

# URBAN DESIGN GROUP

England & Wales · Charity number 326123

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1982-06-07

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 70 Cowcross Street  
London  
EC1M 6EJ

**Phone** 020 7250 0892

**Email** [administration@udg.org.uk](mailto:administration@udg.org.uk)

**Website** [www.udg.org.uk](http://www.udg.org.uk)

## Activities

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**Objects:** I) TO PROMOTE HIGH STANDARDS OF PERFORMANCE AND INTERPROFESSIONAL CO-OPERATION IN PLANNING, URBAN DESIGN, ARCHITECTURE, LANDSCAPE DESIGN AND OTHER RELATED DISCIPLINES IN GREAT BRITAIN. II) TO EDUCATE THE RELEVANT PROFESSIONS AND THE PUBLIC IN MATTERS RELATING TO URBAN DESIGN. (FOR FURTHER DETAILS SEE CLAUSE 2 OF THE CONSTITUTION).

**Activities:** The UDG is established for the public benefit:-To promote high standards of performance and interprofessional co-operation in planning, urban design and architecture, landscape design and all other aspects of the built environment.-To educate the relevant professions and the public in matters relating to urban design.

## Classification

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- **How:** Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Other Defined Groups, The General Public/mankind

## Geography

- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£246,504	£281,990	-	-
2024-02-29	£180,307	£174,197	-	-
2023-02-28	£141,964	£124,900	-	-
2022-02-28	£146,759	£185,877	-	-
2021-02-28	£140,293	£161,550	-	-

## Trustees

Name	Role	Appointed
Janet Tibbalds		2018-09-17
MARCUS WILSHERE		
Professor Marion Roberts		2018-09-17

**URBAN DESIGN GROUP**

England & Wales - Charity number 326123

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# Accounts

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**Urban Design Group**

**Annual Report and Accounts 2025**

# **Urban Design Group: Annual Report 2025**

## **Report of the Trustees for the year ending 31 July 2025**

**Address:** 70 Cowcross Street, London EC1M 6EJ

**Charity Number:** 326123

**Trustees as at 31 July 2025:** Janet Tibbalds Marcus Wilshere

### *Statement of trustees' responsibilities:*

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its incoming resources and resources expended during that year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the charity will continue
- Confirm that they have paid due regard to the Charity Commission guidelines on public benefit.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Statement of Recommended Practice, Accounting and Reporting by Charities 2005. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In the course of the year, the trustees produced a report on conflicts of interest and member behaviour, leading to the adoption of an updated constitution. It is expected that in the coming year, the Urban Design Group will progress from being an unincorporated charity into a charitable incorporated organisation.

### **Constitution**

The Urban Design Group is governed by a constitution approved at a Special General Meeting held on 26 April 2023. It is based on the Charity Commission SG3 model constitution for unincorporated charities.

### **Transition of Urban Design Group from Unincorporated Charity to Charitable Organisation**

The Annual Report and Accounts cover the 17 month period between 1 March 2024 and 31 July 2025, marking the transfer of all activities, assets, creditors, debtors and contractual obligations from Urban Design Group Unincorporated Charity 326123 to the Urban Design Group Charitable Incorporated Organisation No 1211478 commencing 1<sup>st</sup> August 2025.

## Executive Committee 2024-2025

The UDG Executive Committee is responsible for the day-to-day operation of the UDG.

Members as at 31 July 2025 were:

### Elected:

Paul Reynolds (Chair)	Husam AlWaeer
Hannah Smart (Honorary Secretary)	Leo Hammond
Louise Thomas (Treasurer)	Lucy Fineberg
Katja Stille (Past Chair)	Naike Zambotti
Amanda Reynolds	Rob Thompson
Ana McMillin	Scott Adams

### Patrons

Alan Baxter	Roger Evans
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## Performance & Achievements

The year 2023-2025 efforts were made to re-establish activities in the post-pandemic era, with sustained efforts by the membership, Executive Committee, Editorial Board, and staff.

### Membership

Category	July 2025	Feb 2024	Feb 2023	Nov 2022	Mar-2021	Mar-2020	Mar-2019	Aug-2017	May 2015	Jun-2013	Jun-2011
Standard Individual (UK)	508	562	550	531	539	523	548	582	633	647	714
Standard Individual (International)	65	80	47	67	72	66	66	80	81	81	79
Recognised Practitioner All nations	320	218	202	203	173	154	122	112	104	88	63
Concession All nations	139	185	165	163	160	139	153	155	158	175	192
Practice (UK)	137	148	149	151	138	138	128	118	120	128	135
Practice (International)	3	3	1	3	2	2	2	4	5	6	7
Local Authority	56	57	53	52	42	42	33	25	25	36	36
University	4	4	4	1	12	12	11	16	19	15	14
Library (UK)	25	28	29	29	29	31	34	41	42	44	41
Library (International)	31	32	24	30	31	35	43	46	42	42	39
Sub-total	1288	1317	1224	1230	1198	1142	1140	1179	1229	1262	1320
Newsletter only	3724	3029	2839	2660	1909	1451	1380	1131	926	675	476
Totals	5012	4346	4063	3890	3107	2593	2520	2310	2155	1937	1796
Design Officers Network	240										

## Urban Design Journal

Urban Design is directed and managed by the UDG Editorial Board. The membership of the Editorial Board for 2024-25 comprised:

Louise Thomas (editor)  
Jane Manning (editor elect)  
Sebastian Loew (editor emeritus)

Patricia Aelbrecht  
Matthew Carmona

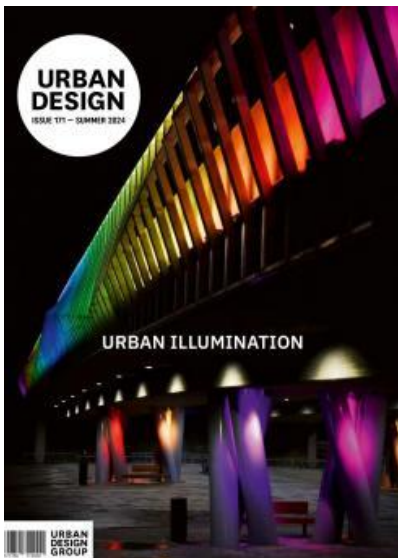
Richard Cole  
Richard Crappsley  
Tim Hagyard  
Joe Holyoak  
Krystallia Kamvasinou  
Daniela Lucchese

Chris Martin  
Geoff Noble  
Judith Ryser  
Todd Strehlow

Sebastian Loew retired during the course of the period, as editor following many years of dedicated service.

Over the past year a number of high-quality contributions were received on a variety of topics, occasionally fairly controversial. The Editorial Board always welcomes these and encourages members to make contact if there is an issue that they would like to share with others.

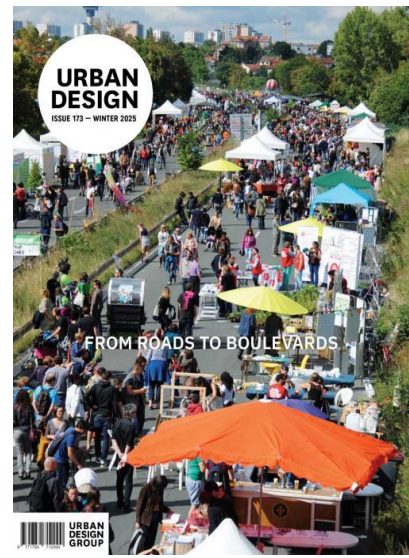
The editions of Urban Design published were:



171 – Urban Illumination - Sharon Stammers & Martin Lupton, guest topic editors



172 – Making Vibrant Places - Martyn Saunders, guest topic editor



173 From Roads to Boulevards - Paul Lecroart, guest topic editor



174 – India - Vinita Dhume, guest topic editor



175 – Community-led Urbanism - Paul Reynolds, guest topic editor

## Events

The UDG continued its programme of events, where possible, working in partnership with other organisations.

### National Urban Design Conference 2024

The conference was held in Plymouth over 2 ½ days, under the theme of Towards a New Urban Renaissance, marking the 25th anniversary of the report. Attendance was in excess of 160. The Urban Design Group is grateful for the leadership and hard work of Martin Ivatt, and Niki Read of Plymouth City Council in the organisation of the conference.



UDG Chair Paul Reynolds



The conference stage of the Theatre Royal, Plymouth.



*Plymouth city centre public realm works – tour led by Martin Ivatt*

### **Design Officers Network**

The Network continued to be convened, to provide a safe space for anyone involved in design in the public or not-for profit sector to share views, ideas, concerns and latest intelligence. Leo Hammond took over the role of convenor from Lisa Richards.

### **General Events**

Online and in person events included

- Community Led Urbanism
- Rhythms of Brazilian Cities - An introduction to Brazilian urbanism
- Mohenjo Daro and Ancient cities of the Indus valley and India
- The Future of Council Housing
- Make it Happen 2025! - Housing - Regeneration - Active-Design - SuDS and more. – 1 day conference held in Nottingham in partnership with RIBA & RTPI East Midlands.
- New perspectives on walking and wheeling in the city
- UDG at Building New Communities Conference 2025
- Designing Child Friendly Neighbourhoods
- Utrecht Nearby - the Ten Minute City
- Understanding the 20-Minute Neighbourhood
- Creating better places through vision-led transport planning
- Porto City: Renaissance, Renewal and Reinvention
- Research Handbook on Urban Design - A Book Launch and Discussion
- Speakeasy and Book Launch: Meet Laura Alvarez and Rob Cowan
- Lunchtime Consultation Seminar: Policy for Brownfield Development
- Property: A Lunchtime Talk with Rowan Moore, Architecture Critic, Observer
- UDG at FutureBuild
- Applied Urban Design - Book Launch
- How high-quality housing can be delivered in less well-off areas
- UDG Film Night - The White Flats - Designed for Children
- Design Codes - An International Comparison

- Designing for social interaction in high-density housing
- Cities of the Eastern Mediterranean: Insights from Damascus and Aleppo
- Concrete Dreams - The Rise and Fall of Cumbernauld Town Centre
- When Driving Is Not An Option
- National Urban Design Conference 2024, Plymouth
- Better Streets to Stations
- EcoResponsive Environments - New Book Launch
- Foundation Certificate in Urban Design -supported by UDG
- Al Za'atari - urban design by refugees
- Towards a Neighbourhood Renaissance Living-well locally
- Housing Atlas: Europe - 20th Century
- Urban Design and Young Children

Many of these can be viewed on Urban Nous.

### **UrbanNous- Video on Demand**

Thanks are due to Fergus Carnegie who continues his largely voluntary work. He has recorded and packaged the UDG zoom events making them available to a global audience through the Urbannous website and Youtube channel. They are also embedded on the UDG website events archive pages and shared on the UDG Youtube channel.

This is a great resource and a tremendously valuable archive of the huge number of presentations given at the UDG over recent years.

### **Urban Update**

The UDG's weekly email newsletter Urban Update continued throughout the year, featuring latest news, research and events relating to towns, cities and urban design. Circulation was in excess of 5000.

## **Financial Review**

### **Reserves policy**

The definition of 'reserve' is: 'Income which becomes available to the Charity and is to be expended at the Trustees' discretion in furtherance of the Charity's objectives, but which is not yet spent, committed or designated'. This definition therefore excludes restricted funds and sums already invested in fixed assets.

The trustees have reviewed the reserves of the charity and, in view of the current financial situation, are of the opinion that they should fall no lower than a minimum of £50,000. This will provide sufficient funds to enable the charity to meet outstanding obligations.

Approved by the Trustees on 15 December 2025  
and signed on their behalf

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Marcus Wilshere, Trustee, UDG

## Summary of Accounts

	2025 17 Months	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals
<b>INCOMING RESOURCES</b>											
Subscriptions	170,459	126,394	114,160	115,987	98,320	113,911	108,816	96,075	113,410	100,072	114,461
Publications and Awards	17,135	12,374	8,601	10,944	31,864	7,225	46,755	8,842	10,291	40,939	6,099
Conference Fees and Sponsorship	32,204	31,229				23,916	21,026	18,975	17,163	20,213	14,246
London Events	2,899	30	381	208	331	3,488	3,010	2,456	1,040	1,912	
Study Tours & Recruitment Services	17,925	7,850	18,550	19,500	2750	23,557	46,758	41,170	45,599		
Donation				18,779						26,102	13,963
Activities to Generate Funds											
Interest Received	1,964	930	202	85	86	85	85	32	315	338	373
Inland Revenue: Gift Aid										(3,600)	4,216
Miscellaneous Income	3,918	1,500	70		750		5,638	703		-	458
<b>TOTAL INCOMING RESOURCES</b>	246,504	180,307	141,964	165,503	140,293	172,182	232,088	168,253	187,818	185,976	153,816
<b>RESOURCES EXPENDED</b>											
Charitable Expenditure											
Publications & Awards	72,854	44,269	40,231	45,836	41,717	42,425	63,953	36,584	38,193	57,846	24,110
Conference Expenditure	20,399	23,039		3,652	621	15,183	9,836	12,774	18,273	18,295	16,201
General	187,297	105,529	82,629	135,759	117,582	107,472	104,980	90,280	78,886	72,019	65,538
Study Tours Expenditure							15,300	22,284	25,296		
Development Expenditure											-
Governance costs (accountancy)	1,440	1,360	2,040	1,230	1,630	1,740	1,680	2,753	2100	1,200	1,200
<b>TOTAL RESOURCES EXPENDED</b>	281,990	174,197	124,900	186,477	161,550	166,820	195,749	164,675	162,748	149,360	107,049
<b>NET INCOME / (EXPENDITURE) FOR THE YEAR</b>	(35,486)	6,110	17,064	(20,974)	(21,257)	5,362	36,339	3,578	25,070	36,616	46,767
<b>PRIOR YEAR ADJUSTMENT</b>	32,168										
<b>FUND BALANCES BROUGHT FORWARD</b>	228,642	222,532	205,468	226,442	247,699	242,337	205,998	202,420	177,350	140,734	93,967
<b>FUND BALANCES CARRIED FORWARD</b>	225,324	228,642	222,532	205,468	226,442	247,699	242,337	205,998	202,420	177,350	140,734
<b>CURRENT ASSETS</b>	227,469	263,923	18,144	252,711	268,244	276,382	257,188	218,879	220,890	182,418	188,044
<b>CURRENT LIABILITIES</b>	2,146	35,282	204,388	47,244	41,803	28,684	14,852	12,881	18,471	5,069	47,271
<b>TOTAL NET ASSETS</b>	225,324	228,642	222,532	205,468	226,442	247,699	242,337	205,998	202,420	177,350	140,733

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF URBAN DESIGN GROUP**

### **Independent examiner's report to the trustees of Urban Design Group**

I report to the charity trustees on my examination of the accounts of Urban Design Group (the Group) for the period ended 31 July 2025.

### **Responsibilities and basis of report**

As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Group as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Andrew Thurburn  
Andrew Thurburn & Co.  
Chartered Accountants  
38 Tamworth Road  
Croydon  
Surrey CR0 1XU

15 December 2025

**URBAN DESIGN GROUP**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE 17 MONTHS ENDED 31 JULY 2025**

	Notes	Unrestricted Funds £	Restricted Funds £	Period Ended 31/7/25 Totals £	Year Ended 29/2/24 Totals £
<b>INCOMING RESOURCES</b>					
Incoming Resources from Charitable Activities					
Subscriptions		170,459	-	170,459	126,394
Publications & Awards	2	17,135	-	17,135	12,374
London Events		2,899	-	2,899	30
Conference Income		32,204	-	32,204	31,229
Recruitment Services		17,925	-	17,925	7,850
Miscellaneous Income		3,918	-	3,918	1,500
Activities to Generate Funds					
Interest Received		1,964	-	1,964	930
<b>TOTAL INCOMING RESOURCES</b>		<u>246,504</u>	<u>-</u>	<u>246,504</u>	<u>180,307</u>
<b>RESOURCES EXPENDED</b>					
Charitable Expenditure					
Publications & Awards	3	72,854	-	72,854	44,269
General	4	187,297	-	187,297	105,529
Conference Expenditure		20,399	-	20,399	23,039
Governance Costs	5	1,440	-	1,440	1,360
<b>TOTAL RESOURCES EXPENDED</b>		<u>281,990</u>	<u>-</u>	<u>281,990</u>	<u>174,197</u>
<b>NET (EXPENDITURE)/INCOME FOR THE PERIOD</b>					
		(35,486)	-	(35,486)	6,110
<b>PRIOR YEAR ADJUSTMENT</b>	12	32,168	-	32,168	-
<b>FUND BALANCES BROUGHT FORWARD</b>		<u>210,498</u>	<u>18,144</u>	<u>228,642</u>	<u>222,532</u>
<b>FUND BALANCES CARRIED FORWARD</b>		<u>£207,180</u>	<u>£18,144</u>	<u>£225,324</u>	<u>£228,642</u>

**URBAN DESIGN GROUP  
BALANCE SHEET  
AT 31 JULY 2025**

	<b>31/7/25</b>		<b>29/2/24</b>	
	£	£	£	£
<b>FIXED ASSETS</b> (Note 6)		1		1
<b>CURRENT ASSETS</b>				
Cash at Bank	225,875		249,110	
Cash Float	104		310	
Debtors (Note 7)	1,490		14,503	
	227,469		263,923	
<b>CURRENT LIABILITIES</b>				
Creditors Falling Due Within One Year (Note 8)		2,146		35,282
<b>NET CURRENT ASSETS</b>		225,323		228,641
<b>TOTAL ASSETS</b>		£ 225,324		£ 228,642
Represented by:				
<b>ACCUMULATED RESERVES</b>				
Restricted Funds (Note 11)		18,144		18,144
Unrestricted Funds		207,180		210,498
		£ 225,324		£ 228,642

Approved by the Trustees on ..... 15 December 2025  
and signed on their behalf

.....  
Janet Tibbalds

.....  
Louise Thomas, Treasurer, UDG

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE 17 MONTHS ENDED 31 JULY 2025**

**1. ACCOUNTING POLICIES**

*(i) Accounting Convention*

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

*(ii) Depreciation*

Equipment is depreciated at 25% on a straight line basis.

*(iii) Incoming Resources*

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Subscriptions are recognised when due and not when received.

*(iv) Resources Expended*

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

*(v) Taxation*

The Charity is exempt from tax on its charitable activities.

**2. PUBLICATIONS INCOME**

	<b>Period Ended 31/7/25 £</b>	<b>Year Ended 29/2/24 £</b>
Sales of Journal	12,735	7,274
Journal Sponsorship	3,100	2,700
Urban Design Awards & Events Sponsorship	1,300	2,400
	<hr/>	<hr/>
	£ 17,135	£ 12,374
	<hr/> <hr/>	<hr/> <hr/>

**3. PUBLICATIONS EXPENDITURE**

Journal Production & Printing	69,709	44,245
Urban Design Awards	-	24
Urban Design Directory	3,145	-
	<hr/>	<hr/>
	£ 72,854	£ 44,269
	<hr/> <hr/>	<hr/> <hr/>

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE 17 MONTHS ENDED 31 JULY 2025  
(Contd)**

	<b>Period Ended 31/7/25 £</b>	<b>Year Ended 29/2/24 £</b>
<b>4. GENERAL CHARITABLE ACTIVITIES EXPENDITURE</b>		
London Events	5,632	565
UrbanNous	8,403	-
Expenses for Regions	11,194	1,886
Events Online Expenses	225	779
Consultant Director's Fees	55,422	36,801
Consultancy Fees	20,669	-
Salaries & Pension Costs	26,158	18,277
Rent, Rates, Light & Heat	16,020	10,680
Telephone & Broadband	1,692	531
Postage, Stationery & Office Supplies	1,151	940
Website	233	14
Insurance	498	241
Bank Charges	2,200	1,456
Payroll Admin & HR	696	1,433
Grants	20,829	5,000
Bad Debt Provision	15,964	26,926
Miscellaneous Expenses	311	-
	<hr/>	<hr/>
	£ 187,297	£ 105,529
	<hr/>	<hr/>
<b>5. GOVERNANCE COSTS</b>		
Independent Examination Fees	£ 1,440	£ 1,360
	<hr/>	<hr/>
<b>6. FIXED ASSETS</b>		<b>£</b>
Cost of Equipment		
As at 1.3.24		5,766
Additions		-
		<hr/>
As at 31.7.25		5,766
		<hr/>
Depreciation		
As at 1.3.24		5,765
Charge for the Year		-
		<hr/>
As at 31.7.25		5,765
		<hr/>
Net Book Value		
As at 29.2.24		£ 1
		<hr/>
As at 31.7.25		£ 1
		<hr/>

**NOTES TO THE ACCOUNTS  
FOR THE 17 MONTHS ENDED 31 JULY 2025  
(Contd)**

<b>7.</b>	<b>DEBTORS FALLING DUE WITHIN ONE YEAR</b>	<b>31/7/25</b>	<b>29/2/24</b>
		£	£
	Subscriptions	(101)	13,360
	Sundry Debtors	1,591	1,143
		<u>          </u>	<u>          </u>
		£ 1,490	£ 14,503
		<u>          </u>	<u>          </u>

<b>8.</b>	<b>CREDITORS FALLING DUE WITHIN ONE YEAR</b>	<b>31/7/25</b>	<b>29/2/24</b>
		£	£
	Trade Creditors	376	30,402
	Other Creditors	1,770	4,880
		<u>          </u>	<u>          </u>
		£ 2,146	£ 35,282
		<u>          </u>	<u>          </u>

**9. TRUSTEES' REMUNERATION**

No Trustee received any remuneration or expenses during the year, nor were any expenses reimbursed.

<b>10.</b>	<b>STAFF COSTS</b>	<b>Period ended</b>	<b>Year ended</b>
		<b>31/7/25</b>	<b>29/2/24</b>
		£	£
	Salaries	26,158	18,277
	Social Security	-	-
	Pension Costs	-	-
		<u>          </u>	<u>          </u>
		£ 26,158	£ 18,277
		<u>          </u>	<u>          </u>

The average number of employees was	0.7	0.7
	<u>          </u>	<u>          </u>

**11. RESTRICTED FUNDS**

The restricted fund is reserved for use according to the charitable objects of the former Francis Tibbalds Trust including the funding of publications.

**12. PRIOR YEAR ADJUSTMENT**

A prior year adjustment of £32,168 has arisen as a result of a previously excessive provision for trade creditors in connection with the charity's previous trading company, which is now in the course of dissolution.

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE 17 MONTHS ENDED 31 JULY 2025  
(Contd)**

<b>13. COMPARATIVES FOR THE SOFA</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
<b>INCOMING RESOURCES</b>			
Incoming Resources from Charitable Activities:			
Gifts & Donations	-	-	-
Other	180,307	-	180,307
	<u>180,307</u>	<u>-</u>	<u>180,307</u>
<b>RESOURCES EXPENDED</b>			
Publications & Awards	44,269	-	44,269
Other	129,928	-	129,928
	<u>174,197</u>	<u>-</u>	<u>174,197</u>
<b>NET INCOME FOR THE YEAR</b>	6,110	-	6,110
<b>BALANCES BROUGHT FORWARD</b>	<u>204,388</u>	<u>18,144</u>	<u>222,532</u>
<b>BALANCES CARRIED FORWARD</b>	<u>£ 210,498</u>	<u>£ 18,144</u>	<u>£ 228,642</u>

**URBAN DESIGN GROUP**

England & Wales - Charity number 326123

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# Accounts

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**Urban Design Group**

**Annual Report and Accounts 2024**

# **Urban Design Group: Annual Report 2024**

## **Report of the Trustees for the year ending 29 February 2024**

**Address:** 70 Cowcross Street, London EC1M 6EJ

**Charity Number:** 326123

**Trustees as at 29 Feb 2024:** Marion Roberts Janet Tibbalds Marcus Wilshere

### *Statement of trustees' responsibilities:*

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its incoming resources and resources expended during that year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the charity will continue
- Confirm that they have paid due regard to the Charity Commission guidelines on public benefit.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Statement of Recommended Practice, Accounting and Reporting by Charities 2005. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In the course of the year, the trustees produced a report on conflicts of interest and member behaviour, leading to the adoption of an updated constitution. It is expected that in the coming year, the Urban Design Group will progress from being an unincorporated charity into a charitable incorporated organisation.

### **Constitution**

The Urban Design Group is governed by a constitution approved at a Special General Meeting held on 26 April 2023. It is based on the Charity Commission SG3 model constitution for unincorporated charities.

### **Executive Committee 2023-2024**

The UDG Executive Committee is responsible for the day-to-day operation of the UDG.

Members as at 29 February 2024 were:

#### **Elected:**

Paul Reynolds (Chair)	Husam AlWaer
Hannah Smart (Honorary Secretary)	Leo Hammond
Louise Thomas (Treasurer)	Lucy Fineberg
Katja Stille (Past Chair)	Naike Zambotti
Amanda Reynolds	Rob Thompson
Ana McMillin	Roger Evans
	Scott Adams

#### **Patrons**

Alan Baxter	Roger Evans
-------------	-------------

## Performance & Achievements

The year 2023-2024 efforts were made to re-establish activities in the post-pandemic era, with sustained efforts by the membership, Executive Committee, Editorial Board, and staff.

### Membership

Category	Feb 2024	Feb 2023	Nov 2022	Mar-2021	Mar-2020	Mar-2019	Aug-2017	May 2015	Jun-2013	Jun-2011	Jun-2009
Standard Individual (UK)	562	550	531	539	523	548	582	633	647	714	826
Standard Individual (International)	80	47	67	72	66	66	80	81	81	79	88
Recognised Practitioner	218	202	203	173	154	122	112	104	88	63	9
Concession (UK)	185	165	163	160	139	153	155	158	175	192	153
Practice (UK)	148	149	151	138	138	128	118	120	128	135	167
Practice (International)	3	1	3	2	2	2	4	5	6	7	11
Local Authority	57	53	52	42	42	33	25	25	36	36	46
University	4	4	1	12	12	11	16	19	15	14	12
Library (UK)	28	29	29	29	31	34	41	42	44	41	41
Library (International)	32	24	30	31	35	43	46	42	42	39	41
Sub-total	1317	1224	1230	1198	1142	1140	1179	1229	1262	1320	1394
Newsletter only	3029	2839	2660	1909	1451	1380	1131	926	675	476	212
Totals	4346	4063	3890	3107	2593	2520	2310	2155	1937	1796	1606

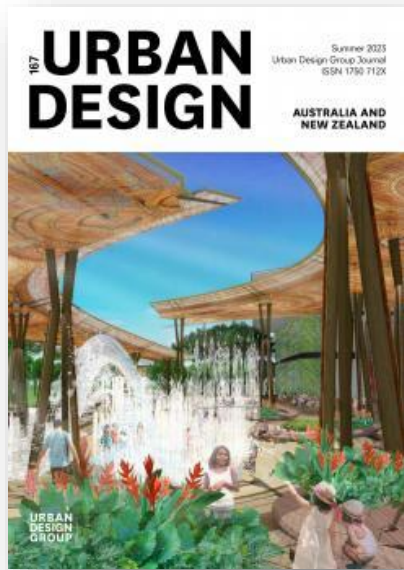
### Urban Design Journal

*Urban Design* is directed and managed by the UDG Editorial Board. The membership of the Editorial Board for 2023-24 comprised:

Sebastian Loew (editor)	Richard Cole	Chris Martin
Louise Thomas (editor)	Richard Crappsley	Geoff Noble
Jane Manning (editor elect)	Tim Hagyard	Judith Ryser
	Joe Holyoak	Todd Strehlow
Patricia Aelbrecht	Krystallia Kamvasinou	
Matthew Carmona	Daniela Lucchese	

Over the past year a number of high-quality contributions were received on a variety of topics, occasionally fairly controversial. The Editorial Board always welcomes these and encourages members to make contact if there is an issue that they would like to share with others. The Editorial Board has also received letters responding to previous articles and would welcome more of these.

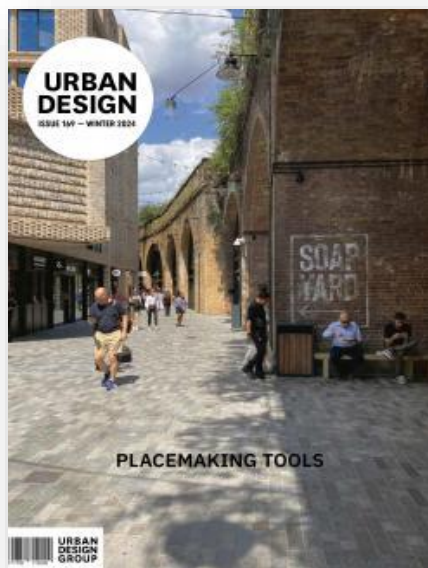
The editions of Urban Design published were:



167 – Australia and New Zealand  
Topic Editor, Mark Sheppard



168 – Low Traffic Neighbourhoods  
Topic Editor, Christopher Martin



169 – Placemaking Tools  
Topic Editors, Jessica Richmond, Patricia Aelbrecht, Wes Aelbrecht and Francesca Sartorio



170 – Working together with Trees  
Topic Editor, Sue James

During the course of the year a major redesign of the journal was introduced, with a wider format, and greater space for photographs, illustrations, maps and diagrams.

## Events

The UDG continued its programme of events, where possible, working in partnership with other organisations.

### National Urban Design Conference 2023

The conference was held in Sheffield over 2 ½ days under the theme: Rethinking Place. Attendance was in excess of 160.

Sponsorship was provided by:



### Design Officers Network

The Network continued to be convened, to provide a safe space for anyone involved in design in the public or not-for profit sector to share views, ideas, concerns and latest intelligence.

### General Events

- Better Streets Summit II
- Design Officers Network
- Why Parking Matters – with CPRE London
- Indian Urban Futures 5

- Housing – Family Housing
- Housing – Higher Density Housing
- Damascus and Aleppo
- National Urban Design Awards Masterclass
- Planning, Transport and a Little Philosophy
- Bikes v Cars – Film Night

#### Visits

Guildford Placecheck

#### **UrbanNous- Video on Demand**

Thanks are due to Fergus Carnegie who continues his largely voluntary work. He has recorded and packaged the UDG zoom events making them available to a global audience through the Urbannous website and Youtube channel. They are also embedded on the UDG website events archive pages and shared on the UDG Youtube channel.

This is a great resource and a tremendously valuable archive of the huge number of presentations given at the UDG over recent years.

#### **Urban Update**

The UDG's weekly email newsletter Urban Update continued throughout the year, featuring latest news, research and events relating to towns, cities and urban design. Circulation was in excess of 4000.

## **Financial Review**

### **Reserves policy**

The definition of 'reserve' is: 'Income which becomes available to the Charity and is to be expended at the Trustees' discretion in furtherance of the Charity's objectives, but which is not yet spent, committed or designated'. This definition therefore excludes restricted funds and sums already invested in fixed assets.

The trustees have reviewed the reserves of the charity and, in view of the current financial situation, are of the opinion that they should fall no lower than a minimum of £50,000. This will provide sufficient funds to enable the charity to meet outstanding obligations.

Approved by the Trustees on 10 December 2024  
and signed on their behalf

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Marcus Wilshere, Trustee, UDG

## Summary of Accounts

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
		Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals
<b>INCOMING RESOURCES</b>											
Subscriptions	126,394	114,160	115,987	98,320	113,911	108,816	96,075	113,410	100,072	114,461	76,781
Publications and Awards	12,374	8,601	10,944	31,864	7,225	46,755	8,842	10,291	40,939	6,099	13,354
Conference Fees and Sponsorship	31,229				23,916	21,026	18,975	17,163	20,213	14,246	-
London Events	30	381	208	331	3,488	3,010	2,456	1,040	1,912		
Study Tours & Recruitment Services	7,850	18,550	19,500	2750	23,557	46,758	41,170	45,599			
Donation			18,779						26,102	13,963	9,824
Activities to Generate Funds											
Interest Received	930	202	85	86	85	85	32	315	338	373	920
Inland Revenue: Gift Aid									(3,600)	4,216	3,992
Miscellaneous Income	1,500	70		750		5,638	703		-	458	335
<b>TOTAL INCOMING RESOURCES</b>	<b>180,307</b>	<b>141,964</b>	<b>165,503</b>	<b>140,293</b>	<b>172,182</b>	<b>232,088</b>	<b>168,253</b>	<b>187,818</b>	<b>185,976</b>	<b>153,816</b>	<b>105,206</b>
<b>RESOURCES EXPENDED</b>											
Charitable Expenditure											
Publications & Awards	44,269	40,231	45,836	41,717	42,425	63,953	36,584	38,193	57,846	24,110	30,933
Conference Expenditure	23,039		3,652	621	15,183	9,836	12,774	18,273	18,295	16,201	
General	105,529	82,629	135,759	117,582	107,472	104,980	90,280	78,886	72,019	65,538	79,431
Study Tours Expenditure						15,300	22,284	25,296			
Development Expenditure										-	-
Governance costs (accountancy)	1,360	2,040	1,230	1,630	1,740	1,680	2,753	2100	1,200	1,200	1,140
<b>TOTAL RESOURCES EXPENDED</b>	<b>174,197</b>	<b>124,900</b>	<b>186,477</b>	<b>161,550</b>	<b>166,820</b>	<b>195,749</b>	<b>164,675</b>	<b>162,748</b>	<b>149,360</b>	<b>107,049</b>	<b>111,504</b>
<b>NET INCOME / (EXPENDITURE) FOR THE YEAR</b>	<b>6,110</b>	<b>17,064</b>	<b>(20,974)</b>	<b>(21,257)</b>	<b>5,362</b>	<b>36,339</b>	<b>3,578</b>	<b>25,070</b>	<b>36,616</b>	<b>46,767</b>	<b>(6,298)</b>
<b>FUND BALANCES BROUGHT FORWARD</b>	<b>222,532</b>	<b>205,468</b>	<b>226,442</b>	<b>247,699</b>	<b>242,337</b>	<b>205,998</b>	<b>202,420</b>	<b>177,350</b>	<b>140,734</b>	<b>93,967</b>	<b>100,265</b>
<b>FUND BALANCES CARRIED FORWARD</b>	<b>228,642</b>	<b>222,532</b>	<b>205,468</b>	<b>226,442</b>	<b>247,699</b>	<b>242,337</b>	<b>205,998</b>	<b>202,420</b>	<b>177,350</b>	<b>140,734</b>	<b>93,967</b>
<b>CURRENT ASSETS</b>	<b>263,923</b>	<b>18,144</b>	<b>252,711</b>	<b>268,244</b>	<b>276,382</b>	<b>257,188</b>	<b>218,879</b>	<b>220,890</b>	<b>182,418</b>	<b>188,044</b>	<b>125,359</b>
<b>CURRENT LIABILITIES</b>	<b>35,282</b>	<b>204,388</b>	<b>47,244</b>	<b>41,803</b>	<b>28,684</b>	<b>14,852</b>	<b>12,881</b>	<b>18,471</b>	<b>5,069</b>	<b>47,271</b>	<b>31,393</b>
<b>TOTAL NET ASSETS</b>	<b>228,642</b>	<b>222,532</b>	<b>205,468</b>	<b>226,442</b>	<b>247,699</b>	<b>242,337</b>	<b>205,998</b>	<b>202,420</b>	<b>177,350</b>	<b>140,733</b>	<b>93,967</b>

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF URBAN DESIGN GROUP**

### **Independent examiner's report to the trustees of Urban Design Group**

I report to the charity trustees on my examination of the accounts of Urban Design Group (the Group) for the year ended 29 February 2024.

### **Responsibilities and basis of report**

As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Group as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Andrew Thurburn  
Andrew Thurburn & Co.  
Chartered Accountants  
38 Tamworth Road  
Croydon  
Surrey CR0 1XU

10 December 2024

**URBAN DESIGN GROUP**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 29 FEBRUARY 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	2024 Totals £	2023 Totals £
<b>INCOMING RESOURCES</b>					
Incoming Resources from Charitable Activities					
Subscriptions		126,394	-	126,394	114,160
Publications & Awards	2	12,374	-	12,374	8,601
London Events		30	-	30	381
Conference Income		31,229	-	31,229	-
Recruitment Services		7,850	-	7,850	18,550
Miscellaneous Income		1,500	-	1,500	70
Activities to Generate Funds					
Interest Received		930	-	930	202
<b>TOTAL INCOMING RESOURCES</b>		<u>180,307</u>	<u>-</u>	<u>180,307</u>	<u>141,964</u>
<b>RESOURCES EXPENDED</b>					
Charitable Expenditure					
Publications & Awards	3	44,269	-	44,269	40,231
General	4	105,529	-	105,529	82,629
Conference Expenditure		23,039	-	23,039	-
Governance Costs	5	1,360	-	1,360	2,040
<b>TOTAL RESOURCES EXPENDED</b>		<u>174,197</u>	<u>-</u>	<u>174,197</u>	<u>124,900</u>
<b>NET INCOME FOR THE YEAR</b>		6,110	-	6,110	17,064
<b>FUND BALANCES BROUGHT FORWARD</b>		<u>204,388</u>	<u>18,144</u>	<u>222,532</u>	<u>205,468</u>
<b>FUND BALANCES CARRIED FORWARD</b>		<u>£210,498</u>	<u>£18,144</u>	<u>£228,642</u>	<u>£222,532</u>

**URBAN DESIGN GROUP  
BALANCE SHEET  
AT 29 FEBRUARY 2024**

	<b>2024</b>		<b>2023</b>	
	£	£	£	£
<b>FIXED ASSETS</b> (Note 6)		1		1
<b>CURRENT ASSETS</b>				
Cash at Bank				
NatWest Current Account	162,370		188,784	
Scottish Widows Account	86,740		85,810	
Cash Float	310		93	
Debtors (Note 7)	14,503		20,649	
	263,923		295,336	
<b>CURRENT LIABILITIES</b>				
Creditors Falling Due Within One Year (Note 8)	35,282		72,805	
	228,641		222,531	
<b>NET CURRENT ASSETS</b>		228,641		222,531
<b>TOTAL ASSETS</b>		£ 228,642		£ 222,532
Represented by:				
<b>ACCUMULATED RESERVES</b>				
Restricted Funds		18,144		18,144
Unrestricted Funds		210,498		204,388
		£ 228,642		£ 222,532
		£ 228,642		£ 222,532

Approved by the Trustees on 10 December 2024  
and signed on their behalf

.....  
Janet Tibbalds, Trustee, UDG

.....  
Louise Thomas, Treasurer, UDG

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 29 FEBRUARY 2024**

**1. ACCOUNTING POLICIES**

*(i) Accounting Convention*

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

*(ii) Depreciation*

Equipment is depreciated at 25% on a straight line basis.

*(iii) Incoming Resources*

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Subscriptions are recognised when due and not when received.

*(iv) Resources Expended*

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

*(v) Taxation*

The Charity is exempt from tax on its charitable activities.

**2. PUBLICATIONS INCOME**

	<b>2024</b>	<b>2023</b>
	£	£
Sales of Journal	7,274	3,861
Journal Sponsorship	2,700	1,800
Urban Design Awards & Events Sponsorship	2,400	2,940
	<u>£ 12,374</u>	<u>£ 8,601</u>
	<u><u>£ 12,374</u></u>	<u><u>£ 8,601</u></u>

**3. PUBLICATIONS EXPENDITURE**

Journal Production & Printing	44,245	36,081
Urban Design Awards	24	4,150
Urban Design Directory	-	-
	<u>£ 44,269</u>	<u>£ 40,231</u>
	<u><u>£ 44,269</u></u>	<u><u>£ 40,231</u></u>

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 29 FEBRUARY 2024  
(Contd)**

<b>4. GENERAL CHARITABLE ACTIVITIES EXPENDITURE</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
London Events	565	-
UrbanNous	-	4,000
Expenses for Regions	1,886	-
Events Online Expenses	779	-
Consultant Director's Fees	36,801	33,439
Salaries & Pension Costs	18,277	22,093
Rent, Rates, Light & Heat	10,680	9,728
Telephone & Broadband	531	584
Postage, Stationery & Office Supplies	940	857
Website	14	326
Insurance	241	453
Bank Charges	1,456	1,338
Payroll Admin	1,433	223
Accounts Consultancy	-	210
Grants	5,000	-
Bad Debt Provision	26,926	9,352
Miscellaneous Expenses	-	26
	<hr/>	<hr/>
	£ 105,529	£ 82,629
	<hr/> <hr/>	<hr/> <hr/>
<b>5. GOVERNANCE COSTS</b>		
Independent Examination Fees	£ 1,360	£ 2,040
	<hr/> <hr/>	<hr/> <hr/>
<b>6. FIXED ASSETS</b>		<b>£</b>
Cost of Equipment		
As at 1.3.23		5,766
Additions		-
		<hr/>
As at 29.2.24		5,766
		<hr/>
Depreciation		
As at 1.3.23		5,765
Charge for the Year		-
		<hr/>
As at 29.2.24		5,765
		<hr/>
Net Book Value		
As at 28.2.23		£ 1
		<hr/> <hr/>
As at 29.2.24		£ 1
		<hr/> <hr/>

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 29 FEBRUARY 2024  
(Contd)**

<b>7.</b>	<b>DEBTORS FALLING DUE WITHIN ONE YEAR</b>	<b>2024</b> £	<b>2023</b> £
	Subscriptions	13,360	16,917
	Prepayments	-	2,262
	Sundry Debtors	1,143	1,470
		<u>£ 14,503</u>	<u>£ 20,649</u>
		<u><u>£ 14,503</u></u>	<u><u>£ 20,649</u></u>
<b>8.</b>	<b>CREDITORS FALLING DUE WITHIN ONE YEAR</b>	<b>2024</b> £	<b>2023</b> £
	Trade Creditors	30,402	67,427
	Other Creditors	4,880	5,378
		<u>£ 35,282</u>	<u>£ 72,805</u>
		<u><u>£ 35,282</u></u>	<u><u>£ 72,805</u></u>
<b>9.</b>	<b>TRUSTEES' REMUNERATION</b>		
	No Trustee received any remuneration or expenses during the year, nor were any expenses reimbursed.		
<b>10.</b>	<b>STAFF COSTS</b>	<b>2024</b> £	<b>2023</b> £
	Salaries	18,277	20,088
	Social Security	-	1,934
	Pension Costs	-	71
		<u>£ 18,277</u>	<u>£ 22,093</u>
		<u><u>£ 18,277</u></u>	<u><u>£ 22,093</u></u>
	The average number of employees was	<u>0.7</u>	<u>0.7</u>

**11. RESTRICTED FUNDS**

The restricted fund is reserved for use according to the charitable objects of the former Francis Tibbalds Trust including the funding of publications.

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 29 FEBRUARY 2024  
(Contd)**

<b>12. COMPARATIVES FOR THE SOFA</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
<b>INCOMING RESOURCES</b>			
Incoming Resources from Charitable Activities:			
Gifts & Donations	-	-	-
Other	141,964	-	141,964
	<u>141,964</u>	<u>-</u>	<u>141,964</u>
<b>RESOURCES EXPENDED</b>			
Publications & Awards	40,231	-	40,231
Other	84,669	-	84,669
	<u>124,900</u>	<u>-</u>	<u>124,900</u>
<b>NET INCOME FOR THE YEAR</b>	17,064	-	17,064
<b>BALANCES BROUGHT FORWARD</b>	<u>187,324</u>	<u>18,144</u>	<u>205,468</u>
<b>BALANCES CARRIED FORWARD</b>	<u>£ 204,388</u>	<u>£ 18,144</u>	<u>£ 222,532</u>

**URBAN DESIGN GROUP**

England & Wales - Charity number 326123

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# Accounts

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**Urban Design Group**

**Annual Report and Accounts 2023**

# Urban Design Group: Annual Report 2023

## Report of the Trustees for the year ending 28 February 2023

**Address:** 70 Cowcross Street, London EC1M 6EJ

**Charity Number:** 326123

**Trustees as at 28 Feb 2023:** Arnold Linden Marion Roberts Janet Tibbalds Marcus Wilshere  
The trustees are sad to report that Arnold died on 27<sup>th</sup> August of this year.

### *Statement of trustees' responsibilities:*

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its incoming resources and resources expended during that year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the charity will continue
- Confirm that they have paid due regard to the Charity Commission guidelines on public benefit.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Statement of Recommended Practice, Accounting and Reporting by Charities 2005. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In the course of the year, the trustees produced a report on conflicts of interest and member behaviour, leading to the adoption of an updated constitution. It is expected that in the coming year, the Urban Design Group will progress from being an unincorporated charity into a charitable incorporated organisation.

## **Constitution**

The Urban Design Group is governed by a constitution approved at a Special General Meeting held on 26 April 2023. It is based on the Charity Commission SG3 model constitution for unincorporated charities.

## **Executive Committee 2022-2023**

The UDG Executive Committee is responsible for the day-to-day operation of the UDG.

Members as at 28 February 2023 were:

### **Elected:**

Katja Stille (Chair)  
Paul Reynolds  
(Hon Secretary)  
Christopher Martin  
(Treasurer)  
Husam AlWaer  
Leo Hammond (Past Chair)  
Colin Munsie

Colin Pullan  
Amanda Reynolds  
Barry Sellers  
Kenji Shermer  
Alan Stones  
Louise Thomas  
Rob Thompson

### **Coopted subsequently:**

Scott Elliott Adams  
Patricia Aelbrecht  
Meenakshi Bhagat  
Philip Black  
Andrew Dakin  
(corresponding)  
Daniela Lucchese  
(Editorial Board Rep)  
Graeme Moore  
Raj Rooprai  
Brian Quinn  
Graham Smith  
Alan Thompson  
Jacob Willson  
Hannah Smart

### **Patrons**

Alan Baxter  
Lindsey Whitelaw  
John Worthington  
Roger Evans

## Performance & Achievements

The year 2022-2023 efforts were made to re-establish activities in the post-pandemic era, with sustained efforts by the membership, Executive Committee, Editorial Board, and staff.

### Membership

Category	Feb 2023	Nov 2022	Mar-2021	Mar-2020	Mar-2019	Aug-2017	May 2015	Jun-2013	Jun-2011	Jun-2009
Standard Individual (UK)	550	531	539	523	548	582	633	647	714	826
Standard Individual (International)	47	67	72	66	66	80	81	81	79	88
Recognised Practitioner	202	203	173	154	122	112	104	88	63	9
Concession (UK)	165	163	160	139	153	155	158	175	192	153
Practice (UK)	149	151	138	138	128	118	120	128	135	167
Practice (International)	1	3	2	2	2	4	5	6	7	11
Local Authority	53	52	42	42	33	25	25	36	36	46
University	4	1	12	12	11	16	19	15	14	12
Library (UK)	29	29	29	31	34	41	42	44	41	41
Library (International)	24	30	31	35	43	46	42	42	39	41
Sub-total	1224	1230	1198	1142	1140	1179	1229	1262	1320	1394
Newsletter only	2839	2660	1909	1451	1380	1131	926	675	476	212
Totals	4063	3890	3107	2593	2520	2310	2155	1937	1796	1606

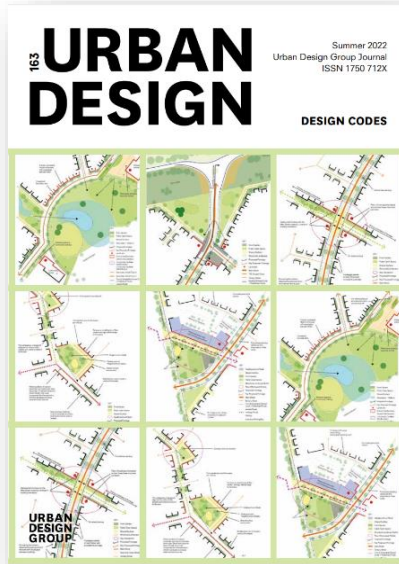
### Urban Design Journal

*Urban Design* is directed and managed by the UDG Editorial Board. The membership of the Editorial Board for 2022-23 comprised:

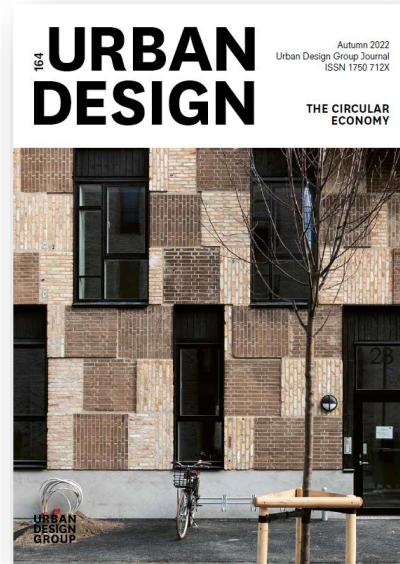
Sebastian Loew (editor)	Richard Cole	Jane Manning
Louise Thomas (editor)	Richard Crappsley	Chris Martin
	Tim Hagyard	Geoff Noble
Patricia Aelbrecht	Joe Holyoak	Judith Ryser
Matthew Carmona	Daniela Lucchese	

Over the past year a number of high-quality contributions were received on a variety of topics, occasionally fairly controversial. The Editorial Board always welcomes these and encourages members to make contact if there is an issue that they would like to share with others. The Editorial Board has also received letters responding to previous articles and would welcome more of these.

The editions of Urban Design published were:



163 – Design Codes  
Topic Editor, Marcus Wilshere



164 – The Circular Economy  
Topic Editor, Jane Manning



165 – Sensing the City  
Topic Editor, Daniela Lucchese



166 – Council Housing  
Topic Editor, Leo Hammond

## Events

The UDG continued its programme of events, where possible, working in partnership with other organisations.

- Aleppo City: Yesterday, Today and Tomorrow: an ancient city of the Eastern Mediterranean
- Better Streets Summit
- Design Officers Network
- Urban Design and the Film and Television Industry
- Facilitating the Productive 20 minute neighbourhood in the UK
- Design Codes – Where are we?

- How to make People-friendly places masterclasses
  - o Built schemes
  - o Urban Design Frameworks
  - o On the edge of town
- London Borough's Healthy Streets Scorecard 2022 led by CPRE London
- Understanding the Georgian Seaside Resort
- Appealing Design – Does design quality carry weigh in planning appeals – in support of the Place Alliance
- Parking Policy Time for Change? – in support of CPRE London
- Do we need a below ground national design guide – session at Futurebuild 2022

## Visits

Hastings St Leonards on Sea – 15 Minute place

## Design Officers Network

The Network continued to be convened, to provide a safe space for anyone involved in design in the public or not-for profit sector to share views, ideas, concerns and latest intelligence. Attendances generally were around 80 individuals.

## UrbanNous- Video on Demand

Thanks are due to Fergus Carnegie who continues his largely voluntary work. He has recorded and packaged the UDG zoom events making them available to a global audience through the Urbannous website and Youtube channel. They are also embedded on the UDG website events archive pages and shared on the UDG Youtube channel.

This is a great resource and a tremendously valuable archive of the huge number of presentations given at the UDG over recent years.

The ideas | Space interviews with Christopher Martin and guests, a collaboration between UDG, Urban Nous and Urban Movement included:

- Venice of the North? Innovative policies for Birmingham with Cllr Waseem Zaffar
- Skateboarding - Culture and History in Urban Design with Iain Borden

## Urban Update

Thirty-four editions of UDG's email newsletter Urban Update were issued during the course of the year, featuring latest news, research and events relating to towns, cities and urban design, with the circulation list exceeding 4000 for the first time.



## **Financial Review**

### **Reserves policy**

The definition of 'reserve' is: 'Income which becomes available to the Charity and is to be expended at the Trustees' discretion in furtherance of the Charity's objectives, but which is not yet spent, committed or designated'. This definition therefore excludes restricted funds and sums already invested in fixed assets.

The trustees have reviewed the reserves of the charity and, in view of the current financial situation, are of the opinion that they should fall no lower than a minimum of £50,000. This will provide sufficient funds to enable the charity to meet outstanding obligations.

Approved by the Trustees on 11 December 2023  
and signed on their behalf

---

Marcus Wilshere, Trustee, UDG

## Summary of Accounts

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals
<b>INCOMING RESOURCES</b>											
Subscriptions	114,160	115,987	98,320	113,911	108,816	96,075	113,410	100,072	114,461	76,781	75,656
Publications and Awards	8,601	10,944	31,864	7,225	46,755	8,842	10,291	40,939	6,099	13,354	32,856
Conference Fees and Sponsorship				23,916	21,026	18,975	17,163	20,213	14,246	-	-
London Events	381	208	331	3,488	3,010	2,456	1,040	1,912			
Study Tours & Recruitment Services	18,550	19,500	2750	23,557	46,758	41,170	45,599				
Donation		18,779						26,102	13,963	9,824	4,731
Activities to Generate Funds											
Interest Received	202	85	86	85	85	32	315	338	373	920	1,003
Inland Revenue: Gift Aid								(3,600)	4,216	3,992	4,120
Miscellaneous Income	70		750		5,638	703		-	458	335	580
<b>TOTAL INCOMING RESOURCES</b>	141,964	165,503	140,293	172,182	232,088	168,253	187,818	185,976	153,816	105,206	118,946
<b>RESOURCES EXPENDED</b>											
Charitable Expenditure											
Publications & Awards	40,231	45,836	41,717	42,425	63,953	36,584	38,193	57,846	24,110	30,933	49,676
Conference Expenditure		3,652	621	15,183	9,836	12,774	18,273	18,295	16,201		
General	82,629	135,759	117,582	107,472	104,980	90,280	78,886	72,019	65,538	79,431	86,312
Study Tours Expenditure					15,300	22,284	25,296				
Development Expenditure									-	-	5,000
Governance costs (accountancy)	2,040	1,230	1,630	1,740	1,680	2,753	2100	1,200	1,200	1,140	1,116
<b>TOTAL RESOURCES EXPENDED</b>	124,900	186,477	161,550	166,820	195,749	164,675	162,748	149,360	107,049	111,504	142,104
<b>NET INCOME / (EXPENDITURE) FOR THE YEAR</b>	17,064	(20,974)	(21,257)	5,362	36,339	3,578	25,070	36,616	46,767	(6,298)	(23,158)
<b>FUND BALANCES BROUGHT FORWARD</b>	205,468	226,442	247,699	242,337	205,998	202,420	177,350	140,734	93,967	100,265	123,423
<b>FUND BALANCES CARRIED FORWARD</b>	222,532	205,468	226,442	247,699	242,337	205,998	202,420	177,350	140,734	93,967	100,265
<b>CURRENT ASSETS</b>		252,711	268,244	276,382	257,188	218,879	220,890	182,418	188,044	125,359	139,458
<b>CURRENT LIABILITIES</b>		47,244	41,803	28,684	14,852	12,881	18,471	5,069	47,271	31,393	39,194
<b>TOTAL NET ASSETS</b>		205,468	226,442	247,699	242,337	205,998	202,420	177,350	140,733	93,967	100,265

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF URBAN DESIGN GROUP**

### **Independent examiner's report to the trustees of Urban Design Group**

I report to the charity trustees on my examination of the accounts of Urban Design Group (the Group) for the year ended 28 February 2023.

### **Responsibilities and basis of report**

As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Group as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Andrew Thurburn  
Andrew Thurburn & Co.  
Chartered Accountants  
38 Tamworth Road  
Croydon  
Surrey CR0 1XU

11 December 2023

**URBAN DESIGN GROUP**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 28 FEBRUARY 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Totals £	2022 Totals £
<b>INCOMING RESOURCES</b>					
Incoming Resources from Charitable Activities					
Subscriptions		114,160	-	114,160	115,987
Publications & Awards	2	8,601	-	8,601	10,944
London Events		381	-	381	208
Gifts & Donations		-	-	-	18,779
Recruitment Services		18,550	-	18,550	19,500
Miscellaneous Income		70	-	70	-
Activities to Generate Funds					
Interest Received		202	-	202	85
<b>TOTAL INCOMING RESOURCES</b>		<u>141,964</u>	<u>-</u>	<u>141,964</u>	<u>165,503</u>
<b>RESOURCES EXPENDED</b>					
Charitable Expenditure					
Publications & Awards	3	40,231	-	40,231	45,836
General	4	82,629	-	82,629	135,759
Conference Expenditure		-	-	-	3,652
Governance Costs	5	2,040	-	2,040	1,230
<b>TOTAL RESOURCES EXPENDED</b>		<u>124,900</u>	<u>-</u>	<u>124,900</u>	<u>186,477</u>
<b>NET INCOME/(EXPENDITURE) FOR THE YEAR</b>		17,064	-	17,064	(20,974)
<b>FUND BALANCES BROUGHT FORWARD</b>		<u>187,324</u>	<u>18,144</u>	<u>205,468</u>	<u>226,442</u>
<b>FUND BALANCES CARRIED FORWARD</b>		<u>£204,388</u>	<u>£18,144</u>	<u>£222,532</u>	<u>£205,468</u>

**URBAN DESIGN GROUP  
BALANCE SHEET  
AT 28 FEBRUARY 2023**

	<b>2023</b>		<b>2022</b>	
	£	£	£	£
<b>FIXED ASSETS</b> (Note 6)		1		1
<b>CURRENT ASSETS</b>				
Cash at Bank				
NatWest Current Account	188,784		164,241	
Scottish Widows Account	85,810		85,608	
Cash Float	93		59	
Debtors (Note 7)	20,649		2,803	
	295,336		252,711	
<b>CURRENT LIABILITIES</b>				
Creditors Falling Due Within One Year (Note 8)	72,805		47,244	
	222,531		205,467	
<b>NET CURRENT ASSETS</b>		222,531		205,467
<b>TOTAL ASSETS</b>		£ 222,532		£ 205,468
Represented by:				
<b>ACCUMULATED RESERVES</b>				
Restricted Funds		18,144		18,144
Unrestricted Funds		204,388		187,324
		£ 222,532		£ 205,468
		£ 222,532		£ 205,468

Approved by the Trustees on 7 December 2023  
and signed on their behalf

.....  
Janet Tibbalds, Trustee, UDG

.....  
Louise Thomas, Treasurer, UDG

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2023**

**1. ACCOUNTING POLICIES**

*(i) Accounting Convention*

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

*(ii) Depreciation*

Equipment is depreciated at 25% on a straight line basis.

*(iii) Incoming Resources*

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Subscriptions are recognised when due and not when received.

*(iv) Resources Expended*

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

*(v) Taxation*

The Charity is exempt from tax on its charitable activities.

**2. PUBLICATIONS INCOME**

	<b>2023</b>	<b>2022</b>
	£	£
Sales of Journal	3,861	3,294
Journal Sponsorship	1,800	5,250
Urban Design Awards	2,940	2,400
	<hr/>	<hr/>
	£ 8,601	£ 10,944
	<hr/> <hr/>	<hr/> <hr/>

**3. PUBLICATIONS EXPENDITURE**

Journal Production & Printing	36,081	32,509
Urban Design Awards	4,150	4,806
Urban Design Directory	-	8,521
	<hr/>	<hr/>
	£ 40,231	£ 45,836
	<hr/> <hr/>	<hr/> <hr/>

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2023  
(Contd)**

<b>4. GENERAL CHARITABLE ACTIVITIES EXPENDITURE</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
London Events	-	24
UrbanNous	4,000	4,000
Expenses for Regions	-	208
Events Online Expenses	-	749
Consultant Director's Fees	33,439	31,190
Salaries & Pension Costs	22,093	65,586
Rent, Rates, Light & Heat	9,728	13,035
Telephone & Broadband	584	721
Postage, Stationery & Office Supplies	857	2,621
Website	326	540
Insurance	453	453
Bank Charges	1,338	1,755
Payroll Admin	223	338
Accounts Consultancy	210	1,015
Research	-	10,288
Grants	-	600
Bad Debt Provision	9,352	2,636
Miscellaneous Expenses	26	-
	<hr/>	<hr/>
	£ 82,629	£ 135,759
	<hr/> <hr/>	<hr/> <hr/>
<b>5. GOVERNANCE COSTS</b>		
Independent Examination Fees	£ 2,040	£ 1,230
	<hr/> <hr/>	<hr/> <hr/>
<b>6. FIXED ASSETS</b>		<b>£</b>
Cost of Equipment		
As at 1.3.22		5,766
Additions		-
		<hr/>
As at 29.2.23		5,766
		<hr/>
Depreciation		
As at 1.3.22		5,765
Charge for the Year		-
		<hr/>
As at 28.2.23		5,765
		<hr/>
Net Book Value		
As at 29.2.22		£ 1
		<hr/> <hr/>
As at 28.2.23		£ 1
		<hr/> <hr/>

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2023  
(Contd)**

<b>7.</b>	<b>DEBTORS FALLING DUE WITHIN ONE YEAR</b>	<b>2023</b> £	<b>2022</b> £
	Subscriptions	16,917	2,355
	Prepayments	2,262	-
	Sundry Debtors	1,470	448
		<hr/>	<hr/>
		£ 20,649	£ 2,803
		<hr/> <hr/>	<hr/> <hr/>
<b>8.</b>	<b>CREDITORS FALLING DUE WITHIN ONE YEAR</b>	<b>2023</b> £	<b>2022</b> £
	Trade Creditors	67,427	34,320
	Other Creditors	5,378	12,924
		<hr/>	<hr/>
		£ 72,805	£ 47,244
		<hr/> <hr/>	<hr/> <hr/>
<b>9.</b>	<b>TRUSTEES' REMUNERATION</b>		
	No Trustee received any remuneration or expenses during the year, nor were any expenses reimbursed.		
<b>10.</b>	<b>STAFF COSTS</b>	<b>2023</b> £	<b>2022</b> £
	Salaries	20,088	57,218
	Social Security	1,934	4,892
	Pension Costs	71	3,476
		<hr/>	<hr/>
		£ 22,093	£ 65,586
		<hr/> <hr/>	<hr/> <hr/>
	The average number of employees was	0.7	1.9
		<hr/> <hr/>	<hr/> <hr/>

**11. RESTRICTED FUNDS**

The restricted fund is reserved for use according to the charitable objects of the former Francis Tibbalds Trust including the funding of publications.

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2023  
(Contd)**

<b>12. COMPARATIVES FOR THE SOFA</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
<b>INCOMING RESOURCES</b>			
Incoming Resources from Charitable Activities:			
Gifts & Donations	35	18,744	18,779
Other	146,724	-	146,724
	<u>146,759</u>	<u>18,744</u>	<u>165,503</u>
<b>RESOURCES EXPENDED</b>			
Publications & Awards	45,236	600	45,836
Other	140,641	-	140,641
	<u>185,877</u>	<u>600</u>	<u>186,477</u>
<b>NET (EXPENDITURE)/INCOME FOR THE YEAR</b>	(39,118)	18,144	(20,974)
<b>BALANCES BROUGHT FORWARD</b>	<u>226,442</u>	<u>-</u>	<u>226,442</u>
<b>BALANCES CARRIED FORWARD</b>	<u>£ 187,324</u>	<u>£ 18,144</u>	<u>£ 205,468</u>

**URBAN DESIGN GROUP**

England & Wales - Charity number 326123

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# Accounts

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**Urban Design Group**

**Annual Report and Accounts 2022**

# **Urban Design Group: Annual Report 2022**

## **Report of the Trustees for the year ending 28 February 2022**

**Address:** 70 Cowcross Street, London EC1M 6EJ

**Charity Number:** 326123

**Trustees as at 28 Feb 2022:** Arnold Linden Marion Roberts Janet Tibbalds Marcus Wilshere

### *Statement of trustees' responsibilities:*

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its incoming resources and resources expended during that year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the charity will continue
- Confirm that they have paid due regard to the Charity Commission guidelines on public benefit.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Statement of Recommended Practice, Accounting and Reporting by Charities 2005. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Constitution**

The Urban Design Group is governed by a Constitution (see Annex B) and run by an Executive Committee appointed by election at the annual general meeting. The operation of the Urban Design Group is the responsibility of the Executive Committee.

Executive Committee 2021-2022  
as appointed at the AGM via Zoom 2021

Coopted subsequently:

Katja Stille (Chair)  
Paul Reynolds  
(Hon Secretary)  
Christopher Martin  
(Treasurer)  
Husam AlWaer  
Leo Hammond (Past Chair)  
Colin Munsie

Colin Pullan  
Amanda Reynolds  
Barry Sellers  
Kenji Shermer  
Alan Stones  
Louise Thomas  
Rob Thompson

Scott Elliott Adams  
Patricia Aelbrecht  
Meenakshi Bhagat  
Valentina Giordano

Graeme Moor  
Brian Quinn  
Raj Rooprai  
Hannah Smart  
Graham Smith  
Andrew Dakin  
(Corresponding)

Patrons  
Alan Baxter

Lindsey Whitelaw

John Worthington

## Performance & Achievements

The year 2021-2022 has been the second year of the pandemic.

Thanks to huge efforts of the membership, Executive Committee, Editorial Board, and staff, the UDG increased its output substantially during the lockdown, maintaining the publication of the journal, switching to zoom meetings and events, with greatly increased frequency. The results have been positive, and we have been delighted to see people from around globe, not only attend events, but participate in them.

Urban Update continued providing a weekly/fortnightly briefing on latest international news and research.

### Membership

Category	Nov 2022	Mar-2021	Mar-2020	Mar-2019	Aug-2017	May 2015	Jun-2013	Jun-2011	Jun-2009
Standard Individual (UK)	531	539	523	548	582	633	647	714	826
Standard Individual (International)	67	72	66	66	80	81	81	79	88
Recognised Practitioner	203	173	154	122	112	104	88	63	9
Concession (UK)	163	160	139	153	155	158	175	192	153
Practice (UK)	151	138	138	128	118	120	128	135	167
Practice (International)	3	2	2	2	4	5	6	7	11
Local Authority	52	42	42	33	25	25	36	36	46
University	1	12	12	11	16	19	15	14	12
Library (UK)	29	29	31	34	41	42	44	41	41
Library (International)	30	31	35	43	46	42	42	39	41
Sub-total	1230	1198	1142	1140	1179	1229	1262	1320	1394
Newsletter only	2660	1909	1451	1380	1131	926	675	476	212
Totals	3890	3107	2593	2520	2310	2155	1937	1796	1606

### Urban Design Journal

*Urban Design* is directed and managed by the UDG Editorial Board. The membership of the Editorial Board for 2021-22 comprised:

Sebastian Loew (editor)  
Louise Thomas (editor)

Richard Cole  
Richard Crappsley  
Tim Hagyard

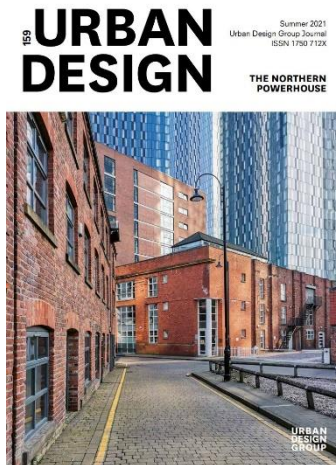
Jane Manning  
Chris Martin  
Malcolm Moor  
Geoff Noble  
Judith Ryser

Patricia Aelbrecht  
Matthew Carmona

Joe Holyoak  
Daniela Lucchese

Over the past year a number of high-quality contributions were received on a variety of topics, occasionally fairly controversial. The Editorial Board always welcomes these and encourages members to make contact if there is an issue that they would like to share with others. The Editorial Board has also received letters responding to previous articles and would welcome more of these.

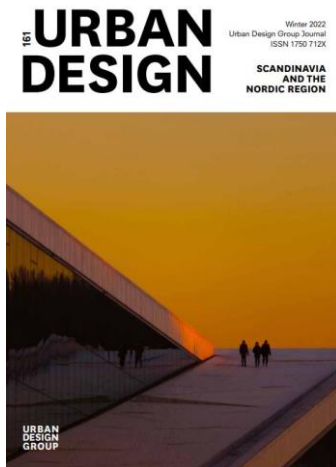
The issues of urban design published were:



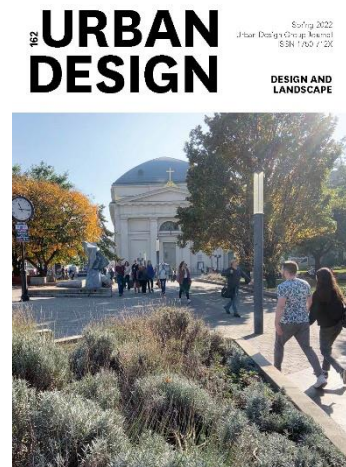
159 – The Northern Powerhouse  
Topic Editor: Stephen Gleave



160 – Future Neighbourhoods –  
Topic Editor: Jon Rowland



161 – Scandinavia and the Nordic Region  
Topic Editor, Paul Woodville



162 – Design and Landscape  
Topic Editor, Philip Black

## Other publications

How to Make People Friendly Places



The national urban design award finalists were featured as a guide for councillors and clients, structured as a cascade running from national and local policy, local governance, strategies, frameworks, masterplans and through completed schemes.

Copies were issued to all local authorities and to major developers and housebuilders.

A series of events was run to follow through the publication

## The National Urban Design Awards

Alan Thompson of AP Thompson Built Environment Consultancy  
Christopher Martin of Urban Movement | UDG Treasurer

- Emma Spierin O'Mahony Pike Architects
- Helen Forman West Yorkshire Combined Authority
- Jas Bhalla Jas Bhalla Architects
- Jane Dann Managing Director of Tibbalds Planning and Urban Design
- Peter Frankum Director and National Head of Savills Urban Design Studio
- Roger Evans Studio REAL
- Tim Hagyard Planning Manager for CPRE (Herts) | URBAN DESIGN journal Editorial Board
- Deb Upadhyaya Homes England

### Student Award Judges

- Patricia Aelbrecht, Cardiff University,
- Husam AlWaer, University of Dundee
- Philip Black, University of Manchester

### Book Award Judging Panel

- Dick Cole (Chair) Book editor URBAN DESIGN journal
- Georgia Butina-Watson Professor of Urban Design, Oxford Brookes University
- Geoff Noble Heritage + Urban Design Consultant | Editorial board URBAN DESIGN journal
- Judith Ryser Editorial board URBAN DESIGN journal
- Katja Stille UDG Chair | Director Tibbalds Planning and Urban Design

## Policy, Strategy + Design Guidance

### WINNER

The National Model Design Code, URBED  
A guide for local authorities in producing design codes

### FINALISTS

Harlow and Gilston Garden Town Sustainability Guidance and Checklist  
Harlow and Gilston Garden Town  
Detailed guidance with quantified, objective standards for technical design

Nottingham Design Quality Framework  
Nottingham City Council  
An integrated system for a faster planning process that leads to quality design

The Shenley Neighbourhood Plan  
Shenley Parish Council  
A model for communities wishing to take greater control over the future of their area

Wood Green and Turnpike Lane Design Manual  
Haringey Council  
Community developed public realm guidance with a focus on the safe independent mobility of children

## **Framework + Masterplans Large**

### WINNER

Nansledan, Newquay | Masterplan  
ADAM Architecture  
Town-making in the Cornish style with school, shops, business units and homes

### FINALISTS

Andover Town Centre | Framework  
NEW Masterplanning  
A practical way for a market town to make the most of its heritage and river  
Birkenhead 2040 | Framework  
OPEN (Optimised Environments)  
An easy-to-understand path for the complex regeneration and growth of a former industrial town

## **Framework + Masterplans Midscale**

### WINNER

Love Wolverton | Masterplan  
URBED  
Redevelopment of a town centre car park to provide multi-generational housing and shops

### FINALISTS

Coal Orchard, Taunton | Masterplan  
Lavigne Lonsdale  
Redevelopment of a town centre site to create a riverside oasis for visitors and residents

Oakfield, Swindon | Masterplan  
Metropolitan Workshop  
A step change for the quality of housing, street and urban design in an area of 1960s housing

## **People Friendly Place**

### WINNER

Sauchiehall Street, Glasgow  
Urban Movement  
A replicable model for main streets, for all the community featuring best practice in many areas

### FINALISTS

City Park West, Chelmsford  
Pollard Thomas Edwards  
Compact development with high quality public realm in a shire county town

The Park within Elephant Park, London  
Gillespies  
A fully specified inner-city park designed for many different types of user

## **Innovation**

### WINNER

Building Peace in Kosovo  
The Block by Block Foundation  
A truly bottom-up participatory design process using the computer game Minecraft

## FINALISTS

PEARL Person-Environment-Activity Research Laboratory  
University College London  
A unique space for exploring the effects of urban design on the human brain

ViewCue  
Oxford Brookes University  
A visual analysis tool for property, real estate, planning and development

## Student Project

### WINNER

The Green Loop  
He Wang | Cardiff University

### FINALISTS

Milton Keynes Placemaking  
Peter Livings | Leeds Beckett University

Stitching the Urban Fabric  
Aanchal Agrawal + Shinjini Basu | University of Strathclyde

## Book Award

### WINNER

The Urban Block  
Jonathan Tarbatt and Chloe Street Tarbatt | RIBA

### FINALISTS

Community-Led Regeneration  
Pablo Sendra and Daniel Fitzpatrick | UCL Press

Designing Disorder  
Pablo Sendra and Richard Sennett | Verso

Estate Regeneration  
Brendan Kilpatrick and Manisha Patel | Routledge

## Events

The UDG has continued to develop and expand its programme of events, where possible, working in partnership with other organisations.

- Future of the Office
- National Model Design Code – UDG Workshop
- Mayoral Hustings – supporting CPRE London
- Water and the City
- Manual for Streets 3
- Character and Local Distinctiveness
- Manual for Streets : Designing Parking
- Logistics
- Getting to Railway Stations – with London Living Streets
- Healthy Streets Scorecard – in support of CPRE London
- Stadia
- Skills Report Launch
- The Walkable City
- Restorative Cities
- Oxfordshire Street Design Guidance
- Blue Monday Quiz

### Urban Design Visits

- Leo's Lewes – one day tour led by Leon Hammond
- PEARL – Person Environment Activity Research Laboratory, East London
- Folkestone Tour – hosted by Julia Wallace, Folkestone and Hythe District Council
- Chester – one day tour hosted by members of Chester Civic Society
- Tunbridge Wells – hosted by representatives of Tunbridge Wells Council

### Urban Design Summit at COP 26

The UDG ran a fringe event in Glasgow coinciding with COP26 with nearly 20 speakers covering:

1. People Friendly Place
2. Climate Framework – Launch
3. Creating Climate Safe Streets
4. Climate Repair
5. Community Sustainability Hubs

### Design Officers Network

The Network was inaugurated, to provide a safe space for anyone involved in design in the public or not-for profit sector to share views, ideas, concerns and latest intelligence. Attendances generally were around 80 individuals.

### Research

The UDG provided £10,288 to the Place Alliance to conduct research on urban design skills and capacity in local authorities, and the findings published in a report "The Design Deficit" in July 2021. The findings were at a UDG event held in August 2021 "An urban design skills deficit, the consequences and various possibilities for improvement".

### UrbanNous- Video on Demand

Thanks are due to Fergus Carnegie who continues his largely voluntary work. He has recorded and packaged the UDG zoom events making them available to a global audience through the Urbannous website and Youtube channel. They are also embedded on the UDG website events archive pages and shared on the UDG Youtube channel.

This is a great resource and a tremendously valuable archive of the huge number of presentations given at the UDG over recent years.

The ideas | Space interviews, a collaboration between UDG, Urban Nous and Urban Movement included:

- Pete Dyson, the Principal Behavioural Scientist at the Department for Transport
- Prof Nick Tyler of PEARL research facility
- Robert Martin, JAJA Architects Copenhagen
- Wei Yang, 2021 President of the RTPi

### UDG Regions

<b>Solent</b>	Peter Frankum
<b>East Midlands</b>	Laura Alvarez
<b>North East</b>	Adrian Clarke and Georgia Giannopoulou
<b>Scotland</b>	Husam al Waer
<b>Yorkshire</b>	Rob Thompson

## **Financial Review**

### **Reserves policy**

The definition of 'reserve' is: 'Income which becomes available to the Charity and is to be expended at the Trustees' discretion in furtherance of the Charity's objectives, but which is not yet spent, committed or designated'. This definition therefore excludes restricted funds and sums already invested in fixed assets.

The trustees have reviewed the reserves of the charity and, in view of the current financial situation, are of the opinion that they should fall no lower than a minimum of £50,000. This will provide sufficient funds to enable the charity to meet outstanding obligations.

Approved by the Trustees on 30 November 2022  
and signed on their behalf

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Marcus Wilshere

## Annex A: Summary of Accounts

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals
<b>INCOMING RESOURCES</b>											
Subscriptions	115,987	98,320	113,911	108,816	96,075	113,410	100,072	114,461	76,781	75,656	77,400
Publications and Awards	10,944	31,864	7,225	46,755	8,842	10,291	40,939	6,099	13,354	32,856	11,324
Conference Fees and Sponsorship			23,916	21,026	18,975	17,163	20,213	14,246	-	-	-
London Events	208	331	3,488	3,010	2,456	1,040	1,912				
Study Tours & Job Ads	19,500	2750	23,557	46,758	41,170	45,599					
Donation	18,779						26,102	13,963	9,824	4,731	11,038
UDSL Contribution to Office Costs							-	-	-	-	5,000
Activities to Generate Funds											
Interest Received	85	86	85	85	32	315	338	373	920	1,003	740
Inland Revenue: Gift Aid							(3,600)	4,216	3,992	4,120	5,192
Miscellaneous Income		750		5,638	703		-	458	335	580	468
<b>TOTAL INCOMING RESOURCES</b>	165,503	140,293	172,182	232,088	168,253	187,818	185,976	153,816	105,206	118,946	111,162
<b>RESOURCES EXPENDED</b>											
Charitable Expenditure											
Publications & Awards	45,836	41,717	42,425	63,953	36,584	38,193	57,846	24,110	30,933	49,676	29,587
Conference Expenditure	3,652	621	15,183	9,836	12,774	18,273	18,295	16,201			
General	135,759	117,582	107,472	104,980	90,280	78,886	72,019	65,538	79,431	86,312	76,098
Study Tours Expenditure				15,300	22,284	25,296					
Development Expenditure								-	-	5,000	2,500
Governance costs (accountancy)	1,230	1,630	1,740	1,680	2,753	2100	1,200	1,200	1,140	1,116	1,080
<b>TOTAL RESOURCES EXPENDED</b>	186,477	161,550	166,820	195,749	164,675	162,748	149,360	107,049	111,504	142,104	109,265
<b>NET INCOME / (EXPENDITURE) FOR THE YEAR</b>	(20,974)	(21,257)	5,362	36,339	3,578	25,070	36,616	46,767	(6,298)	(23,158)	1,897
<b>FUND BALANCES BROUGHT FORWARD</b>	226,442	247,699	242,337	205,998	202,420	177,350	140,734	93,967	100,265	123,423	121,526
<b>FUND BALANCES CARRIED FORWARD</b>	205,468	226,442	247,699	242,337	205,998	202,420	177,350	140,734	93,967	100,265	123,423
<b>CURRENT ASSETS</b>	252,711	268,244	276,382	257,188	218,879	220,890	182,418	188,044	125,359	139,458	126,212
<b>CURRENT LIABILITIES</b>	47,244	41,803	28,684	14,852	12,881	18,471	5,069	47,271	31,393	39,194	2,790
<b>TOTAL NET ASSETS</b>	205,468	226,442	247,699	242,337	205,998	202,420	177,350	140,733	93,967	100,265	123,423

## Annex B: Constitution

(As amended at AGM June 2010)

### 1. NAME

The name shall be the URBAN DESIGN GROUP.

### 2. OBJECTS

The Group is established for the public benefit for the following purposes:

- To promote high standards of performance and inter-professional co-operation in planning, urban design and architecture, landscape design and all other aspects of the built environment.
- To educate the relevant professions and the public in matters relating to Urban Design

In furtherance of the said purposes but not otherwise the Group through its Executive Committee shall have the following powers:-

- i. To promote research into subjects directly connected with the objects of the Group and to publish the results of any such research.
- ii. To act as a co-ordinating body and to co-operate with related professional bodies and any voluntary organisations, charities and persons having aims similar to those of the Group.
- iii. To publish papers reports and other literature.
- iv. To make surveys and prepare maps and plans and collect information in relation to any place, erection or building.
- v. To hold meetings, lectures and exhibitions.
- vi. To educate public and professional opinion and to give advice and information.
- vii. To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation or otherwise; provided that the Group shall not undertake any permanent trading activities in raising funds for its primary purpose.
- viii. To acquire, by purchase, gift or otherwise, property whether subject to any special trust or not.
- ix. To sell, let mortgage, dispose of or turn to account all or any of the property or funds of the group as shall be necessary.
- x. To borrow or raise money for the purposes of the Group on such items and on such security as the Executive Committee shall think fit, but so that the liability of the individual members of the Group shall in no case extend beyond the amount of their respective annual subscriptions

- xi. To do all such other things as are necessary for the attainment of the said purposes.

### 3. MEMBERSHIP

Membership shall be open to all who are interested in actively furthering the purposes of the Group. No member shall have power to vote at any meeting of the Group if his or her subscription is in arrears at the time. Corporate members shall be such groups, associations, educational institutions or businesses as are interested in furthering the purposes of the Group. A corporate member shall appoint a representative to vote on its behalf at all meetings but, before such a representative exercises his or her right to vote, the corporate member shall give particulars in writing to the Honorary Secretary of such a representative. Membership will run for a 12 month period from the beginning of the month of joining.

### 4. SUBSCRIPTIONS

The subscriptions shall be the amount determined by the Executive Committee subject to notification to the membership one month in advance of any change. Membership shall lapse if the subscription is unpaid three months after it is due.

### 5. MEETINGS

The Annual General Meeting shall be held in or about May of each year to receive the Executive Committee's report and audited accounts and to elect Officers and members of the Committee. The Committee shall decide when ordinary meetings of the Group shall be held. Special General Meetings of the Group shall be held at the written request of fifteen or more members whose subscriptions are fully paid up. Twenty members personally present shall constitute a quorum of the Group. The Committee shall give at least 7 days' notice to members of all Meetings of the Group.

### 6. OFFICERS

The officers shall consist of a Chairman, Honorary Secretary and Honorary Treasurer. Nominations for the election of Officers shall be made in writing to the Honorary Secretary at least 14 days before the Annual General Meeting. Such nominations shall be supported by a seconder and the consent of the proposed nominee must first have been obtained. The elections of officers shall be completed prior to the election of future committee

members. Nominees for election as officers or Committee members shall declare at the Annual General Meeting at which their election is to be considered any financial or professional interest known or likely to be of concern to the Group.

#### 7. THE EXECUTIVE COMMITTEE

The Executive Committee shall be responsible for the management and administration of the Group. The Executive Committee shall consist of the Officers and not less than 6 and not more than 10 other members. The Committee shall have power to co-opt further members (who shall attend in an advisory and non-voting capacity). In the event of an equality in the votes cast, the Chairman shall have a second or casting vote. Nominations for election to the Executive Committee shall be made in writing to the Honorary Secretary at least 14 days before the Annual General Meeting. They must be supported by a seconder and the consent of the proposed nominee must first have been obtained. If the nominations exceed the number of vacancies, a ballot shall take place in such a manner as shall be determined. Members of the Executive Committee shall be elected annually at the Annual General Meeting of the Group, and outgoing members may be re-elected. The Executive Committee shall meet not less than 4 times a year at intervals of not more than 3 months and the Honorary Secretary shall give all members not less than seven days notice of each meeting. The quorum shall, as near as may be, comprise one third of members of the Executive Committee. The Executive Committee shall have the power to fill up to three casual vacancies occurring among the member of the Executive Committee between General Meetings. The Executive Committee shall appoint a vice chair(s) to assist the Chair in managing the running of the Group and to deputise at meetings. The vice chair (or one of the vice chairs) will usually be the previous Chair.

#### 8. SUB-COMMITTEES

The Executive Committee may constitute such committees from time to time as shall be considered necessary for such purposes as shall be thought fit. The Chairman of each sub-committee shall be appointed by the Executive Committee and all actions and proceedings of each sub-committee shall be reported to and be confirmed by the Executive Committee as soon as possible. Members of the Executive Committee may be members of any subcommittee and membership of a sub-

committee shall be no bar to appointment to membership of the Executive Committee. Sub-Committees shall be subordinate to and may be regulated or dissolved by the Executive Committee.

#### 9. DECLARATION OF INTEREST

It shall be the duty of every Officer or member of the Executive Committee or Sub-Committee who is in any way directly or indirectly interested financially or professionally in any item discussed at any Committee meeting at which he or she is present to declare such interest and he or she shall not discuss such items (except by invitation of the Chairman) or vote thereon.

#### 10. EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS

The Executive Committee shall, out of the funds of the Group, pay all proper expenses of administration and management of the Group. After payment of the administration and management expenses and the setting aside of reserve of such sums as may be deemed expedient, the remaining funds of the Group shall be applied by the Executive Committee in furtherance of the purposes of the Group.

#### 11. INVESTMENT

All monies at any time belonging to the Group and not required for immediate application for its purposes shall be invested by the Executive Committee in or upon such investments, securities or property as it may think fit, subject nevertheless to such authority approval or consent by the Charity Commissioners as may for the time being be required by law or by the special trusts affecting any property in the hands of the Executive Committee.

#### 12. TRUSTEES

Any freehold and leasehold property acquired by the Group shall and, if the Executive Committee so directs, any other property belonging to the Group may be vested in trustees who shall deal with such property as the Executive Committee may from time to time direct. Any trustees shall be at least three in number or a trust corporation. The power of appointment of new trustees shall be vested in the Executive Committee. The Trustees will be responsible for overseeing the finances of the UDG so that it remains financially solvent and able to meet any normal liability. That role will include giving approval to the annual accounts and budget. A trustee need not be a member

of the Group but no person whose membership lapses by virtue of the clause 4 thereof shall thereafter be qualified to act as a trustee unless and until reappointment as such by the Executive Committee. The Honorary Secretary shall from time to time notify the trustees in writing of any amendment hereto and the trustees shall not be bound by any such amendments in their duties as trustees unless such notice has been given. The Group shall be bound to indemnify the trustees in their duties (including the proper charge of a trustee being a trust corporation) and liability under such indemnity shall be a proper administrative expense.

#### 13. BOARD OF PATRONS

A Board of Patrons shall be elected by the Executive Committee. The board will comprise not less than six Patrons and will meet at least once a year with the Executive Committee. Patrons will be persons of note who have shown interest in or have contributed to the pursuit of excellence in urban quality. Patrons will provide much of the public face of the UDG. The Board will have no legal responsibilities, merely fulfilling an advisory and guiding function. Patrons will be elected for a three year period and can be re-elected.

#### 14. AMENDMENTS

The Constitution may be amended by a two-thirds majority of members present at an Annual General Meeting or Special General Meeting of the Group, provided that 28 days notice of the proposed amendment has been given to all members and provided that nothing herein contained shall authorise any amendment the effect of which would cause the Group at any time to cease to be a charity in law.

#### 15. NOTICES

Any notice required to be given by these rules shall be deemed to be duly given if left at or sent by prepaid post addressed to the address of that member last notified by the Secretary.

#### 16. WINDING UP

The Group may be dissolved by a two-thirds majority of members voting at an Annual General Meeting or Special General Meeting of the Group confirmed by a simple majority of members voting at a further Special General Meeting held not less than 14 days after the previous meeting. If a motion for the dissolution of the Group is to be proposed at an Annual General Meeting or a Special General Meeting this motion shall be referred to specifically when notice of the meeting is given. In the event of the dissolution of the Group the available funds of the Group shall be transferred to such one or more charitable institutions having objects similar or reasonably similar to those herein before declared as shall be chosen by the Executive committee and approved by the Meeting of the Group at which the decision to dissolve the Group is confirmed.

#### 17. ACCOUNTANT

An accountant will be appointed annually to carry out an independent examination of the accounts, to be reported to the AGM.

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF URBAN DESIGN GROUP**

### **Independent examiner's report to the trustees of Urban Design Group**

I report to the charity trustees on my examination of the accounts of Urban Design Group (the Group) for the year ended 28 February 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Group as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Andrew Thurburn  
Andrew Thurburn & Co.  
Chartered Accountants  
38 Tamworth Road  
Croydon  
Surrey CR0 1XU

30 November 2022

**URBAN DESIGN GROUP**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 28 FEBRUARY 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Totals £	2021 Totals £
<b>INCOMING RESOURCES</b>					
Incoming Resources from Charitable Activities					
Subscriptions		115,987	-	115,987	98,320
Publications & Awards	2	10,944	-	10,944	31,864
London Events		208	-	208	331
Events Income (online)		-	-	-	6,192
Gifts & Donations		35	18,744	18,779	-
Recruitment Services		19,500	-	19,500	2,750
Miscellaneous Income		-	-	-	750
Activities to Generate Funds					
Interest Received		85	-	85	86
<b>TOTAL INCOMING RESOURCES</b>		<u>146,759</u>	<u>18,744</u>	<u>165,503</u>	<u>140,293</u>
<b>RESOURCES EXPENDED</b>					
Charitable Expenditure					
Publications & Awards	3	45,236	600	45,836	41,717
General	4	135,759	-	135,759	117,582
Conference Expenditure		3,652	-	3,652	621
Governance Costs	5	1,230	-	1,230	1,630
<b>TOTAL RESOURCES EXPENDED</b>		<u>185,877</u>	<u>600</u>	<u>186,477</u>	<u>161,550</u>
<b>NET (EXPENDITURE)/INCOME FOR THE YEAR</b>		(39,118)	18,144	(20,974)	(21,257)
<b>FUND BALANCES BROUGHT FORWARD</b>		<u>226,442</u>	<u>-</u>	<u>226,442</u>	<u>247,699</u>
<b>FUND BALANCES CARRIED FORWARD</b>		<u>£187,324</u>	<u>£18,144</u>	<u>£205,468</u>	<u>£226,442</u>

**URBAN DESIGN GROUP  
BALANCE SHEET  
AT 28 FEBRUARY 2022**

	<b>2022</b>		<b>2021</b>	
	£	£	£	£
<b>FIXED ASSETS</b> (Note 6)		1		1
<b>CURRENT ASSETS</b>				
Cash at Bank				
NatWest Current Account	164,241		144,083	
Scottish Widows Account	85,608		85,522	
Cash Float	59		59	
Debtors (Note 7)	2,803		38,580	
	252,711		268,244	
<b>CURRENT LIABILITIES</b>				
Creditors Falling Due Within One Year (Note 8)	47,244		41,803	
	205,467		226,441	
<b>NET CURRENT ASSETS</b>				
	£ 205,468		£ 226,442	
	£ 205,468		£ 226,442	
Represented by:				
<b>ACCUMULATED RESERVES</b>				
Restricted Funds	18,144		-	
Unrestricted Funds	187,324		226,442	
	£ 205,468		£ 226,442	
	£ 205,468		£ 226,442	

Approved by the Trustees on [Date]  
and signed on their behalf

.....  
Marcus Wilshire, Trustee

.....  
Christopher Martin, Treasurer, UDG

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2022**

**1. ACCOUNTING POLICIES**

*(i) Accounting Convention*

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

*(ii) Depreciation*

Equipment is depreciated at 25% on a straight line basis.

*(iii) Incoming Resources*

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Subscriptions are recognised when due and not when received.

*(iv) Resources Expended*

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

*(v) Taxation*

The Charity is exempt from tax on its charitable activities.

**2. PUBLICATIONS INCOME**

	<b>2022</b>	<b>2021</b>
	£	£
Sales of Journal	3,294	2,564
Journal Sponsorship	5,250	1,150
Urban Design Awards	2,400	-
Urban Design Directory	-	28,150
	<u>£ 10,944</u>	<u>£ 31,864</u>
	<u><u>£ 10,944</u></u>	<u><u>£ 31,864</u></u>

**3. PUBLICATIONS EXPENDITURE**

Journal Production & Printing	32,509	28,458
Urban Design Awards	4,806	1,100
Urban Design Directory	8,521	12,159
	<u>£ 45,836</u>	<u>£ 41,717</u>
	<u><u>£ 45,836</u></u>	<u><u>£ 41,717</u></u>

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2022  
(Contd)**

<b>4.</b>	<b>GENERAL CHARITABLE ACTIVITIES EXPENDITURE</b>	<b>2022</b>	<b>2021</b>
		£	£
	London Events	24	3,282
	UrbanNous	4,000	2,000
	Expenses for Regions	208	601
	Events Online Expenses	749	91
	Consultant Director's Fees	31,190	30,929
	Salaries & Pension Costs	65,586	51,015
	Rent, Rates, Light & Heat	13,035	9,588
	Telephone & Broadband	721	868
	Postage, Stationery & Office Supplies	2,621	549
	Website	540	5,489
	Insurance	453	454
	Bank Charges	1,755	1,319
	Payroll Admin	338	260
	Consultancy Costs	1,015	250
	Research	10,288	-
	Grants	600	-
	Bad Debt Provision	2,636	10,887
		<hr/>	<hr/>
		£ 135,759	£ 117,582
		<hr/> <hr/>	<hr/> <hr/>
<b>5.</b>	<b>GOVERNANCE COSTS</b>		
	Independent Examination Fees	£ 1,230	£ 1,630
		<hr/> <hr/>	<hr/> <hr/>
<b>6.</b>	<b>FIXED ASSETS</b>		<b>£</b>
	Cost of Equipment		
	As at 1.3.21		5,766
	Additions		-
			<hr/>
	As at 29.2.22		5,766
			<hr/>
	Depreciation		
	As at 1.3.21		5,765
	Charge for the Year		-
			<hr/>
	As at 28.2.22		5,765
			<hr/>
	Net Book Value		
	As at 29.2.21		£ 1
			<hr/> <hr/>
	As at 28.2.22		£ 1
			<hr/> <hr/>

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2022  
(Contd)**

<b>7.</b>	<b>DEBTORS FALLING DUE WITHIN ONE YEAR</b>	<b>2022</b>	<b>2021</b>
		£	£
	Subscriptions	2,355	6,979
	Urban Design Services Ltd	-	30,286
	Sundry Debtors	448	1,315
		<hr/>	<hr/>
		£ 2,803	£ 38,580
		<hr/> <hr/>	<hr/> <hr/>

<b>8.</b>	<b>CREDITORS FALLING DUE WITHIN ONE YEAR</b>	<b>2022</b>	<b>2021</b>
		£	£
	Trade Creditors	34,320	30,375
	Other Creditors	12,924	11,428
		<hr/>	<hr/>
		£ 47,244	£ 41,803
		<hr/> <hr/>	<hr/> <hr/>

**9. TRUSTEES' REMUNERATION**

No Trustee received any remuneration or expenses during the year, nor were any expenses reimbursed.

<b>10.</b>	<b>STAFF COSTS</b>	<b>2022</b>	<b>2021</b>
		£	£
	Salaries	57,218	49,341
	Social Security	4,892	489
	Pension Costs	3,476	1,185
		<hr/>	<hr/>
		£ 65,586	£ 51,015
		<hr/> <hr/>	<hr/> <hr/>

The average number of employees was	1.9	1.7
	<hr/> <hr/>	<hr/> <hr/>

**11. RESTRICTED FUNDS**

The restricted fund is reserved for use according to the charitable objects of the former Francis Tibbalds Trust including the funding of publications.

**12. COMPARATIVES FOR THE SOFA**

No note showing the previous year comparatives for the Statement of Financial Activities is necessary as this is the first year in which Restricted Funds have arisen.

**URBAN DESIGN GROUP**

England & Wales - Charity number 326123

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# Accounts

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**Urban Design Group**

**Annual Report and Accounts 2021**

# **Urban Design Group: Annual Report 2021**

## **Report of the Trustees for the year ending 28 February 2021**

**Address:** 70 Cowcross Street, London EC1M 6EJ

**Charity Number:** 326123

**Trustees as at 28 Feb 2021:** Arnold Linden Marion Roberts Janet Tibbalds Marcus Wilshere

### *Statement of trustees' responsibilities:*

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its incoming resources and resources expended during that year.

In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the charity will continue
- Confirm that they have paid due regard to the Charity Commission guidelines on public benefit.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Statement of Recommended Practice, Accounting and Reporting by Charities 2005. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Constitution**

The Urban Design Group is governed by a Constitution (see Annex B) and run by an Executive Committee appointed by election at the annual general meeting. The operation of the Urban Design Group is the responsibility of the Executive Committee.

Executive Committee 2020-2021  
as appointed at the AGM via Zoom 20120

Katja Stille (Chair)  
Paul Reynolds  
(Hon Secretary)  
Christopher Martin  
(Treasurer)  
Leo Hammond (Past Chair)  
Husam AlWaer  
Philip Black  
Colin Pullan  
Amanda Reynolds

Raj Rooprai  
Barry Sellers  
Kenji Shermer  
Alan Stones  
Louise Thomas

Coopted subsequently:

Scott Elliott  
Adams  
Patricia Aelbrecht  
Colin Munsie  
Meenakshi  
Bhagat  
Valentina Giordano  
Graeme Moor  
Hannah Smart  
Graham Smith  
Andrew Dakin  
Brian Quinn

### Patrons

Alan Baxter

Dickon Robinson

Lindsey Whitelaw

John Worthington

## Performance & Achievements

### The COVID 19 Pandemic

The year 2020-2021 has been the first year of the pandemic.

Thanks to huge efforts of the membership, Executive Committee, Editorial Board, and staff, the UDG increased its output substantially during the lockdown, maintaining the publication of the journal, switching to zoom meetings and events, with greatly increased frequency. The results have been positive, and we have been delighted to see people from around globe, not only attend events, but participate in them.

Urban Update extended its trawl of international research to include research on SARS Coronavirus II. And we have been reminded that infectious disease has been a dominant factor in the design of towns and cities over past millennia, with the relatively disease-free 20<sup>th</sup> century being an exception.

In addition, to support membership UDG

- Offered free job advertisements to all registered practices during the lockdowns.
- Provided a membership payment holiday to any members in financial difficulty.
- A survey of practices on how they were coping with the first lockdown, including arrangements for staff, use of government grants, furloughs.

### Membership

Category	Mar-2021	Mar-2020	Mar-2019	Aug-2017	May-2015	Jun-2013	Jun-2011	Jun-2009
Standard Individual (UK)	539	523	548	582	633	647	714	826
Standard Individual (International)	72	66	66	80	81	81	79	88
Recognised Practitioner	173	154	122	112	104	88	63	9
Concession (UK)	160	139	153	155	158	175	192	153
Practice (UK)	138	138	128	118	120	128	135	167
Practice (International)	2	2	2	4	5	6	7	11
Local Authority	42	42	33	25	25	36	36	46
University	12	12	11	16	19	15	14	12
Library (UK)	29	31	34	41	42	44	41	41
Library (International)	31	35	43	46	42	42	39	41
Sub-total	1198	1142	1140	1179	1229	1262	1320	1394
Newsletter only	1909	1451	1380	1131	926	675	476	212
Totals	3107	2593	2520	2310	2155	1937	1796	1606

### Urban Design Journal

*Urban Design* is directed and managed by the UDG Editorial Board. The membership of the Editorial Board for 2020-21 comprised:

Sebastian Loew (editor)  
Louise Thomas (editor)

Richard Crappsley  
Amanda Gregor  
Tim Hagyard  
Joe Holyoak  
Daniela Lucchese

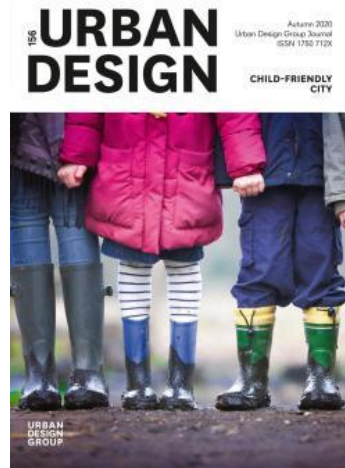
Jane Manning  
Chris Martin  
Malcolm Moor  
Geoff Noble  
Judith Ryser

Over the past year a number of high-quality contributions were received on a variety of topics, occasionally fairly controversial. The Editorial Board always welcomes these and encourages members to make contact if there is an issue that they would like to share with others. The Editorial Board has also received letters responding to previous articles and would welcome more of these.

The issues of urban design published were:



155 – Reflections on Urban Design – with papers by members of the Editorial Board



156 – Child Friendly City  
Topic editor, Adrian Voce



157 – Research in Practice  
Topic Editor, Juliana Martins



158 – Design for an ageing population  
Topic Editor, Richard Crappsley

## Website

The UDG's website was completely rebuilt to enable compatibility with smartphones, laptops and desktops, and launched in September 2020. It now incorporates the Urban Design Directory which had formerly been a stand-alone website, a listing of Recognised Practitioners in Urban Design, with a facility for them to add biographical details, an events archive, and many more features.

**URBAN DESIGN GROUP**

Membership | Events | Publications + Resources | Careers + Courses | Contact

Search

Join | Login | Help

# Welcome to the Urban Design Group

A campaigning membership organisation with over 1000 members who care about the quality of life in our cities, towns and villages, and believe that raising standards of urban design is central to its improvement.


Join the UDG | Events

Image © Esther Johnson 2015

## Email Newsletter – Urban Update

The UDG's email newsletter *Urban Update* continues to be a valuable resource for urban designers. It is received directly by over 3,000 individuals and provides a concise monitoring service of the government websites, as well as news of research in a wide range of areas that add richness to urban design including psychology, sociology, public health, technology and economics.

## Urban Design Directory

	<p>The 2021/22 print edition of the Urban Design Directory was mailed to housebuilders, developers, local authorities and UDG members in January 2021.</p> <p>The Directory has been progressively revised so that it addresses urban design decision makers and clients.</p> <p>Running to 72 pages it featured not only extensive listings of urban design practices, but also articles aiming to create greater awareness of best practice in urban design, including "What is Urban Design?", Strategic Urban Design, Street Design Standards, Circular Economies, Inclusive Public Spaces.</p> <p>Edited by Louise Thomas</p>
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## Other publications

### Street Improvement Manual



A 78 page manual was produced during the lockdown by a group of volunteers meeting remotely to provide local authorities with information on changes to street design in response to the COVID 19 Pandemic, including a summary of the statutory guidance, low traffic neighbourhoods, designs for safer junctions for cyclists, street crossing designs, and options for streetspace reallocation for a range of historic street widths.

People involved were: Colin Davis, Brian Deegan, David Harrison, Saskia Huizinga, Robert Huxford, David McKenna, Graham Smith, Peter Heath, Ralph Hitchman, Scott Elliott Adams, Elise Lim, Lucy Marstrand, Christopher Martin, David Moores, Stephen O'Malley, Christopher Procter, Anna Rose.

### UDG Briefing sheets:

Street Design Standards: Current and Withdrawn Practice



To address the findings of an earlier survey on Street Design Standards which concluded that as few as 20 percent of highway authorities had revised their street design standards to reflect Manual for Streets, a briefing sheet summarising current government guidance and industry best practice was produced by members of the Urban Design Group including Graham Smith and Robert Huxford, working in conjunction with the Institution of Civil Engineers, the Public Realm Information and Advice Network, and the Trees and Design Action Group.

Many hundreds of copies of the briefing sheet have been downloaded

Planning for the Future -  
The Planning White Paper 2020

Produced to support the UDG's consultation events on  
the White Paper.

Gear Change – A bold vision for  
walking and cycling

On the Government's policy to promote walking and  
cycling.

Home Comforts – the UDG supported the Place Alliance national survey of 2,500 households (representing 7,200 people) aimed at understanding how well or how poorly the design of our homes and their immediate neighbourhood supported us during the period of corona virus lockdown.

### **Responses to consultations**

Detailed responses were made to Government on

- Planning White Paper
- National Model Design Code

### **The National Urban Design Awards**

#### STUDENT AWARD

##### *Winner*

A Sustainable Vision for Wandle Valley - Consuelo Morales, Bartlett School of Planning, UCL

##### *Finalists*

Poplar Connect - Paco Pui Chong Chan, Cecilia Hiu Ying Lam, Man Pok Leung and Ka Hei Kristin Leung, The Bartlett School of Planning, UCL

Minha Cassa, Nossos Bairros -Johannah Fening, Oxford Brookes University

Transforming Together - Omri Ben Chetrit, The Bartlett School of Planning, UCL

#### BOOK AWARD

##### *Winner*

Climax City - David Rudlin and Shruti Hemani, RIBA Publishing

##### *Finalists*

Building in Arcadia – Ruth Reed, RIBA Publishing

Urban Lighting for People – Navaz Davoudian, RIBA Publishing

Walkable City Rules - Jeff Speck, Island Press

NOTE: Book Award and Student only as we were in the process of reviewing. The event for Students was cancelled due to Covid

On basis of a review of the first ten years of the Awards a working group was set up to establish a new structure / awards programme

### **National Conference on Urban Design**

Plans to hold Conference 2020 in Sheffield were shelved due to Covid. All events went online

In July we held a one day Conference: Towns and Cities for Children

In September in partnership with Academy of Urbanism we held a two day online symposium: The Fifteen Minute City

## Events

The UDG has continued to develop and expand its programme of events, where possible, working in partnership with other organisations. Due to Covid the events programme was moved online via Zoom, reaching a wider audience, involving more speakers and increasing the number of events. Many of the events responded specifically to the remarkable challenges being faced because of the pandemic through a weekly ideasSPACE session, a more informal type of event, which ran from March through to July 2020. There were also a number of events held around the Planning White Paper and National Model Design Code.

- The Multi-Level City
- Towns, Cities and Urban Design after the COVID 19 Pandemic
- Future High Streets
- ideasSPACE: Retail + Workplace
- ideasSPACE: Housing, Public Realm + Parks
- ideasSPACE: Streets, Movement + Transport
- ideasSPACE: Perfect Planning
- Does England need a National Design Quality Unit?
- ideasSPACE: Regeneration Stories – Barreiro, Portugal
- ideasSPACE: Streets for Towns and Cities: an update and how to guide
- ideasSPACE: Biodiversity, Habitats +Parks
- ideasSPACE: Diversity + Inclusion in Urban Design
- ideasSPACE: Quality Homes + Density
- ideasSPACE: Design Values vs The Value of Design
- Conference: Towns and Cities for Children
- ideasSPACE: Making Better Places to Live through Co-Design
- Building for a Healthy Live – launch
- ideasSPACE: Decarbonising Transport
- ideasSPACE: Regeneration Stories – Glasgow
- Street Improvement part 1
- The Fifteen Minute City
- The Planning White Paper: Strategic Issues
- The Planning White Paper: Digital Futures
- The Planning White Paper: Design Codes + Guidance
- The Planning White Paper: Delivering Quality Urban Design for Cities, Towns, Streets and Spaces
- Understanding Roadside Air Quality and its Impact on Health
- The Great Urban Quiz and other Festivities
- Film Night – Workplace: The Connected Space Documentary
- Blue Monday Great Urban Quiz
- Urban Effects of Lockdown: a UDG Coalition Conversation
- Trees, People and the Built Environment
- Walking in London with London Living Streets
- Future facing approaches to parking: a UDG Coalition Conversation
- National Model Design Code – UDG Workshop

## UrbanNous- Video on Demand

Thanks are due to Fergus Carnegie who continues his largely voluntary work. He has recorded and packaged the UDG zoom events making them available to a global audience through the Urbannous website and youtube channel. They are also embedded on the UDG website events archive pages and shared on the UDG youtube channel.

This is a great resource and a tremendously valuable archive of the huge number of presentations given at the UDG over recent years.

In September ideasSPACE was relaunched as a collaboration between UDG, Urban Nous and Urban Movement as a series of interviews with:

- Councillor Waseem Zaffar, Birmingham City Council
- Lily Bernheimer, Spaceworks
- Sherry Dobbin, Futurecity
- Sarah Hickey, Guy's & St Thomas' Charity
- Carolyn Steel, leading think / author on Food +Cities
- Lord Michael Bates, Walking Champion
- Professor Iain Borden, Architecture + Urban Culture
- Nicholas Boys Smith
- Maria Vassilakou, Urban Planning in Vienna
- Frances Holliss, Workhome Project
- James Delaney, Block by Block

## UDG Regions

A major conference on the National Design Guidance was organised by Laura Alvarez in Nottingham on 25 February, attended by around 150 people.

<b>Solent</b>	Peter Frankum
<b>East Midlands</b>	Laura Alvarez
<b>North East</b>	Adrian Clarke and Georgia Giannopoulou
<b>Scotland</b>	Husam al Waer
<b>Yorkshire</b>	Rob Thompson

## Urban Design Study Tours

Due to Covid no in person events, walks or tours were held.

## Financial Review

### Reserves policy

The definition of 'reserve' is: 'Income which becomes available to the Charity and is to be expended at the Trustees' discretion in furtherance of the Charity's objectives, but which is not yet spent, committed or designated'. This definition therefore excludes restricted funds and sums already invested in fixed assets.

The trustees have reviewed the reserves of the charity and, in view of the current financial situation, are of the opinion that they should fall no lower than a minimum of £50,000. This will provide sufficient funds to enable the charity to meet outstanding obligations.

Approved by the Trustees on 6 December 2021  
and signed on their behalf

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Janet Tibbalds

Marcus Wilshere

## Annex A: Summary of Accounts

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
		Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals
<b>INCOMING RESOURCES</b>											
Subscriptions	98,320	113,911	108,816	96,075	113,410	100,072	114,461	76,781	75,656	77,400	78,784
Publications and Awards	31,864	7,225	46,755	8,842	10,291	40,939	6,099	13,354	32,856	11,324	31,648
Conference Fees and Sponsorship		23,916	21,026	18,975	17,163	20,213	14,246	-	-	-	-
London Events	331	3,488	3,010	2,456	1,040	1,912					
Study Tours & Job Ads	2750	23,557	46,758	41,170	45,599						
Donation from Urban Design Services Ltd						26,102	13,963	9,824	4,731	11,038	4,849
UDSL Contribution to Office Costs						-	-	-	-	5,000	5,000
Activities to Generate Funds											
Interest Received	86	85	85	32	315	338	373	920	1,003	740	549
Inland Revenue: Gift Aid						(3,600)	4,216	3,992	4,120	5,192	4,314
Miscellaneous Income	750		5,638	703		-	458	335	580	468	581
<b>TOTAL INCOMING RESOURCES</b>	140,293	172,182	232,088	168,253	187,818	185,976	153,816	105,206	118,946	111,162	125,725
<b>RESOURCES EXPENDED</b>											
Charitable Expenditure											
Publications & Awards	41,717	42,425	63,953	36,584	38,193	57,846	24,110	30,933	49,676	29,587	51,789
Conference Expenditure	621	15,183	9,836	12,774	18,273	18,295	16,201				
General	117,582	107,472	104,980	90,280	78,886	72,019	65,538	79,431	86,312	76,098	77,351
Study Tours Expenditure			15,300	22,284	25,296						
Development Expenditure							-	-	5,000	2,500	2,500
Governance costs (accountancy)	1,630	1,740	1,680	2,753	2100	1,200	1,200	1,140	1,116	1,080	1,560
<b>TOTAL RESOURCES EXPENDED</b>	161,550	166,820	195,749	164,675	162,748	149,360	107,049	111,504	142,104	109,265	133,200
<b>NET INCOME / (EXPENDITURE) FOR THE YEAR</b>	(21,257)	5,362	36,339	3,578	25,070	36,616	46,767	(6,298)	(23,158)	1,897	(7,475)
<b>FUND BALANCES BROUGHT FORWARD</b>	247,699	242,337	205,998	202,420	177,350	140,734	93,967	100,265	123,423	121,526	128,801
<b>FUND BALANCES CARRIED FORWARD</b>	226,442	247,699	242,337	205,998	202,420	177,350	140,734	93,967	100,265	123,423	121,326
<b>CURRENT ASSETS</b>	268,244	276,382	257,188	218,879	220,890	182,418	188,044	125,359	139,458	126,212	143,167
<b>CURRENT LIABILITIES</b>	41,803	28,684	14,852	12,881	18,471	5,069	47,271	31,393	39,194	2,790	21,842
<b>TOTAL NET ASSETS</b>	226,442	247,699	242,337	205,998	202,420	177,350	140,733	93,967	100,265	123,423	121,326

## Annex B: Constitution

(As amended at AGM June 2010)

### 1. NAME

The name shall be the URBAN DESIGN GROUP.

### 2. OBJECTS

The Group is established for the public benefit for the following purposes:

- To promote high standards of performance and inter-professional co-operation in planning, urban design and architecture, landscape design and all other aspects of the built environment.
- To educate the relevant professions and the public in matters relating to Urban Design

In furtherance of the said purposes but not otherwise the Group through its Executive Committee shall have the following powers:-

- i. To promote research into subjects directly connected with the objects of the Group and to publish the results of any such research.
- ii. To act as a co-ordinating body and to co-operate with related professional bodies and any voluntary organisations, charities and persons having aims similar to those of the Group.
- iii. To publish papers reports and other literature.
- iv. To make surveys and prepare maps and plans and collect information in relation to any place, erection or building.
- v. To hold meetings, lectures and exhibitions.
- vi. To educate public and professional opinion and to give advice and information.
- vii. To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation or otherwise; provided that the Group shall not undertake any permanent trading activities in raising funds for its primary purpose.
- viii. To acquire, by purchase, gift or otherwise, property whether subject to any special trust or not.
- ix. To sell, let mortgage, dispose of or turn to account all or any of the property or funds of the group as shall be necessary.
- x. To borrow or raise money for the purposes of the Group on such items and on such security as the Executive Committee shall think fit, but so that the liability of the individual members of the Group shall in no

case extend beyond the amount of their respective annual subscriptions

- xi. To do all such other things as are necessary for the attainment of the said purposes.

### 3. MEMBERSHIP

Membership shall be open to all who are interested in actively furthering the purposes of the Group. No member shall have power to vote at any meeting of the Group if his or her subscription is in arrears at the time. Corporate members shall be such groups, associations, educational institutions or businesses as are interested in furthering the purposes of the Group. A corporate member shall appoint a representative to vote on its behalf at all meetings but, before such a representative exercises his or her right to vote, the corporate member shall give particulars in writing to the Honorary Secretary of such a representative. Membership will run for a 12 month period from the beginning of the month of joining.

### 4. SUBSCRIPTIONS

The subscriptions shall be the amount determined by the Executive Committee subject to notification to the membership one month in advance of any change. Membership shall lapse if the subscription is unpaid three months after it is due.

### 5. MEETINGS

The Annual General Meeting shall be held in or about May of each year to receive the Executive Committee's report and audited accounts and to elect Officers and members of the Committee. The Committee shall decide when ordinary meetings of the Group shall be held. Special General Meetings of the Group shall be held at the written request of fifteen or more members whose subscriptions are fully paid up. Twenty members personally present shall constitute a quorum of the Group. The Committee shall give at least 7 days' notice to members of all Meetings of the Group.

### 6. OFFICERS

The officers shall consist of a Chairman, Honorary Secretary and Honorary Treasurer. Nominations for the election of Officers shall be made in writing to the Honorary Secretary at least 14 days before the Annual General Meeting. Such nominations shall be supported by a

seconder and the consent of the proposed nominee must first have been obtained. The elections of officers shall be completed prior to the election of future committee members. Nominees for election as officers or Committee members shall declare at the Annual General Meeting at which their election is to be considered any financial or professional interest known or likely to be of concern to the Group.

#### 7. THE EXECUTIVE COMMITTEE

The Executive Committee shall be responsible for the management and administration of the Group. The Executive Committee shall consist of the Officers and not less than 6 and not more than 10 other members. The Committee shall have power to co-opt further members (who shall attend in an advisory and non-voting capacity). In the event of an equality in the votes cast, the Chairman shall have a second or casting vote. Nominations for election to the Executive Committee shall be made in writing to the Honorary Secretary at least 14 days before the Annual General Meeting. They must be supported by a seconder and the consent of the proposed nominee must first have been obtained. If the nominations exceed the number of vacancies, a ballot shall take place in such a manner as shall be determined. Members of the Executive Committee shall be elected annually at the Annual General Meeting of the Group, and outgoing members may be re-elected. The Executive Committee shall meet not less than 4 times a year at intervals of not more than 3 months and the Honorary Secretary shall give all members not less than seven days notice of each meeting. The quorum shall, as near as may be, comprise one third of members of the Executive Committee. The Executive Committee shall have the power to fill up to three casual vacancies occurring among the member of the Executive Committee between General Meetings. The Executive Committee shall appoint a vice chair(s) to assist the Chair in managing the running of the Group and to deputise at meetings. The vice chair (or one of the vice chairs) will usually be the previous Chair.

#### 8. SUB-COMMITTEES

The Executive Committee may constitute such committees from time to time as shall be considered necessary for such purposes as shall be thought fit. The Chairman of each sub-committee shall be appointed by the Executive Committee and all

actions and proceedings of each sub-committee shall be reported to and be confirmed by the Executive Committee as soon as possible. Members of the Executive Committee may be members of any subcommittee and membership of a sub-committee shall be no bar to appointment to membership of the Executive Committee. Sub-Committees shall be subordinate to and may be regulated or dissolved by the Executive Committee.

#### 9. DECLARATION OF INTEREST

It shall be the duty of every Officer or member of the Executive Committee or Sub-Committee who is in any way directly or indirectly interested financially or professionally in any item discussed at any Committee meeting at which he or she is present to declare such interest and he or she shall not discuss such items (except by invitation of the Chairman) or vote thereon.

#### 10. EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS

The Executive Committee shall, out of the funds of the Group, pay all proper expenses of administration and management of the Group. After payment of the administration and management expenses and the setting aside of reserve of such sums as may be deemed expedient, the remaining funds of the Group shall be applied by the Executive Committee in furtherance of the purposes of the Group.

#### 11. INVESTMENT

All monies at any time belonging to the Group and not required for immediate application for its purposes shall be invested by the Executive Committee in or upon such investments, securities or property as it may think fit, subject nevertheless to such authority approval or consent by the Charity Commissioners as may for the time being be required by law or by the special trusts affecting any property in the hands of the Executive Committee.

#### 12. TRUSTEES

Any freehold and leasehold property acquired by the Group shall and, if the Executive Committee so directs, any other property belonging to the Group may be vested in trustees who shall deal with such property as the Executive Committee may from time to time direct. Any trustees shall be at least three in number or a trust corporation. The power of appointment of

new trustees shall be vested in the Executive Committee. The Trustees will be responsible for overseeing the finances of the UDG so that it remains financially solvent and able to meet any normal liability. That role will include giving approval to the annual accounts and budget. A trustee need not be a member of the Group but no person whose membership lapses by virtue of the clause 4 thereof shall thereafter be qualified to act as a trustee unless and until reappointment as such by the Executive Committee. The Honorary Secretary shall from time to time notify the trustees in writing of any amendment hereto and the trustees shall not be bound by any such amendments in their duties as trustees unless such notice has been given. The Group shall be bound to indemnify the trustees in their duties (including the proper charge of a trustee being a trust corporation) and liability under such indemnity shall be a proper administrative expense.

#### 13. BOARD OF PATRONS

A Board of Patrons shall be elected by the Executive Committee. The board will comprise not less than six Patrons and will meet at least once a year with the Executive Committee. Patrons will be persons of note who have shown interest in or have contributed to the pursuit of excellence in urban quality. Patrons will provide much of the public face of the UDG. The Board will have no legal responsibilities, merely fulfilling an advisory and guiding function. Patrons will be elected for a three year period and can be re-elected.

#### 14. AMENDMENTS

The Constitution may be amended by a two-thirds majority of members present at an Annual General Meeting or Special General Meeting of the Group, provided that 28 days notice of the proposed amendment has been given to all members and provided that nothing herein contained shall authorise any amendment the effect of which would cause the Group at any time to cease to be a charity in law.

#### 15. NOTICES

Any notice required to be given by these rules shall be deemed to be duly given if left at or sent by prepaid post addressed to the

address of that member last notified by the Secretary.

#### 16. WINDING UP

The Group may be dissolved by a two-thirds majority of members voting at an Annual General Meeting or Special General Meeting of the Group confirmed by a simple majority of members voting at a further Special General Meeting held not less than 14 days after the previous meeting. If a motion for the dissolution of the Group is to be proposed at an Annual General Meeting or a Special General Meeting this motion shall be referred to specifically when notice of the meeting is given. In the event of the dissolution of the Group the available funds of the Group shall be transferred to such one or more charitable institutions having objects similar or reasonably similar to those herein before declared as shall be chosen by the Executive committee and approved by the Meeting of the Group at which the decision to dissolve the Group is confirmed.

#### 17. ACCOUNTANT

An accountant will be appointed annually to carry out an independent examination of the accounts, to be reported to the AGM.

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF URBAN DESIGN GROUP**

### **Independent examiner's report to the trustees of Urban Design Group**

I report to the charity trustees on my examination of the accounts of Urban Design Group (the Group) for the year ended 28 February 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Group as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Andrew Thurburn  
Andrew Thurburn & Co.  
Chartered Accountants  
38 Tamworth Road  
Croydon  
Surrey CR0 1XU

6 December 2021

**URBAN DESIGN GROUP  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 28 FEBRUARY 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Totals £	2020 Totals £
<b>INCOMING RESOURCES</b>					
Incoming Resources from Charitable Activities					
Subscriptions		98,320	-	98,320	113,911
Publications & Awards	2	31,864	-	31,864	7,225
Conference Fees & Sponsorship		-	-	-	23,916
London Events		331	-	331	3,488
Events Income (online)		6,192	-	6,192	-
Study Tours		-	-	-	1,807
Recruitment Services		2,750	-	2,750	21,750
Miscellaneous Income		750	-	750	-
Activities to Generate Funds					
Interest Received		86	-	86	85
<b>TOTAL INCOMING RESOURCES</b>		<u>140,293</u>	<u>-</u>	<u>140,293</u>	<u>172,182</u>
<b>RESOURCES EXPENDED</b>					
Charitable Expenditure					
Publications & Awards	3	41,717	-	41,717	42,425
General	4	117,582	-	117,582	107,472
Conference Expenditure		621	-	621	15,183
Governance Costs	5	1,630	-	1,630	1,740
<b>TOTAL RESOURCES EXPENDED</b>		<u>161,550</u>	<u>-</u>	<u>161,550</u>	<u>166,820</u>
<b>NET (EXPENDITURE)/INCOME FOR THE YEAR</b>		(21,257)	-	(21,257)	5,362
<b>FUND BALANCES BROUGHT FORWARD</b>		<u>247,699</u>	<u>-</u>	<u>247,699</u>	<u>242,337</u>
<b>FUND BALANCES CARRIED FORWARD</b>		<u>£226,442</u>	<u>£ -</u>	<u>£226,442</u>	<u>£247,699</u>

**URBAN DESIGN GROUP  
BALANCE SHEET  
AT 28 FEBRUARY 2021**

	2021		2020	
	£	£	£	£
<b>FIXED ASSETS</b> (Note 6)		1		1
<b>CURRENT ASSETS</b>				
Cash at Bank				
NatWest Current Account	144,083		156,147	
Scottish Widows Account	85,522		85,436	
Cash Float	59		59	
Debtors (Note 7)	38,580		34,740	
	268,244		276,382	
<b>CURRENT LIABILITIES</b>				
Creditors Falling Due Within One Year (Note 8)	41,803		28,684	
	226,441		247,698	
<b>NET CURRENT ASSETS</b>				
	£ 226,442		£ 247,699	
Represented by:				
<b>ACCUMULATED RESERVES</b>				
Restricted Funds	-		-	
Unrestricted Funds	226,442		247,699	
	£ 226,442		£ 247,699	

Approved by the Trustees on [Date]  
and signed on their behalf

.....  
Janet Tibbalds

.....  
Christopher Martin, Treasurer, UDG

6 December 2021

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2021**

**1. ACCOUNTING POLICIES**

*(i) Accounting Convention*

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

*(ii) Depreciation*

Equipment is depreciated at 25% on a straight line basis.

*(iii) Incoming Resources*

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Subscriptions are recognised when due and not when received.

*(iv) Resources Expended*

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

*(v) Taxation*

The Charity is exempt from tax on its charitable activities.

<b>2. PUBLICATIONS INCOME</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Sales of Journal	2,564	1,792
Journal Sponsorship	1,150	1,500
Urban Design Awards	-	3,783
Urban Design Directory	28,150	150
	<hr/>	<hr/>
	£ 31,864	£ 7,225
	<hr/> <hr/>	<hr/> <hr/>
<b>3. PUBLICATIONS EXPENDITURE</b>		
Journal Production & Printing	28,458	42,425
Urban Design Awards	1,100	-
Urban Design Directory	12,159	-
	<hr/>	<hr/>
	£ 41,717	£ 42,425
	<hr/> <hr/>	<hr/> <hr/>

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2021  
(Contd)**

<b>4. GENERAL CHARITABLE ACTIVITIES EXPENDITURE</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
London Events	3,282	1,376
UrbanNous	2,000	2,000
Expenses for Regions	601	2,885
Events Online Expenses	91	-
Consultant Director's Fees	30,929	30,407
Salaries & Pension Costs	51,015	47,898
Rent, Rates, Light & Heat	9,588	9,480
Telephone & Broadband	868	812
Postage, Stationery & Office Supplies	549	1,187
Website	5,489	1,940
Insurance	454	892
Bank Charges	1,319	1,606
Payroll Admin	260	230
Accounts Consultancy	250	200
Miscellaneous	-	804
Bad Debt Provision	10,887	5,755
	<u>£ 117,582</u>	<u>£ 107,472</u>
	<u><u>£ 117,582</u></u>	<u><u>£ 107,472</u></u>
<b>5. GOVERNANCE COSTS</b>		
Independent Examination Fees	£1,630	£ 1,740
	<u>£1,630</u>	<u>£ 1,740</u>
	<u><u>£1,630</u></u>	<u><u>£ 1,740</u></u>
<b>6. FIXED ASSETS</b>		<b>£</b>
Cost of Equipment		
As at 1.3.20		5,766
Additions		-
		<u>5,766</u>
As at 29.2.21		5,766
Depreciation		
As at 1.3.20		5,765
Charge for the Year		-
		<u>5,765</u>
As at 28.2.21		5,765
Net Book Value		
As at 29.2.20		£ 1
		<u>£ 1</u>
		<u><u>£ 1</u></u>
As at 28.2.21		£ 1
		<u>£ 1</u>
		<u><u>£ 1</u></u>

**URBAN DESIGN GROUP  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2021  
(Contd)**

<b>7. DEBTORS FALLING DUE WITHIN ONE YEAR</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Subscriptions	6,979	3,279
Urban Design Services Ltd	30,286	30,286
Sundry Debtors	1,315	1,175
	<hr/>	<hr/>
	£ 38,580	£ 34,740
	<hr/> <hr/>	<hr/> <hr/>

<b>8. CREDITORS FALLING DUE WITHIN ONE YEAR</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade Creditors	30,375	7,924
Other Creditors	11,428	20,760
	<hr/>	<hr/>
	£ 41,803	£ 28,684
	<hr/> <hr/>	<hr/> <hr/>

**9. TRUSTEES' REMUNERATION**

No Trustee received any remuneration or expenses during the year, nor were any expenses reimbursed.

<b>10. STAFF COSTS</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Salaries	49,341	43,432
Social Security	489	3,015
Pension Costs	1,185	1,451
	<hr/>	<hr/>
	£ 51,015	£ 47,898
	<hr/> <hr/>	<hr/> <hr/>

The average number of employees was	1.7	1.7
	<hr/> <hr/>	<hr/> <hr/>