

**Urban Design Group**

**Annual Report and Accounts 2022**

# **Urban Design Group: Annual Report 2022**

## **Report of the Trustees for the year ending 28 February 2022**

**Address:** 70 Cowcross Street, London EC1M 6EJ

**Charity Number:** 326123

**Trustees as at 28 Feb 2022:** Arnold Linden Marion Roberts Janet Tibbalds Marcus Wilshire

### *Statement of trustees' responsibilities:*

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its incoming resources and resources expended during that year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the charity will continue
- Confirm that they have paid due regard to the Charity Commission guidelines on public benefit.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Statement of Recommended Practice, Accounting and Reporting by Charities 2005. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Constitution**

The Urban Design Group is governed by a Constitution (see Annex B) and run by an Executive Committee appointed by election at the annual general meeting. The operation of the Urban Design Group is the responsibility of the Executive Committee.

Executive Committee 2021-2022  
as appointed at the AGM via Zoom 2021

Coopted subsequently:

Katja Stille (Chair)  
Paul Reynolds  
(Hon Secretary)  
Christopher Martin  
(Treasurer)  
Husam AlWaer  
Leo Hammond (Past Chair)  
Colin Munsie

Colin Pullan  
Amanda Reynolds  
Barry Sellers  
Kenji Shermer  
Alan Stones  
Louise Thomas  
Rob Thompson

Scott Elliott Adams  
Patricia Aelbrecht  
Meenakshi Bhagat  
Valentina Giordano

Graeme Moor  
Brian Quinn  
Raj Rooprai  
Hannah Smart  
Graham Smith  
Andrew Dakin  
(Corresponding)

Patrons  
Alan Baxter

Lindsey Whitelaw

John Worthington

## Performance & Achievements

The year 2021-2022 has been the second year of the pandemic.

Thanks to huge efforts of the membership, Executive Committee, Editorial Board, and staff, the UDG increased its output substantially during the lockdown, maintaining the publication of the journal, switching to zoom meetings and events, with greatly increased frequency. The results have been positive, and we have been delighted to see people from around globe, not only attend events, but participate in them.

Urban Update continued providing a weekly/fortnightly briefing on latest international news and research.

### Membership

Category	Nov 2022	Mar-2021	Mar-2020	Mar-2019	Aug-2017	May 2015	Jun-2013	Jun-2011	Jun-2009
Standard Individual (UK)	531	539	523	548	582	633	647	714	826
Standard Individual (International)	67	72	66	66	80	81	81	79	88
Recognised Practitioner	203	173	154	122	112	104	88	63	9
Concession (UK)	163	160	139	153	155	158	175	192	153
Practice (UK)	151	138	138	128	118	120	128	135	167
Practice (International)	3	2	2	2	4	5	6	7	11
Local Authority	52	42	42	33	25	25	36	36	46
University	1	12	12	11	16	19	15	14	12
Library (UK)	29	29	31	34	41	42	44	41	41
Library (International)	30	31	35	43	46	42	42	39	41
Sub-total	1230	1198	1142	1140	1179	1229	1262	1320	1394
Newsletter only	2660	1909	1451	1380	1131	926	675	476	212
Totals	3890	3107	2593	2520	2310	2155	1937	1796	1606

### Urban Design Journal

*Urban Design* is directed and managed by the UDG Editorial Board. The membership of the Editorial Board for 2021-22 comprised:

Sebastian Loew (editor)  
Louise Thomas (editor)

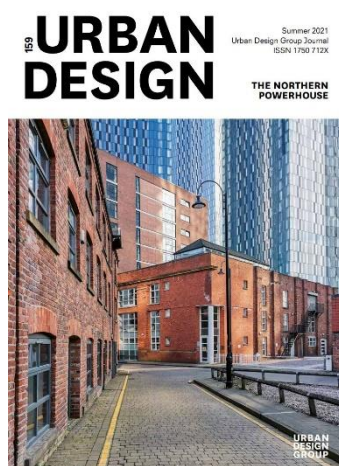
Patricia Aelbrecht  
Matthew Carmona

Richard Cole  
Richard Crappsley  
Tim Hagyard  
Joe Holyoak  
Daniela Lucchese

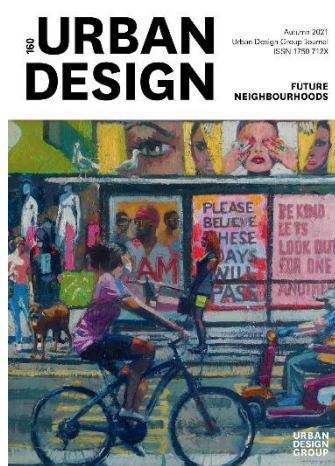
Jane Manning  
Chris Martin  
Malcolm Moor  
Geoff Noble  
Judith Ryser

Over the past year a number of high-quality contributions were received on a variety of topics, occasionally fairly controversial. The Editorial Board always welcomes these and encourages members to make contact if there is an issue that they would like to share with others. The Editorial Board has also received letters responding to previous articles and would welcome more of these.

The issues of urban design published were:



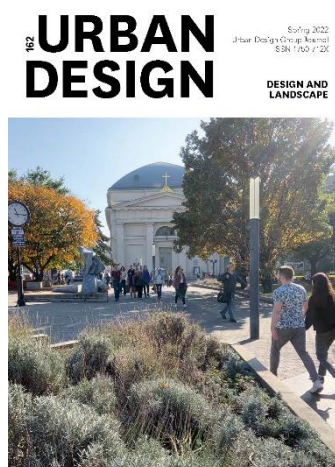
159 – The Northern Powerhouse  
Topic Editor: Stephen Gleave



160 – Future Neighbourhoods –  
Topic Editor: Jon Rowland



161 – Scandinavia and the  
Nordic Region  
Topic Editor, Paul Woodville



162 – Design and Landscape  
Topic Editor, Philip Black

## Other publications

How to Make People  
Friendly Places



The national urban design award finalists were featured as a guide for councillors and clients, structured as a cascade running from national and local policy, local governance, strategies, frameworks, masterplans and through completed schemes.

Copies were issued to all local authorities and to major developers and housebuilders.

A series of events was run to follow through the publication

## **The National Urban Design Awards**

Alan Thompson of AP Thompson Built Environment Consultancy

Christopher Martin of Urban Movement | UDG Treasurer

- Emma Spierin O'Mahony Pike Architects
- Helen Forman West Yorkshire Combined Authority
- Jas Bhalla Jas Bhalla Architects
- Jane Dann Managing Director of Tibbalds Planning and Urban Design
- Peter Frankum Director and National Head of Savills Urban Design Studio
- Roger Evans Studio REAL
- Tim Hagyard Planning Manager for CPRE (Herts) | URBAN DESIGN journal Editorial Board
- Deb Upadhyaya Homes England

### Student Award Judges

- Patricia Aelbrecht, Cardiff University,
- Husam AlWaer, University of Dundee
- Philip Black, University of Manchester

### Book Award Judging Panel

- Dick Cole (Chair) Book editor URBAN DESIGN journal
- Georgia Butina-Watson Professor of Urban Design, Oxford Brookes University
- Geoff Noble Heritage + Urban Design Consultant | Editorial board URBAN DESIGN journal
- Judith Ryser Editorial board URBAN DESIGN journal
- Katja Stille UDG Chair | Director Tibbalds Planning and Urban Design

## **Policy, Strategy + Design Guidance**

### WINNER

The National Model Design Code, URBED

A guide for local authorities in producing design codes

### FINALISTS

Harlow and Gilston Garden Town Sustainability Guidance and Checklist

Harlow and Gilston Garden Town

Detailed guidance with quantified, objective standards for technical design

Nottingham Design Quality Framework

Nottingham City Council

An integrated system for a faster planning process that leads to quality design

The Shenley Neighbourhood Plan

Shenley Parish Council

A model for communities wishing to take greater control over the future of their area

Wood Green and Turnpike Lane Design Manual

Haringey Council

Community developed public realm guidance with a focus on the safe independent mobility of children

## **Framework + Masterplans Large**

### **WINNER**

Nansledan, Newquay | Masterplan  
ADAM Architecture  
Town-making in the Cornish style with school, shops, business units and homes

### **FINALISTS**

Andover Town Centre | Framework  
NEW Masterplanning  
A practical way for a market town to make the most of its heritage and river  
Birkenhead 2040 | Framework  
OPEN (Optimised Environments)  
An easy-to-understand path for the complex regeneration and growth of a former industrial town

## **Framework + Masterplans Midscale**

### **WINNER**

Love Wolverton | Masterplan  
URBED  
Redevelopment of a town centre car park to provide multi-generational housing and shops

### **FINALISTS**

Coal Orchard, Taunton | Masterplan  
Lavigne Lonsdale  
Redevelopment of a town centre site to create a riverside oasis for visitors and residents  
  
Oakfield, Swindon | Masterplan  
Metropolitan Workshop  
A step change for the quality of housing, street and urban design in an area of 1960s housing

## **People Friendly Place**

### **WINNER**

Sauchiehall Street, Glasgow  
Urban Movement  
A replicable model for main streets, for all the community featuring best practice in many areas

### **FINALISTS**

City Park West, Chelmsford  
Pollard Thomas Edwards  
Compact development with high quality public realm in a shire county town  
  
The Park within Elephant Park, London  
Gillespies  
A fully specified inner-city park designed for many different types of user

## **Innovation**

### **WINNER**

Building Peace in Kosovo  
The Block by Block Foundation  
A truly bottom-up participatory design process using the computer game Minecraft

## FINALISTS

PEARL Person-Environment-Activity Research Laboratory  
University College London  
A unique space for exploring the effects of urban design on the human brain

ViewCue  
Oxford Brookes University  
A visual analysis tool for property, real estate, planning and development

## Student Project

### WINNER

The Green Loop  
He Wang | Cardiff University

### FINALISTS

Milton Keynes Placemaking  
Peter Livings | Leeds Beckett University

Stitching the Urban Fabric  
Aanchal Agrawal + Shinjini Basu | University of Strathclyde

## Book Award

### WINNER

The Urban Block  
Jonathan Tarbatt and Chloe Street Tarbatt | RIBA

### FINALISTS

Community-Led Regeneration  
Pablo Sendra and Daniel Fitzpatrick | UCL Press

Designing Disorder  
Pablo Sendra and Richard Sennett | Verso

Estate Regeneration  
Brendan Kilpatrick and Manisha Patel | Routledge

## Events

The UDG has continued to develop and expand its programme of events, where possible, working in partnership with other organisations.

- Future of the Office
- National Model Design Code – UDG Workshop
- Mayoral Hustings – supporting CPRE London
- Water and the City
- Manual for Streets 3
- Character and Local Distinctiveness
- Manual for Streets : Designing Parking
- Logistics
- Getting to Railway Stations – with London Living Streets
- Healthy Streets Scorecard – in support of CPRE London
- Stadia
- Skills Report Launch
- The Walkable City
- Restorative Cities
- Oxfordshire Street Design Guidance
- Blue Monday Quiz

### Urban Design Visits

- Leo's Lewes – one day tour led by Leon Hammond
- PEARL – Person Environment Activity Research Laboratory, East London
- Folkestone Tour – hosted by Julia Wallace, Folkestone and Hythe District Council
- Chester – one day tour hosted by members of Chester Civic Society
- Tunbridge Wells – hosted by representatives of Tunbridge Wells Council

### Urban Design Summit at COP 26

The UDG ran a fringe event in Glasgow coinciding with COP26 with nearly 20 speakers covering:

1. People Friendly Place
2. Climate Framework – Launch
3. Creating Climate Safe Streets
4. Climate Repair
5. Community Sustainability Hubs

### Design Officers Network

The Network was inaugurated, to provide a safe space for anyone involved in design in the public or not-for profit sector to share views, ideas, concerns and latest intelligence. Attendances generally were around 80 individuals.

### Research

The UDG provided £10,288 to the Place Alliance to conduct research on urban design skills and capacity in local authorities, and the findings published in a report "The Design Deficit" in July 2021. The findings were at a UDG event held in August 2021 "An urban design skills deficit, the consequences and various possibilities for improvement".

### UrbanNous- Video on Demand

Thanks are due to Fergus Carnegie who continues his largely voluntary work. He has recorded and packaged the UDG zoom events making them available to a global audience through the Urbannous website and Youtube channel. They are also embedded on the UDG website events archive pages and shared on the UDG Youtube channel.

This is a great resource and a tremendously valuable archive of the huge number of presentations given at the UDG over recent years.

The ideas | Space interviews, a collaboration between UDG, Urban Nous and Urban Movement included:

- Pete Dyson, the Principal Behavioural Scientist at the Department for Transport
- Prof Nick Tyler of PEARL research facility
- Robert Martin, JAJA Architects Copenhagen
- Wei Yang, 2021 President of the RTPi

### UDG Regions

<b>Solent</b>	Peter Frankum
<b>East Midlands</b>	Laura Alvarez
<b>North East</b>	Adrian Clarke and Georgia Giannopoulou
<b>Scotland</b>	Husam al Waer
<b>Yorkshire</b>	Rob Thompson



## Financial Review

### Reserves policy

The definition of 'reserve' is: 'Income which becomes available to the Charity and is to be expended at the Trustees' discretion in furtherance of the Charity's objectives, but which is not yet spent, committed or designated'. This definition therefore excludes restricted funds and sums already invested in fixed assets.

The trustees have reviewed the reserves of the charity and, in view of the current financial situation, are of the opinion that they should fall no lower than a minimum of £50,000. This will provide sufficient funds to enable the charity to meet outstanding obligations.

Approved by the Trustees on 30 November 2022  
and signed on their behalf

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Marcus Wilshire

## Annex A: Summary of Accounts

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals
<b>INCOMING RESOURCES</b>											
Subscriptions	115,987	98,320	113,911	108,816	96,075	113,410	100,072	114,461	76,781	75,656	77,400
Publications and Awards	10,944	31,864	7,225	46,755	8,842	10,291	40,939	6,099	13,354	32,856	11,324
Conference Fees and Sponsorship			23,916	21,026	18,975	17,163	20,213	14,246	-	-	-
London Events	208	331	3,488	3,010	2,456	1,040	1,912				
Study Tours & Job Ads	19,500	2750	23,557	46,758	41,170	45,599					
Donation	18,779						26,102	13,963	9,824	4,731	11,038
UDSL Contribution to Office Costs							-	-	-	-	5,000
Activities to Generate Funds											
Interest Received	85	86	85	85	32	315	338	373	920	1,003	740
Inland Revenue: Gift Aid							(3,600)	4,216	3,992	4,120	5,192
Miscellaneous Income		750		5,638	703		-	458	335	580	468
<b>TOTAL INCOMING RESOURCES</b>	165,503	140,293	172,182	232,088	168,253	187,818	185,976	153,816	105,206	118,946	111,162
<b>RESOURCES EXPENDED</b>											
Charitable Expenditure											
Publications & Awards	45,836	41,717	42,425	63,953	36,584	38,193	57,846	24,110	30,933	49,676	29,587
Conference Expenditure	3,652	621	15,183	9,836	12,774	18,273	18,295	16,201			
General	135,759	117,582	107,472	104,980	90,280	78,886	72,019	65,538	79,431	86,312	76,098
Study Tours Expenditure				15,300	22,284	25,296					
Development Expenditure								-	-	5,000	2,500
Governance costs (accountancy)	1,230	1,630	1,740	1,680	2,753	2100	1,200	1,200	1,140	1,116	1,080
<b>TOTAL RESOURCES EXPENDED</b>	186,477	161,550	166,820	195,749	164,675	162,748	149,360	107,049	111,504	142,104	109,265
<b>NET INCOME / (EXPENDITURE) FOR THE YEAR</b>	(20,974)	(21,257)	5,362	36,339	3,578	25,070	36,616	46,767	(6,298)	(23,158)	1,897
<b>FUND BALANCES BROUGHT FORWARD</b>	226,442	247,699	242,337	205,998	202,420	177,350	140,734	93,967	100,265	123,423	121,526
<b>FUND BALANCES CARRIED FORWARD</b>	205,468	226,442	247,699	242,337	205,998	202,420	177,350	140,734	93,967	100,265	123,423
<b>CURRENT ASSETS</b>	252,711	268,244	276,382	257,188	218,879	220,890	182,418	188,044	125,359	139,458	126,212
<b>CURRENT LIABILITIES</b>	47,244	41,803	28,684	14,852	12,881	18,471	5,069	47,271	31,393	39,194	2,790
<b>TOTAL NET ASSETS</b>	205,468	226,442	247,699	242,337	205,998	202,420	177,350	140,733	93,967	100,265	123,423

## Annex B: Constitution

(As amended at AGM June 2010)

### 1. NAME

The name shall be the URBAN DESIGN GROUP.

### 2. OBJECTS

The Group is established for the public benefit for the following purposes:

- To promote high standards of performance and inter-professional co-operation in planning, urban design and architecture, landscape design and all other aspects of the built environment.
- To educate the relevant professions and the public in matters relating to Urban Design

In furtherance of the said purposes but not otherwise the Group through its Executive Committee shall have the following powers:-

- i. To promote research into subjects directly connected with the objects of the Group and to publish the results of any such research.
- ii. To act as a co-ordinating body and to co-operate with related professional bodies and any voluntary organisations, charities and persons having aims similar to those of the Group.
- iii. To publish papers reports and other literature.
- iv. To make surveys and prepare maps and plans and collect information in relation to any place, erection or building.
- v. To hold meetings, lectures and exhibitions.
- vi. To educate public and professional opinion and to give advice and information.
- vii. To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation or otherwise; provided that the Group shall not undertake any permanent trading activities in raising funds for its primary purpose.
- viii. To acquire, by purchase, gift or otherwise, property whether subject to any special trust or not.
- ix. To sell, let mortgage, dispose of or turn to account all or any of the property or funds of the group as shall be necessary.
- x. To borrow or raise money for the purposes of the Group on such terms and on such security as the Executive Committee shall think fit, but so that the liability of the individual members of the Group shall in no case extend beyond the amount of their respective annual subscriptions

- xi. To do all such other things as are necessary for the attainment of the said purposes.

### 3. MEMBERSHIP

Membership shall be open to all who are interested in actively furthering the purposes of the Group. No member shall have power to vote at any meeting of the Group if his or her subscription is in arrears at the time. Corporate members shall be such groups, associations, educational institutions or businesses as are interested in furthering the purposes of the Group. A corporate member shall appoint a representative to vote on its behalf at all meetings but, before such a representative exercises his or her right to vote, the corporate member shall give particulars in writing to the Honorary Secretary of such a representative. Membership will run for a 12 month period from the beginning of the month of joining.

### 4. SUBSCRIPTIONS

The subscriptions shall be the amount determined by the Executive Committee subject to notification to the membership one month in advance of any change. Membership shall lapse if the subscription is unpaid three months after it is due.

### 5. MEETINGS

The Annual General Meeting shall be held in or about May of each year to receive the Executive Committee's report and audited accounts and to elect Officers and members of the Committee. The Committee shall decide when ordinary meetings of the Group shall be held. Special General Meetings of the Group shall be held at the written request of fifteen or more members whose subscriptions are fully paid up. Twenty members personally present shall constitute a quorum of the Group. The Committee shall give at least 7 days' notice to members of all Meetings of the Group.

### 6. OFFICERS

The officers shall consist of a Chairman, Honorary Secretary and Honorary Treasurer. Nominations for the election of Officers shall be made in writing to the Honorary Secretary at least 14 days before the Annual General Meeting. Such nominations shall be supported by a seconder and the consent of the proposed nominee must first have been obtained. The elections of officers shall be completed prior to the election of future committee

members. Nominees for election as officers or Committee members shall declare at the Annual General Meeting at which their election is to be considered any financial or professional interest known or likely to be of concern to the Group.

#### 7. THE EXECUTIVE COMMITTEE

The Executive Committee shall be responsible for the management and administration of the Group. The Executive Committee shall consist of the Officers and not less than 6 and not more than 10 other members. The Committee shall have power to co-opt further members (who shall attend in an advisory and non-voting capacity). In the event of an equality in the votes cast, the Chairman shall have a second or casting vote. Nominations for election to the Executive Committee shall be made in writing to the Honorary Secretary at least 14 days before the Annual General Meeting. They must be supported by a seconder and the consent of the proposed nominee must first have been obtained. If the nominations exceed the number of vacancies, a ballot shall take place in such a manner as shall be determined. Members of the Executive Committee shall be elected annually at the Annual General Meeting of the Group, and outgoing members may be re-elected. The Executive Committee shall meet not less than 4 times a year at intervals of not more than 3 months and the Honorary Secretary shall give all members not less than seven days notice of each meeting. The quorum shall, as near as may be, comprise one third of members of the Executive Committee. The Executive Committee shall have the power to fill up to three casual vacancies occurring among the member of the Executive Committee between General Meetings. The Executive Committee shall appoint a vice chair(s) to assist the Chair in managing the running of the Group and to deputise at meetings. The vice chair (or one of the vice chairs) will usually be the previous Chair.

#### 8. SUB-COMMITTEES

The Executive Committee may constitute such committees from time to time as shall be considered necessary for such purposes as shall be thought fit. The Chairman of each sub-committee shall be appointed by the Executive Committee and all actions and proceedings of each sub-committee shall be reported to and be confirmed by the Executive Committee as soon as possible. Members of the Executive Committee may be members of any subcommittee and membership of a sub-

committee shall be no bar to appointment to membership of the Executive Committee. Sub-Committees shall be subordinate to and may be regulated or dissolved by the Executive Committee.

#### 9. DECLARATION OF INTEREST

It shall be the duty of every Officer or member of the Executive Committee or Sub-Committee who is in any way directly or indirectly interested financially or professionally in any item discussed at any Committee meeting at which he or she is present to declare such interest and he or she shall not discuss such items (except by invitation of the Chairman) or vote thereon.

#### 10. EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS

The Executive Committee shall, out of the funds of the Group, pay all proper expenses of administration and management of the Group. After payment of the administration and management expenses and the setting aside of reserve of such sums as may be deemed expedient, the remaining funds of the Group shall be applied by the Executive Committee in furtherance of the purposes of the Group.

#### 11. INVESTMENT

All monies at any time belonging to the Group and not required for immediate application for its purposes shall be invested by the Executive Committee in or upon such investments, securities or property as it may think fit, subject nevertheless to such authority approval or consent by the Charity Commissioners as may for the time being be required by law or by the special trusts affecting any property in the hands of the Executive Committee.

#### 12. TRUSTEES

Any freehold and leasehold property acquired by the Group shall and, if the Executive Committee so directs, any other property belonging to the Group may be vested in trustees who shall deal with such property as the Executive Committee may from time to time direct. Any trustees shall be at least three in number or a trust corporation. The power of appointment of new trustees shall be vested in the Executive Committee. The Trustees will be responsible for overseeing the finances of the UDG so that it remains financially solvent and able to meet any normal liability. That role will include giving approval to the annual accounts and budget. A trustee need not be a member

of the Group but no person whose membership lapses by virtue of the clause 4 thereof shall thereafter be qualified to act as a trustee unless and until reappointment as such by the Executive Committee. The Honorary Secretary shall from time to time notify the trustees in writing of any amendment hereto and the trustees shall not be bound by any such amendments in their duties as trustees unless such notice has been given. The Group shall be bound to indemnify the trustees in their duties (including the proper charge of a trustee being a trust corporation) and liability under such indemnity shall be a proper administrative expense.

### 13. BOARD OF PATRONS

A Board of Patrons shall be elected by the Executive Committee. The board will comprise not less than six Patrons and will meet at least once a year with the Executive Committee. Patrons will be persons of note who have shown interest in or have contributed to the pursuit of excellence in urban quality. Patrons will provide much of the public face of the UDG. The Board will have no legal responsibilities, merely fulfilling an advisory and guiding function. Patrons will be elected for a three year period and can be re-elected.

### 14. AMENDMENTS

The Constitution may be amended by a two-thirds majority of members present at an Annual General Meeting or Special General Meeting of the Group, provided that 28 days notice of the proposed amendment has been given to all members and provided that nothing herein contained shall authorise any amendment the effect of which would cause the Group at any time to cease to be a charity in law.

### 15. NOTICES

Any notice required to be given by these rules shall be deemed to be duly given if left at or sent by prepaid post addressed to the address of that member last notified by the Secretary.

### 16. WINDING UP

The Group may be dissolved by a two-thirds majority of members voting at an Annual General Meeting or Special General Meeting of the Group confirmed by a simple majority of members voting at a further Special General Meeting held not less than 14 days after the previous meeting. If a motion for the dissolution of the Group is to be proposed at an Annual General Meeting or a Special General Meeting this motion shall be referred to specifically when notice of the meeting is given. In the event of the dissolution of the Group the available funds of the Group shall be transferred to such one or more charitable institutions having objects similar or reasonably similar to those herein before declared as shall be chosen by the Executive committee and approved by the Meeting of the Group at which the decision to dissolve the Group is confirmed.

### 17. ACCOUNTANT

An accountant will be appointed annually to carry out an independent examination of the accounts, to be reported to the AGM.

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF URBAN DESIGN GROUP**

### **Independent examiner's report to the trustees of Urban Design Group**

I report to the charity trustees on my examination of the accounts of Urban Design Group (the Group) for the year ended 28 February 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Group as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Andrew Thurburn  
Andrew Thurburn & Co.  
Chartered Accountants  
38 Tamworth Road  
Croydon  
Surrey CR0 1XU

30 November 2022

**URBAN DESIGN GROUP**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 28 FEBRUARY 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Totals £	2021 Totals £
<b>INCOMING RESOURCES</b>					
Incoming Resources from Charitable Activities					
Subscriptions		115,987	-	115,987	98,320
Publications & Awards	2	10,944	-	10,944	31,864
London Events		208	-	208	331
Events Income (online)		-	-	-	6,192
Gifts & Donations		35	18,744	18,779	-
Recruitment Services		19,500	-	19,500	2,750
Miscellaneous Income		-	-	-	750
Activities to Generate Funds					
Interest Received		85	-	85	86
<b>TOTAL INCOMING RESOURCES</b>		<u>146,759</u>	<u>18,744</u>	<u>165,503</u>	<u>140,293</u>
<b>RESOURCES EXPENDED</b>					
Charitable Expenditure					
Publications & Awards	3	45,236	600	45,836	41,717
General	4	135,759	-	135,759	117,582
Conference Expenditure		3,652	-	3,652	621
Governance Costs	5	1,230	-	1,230	1,630
<b>TOTAL RESOURCES EXPENDED</b>		<u>185,877</u>	<u>600</u>	<u>186,477</u>	<u>161,550</u>
<b>NET (EXPENDITURE)/INCOME FOR THE YEAR</b>		(39,118)	18,144	(20,974)	(21,257)
<b>FUND BALANCES BROUGHT FORWARD</b>		<u>226,442</u>	<u>-</u>	<u>226,442</u>	<u>247,699</u>
<b>FUND BALANCES CARRIED FORWARD</b>		<u>£187,324</u>	<u>£18,144</u>	<u>£205,468</u>	<u>£226,442</u>

**URBAN DESIGN GROUP  
BALANCE SHEET  
AT 28 FEBRUARY 2022**

	2022	2021
	£	£
<b>FIXED ASSETS</b> (Note 6)	1	1
<b>CURRENT ASSETS</b>		
Cash at Bank		
NatWest Current Account	164,241	144,083
Scottish Widows Account	85,608	85,522
Cash Float	59	59
Debtors (Note 7)	2,803	38,580
	<u>252,711</u>	<u>268,244</u>
<b>CURRENT LIABILITIES</b>		
Creditors Falling Due Within One Year (Note 8)	<u>47,244</u>	<u>41,803</u>
<b>NET CURRENT ASSETS</b>	<u>205,467</u>	<u>226,441</u>
<b>TOTAL ASSETS</b>	<u>£ 205,468</u>	<u>£ 226,442</u>
Represented by:		
<b>ACCUMULATED RESERVES</b>		
Restricted Funds	18,144	-
Unrestricted Funds	<u>187,324</u>	<u>226,442</u>
	<u>£ 205,468</u>	<u>£ 226,442</u>

Approved by the Trustees on [Date]  
and signed on their behalf

.....  
Marcus Wilshire, Trustee

.....  
Christopher Martin, Treasurer, UDG



**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2022**

**1. ACCOUNTING POLICIES**

*(i) Accounting Convention*

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

*(ii) Depreciation*

Equipment is depreciated at 25% on a straight line basis.

*(iii) Incoming Resources*

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Subscriptions are recognised when due and not when received.

*(iv) Resources Expended*

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

*(v) Taxation*

The Charity is exempt from tax on its charitable activities.

**2. PUBLICATIONS INCOME**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Sales of Journal	3,294	2,564
Journal Sponsorship	5,250	1,150
Urban Design Awards	2,400	-
Urban Design Directory	-	28,150
	<hr/>	<hr/>
	£ 10,944	£ 31,864
	<hr/>	<hr/>

**3. PUBLICATIONS EXPENDITURE**

Journal Production & Printing	32,509	28,458
Urban Design Awards	4,806	1,100
Urban Design Directory	8,521	12,159
	<hr/>	<hr/>
	£ 45,836	£ 41,717
	<hr/>	<hr/>

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2022  
(Contd)**

<b>4. GENERAL CHARITABLE ACTIVITIES EXPENDITURE</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
London Events	24	3,282
UrbanNous	4,000	2,000
Expenses for Regions	208	601
Events Online Expenses	749	91
Consultant Director's Fees	31,190	30,929
Salaries & Pension Costs	65,586	51,015
Rent, Rates, Light & Heat	13,035	9,588
Telephone & Broadband	721	868
Postage, Stationery & Office Supplies	2,621	549
Website	540	5,489
Insurance	453	454
Bank Charges	1,755	1,319
Payroll Admin	338	260
Consultancy Costs	1,015	250
Research	10,288	-
Grants	600	-
Bad Debt Provision	2,636	10,887
	<hr/>	<hr/>
	£ 135,759	£ 117,582
	<hr/>	<hr/>
<b>5. GOVERNANCE COSTS</b>		
Independent Examination Fees	£ 1,230	£ 1,630
	<hr/>	<hr/>
<b>6. FIXED ASSETS</b>		<b>£</b>
Cost of Equipment		
As at 1.3.21		5,766
Additions		-
		<hr/>
As at 29.2.22		5,766
		<hr/>
Depreciation		
As at 1.3.21		5,765
Charge for the Year		-
		<hr/>
As at 28.2.22		5,765
		<hr/>
Net Book Value		
As at 29.2.21		£ 1
		<hr/>
As at 28.2.22		£ 1
		<hr/>

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2022  
(Contd)**

<b>7. DEBTORS FALLING DUE WITHIN ONE YEAR</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Subscriptions	2,355	6,979
Urban Design Services Ltd	-	30,286
Sundry Debtors	448	1,315
	<hr/>	<hr/>
	£ 2,803	£ 38,580
	<hr/>	<hr/>

<b>8. CREDITORS FALLING DUE WITHIN ONE YEAR</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade Creditors	34,320	30,375
Other Creditors	12,924	11,428
	<hr/>	<hr/>
	£ 47,244	£ 41,803
	<hr/>	<hr/>

**9. TRUSTEES' REMUNERATION**

No Trustee received any remuneration or expenses during the year, nor were any expenses reimbursed.

<b>10. STAFF COSTS</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Salaries	57,218	49,341
Social Security	4,892	489
Pension Costs	3,476	1,185
	<hr/>	<hr/>
	£ 65,586	£ 51,015
	<hr/>	<hr/>

The average number of employees was	1.9	1.7
	<hr/>	<hr/>

**11. RESTRICTED FUNDS**

The restricted fund is reserved for use according to the charitable objects of the former Francis Tibbalds Trust including the funding of publications.

**12. COMPARATIVES FOR THE SOFA**

No note showing the previous year comparatives for the Statement of Financial Activities is necessary as this is the first year in which Restricted Funds have arisen.