more members of the ICOM UK Committee will attend the 2021 ICOM General Meetings (in Paris, France or online).
- ICOM UK hopes to host at least one MA student for an online placement.
- Review and administer the 2019-20 ICOM UK – British Council Travel Grant Scheme.
- Administer the Travel Bursary and Camilla Boodle Funds when international travel and events resume.
- Submit an application to transfer to a CIO (Charitable Incorporate Organisation) from a registered Charitable Company.
- Continue attending sector organisation meetings hosted by DCMS, ACE, British Council, and other sector stakeholders and funders.

FINANCIAL REVIEW

The financial position of ICOM UK for 2019-20 remains positive, reflecting the continued growth in membership and careful cost control. The most significant threats for 2020-21 are any potential deterioration in the Sterling to Euro exchange rate, the impact of the COVID-19 pandemic resulting in temporary closure of museums in the UK and globally, and the impact of budget reviews and redundancy consultations across the sector. The reserves held are sufficient to provide a reasonable level of security in relation to this for a full financial year. A decision was made in 2020 that an increase in membership subscription fees would not be appropriate at this time given the uncertainty across the sector. If necessary, a future increase in membership subscriptions, after 4 years of stability will be considered at the 2021 AGM.

Reserves Policy

ICOM UK's reserves policy is to hold approx. £40,000 of formal reserves in the Savings Account, which is approx. 20% of ICOM UK's annual turnover. This is sufficient funds to cover the minimum running costs of the organisation for one year in the event of a sudden drop in membership and to manage any short term fluctuation. These funds are held in ICOM UK's Savings Account. The reserves policy is reviewed annually.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees, who are also the directors of International Council of Museums (UK) for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select the most suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on a going concern basis unless it is not appropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Signed on behalf of the company directors:



T L Nelson
Trustee

29 March 2021

INDEPENDENT EXAMINERS REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2020

I report to the charity trustees on my examination of the accounts of International Council of Museums (United Kingdom) for the year ended 30 September 2020 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

Responsibilities and basis of report

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

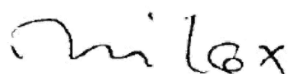
Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a Fellow Member of the Association of Accounting Technicians.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tom Wilcox FMAAT FCIE
Counterculture Partnership LLP
Unit N.H.204, E1 Business Studios
7 Whitechapel Road
London
E1 1DU

29 March 2021

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

**STATEMENT OF FINANCIAL ACTIVITIES
(including Income and Expenditure Account)**

FOR THE YEAR ENDED 30 SEPTEMBER 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 (Note 12) £
INCOME FROM:					
Charitable activities	2	219,802	-	219,802	275,993
Investments: Bank interest		71	-	71	105
Other		-	-	-	483
Total		219,873	-	219,873	276,581
EXPENDITURE ON:					
Charitable activities	3	203,384	11,306	214,690	252,202
Total		203,384	11,306	214,690	252,202
Net income for the year		16,489	(11,306)	5,183	24,379
Gross transfers between funds		-	-	-	-
NET MOVEMENT IN FUNDS AFTER TRANSFERS	4	16,489	(11,306)	5,183	24,379
RECONCILIATION OF FUNDS					
Balance brought forward at 1 October 2019		55,493	36,772	92,265	67,886
Balance carried forward at 30 September 2020		71,982	25,466	97,448	92,265

All amounts relate to continuing activities.

The company has no recognised gains and losses other than the net movement in funds for the above two periods.

The notes on pages 15 to 22 form part of the financial statements.

BALANCE SHEET

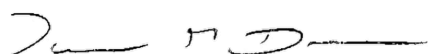
AT 30 SEPTEMBER 2020

	Notes	2020		2019	
		£	£	£	£
CURRENT ASSETS					
Other debtors & accrued income		991		2,360	
Cash at bank and in hand		<u>100,158</u>		<u>93,670</u>	
			101,149		96,030
CREDITORS: amounts falling due within one year					
Trade creditors	9		(3,701)		(3,765)
NET CURRENT ASSETS/(LIABILITIES)			<u>97,448</u>		<u>92,265</u>
NET ASSETS/(LIABILITIES)			<u>97,448</u>		<u>92,265</u>
Represented by:					
Unrestricted funds	10		66,982		50,493
Designated funds			5,000		5,000
Restricted funds			<u>25,466</u>		<u>36,772</u>
			<u>97,448</u>		<u>92,265</u>

The notes on pages 15 to 22 form part of the financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the trustees on 29 March 2021



D M Dornan
Trustee

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting Policies

Charity information

International Council of Museums (United Kingdom) is a private company limited by guarantee incorporated in England. The registered office is Kemp House, 152 City Road, London, EC1V 2NX.

Accounting convention

The financial statements have been prepared in accordance with the charitable company's memorandum and articles of association, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice – Accounting and Reporting by Charities (SORP (FRS102), second edition issued in January 2019)", the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

FRS102 requires the trustees to adopt a going concern basis in preparing the financial statements unless they intend to liquidate the charitable company or have no realistic alternative but to do so. Under a going concern basis, the accounting policies adopted assume that that charitable company will continue to operate for the foreseeable future.

The financial statements have been prepared on a going concern basis as the trustees are confident that sufficient funds will be available to enable operations to continue at a sustainable level for a period of at least 12 months from the approval of the accounts by the trustees.

Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

All income is included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably. Grants of a general nature that are not conditional on delivering certain levels of service are included in donations and legacies.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting Policies (continued)

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for its expenditure. All costs have been directly attributed or proportionally charged to the functional categories of resources expended in the SOFA.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Expenditure on charitable activities comprises the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

All remaining costs are classified as support costs. Support costs are those that assist the work of the charity but do not directly represent charitable activities.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting Policies (continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Taxation

As a registered charity, the company is exempt from corporation tax on surpluses arising from its charitable activities during the year.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

2 INCOME FROM CHARITABLE ACTIVITIES

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Subscriptions	214,846	-	214,846	205,666
Grant income	-	-	-	62,145
Conference fees	4,956	-	4,956	8,182
Total	219,802	-	219,802	275,993

**INCOME FROM CHARITABLE ACTIVITIES
(prior year)**

	2019	2019	2019
	Unrestricted	Restricted	Total
	£	£	£
Subscriptions	205,666	-	205,666
Grant income	12,145	50,000	62,145
Conference fees	8,182	-	8,182
Total	225,993	50,000	275,993

3 ANALYSIS OF EXPENDITURE

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<i>Expenditure on charitable activities</i>				
Payments to ICOM	145,101	-	145,101	150,325
Travel bursaries	1,830	-	1,830	9,809
Conference expenditure	6,006	-	6,006	8,389
Grant activities	-	11,306	11,306	24,835
<i>Governance costs</i>				
Management and administration	42,618	-	42,618	47,727
Other governance costs	7,829	-	7,829	11,117
Total	203,384	11,306	214,690	252,202

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

3 ANALYSIS OF EXPENDITURE (prior year)

	2019 Unrestricted	2019 Restricted	2019 Total
	£	£	£
<i>Expenditure on charitable activities</i>			
Payments to ICOM	150,325	-	150,325
Travel bursaries	9,809	-	9,809
Conference expenditure	8,389	-	8,389
Grant activities	5,000	19,835	24,835
<i>Governance costs</i>			
Management and administration	47,727	-	47,727
Other governance costs	11,117	-	11,117
Total	232,367	19,835	252,202

4 NET MOVEMENT IN FUNDS AFTER TRANSFERS

	2020 £	2019 £
Net movement in funds is stated after charging/(crediting):		
Independent examination fees	1,620	1,620

5 STAFF COSTS

There were no employees during the year (2019: none).

6 TRUSTEES REMUNERATION AND EXPENSES

No trustee received any emoluments during the year (2019: £nil).

One or more trustees were reimbursed expenses during the current and prior year:

	2020 Number	2019 Number
	£	£
Number of trustees paid expenses	3	11
Total expenses reimbursed to trustees	480	3,345

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

7 DEBTORS	2020	2019
	£	£
Prepayments and accrued income	991	2,360
	<u>991</u>	<u>2,360</u>

8 CREDITORS (AMOUNTS FALLING DUE WITHIN ONE YEAR)	2020	2019
	£	£
Accruals and deferred income	3,701	3,765
	<u>3,701</u>	<u>3,765</u>

9 MOVEMENT IN FUNDS

	Balance at 1 October 2019	Incoming resources	Resources expended	Balance at 30 September 2020
	£	£	£	£
Restricted funds:				
British Council Travel Grants	26,398	-	(7,432)	18,966
SARAT	8,732	-	(3,732)	5,000
Camilla Boodle Fund	142	-	(142)	-
Working Internationally Conference	1,500	-	-	1,500
Total Restricted funds	<u>36,772</u>	<u>-</u>	<u>(11,306)</u>	<u>25,466</u>
Unrestricted General funds	<u>50,493</u>	<u>219,873</u>	<u>(203,384)</u>	<u>66,982</u>
Designated funds: Travel Bursaries	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>5,000</u>
Total funds	<u><u>92,265</u></u>	<u><u>219,873</u></u>	<u><u>(214,690)</u></u>	<u><u>97,448</u></u>

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

9 MOVEMENT IN FUNDS (prior year)

	Balance at 1 October 2018 £	Incoming resources £	Resources expended £	Balance at 30 September 2019 £
Restricted funds:				
British Council Travel Grants	733	45,000	(19,335)	26,398
SARAT	3,732	5,000	-	8,732
Camilla Boodle Fund	642	-	(500)	142
Working Internationally Conference	1,500	-	-	1,500
Total Restricted funds	6,607	50,000	(19,835)	36,772
Unrestricted General funds	56,279	221,581	(227,367)	50,493
Designated funds: Travel Bursaries	5,000	5,000	(5,000)	5,000
Total funds	67,886	276,581	(252,202)	92,265

Purposes and restrictions in relation to the funds:

Restricted funds:

British Council Travel Grants This fund is open to members and non-members. It enables recipients to undertake international visits to build reciprocally beneficial international projects and partnerships through sharing skills, expertise and experience. 50% of the funding in each round is ring-fenced for travel to ODA countries. The grants cover international and local transport, visas accommodation and subsistence. The grants cannot be used to attend international conferences and events.

SARAT ICOM UK is the UK partner in SARAT, a project funded by the British Council Cultural Protection Fund and led by the British Institute at Ankara (BIAA) and Koç University Research Centre for Anatolian Civilizations (ANAMED).

Camilla Boodle Fund The Camilla Boodle Fund was set up in memory of an ICOM UK Committee Member. It is a restricted fund administered by ICOM UK to provide grants for ICOM UK members who wish to extend their travel and/or visits to museums before or after an ICOM meeting or international conference.

Working Internationally Conference Restricted funds for the Working Internationally Conference are the funds received from the British Council to cover the cost of bringing one or more international speakers to the conference.

Designated funds:

Travel Bursaries a fund designated to provide travel grants for ICOM UK members in the UK and Overseas Territories to attend relevant international conferences and meetings. An agreed sum (currently £5,000) is drawn annually from ICOM UK's membership income for the fund.

INTERNATIONAL COUNCIL OF MUSEUMS (UNITED KINGDOM)

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

10 FUND BALANCES

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 30 September 2020 are represented by:			
Current assets	75,683	25,466	101,149
Current liabilities	(3,701)	-	(3,701)
	71,982	25,466	97,448

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 30 September 2019 are represented by:			
Current assets	59,258	36,772	96,030
Current liabilities	(3,765)	-	(3,765)
	55,493	36,772	92,265

11 RELATED PARTIES

The charity is associated with the UK Committee of the International Council of Museums (ICOM) and made payments to ICOM in the year of £145,101 (2019: £150,325).

12 2019 SOFA SHOWING FUND SPLIT

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
INCOME FROM:			
Charitable activities	225,993	50,000	275,993
Investments: Bank interest	105	-	105
Other	483	-	483
Total	226,581	50,000	276,581
EXPENDITURE ON:			
Charitable activities	232,367	19,835	252,202
Total	232,367	19,835	252,202
Net income for the year	(5,786)	30,165	24,379
NET MOVEMENT IN FUNDS AFTER TRANSFERS	(5,786)	30,165	24,379
RECONCILIATION OF FUNDS			
Balance brought forward at 1 October 2019	61,279	6,607	67,886
Balance carried forward at 30 September 2020	55,493	36,772	92,265