

# GROVE SCHOOLS PARENT/ TEACHER ASSOCIATION

England & Wales · Charity number 325009

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1974-03-04

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** THE GROVE INFANT & NURSERY SCHOOL  
Dark Lane  
Harpenden  
AL5 1QD

**Phone** 07771971080

**Email** [info@pta-groveschools.org.uk](mailto:info@pta-groveschools.org.uk)

**Website** [www.pta-groveschools.org.uk](http://www.pta-groveschools.org.uk)

## Activities

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**Objects:** TO FORGE AND MAINTAIN A CLOSE LINK BETWEEN PARENTS, CHILDREN AND TEACHERS, AND TO PROMOTE THE GENERAL WELFARE OF THE GROVE SCHOOLS.

**Activities:** Fund-raising and social activities to benefit school community

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£68,784	£24,174	-	-
2024-08-31	£69,813	£33,075	-	-
2023-08-31	£60,153	£23,974	-	-
2022-08-31	£46,897	£11,159	-	-
2021-08-31	£26,797	£26,236	-	-

## Trustees

Name	Role	Appointed
<b>Helen Rachel Kierney</b>	Chair	2020-10-21
Louise Judkins		2023-11-01
Nancy Hawley		2025-10-07
Sara Farmer		2022-05-03

**GROVE SCHOOLS PARENT/ TEACHER ASSOCIATION**

England & Wales - Charity number 325009

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# Accounts

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## Trustees' Annual Report for the period 2024/25

From September 1<sup>st</sup> 2024 To August 31<sup>st</sup> 2025

Charity name: Grove Schools' Parent Teacher Association

Charity registration number: 325009

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide and maintain close links to parents, children and teachers; to promote the general welfare of the Grove Schools, The Grove Junior School and The Grove Infant & Nursery School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising and organising social events involving parents, children and school staff.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>A total distribution of £46,688.18 was made to the two schools.</p> <p>The schools used the funds to purchase a variety of items, including new playtrails and playground markings, children's kitchen, chromebooks, workshops, and coaches for school trips.</p> <p>The money was raised through numerous events, highlights include a quiz night, Christmas activities, school disco, magic show, sponsored readathon, golf day, tea towels and summer festival.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity made a good profit for the year and held a substantial amount in the bank at year end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The funds raised in the 24/25 financial year will be available for the schools to spend in 25/26. Both schools have some funds unspent from this year but the Infant school had work completed over the summer holidays to be invoiced in financial year September 2025/26.
Amount of reserves held	Para 1.22	Monetary assets as at 31 <sup>st</sup> August 2025 were £68,037.26
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Grove Schools' Parent Teacher Association
Other name the charity uses	
Registered charity number	325009
Charity's principal address	Dark Lane Harpenden Hertfordshire AL5 1QB

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Helen Kierney	Chair		
2	Sara Farmer	Vice Chair		
3	Louise Judkins	Secretary		
4	Nancy Hawley	Treasurer	7/10/25 - present	
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Sara Farmer	
<b>Position (eg Secretary, Chair, etc)</b>	Vice Chair	
<b>Date</b>	11/04/2025	

# The Grove Schools' Parent Teacher Association

## Accounts for the year ended 31st August 2025

Charity Number 325009

	Restricted 2025 £	Unrestricted 2025 £	Total 2025 £	2024 £
<b>Income</b>				
Trading Activities				
Second Hand Uniform	0.00	1,213.43	1,213.43	676.47
Proceeds from other fundraising activities	5,498.55	59,740.99	65,239.54	66,474.82
Hire of Equipment	0.00	0.00	0.00	0.00
Contributions to the PTA (including Gift Aid)	0.00	1,236.92	1,236.92	1,326.64
Interest	0.00	1,094.56	1,094.56	1,334.60
<b>Total</b>	<b>5,498.55</b>	<b>63,285.90</b>	<b>68,784.45</b>	<b>69,812.53</b>

### Payments

Charitable and Other Expenditure				
Purchase of School Uniform	0.00	0.00	0.00	0.00
Fundraising Activities	0.00	23,303.41	23,303.41	32,452.23
Insurance Membership	0.00	0.00	0.00	0.00
Miscellaneous Expenses	0.00	870.52	870.52	623.21
<b>Total</b>	<b>0.00</b>	<b>24,173.93</b>	<b>24,173.93</b>	<b>33,075.44</b>

### Total Raised for the year ended 31st August 2025

44,610.52

36,737.09

### Other Payments

Distribution to The Grove Infant & Nursery School	101.78	12,316.40	12,418.18	17,815.83
Distribution to The Grove Junior School	270.08	34,371.78	34,641.86	7,382.75
<b>Total</b>	<b>371.86</b>	<b>46,688.18</b>	<b>47,060.04</b>	<b>25,198.58</b>

### Net Receipts for the year

-2,449.52

11,538.51

Bank balances as at 31st August 2024

70,486.78

58,948.27

### Cash and Bank Balances as at 31st August 2025

68,037.26

70,486.78

### Statement of Assets and Liabilities as at 31st August 2025

	2025 £	2024 £
<b>Monetary Assets</b>		
Cash in current account as at 31st August 2025	22,067.65	3,489.70
Cash in notice account as at 31st August 2025	45,849.61	41,877.08
Cash in fixed term deposit as at August 2025	0.00	25,000.00
Cash in Hand as at 31st August 2025	120.00	120.00
Other debtors	0.00	0.00
<b>Total</b>	<b>68,037.26</b>	<b>70,486.78</b>
<b>Liabilities</b>		
Miscellaneous Liabilities	0.00	0.00
<b>Other Assets</b>		
Stock of uniform at cost price held for resale	0.00	0.00
Items held for functional use by the charity and or occasional hire: iZettle card readers, BBQ, Event shelters - costs not recorded		

## Independent Examiner's Report to the Trustees of Grove Schools' Parent teacher Association

I report to the trustees on my examination of Grove Schools Parent Teacher Association accounts for the year ended 31st August 2025.

### **Responsibilities and basis of report**

As the charity trustees of the trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 Section 132.

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act.

I am a certified accountant (FCCA). I have been asked by the trustees to review the accounts as per the directions given under Section 145(1)(a) of the Act.

I have not seen any of the receipts which form the basis of the financial report and have not contributed in any way to the completion of the year-end financial accounts and statements.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the trust as required by Section 130 of the Act, or
2. The accounts do not accord with those records, or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Account and Reports) Regulations 2008 (other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report; in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Danielle Naylor FCCA

Date: 09/03/2026

Relevant professional qualification or experience: Certified Accountant FCCA

Address: 13 Eastcote Drive, Harpenden AL5 1SE

**GROVE SCHOOLS PARENT/ TEACHER ASSOCIATION**

England & Wales - Charity number 325009

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# Accounts

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## **Trustees' Annual Report for the period 2023/24**

**From September 1<sup>st</sup> 2023 To August 31<sup>st</sup> 2024**

**Charity name: Grove Schools' Parent Teacher Association**

**Charity registration number: 325009**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide and maintain close links to parents, children and teachers; to promote the general welfare of the Grove Schools, The Grove Junior School and The Grove Infant & Nursery School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising and organising social events involving parents, children and school staff.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>A total distribution of £25,198.58 was made to the two schools.</p> <p>The schools used the funds to purchase a variety of items, such as Chromebooks, workshops, maths and reading resources, playground and sports equipment.</p> <p>The money was raised through numerous events, highlights include a quiz night, Christmas activities, spring ball, school disco, Easter egg hunt, sponsored Olympics event and summer festival.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity made a good profit for the year and held a substantial amount in the bank at year end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The funds raised in the 23/24 financial year will be available for the schools to spend in 24/25, plus both schools have unspent funds that were available in the previous year and had work completed over the summer holidays to be invoiced in September 2024.
Amount of reserves held	Para 1.22	Monetary assets as at 31 <sup>st</sup> August 2024 were £70,486.78
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Constitution
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Grove Schools' Parent Teacher Association
Other name the charity uses	
Registered charity number	325009
Charity's principal address	Dark Lane Harpenden Hertfordshire AL5 1QB

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Helen Kierney	Chair		
2	Sara Farmer	Treasurer / Vice Chair		
3	Louise Judkins	Secretary		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Sara Farmer	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	19/05/2025	

# The Grove Schools' Parent Teacher Association

## Accounts for the year ended 31st August 2024

Charity Number 325009

	Restricted 2024 £	Unrestricted 2024 £	Total 2024 £	2023 £
<b>Income</b>				
Trading Activities				
Second Hand Uniform	0.00	676.47	676.47	674.42
Proceeds from other fundraising activities	939.13	65,535.69	66,474.82	57,784.74
Hire of Equipment	0.00	0.00	0.00	0.00
Contributions to the PTA (including Gift Aid)	0.00	1,326.64	1,326.64	1,104.17
Interest	0.00	1,334.60	1,334.60	589.49
<b>Total</b>	<b>939.13</b>	<b>68,873.40</b>	<b>69,812.53</b>	<b>60,152.82</b>
<b>Payments</b>				
Charitable and Other Expenditure				
Purchase of School Uniform	0.00	0.00	0.00	0.00
Fundraising Activities	0.00	32,452.23	32,452.23	23,536.10
Insurance Membership	0.00	0.00	0.00	0.00
Miscellaneous Expenses	0.00	623.21	623.21	437.98
<b>Total</b>	<b>0.00</b>	<b>33,075.44</b>	<b>33,075.44</b>	<b>23,974.08</b>

**Total Raised for the year ended 31st August 2023**

**36,737.09**

**36,178.74**

### **Other Payments**

Distribution to The Grove Infant & Nursery School	939.13	16,876.70	17,815.83	14,832.86
Distribution to The Grove Junior School	0.00	7,382.75	7,382.75	14,043.36
<b>Total</b>	<b>939.13</b>	<b>24,259.45</b>	<b>25,198.58</b>	<b>28,876.22</b>

### **Net Receipts for the year**

**11,538.51**

**7,302.52**

Bank balances as at 31st August 2023

58,948.27

51,645.75

**Cash and Bank Balances as at 31st August 2024**

**70,486.78**

**58,948.27**

### **Statement of Assets and Liabilities as at 31st August 2023**

	2024 £	2023 £
<b>Monetary Assets</b>		
Cash in current account as at 31st August 2024	3,489.70	6,238.78
Cash in notice account as at 31st August 2024	41,877.08	52,589.49
Cash in fixed term deposit as at August 2024	25,000.00	0.00
Cash in Hand as at 31st August 2024	120.00	120.00
Other debtors	0.00	0.00
<b>Total</b>	<b>70,486.78</b>	<b>58,948.27</b>
<b>Liabilities</b>		
Miscellaneous Liabilities	0.00	0.00
<b>Other Assets</b>		
Stock of uniform at cost price held for resale	0.00	0.00
Items held for functional use by the charity and or occasional hire: iZettle card readers, BBQ, Event shelters - costs not recorded		

**Independent Examiner's Report to the Trustees of Grove Schools' Parent teacher Association**

I report to the trustees on my examination of Grove Schools Parent Teacher Association accounts for the year ended 31st August 2024.

**Responsibilities and basis of report**

As the charity trustees of the trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 Section 132.

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act.

I am a certified accountant (FCCA). I have been asked by the trustees to review the accounts as per the directions given under Section 145(1)(a) of the Act.

I have not seen any of the receipts which form the basis of the financial report and have not contributed in any way to the completion of the year-end financial accounts and statements.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the trust as required by Section 130 of the Act, or
2. The accounts do not accord with those records, or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Account and Reports) Regulations 2008 (other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report; in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Danielle Naylor FCCA

Date: 10/05/2025

Relevant professional qualification or experience: Certified Accountant FCCA

Address: 13 Eastcote Drive, Harpenden AL5 1SE

**GROVE SCHOOLS PARENT/ TEACHER ASSOCIATION**

England & Wales - Charity number 325009

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# Accounts

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## Trustees' Annual Report for the period 2022/23

From September 1<sup>st</sup> 2022 To August 31<sup>st</sup> 2023

Charity name: Grove Schools' Parent Teacher Association

Charity registration number: 325009

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide and maintain close links to parents, children and teachers; to promote the general welfare of the Grove Schools, The Grove Junior School and The Grove Infant & Nursery School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising and organising social events involving parents, children and school staff.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>A total distribution of £28,876.22 was made to the two schools.</p> <p>The schools used the funds to purchase a variety of items, such as Ipads, a 3 year license for an online Maths programme, reading resources, various workshops and a contribution towards a new Reception play trail.</p> <p>The money was raised through numerous events, highlights include an autumn ball, halloween disco, Christmas activities, quiz night, movie nights, fun run and summer festival.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity made a good profit for the year and held a substantial amount in the bank at year end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The funds raised in the 22/23 financial year will be available for the schools to spend in 23/24, plus both schools have unspent funds that were available in the previous year due to delayed projects.
Amount of reserves held	Para 1.22	Monetary assets as at 31 <sup>st</sup> August 2023 were £58,948.27
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Constitution
How is the charity constituted? (e.g. <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Grove Schools' Parent Teacher Association
Other name the charity uses	
Registered charity number	325009
Charity's principal address	Dark Lane Harpenden Hertfordshire AL5 1QB

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Kathryn Howley	Chair	Resigned 01/10/22	
2	Helen Kierney	Chair	Appointed 01/10/22	
3	Sara Farmer	Treasurer / Vice Chair		
4	Stephan Burn	Secretary	Resigned 01/11/22	
5	Louise Judkins	Secretary	Appointed 01/11/22	
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Sara Farmer	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	04/06/2024	

# The Grove Schools' Parent Teacher Association

## Accounts for the year ended 31st August 2023

Charity Number 325009

	Restricted 2023 £	Unrestricted 2023 £	Total 2023 £	2022 £
<b>Income</b>				
Trading Activities				
Second Hand Uniform	0.00	674.42	674.42	855.48
Proceeds from other fundraising activities	0.00	57,784.74	57,784.74	44,773.68
Hire of Equipment	0.00	0.00	0.00	0.00
Contributions to the PTA (including Gift Aid)	0.00	1,104.17	1,104.17	1,268.05
Interest	0.00	589.49	589.49	0.00
<b>Total</b>	<b>0.00</b>	<b>60,152.82</b>	<b>60,152.82</b>	<b>46,897.21</b>

### Payments

Charitable and Other Expenditure				
Purchase of School Uniform	0.00	0.00	0.00	0.00
Fundraising Activities	0.00	23,536.10	23,536.10	10,455.84
Insurance Membership	0.00	0.00	0.00	0.00
Miscellaneous Expenses	0.00	437.98	437.98	703.16
<b>Total</b>	<b>0.00</b>	<b>23,974.08</b>	<b>23,974.08</b>	<b>11,159.00</b>

### Total Raised for the year ended 31st August 2023

**36,178.74**      **35,738.21**

### Other Payments

Distribution to The Grove Infant & Nursery School	2,727.86	12,105.00	14,832.86	5,024.00
Distribution to The Grove Junior School	4,665.55	9,377.81	14,043.36	5,075.00
<b>Total</b>	<b>7,393.41</b>	<b>21,482.81</b>	<b>28,876.22</b>	<b>10,099.00</b>

### Net Receipts for the year

**7,302.52**      **25,639.21**

Bank balances as at 31st August 2022

51,645.75      26,006.90

### Cash and Bank Balances as at 31st August 2023

**58,948.27**      **51,645.75**

### Statement of Assets and Liabilities as at 31st August 2023

	2023 £	2022 £
<b>Monetary Assets</b>		
Cash in current account as at 31st August 2023	6,238.78	51,645.75
Cash in notice account as at 31st August 2023	52,589.49	0.00
Cash in Hand as at 31st August 2023	120.00	0.00
Other debtors	0.00	0.00
<b>Total</b>	<b>58,948.27</b>	<b>51,645.75</b>

### Liabilities

Miscellaneous Liabilities      0.00      0.00

### Other Assets

Stock of uniform at cost price held for resale      0.00      0.00

Items held for functional use by the charity and or occasional hire:

iZettle card readers, BBQ, Event shelters - costs not recorded

## Independent Examiner's Report to the Trustees of Grove Schools' Parent teacher Association

I report to the trustees on my examination of Grove Schools Parent Teacher Association accounts for the year ended 31st August 2023.

### **Responsibilities and basis of report**

As the charity trustees of the trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 Section 132.

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act.

I am a certified accountant (FCCA). I have been asked by the trustees to review the accounts as per the directions given under Section 145(1)(a) of the Act.

I have not seen any of the receipts which form the basis of the financial report and have not contributed in any way to the completion of the year-end financial accounts and statements.

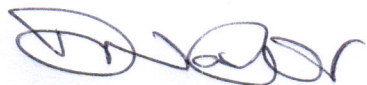
### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the trust as required by Section 130 of the Act, or
2. The accounts do not accord with those records, or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Account and Reports) Regulations 2008 (other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report; in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Danielle Naylor FCCA

Date: 03/06/2024

Relevant professional qualification or experience: Certified Accountant FCCA

Address: 13 Eastcote Drive, Harpenden AL5 1SE

**GROVE SCHOOLS PARENT/ TEACHER ASSOCIATION**

England & Wales - Charity number 325009

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# Accounts

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## **Trustees' Annual Report for the period 2021/22**

**From September 1<sup>st</sup> 2021 To August 31<sup>st</sup> 2022**

**Charity name: Grove Schools' Parent Teacher Association**

**Charity registration number: 325009**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide and maintain close links to parents, children and teachers; to promote the general welfare of the Grove Schools, The Grove Junior School and The Grove Infant & Nursery School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising and organising social events involving parents, children and school staff.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>A total distribution of £10,035.86 was made to the two schools. Both schools carried forward amounts from their allocated pot to spend in the next school year.</p> <p>The activities of the charity were somewhat limited during part of the year due to COVID restrictions but events included second hand uniform sales, a Halloween trail, Easter egg hunt, sponsored readathon, quiz night, Jubilee celebration and non-uniform days.</p> <p>Other funds were raised through the sale of Christmas trees, Christmas cards and tea towels.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity made a good profit for the year and held a substantial amount in the bank at year end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In September 2021 both schools were allocated a sum based on the money raised in the 2020/21 school year. Rather than distribute a lump sum at the start of the year, a new process was put in place whereby the schools must request the amount they wish to spend on each project. Following approval by the trustees, the school then raises an invoice to the PTA for payment. Due to delayed projects, neither school spent their full allocation and this was carried forward for spend in the 2022/23 year along with money raised in the 2021/22 school year.
Amount of reserves held	Para 1.22	Cash in the bank at 31 <sup>st</sup> August 2022 was £51,645.75.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Constitution
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Grove Schools' Parent Teacher Association
Other name the charity uses	
Registered charity number	325009
Charity's principal address	Dark Lane Harpenden Hertfordshire AL5 1QB

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Kathryn Howley	Chair		
2	Nicola Balfour	Vice-Chair		
3	Helen Kierney	Treasurer	Resigned 01.02.22	
4	Sara Farmer	Treasurer	Appointed 01.02.2022	
5	Stephan Burn	Secretary		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Sara Farmer	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	28/03/2023	

# The Grove Schools' Parent Teacher Association

## Accounts for the year ended 31st August 2022

Charity Number 325009

	Restricted 2022 £	Unrestricted 2022 £	Total 2022 £	2021 £
<b>Income</b>				
Trading Activities				
Second Hand Uniform	0.00	855.48	855.48	1,672.73
Proceeds from other fundraising activities	9,871.26	34,902.42	44,773.68	22,913.13
Hire of Equipment	0.00	0.00	0.00	0.00
Contributions to the PTA (including Gift Aid)	0.00	1,268.05	1,268.05	2,211.04
<b>Total</b>	<b>9,871.26</b>	<b>37,025.95</b>	<b>46,897.21</b>	<b>26,796.90</b>

### Payments

Charitable and Other Expenditure				
Purchase of School Uniform	0.00	0.00	0.00	0.00
Fundraising Activities	0.00	10,455.84	10,455.84	2,309.44
Insurance Membership	0.00	0.00	0.00	0.00
Miscellaneous Expenses	0.00	703.16	703.16	143.00
<b>Total</b>	<b>0.00</b>	<b>11,159.00</b>	<b>11,159.00</b>	<b>2,452.44</b>

### Total Raised for the year ended 31st August 2022

**35,738.21**      **24,344.46**

### Other Payments

Distribution to The Grove Infant & Nursery School	1,316.86	3,707.14	5,024.00	12,346.40
Distribution to The Grove Junior School	0.00	5,075.00	5,075.00	11,437.50
<b>Total</b>	<b>1,316.86</b>	<b>8,782.14</b>	<b>10,099.00</b>	<b>23,783.90</b>

### Net Receipts for the year

**25,639.21**      **560.56**

Bank balances as at 31st August 2021

26,006.90      25,446.34

### Cash and Bank Balances as at 31st August 2022

**51,645.75**      **26,006.90**

### Statement of Assets and Liabilities as at 31st August 2022

	2022 £	2021 £
<b>Monetary Assets</b>		
Cash at bank as at 31st August 2022	51,645.75	26,006.90
Cash in Hand as at 31st August 2022	0.00	0.00
Other debtors	0.00	0.00
<b>Total</b>	<b>51,645.75</b>	<b>26,006.90</b>

### Liabilities

Miscellaneous Liabilities      **0.00**      **0.00**

### Other Assets

Stock of uniform at cost price held for resale      **0.00**      **0.00**

Items held for functional use by the charity and or occasional hire:

iZettle card readers, BBQ, Event shelters - costs not recorded

## **Independent Examiner's Report to the Trustees of Grove Schools' Parent teacher Association**

I report to the trustees on my examination of Grove Schools Parent Teacher Association accounts for the year ended 31<sup>st</sup> August 2022.

### **Responsibilities and basis of report**

As the charity trustees of the trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 Section 132.

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act.

I am not a qualified accountant. I have been asked by the trustees to review the accounts as per the directions given under Section 145(1)(a) of the Act.

I have not seen any of the receipts which form the basis of the financial report and have not contributed in any way to the completion of the year-end financial accounts and statements.


### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the trust as required by Section 130 of the Act, or
2. The accounts do not accord with those records, or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 (other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report; in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Nicola Coad

Date: 16/03/2023

Relevant professional qualification or experience: Accredited Financial Investigator (Metropolitan Police – accredited by the National Crime Agency)

Address: 52 Meadway, Harpenden AL5 1JL

**GROVE SCHOOLS PARENT/ TEACHER ASSOCIATION**

England & Wales - Charity number 325009

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# Accounts

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period 2020/21

From September 1<sup>st</sup> 2020 To August 31<sup>st</sup> 2021

Charity name: Grove Schools' Parent Teacher Association

Charity registration number: 325009

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide and maintain close links to parents, children and teachers; to promote the general welfare of the Grove Schools, The Grove Junior School and The Grove Infant & Nursery School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising and organising social events involving parents, children and school staff.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>A total distribution of £23,783 was made to the two schools.</p> <p>The activities of the charity were somewhat limited by COVID lockdown restrictions but events included second hand uniform sales, a Halloween trail, sponsored walk and non-uniform days.</p> <p>Other funds were raised through the sale of Christmas tree and Christmas card, Mother's and Father's Day gifts and a school cookbook.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity made a good profit for the year and held a substantial amount in the bank at year end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Large distributions were made to both schools at the September AGM. Additional funds were given throughout the year for specific projects as and when needed. The money raised in this financial year will be used to provide distributions in the 2021/22 school year.
Amount of reserves held	Para 1.22	Cash in the bank at 31 <sup>st</sup> August 2021 was £26006.90.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Grove Schools' Parent Teacher Association
Other name the charity uses	
Registered charity number	325009
Charity's principal address	Dark Lane Harpenden Hertfordshire AL5 1QB

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Kathryn Howley	Chair		
2	Michelle Lynch	Vice-Chair		
3	Claire Walker	Treasurer	Resigned 22.07.21-	
4	Helen Kierney	Secretary	Appointed 21.10.20	
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

**Type of adviser      Name      Address**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	HELEN KIERNEY	
Position (eg Secretary, Chair, etc)	TREASURER	
Date	3.1.22	

# The Grove Schools' Parent Teacher Association

## Accounts for the year ended 31st August 2021

<b>Charity Number 325009</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Total</b>	
	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income</b>				
Trading Activities				
Second Hand Uniform	0.00	1,672.73	1,672.73	1,989.21
Proceeds from other fundraising activities	0.00	22,913.13	22,913.13	32,711.14
Hire of Equipment	0.00	0.00	0.00	0.00
Contributions to the PTA (including Gift Aid)	1,625.00	586.04	2,211.04	2,017.50
<b>Total</b>	<b>1,625.00</b>	<b>25,171.90</b>	<b>26,796.90</b>	<b>36,717.85</b>
<b>Payments</b>				
Charitable and Other Expenditure				
Purchase of School Uniform	0.00	0.00	0.00	100.00
Fundraising Activities	0.00	2,309.44	2,309.44	15,898.97
Insurance Membership	0.00	0.00	0.00	122.00
Miscellaneous Expenses	0.00	143.00	143.00	572.04
<b>Total</b>	<b>0.00</b>	<b>2,452.44</b>	<b>2,452.44</b>	<b>16,693.01</b>
<b>Total Raised for the year ended 31st August 2021</b>			<b>24,344.46</b>	<b>20,024.84</b>
<b>Other Payments</b>				
Distribution to The Grove Infant & Nursery School	1,055.00	11,291.40	12,346.40	7,009.72
Distribution to The Grove Junior School	637.50	10,800.00	11,437.50	8,959.71
<b>Total</b>	<b>1,692.50</b>	<b>22,091.40</b>	<b>23,783.90</b>	<b>15,969.43</b>
<b>Net Receipts for the year</b>			<b>560.56</b>	<b>4,055.41</b>
Bank balances as at 31st August 2020			25,446.34	21,390.93
<b>Cash and Bank Balances as at 31st August 2021</b>			<b>26,006.90</b>	<b>25,446.34</b>
<b>Statement of Assets and Liabilities as at 31st August 2021</b>				
			<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
<b>Monetary Assets</b>				
Cash at bank as at 31st August 2021			26,006.90	25,446.34
Cash in Hand as at 31st August 2021			0.00	0.00
Other debtors			0.00	0.00
<b>Total</b>			<b>26,006.90</b>	<b>25,446.34</b>
<b>Liabilities</b>				
Miscellaneous Liabilities			0.00	0.00
<b>Other Assets</b>				
Stock of uniform at cost price held for resale			0.00	0.00
Items held for functional use by the charity and or occasional hire: iZettle card readers, BBQ, Event shelters - costs not recorded				

## **Independent examiner's report to the trustees of Grove Schools' Parent Teacher Association**

I report to the trustees on my examination of the accounts of Grove Schools' Parent Teacher Association for the year ended 31<sup>st</sup> August 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

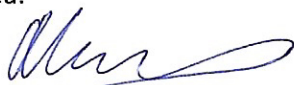
### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Nick Kimberley, CA

Relevant professional qualification or membership of professional bodies (if any): ICAS M23941

Address: 2B Shakespeare Road, Harpenden, AL5 5ND

Date: 9th Jan 2022