

LORD KITCHENER NATIONAL MEMORIAL FUND

England & Wales · Charity number 313525

Details

Status Registered

Legal form Other

Registered 1961-01-01

Register [View on the Charity Commission register](#)

Contact

Address 2 New Cottages
Old Chatham Road
Sandling
Maidstone
ME14 3AJ

Phone 01622676046

Email secretary@lknmf.com

Website www.lknmf.com

Activities

Objects: TO PROVIDE FOR AND ASSIST DISABLED OFFICERS AND MEN OF OUR NAVY AND ARMY BY; 1] EQUIPPING AND ENDOWING A HOME, OR HOMES, FOR DISABLED OFFICERS. 2] ESTABLISHING A PERMANENT FUND FOR PURPOSES OF RELIVING DISABLED OFFICERS AND MEN IN THEIR OWN HOMES. 3] FUNDING SCHOLARSHIPS FOR THE PURPOSES OF PROMOTING THE HIGHER INDUSTRIAL AND COMMERCIAL EDUCATION OF A) OFFICERS AND MEN OF OUR FORCES OF SUITABLE AGE, B) SONS OF OFFICERS AND MEN OF OUR FORCES.

Activities: The provision, by competition, of scholarships to those studying for a first degree at a university in the United Kingdom and who have a parent who has served in the Armed Forces of the Crown.

Classification

- **How:** Makes Grants To Individuals
- **What:** Education/training
- **Who:** Children/young People, Other Defined Groups

Geography

- Northern Ireland
- Scotland

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£108,007	£124,921	-	-
2024-03-31	£108,007	£124,921	-	-
2023-03-31	£25,968	£146,911	-	-
2022-03-31	£66,103	£69,427	-	-
2021-03-31	£94,460	£52,302	-	-

Trustees

Name	Role	Appointed
THE LADY EMMA KITCHENER LVO	Chair	
Christopher de mattos		2014-04-01
Lieutenant General Sir David Bill KCB		2011-11-23
Martin Charles Bunch		2024-05-15
Paul Skipworth		2014-04-01
Simon Christopher Piggott		2022-04-26
Susan Saunders		2018-10-12
Victoria Mary Provis		2022-04-26

LORD KITCHENER NATIONAL MEMORIAL FUND

England & Wales - Charity number 313525

Accounts

Registered in England
Charity No. 313525

LORD KITCHENER NATIONAL MEMORIAL FUND

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

LORD KITCHENER NATIONAL MEMORIAL FUND

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

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LORD KITCHENER NATIONAL MEMORIAL FUND
REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY
FOR THE YEAR ENDED 31 MARCH 2025

Trustees	The Lady Emma Kitchener LVO, President Lieutenant General Sir David Bill KCB, BSc(Eng), MInstRE Mr Martin Bunch BSc (appointed 15 May 2024) Mr Christopher de Mattos BSc(Eng), CEng, MIMechE, MBA, Treasurer Mr Nicholas Macfarlane BA (resigned 15 October 2024) Mr Simon Piggott MA (Cantab), MBA, MSc Ms Victoria Provis BA, MBA Mr Paul Skipworth MEng (Hons), ACGI, MBA Ms Susan Saunders BA (Hons)
Secretary	Lieutenant Colonel M R Bassett BEM
Principal Office	2 New Cottages Old Chatham Road Maidstone Kent ME14 3AJ
Charity Registration Number	313525
Bankers and Investment Advisors	National Westminster Bank Plc 250 Bishopsgate London EC2M 4AA COIF Charity Funds CCLA Investment Management Limited One Angel Lane London EC4R 3AB Barclays Investment Solutions Limited Level 15 1 Churchill Place London E14 5HP
Independent Examiner	Price Bailey LLP Tennyson House Cambridge Business Park Cambridge CB4 0WZ

LORD KITCHENER NATIONAL MEMORIAL FUND
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present the annual report, together with the financial statements of the Charity, for the year ended 31st March 2025. The Trustees who served during the year and up to the date of this report are set out on page 2.

Structure

The Lord Kitchener National Memorial Fund (the "LKNMF" or the "Fund") operates as a Charitable Trust which was established by Royal Charter on the 20th December 1919. The Trust is registered as an unincorporated charity with the Charity Commission, registered number 313525.

Appointment of Trustees and Council

A number of the Council appointments are ex-officio and these are named in the Royal Charter. The remaining appointments to Council are by invitation.

The Trustees are all members of the Council. Trustees and members of the Executive Committee may be selected from Council or from external sources in order to ensure that appropriate skill sets and experience are available to the Fund. The Trustees intend to reflect its charitable objects by maintaining membership principally from the Armed Services, former scholars, the legal profession and those with a specific interest in training and education. The President and Chair are elected by the Council.

Mr Martin Bunch was appointed as a Trustee of the Fund on the 15th May 2024. Mr Bunch is a professional lawyer with extensive legal experience in the charity sector. Mr Nicholas Macfarlane retired as a Trustee at the Annual General Meeting of the Fund on the 15th October 2024. There were no other changes to Trustees and Council during the reporting period. All members of the Executive Committee are recorded as having attended recent trustee training and have been guided to the HMRC and Charity Commission web sites for continuation training. Copies of the Charity Commission's guidance on the "Duties of a Trustee" have also been circulated to all Trustees.

Objectives and Activities

The Fund provides educational scholarships to former servicemen and women and to the sons and daughters of parents who have served in HM Armed Forces. Scholarships are currently offered to candidates who are expected to make a significant positive contribution to society and who are studying at a university in the UK. Eligible candidates may apply for awards to support undergraduate, postgraduate or doctoral studies.

In the year ended 31st March 2025, there were 103 Kitchener Scholars studying at 34 universities.

Public Benefit

The Trustees confirm that they have referred to the guidance provided by the Charity Commission on public benefit when reviewing the Objectives and Activities of the Fund. The Trustees aim to increase the number of schools at which Kitchener Scholarships are promoted. 130 secondary schools and sixth form colleges were again contacted in order to encourage qualifying students to apply in 2024. The Scholarship is also widely publicised in the public domain, on the LKNMF website, the MOD Intranet and on www.thescholarshipclub.org.uk / www.blackbullion.com. The Trustees also aim to assist qualifying former service personnel with further education. The Trustees are satisfied that the award of scholarships to successful candidates from military backgrounds is in accordance with the objects of the Fund.

Scholarship Awards

The Trustees are delighted to report that the Fund was able to award 29 undergraduate and three postgraduate scholarships during this accounting year. Two of the undergraduate scholarships were awarded to gap year students with the awards being carried forward to September 2025. Payments were also made to two gap year students who took up their 2023 scholarships in September 2024.

LORD KITCHENER NATIONAL MEMORIAL FUND

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2025

The Scholarship Committee agreed to fund 22 undergraduate scholars from LKNMF resources, with Annington Homes Limited funding a further seven scholars, the latter with particular emphasis on those with contextual factors. The LKNMF also funded three postgraduate scholars, two of whom were previously undergraduate Kitchener Scholars. The third postgraduate award went to a disabled former soldier.

The Trustees wish to record their sincere thanks to Annington Homes, the previous owner of the MOD married quarters estate, for their support in funding Kitchener Scholars over the last three years. However, following the sale of this estate back to the MOD, Annington Homes has indicated that its support for the LKNMF has ceased. Other potential third party funders are being canvassed by the Secretary but no additional funding commitments had been made at the date of this report. The Trustees greatly appreciate the organisations and individual sponsors whose contributions have made a significant difference to the support that the Fund has been able to offer.

Scholarship Award Process

A thorough update and redesign of the application form in 2023 has allowed the LKNMF to gather more detailed information on candidates' backgrounds. Statistics are now collected to allow greater scrutiny of diversity, equality and inclusion (DE&I). Just over half of the 29 undergraduate scholarships were awarded to those studying in independent schools with the remainder studying at state schools (grammar, selective and non-selective) and state sixth form colleges. The Fund receives a majority of applications from female applicants and this carried forward to the award stage in 2024, when 20 of the 29 undergraduate scholarships were awarded to female candidates.

The Scholarship Committee aims to short list approximately twice as many candidates for interview as the number of available scholarships. The remote, online interviewing process, which was first adopted during the COVID pandemic, is working well. Interviewing online makes it easier to secure sufficient interviewers for our panels and also allows candidates to attend interviews irrespective of location. Panel interviewers are given clear guidance on how to score and rank candidates. The Fund's Secretary, being present on all interview panels, ensures consistent scoring during the interview process.

It was noticed last year that the education system has settled down after the disruption caused by COVID and the associated, well-documented grade inflation. The Scholarship Policy has been adjusted to ensure that consistent levels of educational attainment are required for candidates to be short-listed for interview.

The Henry Kitchener Prize, personally awarded by the President to an outstanding candidate studying subjects relating to STEM or social sciences, was presented to Thando Best studying Economics at Bath University. The Lindsay Phillips Book bursary was awarded by the Kitchener Scholars' Association to Lucy Holdsworth, who is studying French and International Relations at Durham University.

Finance

Results for the 2024-25 financial year are set out on page 9 – 10 and show that as at 31st March 2025, the value of fixed asset investments had increased by 1.8%, to £2,639,463 (2024 (restated): £2,593,953). In addition, the Fund held cash and current asset investments of £133,373 (2024: £173,556), much of which was invested in low-risk, interest-bearing accounts as a buffer against volatility in the Fund's investment account. Net assets of the Fund on the 31st March 2025 amounted to £2,762,432, up 0.1% from £2,759,928 at the start of the financial year.

Fixed asset investments were held in the Barclays Charity Fund and returns during the year (1.8%) were well below the Fund's long term target of approximately 3.0-3.5% above inflation. However, it is pleasing to note that, over the five years to the 31st March 2025, the Charity Fund returned an average of 8.4% per annum, representing an inflation-adjusted total return of 25% over the period. The Trustees are therefore of the opinion that the long term investment return target of 3.0-3.5% plus inflation remains appropriate.

Despite the loss of support from Annington Homes, which is mentioned above, the Trustees consider that the Fund has sufficient resources to continue awarding approximately 20-25 undergraduate scholarships of £2,000 each, as well as budgeting £5,000 for postgraduate awards, each year.

LORD KITCHENER NATIONAL MEMORIAL FUND

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2025

During the reporting period, the Finance Committee held two meetings at which the Fund's investments were reviewed and a number of proposals were recommended to the Executive Committee. At the Fund's AGM on the 15th October 2024, the Council agreed to the Finance Committee's five year plan and approved the budget for 2025/26. During the year, the Finance Committee also commenced a comprehensive review of the investment management services available to the Fund. Such reviews are carried out approximately every five years and a report was submitted to the Executive Committee on the 20th May 2025. The Executive Committee accepted the recommendation that investments should be diversified across two funds and authorised the Finance Committee to allocate investments across such short-listed funds as it deems appropriate.

Reserves Policy

The charity aims to maintain unrestricted reserves equivalent to one year's budgeted expenditure on scholarships plus between one and two years' of core operating costs. This is currently estimated at between £91,000 and £132,000.

Investment Risk

The Executive Committee monitors risks to the Fund at its biannual meetings. One of the principal risks faced by the Fund is poor investment performance, as this would reduce the amount of money available to invest in scholarships. The Committee believes that, in order to generate acceptable long-term returns, it is necessary to take a certain amount of risk and a moderate investment risk profile has been adopted. During the year, the Fund's investments were held in the Barclays Charity Fund and the performance benchmark is the ARC Steady Growth Index. This implies that equity investments account for approximately 60-80% of holdings in a diversified portfolio.

In order to mitigate the risk of fixed asset investment losses in the short term, the Fund holds sufficient cash and current asset investments to cover expenses for approximately 18 months. There is also a risk of investment underperformance in the longer term and this is monitored by the Finance Committee to ensure that appropriate investments and investment policies are in place.

Plans for the Future

The Trustees will continue to rely principally on the long-term appreciation of investments and income therefrom in order to cover the running costs of the Fund and the outlay for scholarships. Although the value of equity investments can fluctuate significantly in the short term, it is considered that the current, moderate risk stance remains appropriate in meeting the Fund's long-term objectives.

The Trustees have carefully considered plans for the award of scholarships in 2025 and 2026. They have concluded that the objective of awarding approximately 20 undergraduate scholarships from the Fund each year, together with a further five from restricted funds, legacies and donations, should stand. Furthermore, the Fund will continue with postgraduate awards and has set a preliminary annual budget of £5,000 to support such awards.

The Secretary, on behalf of the Scholarship Committee, will continue to solicit the views of members of the Fund's Council and the Kitchener Scholars' Association (KSA) regarding the most effective use of the Fund's resources. This ongoing review aims to ensure that an appropriate balance between undergraduate and postgraduate scholarships, as well as appropriate support to the KSA, is achieved within budgetary constraints.

The number of scholarships to be awarded will continue to be reviewed in future years and external financial support for additional awards will be sought. The Trustees intend that the Fund should continue to provide financial support to the KSA in line with its charitable objects.

LORD KITCHENER NATIONAL MEMORIAL FUND
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2025

Trustees' Report

A full list of Vice Presidents, and Council Members as at the 31st March 2025 is:

PRESIDENT The Lady Emma Kitchener, LVO *

VICE PRESIDENTS

His Grace the Lord Archbishop of Canterbury
His Grace the Lord Archbishop of York
His Eminence the Archbishop of Westminster
The Free Churches' Moderator
The Very Rev the Chief Rabbi
The Chairman of the Baltic Exchange
The Chairman of Lloyds
The Chairman of the Stock Exchange
Major General R L Peck, CB, BSc(Eng), CEng, FICE, MInstRE
Air Chief Marshal Sir Andrew Wilson, KCB, AFC

THE COUNCIL

Chair: The Lady Emma Kitchener, LVO *
Treasurer: Mr Christopher de Mattos, BSc(Eng), CEng, MIMechE, MBA*

Members: The Lord Provost of Aberdeen
Mr Robert Ascott, MA
Mr Martin Bunch* (Appointed as a trustee on the 15th May 2024)
Lieutenant General Sir David Bill, KCB, BSc(Eng), MInstRE *
The Lord Provost of Dundee
The Rt Hon the Lord Provost of Edinburgh
The Rt Hon the Lord Provost of Glasgow
Air Chief Marshal Sir Clive Loader, KCB, OBE, ADC
The Rt Hon the Lord Mayor of London
Mr Nicholas Macfarlane, BA * (Retired as trustee on the 15th October 2024)
Surgeon Commander Andrew Murrison, RNR, MP
The Very Rev the Dean of St.Paul's
Sir Tom Phillips, KCMG
Mr Simon Piggott, MA (Cantab), MBA, MSc*
Ms Victoria Provis, BA, MBA*
Ms Susan Saunders BA (Hons)*
Mr Paul Skipworth MEng (Hons), ACGI, MBA*

* Denotes Trustee and member of the Executive Committee.

LORD KITCHENER NATIONAL MEMORIAL FUND

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2025

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the Royal Charter. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees' of the charity on and signed on its behalf by:

**13TH
OCTOBER** 2025


.....
The Lady Emma Kitchener LVO
Trustee


.....
Mr Christopher de Mattos Bsc(Eng), CEng, MIMechE, MBA
Trustee

LORD KITCHENER NATIONAL MEMORIAL FUND

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF LORD KITCHENER NATIONAL MEMORIAL FUND

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which are set out on pages 9 to 18.

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Price Bailey LLP have provided book-keeping services to the Charity. I have applied the FRC's Revised Ethical Standard. PAASE has been applied for this engagement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Suzanne Goldsmith FCA

Price Bailey LLP, Chartered Accountants

Tennyson House
Cambridge Business Park
Cambridge
CB4 0WZ

Date: 27 October 2025

LORD KITCHENER NATIONAL MEMORIAL FUND

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total 2024 £
Income from:					
Donations and legacies	2	8,204	14,000	22,204	101,492
Investment income	3	5,620	-	5,620	6,515
Total income		13,824	14,000	27,824	108,007
Expenditure on:					
Raising funds	4	(15,241)	-	(15,241)	(24,429)
Expenditure on charitable activities:	5	(69,997)	(20,875)	(90,872)	(100,492)
Total expenditure		(85,238)	(20,875)	(106,113)	(124,921)
Net (expenditure) / income for the year before gains and losses on investments		(71,414)	(6,875)	(78,289)	(16,914)
Net gains on investments	10	80,793	-	80,793	243,662
Net movement in funds		9,379	(6,875)	2,504	226,748
Total funds at 1 April	14	2,743,803	16,125	2,759,928	2,533,180
Total funds at 31 March	14	2,753,182	9,250	2,762,432	2,759,928

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

The notes on pages 11 to 18 form part of these financial statements.

LORD KITCHENER NATIONAL MEMORIAL FUND

**BALANCE SHEET
AT 31 MARCH 2025**

	Notes	2025 £	As restated 2024 £
Fixed assets			
Investments	10	2,639,463	2,593,953
Current assets			
Current asset investments	11	111,084	106,917
Debtors: amounts due within one year	12	-	180
Cash at bank and in hand		22,289	66,639
		<hr/>	<hr/>
		133,373	173,736
Creditors: amounts falling due within one year	13	(10,404)	(7,761)
Net current assets		122,969	165,975
		<hr/>	<hr/>
Net assets		<u>2,762,432</u>	<u>2,759,928</u>
Restricted funds	14	9,250	16,125
Unrestricted funds	14	2,753,182	2,743,803
Total funds		<u>2,762,432</u>	<u>2,759,928</u>

The financial statements were approved by the Trustees on and are signed on their behalf by:

**13TH
OCTOBER 2025**

Emma Kitchener
.....
The Lady Emma Kitchener LVO
Trustee

C.R. de Mattos
.....
Mr Christopher de Mattos Bsc(Eng), CEng, MIMechE, MBA
Trustee

The notes on pages 11 to 18 form part of these financial statements.

LORD KITCHENER NATIONAL MEMORIAL FUND

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

1a General information

Lord Kitchener National Memorial Fund is a Royal Charter Company, registered in the United Kingdom under the Charities Act 2011. The principal address is 2 New Cottages, Old Chatham Road, Sandling, Maidstone, ME14 3AJ.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

1b Basis of preparation

The financial statements have been prepared in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Lord Kitchener National Memorial Fund meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The charity, being small in size, has used the exemption provided by Charities SORP (FRS 102) under which it is not required to include a cash flow statement as part of the financial statements.

1c Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1d Income and endowments

Voluntary income, including donations, gifts, legacies and grants that provide core funding or are of a general nature, is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

LORD KITCHENER NATIONAL MEMORIAL FUND

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies (continued)

1e Expenditure

All expenditure is recognised once there is legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

Raising funds

These are costs incurred in attracting voluntary income and the management of investments.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs are those functions that assist the work of the Charity but do not directly undertake charitable activities. Support costs include back office costs, finance, secretary fees and governance costs which support the Charity's charitable activities.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including the independent examination, strategic management, trustees' meetings and reimbursed expenses.

1f Fund accounting

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or the specific purposes, the use of which is restricted to that area or purpose.

1g Taxation

The Charity is exempt from taxation in respect of income and capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to the charitable purposes.

1h Fixed asset investments

Fixed asset investments are included at market value at the balance sheet date.

Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal. Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

LORD KITCHENER NATIONAL MEMORIAL FUND

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

1 Accounting policies (continued)

1i Current asset investments

Current asset investments consist of cash equivalents (on deposit) with a maturity date of less than one year.

1j Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount.

1k Cash and cash equivalents

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1l Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount after allowing for any discounts due.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

1m Financial instruments

The Charity only has financial assets and liabilities of a kind that qualify as basic.

LORD KITCHENER NATIONAL MEMORIAL FUND

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

2 Donations and legacies	Unrestricted 2025 £	Restricted 2025 £	Total 2025 £
Donations	4,709	14,000	18,709
Legacies	3,495	-	3,495
	<u>8,204</u>	<u>14,000</u>	<u>22,204</u>
	Unrestricted 2024 £	Restricted 2024 £	Total 2024 £
Donations	3,305	24,000	27,305
Legacies	74,187	-	74,187
	<u>77,492</u>	<u>24,000</u>	<u>101,492</u>
		Unrestricted 2025 £	Total 2025 £
3 Investment income			
Interest receivable		<u>5,620</u>	<u>5,620</u>
		Unrestricted 2024 £	Total 2024 £
Interest receivable		<u>6,515</u>	<u>6,515</u>
		2025 £	2024 £
4 Raising funds			
Secretary fees		7,155	17,181
Investment management fees (excluding internal costs of the Barclays Charity Fund)		8,086	6,665
Other		-	583
		<u>15,241</u>	<u>24,429</u>

LORD KITCHENER NATIONAL MEMORIAL FUND

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

5 Expenditure on charitable activities

	2025	2024
	£	£
Grant funding	65,000	86,000
Support costs:		
Secretary fees	14,310	-
Accountancy fees	2,700	1,900
Kitchener Scholars' Association	5,170	9,689
Other	1,206	-
Governance costs (note 6)	2,486	2,903
Total	90,872	100,492

In 2025 expenditure on charitable activities was £90,872 (2024: £100,492) of which £69,997 (2024: £54,492) was expenditure from unrestricted funds and £20,875 (2024: £46,000) was expenditure from restricted funds.

Grant funding relates wholly to individuals. The number of individuals who received grants were 32 (2024: 41).

Support costs have been allocated to charitable activities on the basis of actual use.

6 Governance costs

	2025	2024
	£	£
Independent examination fee	2,000	500
Other governance costs	486	2,403
Total	2,486	2,903

7 Staff costs

The Charity has no employees (2024: none).

The Charity considers the key management personnel to be the secretary. During the year, the Charity was invoiced £19,915 (2024: £17,181) for their services.

8 Trustee' remuneration and expenses

In 2025, two Trustees' (2024 - none) received reimbursements of expenses relating to travel and subsistence of £539 (2024: £nil).

9 Independent examiner's remuneration

	2025	2024
	£	£
Independent examination fees	2,000	500
Fees payable to the Charity's Independent Examiner in respect of other services	2,700	-
	4,700	500

LORD KITCHENER NATIONAL MEMORIAL FUND

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

10 Fixed asset investments

	2025	2024
	£	£
Investments at market value	2,639,454	2,593,953
Cash held within investment portfolio	9	-
	<u>2,639,463</u>	<u>2,593,953</u>
Investments at market value:		
Market value at 1 April	2,593,953	2,350,291
Disposal proceeds	(35,293)	-
Unrealised gain	80,793	243,662
Market value at 31 March	<u>2,639,453</u>	<u>2,593,953</u>
Historical cost of investments at 31 March	2,252,424	2,167,204

11 Current asset investments

	2025	As restated 2024
	£	£
Cash at bank savings notice accounts	<u>111,084</u>	<u>106,917</u>

The prior year restatement relates to the reclassification of notice accounts of £106,917 from cash at bank in hand to current asset investments.

12 Debtors

	2025	2024
	£	£
Other debtors	<u>-</u>	<u>180</u>

13 Creditors: amounts falling due within one year

	2025	2024
	£	£
Accruals	6,404	2,499
Other creditors	-	1,262
Scholarships payable	4,000	4,000
	<u>10,404</u>	<u>7,761</u>

LORD KITCHENER NATIONAL MEMORIAL FUND

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

14 Statement of funds

	As at 1 April 2024 £	Income £	Expenditure £	Gains £	As at 31 March 2025 £
Unrestricted funds					
General funds	<u>2,743,803</u>	<u>13,824</u>	<u>(85,238)</u>	<u>80,793</u>	<u>2,753,182</u>
Restricted funds					
Mid Kent College	10,250	-	(2,000)	-	8,250
Blythe Sappers	375	-	(375)	-	-
Holdfast	1,500	-	(1,500)	-	-
Individual donations	3,000	-	(3,000)	-	-
Annington Homes	1,000	14,000	(14,000)	-	1,000
	<u>16,125</u>	<u>14,000</u>	<u>(20,875)</u>	<u>-</u>	<u>9,250</u>
Total	<u>2,759,928</u>	<u>27,824</u>	<u>(106,113)</u>	<u>80,793</u>	<u>2,762,432</u>
	As at 1 April 2023 £	Income £	Expenditure £	Gains £	As at 31 March 2024 £
Unrestricted funds					
General funds	<u>2,495,055</u>	<u>84,007</u>	<u>(78,921)</u>	<u>243,662</u>	<u>2,743,803</u>
Restricted funds					
Mid Kent College	16,250	-	(6,000)	-	10,250
Derek Ridout	2,000	-	(2,000)	-	-
Blythe Sappers	2,375	-	(2,000)	-	375
Holdfast	5,500	-	(4,000)	-	1,500
Individual donations	7,000	-	(4,000)	-	3,000
Annington Homes	5,000	24,000	(28,000)	-	1,000
	<u>38,125</u>	<u>24,000</u>	<u>(46,000)</u>	<u>-</u>	<u>16,125</u>
Total	<u>2,533,180</u>	<u>108,007</u>	<u>(124,921)</u>	<u>243,662</u>	<u>2,759,928</u>

Restricted fund	Description
Mid Kent College	Teaching college at Brompton Barracks where Royal Engineer soldiers are trained.
Derek Ridout	Former Kitchener scholars who donates a sum of money toward the scholarship.
Blythe Sappers	Formed of former and serving Royal Engineer officers who have donated funds.
Holdfast	Provides teaching and facilities.
Individual donations	Previous Kitchener Scholars who have donated funds as individuals.
Annington Homes	Charity who donated funds to the LNKMF for potential Scholars.

LORD KITCHENER NATIONAL MEMORIAL FUND

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

15 Analysis of net assets between funds

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £
Fixed assets	2,639,463	-	2,639,463
Current assets	124,123	9,250	133,373
Creditors due within one year	(10,404)	-	(10,404)
	2,753,182	9,250	2,762,432
	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
Fixed assets	2,593,953	-	2,593,953
Current assets	157,611	16,125	173,736
Creditors due within one year	(7,761)	-	(7,761)
	2,743,803	16,125	2,759,928

16 Related party transactions

There were no related party transactions (2024: none).

LORD KITCHENER NATIONAL MEMORIAL FUND

England & Wales - Charity number 313525

Accounts

Charity registration number: 313525

Lord Kitchener National Memorial Fund

Annual Report and Financial Statements

for the Year Ended 31 March 2024

Contents

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Reference and Administrative Details

Trustees	The Lady Emma Kitchener LVO, President Lieutenant General Sir David Bill KCB, BSc(Eng), MInstRE Mr Christopher de Mattos Bsc(Eng), CEng, MIMechE, MBA, Treasurer Mr Nicholas Macfarlane BA Mr Simon C Piggott MA (Cantab), MBA, MSC Ms Victoria Provis BA, MBA Ms Susan Saunders BA (Hons) Mr Paul Skipworth MEng (Hons), ACGI, MBA
Secretary	Lieutenant Colonel M R Bassett BEM
Principal Office	2 New Cottages Old Chatham Road Maidstone Kent ME14 3AJ
Charity Registration Number	313525
Bankers and Investment Advisors	National Westminster Bank Plc 250 Bishopsgate London EC2M 4AA COIF Charity Funds CCLA Investment Management Limited One Angel Lane London EC4R 3AB Barclays Investment Solutions Limited Level 15 1 Churchill Place London E14 5HP
Independent Examiner	Manningtons 8 High Street Heathfield East Sussex TN21 8LS

Trustees' Report

The Trustees present the annual report together with the financial statements of the charity for the year ended 31st March 2024. The Trustees who served during the year and up to the date of this report are set out on page 1.

Structure

The Lord Kitchener National Memorial Fund (the "Fund") operates as a Charitable Trust which was established by Royal Charter on the 20th December 1919. The Trust is registered as an unincorporated charity with the Charity Commission, registered number 313525.

Appointment of Trustees and Council

A number of the Council appointments are ex-officio and these are named in the Royal Charter. The remaining appointments to Council are by invitation.

The Trustees are all members of the Council. Trustees and members of the Executive Committee may be selected from Council or from external sources in order to ensure that appropriate skill sets and experience are available to the Fund. The Trustees intend to reflect society by maintaining membership principally from the Armed Services, former scholars, the legal profession and those with a specific interest in training and education. The President and Chairman are elected by the Council.

There were no changes to the Trustees and Council during the reporting period. All members of the Committee are up to date with regard to trustee training and have been guided to the HMRC and Charity Commission web sites for continuation training. Copies of the Charity Commission's guidance on the "Duties of a Trustee" have also been circulated to all Trustees electronically.

Objectives and Activities

The Lord Kitchener National Memorial Fund provides educational scholarships to former servicemen and women and to the sons and daughters of parents who have served in HM Armed Forces. Scholarships are currently offered to candidates who are expected to make a significant positive contribution to society and who are studying at university in the UK. Following a period during which financial considerations restricted support to undergraduate students only, the Trustees are pleased to report the reintroduction of postgraduate awards during the 2023-24 financial year. Eligible candidates may now apply for awards to support undergraduate, postgraduate or doctoral studies.

In the year ended 31st March 2024, there were 103 Kitchener Scholars studying at 34 universities.

Public Benefit

The Trustees confirm that they have referred to the guidance provided by the Charity Commission on public benefit when reviewing the Objectives and Activities of the Fund. The Trustees aim to increase the number of schools at which Kitchener Scholarships are promoted and pupils from 130 schools were encouraged to apply in 2023. The Trustees also aim to assist qualifying former service personnel with further education. The Trustees are satisfied that the award of scholarships to successful candidates from military backgrounds is in accordance with the objects of the Fund.

Trustees' Report

Achievements

The Trustees are delighted to report that, despite continued volatility in financial markets during the accounting year, the Fund was able to award 35 scholarships, two of which were to gap year students whose award has been carried forward to the academic year starting in September 2024. Including one deferred award, payments were made to 34 scholars, 18 of whom were supported by the Fund, seven by Annington Homes Limited, three by Mid Kent College (specifically for successful applicants with a Royal Engineers parental background), two by Holdfast Training Services, three by former scholars and one by The Blythe Sappers Association. Eight undergraduate scholars had secured places at Oxbridge.

The Trustees wish to record their sincere thanks to Annington Homes Limited for their donation of £25,000 during the year, which allowed the Fund to support the bulk of four postgraduate awards in addition to the seven undergraduate scholars mentioned above. The Fund would also like to show its appreciation to the organisations and individual sponsors whose contributions have made a significant difference to the support that the Fund has been able to offer.

Scholarship Award Process

Following the introduction of remote, as opposed to face-to-face, interviewing during the COVID pandemic, the Executive Committee has now fully embraced this approach. Interview timings can more easily be adjusted to meet the requirements of interview panels and interviewees, including permitting the interview of overseas candidates.

There is evidence that the education system is settling down after the disruption occasioned by COVID and associated grade inflation. This return to a more standardised grading regime helps the Scholarship Committee in the process of selecting candidates for interview.

Following the decision of the Executive Committee to increase the value of each scholarship from £1,500 to £2,000 for the 2023-24 financial year, the Fund also re-launched postgraduate scholarships during the year. Four postgraduate awards of varying amounts were granted to existing Kitchener Scholars, two pursuing doctorates and two pursuing Masters qualifications, incurring total expenditure of £14,000.

The Kitchener Prize, awarded to an outstanding candidate studying subjects relating to Science, Technology, Engineering and Mathematics (STEM) by the President, was presented to Gemma Capps who is reading for a BA in Medicine at Keeble College, Oxford.

Finance

Financial results for the year ended 31st March 2024 are set out on page 8 and show that as at 31st March 2024, the value of investments had increased by 10.4%, to £2,593,953 (2023: 2,350,292). In addition, the Fund held cash of £173,556, much of which was invested in low-risk, interest-bearing accounts as a buffer against volatility in the Fund's investment account. Net assets of the Fund on the 31st March 2024 amounted to £2,760,928, up 9.0% from £2,533,180 at the start of the financial year, boosted by legacy income of £74,187.

Uncertainty in financial markets continued during the year, with the outbreak of hostilities in Gaza adding to concerns regarding the Ukraine conflict. However, after a 4.0% fall in the value of investments in the 2022-23 financial year, it was encouraging to see the 10.4% recovery during the year to the 31st March 2024. The Fund remains in a sound financial position and takes a long-term approach to investment. The Trustees currently consider that the Fund has sufficient cash resources to continue awarding scholarships for the next two years without withdrawing money from investments. However, in order to guard against a material setback in the value of investments, some withdrawal from investments is likely in order to maintain a healthy cash balance.

During the reporting period, the Finance Committee held two meetings at which the Fund's investments were reviewed and a number of proposals were recommended to the Executive Committee. The Council agreed to the Finance Committee's 5 year plan and approved the budget for 2024/5 at the Fund's AGM on the 14th November 2023.

Trustees' Report

Investment Risk

The Executive Committee monitors risks to the Fund at its biannual meetings. One of the principal risks faced by the Fund is poor investment performance, as this would reduce the amount of money available to invest in scholarships. The Committee believes that, in order to generate acceptable long-term returns, it is necessary to take a certain amount of risk and a moderate investment risk profile has been adopted. The Fund's investments are held in the Barclays Charity Fund and the performance benchmark is the ARC Steady Growth Index. This implies that equity investments account for approximately 60-80% of holdings in a diversified portfolio.

In order to mitigate the risk of investment losses in the short term, the Fund holds sufficient cash to cover expenses for approximately 18 months. There is also a risk of investment underperformance in the longer term and this is monitored by the Finance Committee, with a full review of existing and potential investment managers undertaken approximately every five years. Such a review is expected to take place during the 2024-25 financial year, with a report to the Executive Committee during 2025.

Plans for the Future

The Trustees will continue to rely principally on the long-term appreciation of investments and income therefrom in order to cover the running costs of the Fund and the cost of scholarships. Although the value of equity investments can fluctuate significantly in the short term, it is considered that the current, moderate risk stance remains appropriate in meeting the Fund's long-term objectives. In order to mitigate the risk of stock market volatility, it is planned that a cash buffer of approximately 18 months' expenditure will be maintained.

The Trustees have carefully considered plans for the award of scholarships in 2024 and 2025. They have concluded that the objective of awarding approximately 20 undergraduate scholarships from the Fund each year, together with a further five from restricted funds, should stand. Furthermore, the Fund will continue with postgraduate awards. Although this may result in a limited drawdown of capital in the short term, it is hoped that external funding, such as sponsorship from Annington Homes Limited, will permit the achievement of this aim.

The Secretary, on behalf of the Scholarship Committee, will continue to poll members of the Fund's Council and the Kitchener Scholars' Association regarding the most effective use of the Fund's resources. This ongoing review aims to ensure an appropriate balance between undergraduate and postgraduate scholarships, as well as appropriate support to the KSA, is achieved within budgetary constraints.

The number of scholarships to be awarded will continue to be reviewed in future years and external financial support for additional awards will be sought. The Trustees intend that the Fund should continue to provide support to the Kitchener Scholars' Association in line with the charitable objects of the Fund.

Trustees' Report

A full list of Vice Presidents, and Council Members as at the 31st March 2024 is:

PRESIDENT The Lady Emma Kitchener, LVO *

VICE PRESIDENTS

His Grace the Lord Archbishop of Canterbury
His Grace the Lord Archbishop of York
His Eminence the Archbishop of Westminster
The Free Churches' Moderator
The Very Rev the Chief Rabbi
The Chairman of the Baltic Exchange
The Chairman of Lloyds
The Chairman of the Stock Exchange
Major General R L Peck, CB, BSc(Eng), CEng, FICE, MInstRE
Air Chief Marshal Sir Andrew Wilson, KCB, AFC

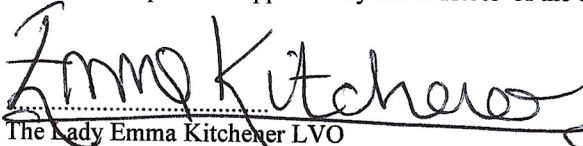
THE COUNCIL


Chairman. The Lady Emma Kitchener, LVO *
Treasurer. Mr Christopher de Mattos, BSc(Eng), CEng, MIMechE, MBA *

Members: The Lord Provost of Aberdeen
Mr Robert Ascott, MA
Lieutenant General Sir David Bill, KCB, BSc(Eng), MInstRE *
The Lord Provost of Dundee
The Rt Hon the Lord Provost of Edinburgh
The Rt Hon the Lord Provost of Glasgow
Air Chief Marshal Sir Clive Loader, KCB, OBE, ADC
The Rt Hon the Lord Mayor of London
Mr Nicholas Macfarlane, BA *
Surgeon Commander Andrew Murrison, RNR, MP
The Very Rev the Dean of St.Paul's
Sir Tom Phillips, KCMG
Mr Simon Piggott, MA (Cantab), MBA, MSC*
Ms Victoria Provis, BA, MBA*
Ms Susan Saunders BA (Hons)*
Mr Paul Skipworth MEng (Hons), ACGI, MBA*

* Denotes Trustee and member of the Executive Committee.

The annual report was approved by the Trustees' of the charity on 15 October 2024 and signed on its behalf by:


The Lady Emma Kitchener LVO
Trustee


Mr Christopher de Mattos Bsc(Eng), CEng, MIMechE, MBA
Trustee

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees of the charity on 15th October 2024 and signed on its behalf by:


.....
The Lady Emma Kitchener LVO
Trustee


.....
Mr Christopher de Mattos Bsc(Eng), CEng, MIMechE, MBA
Trustee

Statement of Financial Activities for the Year Ended 31 March 2024

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies		77,492	24,000	101,492
Investment income	3	<u>6,515</u>	<u>-</u>	<u>6,515</u>
Total income		<u>84,007</u>	<u>24,000</u>	<u>108,007</u>
Expenditure on:				
Raising funds		(24,429)	-	(24,429)
Charitable activities		<u>(54,492)</u>	<u>(46,000)</u>	<u>(100,492)</u>
Total expenditure		<u>(78,921)</u>	<u>(46,000)</u>	<u>(124,921)</u>
Gains/losses on investment assets		<u>243,662</u>	<u>-</u>	<u>243,662</u>
Net income/(expenditure)		<u>248,748</u>	<u>(22,000)</u>	<u>226,748</u>
Net movement in funds		248,748	(22,000)	226,748
Reconciliation of funds				
Total funds brought forward		<u>2,495,055</u>	<u>38,125</u>	<u>2,533,180</u>
Total funds carried forward	13	<u>2,743,803</u>	<u>16,125</u>	<u>2,759,928</u>

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies		460	22,500	22,960
Investment income	3	2,708	-	2,708
Other income		<u>300</u>	<u>-</u>	<u>300</u>
Total income		<u>3,468</u>	<u>22,500</u>	<u>25,968</u>
Expenditure on:				
Raising funds		(18,347)	-	(18,347)
Charitable activities		<u>(42,067)</u>	<u>(15,000)</u>	<u>(57,067)</u>
Total expenditure		<u>(60,414)</u>	<u>(15,000)</u>	<u>(75,414)</u>
Gains/losses on investment assets		<u>(97,465)</u>	<u>-</u>	<u>(97,465)</u>
Net (expenditure)/income		<u>(154,411)</u>	<u>7,500</u>	<u>(146,911)</u>
Net movement in funds		(154,411)	7,500	(146,911)
Reconciliation of funds				
Total funds brought forward		<u>2,649,466</u>	<u>30,625</u>	<u>2,680,091</u>
Total funds carried forward	13	<u>2,495,055</u>	<u>38,125</u>	<u>2,533,180</u>

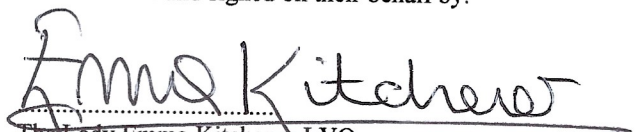
All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2023 is shown in note 13.


The notes on pages 9 to 15 form an integral part of these financial statements.
Page 7

(Registration number: 313525)
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Investments	9	2,593,953	2,350,292
Current assets			
Debtors	10	180	-
Cash at bank and in hand	11	<u>173,556</u>	<u>185,640</u>
		173,736	185,640
Creditors: Amounts falling due within one year	12	<u>(7,761)</u>	<u>(2,752)</u>
Net current assets		<u>165,975</u>	<u>182,888</u>
Net assets		<u>2,759,928</u>	<u>2,533,180</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		16,125	38,125
Unrestricted income funds			
Unrestricted funds		2,193,867	2,188,781
Revaluation reserve		<u>549,936</u>	<u>306,274</u>
Total unrestricted funds		<u>2,743,803</u>	<u>2,495,055</u>
Total funds	13	<u>2,759,928</u>	<u>2,533,180</u>

The financial statements on pages 7 to 15 were approved by the Trustees, and authorised for issue on 15th October 2024 and signed on their behalf by:


 The Lady Emma Kitchener LVO
 Trustee


 Mr Christopher de Mattos Bsc(Eng), CEng, MIMechE, MBA
 Trustee

Notes to the Financial Statements for the Year Ended 31 March 2024

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Lord Kitchener National Memorial Fund meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and has therefore not included a cash flow statement in these financial statements.

Going concern

The Trustees consider that there is no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Notes to the Financial Statements for the Year Ended 31 March 2024

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Debtors

Debtors are recognised initially at the transaction value. A provision for the impairment of the debtor is established when there is objective evidence that the fund will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Notes to the Financial Statements for the Year Ended 31 March 2024

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total funds £
Donations and legacies;			
Donations from individuals	1,125	-	1,125
Legacies	74,187	-	74,187
Regular giving and capital donations	2,180	24,000	26,180
Total for 2024	77,492	24,000	101,492
Total for 2023	460	22,500	22,960

3 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	6,515	6,515
Total for 2024	6,515	6,515
Total for 2023	2,708	2,708

4 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Grant funding of activities	40,000	46,000	86,000
Allocated support costs	9,689	-	9,689
Governance costs	4,803	-	4,803
Total for 2024	54,492	46,000	100,492
Total for 2023	42,067	15,000	57,067

Notes to the Financial Statements for the Year Ended 31 March 2024

5 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	2,400	2,400
Other governance costs	2,403	2,403
Total for 2024	4,803	4,803
Total for 2023	3,860	3,860

6 Trustees' remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses from the charity during the year.

7 Independent examiner's remuneration

	2024 £	2023 £
Examination of the financial statements	2,400	2,400

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Notes to the Financial Statements for the Year Ended 31 March 2024

9 Fixed asset investments

Other investments

	Unlisted investments £	Total £
Cost or Valuation		
At 1 April 2023	2,350,292	2,350,292
Revaluation	243,661	243,661
At 31 March 2024	2,593,953	2,593,953
Net book value		
At 31 March 2024	2,593,953	2,593,953
At 31 March 2023	2,350,292	2,350,292

10 Debtors

	2024 £	
Other debtors		180

11 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	173,556	185,640

12 Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors	5,262	252
Accruals	2,499	2,500
	7,761	2,752

13 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2024 £
Unrestricted funds					
<i>General</i>					
General Funds	2,188,781	24,945	(78,921)	-	2,134,805
Reserve fund	306,274	-	-	243,662	549,936
	2,495,055	24,945	(78,921)	243,662	2,684,741

Notes to the Financial Statements for the Year Ended 31 March 2024

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2024 £
Restricted funds					
Mid Kent College	16,250	-	(6,000)	-	10,250
Derek Ridout	2,000	-	(2,000)	-	-
Blythe Sappers	2,375	-	(2,000)	-	375
Holdfast	5,500	-	(4,000)	-	1,500
Individual Donations	7,000	-	(4,000)	-	3,000
Annington Homes	5,000	24,000	(28,000)	-	1,000
	<u>38,125</u>	<u>24,000</u>	<u>(46,000)</u>	<u>-</u>	<u>16,125</u>
Total funds	<u>2,533,180</u>	<u>48,945</u>	<u>(124,921)</u>	<u>243,662</u>	<u>2,700,866</u>
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2023 £
Unrestricted funds					
<i>General</i>					
General Funds	2,245,727	3,468	(60,414)	-	2,188,781
Reserve fund	403,739	-	-	(97,465)	306,274
	<u>2,649,466</u>	<u>3,468</u>	<u>(60,414)</u>	<u>(97,465)</u>	<u>2,495,055</u>
Restricted funds					
Mid Kent College	16,250	-	-	-	16,250
Derek Ridout	2,000	-	-	-	2,000
Blythe Sappers	875	7,500	(6,000)	-	2,375
BAE Systems	-	1,500	(1,500)	-	-
Holdfast	5,500	-	-	-	5,500
Individual Donations	6,000	1,000	-	-	7,000
Annington Homes	-	12,500	(7,500)	-	5,000
	<u>30,625</u>	<u>22,500</u>	<u>(15,000)</u>	<u>-</u>	<u>38,125</u>
Total funds	<u>2,680,091</u>	<u>25,968</u>	<u>(75,414)</u>	<u>(97,465)</u>	<u>2,533,180</u>

Notes to the Financial Statements for the Year Ended 31 March 2024

14 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2024 £
Fixed asset investments	2,593,953	-	2,593,953
Current assets	116,611	27,125	143,736
Current liabilities	<u>(7,761)</u>	<u>-</u>	<u>(7,761)</u>
Total net assets	<u>2,702,803</u>	<u>27,125</u>	<u>2,729,928</u>

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2023 £
Fixed asset investments	2,350,292	-	2,350,292
Current assets	147,515	33,125	180,640
Current liabilities	<u>(2,752)</u>	<u>-</u>	<u>(2,752)</u>
Total net assets	<u>2,495,055</u>	<u>33,125</u>	<u>2,528,180</u>

15 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	<u>17,181</u>	<u>15,332</u>

No employee received emoluments of more than £60,000 during the year.

Independent Examiner's Report to the Trustees of Lord Kitchener National Memorial Fund

I report to the charity Trustees, on my examination of the accounts of the charity for the year ended 31st March 2024 which are set out on pages 7 to 15.

Respective responsibilities of Trustees' and examiner

As Trustees of Lord Kitchener National Memorial Fund you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Lord Kitchener National Memorial Fund's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Lord Kitchener National Memorial Fund as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
A E J Staples BSC FCA CTA
Manningtons

8 High Street
Heathfield
East Sussex
TN21 8LS

Date: 15 October 2024

LORD KITCHENER NATIONAL MEMORIAL FUND

England & Wales - Charity number 313525

Accounts

Charity registration number: 313525

Lord Kitchener National Memorial Fund

Annual Report and Financial Statements

for the Year Ended 31st March 2023

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Reference and Administrative Details

Trustees	The Lady Emma Kitchener LVO, President Lieutenant General Sir David Bill KCB, BSc(Eng), MIinsRE Mr Derek Coltman BA, ALAM † Mr Christopher de Mattos BSc(Eng), CEng, MIMechE, MBA, Treasurer Mr Nicholas Macfarlane BA Mr Simon Piggott MA (Cantab), MBA, MSc * Ms Victoria Provis BA, MBA * Mr Paul Skipworth MEng (Hons), ACGI, MBA Ms Susan Saunders BA (Hons)
Secretary	Lieutenant Colonel Mervyn Bassett BEM
Principal Office	2 New Cottages Old Chatham Road Maidstone Kent ME14 3AJ
Charity Registration Number	313525
Bankers and Investment Advisors	National Westminster Bank Plc 250 Bishopsgate London EC2M 4AA COIF Charity Funds CCLA Fund Managers Limited 1 Angel Lane London EC4R 3AB Barclays Investment Solutions Limited Level 15 1 Churchill Place London E14 5HP
Independent Examiner	Manningtons 8 High Street Heathfield East Sussex TN21 8LS

† Mr Derek Coltman resigned as a Trustee and Member of the Executive Committee on the 4th November 2022.

* Mr Simon Piggott and Ms Victoria Provis were appointed Trustees and Members of the Executive Committee on the 26th April 2022.

Trustees' Report

The Trustees present the annual report together with the financial statements of the charity for the year ended 31st March 2023. The Trustees who served during the year and up to the date of this report are set out on page 1.

Objectives and activities

Objects and aims

The Lord Kitchener National Memorial Fund ("LKNMF" or the "Fund") provides educational scholarships to former servicemen and women and to the children of parents who have served in HM Armed Forces. Scholarships are currently offered to candidates who are expected to make a significant positive contribution to society and who are studying for a first degree at a university in the UK. In the past, the Fund also awarded European Scholarships to eligible candidates studying for a Master's Degree in Business Administration (MBA). Limited funding caused such post-graduate scholarships to be suspended with effect from 2009, so the Trustees are pleased to announce that a limited number of post-graduate scholarships are again being offered from the 2023-24 academic year. In the year ended 31st March 2023, there were 94 Kitchener Scholars studying at 32 universities.

Public benefit

The Trustees confirm that they have referred to the guidance provided by the Charity Commission on public benefit when reviewing the objectives and activities of the Fund. They continue to explore and expand the number of schools through which scholarships are promoted in order to raise awareness of the Fund and its activities. The Trustees also aim to assist qualifying former service personnel with further education. The Trustees are satisfied that the award of scholarships to successful candidates from military backgrounds is in accordance with the objects of the Fund.

Achievements

The Trustees are delighted to report that, despite volatility in financial markets during the accounting year, the Fund was able to award 30 scholarships. Of these, 20 were funded by the Fund, five were paid by Annington Homes, four were supported by a grant from Blythe Sappers (specifically for successful applicants with a Royal Engineers parental background) and one was funded by BAE Systems. At the request of a scholar, one award was held over to the 2023-24 academic year to enable them to take a gap year. The Trustees wish to record their sincere appreciation to the organisations and individual sponsors whose contributions have made a significant difference to the support that the Fund has been able to offer.

Scholarships

There was a decline in the number of applicants to the LKNMF this academic year compared to previous years, with 83 applicants registering an interest and applying for scholarships. The decline in numbers may have been due to the drag from COVID continuing. However, the Fund continues to attract very good quality candidates demonstrating strong academic records and breadth of extracurricular activities. Applications continued from across all three services and ranks, with two applications from serving soldiers. From those qualified to apply, 56 were short-listed for interviews.

The Executive Committee decided to cancel face to face interviews for the foreseeable future. As the last two years' remote interviewing has been a complete success, it was decided to formally accept the newly established system. Following these changes, the Executive Committee directed that a full review of the overall selection process be conducted.

During the year, the Scholarship Policy was reviewed by the Chair of the Scholarship Committee and the Secretary and a revised Application Form was designed, to reflect more accurately qualifications such as Scottish exams and the International Baccalaureate and also to enable the capture of more information of a contextual, social mobility and diversity nature.

Trustees' Report

The following documents were considered and approved under the review and accepted by Council:

- The LKNMF 2023 Scholarship Policy document;
- The revised Application Form; and
- The recommendation from the Secretary's paper on Marketing and Advertising the scholarship.

Furthermore, the Council approved:

- An increase in the Scholarship award from £1,500 to £2,000 from the 2023/24 academic year; and
- The implementation of post-graduate award in the 2022/23 academic year and thereafter.

It was encouraging that the remote system allowed candidates to be interviewed from across the globe as well as enabling Panel members to log in remotely. A higher proportion of candidates wished to pursue medical and biomedical degrees. Overall and very pleasingly, the Fund was in a position to award 30 Scholarships of £1,500. This compares to an average of 21 Scholarships annually for the period 2017 - 2021. Of these 30 Scholars, six were pursuing undergraduate studies at Oxbridge and four at Durham University. The Kitchener Prize, awarded by the President to the outstanding candidate studying a STEM subject, was presented to Cody Cochrane who is reading for an MEng in Aero-Mechanical Engineering at Strathclyde University.

Financial review

Financial results for the year ended 31st March 2023 are set out on page 7 and show that the value of investments declined by 4.1% during the year, to £2,350,292 (2022: 2,447,756). In addition, the Fund held cash of £185,640, much of which was invested in low risk, interest-bearing accounts as a buffer against volatility in the Fund's investment account. Net assets of the Fund on the 31st March 2023 amounted to £2,533,180 down 5.5% from £2,680,089 at the start of the financial year.

In setting its investment policy, the Charity aims to finance as much charitable activity as is consistent with the maintenance of the inflation-adjusted value of its investments over the long term. The Executive Committee has therefore adopted a moderate risk strategy and has placed the majority of its investments in the Barclays Charity Fund. The performance of these investments is measured against the Asset Risk Consultants (ARC) Steady Growth Charity Index. Over the five years to 31st March 2023, the Barclays fund has outperformed the index by 0.9% per annum. Although the Fund's investments declined in value during the year, this run of positive relative performance was just maintained, with investments down 4.1% in the year to 31st March 2023, compared to -4.52% for the ARC index. Despite disappointing recent performance, it is expected that the Fund's policy will enable investments to generate returns of RPI plus 3% to 3.5% over a period of ten or more years.

In last year's report, we expressed the expectation that fragility in financial markets, largely caused by the Ukraine war, rising inflation and economic uncertainty, would have a negative impact on the Fund's investments. Unfortunately, this was indeed the outcome, with a 5.5% fall in the Fund's net assets. This decline was largely caused by negative investment performance, but more positively it also reflects payment of £30,000 in scholarship funding in addition to fund raising and administration costs of £30,414. Despite this, the Fund remains in a sound financial position and has sufficient cash reserves to maintain scholarship support at the planned level in 2023.

From the end of the financial year on 31st March 2023 to the 30th September 2023, investments increased in value by a marginal £31,988 or 1.5%. Although this was below the rise in prices over the period, falling inflation in the developed world and hopes of a recovery in economic activity should eventually put the Fund's investments on a path to recovery. The Trustees will monitor investment performance closely and will, if necessary, adjust scholarship spending to protect the long-term health of the Fund.

During the reporting period, the Finance Committee held two meetings at which the Fund's investments were reviewed and a number of proposals were recommended to the Executive Committee and Council. The Council agreed to the Finance Committee's 5-year plan and approved the budget for 2023 at the Fund's AGM on the 15th November 2022.

Trustees' Report

Plans for future periods

Aims and key objectives for future periods

The Trustees will continue to rely principally on the long-term appreciation of investments and income therefrom in order to cover running costs and the cost of scholarships. Although the uncertainty in financial markets, which has continued into 2023, has led to a decline in the value of the Fund's investments, it is envisaged that they will appreciate over the longer term.

Following the decision of the Executive Committee to increase the value of each scholarship from £1,500 to £2,000 with effect from the 2023-24 financial year, it has also been decided to re-launch postgraduate scholarships and applications have been solicited for awards of up to £5,000 for the 2023-24 academic year.

The Trustees have carefully considered plans for the award of scholarships over the coming years. They have concluded that the objective of funding approximately 20 undergraduate scholarships and providing £5,000 for postgraduate awards from the Fund each year should stand. This may result in a limited drawdown of capital in the short term.

Further awards are planned from restricted funds, which are provided by other organisations willing to support the work of the Lord Kitchener National Memorial Fund. As this funding is generally reviewed annually, the number of awards is variable, but it is expected that a further five undergraduate scholarships and at least one postgraduate award are likely to be available for each of the next two years.

The Secretary, on behalf of the Scholarship Committee, has continued to poll members of the LKNMF and Kitchener Scholars' Association (KSA) regarding the nature of the current undergraduate and postgraduate awards. The review aims to ensure that an appropriate balance between undergraduate and post-graduate scholarships, as well as appropriate financial support to the KSA, is achieved within budgetary constraints. The Scholarship Committee and the Secretary continue to monitor and advise on the most appropriate use of the Fund's resources.

The number of scholarships to be awarded will continue to be reviewed in future years and external financial support for additional awards will be sought. The Trustees intend that the Fund should continue to provide support to the Kitchener Scholars' Association in line with the charitable objects of the Fund.

Structure, governance and management.

Nature of governing document

The Charitable Trust was established by Royal Charter dated 20th December 1919. The Trust is registered as an unincorporated charity with the Charity Commission, registered number 313525.

Appointment of Trustees and Council

A number of the Council appointments are ex-officio and these are named in the Royal Charter. The remainder of the appointments to Council are by invitation.

The Trustees are all members of the Council. Trustees and members of the Executive Committee may be selected from Council or from external sources in order to ensure that appropriate skill sets and experience are available to the Fund. The Trustees intend to support the objects of the Fund by maintaining membership principally from the Armed Services, former scholars, the legal profession and those with a specific interest in training and education. The President and Chairman are elected by the Council.

During the reporting period, Derek Coltman resigned as a Trustee and Council member on 4th November 2022. Simon Piggott and Victoria Provis were appointed as Trustees and Members of the Executive Committee on the 26th April 2022. All members of the Committee are up to date with regard to trustee training and have been guided to the HMRC and Charity Commission web sites for continuation training. Copies of the Charity Commission's guidance on the "Duties of a Trustee" were also circulated to all Trustees electronically.

Trustees' Report

A full list of Vice Presidents and Council Members as at the 31st March 2023 is:

PRESIDENT The Lady Emma Kitchener, LVO *

VICE PRESIDENTS

His Grace the Lord Archbishop of Canterbury
His Grace the Lord Archbishop of York
His Eminence the Archbishop of Westminster
The Free Churches' Moderator
The Very Rev the Chief Rabbi
The Chairman of the Baltic Exchange
The Chairman of Lloyds
The Chairman of the Stock Exchange
Major General R L Peck, CB, BSc(Eng), CEng, FICE, MInstRE
Air Chief Marshal Sir Andrew Wilson, KCB, AFC

THE COUNCIL

Chairman: The Lady Emma Kitchener LVO *
Treasurer: Mr Christopher de Mattos BSc(Eng), CEng, MIMechE, MBA*

Members: The Lord Provost of Aberdeen
Mr Robert Ascott MA
Lieutenant General Sir David Bill KCB, BSc(Eng), MInstRE *
Mr Derek Coltman BA, ALAM †
The Lord Provost of Dundee
The Rt Hon the Lord Provost of Edinburgh
The Rt Hon the Lord Provost of Glasgow
Air Chief Marshal Sir Clive Loader KCB, OBE, ADC
The Rt Hon the Lord Mayor of London
Mr Nicholas Macfarlane BA *
Surgeon Commander Andrew Murrison RNR, MP
The Very Rev the Dean of St.Paul's
Sir Tom Phillips KCMG
Mr Simon Piggott MA (Cantab), MBA, MSc*
Ms Victoria Provis BA, MBA*
Ms Susan Saunders BA (Hons)*
Mr Paul Skipworth MEng (Hons), ACGI, MBA*

* Denotes Trustee and member of the Executive Committee.

† Mr Derek Coltman resigned as a Trustee and member of the Executive Committee on 4th November 2022.

The annual report was approved by the Trustees of the charity on the 14th November 2023 and signed on its behalf by:


The Lady Emma Kitchener LVO
Trustee


Mr C de Mattos MBA
Trustee

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The Trustees' are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees of the charity on the 14th November 2023 and signed on its behalf by:


The Lady Emma Kitchener LVO
Trustee


Mr C de Mattos MBA
Trustee

Statement of Financial Activities for the Year Ended 31 March 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies		460	22,500	22,960
Investment income	3	2,708	-	2,708
Other income		300	-	300
Total income		<u>3,468</u>	<u>22,500</u>	<u>25,968</u>
Expenditure on:				
Raising funds		(18,347)	-	(18,347)
Charitable activities		(42,067)	(15,000)	(57,067)
Total expenditure		(60,414)	(15,000)	(75,414)
Gains/losses on investment assets		(97,465)	-	(97,465)
Net (expenditure)/income		<u>(154,411)</u>	<u>7,500</u>	<u>(146,911)</u>
Net movement in funds		(154,411)	7,500	(146,911)
Reconciliation of funds				
Total funds brought forward		<u>2,649,466</u>	<u>30,625</u>	<u>2,680,091</u>
Total funds carried forward	13	<u><u>2,495,055</u></u>	<u><u>38,125</u></u>	<u><u>2,533,180</u></u>

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies		360	3,500	3,860
Investment income	3	62,243	-	62,243
Total income		<u>62,603</u>	<u>3,500</u>	<u>66,103</u>
Expenditure on:				
Raising funds		(21,003)	-	(21,003)
Charitable activities		(40,924)	(7,500)	(48,424)
Total expenditure		(61,927)	(7,500)	(69,427)
Gains/losses on investment assets		136,176	-	136,176
Net income/(expenditure)		<u>136,852</u>	<u>(4,000)</u>	<u>132,852</u>
Net movement in funds		136,852	(4,000)	132,852
Reconciliation of funds				
Total funds brought forward		<u>2,512,612</u>	<u>34,625</u>	<u>2,547,237</u>
Total funds carried forward	13	<u><u>2,649,464</u></u>	<u><u>30,625</u></u>	<u><u>2,680,089</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2022 is shown in note 13.

The notes on pages 9 to 15 form an integral part of these financial statements.

(Registration number: 313525)
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Investments	9	2,350,292	2,447,756
Current assets			
Debtors	10	-	86
Cash at bank and in hand	11	185,640	234,997
		<u>185,640</u>	<u>235,083</u>
Creditors: Amounts falling due within one year	12	<u>(2,752)</u>	<u>(2,750)</u>
Net current assets		<u>182,888</u>	<u>232,333</u>
Net assets		<u>2,533,180</u>	<u>2,680,089</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		38,125	30,625
Unrestricted income funds			
Unrestricted funds		2,188,781	2,245,726
Revaluation reserve		<u>306,274</u>	<u>403,738</u>
Total unrestricted funds		<u>2,495,055</u>	<u>2,649,464</u>
Total funds	13	<u>2,533,180</u>	<u>2,680,089</u>

The financial statements on pages 7 to 15 were approved by the Trustees', and authorised for issue on 14 November 2023 and signed on their behalf by:


 The Lady Emma Kitchener LVO
 Trustee


 Mr Christopher de Mattos Bsc(Eng), CEng, MIMechE, MBA
 Trustee

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Lord Kitchener National Memorial Fund meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Notes to the Financial Statements for the Year Ended 31 March 2023

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Debtors

Debtors are recognised initially at the transaction value. A provision for the impairment of the debtor is established when there is objective evidence that the fund will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Notes to the Financial Statements for the Year Ended 31 March 2023

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total funds £
Donations and legacies;			
Donations from individuals	190	-	190
Gift aid reclaimed	90	-	90
Regular giving and capital donations	180	22,500	22,680
Total for 2023	460	22,500	22,960
Total for 2022	360	3,500	3,860

3 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	2,708	2,708
Total for 2023	2,708	2,708
Total for 2022	62,243	62,243

4 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Grant funding of activities		30,000	15,000	45,000
Allocated support costs		8,207	-	8,207
Governance costs		3,860	-	3,860
Total for 2023		42,067	15,000	57,067
Total for 2022		40,924	7,500	48,424

Notes to the Financial Statements for the Year Ended 31 March 2023

5 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	2,400	2,400
Other governance costs	<u>1,460</u>	<u>1,460</u>
Total for 2023	<u><u>3,860</u></u>	<u><u>3,860</u></u>
Total for 2022	<u><u>3,972</u></u>	<u><u>3,972</u></u>

6 Trustees' remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses from the charity during the year.

7 Independent examiner's remuneration

	2023 £	2022 £
Examination of the financial statements	<u><u>2,400</u></u>	<u><u>2,400</u></u>

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Notes to the Financial Statements for the Year Ended 31 March 2023

9 Fixed asset investments

Other investments

	Unlisted investments £	Total £
Cost or Valuation		
At 1 April 2022	2,447,756	2,447,756
Revaluation	<u>(97,464)</u>	<u>(97,464)</u>
At 31 March 2023	<u>2,350,292</u>	<u>2,350,292</u>
Net book value		
At 31 March 2023	<u>2,350,292</u>	<u>2,350,292</u>
At 31 March 2022	<u>2,447,756</u>	<u>2,447,756</u>

10 Debtors

	2023 £	2022 £
Trade debtors	<u>-</u>	<u>86</u>

11 Cash and cash equivalents

	2023 £	2022 £
Cash at bank	<u>185,640</u>	<u>234,997</u>

12 Creditors: amounts falling due within one year

	2023 £	2022 £
Other creditors	252	249
Accruals	<u>2,500</u>	<u>2,501</u>
	<u>2,752</u>	<u>2,750</u>

13 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2023 £
Unrestricted funds					
<i>General</i>					
General Funds	2,245,727	3,468	(60,414)	-	2,188,781
Reserve fund	<u>403,739</u>	<u>-</u>	<u>-</u>	<u>(97,465)</u>	<u>306,274</u>
	<u>2,649,466</u>	<u>3,468</u>	<u>(60,414)</u>	<u>(97,465)</u>	<u>2,495,055</u>

Notes to the Financial Statements for the Year Ended 31 March 2023

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2023 £
Restricted funds					
Mid Kent College	16,250	-	-	-	16,250
Derek Ridout	2,000	-	-	-	2,000
Blythe Sappers	875	7,500	(6,000)	-	2,375
BAE Systems	-	1,500	(1,500)	-	-
Holdfast	5,500	-	-	-	5,500
Individual Donations	6,000	1,000	-	-	7,000
Annington Homes	-	12,500	(7,500)	-	5,000
	<u>30,625</u>	<u>22,500</u>	<u>(15,000)</u>	<u>-</u>	<u>38,125</u>
Total funds	<u>2,680,091</u>	<u>25,968</u>	<u>(75,414)</u>	<u>(97,465)</u>	<u>2,533,180</u>
	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2022 £
Unrestricted funds					
<i>General</i>					
General Funds	2,245,050	62,603	(61,927)	-	2,245,726
Reserve fund	267,562	-	-	136,176	403,738
	<u>2,512,612</u>	<u>62,603</u>	<u>(61,927)</u>	<u>136,176</u>	<u>2,649,464</u>
Restricted funds					
Mid Kent College	20,750	-	(4,500)	-	16,250
Derek Ridout	2,000	-	-	-	2,000
Blythe Sappers	875	-	-	-	875
BAE Systems	-	1,500	(1,500)	-	-
Holdfast	5,500	-	-	-	5,500
Individual Donations	5,500	2,000	(1,500)	-	6,000
	<u>34,625</u>	<u>3,500</u>	<u>(7,500)</u>	<u>-</u>	<u>30,625</u>
Total funds	<u>2,547,237</u>	<u>66,103</u>	<u>(69,427)</u>	<u>136,176</u>	<u>2,680,089</u>

Notes to the Financial Statements for the Year Ended 31 March 2023

14 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds at 31 March
	General	funds	2023
	£	£	£
Fixed asset investments	2,350,292	-	2,350,292
Current assets	147,515	33,125	180,640
Current liabilities	<u>(2,752)</u>	<u>-</u>	<u>(2,752)</u>
Total net assets	<u>2,495,055</u>	<u>33,125</u>	<u>2,528,180</u>
	Unrestricted funds	Restricted funds	Total funds at 31 March
	General	funds	2022
	£	£	£
Fixed asset investments	2,447,756	-	2,447,756
Current assets	204,458	30,625	235,083
Current liabilities	<u>(2,750)</u>	<u>-</u>	<u>(2,750)</u>
Total net assets	<u>2,649,464</u>	<u>30,625</u>	<u>2,680,089</u>

15 Staff costs

The aggregate payroll costs were as follows:

	2023	2022
	£	£
Staff costs during the year were:		
Wages and salaries	<u>15,332</u>	<u>14,412</u>

No employee received emoluments of more than £60,000 during the year.

Independent Examiner's Report to the Trustees of Lord Kitchener National Memorial Fund

I report to the charity Trustees' on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 7 to 15.

Respective responsibilities of Trustees' and examiner

As Trustees' of Lord Kitchener National Memorial Fund you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Lord Kitchener National Memorial Fund's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Lord Kitchener National Memorial Fund as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
A E J Staples BSC FCA CTA
Manningtons

8 High Street
Heathfield
East Sussex
TN21 8LS

14 November 2023

LORD KITCHENER NATIONAL MEMORIAL FUND

England & Wales - Charity number 313525

Accounts

Charity registration number: 313525

Lord Kitchener National Memorial Fund

Annual Report and Financial Statements

for the Year Ended 31 March 2022

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Reference and Administrative Details

Trustees	Lieutenant General Sir David Bill KCB, BSc(Eng), MInsRE Mr D E Coltman BA,ALAM The Lady Emma Kitchener LVO Mr C de Mattos MBA, Treasurer Mr N Macfarlane BA Mr P Skipworth MBA Ms S Saunders
Secretary	Lieutenant Colonel M R Bassett BEM
Principal Office	2 New Cottages Old Chatham Road Maidstone Kent ME14 3AJ
Charity Registration Number	313525
Bankers	National Westminster Bank Plc 36 Bridge Street Pinner Middlesex HA5 HT COIF Charity Funds Senator House 85 Queen Victoria Street London EC4V 4ET Barclays Wealth Level 15 1 Churchill Place London E14 5HP
Independent Examiner	Manningtons 8 High Street Heathfield East Sussex TN21 8LS

Trustees Report

The Trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2022. The Trustees who served during the year and up to the date of this report are set out on page 1.

Objectives and activities

Objects and aims

The Lord Kitchener National Memorial Fund provides educational scholarships to former servicemen and women and to the sons and daughters of parents who have served in HM Armed Forces. Scholarships are currently offered to candidates who are expected to make a significant positive contribution to society and who are studying for a first degree at university in the UK. In the past, the Fund has also awarded European Scholarships to eligible candidates studying for a Master's Degree in Business Administration (MBA). Although limited funding caused such post-graduate scholarships to be suspended with effect from 2009, the Trustees aim to reinstate a limited number of post-graduate scholarships when funding permits. In the year ended 31st March 2022, there were 61 Kitchener University Scholars studying at 40 universities.

Public benefit

The Trustees confirm that they have referred to the guidance provided by the Charity Commission on public benefit when reviewing the Objectives and Activities of the Fund. They continue to explore and expand the number of schools through which Scholarships are promoted in order to raise awareness of the Fund and its activities. The Trustees also aim to assist qualifying former service personnel with further education. The Trustees are satisfied that the award of scholarships to successful candidates from military backgrounds is in accordance with the objects of the Fund.

Trustees Report

Achievements and performance

The Trustees are delighted to report that, despite volatility in financial markets during the accounting year, the Fund was able to award 26 scholarships, one of which is to a gap year student whose award is being carried forward to the academic year starting in September 2022. Of the remaining scholarships, 20 were funded by the Fund, three were supported by a grant from Mid Kent College (specifically for successful applicants with a Royal Engineers parental background), one was funded by BAE Systems and the final scholarship was sponsored by former scholars. The Trustees wish to record their sincere appreciation to the organisations and individual sponsors whose contributions have made a significant difference to the support that the Fund has been able to offer.

Scholarships

The drag of COVID 19 and its potential restrictions continued into the reporting period and the LKNMF complied with government lockdown restrictions. These restrictions understandably caused concern amongst both current Kitchener scholars and candidates. The Executive Committee considered the potential impact of Covid-induced financial market volatility on scholarship funding and confirmed that the Fund could finance the planned number of scholarships without undue risk to its long-term health. With this in mind it was decided that online Zoom meetings would continue. Following tests with panel members and candidates, the feasibility of the online interview process was confirmed. There were obvious advantages from this process which were built on from the previous year:

- Interview panel members have become confident with the online process;
- Candidates were comfortable to be interviewed from their locations and most were familiar with the Zoom system;
- Considerable travelling time and expenses were saved;
- Members of interview panels did not have to travel and thus were not required to sacrifice full working days for interviews; and
- Administration was reduced, although more time was spent organising zoom meetings with individuals to ensure the system and technology was in place.

This process enabled 54 candidates to be interviewed and, following reviews by the Scholarship Committee, 26 scholarships were awarded.

Feedback from scholarship candidates was very positive and each successful candidate was awarded a scholarship of £1,500, to be used in the furtherance of their education. The Committee therefore agreed that the remote interview process had been successful and that a hybrid system could be considered for use in future.

The Kitchener Prize, awarded to an outstanding candidate by the President, was presented to Struan Barclay who is reading an MA in German and Russian at St Andrews.

Trustees Report

Financial review

Financial results for the year ended 31st March 2022 are set out on page 5 and show that as at 31st March 2022, the value of investments had increased by 5.9%, to £2,447,756 (2021: 2,311,580). In addition, the Fund held cash of £234,997, much of which was subsequently invested in low risk, interest-bearing accounts as a reserve buffer against volatility in the Fund's investment account. Net assets of the Fund on the 31st March 2022 amounted to £2,680,089, up 5.2% from £2,547,236 at the start of the financial year.

Extreme fragility in financial markets has continued and the issue of Ukraine and Russia is expected to have a negative impact on the value of the Fund's investments throughout 2022 and beyond. Despite this, the Fund remains in a sound financial position and takes a long-term approach to investment. The Trustees currently consider that the Fund has sufficient cash resources to continue awarding scholarships during this period of investment volatility.

During the reporting period, the Finance Committee held two meetings at which the Fund's investments were reviewed and a number of proposals were recommended to the Executive Committee. The Council agreed to the Financial Committee's 5 year plan and approved the budget for 2022 at the Fund's AGM on the 18th November 2021.

Plans for future periods

Aims and key objectives for future periods

The Trustees will continue to rely principally on the long-term appreciation of investments in order to cover the running costs of the Fund and the cost of scholarships. Although the uncertainty in financial markets, which continued through 2021 and into early 2022, has led to a decline in the value of the Fund's investments, it is envisaged that they will appreciate over the longer term.

Following the decision of the Executive Committee to increase the value of each scholarship from £1,000 to £1,500 with effect from the 2020-21 financial year, further consideration is being given to the possibility of re-launching postgraduate scholarships within the next 24 months.

The Trustees have carefully considered plans for the award of scholarships in 2022 and 2023. They have concluded that the objective of awarding approximately 20 scholarships from the Fund each year, together with a further five from restricted funds should stand. This may result in a limited drawdown of capital in the short term.

The Secretary, on behalf of the Scholarship Committee, has continued to poll members of the LKNMF and KSA regarding the nature of the current awards and potential post-graduate awards. The review aims to ensure that an appropriate balance between undergraduate and post-graduate scholarships, as well as appropriate support to the KSA, is achieved within budgetary constraints. The Scholarship Committee and the Secretary continue to monitor and advise on the most appropriate use of the Fund's resources.

The number of scholarships to be awarded will continue to be reviewed in future years and external financial support for additional awards will be sought. The

Trustees Report

Structure, governance and management

Nature of governing document

The Charitable Trust was incorporated by Royal Charter dated 20th December 1919. The Trust is registered as an unincorporated charity with the Charity Commission, registered number 313525.

Appointment of Trustees and Council

A number of Council appointments are ex-officio and these are named in the Royal Charter. The remainder of the appointments to Council are by invitation.

The Trustees are all members of the Council. Trustees and members of the Executive Committee may be selected from Council or from external sources in order to ensure that appropriate skill sets and experience are available to the fund. The Trustees intend to reflect society by maintaining membership principally from the Armed Services, former scholars, the legal profession and those with a specific interest in training and education. The President and Chairman are elected by the Council.

There were no changes to the Trustees and Council during the reporting period. Due to Covid restrictions, no face-to-face trustee training took place during the year. However, all members of the Committee are up to date with regard to trustee training and have been guided to the HMRC and Charity Commission web sites for continuation training. Copies of the Charity Commission's guidance on the "Duties of a Trustee" were also circulated to all Trustees electronically.

Trustees Report

Recruitment and appointment of trustees

A full list of Vice Presidents, and Council Members as at the 31st March 2022 is :

PRESIDENT The Lady Emma Kitchener LVO*

VICE PRESIDENTS

His Grace The Lord Archbishop of Canterbury

His Grace the Lord Archbishop of York

His Eminence the Archbishop of Westminster

The Free Churches' Moderator

The Very Rev the Chief Rabbi

The Chairman of the Baltic Exchange

The Chairman of Lloyds

The Chairman of the Stock Exchange

Major General R L Peck CB, BSc(Eng), CEng, FICE, MInstRE

Air Chief Marshall Sir Andrew Wilson, KCB, AFC

THE COUNCIL

Chairman. The Lady Emma Kitchener LVO*

Treasurer. Mr Christopher de Matto, MEng CEng MBA*

Members: The Lord Provost of Aberdeen

Mr R H C Ascott, MA

Lieutenant General Sir David Bill, KCB, BSc(Eng), MInstRE*

Mr D E Coltman, BA, ALAM*

The Lord Provost of Dundee

The Rt Hon the Lord Provost of Edinburgh

The Rt Hon the Lord Provost of Glasgow

Air Chief Marshal Sir Clive Loader KCB OBE ADC

The Rt Hon The Lord Mayor of London

Mr N Macfarlane, BA*

Surgeon Commander Andrew Murrison RNR MP

The Very Rev the Dean of St. Paul's

Sir Tom Phillips KCMG

Mr S Piggott, MBA

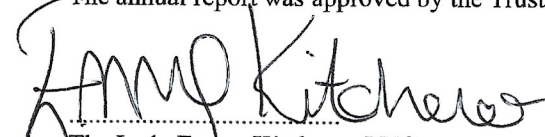
Ms V Provis MBA

Ms S Saunders

Mr P Skipworth MBA*

* Denotes Trustee and member of the Executive committee

The annual report was approved by the Trustees of the charity on 15 Nov 22 and signed on its behalf by:


The Lady Emma Kitchener LVO
Trustee


Mr C de Mattos MBA
Trustee

Statement of Trustees' Responsibilities

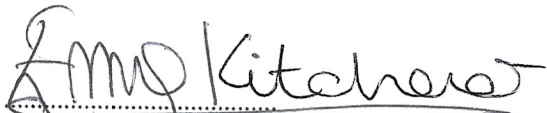
The Trustees are responsible for preparing the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees of the charity on 15.11.22 and signed on its behalf by:



The Lady Emma Kitchener LVO
Trustee



Mr C de Mattos MBA
Trustee

Statement of Financial Activities for the Year Ended 31 March 2022

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies		360	3,500	3,860
Investment income	3	<u>62,243</u>	<u>-</u>	<u>62,243</u>
Total income		<u>62,603</u>	<u>3,500</u>	<u>66,103</u>
Expenditure on:				
Raising funds		(21,003)	-	(21,003)
Charitable activities		<u>(40,924)</u>	<u>(7,500)</u>	<u>(48,424)</u>
Total expenditure		(61,927)	(7,500)	(69,427)
Gains/losses on investment assets		<u>136,176</u>	<u>-</u>	<u>136,176</u>
Net income/(expenditure)		<u>136,852</u>	<u>(4,000)</u>	<u>132,852</u>
Net movement in funds		136,852	(4,000)	132,852
Reconciliation of funds				
Total funds brought forward		<u>2,512,612</u>	<u>34,625</u>	<u>2,547,237</u>
Total funds carried forward	13	<u><u>2,649,464</u></u>	<u><u>30,625</u></u>	<u><u>2,680,089</u></u>

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies		17,401	18,500	35,901
Investment income	3	<u>58,559</u>	<u>-</u>	<u>58,559</u>
Total income		<u>75,960</u>	<u>18,500</u>	<u>94,460</u>
Expenditure on:				
Raising funds		(19,861)	-	(19,861)
Charitable activities		<u>(24,941)</u>	<u>(7,500)</u>	<u>(32,441)</u>
Total expenditure		(44,802)	(7,500)	(52,302)
Gains/losses on investment assets		<u>403,553</u>	<u>-</u>	<u>403,553</u>
Net income		<u>434,711</u>	<u>11,000</u>	<u>445,711</u>
Net movement in funds		434,711	11,000	445,711
Reconciliation of funds				
Total funds brought forward		<u>2,077,900</u>	<u>23,625</u>	<u>2,101,525</u>
Total funds carried forward	13	<u><u>2,512,611</u></u>	<u><u>34,625</u></u>	<u><u>2,547,236</u></u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2021 is shown in note 13.

(Registration number: 313525)
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Investments	9	2,447,756	2,311,580
Current assets			
Debtors	10	86	86
Cash at bank and in hand	11	<u>234,997</u>	<u>238,071</u>
		235,083	238,157
Creditors: Amounts falling due within one year	12	<u>(2,750)</u>	<u>(2,501)</u>
Net current assets		<u>232,333</u>	<u>235,656</u>
Net assets		<u>2,680,089</u>	<u>2,547,236</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		30,625	34,625
Unrestricted income funds			
Unrestricted funds		2,245,726	2,245,050
Revaluation reserve		<u>403,738</u>	<u>267,561</u>
Total unrestricted funds		<u>2,649,464</u>	<u>2,512,611</u>
Total funds	13	<u>2,680,089</u>	<u>2,547,236</u>

The financial statements on pages 8 to 16 were approved by the Trustees, and authorised for issue on 15.11.22 and signed on their behalf by:


 The Lady Emma Kitchener LVO
 Trustee


 Mr C de Mattos MBA
 Trustee

Notes to the Financial Statements for the Year Ended 31 March 2022

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Lord Kitchener National Memorial Fund meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Notes to the Financial Statements for the Year Ended 31 March 2022

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Debtors

Debtors are recognised initially at the transaction value. A provision for the impairment of the debtor is established when there is objective evidence that the fund will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Notes to the Financial Statements for the Year Ended 31 March 2022

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total funds £
Donations and legacies;			
Donations from individuals	180	-	180
Regular giving and capital donations	180	3,500	3,680
Total for 2022	360	3,500	3,860
Total for 2021	17,401	18,500	35,901

3 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	620	620
Other income from fixed asset investments	61,623	61,623
Total for 2022	62,243	62,243
Total for 2021	58,559	58,559

4 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Grant funding of activities		34,500	7,500	42,000
Allocated support costs		2,452	-	2,452
Governance costs		3,972	-	3,972
Total for 2022		40,924	7,500	48,424
Total for 2021		24,941	7,500	32,441

Notes to the Financial Statements for the Year Ended 31 March 2022

5 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	2,400	2,400
Other governance costs	<u>1,572</u>	<u>1,572</u>
Total for 2022	<u><u>3,972</u></u>	<u><u>3,972</u></u>
Total for 2021	<u><u>4,141</u></u>	<u><u>4,141</u></u>

6 Trustees remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses from the charity during the year.

7 Independent examiner's remuneration

	2022 £	2021 £
Examination of the financial statements	<u><u>2,400</u></u>	<u><u>2,500</u></u>

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Notes to the Financial Statements for the Year Ended 31 March 2022

9 Fixed asset investments

Other investments

	Unlisted investments £	Total £
Cost or Valuation		
At 1 April 2021	2,311,580	2,311,580
Revaluation	<u>136,176</u>	<u>136,176</u>
At 31 March 2022	<u>2,447,756</u>	<u>2,447,756</u>
Net book value		
At 31 March 2022	<u>2,447,756</u>	<u>2,447,756</u>
At 31 March 2021	<u>2,311,580</u>	<u>2,311,580</u>

10 Debtors

	2022 £	2021 £
Trade debtors	<u>86</u>	<u>86</u>

11 Cash and cash equivalents

	2022 £	2021 £
Cash at bank	<u>234,997</u>	<u>238,071</u>

12 Creditors: amounts falling due within one year

	2022 £	2021 £
Other creditors	249	-
Accruals	<u>2,501</u>	<u>2,501</u>
	<u>2,750</u>	<u>2,501</u>

13 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2022 £
Unrestricted funds					
<i>General</i>					
General Funds	2,245,050	62,603	(61,927)	-	2,245,726
Reserve fund	<u>267,562</u>	<u>-</u>	<u>-</u>	<u>136,176</u>	<u>403,738</u>
	<u>2,512,612</u>	<u>62,603</u>	<u>(61,927)</u>	<u>136,176</u>	<u>2,649,464</u>

Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2022 £
Restricted funds					
Mid Kent College	20,750	-	(4,500)	-	16,250
Derek Ridout	2,000	-	-	-	2,000
Blythe Sappers	875	-	-	-	875
BAE Systems	-	1,500	(1,500)	-	-
Holdfast	5,500	-	-	-	5,500
Individual Donations	5,500	2,000	(1,500)	-	6,000
	<u>34,625</u>	<u>3,500</u>	<u>(7,500)</u>	<u>-</u>	<u>30,625</u>
Total funds	<u>2,547,237</u>	<u>66,103</u>	<u>(69,427)</u>	<u>136,176</u>	<u>2,680,089</u>
	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2021 £
Unrestricted funds					
<i>General</i>					
General Funds	2,213,892	75,960	(44,802)	-	2,245,050
Reserve fund	(135,992)	-	-	403,553	267,561
	<u>2,077,900</u>	<u>75,960</u>	<u>(44,802)</u>	<u>403,553</u>	<u>2,512,611</u>
Restricted funds					
Mid Kent College	8,750	15,000	(3,000)	-	20,750
Derek Ridout	1,000	1,000	-	-	2,000
Blythe Sappers	875	-	-	-	875
BAE Systems	-	1,500	(1,500)	-	-
Holdfast	7,000	-	(1,500)	-	5,500
Individual Donations	6,000	1,000	(1,500)	-	5,500
	<u>23,625</u>	<u>18,500</u>	<u>(7,500)</u>	<u>-</u>	<u>34,625</u>
Total funds	<u>2,101,525</u>	<u>94,460</u>	<u>(52,302)</u>	<u>403,553</u>	<u>2,547,236</u>

Notes to the Financial Statements for the Year Ended 31 March 2022

14 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2022 £
Fixed asset investments	2,447,756	-	2,447,756
Current assets	204,458	30,625	235,083
Current liabilities	(2,750)	-	(2,750)
Total net assets	2,649,464	30,625	2,680,089
	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2021 £
Fixed asset investments	2,311,580	-	2,311,580
Current assets	203,532	34,625	238,157
Current liabilities	(2,501)	-	(2,501)
Total net assets	2,512,611	34,625	2,547,236

15 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	14,412	13,992

No employee received emoluments of more than £60,000 during the year

Independent Examiner's Report to the trustees of Lord Kitchener National Memorial Fund

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 8 to 16.

Respective responsibilities of Trustees and examiner

As the charity's Trustees of Lord Kitchener National Memorial Fund you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

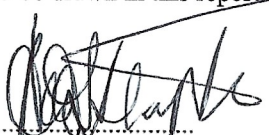
I report in respect of my examination of the Lord Kitchener National Memorial Fund's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Lord Kitchener National Memorial Fund as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
A E J Staples BSC FCA CTA
Manningtons

8 High Street
Heathfield
East Sussex
TN21 8LS

Date: 15.11.22.....

LORD KITCHENER NATIONAL MEMORIAL FUND

England & Wales - Charity number 313525

Accounts

Charity registration number: 313525

Lord Kitchener National Memorial Fund

Annual Report and Financial Statements

for the Year Ended 31 March 2021

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Reference and Administrative Details

Trustees	Lieutenant General Sir David Bill KCB, BSc(Eng), MInsRE Mr D E Coltman BA,ALAM The Lady Emma Kitchener LVO Mr C de Mattos MBA, Treasurer Mr N Macfarlane BA Mr P Skipworth MBA Ms S. Saunders
Secretary	Lieutenant Colonel M.R. Bassett BEM
Principal Office	2 New Cottages Old Chatham Road Maidstone Kent ME14 3AJ
Charity Registration Number	313525
Bankers	National Westminster Bank Plc 36 Bridge Street Pinner Middlesex HA5 HT COIF Charity Funds Senator House 85 Queen Victoria Street London EC4V 4ET Barclays Wealth Level 15 1 Churchill Place London E14 5HP
Independent Examiner	Manningtons 8 High Street Heathfield East Sussex TN21 8LS

Trustees Report

The Trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2021. The Trustees who served during the year and up to the date of this report are set out on page 1.

Objectives and activities

Objects and aims

The Lord Kitchener National Memorial Fund provides educational scholarships to former servicemen and women and to the sons and daughters of parents who have served in HM Armed Forces. Scholarships are currently offered to candidates who are expected to make a significant positive contribution to society and who are studying for a first degree at university in the UK. In the past, the Fund has also awarded European Scholarships to eligible candidates studying for a Master's Degree in Business Administration (MBA). Although limited funding caused such post-graduate scholarships to be suspended with effect from 2009, the Trustees aim to reinstate a limited number of post-graduate scholarships when funding permits. In the year ended 31st March 2021, there were 91 Kitchener University Scholars studying at 28 universities.

Public benefit

The Trustees confirm that they have referred to the guidance provided by the Charity Commission on public benefit when reviewing the Objectives and Activities of the Fund. They have further expanded the number of schools through which Scholarships are promoted in order to raise awareness of the Fund and its activities. The Trustees also aim to assist qualifying former service personnel with further education. The Trustees are satisfied that the award of scholarships to successful candidates from military backgrounds is in accordance with the objects of the Fund.

Trustees Report

Achievements and performance

The Trustees are delighted to report that, despite volatility in financial markets during the accounting year, the Fund was able to award 21 scholarships, three of which have been carried forward to the academic year starting in 2021. Of these scholarships, three were supported by a grant from Mid Kent College (specifically for successful applicants with a Royal Engineers parental background), one was supported by Holdfast Training Services, one was funded by BAE Systems and the final scholarship was sponsored by former scholars. The Trustees wish to record their sincere appreciation to the organisations and individual sponsors whose contributions have made a significant difference to the support that the Fund has been able to offer.

Scholarships

During much of the reporting period the country was under government lockdown restrictions as a result of the Covid-19 pandemic. These restrictions came into play prior to the exam season and understandably caused concern amongst current Kitchener scholars and candidates. The Executive Committee considered the potential impact of Covid-induced financial market volatility on scholarship funding and confirmed that the Fund could finance the planned number of scholarships without undue risk to its long-term health. However, it was decided that the normal procedure of face-to-face interviews should be replaced with online, Zoom meetings. Following tests with panel members and candidates, the feasibility of the online interview process was confirmed. Certain advantages stemmed from this process, including:

- Interview panels became comfortable with the online process;
- Candidates were comfortable to be interviewed from their homes and most were, by the interview dates, familiar with using Zoom for their education;
- Candidates were interviewed from their homes, saving on travel time;
- The Fund's traveling expenses were reduced;
- Members of interview panels were not required to sacrifice a full working day and also did not have to travel;
- Administration was reduced as a result of not having to book interview rooms and manage associated conflicts.

This process enabled 52 candidates to be interviewed and, following reviews by the Scholarship Committee, 21 scholarships were awarded.

Feedback from scholarship candidates was very positive and each successful candidate was awarded a scholarship of £1,500, to be used in the furtherance of their education. The Committee therefore agreed that the remote interview process should be adopted for 2021 and that it should be considered for further use in future.

The Kitchener Prize, awarded to an outstanding candidate by the President, was presented to Hector Skipworth reading Earth Sciences at St Edmunds Hall Oxford.

Trustees Report

Financial review

Financial results for the year ended 31st March 2021 are set out on page 8 and show that as at 31st March 2021, the value of investments had increased to £2,311,580 (2020: £1,488,027). In addition, the Fund held cash of £238,071, much of which was subsequently invested in low risk, interest-bearing accounts as a reserve buffer against volatility in the Fund's investment account. Net assets of the Fund on the 31st March 2021 amounted to £2,547,236, up 21.2% from £2,101,525 at the start of the year.

Extreme volatility in financial markets during the early part of the accounting period led to a pause in investment activity. However, markets recovered strongly following a depressed start to the year, investment of the Fund's cash resumed and the portfolio generated approximately £456,000 for the Fund, giving a return of 25.1% versus a benchmark of 24.0%.

During the reporting period, the Finance Committee held three remote meetings at which the Fund's investments were reviewed and a number of proposals were recommended to the Executive Committee. These included the adoption of a five-year budget designed to meet objectives set by the Executive Committee. The budget was presented to and approved by the Executive Committee on the 21st April 2020 and was agreed by the full Council at the Fund's AGM on the 12th November 2020.

Plans for future periods

Aims and key objectives for future periods

The Trustees expect to continue to rely principally on income from investments in order to cover the running costs of the Fund as well as the cost of scholarships. Although uncertainty in financial markets through 2020 led to a decline in the yield on the Fund's investments, the reduction was not as severe as feared, with a yield of 3.2% against a long-term objective of 3.5%. Furthermore, it is envisaged that the increase in the value of the Fund will generate growth in income over time. The Executive Committee therefore elected to increase the value of each scholarship from £1,000 to £1,500 with effect from the 2020-21 financial year. Further consideration is also being given to the possibility of re-launching postgraduate scholarships within the next 36 months.

The Trustees have carefully considered plans for the award of scholarships in 2021. They have concluded that the objective of awarding approximately 15 scholarships from the Fund, together with a further five from restricted funds should stand. This may result in a small drawdown of capital in the short term, but it is expected that the real capital value of the Fund's assets will, over the longer term, be maintained.

The Trustees have instructed the Chairman of the Scholarship Committee to undertake a strategic review of the process for awarding scholarships. The objectives of the review are to ensure that scholarships are available to a wide and representative range of eligible candidates and to optimise the selection process. A report was presented to the Trustees at a meeting in October 2020 and initiatives designed to meet these objectives are being pursued in collaboration with the Kitchener Scholars' Association.

The number of scholarships to be awarded will continue to be reviewed each year and external financial support for additional awards will be sought. The Trustees intend that the Fund should continue to provide appropriate support to the Kitchener Scholars' Association and events to commemorate the first Lord Kitchener.

Trustees Report

Structure, governance and management

Nature of governing document

The Charitable Trust was incorporated by Royal Charter dated 20th December 1919. The Trust is registered as an unincorporated charity with the Charity Commission, registered number 313525.

Appointment of Trustees and Council

A number of Council appointments are ex-officio and these are named in the Royal Charter. The remainder of the appointments to Council are by invitation.

The Trustees are all members of the Council. Trustees and members of the Executive Committee may be selected from Council or from external sources in order to ensure that appropriate skill sets and experience are available to the fund. The Trustees intend to reflect society by maintaining membership principally from the Armed Services, former scholars, the legal profession and those with a specific interest in training and education. The President and Chairman are elected by the Council.

There were no changes to the Trustees and Council during the reporting period. Due to Covid restrictions, no face-to-face trustee training took place during the year. However, all members of the Committee are up to date with regard to trustee training and have been guided to the HMRC and Charity Commission web sites for continuation training. Copies of the Charity Commission's guidance on the "Duties of a Trustee" were also circulated to all Trustees electronically.

Trustees Report

Recruitment and appointment of trustees

A full list of Vice Presidents, and Council Members as at the 31st March 2021 is :

PRESIDENT The Lady Emma Kitchener LVO*

VICE PRESIDENTS

His Grace The Lord Archbishop of Canterbury
His Grace the Lord Archbishop of York
His Eminence the Archbishop of Westminster
The Free Churches' Moderator
The Very Rev the Chief Rabbi
The Chairman of the Baltic Exchange
The Chairman of Lloyds
The Chairman of the Stock Exchange
Major General R L Peck CB, BSc(Eng), CEng, FICE, MInstRE
Air Chief Marshall Sir Andrew Wilson, KCB, AFC

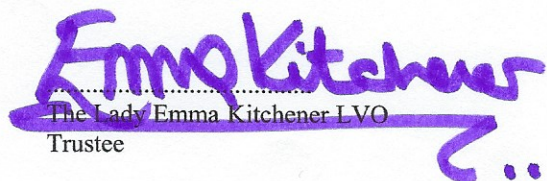
THE COUNCIL


Chairman. The Lady Emma Kitchener LVO*
Treasurer. Mr Christopher de Mattos MBA*

Members: The Lord Provost of Aberdeen
Mr R H C Ascott, MA
Lieutenant General Sir David Bill, KCB, BSc(Eng), MInstRE*
Mr D E Coltman, BA, ALAM*
The Lord Provost of Dundee
The Rt Hon the Lord Provost of Edinburgh
The Rt Hon the Lord Provost of Glasgow
Lt Col David Hamilton MBE FInstRE
Air Chief Marshal Sir Clive Loader KCB OBE ADC
The Rt Hon The Lord Mayor of London
Mr N Macfarlane, BA*
Surgeon Commander Andrew Murrison RNR MP
The Very Rev the Dean of St. Paul's
Sir Tom Phillips KCMG
Mr S Piggott, MBA
Ms V Provis MBA
Ms S Saunders
Mr P Skipworth MBA*

* Denotes Trustee and member of the Executive committee

The annual report was approved by the Trustees of the charity on ..14.Oct.2021... and signed on its behalf by:


The Lady Emma Kitchener LVO
Trustee


Mr C de Mattos MBA
Trustee

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.


The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees of the charity on 14 Oct 2021 and signed on its behalf by:


.....
The Lady Emma Kitchener LVO
Trustee


.....
Mr C de Mattos MBA
Trustee

Statement of Financial Activities for the Year Ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies		17,401	18,500	35,901
Investment income	3	<u>58,559</u>	<u>-</u>	<u>58,559</u>
Total income		<u>75,960</u>	<u>18,500</u>	<u>94,460</u>
Expenditure on:				
Raising funds		(19,861)	-	(19,861)
Charitable activities		<u>(24,941)</u>	<u>(7,500)</u>	<u>(32,441)</u>
Total expenditure		<u>(44,802)</u>	<u>(7,500)</u>	<u>(52,302)</u>
Gains/losses on investment assets		<u>403,553</u>	<u>-</u>	<u>403,553</u>
Net income		<u>434,711</u>	<u>11,000</u>	<u>445,711</u>
Net movement in funds		434,711	11,000	445,711
Reconciliation of funds				
Total funds brought forward		<u>2,077,900</u>	<u>23,625</u>	<u>2,101,525</u>
Total funds carried forward	15	<u><u>2,512,611</u></u>	<u><u>34,625</u></u>	<u><u>2,547,236</u></u>

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies		802,941	11,000	813,941
Investment income	3	35,978	-	35,978
Other income		<u>100</u>	<u>-</u>	<u>100</u>
Total income		<u>839,019</u>	<u>11,000</u>	<u>850,019</u>
Expenditure on:				
Raising funds		(20,269)	-	(20,269)
Charitable activities		<u>(16,410)</u>	<u>(9,000)</u>	<u>(25,410)</u>
Total expenditure		<u>(36,679)</u>	<u>(9,000)</u>	<u>(45,679)</u>
Gains/losses on investment assets		<u>(269,455)</u>	<u>-</u>	<u>(269,455)</u>
Net income		<u>532,885</u>	<u>2,000</u>	<u>534,885</u>
Net movement in funds		532,885	2,000	534,885
Reconciliation of funds				
Total funds brought forward		<u>1,545,015</u>	<u>21,625</u>	<u>1,566,640</u>
Total funds carried forward	15	<u><u>2,077,900</u></u>	<u><u>23,625</u></u>	<u><u>2,101,525</u></u>


All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2020 is shown in note 15.

(Registration number: 313525)
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Investments	11	2,311,580	1,488,027
Current assets			
Debtors	12	86	-
Cash at bank and in hand	13	<u>238,071</u>	<u>615,898</u>
		238,157	615,898
Creditors: Amounts falling due within one year	14	<u>(2,501)</u>	<u>(2,400)</u>
Net current assets		<u>235,656</u>	<u>613,498</u>
Net assets		<u>2,547,236</u>	<u>2,101,525</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		34,625	23,625
Unrestricted income funds			
Unrestricted funds		2,245,050	2,213,892
Revaluation reserve		<u>267,561</u>	<u>(135,992)</u>
Total unrestricted funds		<u>2,512,611</u>	<u>2,077,900</u>
Total funds	15	<u>2,547,236</u>	<u>2,101,525</u>

The financial statements on pages 8 to 17 were approved by the Trustees, and authorised for issue on 14 Oct 2021.... and signed on their behalf by:


 The Lady Emma Kitchener LVO
 Trustee


 Mr C de Mattos MBA
 Trustee

Notes to the Financial Statements for the Year Ended 31 March 2021

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Lord Kitchener National Memorial Fund meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Notes to the Financial Statements for the Year Ended 31 March 2021

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Debtors

Debtors are recognised initially at the transaction value. A provision for the impairment of the debtor is established when there is objective evidence that the fund will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Notes to the Financial Statements for the Year Ended 31 March 2021

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Donations and legacies;				
Donations from individuals	80	-	80	440
Legacies	15,000	-	15,000	800,000
Gift aid reclaimed	2,056	-	2,056	1
Regular giving and capital donations	265	18,500	18,765	13,500
	<u>17,401</u>	<u>18,500</u>	<u>35,901</u>	<u>813,941</u>

3 Investment income

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Interest receivable and similar income;			
Interest receivable on bank deposits	763	763	3,026
Other income from fixed asset investments	57,796	57,796	32,952
	<u>58,559</u>	<u>58,559</u>	<u>35,978</u>

4 Expenditure on raising funds

a) Investment management costs

	Note	Unrestricted funds General £	Total 2021 £	Total 2020 £
Other investment management costs;				
Administration of the investments		5,664	5,664	3,343
Allocated support costs	7	205	205	3,996
		<u>5,869</u>	<u>5,869</u>	<u>7,339</u>

5 Staff costs

The aggregate payroll costs were as follows:

Notes to the Financial Statements for the Year Ended 31 March 2021

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	<u>13,992</u>	<u>12,930</u>

No employee received emoluments of more than £60,000 during the year

6 Expenditure on charitable activities

		Unrestricted funds General £		Restricted funds £		Total 2021 £		Total 2020 £
Note								
Grant funding of activities		20,500		7,500		28,000		19,000
Allocated support costs		300		-		300		500
Governance costs		<u>4,141</u>		<u>-</u>		<u>4,141</u>		<u>5,910</u>
		<u>24,941</u>		<u>7,500</u>		<u>32,441</u>		<u>25,410</u>

7 Analysis of governance and support costs

Governance costs

		Unrestricted funds General £		Total 2021 £		Total 2020 £
Independent examiner fees						
Examination of the financial statements			2,500	2,500		2,190
Other governance costs			<u>1,641</u>	<u>1,641</u>		<u>3,720</u>
			<u>4,141</u>	<u>4,141</u>		<u>5,910</u>

8 Trustees remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses from the charity during the year.

9 Independent examiner's remuneration

	2021 £	2020 £
Examination of the financial statements	<u>2,500</u>	<u>2,190</u>

Notes to the Financial Statements for the Year Ended 31 March 2021

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Notes to the Financial Statements for the Year Ended 31 March 2021

11 Fixed asset investments

Other investments

	Unlisted investments £	Total £
Cost or Valuation		
At 1 April 2020	1,488,027	1,488,027
Revaluation	823,553	823,553
At 31 March 2021	2,311,580	2,311,580
Net book value		
At 31 March 2021	2,311,580	2,311,580
At 31 March 2020	1,488,027	1,488,027

12 Debtors

		2021 £
Trade debtors		86

13 Cash and cash equivalents

	2021 £	2020 £
Cash at bank	238,071	195,051
Short-term deposits	-	420,847
	238,071	615,898

14 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	2,501	2,400

15 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2021 £
Unrestricted funds					
<i>General</i>					
General Funds	2,213,892	75,960	(44,802)	-	2,245,050
Reserve fund	(135,992)	-	-	403,553	267,561
	2,077,900	75,960	(44,802)	403,553	2,512,611

Notes to the Financial Statements for the Year Ended 31 March 2021

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2021 £
Restricted funds					
Mid Kent College	8,750	15,000	(3,000)	-	20,750
Derek Ridout	1,000	1,000	-	-	2,000
Blythe Sappers	875	-	-	-	875
BAE Systems	-	1,500	(1,500)	-	-
Holdfast	7,000	-	(1,500)	-	5,500
Individual Donations	6,000	1,000	(1,500)	-	5,500
Total restricted funds	<u>23,625</u>	<u>18,500</u>	<u>(7,500)</u>	<u>-</u>	<u>34,625</u>
Total funds	<u>2,101,525</u>	<u>94,460</u>	<u>(52,302)</u>	<u>403,553</u>	<u>2,547,236</u>
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2020 £
Unrestricted funds					
<i>General</i>					
General Funds	1,411,552	839,019	(36,679)	-	2,213,892
Reserve fund	133,463	-	-	(269,455)	(135,992)
	<u>1,545,015</u>	<u>839,019</u>	<u>(36,679)</u>	<u>(269,455)</u>	<u>2,077,900</u>
Restricted funds					
Mid Kent College	11,750	-	(3,000)	-	8,750
Derek Ridout	-	1,000	-	-	1,000
Blythe Sappers	875	-	-	-	875
Holdfast	9,000	-	(2,000)	-	7,000
Individual Donations	-	10,000	(4,000)	-	6,000
Total restricted funds	<u>21,625</u>	<u>11,000</u>	<u>(9,000)</u>	<u>-</u>	<u>23,625</u>
Total funds	<u>1,566,640</u>	<u>850,019</u>	<u>(45,679)</u>	<u>(269,455)</u>	<u>2,101,525</u>

Notes to the Financial Statements for the Year Ended 31 March 2021

16 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds 2021 £
Fixed asset investments	2,311,580	-	2,311,580
Current assets	203,532	34,625	238,157
Current liabilities	<u>(2,501)</u>	<u>-</u>	<u>(2,501)</u>
Total net assets	<u><u>2,512,611</u></u>	<u><u>34,625</u></u>	<u><u>2,547,236</u></u>
	Unrestricted funds General £	Restricted funds £	Total funds 2020 £
Fixed asset investments	1,488,027	-	1,488,027
Current assets	592,273	23,625	615,898
Current liabilities	<u>(2,400)</u>	<u>-</u>	<u>(2,400)</u>
Total net assets	<u><u>2,077,900</u></u>	<u><u>23,625</u></u>	<u><u>2,101,525</u></u>

Independent Examiner's Report to the trustees of Lord Kitchener National Memorial Fund

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 8 to 17.

Respective responsibilities of Trustees and examiner

As the charity's Trustees of Lord Kitchener National Memorial Fund you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Lord Kitchener National Memorial Fund's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Lord Kitchener National Memorial Fund as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
A E J Staples BSC FCA CTA
Manningtons

8 High Street
Heathfield
East Sussex
TN21 8LS

Date: 14 Oct 2021

Statement of Financial Activities by fund for the Year Ended 31 March 2021

	Total Unrestricted funds 2021 £	Unrestricted funds 2020 £
Income and Endowments from:		
Donations and legacies	17,401	802,941
Investment income	58,559	35,978
Other income	-	100
Total income	75,960	839,019
Expenditure on:		
Raising funds	(19,861)	(20,269)
Charitable activities	(24,941)	(16,410)
Total expenditure	(44,802)	(36,679)
Gains/losses on investment assets	403,553	(269,455)
Net income	434,711	532,885
Net movement in funds	434,711	532,885
Reconciliation of funds		
Total funds brought forward	2,213,892	1,411,552
Total funds carried forward	2,648,603	1,944,437

Statement of Financial Activities by fund for the Year Ended 31 March 2021

	Total Restricted funds 2021 £	Restricted funds 2020 £
Income and Endowments from:		
Donations and legacies	18,500	11,000
Total income	18,500	11,000
Expenditure on:		
Charitable activities	(7,500)	(9,000)
Total expenditure	(7,500)	(9,000)
Net income	11,000	2,000
Net movement in funds	11,000	2,000
Reconciliation of funds		
Total funds brought forward	23,625	21,625
Total funds carried forward	34,625	23,625

Detailed Statement of Financial Activities for the Year Ended 31 March 2021

	Total 2021 £	Total 2020 £
Income and Endowments from:		
Donations and legacies (analysed below)	35,901	813,941
Investment income (analysed below)	58,559	35,978
Other income (analysed below)	-	100
	94,460	850,019
Expenditure on:		
Raising funds (analysed below)	(19,861)	(20,269)
Charitable activities (analysed below)	(32,441)	(25,410)
	(52,302)	(45,679)
Gains/losses on investment assets (analysed below)	403,553	(269,455)
	445,711	534,885
Net income	445,711	534,885
Net movement in funds	445,711	534,885
Reconciliation of funds		
Total funds brought forward	2,237,517	1,433,177
Total funds carried forward	2,683,228	1,968,062

Detailed Statement of Financial Activities for the Year Ended 31 March 2021

	Total 2021 £	Total 2020 £
<i>Donations and legacies</i>		
Committed giving	15,000	-
Committed giving	1,000	10,000
Committed giving	1,000	1,000
Committed giving	1,500	-
Committed giving	265	2,500
Legacies and bequests	15,000	800,000
Appeals and donations	80	440
Gift Aid tax reclaimed	2,056	1
	35,901	813,941
<i>Investment income</i>		
Income from other unlisted investments	57,796	32,952
Interest on cash deposits	763	3,026
	58,559	35,978
<i>Other income</i>		
Other income	-	100
	-	100
<i>Raising funds</i>		
Administration of investments	(5,664)	(3,343)
Wages and salaries	(13,992)	(12,930)
Office expenses	(67)	(427)
Printing, postage and stationery	(93)	(190)
Travel and subsistence	(45)	(1,002)
Scholars travelling	-	10
Scholars travelling	-	(2,387)
	(19,861)	(20,269)
<i>Charitable activities</i>		
Grants payable - individuals	(3,000)	(3,000)
Grants payable - individuals	(1,500)	(2,000)
Grants payable - individuals	(1,500)	(4,000)
Grants payable - individuals	(1,500)	-
Grants payable - individuals	(20,500)	(10,000)
Charitable donations	(300)	(500)
Insurance	(258)	(258)
Computer software and maintenance costs	(1,278)	(707)
Trade subscriptions	(65)	(65)
Sundry expenses	(40)	(395)
Cost of trustee meetings	-	(2,122)
Travel and subsistence	-	(104)

Detailed Statement of Financial Activities for the Year Ended 31 March 2021

	Total 2021 £	Total 2020 £
Accountancy fees	(2,500)	(2,190)
Bank charges	-	(69)
	<u>(32,441)</u>	<u>(25,410)</u>
<i>Gains/losses on investment assets</i>		
Reval reserve - Movement in value of investments	<u>403,553</u>	<u>(269,455)</u>