BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED

England & Wales · Charity number 312739

Details

Other names	ST PAUL'S GIRLS' PREPARATORY SCHOOL, ST PAUL'S GIRLS' PREPARATORY SCHOOL LIMITED, BUTE HOUSE PREPARATORY SCHOOL
Status	Registered
Legal form	Charitable company
Company number	00571803
Registered	1964-02-03
Register	View on the Charity Commission register

Contact

Address	Luxemburg Gardens London W6 7EA
Phone	020 7603 7381
Email	JULIA.WATKISS@BUTEHOUSE.CO.UK
Website	www.butehouse.co.uk

Activities

Objects: THE OBJECTS OF THE CHARITY ARE TO ADVANCE EDUCATION, INCLUDING, WITHOUT LIMITATION, BY CONDUCTING THE SCHOOL KNOWN AS BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS AND ANY OTHER SCHOOL OR SCHOOLS, FOR GIRLS OR BOYS, AS THE TRUSTEES MAY THINK FIT; AND PURPOSES INCIDENTAL AND ANCILLARY TO THE SAME.

Activities: To advance education primarily by conducting in West London a day school for girls aged 4 to 11. The School's aim is to provide an academic education for pupils with a range of abilities and backgrounds. Bursaries enable a wider range of girls to take advantage of the unique education the School has to offer. Aims and ethos are on its website https://www.butehouse.co.uk/about-us/aims-ethos.html

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Classification

- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Hammersmith And Fulham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£8,723,288	£7,518,523	£11,385,086	79
2024-08-31	£8,849,798	£7,183,138	£10,180,321	87
2023-08-31	£7,193,823	£6,561,577	£8,515,626	79
2022-08-31	£6,192,653	£5,909,648	£7,878,408	72
2021-08-31	£5,425,079	£5,521,255	£7,604,335	73
2020-08-31	£5,475,766	£5,547,519	£7,685,413	71

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Trustees

Name	Role	Appointed
AMANDA BARRON		2018-09-04
Daniel Scott		2024-06-20
Dianna Pierce-Burgess		2023-03-09
Dr Laura Proudfoot		2025-08-20
Dr Reena Gogna		2025-07-25
JOANNA FARQUHARSON		2025-04-24
JONATHAN BROUGH		2021-04-22
Jonathan Paul Beckitt		2018-02-21
Karen Ann Green		2025-09-08
Matthias Hauger		2024-03-07
Oliver Snowball		2025-04-24
Polly Mary Ruth McAndrew		2018-02-21
Sandrine Nathalie Paillasse		2023-03-09
Vernee Samuel		2024-03-07

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BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED

England & Wales - Charity number 312739

Accounts

Company Number 00571803
Charity Number 312739

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
(A COMPANY LIMITED BY GUARANTEE)
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2025

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
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BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
SCHOOL INFORMATION
YEAR ENDED 31 AUGUST 2025

GOVERNORS, DIRECTORS AND CHARITY TRUSTEES:

The Governors present their report and the audited accounts for the year ended 31st August 2025. The accounts comply with current statutory requirements, the requirements of the charity's governing document and the requirements of the Charities SORP (FRS 102).

Bute House Preparatory School for Girls ('the School') operates as a charitable company limited by guarantee (for further details see page three below).
The Governors are the School's charity trustees under charity law and the directors of the charitable company. The Governors who served during the year and subsequently are detailed below:

Governors & Committees:	**Finance**	**Bursary**	**Nominations**	**Education**
Mr J Beckitt (Chair)	*	*	*	
Mrs A Barron				*
Mr J Brough				*
Ms J Farquharson (appointed 24 April 2025)			*	
Dr R Gogna (appointed 26 July 2025)				*
Ms K Green (appointed 8 September 2025)	*			
Mr M Hauger	*			
Mrs S Paillasse		*	*	
Mr M Perry (resigned 16 April 2025)	*	*		*
Mrs D Pierce-Burgess	*	*		
Mrs P McAndrew (Vice-Chair)		*	*	*
Dr L Proudfoot (appointed 20 August 2025)				
Mrs V Samuel				*
Mr D Scott	*			
Dr M Sherman (resigned 16 April 2025)				
Mr O Snowball (appointed 24 April 2025)				
Mr R Tillett (app 25 Feb - res 18 Sept 2025)				
Mr R Watney (resigned 26 July 2025)	*			

An asterisk (*), indicates membership of a Committee. Other ad hoc committees operate as required. The Finance Committee's full title is the Finance, Operations & Risk Committee.

HEAD
Ms Sian Bradshaw

BANKERS
Barclays Bank PLC
1 Churchill Place
Canary Wharf
London
E14 5HP

SOLICITORS
Veale Wasborough Vizards LLP
24 King William Street
London
EC4R 9AR

AUDITOR
Saffery LLP
71 Queen Victoria Street
London
EC4V 4BE

DIRECTOR OF FINANCE AND OPERATIONS
Miss E Bunting MA FCCA (resigned June 2025)
Major (Retd) I S McLaughlin MSc CMgr FCMI (appointed June 2025)

CLERK TO THE GOVERNORS AND COMPANY SECRETARY
Mrs J Watkiss

REGISTERED OFFICE
Bute House
Luxemburg Gardens
London W6 7EA

Company Registration Number 00571803
Charities Registration Number 312739

GOVERNORS' REPORT

Principal Activity

The School operates as a charitable company ("the Company") limited by guarantee, and accordingly its constitution is set out in its Memorandum and Articles of Association. The objects of the Company are 'to advance education, including, without limitation, by conducting the school known as Bute House Preparatory School for Girls and any other school or schools, for girls or boys, as the Governors may think fit; and purposes incidental or ancillary to the same'.

The powers of the Company are set out in the Articles, which may be exercised only in promoting its objects. The powers set out in the Articles relate primarily to the acquisition, use and disposal of assets of the Company, including investments in funds not immediately required for the Company's charitable purposes.

Governing Body

The School's Governors are its Directors and Charity Trustees. They are required under the Articles of Association to serve as members of the Company. They are elected at a meeting of the Directors. New Directors are recommended to the Governors by the Nominations Committee on the basis of the skills and experience which he or she would bring to the Governing Body.

Governors serve terms of office of four years from the date of their appointment and are eligible for re-election for one further term of office of four years. The Governors who served during the year are shown on page one.

The reporting period saw two long standing Governors retire from the Board on completion of their terms, but popularity of the School saw recruitment of new Governors with a wide range of skills that will benefit the School. The School values the relationship with The Wardens and Commonalty of the Mystery of Mercers of the City of London, the freeholder of the land on which the School stands, and which granted a 125-year lease in 1997. The School is fortunate to have two Mercers appointed to the board alongside nine Governors who are parents of past pupils.

Recruitment, Induction and Training of Governors

Between 5 and 15 Governors are selected by reference to their eligibility, personal competence and specialist skills. On appointment new Governors are inducted into the workings of the Governing Body and of the School via a formal process. The induction pack provided to Governors includes a number of School documents and policies including:

- "Guidelines for Governors," a booklet produced by the Association of Governing Bodies of Independent Schools.
- Keeping Children Safe in Education Part 1
- Charity Commission booklet CC3: The Essential Trustee

- Charity Commission Guidance on Charitable Purposes and Public Benefit
- Charity Commission Guidance on decision making
- Charities Governance Code for larger Charities
- The Essential Trustee – Six Main Duties
- Charity Commission New Trustee Welcome Pack
- Association of Governing Bodies of Independent Schools (AGBIS) Guidelines for Governors AGBIS Principles of Good Governance 2025
- Code of Conduct for Charity Trustees

Individual Governors attend tailored training courses in key aspects of school governance and management run by such bodies as AGBIS (Association of Governing Bodies Independent Schools), IAPS (Independent Association of Preparatory Schools) and ISBA (Independent Schools' Bursars Association). In addition, Governors have attended safeguarding training provided for all staff at the School or via an online course.

Organisational Management

Responsibility for the overall management and organisation of the School rests with the Governors, who meet at least termly. They are supported in carrying out their responsibilities by committees largely made up of Governors, including the Education Committee and Finance, Operations and Risk Committee, which meet at least once a term prior to the Governors' meeting. The Bursary Committee and the Nominations Committee meet as required. Further oversight is given by the Governors' contribution on regular School visits where they have opportunities to meet staff, parents and pupils, and take time to visit classes, alongside contributions to committees including Health and Safety and safeguarding checks.

The day to day management of the School is delegated to the Head supported by the Senior Leadership Team (SLT), which includes the Senior Deputy Head, Director of Finance and Operations, Deputy Head (Academic), the Assistant Head (Pastoral) and the Director of People and Development (newly appointed role to the SLT). Collectively, the SLT lead their specified areas under the Head's direction and meet weekly to coordinate School academic delivery and operations.

STRATEGIC REPORT

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

Operational Performance of the School

The operational performance of the School and its achievements against the context of the School's aims are led by the Head, supported by the SLT.

The 2024–25 academic year has been another period of exceptional achievement, innovation, and stability at Bute House. The School continues to deliver an outstanding education for girls aged 4–11, underpinned by a strong sense of care, curiosity, and community. Academic outcomes, enrichment opportunities, and pastoral care have all remained excellent, reflecting the skill and commitment of staff and the enthusiasm of pupils.

The 11+ results for the 2024–25 cohort were once again excellent. Sixty-three girls sat the 11+ examinations, with a record number of offers to selective London day and boarding schools. The majority progressed to top-tier London day schools such as St Paul's Girls' School, Godolphin & Latymer, Latymer Upper, and Notting Hill & Ealing High School. Multiple scholarships were achieved across academic, sport, music, and art disciplines. Boarding destinations included Wycombe Abbey, Cheltenham Ladies' College, and Benenden.

The academic data has again shown consistently high levels of progress and attainment across all year groups, with the majority of pupils meeting or exceeding expected progress in both English and Maths. Internal data shows that more than 40% of girls made 'much higher than expected' progress in Maths and 18% in English.

The teaching and learning culture has been further enhanced by the School's Instructional Coaching Programme, led by the SLT and now embedded across all departments. All staff are engaged in reflective practice, and teachers continue to challenge themselves through exploring strategies such as no-hands-up questioning, structured peer quizzing, and retrieval practice. The impact has been clear in improved pupil engagement and consistency of teaching quality across the School.

Principal achievements during the year:

- **Learning Enrichment**: The Learning Enrichment Department supported 51 pupils on the SEND register this year, providing tailored interventions and group support in maths, English, speech and language, and fine motor development. A further 70 pupils benefited from extension groups in English and maths, and the introduction of touch typing from Year 4 has strengthened accessibility and independence in the upper years. The School continues to ensure that every pupil's needs are understood and met with care and expertise.

- **Curriculum Highlights**: Curriculum innovation has been a central theme this year. Subject leaders across science, languages, and the creative arts have developed cross-curricular links under the 'Interconnected Curriculum' initiative. Pupils engaged in enquiry-based learning

around key questions such as 'Where does power come from?' and 'What makes us healthy?', designed to deepen understanding across disciplines.

- **Creative Arts Week**, in February was a standout success, offering workshops in architecture, cooking, printmaking, pottery, and digital design using Adobe Express. The Royal Institute Maths Masterclasses and Primary Engineer Competition provided rich STEM experiences for upper school pupils, who also showcased their creativity through the Sky TV edit film challenge and the Goblin Electric Car project which continues to grow and inspire with two competing teams.

- **Sport, Music and Performing Arts**: Sport at the School remains exceptional. Participation levels are at a record high, with over 100 girls training weekly for netball. The Year 6 team were crowned IAPS National Netball Champions 2025, emerging from a field of over 300 schools. The gymnastics squad achieved second place nationally at the ISGA Championships, and the swimming team finished third overall in the London League Finals, qualifying five individuals and all relay teams for the IAPS Nationals.

- **Music** continues to thrive, with 88% of pupils in Year 1 and above taking part in extra-curricular musical activities. Across two examination sessions, 80% of ABRSM candidates achieved merit or distinction, and the new Chamber Choir has been warmly received. The Drama and Dance Department continues to flourish, with an impressive programme of shows throughout the year including 'The Tempest', 'Honk! The Musical', 'Beauty and the Beast', and 'Beegu'. LAMDA participation remains strong, with 100% of candidates receiving merit or distinction.

PUBLIC BENEFIT AND COMMUNITY RELATIONSHIPS

Public Benefit

The School's key public benefit is delivered through the provision of an education for 4-11 year-old girls.

The School continues to advance its charitable purpose community partnership and is proud that with completion of the Safe Space project, it can widen community access and develop new partnerships that serve to promote good causes and wellbeing. Highlights of partnership work this year included:

- the ENGAGE Conference;
- the Mental Health Network;
- maths and science masterclasses;
- EAL workshops; and
- collaboration with West London Welcome, Nazareth House, and The Children's Book Project.

Community Relationships

The School continues to support the local community association and partners with Hammersmith and Fulham Gym Club, which uses the hall. The School held a Harvest Festival Celebration in which pupils brought in food goods to be distributed to Nazareth House, Hammersmith, a local care home.

Additionally, the School continues to be a part of The Children's Book Project and support the Friends of Brook Green with their annual fundraising quiz night.

Bute House has established links with several charities: West London Welcome, which the School supports with an annual donation as well as with their 'pair up' scheme to provide shoes for children who are refugees or asylum seekers. Donations are made to support national charity initiatives such as the Royal British Legion Poppy appeal and each year, pupils choose their own charity to support, which is, in turn, supported by the Bute House Family Partnership, a parents led community to support and promote Bute House.

Bursaries
The School currently provides means-tested financial support to a number of families via discounted tuition fees for pupils who met the School's normal entry requirements, and whose parents have demonstrated their inability to afford a full fee-paying place. The Governors have made the difficult decision to pause this offer for new applicants from 2025 – 2026 in order to assess the wider impact of taxation on the School.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

The School reported a surplus of £1,027,181 (2024: surplus of £869,669) from its normal operating activities in the year. In addition a net surplus of £177,584 (2024: £796,991) was generated by restricted funds. The majority of restricted funding was in respect of building projects and a transfer of £151,849 was made to unrestricted funds to reflect the value of building work capitalised which satisfied the restriction.

The movement in the net financial position year on year reflects an increase in the number of pupils. The School continues to pay rent to the Mercers' Company for the land on which the School stands.

Pupil numbers have risen again: 324 (2024: 323) and demand for 4+ and 7+ entry remains high. It is anticipated that the School will continue to capitalise on its popularity and continue to fill empty places. Total operating expenditure rose year on year to £7.518m, (2024: £7.183m), and staffing costs accounted for 66% of total expenditure (2024: 66%).

Restricted funds of £275,416 (2024: £859,099) were received during the year.

Net assets increased to £11,385,086 (2024: £10,180,321) and overall, the Governors are satisfied with the financial position of the School in relation to its ongoing commitments.

INVESTMENT POLICY

The School does not have significant investments apart from its cash holdings. However, the Governors recognise the necessity to have a coherent approach which, while remaining cautious, conservative and flexible, must be able to meet the demands of the strategic plan, future development and reactive operational needs. Permitted investments:

- UK Deposits on demand
- UK Term deposits
- UK certificates of Deposit issued by UK banks

Funds are held with Barclays Bank plc with interest income benefiting from sustained higher rates through fixed period treasury accounts. Investments are restricted to UK-regulated banks rated P1/A1/F1.

RESERVES POLICY

The Governors regularly review the level and nature of the reserve funds of the School to ensure prudent financial resilience.

As at 31 August 2025, the School held free reserves of £3,811,798 (2024: £2,610,892), an increase of £1,200,906 representing just over one term's expenditure. Fixed asset reserves increased to £7,410,454 (2024; £7,432,330).

The Governors' long term intention is to maintain the free reserves to cover unforeseen risks. Currently this is targeted at the equivalent of approximately one term's expenditure. Governors are also committed to maintaining and developing the School's premises and equipment, which are key to delivering the School's aims.

The Governors believe that the School has adequate financial resources and is well placed to manage its business risks. The School's planning process, including financial projections, has taken into consideration the effect of the current economic climate on the School's key sources of income and planned expenditure. The Governors have a reasonable expectation that the School has adequate resources to continue in operational existence for the foreseeable future, and is able to meet its objectives. The Governors believe that there are no material uncertainties that call into doubt the School's ability to continue to operate. The accounts have therefore been prepared on the basis that the School is a going concern.

RISK MANAGEMENT

The Governors have assessed the major risks to which the School is exposed, in particular those relating to the operations and finances of the School, and are satisfied that systems are in place to manage exposure to those major risks within acceptable bounds.

The Governors maintain a robust oversight of the School's risk management framework through the Finance, Operations & Risk Committee. Recent improvements include a comprehensive review and revision of the School's Risk Register which better articulates risk to enable, treat, tolerate and terminate mitigation and assessment. This is supplemented by a revised Crisis Management Plan, and the introduction of a platform 'SafeSmart' to assist in the management of health, safety, fire and operations risk ', which will be fully embedded by summer 2026. Risks and controls are also regularly reviewed by the Head and Director of Finance and Operations and reported to the Finance, Operations & Risk Committee.

FUNDRAISING

The Governors take their responsibility under the Charities (Protection and Social Investment) Act 2016 seriously and have considered the implications on the School's activities. The School has undertaken fundraising activity in the current year.

The School follows the Fundraising Regulator's Code of Practice, has established a Fundraising Committee and has a Fundraising Policy and anti-money laundering policy in place. Fundraising remains limited to voluntary donations from the School community, with the majority of fundraising from current and past parents and alumni, as well as connected organisations.

No professional fundraisers were employed and no unsolicited fundraising took place. The School does not actively solicit donations from the wider general public and will not accept donations from anyone who does not have a connection with the School, in line with its Fundraising Policy.

The Governors are not aware of any complaints made in respect of fundraising during the period.

PRINCIPAL RISKS AND UNCERTAINTIES

Major risks to the School are considered to come from any physical or emotional harm to the pupils or staff, to the School's reputation, damage to its fabric, from its ability to attract and retain good staff, or from a serious incident. Key risks identified include safeguarding and pupil welfare, financial stability, staffing and recruitment, reputational management, infrastructure resilience, and cyber and security, resulting in a data breach or denial of access. The Governors are satisfied that systems and controls are in place to manage these risks effectively.

To help deal with these issues:

- All staff sign a safeguarding statement
- Pupils' health conditions are monitored on pupils' files
- An accident database is monitored by the Health & Safety Committee termly.
- Staff health and safety is monitored and staff reminded termly of their legal obligations to work in a safe and healthy manner.
- Governors annually assess staff salaries and benefits to ensure staff are adequately rewarded.
- Reputational risk is assessed from all the key standpoints, financial and legal advice is taken as required and a PR company advises on potential media issues arising.
- In terms of fabric damage, comprehensive insurance is maintained for all likely scenarios and a ten-year Maintenance Plan is in place.
- In terms of a serious incident affecting human safety or the school environment, the School has a Crisis Management Plan in place, which is updated and tested periodically.

PLANS FOR THE FUTURE

The School's key objective is to educate all its pupils in a challenging, happy and supportive environment, to be at the forefront of educational development, and to place its leavers in schools appropriate to their personalities and their abilities. The School is well placed to meet these objectives through the continued investment in staffing and premises. The School's Partnerships work with the local community continues to expand and we look forward to welcoming new initiatives that give opportunities to local young people through the use of our School and staff.

The School's strategic focus for 2025–26 includes: embedding the Instructional Coaching model; expanding pastoral and wellbeing support; deepening community partnerships; and implementing a growth strategy which will embed financial resilience and ensure the School's future. This will allow the School to explore opportunities to widen the offer and increase pupil numbers, the foundation of which will be the Estate Masterplan with an emphasis on sustainability and accessibility.

AUDITORS

Saffery LLP have expressed their willingness to continue as auditors for the next financial year.

STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors (who are also directors of Bute House Preparatory School for Girls Limited for the purposes of company law and the Trustees for the purposes of the Charities Act 2011) are responsible for preparing the Governors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Governors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This Annual Report, prepared under the Charities Act 2011 and the Companies Act 2006, was approved by the Governors of Bute House Preparatory School for Girls, including in their capacity as company directors approving the Strategic Report contained therein.

This report was approved by the Governors on 2026 and signed on their behalf by:

…….
Jonathan Beckitt
Chair of Governors

Opinion

We have audited the financial statements of Bute House Preparatory School for Girls Limited for the year ended 31 August 2025 which comprise the statement of financial activities, balance sheet, cash flow statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the charitable company's state of affairs as at 31 August 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Report which includes the Directors' Report and the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Governors' Report which includes the Directors' Report and the Strategic Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' Report and Strategic Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Governors' Responsibilities Statement set out on page 10, the trustees (who are referred to as Governors throughout this document and are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditors under the Companies Act 2006 and report in accordance with regulations made under that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud are detailed below.

Identifying and assessing risks related to irregularities:
We assessed the susceptibility of the charitable company's financial statements to material misstatement and how fraud might occur, including through discussions with the trustees, discussions within our audit team planning meeting, updating our record of internal controls and ensuring these controls operated as intended. We evaluated possible incentives and opportunities for fraudulent manipulation of the financial statements. We identified laws and regulations that are of significance in the context of the charitable company by discussions with trustees and updating our understanding of the sector in which the charitable company operates.

Laws and regulations of direct significance in the context of the charitable company include The Companies Act 2006, and guidance issued by the Charity Commission for England and Wales.

Further the charity is subject to other laws and regulations where the consequences of non-compliance could have a material effect on amounts or disclosures in the financial statements, through significant fine, litigation or restrictions on the charity's operations. We identified the most significant laws and

regulations to be the Independent Schools Standards as found in the Education and Skills Act 2008 and guidance issued by the Department for Education.

Audit response to risks identified:
We considered the extent of compliance with these laws and regulations as part of our audit procedures on the related financial statement items including a review of financial statement disclosures. We reviewed the charitable company's records of breaches of laws and regulations, minutes of meetings and correspondence with relevant authorities to identify potential material misstatements arising. We discussed the charitable company's policies and procedures for compliance with laws and regulations with members of management responsible for compliance.

During the planning meeting with the audit team, the engagement partner drew attention to the key areas which might involve non-compliance with laws and regulations or fraud. We enquired of management whether they were aware of any instances of non-compliance with laws and regulations or knowledge of any actual, suspected or alleged fraud. We addressed the risk of fraud through management override of controls by testing the appropriateness of journal entries and identifying any significant transactions that were unusual or outside the normal course of business. We assessed whether judgements made in making accounting estimates gave rise to a possible indication of management bias. At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Cara Turtington (Senior Statutory Auditor)
for and on behalf of Saffery LLP

71 Queen Victoria Street
London
Statutory Auditors EC4V 4BE

Date:

Saffery LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 AUGUST 2025

	Notes	Unrestricted funds	Restricted funds	Total 2025	Total 2024
		£	£	£	£
INCOME AND ENDOWMENTS FROM					
Charitable activities					
School fees	**2**	7,678,774	-	**7,678,774**	**7,248,989**
Other educational income		476,506	-	**476,506**	**451,028**
Registration fees and other		75,091	-	**75,091**	**67,625**
Other activities to generate funds					
Investment income		193,251	-	**193,251**	**199,000**
Donations	**3**	-	275,416	**275,416**	**859,099**
Other activities	**3**	24,250	-	**24,250**	**24,057**
Total income		8,447,872	275,416	**8,723,288**	**8,849,798**
TOTAL EXPENDITURE ON					
Raising funds	**4**	9,634	-	**9,634**	**7,473**
Charitable activities					
School operating costs and grants		7,411,057	97,832	**7,508,889**	**7,175,665**
Total expenditure	**5**	7,420,691	97,832	**7,518,523**	**7,183,138**
Net income/(expenditure)		1,027,181	177,584	**1,204,765**	**1,666,660**
Actuarial gain/(loss) on defined benefit pension scheme	**16**	-	-	**-**	**(1,965)**
Transfers	**11**	151,849	(151,849)	**-**	**-**
Net movement in funds		1,179,030	25,735	**1,204,765**	**1,664,695**
Total funds brought forward		10,043,222	137,099	**10,180,321**	**8,515,626**
Total funds carried forward	**11**	11,222,252	162,834	**11,385,086**	**10,180,321**

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.
The notes on pages 19 to 34 form part of these financial statements.

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
BALANCE SHEET
AS AT 31 AUGUST 2025

	Note		2025		2024
		£	£	£	£
Fixed assets					
Tangible fixed assets	**8**		7,410,454		7,432,330
Current assets					
Debtors	**9**	266,223		196,128	
Cash at bank and in hand		6,425,885		5,708,936	
		6,692,108		5,905,064	
Creditors: amounts falling due within one year	**10**	(2,717,476)		(2,955,304)	
Net current assets			3,974,632		2,949,760
Total assets less current liabilities			11,385,086		10,382,090
Creditors: amounts falling due after one year			-		-
Net assets before pension liability			11,385,086		10,382,090
Defined benefit pension scheme	**16**		-		(201,769)
Net assets			**11,385,086**		**10,180,321**
Funds					
Unrestricted funds					
General funds		3,811,798		2,610,892	
Fixed assets fund		7,410,454		7,432,330	
Bursary fund		-		-	
			11,222,252		10,043,222
Restricted funds			162,834		137,099
Total funds	**11**		**11,385,086**		**10,180,321**

The notes on pages 19 to 34 form part of these financial statements.

Approved by the Board of Governors and authorised for issue on 2026 and signed on its behalf by:

……
Jonathan Beckitt
Chair

Company registration number 00571803

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
CASH FLOW STATEMENT
YEAR ENDED 31 AUGUST 2025

		2025		2024	
		£	£	£	£
Cash flows from operating activities:					
Net cash provided by/(used in) operating activities	*(see below)*		1,145,176		2,111,452
Cash flows from investing activities:					
Purchase of property, plant and equipment		(632,533)		(982,768)	
Interest received		204,306		173,663	
Net cash provided by/(used in) investing activities			(428,227)		(809,105)
Cash flows from financing activities:					
Repayment of bank loan		-		-	
Net cash provided by/(used in) financing activities			-		-
Change in cash and cash equivalents in the reporting period			716,949		1,302,349
Cash and cash equivalents at the beginning of the period			5,708,936		4,406,589
Cash and cash equivalents at the end of the period			**6,425,885**		**5,708,936**

Reconciliation of net income/(expenditure) to net cash flow from operating activities

Net income/(expenditure) for the reporting period	1,204,765	1,666,660
Adjustments for:		
Non- cash movement on Independent Schools' Pension Scheme	-	(1,965)
Depreciation charges	388,700	337,332
VAT adjustment on fixed assets	37,741	-
Interest receivable	(193,251)	(199,000)
Loss/(profit) on the sale of fixed assets	4,359	2,993
(Increase)/decrease in debtors	(81,150)	(28,713)
Increase/(decrease) in creditors	(215,988)	334,145
Net cash provided by/(used in) operating activities	1,145,176	2,111,452

Analysis of changes in net debt

	At the start of year	Cash flows	At the end of year
Cash	5,708,936	716,949	6,425,885

Charity information

Bute House Preparatory School for Girls is a registered charity (No. 312739) and company (No. 00571803) which is incorporated and registered in England and Wales. The address of the registered office is Bute House, Luxemburg Gardens, London, W6 7EA.

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability of members in respect of the guarantee is limited to £1. At 31 August 2025, the total of such guarantees was £14 (2024: £9).

1. Accounting policies

1.1 Basis of accounting

The accounts have been prepared in accordance with the Companies Act 2006 and the 'Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements are prepared on the historical cost basis excepting the revaluation of investments.

The accounts are prepared in sterling, which is the functional currency of the School. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

Having reviewed the funding facilities available to the School together with the expected ongoing demand for places and the School's future projected cash flows, the Governors have a reasonable expectation that the School has adequate resources to continue its activities for the foreseeable future and consider that there were no material uncertainties over the School's financial viability. Accordingly, they also continue to adopt the going concern basis in preparing the financial statements as outlined in the Statement of Governors' Responsibilities.

1.3 Income

Fees receivable and similar earned income are credited to the Statement of Financial Activities (SOFA) in the year for which they are due. Deferred income represents amounts received for future periods and is released to the SOFA in future periods when the service is provided.

Fees due in respect of Bursary Students are deducted from fee income and a transfer is made from the Bursary Fund to the General Reserve to cover the Bursary Fee income, when funds are available.

Donations are accounted for as and when entitlement arises, the amount can be reliably quantified and the economic benefit to the Trust is considered probable.

Gifts of assets and services are recognised at the time of receipt at their value to the charity when the benefit is reasonable, measurable and quantifiable.

1.4 Expenditure

Expenditure is accrued as soon as a liability is considered probable, discounted to present value for longer term liabilities. The School is registered for VAT and accordingly expenditure is shown gross of VAT where it is not recoverable.

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources. Governance costs are those incurred in connection with the administration of the charity and in compliance with constitutional and statutory requirements.

1.5 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Leasehold premises	Over 50 years on cost
Work in progress	Not depreciated
Plant and equipment:	
Computer equipment	33% per annum
Fixtures, fittings and equipment	10% per annum

Assets purchased which cost less than £500 are not capitalised and are expensed to the Statement of Financial Activities in the year in which they are purchased.

The School negotiated with the Mercers' Company to grant a new lease for 125 years which took effect from 24 December 1997. Amortisation of the School's premises is charged over 50 years on a straight line basis, with effect from 1 September 1998.

1.6 Investments

Fixed asset investments held for charitable purposes are stated at market value. Unrealised gains and losses arising on the revaluation of fixed asset investments during the year are credited or charged to the Statement of Financial Activities under 'Unrealised gain on investments'.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.8 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.9 Creditors

Creditors are recognised where the School has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

1.10 Funds

General funds are unrestricted funds available for use at the discretion of the Governors to further the general objectives of the School that have not been designated for other purposes.

Designated funds, comprising the fixed asset fund which is maintained at the amount of net tangible fixed assets and the bursary fund, are unrestricted funds that have been set aside by the Governors for particular purposes.

Restricted funds are funds that the School has received subject to specific restrictions imposed by the donor.

1.11 Pension costs

The School contributes to one independently administered defined benefit pension schemes: the Teachers' Pension Defined Benefit Scheme. The School contributes to this scheme at rates set by the schemes' actuaries and advised to the School by the scheme's administrators. The schemes are multi-employer pension schemes and it is not possible to identify the assets and liabilities of the schemes which are attributable to the School.

The School also contributes to one defined contribution scheme, contributions by the School are accrued as they fall due.

1.12 Taxation

The School is a registered charity and its income is not liable to taxation as it is applied to wholly charitable purposes.

1.13 Financial instruments

The School only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Critical accounting judgements and key sources of estimation uncertainty

The preparation of the financial statements in accordance with FRS 102 requires the trustees to make estimates and assumptions concerning the future. The estimates and assumptions that could have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include accruals, depreciation, freehold building residual values and

revenue recognition. The accounting in these areas of the accounts requires management to use judgement.

2. School fees

	2025	2024
	£	£
The School's fee income comprised:		
Gross fees	7,753,587	7,326,195
Less: Bursaries and grants	(132,503)	(117,702)
	7,621,084	7,208,493
Add back: grants and bursaries paid by restricted funds	57,690	40,496
Operating school fee (excluding bursaries and Hardship grants)	7,678,774	7,248,989

3. Other income

	2025	2024
	£	£
Donations:		
Bursary Fund (restricted)	57,690	17,863
Mercers Trust Fund (restricted)	51,867	25,200
Saturday School (restricted)	-	6,000
Building fund (restricted)	151,849	802,686
Other restricted donations	14,010	7,350
	275,416	859,099
Other activities:		
Facilities hired out by the School	24,250	24,057

Donation income includes gift aid income on relevant donations.

4. Raising funds

	2025	2024
	£	£
Finance costs:		
Other interest payable	898	2,825
Bank charges	2,215	1,701
Cost of fundraising activities	6,521	2,947
	9,634	7,473

5. Analysis of total expenditure

2025	Staff costs	Other costs	Depreciation	Total
	£	£	£	£
Raising Funds	-	9,634	-	9,634
Charitable activities				
School operating costs:				
Teaching	3,257,045	670,048	184,398	4,111,491
Welfare (including catering)	-	493,614	5,366	498,980
Premises	170,568	579,694	198,936	949,198
Support costs	1,524,520	424,700	-	1,949,220
	4,952,133	2,168,056	388,700	7,508,889
Total Expenditure	4,952,133	2,177,690	388,700	7,518,523

Staff costs exclude Chartwells Independent staff of £267,717 (2024: £237,948)

2024	Staff costs	Other costs	Depreciation	Total
	£	£	£	£
Raising Funds	-	7,473	-	7,473
Charitable activities				
School operating costs:				
Teaching	2,892,589	686,752	153,466	3,732,808
Welfare (including catering)	-	465,088	5,548	470,636
Premises	158,446	614,300	178,318	951,064
Support costs	1,694,264	326,893	-	2,021,157
	4,745,300	2,093,033	337,332	7,175,665
Total Expenditure	4,745,300	2,100,506	337,332	7,183,138

6. Governance costs included in support costs

	2025	2024
	£	£
Current auditor		
Auditor - Audit fees (current year)	16,750	16,300
Auditor - Non-audit fees	3,850	2,700
Governors' expenses	4,434	2,628
	25,034	21,628

The Governors receive no remuneration for their services.

Expenses reimbursed to Governors during the year amounted to £3,811 (2024: £692) for travel expenses for two Governors (2024: 1). Other amounts included in Governors' expenses related to fees for training courses and seminars, subscriptions and review of governance during the year.

7. Employee information

Total staff costs were as follows:

	2025	2024
	£	£
Wages and salaries	3,737,032	3,548,704
Employer's national insurance	429,050	384,051
Employer's pension contributions	786,051	812,544
Total staff costs	4,952,133	4,745,300

Remuneration totalling £722,363 was paid to Key Management Personnel during the year (2024: £633,296). The key management personnel are defined on page 4.

Wages and salaries include a total of £29,373 (2024: £11,222) for redundancy and termination payments during the year.

Employer's pension contributions includes an estimate of the withdrawal debt for the Pensions Trust as explained in note 16.

The number of staff with emoluments in excess of £60,000 is set out below:

	2025	2024
	No	No
£60,000 - £70,000	12	9
£70,000 - £80,000	6	6
£80,000 - £90,000	1	2
£90,000 - £100,000	1	-
£100,000 - £110,000	-	-
£110,000 - £120,000	-	-
£120,000 - £130,000	1	-
£130,000 - £140,000	1	1

Nineteen of these employees are members of the Government's Teachers Pension Defined Benefits Scheme.

The total number of employees during the year, including full-time and part-time staff was:

	2025	2024
	No	No
Teaching	39	42
Teaching assistants	15	13
Non-teaching	33	32
	87	87

The total head count of employees during year, calculated on the basis of full time equivalents including those working under 30 hours per week was:

	2025	2024
	No	No
Teaching	36	35
Teaching assistants	13	13
Non-teaching	30	27
	79	75

8. Tangible fixed assets

	Leasehold premises £	Plant and Equipment £	Work in Progress £	Total £
Cost				
At 1 September 2024	8,915,907	2,004,241	1,089,247	12,009,395
Additions	149,222	259,702	-	408,924
Disposals	-	(164,883)	-	(164,883)
Transfer	1,089,247	-	(1,089,247)	-
VAT adjustment	(37,741)	-	-	(37,741)
At 31 August 2025	10,116,635	2,099,060	-	12,215,695
Depreciation				
At 1 September 2024	3,319,216	1,257,849	-	4,577,065
Charge for the year	198,936	189,764	-	388,700
Disposals	-	(160,524)	-	(160,524)
At 31 August 2025	3,518,152	1,287,089	-	4,805,241
Net book value				
At 31 August 2025	**6,598,483**	**811,971**	**-**	**7,410,454**
At 31 August 2024	5,596,691	746,392	1,089,247	7,432,330

Barclays has a first legal charge over the leasehold property of the charity as a result of a loan. The bank loan was fully repaid in May 2019.

9. Debtors

	2025 £	2024 £
Fee debtors	27,339	58,396
Other debtors	90,324	-
Prepayments and accrued income	148,560	137,732
	266,223	196,128

Fee debtors relate to the cost of clubs, trips and other sundry costs in regard to summer term activities, billed in August and received in September.

10. Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade creditors	166,718	49,482
Accruals	68,066	373,303
Deferred income	9,962	310,384
Acceptance fees deposits	2,472,132	2,221,773
Other creditors	598	363
	2,717,476	2,955,304

Acceptance fee deposits

The Governors have reviewed the contract terms under which Pupil fee deposits are held by the School. Although under normal circumstances these will be repaid over future years when the pupils complete their education at the School, pupils can leave at earlier dates. The School does not therefore have an unconditional right to retain the individual deposits for at least 12 months after the balance sheet date and, in line with the requirements in FRS 102, the balance of the deposits held at 31 August 2025 have been included within current liabilities.

Deferred income reflects payments received in advance for the Autumn term's fees. All income deferred in 2024 was released in 2025.

11. Statement of movement in funds

2025

	Balance at 1 September 2024 £	Income	Expenditure	Transfers, actuarial gain, and loss on investments	Balance at 31 August 2025 £
Unrestricted Funds:					
General funds	2,610,892	8,447,872	(7,031,991)	(214,975)	3,811,798
Fixed asset fund	7,432,330	-	(388,700)	366,824	7,410,454
Restricted Funds:					
Bursary fund	-	57,690	(57,690)	-	-
The Sainsbury Fund	106,293	-	(21,714)	-	84,579
Mercers Trust Fund	19,766	51,867	(14,229)	-	57,404
Saturday School	6,000	-	-	-	6,000
Building Fund	-	151,849	-	(151,849)	-
Other restricted funds	5,040	14,010	(4,199)	-	14,851
	10,180,321	8,723,288	(7,518,523)	-	11,385,086

2024

	Balance at 1 September 2024 £	Income	Expenditure	Transfers, actuarial gain, and loss on investments	Balance at 31 August 2024 £
Unrestricted Funds:					
General funds	1,827,175	7,990,699	(6,783,698)	(423,284)	2,610,892
Fixed asset fund	6,499,657	-	(337,332)	1,270,005	7,432,330
Restricted Funds:					
Bursary fund	22,633	17,863	(40,496)	-	-
The Sainsbury Fund	106,293	-	-	-	106,293
Mercers Trust Fund	11,868	25,200	(17,302)	-	19,766
Saturday School	-	6,000	-	-	6,000
Building Fund	46,000	802,686	-	(848,686)	-
Other restricted funds	2,000	7,350	(4,310)	-	5,040
	8,515,626	8,849,798	(7,183,138)	(1,965)	10,180,321

Designated funds

The fixed assets fund represents the School's net investment in fixed assets, less any bank loan. The transfer to the fixed asset fund from general funds reflects the movement in the net book value of fixed assets in the year, less the movement in the amount in any bank loan.

Restricted funds

The restricted bursary fund represents donations given to the School for bursaries as specified by the donors.

The Sainsbury Fund was established in 1991 to provide assistance with School fees to parents in cases of hardship. An established set of criteria exists for applications to the Hardship Fund, which are considered by the Bursary Committee of Governors.

Mercers Trust Fund relates to donations received for a specific mental health and wellbeing project.

The Saturday School Fund represents donations received to set up and fund a Saturday school.

The Building Fund represents donations received for a capital project to create a Wellbeing space for the school and partnerships.

Other restricted funds includes relates to donations received to raise the profile of the School's 'Learning Powers' and other smaller projects.

The transfer relates to expenditure which has been capitalised and so the restriction has been met.

12. Analysis of net assets between funds

2025	Tangible fixed assets £	Other assets/ (liabilities) £	Total £
Unrestricted Funds:			
General funds	-	3,811,798	3,811,798
Fixed asset fund	7,410,454	-	7,410,454
Restricted Funds:			
Bursary Fund	-	-	-
The Sainsbury Fund	-	84,579	84,579
Mercers Trust Fund	-	57,404	57,404
Saturday School	-	6,000	6,000
Building Fund	-	-	-
Other restricted funds	-	14,851	14,851
Total funds 2025	7,410,454	3,974,632	11,385,086

2024	Tangible fixed assets £	Other assets/ (liabilities) £	Total £
Unrestricted Funds:			
General funds	-	2,610,892	2,610,892
Fixed asset fund	7,432,330	-	7,432,330
Restricted Funds:			
Bursary Fund	-	-	-
The Sainsbury Fund	-	106,293	106,293
Mercers Trust Fund	-	19,766	19,766
Saturday School	-	6,000	6,000
Building Fund	-	-	-
Other restricted funds	-	5,040	5,040
Total funds 2024	7,432,330	2,747,991	10,180,321

The liabilities included within The Sainsbury Fund represent the grants paid using unrestricted funds which will be transferred when the investment is realised.

13. Capital commitments

The School has capital commitments at the year end of £nil (2024: £9,982 relating to the Safe Space build project).

14. Operating lease commitments

Lessee
Operating lease payments represent rentals payable by the company for its property and office equipment.

The property relates to a 125 year lease commencing 1997 from The Mercers Company, the lease agreement is 3% of gross fee income p.a. this has been capped at £90,000 p.a. The disclosure below shows future payments being made at £90,000 p.a. in respect of this lease.

	2025	2025	2024	2024
	£	£	£	£
	Land and buildings	Other	Land and buildings	Other
Within one year	90,000	20,919	90,000	20,919
Between two and five years	360,000	10,460	360,000	31,380
In over five years	8,370,000	-	8,460,000	-
	8,820,000	31,379	8,910,000	52,299

15. Related party transactions

Two Governors R. Watney and D. Scott are Liveryman and Freeman, respectively, of the Mercers' Company. The Mercers' Company, as the trustee of the St Paul's Schools Foundation, owns the freehold of the School, and granted in 1997 a 125-year lease.

The School buildings adjoin the playing field, netball courts and swimming pool of St. Paul's Girls' School. The School hires the tennis courts and swimming pool for regular use during term time and the use of the field one day per year for the annual Summer Fair and Sports Day through a standard letting agreement, £26,303 (2024: £25,050).

During the year donations from Governors (including their close family members and associated companies) totalled £nil (2024: £12,000).

There were no other related party transactions in the year.

16. Pension schemes

16.1 Teachers' Pension Scheme (TPS)

The School participates in the Teachers' Pension Scheme for its teaching staff. The pension costs paid to TPS in the period amounted to £650,181 (2024: £551,037).

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to ensure scheme costs are recognised and managed appropriately and the review specifies the level of future contributions.

Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2020. The valuation report was published by the Department for Education on 27 October 2023, with the SCAPE rate, set by HMT, applying a notional investment return based on 1.7% above the rate of CPI. The key elements of the valuation outcome are:

- Employer contribution rates set at 28.68% of pensionable pay (including a 0.08% administration levy). This is an increase of 5% in employer contributions and the cost control result is such that no change in member benefits is needed.
- Total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £262,000 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £222,200 million, giving a notional past service deficit of £39,800 million

The result of this valuation has been implemented from 1 April 2024. The next valuation result is due to be implemented from 1 April 2028.

16.2 Pensions Trust – Independent Schools' Pension Scheme

The company participated a multi-employer scheme which provides benefits to some 61 non-associated employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore, it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, sets out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore, the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

On 31 August 2024, the two employees within the scheme left their employment with the School which constituted a cessation event.

At 31 August 2024 a provision was included on the balance sheet at the best estimate for the withdrawal debt.

The withdrawal debt of £246,758 was paid during the year ended 31 August 2025 and no future liability is expected as the school has now exited the scheme.

16.3 Stakeholder scheme

In addition, the School participates in a stakeholder compliant scheme, which is available to non-teaching staff. The stakeholder compliant scheme is a defined contribution scheme. The pension charge for the year includes contributions to this scheme of £89,417 (2024: £74,627). As at the balance sheet date there were 38 active members of the scheme employed by the School. The School continues to offer membership of the scheme to its employees.

17. Comparative statement of financial activities for 2024

	Unrestricted funds	Restricted funds	Total 2024
	£	£	£
INCOME AND ENDOWMENTS FROM			
Charitable activities			
School fees	7,248,989	-	7,248,989
Other educational income	451,028	-	451,028
Registration fees and other income	67,625	-	67,625
Other activities to generate funds			
Investment income	199,000	-	199,000
Donations	-	859,099	**859,099**
Other activities	24,057	-	24,057
Total income	**7,990,699**	**859,099**	**8,849,798**
TOTAL EXPENDITURE ON			
Raising funds	7,473	-	**7,473**
Charitable activities			
School operating costs and grants	7,113,557	62,108	**7,175,665**
Total expenditure	**7,121,030**	**62,108**	**7,183,138**
Net income/(expenditure) before gain/(loss) on investments	869,669	796,991	**1,666,660**
Net gains/(losses) on investments	-	-	**-**
Net income/(expenditure)	**869,669**	**796,991**	**1,666,660**
Actuarial gain/(loss) on defined benefit pension scheme	(1,965)	-	**(1,965)**
Transfers	848,686	(848,686)	**-**
Net movement in funds	**1,716,390**	**(51,695)**	**1,664,695**
Total funds brought forward	8,326,832	188,794	**8,515,626**
Total funds carried forward	**10,043,222**	**137,099**	**10,180,321**

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED

England & Wales - Charity number 312739

Accounts

Company Number 00571803
Charity Number 312739

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
(A COMPANY LIMITED BY GUARANTEE)
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2024

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
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YEAR ENDED 31 AUGUST 2024

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BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
SCHOOL INFORMATION
YEAR ENDED 31 AUGUST 2024

GOVERNORS, DIRECTORS AND CHARITY TRUSTEES:

The Governors present their report and the audited accounts for the year ended 31st August 2024. The accounts comply with current statutory requirements, the requirements of the charity's governing document and the requirements of the Charities SORP (FRS 102).

Bute House operates as a charitable company limited by guarantee (for further details see page two below).

The Governors of Bute House Preparatory School for Girls are the School's charity trustees under charity law and the directors of the charitable company. The Governors who served during the year and subsequently are detailed below:

Governors & / Committees:	Finance	Bursary	Nominations	Education
Mr J Beckitt (Chair)	*	*	*	
Mrs A Barron				*
Mr J Brough				*
Mr M Hauger (appointed 07.03.24)	*			
Mrs S Paillasse		*	*	
Mr M Perry	*	*		*
Mrs D Pierce-Burgess		*		
Mrs P McAndrew (Vice-Chair)		*	*	*
Mrs V Samuel (appointed 07.03.24)				*
Mr D Scott (appointed 20.06.24)	*			
Dr M Sherman				
Mr R Watney	*			

An asterisk (*), indicates membership of a Committee. Other ad hoc committees operate as required.
The Finance Committee's full title is the Finance, Operations & Risk Committee.

HEAD
Ms Sian Bradshaw

BANKERS
Barclays Bank PLC
1 Churchill Place
Canary Wharf
London
E14 5HP

Lloyds Bank PLC
25 Gresham Street
London
EC2V 7HN

SOLICITORS
Veale Wasborough Vizards LLP
24 King William Street
London
EC4R 9AR

AUDITOR
Saffery LLP
71 Queen Victoria Street
London
EC4V 4BE

DIRECTOR OF FINANCE AND OPERATIONS
Miss E Bunting MA FCCA

CLERK TO THE GOVERNORS AND COMPANY SECRETARY
Mrs J Watkiss

REGISTERED OFFICE
Bute House
Luxemburg Gardens
London W6 7EA

Company Registration Number 00571803
Charities Registration Number 312739

GOVERNORS' REPORT

PRINCIPAL ACTIVITY, STRATEGIC AIM AND INTENDED EFFECT

Principal Activity

Bute House operates as a charitable company ("the Company") limited by guarantee, and accordingly its constitution is set out in its Memorandum and Articles of Association. The objects of the company are 'to advance education, including, without limitation, by conducting the school known as Bute House Preparatory School for Girls and any other school or schools, for girls or boys, as the Governors may think fit; and purposes incidental or ancillary to the same'.

The powers of the Company are set out in the Articles, which may be exercised only in promoting its objects. The powers set out in the documents relate primarily to the acquisition, use and disposal of assets of the Company, including investments in funds not immediately required for the Company's charitable purposes.

Governing Body

The School's Governors are its Directors and Charity Trustees. They are required under the Articles of Association to serve as members of the Company. They are elected at a meeting of the Directors. New Directors are recommended to the Governors by the Nominations Committee on the basis of the skills and experience which he or she would bring to the Governing body.

Governors serve terms of office of four years from the date of their appointment and are eligible for re-election for one further term of office of four years. The Governors who served during the year are shown on page one.

Mr Robert Watney, who was appointed on 26th August 2021, and Mr Daniel Scott, who was appointed on 20th June 2024, are Liverymen and Freeman, respectively, of the Mercers' Company. The Mercers' Company is the sole trustee of the St Paul's Schools Foundation which owns the freehold of the land on which the School stands, and has granted in 1998 a 125-year lease. Seven Governors are parents of past pupils.

Recruitment, Induction and Training of Governors

Governors are selected by reference to their eligibility, personal competence and specialist skills. The Governors can appoint between 5 and 15 Governors. On appointment new Governors are inducted into the workings of the Governors and of the School via a formal process. The induction pack provided to Governors includes a number of School documents and policies including:

- "Guidelines for Governors," a booklet produced by the Association of Governing Bodies of Independent Schools.
- Keeping Children Safe in Education Part 1
- Charity Commission booklet CC3: The Essential Trustee
- Charity Commission Guidance on Charitable Purposes and Public Benefit
- Charity Commission Guidance on decision making
- Charities Governance Code for larger Charities

- The Essential Trustee – Six Main Duties

Individual Governors attend tailored training courses in key aspects of school governance and management run by such bodies as AGBIS (Association of Governing Bodies of Independent Schools), IAPS (Independent Association of Preparatory Schools) and ISBA (Independent Schools' Bursar's Association). In addition, Governors have attended safeguarding training provided for all staff at the School or an online course.

Organisational Management

Responsibility for the overall management and organisation of the School rests with the Governors, who meet at least termly. They are supported in carrying out their responsibilities by committees largely made up of Governors, including the Education Committee and Finance, Operations and Risk Committee, which meet at least once a term prior to the Governors' meeting. The Bursary Committee and the Nominations Committee meet as required.

The day to day management of the School is delegated to the Head supported by the Deputy Head and Director of Finance and Operations, and this group together with the Assistant Head (Academic), the Assistant Head (Staff Wellbeing & Data Assessment Lead). Staff salaries are reviewed annually by Governors.

STRATEGIC REPORT

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

Operational Performance of the School

The operational performance of the School and its achievements against the context of the School's aims is led by the Head.

The school had a very successful ISI inspection in March 2024, which identified significant strengths.

The principal achievements during the year:

The 11+ results were excellent. In the academic year 2023-2024 fifty girls sat the 11+ examinations and 39 scholarships were awarded. One third of the year group were offered places at St Paul's Girls' School, and this was made up of an equal proportion of girls who joined at 4+ to those joining via the assessment process at 7+. Just under 10% of leavers went to boarding schools, one attended a local state school, while the rest went to a good variety of London Day Schools. The boarding schools included Wycombe Abbey, Cheltenham Ladies and Benenden.

The data for Summer 2024 shows that 35% of the Year 6 girls made much higher than expected progress in maths according to their baseline data. In English, 40% made much higher than expected progress.

By Year 6, 87% of the cohort have a reading age of 17+, which places them in the top band nationally; and 90% of the girls are writing 'in greater depth' according to No More Marking comparative writing scores.

Twenty-five pupils performed particularly well in the Primary Maths Challenge and received awards; this is more than any other girls' school in the international competition.

Over a fifth of the pupils took LAMDA and of these 100% obtained either a merit or a distinction this academic year.

158 pupils sat ABRSM exams internally with approximately 80% passing with merit or distinction. Out of 324 pupils, 300 are taking music lessons (excluding Reception).

Notable Sports Achievements 2023-24

Netball – Year 6 won the IAPS regionals and reached the quarter finals at Nationals. Swimming – The girls swam well in the IAPS Regionals: three of the relay teams qualified first, which is a great achievement considering over 150 schools took part. For the first time, all the pupils that entered Regionals qualified for Nationals. At the Nationals held at Olympic Park, Y6 pupils finished second overall and Year pupils became National champions.

Football – Year 4 girls represented Hammersmith at the London Youth Games. Gymnastics - U10 girls came 2nd at the National ISGA floor and vault competition. In the individual competition, a Year 5 pupil came first and is the new U10 ISGA National Champion.

PUBLIC BENEFIT AND COMMUNITY RELATIONSHIPS

Public Benefit

The School's key public benefit is delivered through the provision of an education for 4 -11 year-old girls. The School is also committed to broadening access to the School by offering eligible parents/guardians means-tested financial support with the payment of school fees. Such support is known as a bursary and bursaries may be awarded in the form of a discount of up to 100 per cent of tuition fees payable together with a uniform allowance and support towards the cost of residential visits, depending on the financial circumstances of applicants. The School is cognisant of the importance of making sure that a girl awarded a bursary would benefit from the education provided by the School. Bursary awards will be offered for pupils on entry:

- Who meet the School's normal entry requirements, and
- Whose parents have demonstrated their inability to afford a full fee-paying place. A means testing process is in place.

There was one Bursary award granted in the current year.

The Governors give careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplemental guidance on public benefit in relation to the advancement of education and on fee-charging. The School is a registered charity and is very involved in seeking wider benefits for the public in line with its educational objectives.

The Bute House Partnerships Programme continues to develop a range of public benefit programmes, and reaches out to all local primary schools with programmes and activities to enrich learning, support pupils and develop staff. Examples are below:

- Mental Health Network – the school employs a school counsellor for two days per week to work with three local state schools.
- The School hosted maths masterclasses led by a team from the Royal Institute for children selected from local state schools.
- The Bute House Head of Art hosted art classes for selected pupils from local state schools.
- The School hosted the first 'ENGAGE' conference attended by 200 delegates from local state schools. The conference offered three well-known keynote speakers as well as a range of smaller workshops on innovations in teaching and learning and the curriculum.
- The School hosts a Teaching Assistants Network.
- Seven teachers at the school offered their time after school to work 1:1 with pupils in local state schools at risk of not meeting national benchmarks. This was a pilot project in collaboration with the charity ALLCHILD. 100% of those pupils made significant progress.

Community Relationships

The School continues to support the local community association and partners with Hammersmith and Fulham Gym Club, who use the hall. The school held a Harvest Festival Celebration in which pupils brought in food goods to be distributed to Nazareth House, Hammersmith, a local care home. Additionally, the School continues to be a part of The Children's Book Project.

This year the School has established links with several charities: West London Welcome, which we support with an annual donation as well as provide Christmas gifts for children who are refugees or asylum seekers. Each year, the pupils choose their own charity to support, which is, in turn, supported by the Bute House Parents Association. This year the school raised funds for Duchenne UK.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

The School reported a surplus of £869,669 (2023: surplus of £574,945) from its normal operating activities in the year. In addition a net surplus of £796,991 was generated by restricted funds (2023: surplus £59,041). The majority of restricted funding was in respect of building projects and a transfer of £848,686 was made to unrestricted funds to reflect the value of building work capitalised which satisfied the restriction. After taking account the actuarial gain in pensions, the net result for the year is a surplus of £1,664,695 (2023: surplus of £637,218).

The movement in the net financial position year on year reflects an increase in the number of pupils. The School continues to pay rental to the Mercers' Company for the land on which the school stands.

Pupil numbers were higher in the academic year, up from 319 to 323. They are anticipated to increase in the future. Total operating expenditure rose year on year to £7.183m (2023: £6.562m), and staffing costs accounted for 66% of total expenditure (2023: 65%).

Restricted funds of £859,099 (2023: £117,984), were received during the year.

Net assets increased to £10,180,321 (2023: £8,515,626) and overall, the Governors are satisfied with the financial position of the School in relation to its ongoing commitments.

INVESTMENT POLICY

The School does not have significant investments apart from its cash holdings. The School currently minimises the investment risk by applying its treasury policy which includes:

Permitted investments:

- UK Deposits on demand
- UK Term deposits
- UK certificates of Deposit issued by UK banks

Funds during the year were deposited with Barclays Bank plc, in line with the above policy.

RESERVES POLICY

The Governors regularly review the level and nature of the reserve funds of the School.

At 31 August 2024 the School had free reserves of £2,610,892 (2023: £1,827,175), an increase of £783,717. The School also had a fixed asset fund of £7,432,330 (2023: £6,499,657).

The Governors' long term intention is to maintain the free reserves to cover unforeseen risks. Currently this is targeted at the equivalent of approximately one term's expenditure. The level is currently sitting at just over three months expenditure, an increase on the previous year. It is the Governors' intention to build up the free reserve back to the level of one term's expenditure. Governors are also committed to maintaining and developing the School's premises and equipment, which are key to delivering the School's aims.

The Governors believe that the School has adequate financial resources and is well placed to manage its business risks. The School's planning process, including financial projections, has taken into consideration the current economic climate on the Schools key sources of income and planned expenditure. The Governors have a reasonable expectation that the School has adequate resources to continue in operational existence for the foreseeable future, and is able to meet its objectives. They believe that there are no material uncertainties that call into doubt the School's ability to continue. The accounts have therefore been prepared on the basis that the School is a going concern.

PLANS FOR THE FUTURE

The School's key objective is to educate all its pupils in a challenging, happy and supportive environment, to be at the forefront of educational development, and to place its leavers in schools appropriate to their personalities and their abilities. The School is well placed to meet these objectives through the continued investment in staffing and premises. The School's Partnerships work with the local community continues to be expanded.

RISK MANAGEMENT

The Governors have assessed the major risks to which the School is exposed, in particular those relating to the operations and finances of the School, and are satisfied that systems are in place to manage exposure to those major risks within acceptable bounds. The School's risks are documented in a Risk Register which will continue to be reviewed and updated on a termly basis. Risks and controls are also regularly reviewed by the Finance, Operations & Risk Committee.

FUNDRAISING

The Governors take their responsibility under the Charities (Protection and Social Investment) Act 2016 seriously and have considered the implications on the school's activities. The School undertook a fundraising campaign to raise funds for a capital project to build a well-being space.

The School follows the Fundraising Regulator's Code of Practice, has established a Fundraising Committee and has a Fundraising Policy and anti-money laundering policy in place. The majority of fundraising is from current and past parents and alumni, as well as connected organisations.

The school does not actively solicit donations from the general public more widely, and will not accept donations from anyone who does not have a connection with the School, in line with its Fundraising Policy.

The Governors are not aware of any complaints made in respect of fundraising during the period.

PRINCIPAL RISKS AND UNCERTAINTIES

Major risks to the School are considered to come from any physical or emotional harm to the pupils or staff, to the School's reputation, damage to its fabric, from its ability to attract and retain good staff, or from a serious incident. To help deal with these issues:

- All staff sign a safeguarding statement and all pupils' health is monitored on pupils' files and on an accident database which reports to the Health & Safety Committee termly.
- Staff health and safety is monitored and staff reminded termly of their legal obligations to work in a safe and healthy manner.
- Governors annually assess staff salaries and benefits to ensure staff are adequately rewarded.
- Reputational risk is assessed from all the key standpoints, financial and legal advice is taken as required, also a PR company advises on potential media issues arising.
- In terms of fabric damage, comprehensive insurance is maintained for all likely scenarios and a ten-year Maintenance Plan is in place.
- In terms of a serious incident affecting human safety or the school environment, the School has a Crisis Management Plan in place, which is updated and tested periodically.

AUDITORS

Saffery LLP have expressed their willingness to continue as auditors for the next financial year.

STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors (who are also directors of Bute House Preparatory School for Girls Limited for the purposes of company law and the Trustees for the purposes of the Charities Act 2011) are responsible for preparing the Governors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Governors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This Annual Report, prepared under the Charities Act 2011 and the Companies Act 2006, was approved by the Governors of Bute House Preparatory School for Girls, including in their capacity as company directors approving the Strategic Report contained therein.

This report was approved by the governors on 27th November 2024 and signed on their behalf by:

Jonathan Beckitt
.....
Jonathan Beckitt
Chair of Governors

Opinion

We have audited the financial statements of Bute House Preparatory School for Girls Limited for the year ended 31 August 2024 which comprise the statement of financial activities, balance sheet, cash flow statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the charitable company's state of affairs as at 31 August 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Report which includes the Directors' Report and the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Governors' Report which includes the Directors' Report and the Strategic Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' Report and Strategic Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Governors' Responsibilities Statement set out on page 9 and 10, the trustees (who are referred to as Governors throughout this document and are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditors under the Companies Act 2006 and report in accordance with regulations made under that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud are detailed below.

Identifying and assessing risks related to irregularities:
We assessed the susceptibility of the charitable company's financial statements to material misstatement and how fraud might occur, including through discussions with the trustees, discussions within our audit team planning meeting, updating our record of internal controls and ensuring these controls operated as intended. We evaluated possible incentives and opportunities for fraudulent manipulation of the financial statements. We identified laws and regulations that are of significance in the context of the charitable company by discussions with trustees and updating our understanding of the sector in which the charitable company operates.

Laws and regulations of direct significance in the context of the charitable company include The Companies Act 2006, and guidance issued by the Charity Commission for England and Wales.

Further the charity is subject to other laws and regulations where the consequences of non-compliance could have a material effect on amounts or disclosures in the financial statements, through significant fine, litigation or restrictions on the charity's operations. We identified the most significant laws and

regulations to be the Independent Schools Standards as found in the Education and Skills Act 2008 and guidance issued by the Department for Education.

Audit response to risks identified:
We considered the extent of compliance with these laws and regulations as part of our audit procedures on the related financial statement items including a review of financial statement disclosures. We reviewed the charitable company's records of breaches of laws and regulations, minutes of meetings and correspondence with relevant authorities to identify potential material misstatements arising. We discussed the charitable company's policies and procedures for compliance with laws and regulations with members of management responsible for compliance.

During the planning meeting with the audit team, the engagement partner drew attention to the key areas which might involve non-compliance with laws and regulations or fraud. We enquired of management whether they were aware of any instances of non-compliance with laws and regulations or knowledge of any actual, suspected or alleged fraud. We addressed the risk of fraud through management override of controls by testing the appropriateness of journal entries and identifying any significant transactions that were unusual or outside the normal course of business. We assessed whether judgements made in making accounting estimates gave rise to a possible indication of management bias. At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Cara Turtington (Senior Statutory Auditor)
for and on behalf of Saffery LLP

71 Queen Victoria Street
London
Statutory Auditors EC4V 4BE

Date: 10 February 2025

Saffery LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 AUGUST 2024

	Notes	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
INCOME AND ENDOWMENTS FROM					
Charitable activities					
School fees	2	7,248,989	-	**7,248,989**	6,532,035
Other educational income		451,028	-	**451,028**	319,107
Registration fees and other		67,625	-	**67,625**	63,998
Other activities to generate funds					
Investment income		199,000	-	**199,000**	139,756
Donations	3	-	859,099	**859,099**	117,984
Other activities	3	24,057	-	**24,057**	20,943
Total income		7,990,699	859,099	**8,849,798**	7,193,823
TOTAL EXPENDITURE ON					
Raising funds	4	7,473	-	**7,473**	12,511
Charitable activities					
School operating costs and grants		7,113,557	62,108	**7,175,665**	6,549,066
Total expenditure	5	7,121,030	62,108	**7,183,138**	6,561,577
Net income/(expenditure) before gain/(loss) on investments		869,669	796,991	**1,666,660**	632,246
Net gains on investments	9	-	-	**-**	1,740
Net income/(expenditure)		869,669	796,991	**1,666,660**	633,986
Actuarial gain/(loss) on defined benefit pension scheme	17	(1,965)	-	**(1,965)**	3,232
Transfers	12	848,686	(848,686)	**-**	-
Net movement in funds		1,717,390	(51,695)	**1,664,695**	637,218
Total funds brought forward		8,326,832	188,794	**8,515,626**	7,878,408
Total funds carried forward	13	10,043,222	137,099	**10,180,321**	8,515,626

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.
The notes on pages 19 to 34 form part of these financial statements.

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
BALANCE SHEET
AS AT 31 AUGUST 2024

	Note		2024		2023
		£	£	£	£
Fixed assets					
Tangible fixed assets	8		7,432,330		6,499,657
Investments	9		-		-
			7,432,330		6,499,657
Current assets					
Debtors	10	196,128		142,077	
Cash at bank and in hand		5,708,936		4,406,589	
		5,905,064		4,548,666	
Creditors: amounts falling due within one year	11	(2,955,304)		(2,480,263)	
Net current assets			2,949,760		2,068,403
Total assets less current liabilities			10,382,090		8,568,060
Creditors: amounts falling due after one year			-		-
Net assets before pension liability			10,382,090		8,568,060
Defined benefit pension scheme	17		(201,769)		(52,434))
Net assets			**10,180,321**		**8,515,626**
Funds					
Unrestricted funds					
General funds		2,610,892		1,827,175	
Fixed assets fund		7,432,330		6,499,657	
Bursary fund		-		-	
			10,043,222		8,326,832
Restricted funds			137,099		188,794
Total funds	12		**10,180,321**		**8,515,626**

The notes on pages 19 to 34 form part of these financial statements.

Approved by the Board of Governors and authorised for issue on 27th November 2024 and signed on its behalf by:

Jonathan Beckitt
.....
Jonathan Beckitt
Chair

.....
Mark Perry
Chair of Finance Committee

Company registration number 00571803

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
CASH FLOW STATEMENT
YEAR ENDED 31 AUGUST 2024

		2024		2023	
		£	£	£	£
Cash flows from operating activities:					
Net cash provided by/(used in) operating activities	*(see below)*		2,111,452		992,240
Cash flows from investing activities:					
Purchase of property, plant and equipment		(982,768)		(278,293)	
Interest received		173,663		139,756	
Proceeds received from sale of investments		-		159,851	
Net cash provided by/(used in) investing activities			(809,105)		21,314
Cash flows from financing activities:					
Repayment of bank loan		-		-	
Net cash provided by/(used in) financing activities			-		-
Change in cash and cash equivalents in the reporting period			1,302,349		1,013,554
Cash and cash equivalents at the beginning of the period			4,406,589		3,393,035
Cash and cash equivalents at the end of the period			**5,708,936**		**4,406,589**

Reconciliation of net income/(expenditure) to net cash flow from operating activities

Net income/(expenditure) for the reporting period	1,666,660	633,986
Adjustments for:		
(Gains)/losses on investments	-	(1,740)
Non- cash movement on Independent Schools' Pension Scheme	(1,965)	3,232
Depreciation charges	337,332	332,392
Interest receivable	(199,000)	(139,756)
Loss/(profit) on the sale of fixed assets	2,993	407
(Increase)/decrease in debtors	(28,713)	5,441
Increase/(decrease) in creditors	334,145	158,278
Net cash provided by/(used in) operating activities	2,111,452	976,548

Analysis of changes in net debt

	At the start of year	Cash flows	At the end of year
Cash	4,406,589	1,302,349	5,708,936
	4,406,589	1,302,349	5,708,936

Charity information

Bute House Preparatory School for Girls is a registered charity (No. 312739) and company (No. 00571803) which is incorporated and registered in England and Wales. The address of the registered office is Bute House, Luxemburg Gardens, London, W6 7EA.

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability of members in respect of the guarantee is limited to £1. At 31 August 2024, the total of such guarantees was £9 (2023: £9).

1. Accounting policies

1.1 Basis of accounting

The accounts have been prepared in accordance with the Companies Act 2006 and the 'Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements are prepared on the historical cost basis excepting the revaluation of investments.

The accounts are prepared in sterling, which is the functional currency of the School. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

Having reviewed the funding facilities available to the School together with the expected ongoing demand for places and the School's future projected cash flows, the Governors have a reasonable expectation that the School has adequate resources to continue its activities for the foreseeable future and consider that there were no material uncertainties over the School's financial viability. Accordingly, they also continue to adopt the going concern basis in preparing the financial statements as outlined in the Statement of Governors' Responsibilities.

1.3 Income

Fees receivable and similar earned income are credited to the Statement of Financial Activities (SOFA) in the year for which they are due. Deferred income represents amounts received for future periods and is released to the SOFA in future periods when the service is provided.

Fees due in respect of Bursary Students are deducted from fee income and a transfer is made from the Bursary Fund to the General Reserve to cover the Bursary Fee income, when funds are available.

Donations are accounted for as and when entitlement arises, the amount can be reliably quantified and the economic benefit to the Trust is considered probable.

Gifts of assets and services are recognised at the time of receipt at their value to the charity when the benefit is reasonable, measurable and quantifiable.

1.4 Expenditure

Expenditure is accrued as soon as a liability is considered probable, discounted to present value for longer term liabilities. The School is not registered for VAT and accordingly expenditure is shown gross of VAT.

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources. Governance costs are those incurred in connection with the administration of the charity and in compliance with constitutional and statutory requirements.

1.5 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Leasehold premises	Over 50 years on cost
Work in progress	Not depreciated
Plant and equipment:	
Computer equipment	33% per annum
Fixtures, fittings and equipment	10% per annum

Assets purchased which cost less than £500 are not capitalised and are expensed to the Statement of Financial Activities in the year in which they are purchased.

The School negotiated with the Mercers' Company to grant a new lease for 125 years which took effect from 24 December 1997. Amortisation of the School's premises is charged over 50 years on a straight line basis, with effect from 1 September 1998.

1.6 Investments

Fixed asset investments held for charitable purposes are stated at market value. Unrealised gains and losses arising on the revaluation of fixed asset investments during the year are credited or charged to the Statement of Financial Activities under 'Unrealised gain on investments'.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.8 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.9 Creditors

Creditors are recognised where the School has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

1.10 Funds

General funds are unrestricted funds available for use at the discretion of the Governors to further the general objectives of the School that have not been designated for other purposes.

Designated funds, comprising the fixed asset fund which is maintained at the amount of net tangible fixed assets and the bursary fund, are unrestricted funds that have been set aside by the Governors for particular purposes.

Restricted funds are funds that the School has received subject to specific restrictions imposed by the donor.

1.11 Pension costs

The School contributes to two independently administered defined benefit pension schemes: the Teachers' Pension Defined Benefit Scheme and the Independent Schools Pension Scheme (ISPEN). The school contributes to these schemes at rates set by the schemes' actuaries and advised to the School by the scheme's administrators. The schemes are multi-employer pension schemes and it is not possible to identify the assets and liabilities of the schemes which are attributable to the School. The School also contributes to one defined contribution scheme, contributions by the School are accrued as they fall due.

1.12 Taxation

The School is a registered charity and its income is not liable to taxation as it is applied to wholly charitable purposes.

1.13 Financial instruments

The School only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Critical accounting judgements and key sources of estimation uncertainty

The preparation of the financial statements in accordance with FRS 102 requires the trustees to make estimates and assumptions concerning the future. The estimates and assumptions that could have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include accruals, depreciation, freehold building residual values and

revenue recognition. The accounting in these areas of the accounts requires management to use judgement.

2. School fees

	2024	2023
	£	£
The school's fee income comprised:		
Gross fees	7,326,195	6,577,301
Less: Bursaries and grants	(117,702)	(86,417)
	7,208,493	6,490,884
Add back: grants and bursaries paid by restricted funds	40,496	41,151
Operating school fee (excluding bursaries and Hardship grants)	7,248,989	6,532,035

3. Other income

	2024	2023
	£	£
Donations:		
Bursary Fund (restricted)	17,863	63,784
Mercers Trust Fund (restricted)	25,200	200
Saturday School (restricted)	6,000	6,000
Building fund (restricted)	802,686	46,000
Other restricted donations	7,350	2,000
	859,099	117,784
Other activities:		
Facilities hired out by the School	24,057	20,943

Donation income includes gift aid income on relevant donations.

4. Raising funds

	2024	2023
	£	£
Finance costs:		
Other interest payable	2,825	2,425
Bank charges	1,701	2,048
Cost of fundraising activities	2,947	8,038
	7,473	12,511

5. Analysis of total expenditure

2024	Staff costs	Other costs	Depreciation	Total
	£	£	£	£
Raising Funds	-	7,473	-	7,473
Charitable activities				
School operating costs:				
Teaching	2,892,589	686,752	153,466	3,732,808
Welfare (including catering)	-	465,088	5,548	470,636
Premises	158,446	614,300	178,318	951,064
Support costs (note 6)	1,694,264	326,893	-	2,021,157
	4,745,300	2,093,033	337,332	7,175,665
Total Expenditure	4,745,300	2,100,506	337,332	7,183,138

Staff costs exclude Chartwells Independent staff of £237,948 (2023: £244,441)

2023	Staff costs	Other costs	Depreciation	Total
	£	£	£	£
Raising Funds	-	12,511	-	12,511
Charitable activities				
School operating costs:				
Teaching	2,813,021	623,335	150,258	3,586,614
Welfare (including catering)	-	445,120	3,816	448,936
Premises	155,264	558,515	178,318	892,097
Support costs	1,290,625	330,794	-	1,621,419
	4,258,910	1,957,764	332,392	6,549,066
Total Expenditure	4,258,910	1,970,275	332,392	6,561,577

6. Governance costs included in support costs

	2024	2023
	£	£
Current auditor		
Auditor - Audit fees (current year)	16,300	15,800
Auditor - Non-audit fees	2,700	2,600
Governors' expenses	2,628	8,020
	21,628	26,420

The Governors receive no remuneration for their services.

Expenses reimbursed to Governors during the year amounted to £692 (2023: restated £nil) for travel expenses for 1 governor (2023: nil). Other amounts included in Governors' expenses related to fees for training courses and seminars, subscriptions to the Governance magazine and review of Governance during the year.

7. Employee information

Total staff costs were as follows:

	2024	2023
	£	£
Wages and salaries	3,548,704	2,976,239
Employer's national insurance	384,051	360,644
Employer's pension contributions	812,544	570,827
Total staff costs	4,745,300	4,258,910

In addition, the School paid £nil (2023: £18,980) to club coaches. Whilst club coaches are paid through the payroll, they are not regarded as employees of the School and so their costs have been excluded from the staff costs shown above.

Remuneration totalling £633,296 was paid to Key Management Personnel during the year (2023: £585,603). The key management personnel are defined on page 4.

Wages and salaries include a total of £11,222 (2023: £103,911) for redundancy and termination payments during the year.

Employer's pension contributions includes an estimate of the withdrawal debt for the Pensions Trust as explained in note 17.

The number of staff with emoluments in excess of £60,000 is set out below:

	2024	2023
	No	No
£60,000 - £70,000	9	7
£70,000 - £80,000	6	2
£80,000 - £90,000	2	1
£90,000 - £100,000	-	-
£100,000 - £110,000	-	1
£110,000 - £120,000	-	1
£120,000 - £130,000	-	-
£130,000 - £140,000	1	-

Sixteen of these employees are members of the Government's Teachers Pension Defined Benefits Scheme.

The total number of employees during the year, including full-time and part-time staff was:

	2024	2023
	No	No
Teaching	42	40
Teaching assistants	13	12
Non-teaching	32	34
	87	86

The total head count of employees during year, calculated on the basis of full time equivalents including those working under 30 hours per week was:

	2024	2023
	No	No
Teaching	35	38
Teaching assistants	13	12
Non-teaching	27	29
	75	79

8. Tangible fixed assets

	Leasehold premises £	Plant and Equipment £	Work in Progress £	Total £
Cost				
At 1 September 2023	8,915,907	1,849,648	72,273	10,837,828
Additions	-	256,024	1,016,974	1,272,998
Disposals	-	(101,431)	-	(101,431)
At 31 August 2024	8,915,907	2,004,241	1,089,247	12,009,395
Depreciation				
At 1 September 2023	3,140,898	1,197,273	-	4,338,171
Charge for the year	178,318	159,014	-	337,332
Disposals	-	(98,438)	-	(98,438)
At 31 August 2024	3,319,216	1,257,848	-	4,577,065
Net book value				
At 31 August 2024	**5,596,691**	**746,392**	**1,089,247**	**7,432,330**
At 31 August 2023	5,775,009	652,375	72,273	6,499,657

Barclays has a first legal charge over the leasehold property of the charity as a result of a loan. The bank loan was fully repaid in May 2019.

9. Fixed asset investments

	2024 £	2023 £
UK Managed Funds		
Market value at 1 September 2023	-	158,111
Investment gains/(losses)	-	1,740
Proceeds from disposal of investments	-	(159,851)
Market value at 31 August 2024	-	-
Historical cost at 31 August 2024	-	-

10. Debtors

	2024	2023
	£	£
Fee debtors	58,396	44,193
Other debtors	-	(207)
Prepayments and accrued income	137,732	98,091
	196,128	142,077

Fee debtors relate to the cost of clubs, trips and other sundry costs in regard to summer term activities, billed in August and received in September.

11. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	49,482	83,805
Accruals	373,303	85,283
Deferred income	310,384	238,186
Acceptance fees deposits	2,221,773	2,072,989
Other creditors	363	-
	2,955,304	2,480,263

Acceptance fee deposits
The Governors have reviewed the contract terms under which Pupil fee deposits are held by the School. Although under normal circumstances these will be repaid over future years when the pupils complete their education at the School, pupils can leave at earlier dates. The School does not therefore have an unconditional right to retain the individual deposits for at least 12 months after the balance sheet date and, in line with the requirements in FRS 102, the balance of the deposits held at 31 August 2024 have been included within current liabilities.

Deferred income reflects payments received in advance for the Autumn term's fees. All income deferred in 2023 was released in 2024.

12. Statement of movement in funds

2024	Balance at 1 September 2023 £	Income	Expenditure	Transfers, actuarial gain, and loss on investments	Balance at 31 August 2024 £
Unrestricted Funds:					
General funds	1,827,175	7,990,699	(6,783,698)	(423,284)	2,610,892
Fixed asset fund	6,499,657	-	(337,332)	1,270,005	7,432,330
Restricted Funds:					
Bursary fund	22,633	17,863	(40,496)	-	-
The Sainsbury Fund	106,293	-	-	-	106,293
Mercers Trust Fund	11,868	25,200	(17,302)	-	19,766
Saturday School	-	6,000	-	-	6,000
Building Fund	46,000	802,686	-	(848,686)	-
Other restricted funds	2,000	7,350	(4,310)	-	5,040
	8,515,626	8,849,798	(7,183,138)	(1,965)	10,180,321

2023	Balance at 1 September 2022 £	Income	Expenditure	Transfers, actuarial gain, and loss on investments	Balance at 31 August 2023 £
Unrestricted Funds:					
General funds	1,194,491	7,075,839	(6,168,502)	(274,653)	1,827,175
Fixed asset fund	6,554,164	-	(332,392)	277,885	6,499,657
Restricted Funds:					
Bursary fund	-	63,784	(41,151)	-	22,633
The Sainsbury Fund	104,553	-	-	1,740	106,293
Learning Powers	-	2,000	-	-	2,000
Mercers Trust Fund	-	25,200	-	-	25,200
Saturday School	-	6,000	(6,000)	-	-
Building Fund	-	46,000	-	-	46,000
	7,878,408	7,193,823	(6,561,577)	4,972	8,515,626

The fixed assets fund represents the School's net investment in fixed assets, less any bank loan. The transfer to the fixed asset fund from general funds reflects the movement in the net book value of fixed assets in the year, less the movement in the amount in any bank loan.

The restricted bursary fund represents donations given to the School for bursaries as specified by the donors.

The Sainsbury Fund was established in 1991 to provide assistance with School fees to parents in cases of hardship. An established set of criteria exists for applications to the Hardship Fund, which are considered by the Bursary Committee of Governors.

Mercers Trust Fund relates to donations received for a specific mental health and wellbeing project.

The Saturday School Fund represents donations received to set up and fund a Saturday school.

The Building Fund represents donations received for a capital project to create a Wellbeing space for the school and partnerships.

Other restricted funds includes relates to donations received to raise the profile of the school's 'Learning Powers' and other smaller projects.

The transfer relates to expenditure which has been capitalised and so the restriction has been met.

13. Analysis of net assets between funds

2024	Tangible fixed assets £	Investments £	Other assets/ (liabilities) £	Total £
Unrestricted Funds:				
General funds	-	-	2,610,892	2,610,892
Fixed asset fund	7,432,330	-	-	7,432,330
Restricted Funds:				
Bursary Fund	-	-	-	-
The Sainsbury Fund	-	-	106,293	106,293
Mercers Trust Fund	-	-	19,766	19,766
Saturday School	-	-	6,000	6,000
Building Fund	-	-	-	-
Other restricted funds	-	-	5,040	5,040
Total funds 2024	7,432,330	-	2,747,991	10,180,321

2023	Tangible fixed assets £	Investments £	Other assets/ (liabilities) £	Total £
Unrestricted Funds:				
General funds	-	-	1,827,175	1,827,175
Fixed asset fund	6,499,657	-	-	6,499,657
Restricted Funds:				
Bursary Fund	-	-	106,293	106,293
The Sainsbury Fund	-		(53,558)	104,553
Learning Powers	-	-	2,000	2,000
Mercers Trust Fund	-	-	11,868	11,868
Building Fund	-	-	46,000	46,000
Total funds 2023	6,499,657	-	2,015,969	8,515,626

The liabilities included within The Sainsbury Fund represent the grants paid using unrestricted funds which will be transferred when the investment is realised.

14. Capital commitments

The School has capital commitments at the year end of £9,982 relating to the Safe Space build project.

15. Operating lease commitments

Lessee
Operating lease payment represent rentals payable by the company for its property and office equipment.

The property relates to a 125 year lease commencing 1997 from The Mercers Company, the lease agreement is 3% of gross fee income p.a. this has been capped at £90,000 p.a. The disclosure below shows future payments being made at £90,000 p.a. in respect of this lease.

	2024	2024	2023	2023
	£	£	£	£
	Land and buildings	Other	Land and buildings	Other
Within one year	90,000	20,919	83,500	20,919
Between two and five years	360,000	31,380	334,000	52,299
In over five years	8,460,000	-	7,932,500	-
	8,910,000	52,299	8,350,000	73,218

16. Related party transactions

Two Governors R. Watney and D. Scott are Liverymen and Freeman, respectively, of the Mercers' Company. The Mercers' Company is the sole trustee of the St Paul's Schools Foundation which owns the freehold of the land on which the School stands, and granted in 1997 a 125-year lease.

The School buildings adjoin the playing field, netball courts and swimming pool of St. Paul's Girls' School. The School hires the tennis courts and swimming pool for regular use during term time and the use of the field one day per year for the annual Summer Fair and Sports Day through a standard letting agreement, £25,050 (2023: £25,050).

During the year donations from governors (including their close family members and associated companies) totalled £12,000 (2023: £nil).

17. Pension schemes

17.1 Teachers' Pension Scheme (TPS)

The School participates in the Teachers' Pension Scheme for its teaching staff. The pension costs paid to TPS in the period amounted to £551,037 (2023: £ 473,420).

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to ensure scheme costs are recognised and managed appropriately and the review specifies the level of future contributions.

Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2020. The valuation report was published by the Department for Education on 27 October 2023, with the SCAPE rate, set by HMT, applying a notional investment return based on 1.7% above the rate of CPI. The key elements of the valuation outcome are:

- Employer contribution rates set at 28.68% of pensionable pay (including a 0.08% administration levy). This is an increase of 5% in employer contributions and the cost control result is such that no change in member benefits is needed.
- Total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £262,000 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £222,200 million, giving a notional past service deficit of £39,800 million

The result of this valuation has been implemented from 1 April 2024. The next valuation result is due to be implemented from 1 April 2028.

17.2 Pensions Trust – Independent Schools' Pension Scheme

The company participates a multi-employer scheme which provides benefits to some 61 non-associated employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore, it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, sets out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore, the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

On 31 August 2024, the two employees within the scheme left their employment with the School which constitutes a cessation event. Information has not yet been received for the final withdrawal debt on the cessation event at 31 August 2024 but it is expected that the School will make a final payment and withdraw from the scheme as at 31 August 2024.

The School has reviewed all information available to it as at 31 August 2024 and has provided for a final settlement amount of £201,769. This amount is calculated on a different basis to the balance of £52,434 included in the financial statements at 31 August 2023, which assumed the School would remain a member of the scheme and only provided for committed future deficit payments.

The provision included on the balance sheet is the best estimate at the year end for the withdrawal debt.

RECONCILIATION OF OPENING AND CLOSING PROVISIONS

	Period Ending 31 August 2024 (£s)	**Period Ending** 31 August 2023 (£s)
Provision at start of period	52,434	59,790
Unwinding of the discount factor (interest expense)	2,825	2,425
Deficit contribution paid	(6,745)	(6,549)
Re-measurements - impact of any change in assumptions	1,965	(3,232)
Re-measurements - amendments to the contribution schedule	-	-
Additional provision for debt on withdrawal charged to expenditure	151,290	-
Provision at end of period	201,769	52,434

17.3 Stakeholder scheme

In addition, the school participates in a stakeholder compliant scheme, which is available to non-teaching staff. The stakeholder compliant scheme is a defined contribution scheme. The pension charge for the year includes contributions to this scheme of £74,627 (2023: £ 69,371). As at the balance sheet date there were 34 active members of the scheme employed by the School. The school continues to offer membership of the scheme to its employees.

18. **Comparative statement of financial activities for 2023**

	Unrestricted funds	Restricted funds	Total 2023
	£	£	£
INCOME AND ENDOWMENTS FROM			
Charitable activities			
School fees	6,532,035	-	**6,532,035**
Other educational income	319,107	-	**319,107**
Registration fees and other income	63,998	-	**63,998**
Other activities to generate funds			
Investment income	139,756	-	**139,756**
Donations	-	117,984	**117,984**
Other activities	20,943	-	**20,943**
Total income	7,075,839	117,984	**7,193,823**
TOTAL EXPENDITURE ON			
Raising funds	12,511	-	**12,511**
Charitable activities			
School operating costs and grants	6,488,383	60,683	**6,549,066**
Total expenditure	6,500,894	60,683	**6,561,577**
Net income/(expenditure) before gain/(loss) on investments	574,945	57,301	**632,246**
Net gains/(losses) on investments	-	1,740	**1,740**
Net income/(expenditure)	574,945	59,041	**633,986**
Actuarial gain/(loss) on defined benefit pension scheme	3,232	-	**3,232**
Transfers	-	-	**-**
Net movement in funds	578,177	59,041	**637,218**
Total funds brought forward	7,748,655	129,753	**7,878,408**
Total funds carried forward	8,326,832	188,794	**8,515,626**

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED

England & Wales - Charity number 312739

Accounts

Company Number 00571803
Charity Number 312739

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
(A COMPANY LIMITED BY GUARANTEE)
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2023

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
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YEAR ENDED 31 AUGUST 2023

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BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
SCHOOL INFORMATION
YEAR ENDED 31 AUGUST 2023

GOVERNORS, DIRECTORS AND CHARITY TRUSTEES:

The Governors present their report and the audited accounts for the year ended 31st August 2023. The accounts comply with current statutory requirements, the requirements of the charity's governing document and the requirements of the Charities SORP (FRS 102).

Bute House operates as a charitable company limited by guarantee (for further details see page two below).

The Governors of Bute House Preparatory School for Girls are the School's charity trustees under charity law and the directors of the charitable company. The Governors who served during the year and subsequently are detailed below:

Governors & / Committees:	Finance	Bursary	Nominations	Education
Mr J Beckitt (Chair)	*	*	*	
Mrs A Barron				*
Mr J Brough				*
Miss K Kerr (resigned 09.03.23)	*		*	
Mrs S Kooros (resigned 22.06.23)		*		
Mrs S Paillasse (appointed 09.03.23)		*	*	
Mr M Perry	*	*		*
Mrs D Pierce-Burgess (appointed 09.03.23)		*		
Mrs P McAndrew (Vice-Chair)		*	*	*
Dr M Sherman				
Mrs A Thomson (resigned 24.11.22)		*		
Mr R Watney	*			

An asterisk (*), indicates membership of a Committee. Other ad hoc committees operate as required. The Finance Committee's full title is the Finance, Operations & Risk Committee.

HEAD
Ms Sian Bradshaw

BANKERS
Barclays Bank PLC
1 Churchill Place
Canary Wharf
London
E14 5HP

Lloyds Bank PLC
25 Gresham Street
London
EC2V 7HN

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
SCHOOL INFORMATION
YEAR ENDED 31 AUGUST 2023

SOLICITORS
Veale Wasborough Vizards LLP
24 King William Street
London
EC4R 9AR

AUDITOR
Saffery LLP
71 Queen Victoria Street
London
EC4V 4BE

BURSAR / DIRECTOR OF FINANCE AND OPERATIONS
Mr Leigh Ward BA MBA (resigned 30.09.22)
Mr Michael Rae ACA (interim cover from 01.10.22 to 07.07.23)
Miss Emma Bunting MA FCCA (appointed 01.07.23)

CLERK TO THE GOVERNORS AND COMPANY SECRETARY
Mrs C Rimmer (resigned 02.08.23)
Mrs J Watkiss (appointed 01.08.23)

REGISTERED OFFICE
Bute House
Luxemburg Gardens
London W6 7EA

Company Registration Number 00571803
Charities Registration Number 312739

GOVERNORS' REPORT

PRINCIPAL ACTIVITY, STRATEGIC AIM AND INTENDED EFFECT

Principal Activity

Bute House operates as a charitable company ("the Company") limited by guarantee, and accordingly its constitution is set out in its Memorandum and Articles of Association. The objects of the company are 'to advance education, including, without limitation, by conducting the school known as Bute House Preparatory School for Girls and any other school or schools, for girls or boys, as the Governors may think fit; and purposes incidental or ancillary to the same'.

The powers of the Company are set out in the Articles, which may be exercised only in promoting its objects. The powers set out in the documents relate primarily to the acquisition, use and disposal of assets of the Company, including investments in funds not immediately required for the Company's charitable purposes.

Governing Body

The School's Governors are its Directors and Charity Trustees. They are required under the Articles of Association to serve as members of the Company. They are elected at a meeting of the Directors. New Directors are recommended to the Governors by the Nominations Committee on the basis of the skills and experience which he or she would bring to the Governing body.

Governors serve terms of office of four years from the date of their appointment and are eligible for re-election for one further term of office of four years. The Governors who served during the year are shown on page one.

Mr Robert Watney, who was appointed on 26th August 2021, is a Liveryman of the Mercers' Company. The Mercers' Company, as the trustee of the St Paul's Schools Foundation, owns the freehold of the land on which the School stands, and has granted in 1998 a 125-year lease. Six Governors are parents of past pupils.

Recruitment, Induction and Training of Governors

Governors are selected by reference to their eligibility, personal competence and specialist skills. The Governors can appoint between 5 and 15 Governors. On appointment new Governors are inducted into the workings of the Governors and of the School via a formal process. The induction pack provided to Governors includes a number of School documents and policies including:

- "Guidelines for Governors," a booklet produced by the Association of Governing Bodies of Independent Schools.
- Keeping Children Safe in Education Part 1
- Charity Commission booklet CC3: The Essential Trustee
- Charity Commission Guidance on Charitable Purposes and Public Benefit
- Charity Commission Guidance on decision making
- Charities Governance Code for larger Charities
- The Essential Trustee – Six Main Duties

Individual Governors attend tailored training courses in key aspects of school governance and management run by such bodies as AGBIS (Association of Governing Bodies of Independent Schools), IAPS (Independent Association of Preparatory Schools) and ISBA (Independent Schools' Bursar's Association). In addition, Governors have attended safeguarding training provided for all staff at the School or an online course.

Organisational Management

Responsibility for the overall management and organisation of the School rests with the Governors, who meet at least termly. They are supported in carrying out their responsibilities by committees largely made up of Governors, including the Education Committee and Finance, Operations and Risk Committee, which meet at least once a term prior to the Governors' meeting. The Bursary Committee and the Nominations Committee meet as required.

The day to day management of the School is delegated to the Head supported by the Deputy Head and Director of Finance and Operations (previously the Bursar), and this group together with the Assistant Head (Academic), the Assistant Head (Staff Wellbeing & Data Assessment Lead). Staff salaries are reviewed annually by Governors.

STRATEGIC REPORT

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

Operational Performance of the School

The operational performance of the School and its achievements against the context of the School's aims is led by the Head.

The principal achievements during the year:

The 11+ results were excellent. In the academic year 2022-2023, sixty-two girls sat the 11+ examinations and 46 scholarships were awarded. One third of the year group were offered places at St Paul's Girls' School. Just under 10% of leavers went to boarding schools, one attended a local state school, while the rest went to a good variety of London Day Schools. The boarding schools included Wycombe Abbey, Cheltenham Ladies and Benenden.

The data for Summer 2023 shows that 42% of the Year 6 girls made much higher than expected progress in maths according to their baseline data. In English, 11% made much higher than expected progress.

Seventeen pupils performed particularly well in the Junior Maths Challenge (aimed at Years 7 & 8) achieving gold awards and fifteen were invited to the follow-on rounds of the Kangaroo and the prestigious Junior Olympiad.

At the Primary Maths Challenge, we had 6 pupils receiving a gold award and 13 more receiving a silver award.

Over a fifth of the pupils took LAMDA and of these 100% obtained either a merit or a distinction this academic year.

58% of pupils who have taken ABRSM exams internally passed with merit or distinction.

Notable Sports Achievements 2022-23

Years 5 and 6 have entered into nine netball tournaments, they have won seven and have been runners up in two. The Year 6 A team became the Independent Schools Association (IAPS) national netball champions for 2023.

At Cross Country the School won the Ealing Bourough CC and as a result 3 of our girls were selected to represent Hammersmith at the London Youth Games.

The U9 Squad won the ISGA Gymnastic 5 Piece competition. This made them U9 National Champions; this is the first time Bute House has achieved this. The U11 squad won the Milano Regional Champions and represented London at the Milano Nationals.

We hosted and won both of the London League qualifiers to go through to the grand final. Eight of our swimmers qualified for the IAPS Nationals which were held at the Olympic Aquatic Centre.

PUBLIC BENEFIT AND COMMUNITY RELATIONSHIPS

Public Benefit

The School's key public benefit is delivered through the provision of an education for 4 -11 year-old girls. The School is also committed to broadening access to the School by offering eligible parents/guardians means-tested financial support with the payment of school fees. Such support is known as a bursary and bursaries may be awarded in the form of a discount of up to 100 per cent of tuition fees payable together with a uniform allowance and support towards the cost of residential visits, depending on the financial circumstances of applicants. The School is cognisant of the importance of making sure that a girl awarded a bursary would benefit from the education provided by the School. Bursary awards will be offered for pupils on entry:

- Who meet the School's normal entry requirements, and
- Whose parents have demonstrated their inability to afford a full fee-paying place. A means testing process is in place.

There were four Bursary awards granted in the current year.

The Governors give careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplemental guidance on public benefit in relation to the advancement of education and on fee-charging. The School is a registered charity and is very involved in seeking wider benefits for the public in line with its educational objectives.

The Bute House Partnerships Programme continues to develop a range of public benefit programmes, and reaches out to all local primary schools with programmes and activities to enrich learning, support pupils and develop staff. Examples are below:

- Mental Health Network – the school employs a school counsellor for three days per week to work with three local state schools.
- The School hosted maths masterclasses led by a team from the Royal Institute for children selected from local state schools.
- The Bute House Head of Art hosted art classes for selected pupils from local state schools.
- The School hosted the first 'ENGAGE' conference attended by 200 delegates from local state schools. The conference offered three well-known keynote speakers as well as a range of smaller workshops on innovations in teaching and learning and the curriculum.
- The School hosts a Teaching Assistants Network, which this year focused on developing skills to support pupils in maths.

Community Relationships

The School continues to support the local community association and partners with Hammersmith and Fulham Gym Club, who use the hall. The school held a Harvest Festival Celebration in which pupils brought in food goods to be distributed to Nazareth House, Hammersmith, a local care home. Additionally, the School continues to be a part of The Children's Book Project.

This year the School has established links with several charities: West London Welcome, which we support with an annual donation as well as with their 'pair up' scheme to provide shoes for children who are refugees or asylum seekers. Each year, the pupils choose their own charity to support, which is, in turn, supported by the Bute House Parents Association.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

The School reported a surplus of £574,945 (2022: surplus of £265,070) from its normal operating activities in the year, and a restricted income surplus of £59,041 (2022: deficit of £6,922). After taking account the gain in value of restricted fund investments and the actuarial gain in pensions, the net result for the year is a surplus of £637,218 (2022: surplus of £274,073).

The movement in the net financial position year on year reflects an increase in the number of pupils. The School continues to pay rental to the Mercers' Company for the land on which the school stands.

Pupil numbers were significantly higher in the academic year, up from 305 to 319. They are anticipated to increase in the future. Total operating expenditure rose year on year to £6.562m (2022: £5.909m), and staffing costs accounted for 65% of total expenditure (2022: 65%).

Restricted funds of £117,984 (2022: £49,450), were received during the year.

Net assets increased to £8,515,626 (2022: £7,878,408) and overall, the Governors are satisfied with the financial position of the School in relation to its ongoing commitments.

INVESTMENT POLICY

The School does not have significant investments apart from its cash holdings. The School currently minimises the investment risk by applying its treasury policy which includes:

Permitted investments:

- UK Deposits on demand
- UK Term deposits
- UK certificates of Deposit issued by UK banks

Counterparties

- Investments are only with UK institutions with a short-term rating of P1, A1 or F1.

Concentration risk

- Utilising more than one financial institution
- Funds are placed for a maximum of one year

Funds during the year were deposited with Barclays Bank plc, and/or Lloyds TSB Bank plc in line with the above policy. The Charities Aid Foundation account was closed during the year and monies transferred to Barclays Bank plc (2022: £158,111). Interest generated improved significantly during the year as UK interest rates rose from 1.75% to 5.25%.

RESERVES POLICY

The Governors regularly review the level and nature of the reserve funds of the School.

At 31 August 2023 the School had free reserves of £1,827,175 (2022: £1,194,491), an increase of £632,684. The School also had a fixed asset fund of £6,499,657 (2022: £6,554,164), while the balance of the bursary fund was £nil as at 31st August 2023 (2022: £nil).

The Governors' long term intention is to maintain the free reserves to cover unforeseen risks. Currently this is targeted at the equivalent of approximately one term's expenditure. The level is currently sitting at just over three months expenditure, an increase on the previous year. It is the Governor's intention to build up the free reserve back to the level of one term's expenditure. Governors are also committed to maintaining and developing the School's premises and equipment which are key to delivering the School's aims.

The Governors believe that the School has adequate financial resources and is well placed to manage its business risks. The School's planning process, including financial projections, has taken into consideration the current economic climate on the Schools key sources of income and planned expenditure. The Governors have a reasonable expectation that the School has adequate resources to continue in operational existence for the foreseeable future, and is able to meet its objectives. They believe that there are no material uncertainties that call into doubt the School's ability to continue. The accounts have therefore been prepared on the basis that the School is a going concern.

PLANS FOR THE FUTURE

The School's key objective is to educate all its pupils in a challenging, happy and supportive environment, to be at the forefront of educational development, and to place its leavers in schools appropriate to their personalities and their abilities. The School is well placed to meet these objectives through the continued investment in staffing and premises. The School's Partnerships work with the local community continues to be expanded.

RISK MANAGEMENT

The Governors have assessed the major risks to which the School is exposed, in particular those relating to the operations and finances of the School, and are satisfied that systems are in place to manage exposure to those major risks within acceptable bounds. The School's risks are documented in a Risk Register which will continue to be reviewed and updated on a termly basis. Risks and controls are also regularly reviewed by the Finance, Operations & Risk Committee.

FUNDRAISING

The Governors take their responsibility under the Charities (Protection and Social Investment) Act 2016 seriously and have considered the implications on the school's activities. The School has not undertaken fundraising activity in the current year.

The School follows the Fundraising Regulator's Code of Practice, has established a Fundraising Committee and has a Fundraising Policy and anti-money laundering policy in place. The majority of fundraising is from current and past parents and alumni, as well as connected organisations.

The school does not actively solicit donations from the general public more widely, and will not accept donations from anyone who does not have a connection with the School, in line with its Fundraising Policy.

The Governors are not aware of any complaints made in respect of fundraising during the period.

PRINCIPAL RISKS AND UNCERTAINTIES

Major risks to the School are considered to come from any physical or emotional harm to the pupils or staff, to the School's reputation, damage to its fabric, from its ability to attract and retain good staff, or from a serious incident. To help deal with these issues:

- All staff sign a safeguarding statement and all pupils' health is monitored on pupils' files and on an accident database which reports to the Health & Safety Committee termly.
- Staff health and safety is monitored and staff reminded termly of their legal obligations to work in a safe and healthy manner.
- Governors annually assess staff salaries and benefits to ensure staff are adequately rewarded.
- Reputational risk is assessed from all the key standpoints, financial and legal advice is taken as required, also a PR company advises on potential media issues arising.
- In terms of fabric damage, comprehensive insurance is maintained for all likely scenarios and a ten-year Maintenance Plan is in place.
- In terms of a serious incident affecting human safety or the school environment, the School has a Crisis Management Plan in place, which is updated and tested periodically.

AUDITORS

Saffery LLP have expressed their willingness to continue as auditors for the next financial year.

STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors (who are also directors of Bute House Preparatory School for Girls Limited for the purposes of company law) are responsible for preparing the Governors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and

application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Governors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This Annual Report, prepared under the Charities Act 2011 and the Companies Act 2006, was approved by the Governors of Bute House Preparatory School for Girls, including in their capacity as company directors approving the Strategic Report contained therein.

This report was approved by the governors on 30/11 2023 and signed on their behalf by:

Jonathan Beckitt

.....

Jonathan Beckitt
Chair of Governors

Opinion

We have audited the financial statements of Bute House Preparatory School for Girls Limited for the year ended 31 August 2023 which comprise the statement of financial activities, balance sheet, cash flow statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the charitable company's state of affairs as at 31 August 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Report which includes the Directors' Report and the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Governors' Report which includes the Directors' Report and the Strategic Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' Report and Strategic Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement set out on page 9 and 10, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditors under the Companies Act 2006 and report in accordance with regulations made under that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud are detailed below.

Identifying and assessing risks related to irregularities:
We assessed the susceptibility of the charitable company's financial statements to material misstatement and how fraud might occur, including through discussions with the trustees, discussions within our audit team planning meeting, updating our record of internal controls and ensuring these controls operated as intended. We evaluated possible incentives and opportunities for fraudulent manipulation of the financial statements. We identified laws and regulations that are of significance in the context of the charitable company by discussions with trustees and updating our understanding of the sector in which the charitable company operates.

Laws and regulations of direct significance in the context of the charitable company include The Companies Act 2006, and guidance issued by the Charity Commission for England and Wales.

Further the charity is subject to other laws and regulations where the consequences of non-compliance could have a material effect on amounts or disclosures in the financial statements, through significant fine, litigation or restrictions on the charity's operations. We identified the most significant laws and

regulations to be the Independent Schools Standards as found in the Education and Skills Act 2008 and guidance issued by the Department for Education.

Audit response to risks identified:
We considered the extent of compliance with these laws and regulations as part of our audit procedures on the related financial statement items including a review of financial statement disclosures. We reviewed the charitable company's records of breaches of laws and regulations, minutes of meetings and correspondence with relevant authorities to identify potential material misstatements arising. We discussed the charitable company's policies and procedures for compliance with laws and regulations with members of management responsible for compliance.

During the planning meeting with the audit team, the engagement partner drew attention to the key areas which might involve non-compliance with laws and regulations or fraud. We enquired of management whether they were aware of any instances of non-compliance with laws and regulations or knowledge of any actual, suspected or alleged fraud. We addressed the risk of fraud through management override of controls by testing the appropriateness of journal entries and identifying any significant transactions that were unusual or outside the normal course of business. We assessed whether judgements made in making accounting estimates gave rise to a possible indication of management bias. At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Cara Turtington (Senior Statutory Auditor)
for and on behalf of Saffery LLP

71 Queen Victoria Street
Chartered Accountants London
Statutory Auditors EC4V 4BE

Date: 8 December 2023

Saffery LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 AUGUST 2023

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
INCOME AND ENDOWMENTS FROM					
Charitable activities					
School fees	2	6,532,035	-	**6,532,035**	5,782,837
Other educational income		319,107	-	**319,107**	284,657
Registration fees and other		63,998	-	**63,998**	59,006
Other activities to generate funds					
Investment income		139,756	-	**139,756**	-
Donations	3	-	117,984	**117,984**	49,450
Other activities	3	20,943	-	**20,943**	16,703
Total income		7,075,839	117,984	**7,193,823**	6,192,653
TOTAL EXPENDITURE ON					
Raising funds	4	12,511	-	**12,511**	2,714
Charitable activities					
School operating costs and grants		6,488,383	60,683	**6,549,066**	5,906,934
Total expenditure	5	6,500,894	60,683	**6,561,577**	5,909,648
Net income/(expenditure) before gain/(loss) on investments		574,945	57,301	**632,246**	283,005
Net (losses)/gains on investments	9	-	1,740	**1,740**	(18,857)
Net income/(expenditure)		574,945	59,041	**633,986**	264,148
Actuarial gain/(loss) on defined benefit pension scheme	17	3,232	-	**3,232**	9,925
Transfers	12	-	-	**-**	-
Net movement in funds		578,177	59,041	**637,218**	274,073
Total funds brought forward		7,748,655	129,753	**7,878,408**	7,604,335
Total funds carried forward	13	8,326,832	188,794	**8,515,626**	7,878,408

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.
The notes on pages 19 to 36 form part of these financial statements.

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
BALANCE SHEET
AS AT 31 AUGUST 2023

	Note		2023		2022
		£	£	£	£
Fixed assets					
Tangible fixed assets	8		6,499,657		6,554,164
Investments	9		-		158,111
			6,499,657		6,712,275
Current assets					
Debtors	10	142,077		147,518	
Cash at bank and in hand		4,406,589		3,393,035	
		4,548,666		3,540,553	
Creditors: amounts falling due within one year	11	(2,480,263)		(2,314,630)	
Net current assets			2,068,403		1,225,923
Total assets less current liabilities			8,568,060		7,938,198
Creditors: amounts falling due after one year			-		-
Net assets before pension liability			8,568,060		7,938,198
Defined benefit pension scheme	17		(52,434)		(59,790)
Net assets			**8,515,626**		**7,878,408**
Funds					
Unrestricted funds					
General funds		1,827,175		1,194,491	
Fixed assets fund		6,499,657		6,554,164	
Bursary fund		-		-	
			8,326,832		7,748,655
Restricted funds			188,794		129,753
Total funds	12		**8,515,626**		**7,878,408**

The notes on pages 19 to 36 form part of these financial statements.

Approved by the Board of Governors and authorised for issue on 30/11 2023 and signed on its behalf by:

Jonathan Beckitt
Chair

Mark Perry
Chair of Finance Committee

Company registration number 00571803

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
CASH FLOW STATEMENT
YEAR ENDED 31 AUGUST 2023

		2023		2022	
		£	£	£	£
Cash flows from operating activities:					
Net cash provided by/(used in) operating activities	*(see below)*		992,240		976,548
Cash flows from investing activities:					
Purchase of property, plant and equipment		(278,293)		(214,598)	
Interest received		139,756		-	
Proceeds received from sale of investments		159,851		-	
Net cash provided by/(used in) investing activities			21,314		(214,598)
Cash flows from financing activities:					
Repayment of bank loan		-		-	
Net cash provided by/(used in) financing activities			-		-
Change in cash and cash equivalents in the reporting period			1,013,554		761,950
Cash and cash equivalents at the beginning of the period			3,393,035		2,631,085
Cash and cash equivalents at the end of the period			**4,406,589**		**3,393,035**

Reconciliation of net income/(expenditure) to net cash flow from operating activities

Net income/(expenditure) for the reporting period	633,986	264,148
Adjustments for:		
(Gains)/losses on investments	(1,740)	18,857
Non- cash movement on Independent Schools' Pension Scheme	3,232	9,925
Depreciation charges	332,392	326,234
Interest receivable	(139,756)	-
Loss/(profit) on the sale of fixed assets	407	29,721
(Increase)/decrease in debtors	5,441	70,633
Increase/(decrease) in creditors	158,278	257,030
Net cash provided by/(used in) operating activities	992,240	976,548

Analysis of changes in net debt

	At the start of year	Cash flows	At the end of year
Cash	3,393,035	1,013,554	4,406,589
	3,393,035	1,013,554	4,406,589

Charity information

Bute House Preparatory School for Girls is a registered charity (No. 312739) and company (No. 00571803) which is incorporated and registered in England and Wales. The address of the registered office is Bute House, Luxemburg Gardens, London, W6 7EA.

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability of members in respect of the guarantee is limited to £1. At 31 August 2023, the total of such guarantees was £9 (2022: £10).

1. Accounting policies

1.1 Basis of accounting

The accounts have been prepared in accordance with the Companies Act 2006 and the 'Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements are prepared on the historical cost basis excepting the revaluation of investments.

The accounts are prepared in sterling, which is the functional currency of the School. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

Having reviewed the funding facilities available to the School together with the expected ongoing demand for places and the School's future projected cash flows, the Governors have a reasonable expectation that the School has adequate resources to continue its activities for the foreseeable future and consider that there were no material uncertainties over the School's financial viability. Accordingly, they also continue to adopt the going concern basis in preparing the financial statements as outlined in the Statement of Governors' Responsibilities.

1.3 Income

Fees receivable and similar earned income are credited to the Statement of Financial Activities (SOFA) in the year for which they are due. Deferred income represents amounts received for future periods and is released to the SOFA in future periods when the service is provided.

Fees due in respect of Bursary Students are deducted from fee income and a transfer is made from the Bursary Fund to the General Reserve to cover the Bursary Fee income, when funds are available.

Donations are accounted for as and when entitlement arises, the amount can be reliably quantified and the economic benefit to the Trust is considered probable.

Gifts of assets and services are recognised at the time of receipt at their value to the charity when the benefit is reasonable, measurable and quantifiable.

1.4 Expenditure

Expenditure is accrued as soon as a liability is considered probable, discounted to present value for longer term liabilities. The School is not registered for VAT and accordingly expenditure is shown gross of VAT.

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources. Governance costs are those incurred in connection with the administration of the charity and in compliance with constitutional and statutory requirements.

1.5 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Leasehold premises	over 50 years on cost
Plant and equipment:	
Computer equipment	33% per annum
Fixtures, fittings and equipment	10% per annum

Assets purchased which cost less than £500 are not capitalised and are expensed to the Statement of Financial Activities in the year in which they are purchased.

The School negotiated with the Mercers' Company to grant a new lease for 125 years which took effect from 24 December 1997. Amortisation of the School's premises is charged over 50 years on a straight line basis, with effect from 1 September 1998.

1.6 Investments

Fixed asset investments held for charitable purposes are stated at market value. Unrealised gains and losses arising on the revaluation of fixed asset investments during the year are credited or charged to the Statement of Financial Activities under 'Unrealised gain on investments'.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.8 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.9 Creditors

Creditors are recognised where the School has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

1.10 Funds

General funds are unrestricted funds available for use at the discretion of the Governors to further the general objectives of the School that have not been designated for other purposes.

Designated funds, comprising the fixed asset fund which is maintained at the amount of net tangible fixed assets and the bursary fund, are unrestricted funds that have been set aside by the Governors for particular purposes.

Restricted funds are funds that the School has received subject to specific restrictions imposed by the donor.

1.11 Pension costs

The School contributes to two independently administered defined benefit pension schemes: the Teachers' Pension Defined Benefit Scheme and the Independent Schools Pension Scheme (ISPEN). The school contributes to these schemes at rates set by the schemes' actuaries and advised to the School by the scheme's administrators. The schemes are multi-employer pension schemes and it is not possible to identify the assets and liabilities of the schemes which are attributable to the School. The School also contributes to one defined contribution scheme, contributions by the School are accrued as they fall due.

1.12 Taxation

The School is a registered charity and its income is not liable to taxation as it is applied to wholly charitable purposes.

1.13 Financial instruments

The School only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Critical accounting judgements and key sources of estimation uncertainty

The preparation of the financial statements in accordance with FRS 102 requires the trustees to make estimates and assumptions concerning the future. The estimates and assumptions that could have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include accruals, depreciation, freehold building residual values and revenue recognition. The accounting in these areas of the accounts requires management to use judgement.

2. School fees

	2023	2022
	£	£
The school's fee income comprised:		
Gross fees	6,577,301	5,867,601
Less: Bursaries and grants	(86,417)	(103,014)
	6,490,884	5,764,587
Add back: grants and bursaries paid by restricted funds	41,151	18,250
Operating school fee (excluding bursaries and Hardship grants)	6,532,035	5,782,837

3. Other income

	2023	2022
	£	£
Donations:		
Bursary Fund (restricted)	63,784	18,250
Learning Powers (restricted)	2,000	6,000
Mercers Trust Fund (restricted)	200	25,200
Saturday School (restricted)	6,000	-
Building fund (restricted)	46,000	-
	117,784	49,450
Other activities:		
Facilities hired out by the School	20,943	16,703

Donation income includes gift aid income on relevant donations.

4. Raising funds

	2023	2022
	£	£
Finance costs:		
Other interest payable	2,425	462
Bank charges	2,048	2252
Cost of fundraising activities	8,038	-
	12,511	2,714

5. **Analysis of total expenditure**

2023	Staff costs	Other costs	Depreciation	Total
	£	£	£	£
Raising Funds	-	12,511	-	12,511
Charitable activities				
School operating costs:				
Teaching	2,813,021	623,335	150,258	3,586,614
Welfare (including catering)	-	445,120	3,816	448,936
Premises	155,264	558,515	178,318	892,097
Support costs (note 6)	1,290,625	330,794	-	1,621,419
	4,258,910	1,957,764	332,392	6,549,066
Total Expenditure	4,258,910	1,970,275	332,392	6,561,577

Staff costs exclude Chartwells Independent staff of £244,441 (2022: £198,262).

2022	Staff costs	Other costs	Depreciation	Total
	£	£	£	£
Raising Funds	-	2,714	-	2,714
Charitable activities				
School operating costs:				
Teaching	2,525,102	627,044	144,220	3,296,366
Welfare (including catering)	-	392,638	3,697	396,355
Premises	150,111	444,881	178,317	773,309
Support costs	1,172,080	268,844	-	1,440,924
	3,847,293	1,733,293	326,234	5,906,934
Total Expenditure	3,847,293	1,736,121	326,234	5,909,648

6. Governance costs included in support costs

	2023	2022
	£	£
Current auditor		
Auditor - Audit fees (current year)	15,800	13,250
Auditor - Non-audit fees	2,600	2,300
Governors' expenses	8,020	2,196
	26,420	17,746

The Governors receive no remuneration for their services.

Expenses reimbursed to Governors during the year amounted to £8,020 (2022: £2,196) for 9 Governors in total (2022: 11). Expenses related to travel and fees for training courses and seminars, subscriptions to the Governance magazine and review of Governance during the year. Other expenses represent costs for the use of facilities and office space at St. Paul's Girls School.

7. Employee information

Total staff costs were as follows:

	2023	2022
	£	£
Wages and salaries	3,327,439	2,976,239
Employer's national insurance	360,644	323,750
Employer's pension contributions	570,827	547,304
Total staff costs	4,258,910	3,847,293

In addition, the School paid £18,980 (2022: £21,180) to club coaches. Whilst club coaches are paid through the payroll, they are not regarded as employees of the School and so their costs have been excluded from the staff costs shown above.

Remuneration totalling £585,603 was paid to Key Management Personnel during the year (2022: restated £450,183). The key management personnel are defined on page 4.

Wages and salaries include a total of £103,911 (2022: £nil) for redundancy and termination payments during the year.

The number of staff with emoluments in excess of £60,000 is set out below:

	2023	2022
	No	No
£60,000 - £70,000	7	8
£70,000 - £80,000	2	1
£80,000 - £90,000	1	-
£90,000 - £100,000	-	1
£100,000 - £110,000	1	1
£110,000 - £120,000	1	-
£120,000 - £130,000	-	1

Ten of these employees are members of the Government's Teachers Pension Defined Benefits Scheme.

The total number of employees during the year, including full-time and part-time staff was:

	2023	2022
	No	No
Teaching	40	36
Teaching assistants	12	10
Non-teaching	34	29
	86	75

The total head count of employees during year, calculated on the basis of full time equivalents including those working under 30 hours per week was:

	2023	2022
	No	No
Teaching	38	33
Teaching assistants	12	10
Non-teaching	29	29
	79	72

8. Tangible fixed assets

	Leasehold premises £	Plant and Equipment £	Work in Progress £	Total £
Cost				
At 1 September 2022	8,915,907	1,660,536	13,092	10,589,535
Additions	-	219,112	59,181	278,293
Disposals	-	(30,000)	-	(30,000)
At 31 August 2023	8,915,907	1,849,648	72,273	10,837,828
Depreciation				
At 1 September 2022	2,962,580	1,072,791	-	4,035,371
Charge for the year	178,318	154,074	-	332,392
Disposals	-	(29,592)	-	(29,592)
At 31 August 2023	3,140,898	1,197,273	-	4,338,171
Net book value				
At 31 August 2023	5,775,009	652,375	72,273	6,499,657
At 31 August 2022	5,953,327	587,745	13,092	6,554,164

Barclays has a first legal charge over the leasehold property of the charity as a result of a loan. The bank loan was fully repaid in May 2019.

9. Fixed asset investments

UK Managed Funds	2023 £	2022 £
Market value at 1 September 2022	158,111	176,968
Investment gains/(losses)	1,740	(18,857)
Proceeds from disposal of investments	(159,851)	-
Market value at 31 August 2023	-	158,111
Historical cost at 31 August 2023	-	120,799

The investment was held principally to provide income for the Sainsbury Fund (note 13).

10. Debtors

	2023	2022
	£	£
Fee debtors	44,193	49,161
Other debtors	(207)	(3,885)
Prepayments and accrued income	98,091	102,242
	142,077	147,518

Fee debtors relate to the cost of clubs, trips and other sundry costs in regard to summer term activities, billed in August and received in September.

11. Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	83,805	90,354
Accruals	85,283	76,067
Deferred income	238,186	217,746
Acceptance fees deposits	2,072,989	1,930,442
Other creditors	-	20
	2,480,263	2,314,629

Acceptance fee deposits
The Governors have reviewed the contract terms under which Pupil fee deposits are held by the School. Although under normal circumstances these will be repaid over future years when the pupils complete their education at the School, pupils can leave at earlier dates. The School does not therefore have an unconditional right to retain the individual deposits for at least 12 months after the balance sheet date and, in line with the requirements in FRS 102, the balance of the deposits held at 31 August 2023 have been included within current liabilities.

Deferred income reflects payments received in advance for the Autumn term's fees. All income deferred in 2022 was released in 2023.

12. Statement of movement in funds

2023	Balance at 1 September 2022 £	Income	Expenditure	Transfers, actuarial gain, and loss on investments	Balance at 31 August 2023 £
Unrestricted Funds:					
General funds	1,194,491	7,075,839	(6,168,502)	(274,653)	1,827,175
Fixed asset fund	6,554,164	-	(332,392)	277,885	6,499,657
Restricted Funds:					
Bursary fund	-	63,784	(41,151)	-	22,633
The Sainsbury Fund	104,553	-	-	1,740	106,293
Learning Powers	-	2,000	-	-	2,000
Mercers Trust Fund	25,200	200	(13,532)	-	11,868
Saturday School	-	6,000	(6,000)	-	-
Building Fund	-	46,000	-	-	46,000
	7,878,408	7,193,823	(6,561,577)	4,972	8,515,626

2022	Balance at 1 September 2022 £	Income	Expenditure	Transfers, actuarial gain, and loss on investments	Balance at 31 August 2022 £
Unrestricted Funds:					
General funds	772,139	6,143,203	(5,551,899)	(168,952)	1,194,491
Fixed asset fund	6,695,521	-	(326,234)	184,877	6,554,164
Restricted Funds:					
Bursary fund	-	18,250	(18,250)	-	-
The Sainsbury Fund	123,410	-	-	(18,857)	104,553
Learning Powers	-	6,000	-	(6,000)	-
Mercers Trust Fund	-	25,200	-	-	25,200
Saturday School	13,265	-	(13,265)	-	-
	7,604,335	6,192,653	(5,909,648)	(8,932)	7,878,408

The fixed assets fund represents the School's net investment in fixed assets, less any bank loan. The transfer to the fixed asset fund from general funds reflects the movement in the net book value of fixed assets in the year, less the movement in the amount in any bank loan.

The designated bursary fund represents funds set aside by the Governors to support the bursary scheme. The transfer from general funds to the designated bursary fund represents the bursaries funded by the designated funds.

The restricted bursary fund represents donations given to the School for bursaries as specified by the donors.

The Sainsbury Fund was established in 1991 to provide assistance with School fees to parents in cases of hardship. An established set of criteria exists for applications to the Hardship Fund, which are considered by the Bursary Committee of Governors.

Learning Powers relates to donations received to raise the profile of the school's 'Learning Powers'. The transfer relates to expenditure which has been capitalised and so the restriction has been met.

Mercers Trust Fund relates to donations received for a specific mental health and wellbeing project.

The Saturday School Fund represents donations received to set up and fund a Saturday school.

The Building Fund represents donations received for a capital project to create a Wellbeing space for the school and partnerships.

13. Analysis of net assets between funds

2023	Tangible fixed assets £	Investments £	Other assets/ (liabilities) £	Total £
Unrestricted Funds:				
General funds	-	-	1,827,175	1,827,175
Fixed asset fund	6,499,657	-	-	6,499,657
Restricted Funds:				
Bursary Fund	-	-	22,633	22,633
The Sainsbury Fund	-	-	106,293	106,293
Learning Powers	-	-	2,000	2,000
Mercers Trust Fund	-	-	11,868	11,868
Building Fund	-	-	46,000	46,000
Total funds 2023	6,499,657	-	2,015,969	8,515,626

2022	Tangible fixed assets £	Investments £	Other assets/ (liabilities) £	Total £
Unrestricted Funds:				
General funds	-	-	1,194,491	1,194,491
Fixed asset fund	6,554,164	-	-	6,554,164
Restricted Funds:				
The Sainsbury Fund	-	158,111	(53,558)	104,553
Saturday School	-	-	-	-
Mercers Trust Fund	-	-	25,200	25,200
Total funds 2022	6,554,164	158,111	1,166,133	7,878,408

The liabilities included within The Sainsbury Fund represent the grants paid using unrestricted funds which will be transferred when the investment is realised.

14. Capital commitments

The School had no capital commitments at the year end.

15. Operating lease commitments

Lessee
Operating lease payments represent rentals payable by the School for its property and office equipment. The property relates to a 125 year lease commencing 1997 from The Mercers' Company.

Under the terms of the lease rental income is chargeable from 25th December 2017 up to a maximum cap of 3% of revenue.

The Mercers' Company have carried out a rent review. The school has carried out its review and agreed with The Mercers' Company an annual rent of £83,500 per annum, to be reviewed every five years per the terms of the lease.

The disclosure below shows future payments being made at £83,500 p.a. in respect of this lease.

	2023	2023	2022	2022
	£	£	£	£
	Land and buildings	Other	Land and buildings	Other
Within one year	83,500	20,919	83,500	20,919
Between two and five years	334,000	52,299	334,000	73,218
In over five years	7,932,500	-	8,016,000	-
	8,350,000	73,218	8,433,500	94,137

16. Related party transactions

One Governor, R Watney, is a Liverymen of the Mercers' Company. The Mercers' Company, as the trustee of the St Paul's Schools Foundation, owns the freehold of the School, and granted in 1997 a 125-year lease.

The School buildings adjoin the playing field, netball courts and swimming pool of St. Paul's Girls' School. The School hires the tennis courts and swimming pool for regular use during term time and the use of the field one day per year for the annual Summer Fair and Sports Day through a standard letting agreement, £25,050 (2022: £25,912).

17. Pension schemes

17.1 Teachers' Pension Scheme (TPS)

The School participates in the Teachers' Pension Scheme for its teaching staff. The pension costs paid to TPS in the period amounted to £ 473,420 (2022: £438,170).

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2016 and published in March 2019. As a result of this valuation the employer contribution rate increased from 16.48% to 23.68% from September 2019.

The scheme was last subject to an actuarial valuation based on data as at 31 March 2020 in accordance with the updated version of the Directions. The outcome is that from April 2024 the employer contribution rate will increase to 28.6%.

17.2 Pensions Trust – Independent Schools' Pension Scheme

The company participates a multi-employer scheme which provides benefits to some 61 non-associated employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore, it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore, the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out with an effective date of 30 September 2020. This actuarial valuation was certified on 22 December 2022 and showed assets of £201.1m, liabilities of £256.3m and a deficit of £55.2m. To eliminate this funding shortfall, the trustees and the participating employers have agreed that additional contributions will be paid, in combination from all employers, to the scheme as follows:

Deficit contributions

From 1 September 2022 to 30 June 2032:	£2,687,000 per annum (payable monthly and increasing by 3% on each 1st September)

Note that the scheme's previous valuation was carried out with an effective date of 30 September 2017. This valuation showed assets of £149.4m, liabilities of £187.6m and a deficit of £38.2m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 September 2019 to 30 April 2030:	£2,387,357 per annum (payable monthly and increasing by 3% on each 1st September)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the scheme liabilities

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

PRESENT VALUES OF PROVISION

	31 August 2023 (£s)	31 August 2022 (£s)	31 August 2021 (£s)
Present value of provision	52,434	59,790	44,803

RECONCILIATION OF OPENING AND CLOSING PROVISIONS

	Period Ending 31 August 2023 (£s)	**Period Ending** 31 August 2022 (£s)
Provision at start of period	59,790	44,803
Unwinding of the discount factor (interest expense)	2,425	462
Deficit contribution paid	(6,549)	(4,828)
Re-measurements - impact of any change in assumptions	(3,232)	(9,925)
Re-measurements - amendments to the contribution schedule	-	29,278
Provision at end of period	52,434	59,790

INCOME AND EXPENDITURE IMPACT

	Period Ending 31 August 2023 (£s)	**Period Ending** 31 August 2022 (£s)
Interest expense	2,425	462
Remeasurements – impact of any change in assumptions	(3,232)	(9,925)
Remeasurements – amendments to the contribution schedule	-	29,278
Contributions paid in respect of future service*	*	*
Costs recognised in income and expenditure account	*	*

*includes defined contribution schemes and future service contributions (i.e. excluding any deficit reduction payments) to defined benefit schemes which are treated as defined contribution schemes. To be completed by the company.

ASSUMPTIONS

	31 August 2023 % per annum	31 August 2022 % per annum	31 August 2021 % per annum
Rate of discount	5.79	4.31	1.09

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

17.3 Stakeholder scheme

In addition, the school participates in a stakeholder compliant scheme, which is available to non-teaching staff. The stakeholder compliant scheme is a defined contribution scheme. The pension charge for the year includes contributions to this scheme of £ 69,371 (2022: £63,186). As at the balance sheet date there were 34 active members of the scheme employed by the School. The school continues to offer membership of the scheme to its employees.

18. **Comparative statement of financial activities for 2022**

	Unrestricted funds	Restricted funds	Total 2022
	£	£	£
INCOME AND ENDOWMENTS FROM			
Charitable activities			
School fees	5,782,837	-	**5,782,837**
Other educational income	284,657	-	**284,657**
Registration fees and other income	59,006	-	**59,006**
Other activities to generate funds			
Investment income	-	-	-
Donations	-	49,450	**49,450**
Other activities	16,703	-	**16,703**
Total income	**6,143,203**	**49,450**	**6,192,653**
TOTAL EXPENDITURE ON			
Raising funds			
Financing costs	2,714	-	**2,714**
Charitable activities			
School operating costs and grants	5,875,419	31,515	**5,906,934**
Total expenditure	**5,878,133**	**31,515**	**5,909,648**
Net income/(expenditure) before gain/(loss) on investments	265,070	17,935	**283,005**
Net gains/(losses) on investments	-	(18,857)	**(18,857)**
Net income/(expenditure)	**265,070**	**(922)**	**264,148**
Actuarial gain/(loss) on defined benefit pension scheme	9,925	-	**9,925**
Transfers	6,000	(6,000)	-
Net movement in funds	**280,995**	**(6,922)**	**274,073**
Total funds brought forward	7,467,660	136,675	**7,604,335**
Total funds carried forward	**7,748,655**	**129,753**	**7,878,408**

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED

England & Wales - Charity number 312739

Accounts

Company Number 00571803
Charity Number 312739

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
(A COMPANY LIMITED BY GUARANTEE)
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2022

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
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YEAR ENDED 31 AUGUST 2022

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BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
SCHOOL INFORMATION
YEAR ENDED 31 AUGUST 2022

GOVERNORS, DIRECTORS AND CHARITY TRUSTEES:

The Governors present their report and the audited accounts for the year ended 31st August 2022. The accounts comply with current statutory requirements, the requirements of the charity's governing document and the requirements of the Charities SORP (FRS 102).

Bute House operates as a charitable company limited by guarantee (for further details see page two below).

The Governors of Bute House Preparatory School for Girls are the School's charity trustees under charity law and the directors of the charitable company. The Governors who served during the year and subsequently are detailed below:

Governors & / Committees:	Finance	Bursary	Nominations	Education
Mr J Beckitt (Chair)	*	*	*	
Mrs S Bailes (resigned 16.12.21)	*		*	*
Mrs A Barron				*
Mrs A Thomson (resigned 24.11.22)		*		
Miss K Kerr	*		*	
Mrs S Kooros		*		
Mr M Perry	*	*		*
Mrs P McAndrew (Vice-Chair)		*	*	
Dr M Sherman				
Mr J Brough (appointed 22.04.21)				*
Mr R Watney (appointed 26.08.21)	*			

An asterisk (*), indicates membership of a Committee. Other ad hoc committees operate as required. The Finance Committee's full title is the Finance, Operations & Risk Committee.

HEAD
Ms Sian Bradshaw

BANKERS
Barclays Bank PLC
1 Churchill Place
Canary Wharf
London
E14 5HP

Lloyds Bank PLC
25 Gresham Street
London
EC2V 7HN

SOLICITORS
Veale Wasborough Vizards LLP
24 King William Street
London
EC4R 9AR

AUDITOR
Saffery Champness LLP
71 Queen Victoria Street
London
EC4V 4BE

BURSAR
Mr Leigh Ward BA MBA (resigned 30.09.22)
Mr Michael Rae (Interim cover from 01.10.22)

CLERK TO THE GOVERNORS AND COMPANY SECRETARY
Mrs C Rimmer

REGISTERED OFFICE
Bute House
Luxemburg Gardens
London W6 7EA

Company Registration Number 00571803
Charities Registration Number 312739

GOVERNORS' REPORT

PRINCIPAL ACTIVITY, STRATEGIC AIM AND INTENDED EFFECT

Principal Activity

Bute House operates as a charitable company ("the Company") limited by guarantee, and accordingly its constitution is set out in its Memorandum and Articles of Association. The objects of the company are 'to advance education, including, without limitation, by conducting the school known as Bute House Preparatory School for Girls and any other school or schools, for girls or boys, as the Governors may think fit; and purposes incidental or ancillary to the same'.

The powers of the Company are set out in the Articles, which may be exercised only in promoting its objects. The powers set out in the documents relate primarily to the acquisition, use and disposal of assets of the Company, including investments in funds not immediately required for the Company's charitable purposes.

Governing Body

The School's Governors are its Directors and Charity Trustees. They are required under the Articles of Association to serve as members of the Company. They are elected at a meeting of the Directors. New Directors are recommended to the Governors by the Nominations Committee on the basis of the skills and experience which he or she would bring to the Governing body.

Governors serve terms of office of four years from the date of their appointment and are eligible for re-election for one further term of office of four years. The Governors who served during the year are shown on page one.

Mr Robert Watney, who was appointed on 26th August 2021, is a Liveryman of the Mercers' Company. The Mercers' Company, as the trustee of the St Paul's Schools Foundation, owns the freehold of the land on which the School stands, and has granted in 1998 a 125-year lease. Seven Governors are parents of past pupils.

Recruitment, Induction and Training of Governors

Governors are selected by reference to their eligibility, personal competence and specialist skills. The Governors can appoint between 5 and 15 Governors. On appointment new Governors are inducted into the workings of the Governors and of the School via a formal process. The induction pack provided to Governors includes a number of School documents and policies including:

- "Guidelines for Governors," a booklet produced by the Association of Governing Bodies of Independent Schools.
- Keeping Children Safe in Education Part 1
- Charity Commission booklet CC3: The Essential Trustee
- Charity Commission Guidance on Charitable Purposes and Public Benefit
- Charity Commission Guidance on decision making
- Charities Governance Code for larger Charities

- The Essential Trustee – Six Main Duties

Individual Governors attend tailored training courses in key aspects of school governance and management run by such bodies as AGBIS (Association of Governing Bodies of Independent Schools), IAPS (Independent Association of Preparatory Schools) and ISBA (Independent Schools' Bursar's Association). In addition Governors have attended safeguarding training provided for all staff at the School or an online course.

Organisational Management

Responsibility for the overall management and organisation of the School rests with the Governors, who meet at least termly. They are supported in carrying out their responsibilities by committees largely made up of Governors, including the Education Committee and Finance, Operations and Risk Committee, which meet at least once a term prior to the Governors' meeting. The Bursary Committee and the Nominations Committee meet as required.

The day to day management of the School is delegated to the Head supported by the Deputy Head and Bursar, and this group together with the Assistant Head (Academic), the Assistant Head (Staff Wellbeing & Data Assessment Lead) form the school's key management. Staff salaries are reviewed annually by Governors.

STRATEGIC REPORT

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

Operational Performance of the School

The operational performance of the School and its achievements against the context of the School's aims is led by the Head.

The principal achievements during the year:

- The 11+ results remain very good. In the academic year 2021-2022, sixty two girls sat the 11+ examinations and 48 scholarships or exhibitions were awarded. Again, over a quarter of the girls were offered places at St Paul's Girls' School. Nearly a sixth of the leavers went to boarding schools, one girl moved out of London and went to Brighton College, while the rest went to a good variety of London Day Schools. The boarding schools included Wycombe Abbey, Cheltenham Ladies and St Swithun's.

- The data for Summer 2022 shows that 39% of the Year 6 girls achieved higher or much higher than expected attainment score. In English, this figure was 21%.

- Ten pupils, performed particularly well in the Junior Maths Challenge (aimed at Y7 & Y8) getting gold awards and these plus three others were invited to the follow-on rounds of the Kangaroo and the prestigious Junior Olympiad.

At the Primary Maths Challenge we had 10 pupils receiving a gold award and 20 more receiving a silver award.

- Over a fifth of the pupils took LAMDA and of these 100% obtained either a merit or a distinction this academic year.

- 43% of pupils who have taken ABRSM exams internally have successfully attained Grade 3 or above, and 2 pupils are aiming for Grade 8.

Notable Sports Achievements 2021-22

The School had a succesful Netball seson, in which Year 5A won the St George's Ascot Tournament and were unbeaten in any of their matches. Year 6A won the Newland House Tournament and the South Regionals, which qualified them for the Nationals. Meanwhile the Years 5 B & 5C won their respective LEH Tournaments and Years 6B & 6 C won their respective Hoe Bridge Tournaments.

At Cross Country the School won the Ealing Bourough CC and as a result 3 of our girls were selected to represent Hammersmith at the London Youth Games.

At Gymnastics we had another successful year, winning the British Floor and Vault competition and achieving third place at the Nationals. We also won the Milano Regional Gymnastics and got third place nationally.

In IAPS regional Swimming, eight swimmers and four relay teams got through to the National Finals. At the London League North of the River our team came first, securing a place at the Grand Final of the London League. The School won the Grand Final.

At Atheletics at the Regionals we won the first place in both 200m and 800m and the winners went on to represent London at IAPS Nationals.

PUBLIC BENEFIT AND COMMUNITY RELATIONSHIPS

Public Benefit

The School's key public benefit is delivered through the provision of an education for 4 -11 year-old girls. The School is also committed to broadening access to the School by offering eligible parents/guardians means-tested financial support with the payment of school fees. Such support is known as a bursary and bursaries may be awarded in the form of a discount of up to 100 per cent of tuition fees payable together with a uniform allowance and support towards the cost of residential visits, depending on the financial circumstances of applicants. The School is cognisant of the importance of making sure that a girl awarded a bursary would benefit from the education provided by the School. Bursary awards will be offered for pupils on entry:

- Who meet the School's normal entry requirements, and
- Whose parents have demonstrated their inability to afford a full fee-paying place. A means testing process is in place.

There were five Bursary awards granted in the current year.

The Governors give careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplemental guidance on public benefit in relation to the advancement of education and on fee-charging. The School is a registered charity and is very involved in seeking wider benefits for the public in line with its educational objectives.

The Bute House Explore Programme continues to develop a range of public benefit programmes, and reaches out to all local primary schools with programmes and activities to enrich learning across the curriculum and beyond. Examples are below:

- The school has an established Saturday School, which uses its own teaching and support staff to develop and run the Saturday School programme for children identified by local primary Heads who would most benefit from the programme. Bute House staff are involved in delivering the non-core public benefit programme, giving up their time to commit their expertise and talent to create the best experiences and opportunities for all the children who participate.

- The School also held a Sing Together event for 200 local children; and separately held a Getting to Know Each Other festival for reception children, to promote emotional, social and physical development. This took place on Brook Green and 180 local children attended. In the Spring Term it also ran Royal Institute Maths Masterclasses for six local state schools.

Community Relationships

The school continues to support the local community association and provides use of the Hall for its Annual Quiz. It also arranges free-to-access bike workshops to Brook Green and runs workshops and competitions to encourage cycling to school in our community.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

The School reported a surplus of £265,070 (2021: deficit of £92,235) from its normal operating activities in the year, and a restricted income deficit of £6,922 (2021: surplus £10,783). After taking account the loss in value of restricted fund investments and the actuarial gain in pensions, the net result for the year is a surplus of £274,073 (2021: deficit of £81,078).

The movement in the net financial position year on year reflects an increase in the number of pupils, while the 2021 figures were impacted by a high level of cleaning costs, due to Covid-19 and recruitment costs. The School continues to pay rental to the Mercers' Company for the land on which the school stands.

Pupil numbers were higher in the academic year, up from 302 to 305. They are anticipated to rise significantly in the future. Total operating expenditure rose year on year to £5.909mn (2021: £5.521mn), and staffing costs accounted for 65% of total expenditure (2021: 70%).

Restricted funds of £49,450 (2021: £21,300), were received during the year.

Net assets increased to £7,878,408 (2021: £7,604,335) and overall, the Governors are satisfied with the financial position of the School in relation to its ongoing commitments.

INVESTMENT POLICY

The School does not have significant investments apart from its cash holdings. The School currently minimises the investment risk by applying its treasury policy which includes:
Permitted investments:

- UK Deposits on demand
- UK Term deposits
- UK certificates of Deposit issued by UK banks

Counterparties

- Investments are only with UK institutions with a short-term rating of P1, A1 or F1.

Concentration risk

- Utilising more than one financial institution
- Funds are placed for a maximum of one year

Funds during the year were deposited with Barclays Bank PLC, and/or Lloyds TSB Bank plc in line with the above policy. £158,111 (2021: £176,968) also remained with the Charities Aid Foundation. Interest generated was constrained by the continuing low level of UK interest rates.

RESERVES POLICY

The Governors regularly review the level and nature of the reserve funds of the School.

At 31 August 2022 the School had free reserves of £1,194,491 (2021: £772,139), an increase of £0.4mn. The School also had a fixed asset fund of £6,554,164 (2021: £6,695,521), while the balance of the bursary fund was £nil as at 31 August 2022 (2021: £nil).

The Governors' long term intention is to maintain the free reserves to cover unforeseen risks. Currently this is targeted at the equivalent of approximately one term's expenditure, however due to Covid_19 the level is currently sitting at just over two month's expenditure, an increase on the previous year. It is the Governor's intention to build up the free reserve back to the level of one term's expenditure. Governors are also committed to maintaining and developing the School's premises and equipment which are key to delivering the School's aims.

The Governors believe that the School has adequate financial resources and is well placed to manage its business risks. The School's planning process, including financial projections, has taken into consideration the current economic climate on the Schools key sources of income and planned expenditure. The Governors have a reasonable expectation that the School has adequate resources to continue in operational existence for the foreseeable future, and is able to meet its objectives through a remote teaching programme should a further closure of schools be required in a future lockdown

caused by the COVID-19 pandemic. They believe that there are no material uncertainties that call into doubt the School's ability to continue. The accounts have therefore been prepared on the basis that the School is a going concern.

PLANS FOR THE FUTURE

The School's key objective is to educate all its pupils in a challenging, happy and supportive environment, to be at the forefront of educational development, and to place its leavers in schools appropriate to their personalities and their abilities. The School is well placed to meet these objectives through the continued investment in staffing and premises. The School's Partnerships work with the local community continues to be expanded.

RISK MANAGEMENT

The Governors have assessed the major risks to which the School is exposed, in particular those relating to the operations and finances of the School, and are satisfied that systems are in place to manage exposure to those major risks within acceptable bounds. The School's risks are documented in a Risk Register which will continue to be reviewed and updated on a termly basis. Risks and controls are also regularly reviewed by the Finance, Operations & Risk Committee.

FUNDRAISING

The Governors take their responsibility under the Charities (Protection and Social Investment) Act 2016 seriously and have considered the implications on the school's activities. The School has not undertaken fundraising activity in the current year.

The School follows the Fundraising Regulator's Code of Practice, has established a Fundraising Committee and has a Fundraising Policy and anti-money laundering policy in place. The majority of fundraising is from current and past parents and alumni, as well as connected organisations.

The school does not actively solicit donations from the general public more widely, and will not accept donations from anyone who does not have a connection with the School, in line with its Fundraising Policy.

The Governors are not aware of any complaints made in respect of fundraising during the period.

PRINCIPAL RISKS AND UNCERTAINTIES

Major risks to the School are considered to come from any physical or emotional harm to the pupils or staff, to the School's reputation, damage to its fabric, from its ability to attract and retain good staff, or from a serious incident. To help deal with these issues:

- All staff sign a safeguarding statement and all pupils' health is monitored on pupils' files and on an accident database which reports to the Health & Safety Committee termly.
- Staff health and safety is monitored and staff reminded termly of their legal obligations to work in a safe and healthy manner.
- Governors annually assess staff salaries and benefits to ensure staff are adequately rewarded.

- Reputational risk is assessed from all the key standpoints, financial and legal advice is taken as required, also a PR company advises on potential media issues arising.
- In terms of fabric damage, comprehensive insurance is maintained for all likely scenarios and a ten-year Maintenance Plan is in place.
- In terms of a serious incident affecting human safety or the school environment, the School has a Crisis Management Plan in place, which is updated and tested periodically.

AUDITORS

Saffery Champness LLP have expressed their willingness to continue as auditors for the next financial year.

STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors (who are also directors of Bute House Preparatory School for Girls Limited for the purposes of company law) are responsible for preparing the Governors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Governors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This Annual Report, prepared under the Charities Act 2011 and the Companies Act 2006, was approved by the Governors of Bute House Preparatory School for Girls, including in their capacity as company directors approving the Strategic Report contained therein.

This report was approved by the governors on 9/3 2023 and signed on their behalf by:

Jonathan Beckitt
.....
Jonathan Beckitt
Chair of Governors

Opinion

We have audited the financial statements of Bute House Preparatory School for Girls Limited for the year ended 31 August 2022 which comprise the statement of financial activities, balance sheet, cash flow statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the charitable company's state of affairs as at 31 August 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Report which includes the Directors' Report and the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Governors' Report which includes the Directors' Report and the Strategic Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' Report and Strategic Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement set out on page 9, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditors under the Companies Act 2006 and report in accordance with regulations made under that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud are detailed below.

Identifying and assessing risks related to irregularities:
We assessed the susceptibility of the charitable company's financial statements to material misstatement and how fraud might occur, including through discussions with the trustees, discussions within our audit team planning meeting, updating our record of internal controls and ensuring these controls operated as intended. We evaluated possible incentives and opportunities for fraudulent manipulation of the financial statements. We identified laws and regulations that are of significance in the context of the charitable company by discussions with trustees and updating our understanding of the sector in which the charitable company operates.

Laws and regulations of direct significance in the context of the charitable company include The Companies Act 2006, and guidance issued by the Charity Commission for England and Wales.

Further the charity is subject to other laws and regulations where the consequences of non-compliance could have a material effect on amounts or disclosures in the financial statements, through significant fine, litigation or restrictions on the charity's operations. We identified the most significant laws and

regulations to be the Independent Schools Standards as found in the Education and Skills Act 2008 and guidance issued by the Department for Education.

Audit response to risks identified:
We considered the extent of compliance with these laws and regulations as part of our audit procedures on the related financial statement items including a review of financial statement disclosures. We reviewed the charitable company's records of breaches of laws and regulations, minutes of meetings and correspondence with relevant authorities to identify potential material misstatements arising. We discussed the charitable company's policies and procedures for compliance with laws and regulations with members of management responsible for compliance.

During the planning meeting with the audit team, the engagement partner drew attention to the key areas which might involve non-compliance with laws and regulations or fraud. We enquired of management whether they were aware of any instances of non-compliance with laws and regulations or knowledge of any actual, suspected or alleged fraud. We addressed the risk of fraud through management override of controls by testing the appropriateness of journal entries and identifying any significant transactions that were unusual or outside the normal course of business. We assessed whether judgements made in making accounting estimates gave rise to a possible indication of management bias. At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Cara Turtington (Senior Statutory Auditor)
for and on behalf of Saffery Champness LLP

71 Queen Victoria Street
Chartered Accountants London
Statutory Auditors EC4V 4BE

Date: 15 March 2023

Saffery Champness LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 AUGUST 2022

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
INCOME AND ENDOWMENTS FROM					
Charitable activities					
School fees	2	5,782,837	-	**5,782,837**	5,246,820
Other educational income		284,657	-	**284,657**	81,231
Registration fees and other		59,006	-	**59,006**	69,793
Other activities to generate funds					
Investment income					-
Donations	3	-	49,450	**49,450**	21,300
Other activities	3	16,703	-	**16,703**	5,935
Total income		6,143,203	49,450	**6,192,653**	5,425,079
TOTAL EXPENDITURE ON					
Raising funds					
Financing costs	4	2,714	-	**2,714**	2,322
Charitable activities					
School operating costs and grants		5,875,419	31,515	**5,906,934**	5,518,933
Total expenditure	5	5,878,133	31,515	**5,909,648**	5,521,255
Net income/(expenditure) before gain/(loss) on investments		265,070	17,935	**283,005**	(96,176)
Net (losses)/gains on investments	9	-	(18,857)	**(18,857)**	14,724
Net income/(expenditure)		265,070	(922)	**264,148**	(81,452)
Actuarial gain/(loss) on defined benefit pension scheme	17	9,925	-	**9,925**	374
Transfers	12	6,000	(6,000)	-	-
Net movement in funds		280,995	(6,922)	**274,073**	(81,078)
Total funds brought forward		7,467,660	136,675	**7,604,335**	7,685,413
Total funds carried forward	13	7,748,655	129,753	**7,878,408**	7,604,335

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.
The notes on pages 19 to 36 form part of these financial statements.

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
BALANCE SHEET
AS AT 31 AUGUST 2022

	Note		2022		2021
		£	£	£	£
Fixed assets					
Tangible fixed assets	8		6,554,164		6,695,521
Investments	9		158,111		176,968
			6,712,275		6,872,489
Current assets					
Debtors	10	147,518		218,150	
Cash at bank and in hand		3,393,035		2,631,085	
		3,540,553		2,849,235	
Creditors: amounts falling due within one year	11	(2,314,630)		(2,072,586)	
Net current assets			1,225,923		776,649
Total assets less current liabilities			7,938,198		7,649,138
Creditors: amounts falling due after one year			-		-
Net assets before pension liability			7,938,198		7,649,138
Defined benefit pension scheme	17		(59,790)		(44,803)
Net assets			**7,878,408**		**7,604,335**
Funds					
Unrestricted funds					
General funds		1,194,491		772,139	
Fixed assets fund		6,554,164		6,695,521	
Bursary fund		-		-	
			7,748,655		7,467,660
Restricted funds			129,753		136,675
Total funds	12		**7,878,408**		**7,604,335**

The notes on pages 19 to 36 form part of these financial statements.

Approved by the Board of Governors and authorised for issue on 9 March 2023 and signed on its behalf by:

Jonathan Beckitt
Chair

Mark Perry
Chair of Finance Committee

Company registration number 00571803

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
CASH FLOW STATEMENT
YEAR ENDED 31 AUGUST 2022

		2022		2021	
		£	£	£	£
Cash flows from operating activities:					
Net cash provided by/(used in) operating activities	*(see below)*		976,548		413,954
Cash flows from investing activities:					
Purchase of property, plant and equipment		(214,598)		(132,716)	
Net cash provided by/(used in) investing activities			(214,598)		(132,716)
Cash flows from financing activities:					
Repayment of bank loan		-		-	
Net cash provided by/(used in) financing activities					-
Change in cash and cash equivalents in the reporting period			761,950		281,238
Cash and cash equivalents at the beginning of the period			2,631,085		2,349,847
Cash and cash equivalents at the end of the period			3,393,035		2,631,085

Reconciliation of net income/(expenditure) to net cash flow from operating activities

Net income/(expenditure) for the reporting period	264,148	(81,452)
Adjustments for:		
(Gains)/losses on investments	18,857	(14,724)
Non- cash movement on Independent Schools' Pension Scheme	9,925	374
Depreciation charges	326,234	316,395
Loss/(profit) on the sale of fixed assets	29,721	714
(Increase)/decrease in debtors	70,633	35,922
Increase/(decrease) in creditors	257,030	156,725
Net cash provided by/(used in) operating activities	976,548	413,954

Analysis of changes in net debt

	At the start of year	Cash flows	At the end of year
Cash	2,631,085	761,950	3,393,035
	2,631,085	761,950	3,393,035

Charity information

Bute House Preparatory School for Girls is a registered charity (No. 312739) and company (No. 00571803) which is incorporated and registered in England and Wales. The address of the registered office is Bute House, Luxemburg Gardens, London, W6 7EA.

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability of members in respect of the guarantee is limited to £1. At 31 August 2022, the total of such guarantees was £11 (2021: £11).

1. Accounting policies

1.1 Basis of accounting

The accounts have been prepared in accordance with the Companies Act 2006 and the 'Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements are prepared on the historical cost basis excepting the revaluation of investments.

The accounts are prepared in sterling, which is the functional currency of the School. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity constitutes a public benefit entity as defined by FRS 102.

Going concern

Having reviewed the funding facilities available to the School together with the expected ongoing demand for places and the School's future projected cash flows, the Governors have a reasonable expectation that the School has adequate resources to continue its activities for the foreseeable future and consider that there were no material uncertainties over the School's financial viability. Accordingly, they also continue to adopt the going concern basis in preparing the financial statements as outlined in the Statement of Governors' Responsibilities.

1.2 Income

Fees receivable and similar earned income are credited to the Statement of Financial Activities (SOFA) in the year for which they are due. Deferred income represents amounts received for future periods and is released to the SOFA in future periods when the service is provided.

Fees due in respect of Bursary Students are deducted from fee income and a transfer is made from the Bursary Fund to the General Reserve to cover the Bursary Fee income, when funds are available.

Donations are accounted for as and when entitlement arises, the amount can be reliably quantified and the economic benefit to the Trust is considered probable.

Gifts of assets and services are recognised at the time of receipt at their value to the charity when the benefit is reasonable, measurable and quantifiable.

1.3 Expenditure

Expenditure is accrued as soon as a liability is considered probable, discounted to present value for longer term liabilities. The School is not registered for VAT and accordingly expenditure is shown gross of VAT.

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources. Governance costs are those incurred in connection with the administration of the charity and in compliance with constitutional and statutory requirements.

1.4 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Leasehold premises	over 50 years on cost
Plant and equipment:	
Computer equipment	33% per annum
Fixtures, fittings and equipment	10% per annum

Assets purchased which cost less than £500 are not capitalised and are expensed to the Statement of Financial Activities in the year in which they are purchased.

The School negotiated with the Mercers' Company to grant a new lease for 125 years which took effect from 24 December 1997. Amortisation of the School's premises is charged over 50 years on a straight line basis, with effect from 1 September 1998.

1.5 Investments

Fixed asset investments held for charitable purposes are stated at market value. Unrealised gains and losses arising on the revaluation of fixed asset investments during the year are credited or charged to the Statement of Financial Activities under 'Unrealised gain on investments'.

1.6 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.7 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8 Creditors

Creditors are recognised where the School has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

1.9 Funds

General funds are unrestricted funds available for use at the discretion of the Governors to further the general objectives of the School that have not been designated for other purposes.

Designated funds, comprising the fixed asset fund which is maintained at the amount of net tangible fixed assets and the bursary fund, are unrestricted funds that have been set aside by the Governors for particular purposes.

Restricted funds are funds that the School has received subject to specific restrictions imposed by the donor.

1.10 Pension costs

The School contributes to two independently administered defined benefit pension schemes: the Teachers' Pension Defined Benefit Scheme and the Independent Schools Pension Scheme (ISPEN). The school contributes to these schemes at rates set by the schemes' actuaries and advised to the School by the scheme's administrators. The schemes are multi-employer pension schemes and it is not possible to identify the assets and liabilities of the schemes which are attributable to the School. The School also contributes to one defined contribution scheme, contributions by the School are accrued as they fall due.

1.11 Taxation

The School is a registered charity and its income is not liable to taxation as it is applied to wholly charitable purposes.

1.12 Financial instruments

The School only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.13 Critical accounting judgements and key sources of estimation uncertainty

The preparation of the financial statements in accordance with FRS 102 requires the trustees to make estimates and assumptions concerning the future. The estimates and assumptions that could have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include accruals, depreciation, freehold building residual values and revenue recognition. The accounting in these areas of the accounts requires management to use judgement.

2. School fees

	2022	2021
	£	£
The school's fee income comprised:		
Gross fees	5,867,601	5,398,643
Less: Bursaries and grants	(103,014)	(173,123)
	5,764,587	5,225,520
Add back: grants and bursaries paid by restricted funds	18,250	21,300
Operating school fee (excluding bursaries and Hardship grants)	5,782,837	5,246,820

3. Other income

	2022	2021
	£	£
Donations:		
Bursary Fund (restricted)	18,250	21,300
Learning Powers (restricted)	6,000	-
Mercers Trust Fund (restricted)	25,200	-
	49,450	21,300
Other activities:		
Facilities hired out by the School	16,703	5,935

Donation income includes gift aid income on relevant donations.

4. Financing costs

	2022	2021
	£	£
Interest payable on bank loan		-
Other interest payable	462	421
Bank charges	2,252	1,901
	2,714	2,322

5. Analysis of total expenditure

2022	Staff costs	Other costs	Depreciation	Total
	£	£	£	£
Raising Funds				
Finance costs	-	2,714	-	2,714
Charitable activities				
School operating costs:				
Teaching	2,525,102	627,044	144,220	3,296,366
Welfare (including catering)	-	392,638	3,697	396,355
Premises	150,111	444,881	178,317	773,309
Support costs (note 6)	1,172,080	268,844	-	1,440,924
	3,847,293	1,733,293	326,234	5,906,934
Total Expenditure	3,847,293	1,736,121	326,234	5,906,648

Staff costs exclude Chartwells Independent staff of £198,262 (2021: £171,011).

2021	Staff costs	Other costs	Depreciation	Total
	£	£	£	£
Raising Funds				
Finance costs	-	2,322	-	2,322
Charitable activities				
School operating costs:				
Teaching	2,584,555	330,978	134,514	3,050,047
Welfare (including catering)	-	310,629	3,563	314,192
Premises	134,064	446,301	178,318	758,683
Support costs	1,141,832	254,179	-	1,396,011
	3,860,451	1,342,087	316,395	5,518,933
Total Expenditure	3,860,451	1,344,409	316,395	5,521,255

6. Governance costs included in support costs

	2022	2021
	£	£
Current auditor		
Auditor - Audit fees (current year)	13,250	12,300
- Audit fees (prior year under accrual)	-	900
Auditor - Non-audit fees	2,300	1,700
Governors' expenses	2,196	1,034
	17,746	15,934

The Governors receive no remuneration for their services.

Expenses reimbursed to Governors during the year amounted to £2,196 (2021: £1,034) for 11 Governors in total (2021: 11). Expenses related to travel and fees for training courses and seminars, and for subscriptions to the Governance magazine. Other expenses represent costs for the use of facilities and office space at St. Paul's Girls School.

7. Employee information

Total staff costs were as follows:

	2022	2021
	£	£
Wages and salaries	2,976,239	3,016,665
Employer's national insurance	323,750	319,741
Employer's pension contributions	547,304	524,045
Total staff costs	3,847,293	3,860,451

In addition, the School paid £21,180 (2021: £1,799) to club coaches. Whilst club coaches are paid through the payroll, they are not regarded as employees of the School and so their costs have been excluded from the staff costs shown above.

Remuneration totalling £1,039,939 was paid to Key Management Personnel during the year (2021: £1,083,874). The key management personnel are defined on page 4.

Wages and salaries include a total of £nil (2021: £507) for redundancy payments during the year.

The number of staff with emoluments in excess of £60,000 is set out below:

	2022	2021
	No	No
£60,000 - £70,000	8	7
£70,000 - £80,000	1	3
£90,000 - £100,000	1	-
£100,000 - £110,000	1	-
£120,000 - £130,000	1	-
£130,000 - £140,000	-	1

Ten of these employees are members of the Government's Teachers Pension Defined Benefits Scheme.

The total number of employees during the year, including full-time and part-time staff was:

	2022	2021
	No	No
Teaching	36	37
Teaching assistants	10	12
Non-teaching	29	32
	75	81

The total head count of employees during year, calculated on the basis of full time equivalents including those working under 30 hours per week was:

	2022	2021
	No	No
Teaching	33	33
Teaching assistants	10	12
Non-teaching	29	28
	72	73

8. Tangible fixed assets

	Leasehold premises £	Plant and Equipment £	Work in Progress £	Total £
Cost				
At 1 September 2021	8,915,907	1,545,765	-	10,461,672
Additions	-	201,506	13,092	214,598
Disposals	-	(86,735)	-	(86,735)
At 31 August 2022	8,915,907	1,660,536	13,092	10,589,535
Depreciation				
At 1 September 2021	2,784,262	981,889	-	3,766,151
Charge for the year	178,318	147,916	-	326,234
Disposals	-	(57,014)	-	(57,014)
At 31 August 2022	2,962,580	1,072,791	-	4,035,371
Net book value				
At 31 August 2022	5,953,327	587,745	13,092	6,554,164
At 31 August 2021	6,131,645	563,876	-	6,695,521

Barclays has a first legal charge over the leasehold property of the charity as a result of a loan. The bank loan was fully repaid in May 2019.

9. Fixed asset investments

UK Managed Funds	2022 £	2021 £
Market value at 1 September 2021	176,968	162,244
Unrealised investment gains/(losses)	(18,857)	14,724
Market value at 31 August 2022	158,111	176,968
Historical cost at 31 August 2022	120,799	120,799

The investment is held principally to provide income for the Sainsbury Fund (note 13).

10. Debtors

	2022	2021
	£	£
Fee debtors	49,161	29,678
Other debtors	(3,885)	1,742
Prepayments and accrued income	102,242	186,730
	147,518	218,150

Fee debtors relate to the cost of clubs, trips and other sundry costs in regard to summer term activities, billed in August and received in September.

Included within prepayments are amounts totalling £nil (2021: £13,334) in relation to periods after 31 August 2022 (ie debtors due in more than one year).

11. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	90,354	78,880
Accruals	76,067	38,276
Deferred income	217,746	201,764
Acceptance fees deposits	1,930,442	1,753,356
Other creditors	20	310
	2,314,629	2,072,586

Acceptance fee deposits
The Governors have reviewed the contract terms under which Pupil fee deposits are held by the School. Although under normal circumstances these will be repaid over future years when the pupils complete their education at the School, pupils can leave at earlier dates. The School does not therefore have an unconditional right to retain the individual deposits for at least 12 months after the balance sheet date and, in line with the requirements in FRS 102, the balance of the deposits held at 31 August 2022 have been included within current liabilities.

Deferred income reflects payments received in advance for the Autumn term's fees. All income deferred in 2021 was released in 2022.

12. Statement of movement in funds

2022

	Balance at 1 September 2021 £	Income	Expenditure	Transfers, actuarial gain, and loss on investments	Balance at 31 August 2022 £
Unrestricted Funds:					
General funds	772,139	6,143,203	(5,551,899)	(168,952)	1,194,491
Fixed asset fund	6,695,521	-	(326,234)	184,877	6,554,164
Bursary fund	-	-	-	-	-
Restricted Funds:					
Bursary fund	-	18,250	(18,250)	-	-
The Sainsbury Fund	123,410	-	-	(18,857)	104,553
Learning Powers	-	6,000	-	(6,000)	-
Mercers Trust Fund	-	25,200	-	-	25,200
Saturday School	13,265	-	(13,265)	-	0
	7,604,335	6,192,653	(5,909,648)	(8,932)	7,878,408

2021

	Balance at 1 September 2021 £	Income	Expenditure	Transfers, actuarial gain, and loss on investments	Balance at 31 August 2021 £
Unrestricted Funds:					
General funds	679,607	5,403,779	(5,179,619)	(131,628)	772,139
Fixed asset fund	6,879,914	-	(316,395)	132,002	6,695,521
Bursary fund	-	-	-	-	-
Restricted Funds:					
Bursary fund	-	21,300	(21,300)	-	-
The Sainsbury Fund	108,686	-	-	14,724	123,410
Saturday School	17,206	-	(3,941)	-	13,265
	7,685,413	5,425,079	(5,521,255)	15,098	7,604,335

The fixed assets fund represents the School's net investment in fixed assets, less any bank loan. The transfer to the fixed asset fund from general funds reflects the movement in the net book value of fixed assets in the year, less the movement in the amount in any bank loan.

The designated bursary fund represents funds set aside by the Governors to support the bursary scheme. The transfer from general funds to the designated bursary fund represents the bursaries funded by the designated funds.

The restricted bursary fund represents donations given to the School for bursaries as specified by the donors.

The Sainsbury Fund was established in 1991 to provide assistance with School fees to parents in cases of hardship. An established set of criteria exists for applications to the Hardship Fund, which are considered by the Bursary Committee of Governors.

Learning Powers relates to donations received to raise the profile of the school's 'Learning Powers'. The transfer relates to expenditure which has been capitalised and so the restriction has been met.

Mercers Trust Fund relates to donations received for a specific mental health and wellbeing project.

The Saturday School Fund represents donations received to set up and fund a Saturday school.

13. Analysis of net assets between funds

2022	Tangible fixed assets £	Investments £	Other assets/ (liabilities) £	Total £
Unrestricted Funds:				
General funds	-	-	1,194,491	1,194,491
Fixed asset fund	6,554,164	-	-	6,554,164
Bursary fund	-	-	-	-
Restricted Funds:				
The Sainsbury Fund	-	158,111	(53,558)	104,553
Saturday School	-	-	-	-
Mercers Trust Fund	-	-	25,200	25,200
Total funds 2022	6,554,164	158,111	1,166,133	7,878,408

2021	Tangible fixed assets £	Investments £	Other assets/ (liabilities) £	Total £
Unrestricted Funds:				
General funds	-	-	772,139	772,139
Fixed asset fund	6,695,521	-	-	6,695,521
Bursary fund	-	-	-	-
Restricted Funds:				
The Sainsbury Fund	-	176,968	(53,558)	123,410
Saturday School	-	-	13,265	13,265
Total funds 2021	6,695,521	176,968	731,846	7,604,335

The liabilities included within The Sainsbury Fund represent the grants paid using unrestricted funds which will be transferred when the investment is realised.

14. Capital commitments

The School had no capital commitments at the year end.

15. Operating lease commitments

Lessee

Operating lease payments represent rentals payable by the School for its property and office equipment. The property relates to a 125 year lease commencing 1997 from The Mercers' Company.

Under the terms of the lease rental income is chargeable from 25th December 2019 up to a maximum cap of 3% of revenue.

The Mercers' Company have carried out a rent review. The school has carried out its review and agreed with The Mercers' Company an annual rent of £83,500 per annum, to be reviewed every five years per the terms of the lease.

The disclosure below shows future payments being made at £83,500 p.a. in respect of this lease.

	2022	2022	2021	2021
	£	£	£	£
	Land and buildings	Other	Land and buildings	Other
Within one year	83,500	20,919	83,500	26,115
Between two and five years	334,000	73,218	334,000	74,038
In over five years	8,016,000	-	8,099,500	-
	8,433,500	94,137	8,517,000	74,038

16. Related party transactions

One Governor, R Watney, is a Liverymen of the Mercers' Company. The Mercers' Company, as the trustee of the St Paul's Schools Foundation, owns the freehold of the School, and granted in 1997 a 125-year lease.

The School buildings adjoin the playing field, netball courts and swimming pool of St. Paul's Girls' School. The School hires the tennis courts and swimming pool for regular use during term time and the use of the field one day per year for the annual Summer Fair and Sports Day through a standard letting agreement, £25,912 (2021: £5,546).

17. Pension schemes

17.1 Teachers' Pension Scheme (TPS)

The School participates in the Teachers' Pension Scheme for its teaching staff. The pension costs paid to TPS in the period amounted to £438,170 (2021: £444,966).

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2016 and published in March 2019. As a result of this valuation the employer contribution rate increased from 16.48% to 23.6% from September 2019.

The scheme will next be subject to an actuarial valuation based on data as at 31 March 2021 in accordance with the updated version of the Directions, the results of which are expected to take effect from September 2023. The valuation will determine a revised employer contribution rate payable from this date.

17.2 Pensions Trust – Independent Schools' Pension Scheme

The company participates a multi-employer scheme which provides benefits to some 66 non-associated employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore, it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore, the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out with an effective date of 30 September 2020. This actuarial valuation was certified on 22 December 2021 and showed assets of £201.1m, liabilities of £256.3m and a deficit of £55.2m. To eliminate this funding shortfall, the trustees and the participating employers have agreed that additional contributions will be paid, in combination from all employers, to the scheme as follows:

Deficit contributions

From 1 September 2022 to 30 June 2032:	£2,687,000 per annum (payable monthly and increasing by 3% on each 1st September)

Note that the scheme's previous valuation was carried out with an effective date of 30 September 2017. This valuation showed assets of £149.4m, liabilities of £187.6m and a deficit of £38.2m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 September 2019 to 30 April 2030:	£2,387,357 per annum (payable monthly and increasing by 3% on each 1st September)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the scheme liabilities

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

PRESENT VALUES OF PROVISION

	31 August 2022 (£s)	31 August 2021 (£s)	31 August 2020 (£s)
Present value of provision	59,790	44,803	49,442

RECONCILIATION OF OPENING AND CLOSING PROVISIONS

	Period Ending 31 August 2022 (£s)	Period Ending 31 August 2021 (£s)
Provision at start of period	44,803	49,442
Unwinding of the discount factor (interest expense)	462	423
Deficit contribution paid	(4,828)	(4,688)
Re-measurements - impact of any change in assumptions	(9,925)	(374)
Re-measurements - amendments to the contribution schedule	29,278	-
Provision at end of period	59,790	44,803

INCOME AND EXPENDITURE IMPACT

	Period Ending 31 August 2022 (£s)	Period Ending 31 August 2021 (£s)
Interest expense	462	423
Remeasurements – impact of any change in assumptions	(9,925)	(374)
Remeasurements – amendments to the contribution schedule	29,278	-
Contributions paid in respect of future service*	*	*
Costs recognised in income and expenditure account	*	*

*includes defined contribution schemes and future service contributions (i.e. excluding any deficit reduction payments) to defined benefit schemes which are treated as defined contribution schemes. To be completed by the company.

ASSUMPTIONS

	31 August 2022 % per annum	31 August 2021 % per annum	31 August 2020 % per annum
Rate of discount	4.31	1.09	0.90

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

17.3 **Stakeholder scheme**

In addition, the school participates in a stakeholder compliant scheme, which is available to non-teaching staff. The stakeholder compliant scheme is a defined contribution scheme. The pension charge for the year includes contributions to this scheme of £87,635 (2021: £76,259). As at the balance sheet date there were 34 active members of the scheme employed by the School. The school continues to offer membership of the scheme to its employees.

18. Comparative statement of financial activities for 2021

	Unrestricted funds £	Restricted funds £	Total 2021 £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
School fees	5,246,820	-	5,246,820
Other educational income	81,231	-	81,231
Registration fees and other income	69,793	-	69,793
Other activities to generate funds			
Investment income	-	-	-
Donations	-	21,300	21,300
Other activities	5,935	-	5,935
Total income	5,403,779	21,300	5,425,079
TOTAL EXPENDITURE ON			
Raising funds			
Financing costs	2,322	-	2,322
Charitable activities			
School operating costs and grants	5,493,692	25,241	5,518,933
Total expenditure	5,496,014	25,241	5,521,255
Net income/(expenditure) before gain/(loss) on investments	(92,235)	(3,941)	(96,176)
Net gains/(losses) on investments	-	14,724	14,724
Net income/(expenditure)	(92,235)	10,743	(81,452)
Actuarial gain/(loss) on defined benefit pension scheme	374	-	374
Transfers	-	-	-
Net movement in funds	(91,861)	10,783	(81,078)
Total funds brought forward	7,559,521	125,892	7,685,413
Total funds carried forward	7,467,660	136,675	7,604,335

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED

England & Wales - Charity number 312739

Accounts

Company Number 00571803
Charity Number 312739

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
(A COMPANY LIMITED BY GUARANTEE)
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2021

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
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YEAR ENDED 31 AUGUST 2021

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BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
SCHOOL INFORMATION
YEAR ENDED 31 AUGUST 2021

GOVERNORS, DIRECTORS AND CHARITY TRUSTEES:

The Governors present their report and the audited accounts for the year ended 31st August 2021. The accounts comply with current statutory requirements, the requirements of the charity's governing document and the requirements of the Charities SORP (FRS 102).

Bute House operates as a charitable company limited by guarantee (for further details see page two below).

The Governors of Bute House Preparatory School for Girls are the School's charity trustees under charity law and the directors of the charitable company. The Governors who served during the year and subsequently are detailed below:

Governors & / Committees:	Finance	Bursary	Nominations	Education
Mrs S Bailes (Chair)	*		*	*
Mrs A Barron				*
Mrs A Thomson		*		
Miss K Kerr	*		*	
Mrs S Kooros		*		
Mr M Perry	*	*		*
Mr J Beckitt (Vice-Chair)	*	*	*	
Mrs P McAndrew		*		
Dr M Sherman				
Mr J Brough (appointed 22.04.21)				*
Mr R Watney (appointed 26.08.21)	*			

An asterisk (*), indicates membership of a Committee. Other ad hoc committees operate as required. The Finance Committee's full title is the Finance, Operations & Risk Committee.

HEAD
Mrs Helen Lowe (resigned 31.08.21)
Ms Sian Bradshaw (appointed 01.09.21)

BANKERS
Barclays Bank PLC
1 Churchill Place
Canary Wharf
London
E14 5HP

Lloyds Bank PLC
25 Gresham Street
London
EC2V 7HN

SOLICITORS
Veale Wasborough Vizards LLP
24 King William Street
London
EC4R 9AR

AUDITOR
Saffery Champness LLP
71 Queen Victoria Street
London
EC4V 4BE

BURSAR
Ms Sandra Frost BSc (Econ), ACA (resigned 31.05.21)
Mr Michael Rae ACA (cover for Ms Frost from May 21 – November 21)
Mr Leigh Ward BA MBA (appointed 31.08.21)

CLERK TO THE GOVERNORS AND COMPANY SECRETARY
Mrs C Rimmer

REGISTERED OFFICE
Bute House
Luxemburg Gardens
London W6 7EA

Company Registration Number 00571803
Charities Registration Number 312739

GOVERNORS' REPORT

PRINCIPAL ACTIVITY, STRATEGIC AIM AND INTENDED EFFECT

Principal Activity

Bute House operates as a charitable company ("the Company") limited by guarantee, and accordingly its constitution is set out in its Memorandum and Articles of Association. The objects of the company are 'to advance education, including, without limitation, by conducting the school known as Bute House Preparatory School for Girls and any other school or schools, for girls or boys, as the Governors may think fit; and purposes incidental or ancillary to the same'.

The powers of the Company are set out in the Articles, which may be exercised only in promoting its objects. The powers set out in the documents relate primarily to the acquisition, use and disposal of assets of the Company, including investments in funds not immediately required for the Company's charitable purposes.

Governing Body

The School's Governors are its Directors and Charity Trustees. They are required under the Articles of Association to serve as members of the Company. They are elected at a meeting of the Directors. New Directors are recommended to the Governors by the Nominations Committee on the basis of the skills and experience which he or she would bring to the Governing body.

Governors serve terms of office of four years from the date of their appointment and are eligible for re-election for one further term of office of four years. Mrs S Bailes was due to retire in June 2021 but has been asked by the board to remain as Chair until a new Chair has been appointed. The Governors who served during the year are shown on page one.

Mr Robert Watney, who was appointed on 26th August 2021, is a Liveryman of the Mercers' Company. The Mercers' Company, as the trustee of the St Paul's Schools Foundation, owns the freehold of the land on which the School stands, and has granted in 1998 a 125-year lease. Seven Governors are parents of past pupils.

Recruitment, Induction and Training of Governors

Governors are selected by reference to their eligibility, personal competence and specialist skills. The Governors can appoint between 5 and 15 Governors. On appointment new Governors are inducted into the workings of the Governors and of the School via a formal process. The induction pack provided to Governors includes a number of School documents and policies including:

- "Guidelines for Governors," a booklet produced by the Association of Governing Bodies of Independent Schools.
- Keeping Children Safe in Education Part 1
- Charity Commission booklet CC3: The Essential Trustee
- Charity Commission Guidance on Charitable Purposes and Public Benefit
- Charity Commission Guidance on decision making

- Charities Governance Code for larger Charities
- The Essential Trustee – Six Main Duties

Individual Governors attend tailored training courses in key aspects of school governance and management run by such bodies as AGBIS (Association of Governing Bodies of Independent Schools), IAPS (Independent Association of Preparatory Schools) and ISBA (Independent Schools' Bursar's Association). In addition Governors have attended safeguarding training provided for all staff at the School or an online course.

Organisational Management

Responsibility for the overall management and organisation of the School rests with the Governors, who meet at least termly. They are supported in carrying out their responsibilities by committees largely made up of Governors, including the Education Committee and Finance, Operations and Risk Committee, which meet at least once a term prior to the Governors' meeting. The Bursary Committee and the Nominations Committee meet as required.

The day to day management of the School is delegated to the Head supported by the Deputy Head and Bursar, and this group together with the Assistant Academic Head, the Assistant Pastoral Head, Development Manager and Head of Assessment form the School's key management. Staff salaries are reviewed annually by Governors.

STRATEGIC REPORT

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

Operational Performance of the School

The operational performance of the School and its achievements against the context of the School's aims is led by the Head.

The principal achievements during the year:

- The 11+ results remain very good. In the academic year 2020-2021, sixty one girls sat the 11+ examinations and 35 scholarships or exhibitions were awarded. Due to the different nature of the examination process no academic awards were made at St Paul's Girls' School, but nearly a quarter of the girls were offered places at St Paul's Girls' School. A sixth of the leavers went to boarding schools, two girls moved out of London and the rest went to a good variety of London Day Schools. The boarding schools included Wycombe Abbey, St Mary's Ascot and Tudor Hall. One girl went to a Maintained Sector School: West London Free (with a music aptitude place).

- The data for Summer 2021 shows that 59% of the Year 6 girls achieved "higher than expected" or" much higher than expected" in their Maths Progress Test and the figure for English was nearly the same, at 58%.

- Seven pupils, performed particularly well in the Junior Maths Challenge (aimed at Y7 & Y8) and were invited to the follow-on rounds of the Kangaroo and the prestigious Junior Olympiad. At the Kangaroo three girls were in the top-scoring 25% of participants. At the Junior Olympiad the UKMT invite around 1,200 qualifying students, from the Junior Maths Challenge, to take part in the Junior Mathematical Olympiad. Two pupils performed extremely well, one received a comfortable distinction, putting her in the top 300 students in the country, and a second received a highly creditable merit.

- Unfortunately, due to lockdown, the usual data collection at the end of the academic year could not take place. The School is committed to tracking children throughout their journey at Bute House, and has resumed tracking.

- For the second consecutive year the normal operating procedures were significantly impacted by the national lockdown due to coronavirus. During the period the School was closed from January to 7th March but all teaching continued with online lessons. Also when pupils had to isolate at home they were able to join classes remotely.

- The School launched a joint Parent Staff Partnership to focus on Diversity and inclusion. A platform was established to share research, and articles of interest, into the best ways forwards to improve its Diversity and Inclusion within the Bute Community. It also established a new Learning Power to further embed the ideas around equity and inclusion into the ethos of the school, and carried out an audit and update of the Lower School reading material, both in class and in the library.

- The School launched a more inclusive and user-friendly website at the end of the Summer Term.

Notable Sports Achievements 2020-2021

Unfortunately as a result of the Covid-19 outbreak no competitions, tournaments or inter-school matches took place in the 2020-21 academic year.

PUBLIC BENEFIT AND COMMUNITY RELATIONSHIPS

Public Benefit

The School's key public benefit is delivered through the provision of an education for 4 -11 year-old girls. The School is also committed to broadening access to the School by offering eligible parents/guardians means-tested financial support with the payment of school fees. Such support is known as a bursary and bursaries may be awarded in the form of a discount of up to 100 per cent of tuition fees payable together with a uniform allowance and support towards the cost of residential visits, depending on the financial circumstances of applicants. The School is cognisant of the importance of making sure that a girl awarded a bursary would benefit from the education provided by the School. Bursary awards will be offered for pupils on entry:

- Who meet the School's normal entry requirements, and

- Whose parents have demonstrated their inability to afford a full fee-paying place. A means testing process is in place.

Bursaries are awarded to girls joining in Year 3, and in the current year there were a total of eleven pupils on means-tested Bursaries in Year 3-6, including two new joiners in Year 3.

The Governors give careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplemental guidance on public benefit in relation to the advancement of education and on fee-charging. The School is a registered charity and is very involved in seeking wider benefits for the public in line with its educational objectives.

The school's public benefit programmes are managed and co-ordinated by a permanent full-time member of staff, the Head of Partnerships, Communications and Community Liaison (Mr Ash Charles). These are grouped together under the 'Bute House Explore' programme.

The Bute House Explore Programme continues to develop a range of public benefit programmes, and reaches out to all local primary schools with programmes and activities to enrich learning across the curriculum and beyond.

The school's public benefit activities continue to develop and grow into a range of impactful activities involving more than 15 state schools, children and many staff hours. Our mission is to promote, develop and deliver learning opportunities and experiences open to all through a range of activities including:

- an established Saturday School, which temporarily closed due to Covid-19 but re-opened in May 2021. The School uses its own teaching and support staff to develop and run the Saturday School programme for children identified by local primary Heads who would most benefit from the programme. Bute House staff are involved in delivering the non-core public benefit programme, giving up their time to commit their expertise and talent to create the best experiences and opportunities for all the children who participate;
- SchoolCycle which aims to recycle and reuse unwanted furniture, resources, equipment and books through a network of donor and receiver schools;
- Bike to School brings free-to access bike workshops to Brook Green and also workshops and competitions to encourage cycling to school within the local community;
- Sing Together Festival is a rolling programme of mini-Choir Festivals for Year 1 and 2 children across Hammersmith & Fulham;
- Hammersmith Gym is provided with strategic and resource support for gymnastics provision;
- English Teachers' Network is a developing professional network for teachers of English;
- London Children's Book Project in partnership with Bute House provides thousands of books to children in need;
- RI Maths Masterclasses are provided for selected students with a mathematics aptitude from across the borough;
- School and Family Works is a partnership with a specialist clinical mental health provider and provides intensive clinical intervention to help children and families in need.

Community Relationships

The school continues to support the local community association and provides use of the Hall for its Annual Quiz. It also arranges free-to-access bike workshops on Brook Green and runs workshops and competitions to encourage cycling to school in our community.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

The School reported a deficit of £92,235 (2020: deficit of £124,490) from its normal operating activities in the year, and a restricted income surplus of £10,783 (2020: £51,741), primarily being donations to support the School's Bursary Scheme.

The movement in the net financial position year on year reflects a fewer number of pupils, while the 2020 figures were impacted by the fee refunds. Due to the retirement of the Head and the Bursar there was a significant increase in recruitment fees; also the School was again impacted by school closure and the continued high cost of cleaning associated with Covid-19. The School continues to pay rental to the Mercers' Company for the land on which the school stands.

Pupil numbers were lower in the academic year, down from 318 to 305, falling to 302 in the Summer Term due to the uncertainties created by Covid-19. They are anticipated to rise in the future. Total operating expenditure remained constant year on year at £5.521mn (2020: £5.547mn), and staffing costs accounted for 70% of total expenditure (2020: 67%).

Restricted funds of £21,300 (2020: £128,070), were received during the year, consisting of donations for the Bursary Fund.

Net assets decreased to £7,604,335 (2020: £7,685,414) and overall, the Governors are satisfied with the financial position of the School in relation to its ongoing commitments.

INVESTMENT POLICY

The School does not have significant investments apart from its cash holdings. The School currently minimises the investment risk by applying its treasury policy which includes:
Permitted investments:

- UK Deposits on demand
- UK Term deposits
- UK certificates of Deposit issued by UK banks

Counterparties

- Investments are only with UK institutions with a short-term rating of P1, A1 or F1.

Concentration risk

- Utilising more than one financial institution
- Funds are placed for a maximum of one year

Funds during the year were deposited with Barclays Bank PLC, and Lloyds TSB Bank plc in line with the above policy. £176,968 (2020: £162,244) also remained with the Charities Aid Foundation. Interest generated was constrained by the continuing low level of UK interest rates.

RESERVES POLICY

The Governors regularly review the level and nature of the reserve funds of the School.

At 31st August 2021 the School had free reserves of £772,139 (2020: £679,607), an increase of £0.1mn. The School also had a fixed asset fund of £6,695,521 (2020: £6,879,914), while the balance of the bursary fund was £nil as at 31st August 2021 (2020: £nil).

The Governors' long term intention is to maintain the free reserves to cover unforeseen risks. Currently this is targeted at the equivalent of approximately one term's expenditure, however due to Covid_19 the level has fallen to around half a term's expenditure. It is the Governors' intention to build up the free reserve back to the level of one term's expenditure. Governors are also committed to maintaining and developing the School's premises and equipment which are key to delivering the School's aims.

The Governors believe that the School has adequate financial resources and is well placed to manage its business risks. The School's planning process, including financial projections, has taken into consideration the current economic climate and the impact of the COVID-19 pandemic on the Schools key sources of income and planned expenditure. The Governors have a reasonable expectation that the School has adequate resources to continue in operational existence for the foreseeable future, and is able to meet its objectives through a remote teaching programme should a further closure of schools be required in a future lockdown caused by the COVID-19 pandemic. They believe that there are no material uncertainties that call into doubt the School's ability to continue. The accounts have therefore been prepared on the basis that the School is a going concern.

PLANS FOR THE FUTURE

The School's key objective is to educate all its pupils in a challenging, happy and supportive environment, to be at the forefront of educational development, and to place its leavers in schools appropriate to their personalities and their abilities. The School is well placed to meet these objectives through the continued investment in staffing and premises. The School's Partnerships work with the local community continues to be expanded.

RISK MANAGEMENT

The Governors have assessed the major risks to which the School is exposed, in particular those relating to the operations and finances of the School, and are satisfied that systems are in place to manage exposure to those major risks within acceptable bounds. The School's risks are documented in a Risk Register which will continue to be reviewed and updated on a termly basis. Risks and controls are also regularly reviewed by the Finance, Operations & Risk Committee.

FUNDRAISING

The Governors take their responsibility under the Charities (Protection and Social Investment) Act 2016 seriously and have considered the implications on the school's activities. The School has not undertaken fundraising activity in the current year.

The School follows the Fundraising Regulator's Code of Practice, has established a Fundraising Committee and has a Fundraising Policy and anti-money laundering policy in place. The majority of fundraising is from current and past parents and alumni, as well as connected organisations.

The school does not actively solicit donations from the general public more widely, and will not accept donations from anyone who does not have a connection with the School, in line with its Fundraising Policy.

The Governors are not aware of any complaints made in respect of fundraising during the period.

PRINCIPAL RISKS AND UNCERTAINTIES

Major risks to the School are considered to come from any physical or emotional harm to the pupils or staff, to the School's reputation, damage to its fabric, from its ability to attract and retain good staff, or from a serious incident. To help deal with these issues:

- All staff sign a safeguarding statement and all pupils' health is monitored on pupils' files and on an accident database which reports to the Health & Safety Committee termly.
- Staff health and safety is monitored and staff reminded termly of their legal obligations to work in a safe and healthy manner.
- Governors annually assess staff salaries and benefits to ensure staff are adequately rewarded.
- Reputational risk is assessed from all the key standpoints, financial and legal advice is taken as required, also a PR company advises on potential media issues arising.
- In terms of fabric damage, comprehensive insurance is maintained for all likely scenarios and a ten-year Maintenance Plan is in place.
- In terms of a serious incident affecting human safety or the school environment, the School has a Crisis Management Plan in place, which is updated and tested periodically.

The risks to the school associated with the ongoing COVID-19 pandemic are monitored closely, and the school follows the latest guidance from the Department for Education in its ongoing operations. The School has a risk assessment in relation to COVID-19 available to view on the school website. This is regularly updated and reviewed by Governors.

AUDITORS

Saffery Champness LLP have expressed their willingness to continue as auditors for the next financial year.

STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors (who are also directors of Bute House Preparatory School for Girls Limited for the purposes of company law) are responsible for preparing the Governors' Report and the financial

statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Governors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This Annual Report, prepared under the Charities Act 2011 and the Companies Act 2006, was approved by the Governors of Bute House Preparatory School for Girls, including in their capacity as company directors approving the Strategic Report contained therein.

This report was approved by the governors on 2nd February 2022 and signed on their behalf by:

Susan Bailes

Susan Bailes
Chair of Governors

Opinion

We have audited the financial statements of Bute House Preparatory School for Girls Limited for the year ended 31 August 2021 which comprise the statement of financial activities, balance sheet, cash flow statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the charitable company's state of affairs as at 31 August 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Report which includes the Directors' Report and the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Governors' Report which includes the Directors' Report and the Strategic Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' Report and Strategic Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement set out on page 9, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditors under the Companies Act 2006 and report in accordance with regulations made under that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud are detailed below.

Identifying and assessing risks related to irregularities:
We assessed the susceptibility of the charitable company's financial statements to material misstatement and how fraud might occur, including through discussions with the trustees, discussions within our audit team planning meeting, updating our record of internal controls and ensuring these controls operated as intended. We evaluated possible incentives and opportunities for fraudulent manipulation of the financial statements. We identified laws and regulations that are of significance in the context of the charitable company by discussions with trustees and updating our understanding of the sector in which the charitable company operates.

Laws and regulations of direct significance in the context of the charitable company include The Companies Act 2006, and guidance issued by the Charity Commission for England and Wales.

Audit response to risks identified:
We considered the extent of compliance with these laws and regulations as part of our audit procedures on the related financial statement items including a review of financial statement disclosures. We reviewed the charitable company's records of breaches of laws and regulations, minutes of meetings

and correspondence with relevant authorities to identify potential material misstatements arising. We discussed the charitable company's policies and procedures for compliance with laws and regulations with members of management responsible for compliance.

During the planning meeting with the audit team, the engagement partner drew attention to the key areas which might involve non-compliance with laws and regulations or fraud. We enquired of management whether they were aware of any instances of non-compliance with laws and regulations or knowledge of any actual, suspected or alleged fraud. We addressed the risk of fraud through management override of controls by testing the appropriateness of journal entries and identifying any significant transactions that were unusual or outside the normal course of business. We assessed whether judgements made in making accounting estimates gave rise to a possible indication of management bias. At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Cara Turtington (Senior Statutory Auditor)
for and on behalf of Saffery Champness LLP

Chartered Accountants
Statutory Auditors

71 Queen Victoria Street
London
EC4V 4BE

Date: 16 February 2022

Saffery Champness LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 AUGUST 2021

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
INCOME AND ENDOWMENTS FROM					
Charitable activities					
School fees	2	5,246,820	-	5,246,820	5,163,364
Other educational income		81,231	-	81,231	95,984
Registration fees and other		69,793	-	69,793	63,198
Other activities to generate funds					
Investment income		-	-	-	19,197
Donations	3	-	21,300	21,300	128,070
Other activities	3	5,935	-	5,935	5,953
Total income		5,403,779	21,300	5,425,079	5,475,766
TOTAL EXPENDITURE ON					
Raising funds					
Financing costs	4	2,322	-	2,322	1,688
Charitable activities					
School operating costs and grants		5,493,692	25,241	5,518,933	5,545,831
Total expenditure	5	5,496,014	25,241	5,521,255	5,547,519
Net income/(expenditure) before gain/(loss) on investments		(92,235)	(3,941)	(96,176)	(71,753)
Net (losses)/gains on investments	9	-	14,724	14,724	(1,446)
Net income/(expenditure)		(92,235)	10,783	(81,452)	(73,199)
Actuarial gain/(loss) on defined benefit pension scheme	17	374	-	374	(482)
Transfers	12	-	-	-	-
Net movement in funds		(91,861)	10,783	(81,078)	(73,681)
Total funds brought forward		7,559,521	125,892	7,685,413	7,759,094
Total funds carried forward	13	7,467,660	136,675	7,604,335	7,685,413

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.
The notes on pages 18 to 35 form part of these financial statements.

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
BALANCE SHEET
AS AT 31 AUGUST 2021

	Note		2021		2020
		£	£	£	£
Fixed assets					
Tangible fixed assets	8		6,695,521		6,879,914
Investments	9		176,968		162,244
			6,872,489		7,042,158
Current assets					
Debtors	10	218,150		254,070	
Cash at bank and in hand		2,631,085		2,349,847	
		2,849,235		2,603,917	
Creditors: amounts falling due within one year	11	(2,072,586)		(1,911,220)	
Net current assets			776,649		692,697
Total assets less current liabilities			7,649,138		7,734,855
Creditors: amounts falling due after one year			-		-
Net assets before pension liability			7,649,138		7,734,855
Defined benefit pension scheme	17		(44,803)		(49,442)
Net assets			**7,604,335**		**7,685,413**
Funds					
Unrestricted funds					
General funds		772,139		679,607	
Fixed assets fund		6,695,521		6,879,914	
Bursary fund		-		-	
			7,467,660		7,559,521
Restricted funds			136,675		125,892
Total funds	12		**7,604,335**		**7,685,413**

The notes on pages 18 to 35 form part of these financial statements.

Approved by the Board of Governors and authorised for issue on 2 February 2022 and signed on its behalf by:

Susan Bailes
Susan Bailes
Chair

Mark Perry
Mark Perry
Chair of Finance Committee

Company registration number 00571803

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
CASH FLOW STATEMENT
YEAR ENDED 31 AUGUST 2021

		2021		2020	
		£	£	£	£
Cash flows from operating activities:					
Net cash provided by/(used in) operating activities	*(see below)*		413,954		(154,095)
Cash flows from investing activities:					
Interest received		-		19,197	
Purchase of property, plant and equipment		(132,716)		(503,600)	
Net cash provided by/(used in) investing activities			(132,716)		(484,403)
Cash flows from financing activities:					
Repayment of bank loan		-		-	
Net cash provided by/(used in) financing activities			-		-
Change in cash and cash equivalents in the reporting period			281,238		(638,498)
Cash and cash equivalents at the beginning of the period			2,349,847		2,988,345
Cash and cash equivalents at the end of the period			2,631,085		2,349,847

Reconciliation of net income/(expenditure) to net cash flow from operating activities

Net income/(expenditure) for the reporting period	(81,452)	(73,199)
Adjustments for:		
(Gains)/losses on investments	(14,724)	1,446
Non- cash movement on Independent Schools' Pension Scheme	374	(482)
Depreciation charges	316,395	302,918
Interest receivable	-	(19,197)
Loss/(profit) on the sale of fixed assets	714	-
(Increase)/decrease in debtors	35,922	144,490
Increase/(decrease) in creditors	156,725	(510,071)
Net cash provided by/(used in) operating activities	413,954	(154,096)

Analysis of changes in net debt

	At the start of year	Cash flows	At the end of year
Cash	2,349,847	281,238	2,631,085
	2,349,847	281,238	2,631,085

Charity information

Bute House Preparatory School for Girls is a registered charity (No. 312739) and company (No. 00571803) which is incorporated and registered in England and Wales. The address of the registered office is Bute House, Luxemburg Gardens, London, W6 7EA.

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability of members in respect of the guarantee is limited to £1. At 31 August 2021, the total of such guarantees was £11 (2020: £12).

1. Accounting policies

1.1 Basis of accounting

The accounts have been prepared in accordance with the Companies Act 2006 and the 'Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements are prepared on the historical cost basis excepting the revaluation of investments.

The accounts are prepared in sterling, which is the functional currency of the School. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity constitutes a public benefit entity as defined by FRS 102.

Going concern

Having reviewed the funding facilities available to the School together with the expected ongoing demand for places and the School's future projected cash flows, the Governors have a reasonable expectation that the School has adequate resources to continue its activities for the foreseeable future and consider that there were no material uncertainties over the School's financial viability. Accordingly, they also continue to adopt the going concern basis in preparing the financial statements as outlined in the Statement of Governors' Responsibilities.

1.2 Income

Fees receivable and similar earned income are credited to the Statement of Financial Activities (SOFA) in the year for which they are due. Deferred income represents amounts received for future periods and is released to the SOFA in future periods when the service is provided.

Fees due in respect of Bursary Students are deducted from fee income and a transfer is made from the Bursary Fund to the General Reserve to cover the Bursary Fee income.

Donations are accounted for as and when entitlement arises, the amount can be reliably quantified and the economic benefit to the Trust is considered probable.

Gifts of assets and services are recognised at the time of receipt at their value to the charity when the benefit is reasonable, measurable and quantifiable.

1.3 Expenditure

Expenditure is accrued as soon as a liability is considered probable, discounted to present value for longer term liabilities. The School is not registered for VAT and accordingly expenditure is shown gross of VAT.

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources. Governance costs are those incurred in connection with the administration of the charity and in compliance with constitutional and statutory requirements.

1.4 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Leasehold premises	over 50 years on cost
Plant and equipment:	
Computer equipment	33% per annum
Fixtures, fittings and equipment	10% per annum

Assets purchased which cost less than £500 are not capitalised and are expensed to the Statement of Financial Activities in the year in which they are purchased.

The School negotiated with the Mercers' Company to grant a new lease for 125 years which took effect from 24 December 1997. Amortisation of the School's premises is charged over 50 years on a straight line basis, with effect from 1 September 1998.

1.5 Investments

Fixed asset investments held for charitable purposes are stated at market value. Unrealised gains and losses arising on the revaluation of fixed asset investments during the year are credited or charged to the Statement of Financial Activities under 'Unrealised gain on investments'.

1.6 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.7 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8 Creditors

Creditors are recognised where the School has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

1.9 Funds

General funds are unrestricted funds available for use at the discretion of the Governors to further the general objectives of the School that have not been designated for other purposes.

Designated funds, comprising the fixed asset fund which is maintained at the amount of net tangible fixed assets and the bursary fund, are unrestricted funds that have been set aside by the Governors for particular purposes.

Restricted funds are funds that the School has received subject to specific restrictions imposed by the donor.

1.10 Pension costs

The School contributes to two independently administered defined benefit pension schemes: the Teachers' Pension Defined Benefit Scheme and the Independent Schools Pension Scheme (ISPEN). The school contributes to these schemes at rates set by the schemes' actuaries and advised to the School by the scheme's administrators. The schemes are multi-employer pension schemes and it is not possible to identify the assets and liabilities of the schemes which are attributable to the School. The School also contributes to one defined contribution scheme, contributions by the School are accrued as they fall due.

1.11 Taxation

The School is a registered charity and its income is not liable to taxation as it is applied to wholly charitable purposes.

1.12 Financial instruments

The School only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.13 Critical accounting judgements and key sources of estimation uncertainty

The preparation of the financial statements in accordance with FRS 102 requires the trustees to make estimates and assumptions concerning the future. The estimates and assumptions that could have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include accruals, depreciation, freehold building residual values and revenue recognition. The accounting in these areas of the accounts requires management to use judgement.

2. School fees

	2021	2020
	£	£
The school's fee income comprised:		
Gross fees	5,398,643	5,308,307
Less: Bursaries and grants	(173,123)	(202,109)
	5,225,520	5,106,198
Add back: grants and bursaries paid by restricted funds	21,300	57,166
Operating school fee (excluding bursaries and Hardship grants)	5,246,820	5,163,364

3. Other income

	2021	2020
	£	£
Donations:		
Bursary Fund (restricted)	21,300	57,166
Sainsbury Fund (restricted)	-	-
Saturday School (restricted)	-	-
Building Fund (restricted)	-	67,619
STEAM week (restricted	-	3,285
	21,300	128,070
Other activities:		
Facilities hired out by the School	5,935	5,953

Donation income includes gift aid income on relevant donations.

4. Financing costs

	2021	2020
	£	£
Interest payable on bank loan	-	(760)
Other interest payable	421	555
Bank charges	1,901	1,893
	2,322	1,688

5. Analysis of total expenditure

2021	Staff costs	Other costs	Depreciation	Total
	£	£	£	£
Raising Funds				
Finance costs	-	2,322	-	2,322
Charitable activities				
School operating costs:				
Teaching	2,584,555	330,978	134,514	3,050,047
Welfare (including catering)	-	310,629	3,563	314,192
Premises	134,064	446,301	178,318	758,683
Support costs (note 6)	1,141,832	254,179	-	1,396,011
	3,860,451	1,342,087	316,395	5,518,933
Total Expenditure	3,860,451	1,344,409	316,395	5,521,255

Staff costs exclude Chartwells Independent staff of £171,011 (2020: £138,007).

2020	Staff costs	Other costs	Depreciation	Total
	£	£	£	£
Raising Funds				
Finance costs	-	1,688	-	1,688
Charitable activities				
School operating costs:				
Teaching	2,789,716	501,153	169,724	3,460,593
Welfare (including cateting)	-	253,467	3,976	257,443
Premises	112,295	423,772	129,218	665,285
Support costs	874,155	288,355	-	1,162,510
	3,776,166	1,466,747	302,918	5,545,831
Total Expenditure	3,776,166	1,468,435	302,918	5,547,519

6. Governance costs included in support costs

	2021	2020
	£	£
Current auditor		
Auditor - Audit fees (current year)	12,300	11,750
- Audit fees (prior year under accrual)	900	400
Auditor - Non-audit fees	1,700	2,350
Governors' expenses	1,034	1,487
	15,934	15,987

The Governors receive no remuneration for their services.

Expenses reimbursed to Governors during the year amounted to £1,034 (2020: £1,487) for 11 Governors in total (2020: 12). Expenses related to travel and fees for training courses and seminars, and for subscriptions to the Governance magazine.

7. Employee information

Total staff costs were as follows:

	2021	2020
	£	£
Wages and salaries	3,016,665	2,941,622
Employer's national insurance	319,741	309,899
Employer's pension contributions	524,045	524,645
Total staff costs	3,860,451	3,776,166

In addition, the School paid £1,799 (2020: £16,776) to club coaches. Whilst club coaches are paid through the payroll, they are not regarded as employees of the School and so their costs have been excluded from the staff costs shown above.

Remuneration totalling £1,083,874 was paid to Key Management Personnel during the year (2020: £1,090,600). The key management personnel are defined on page 4.

Wages and salaries include a total of £507 (2020: £nil) for redundancy payments during the year.

The number of staff with emoluments in excess of £60,000 is set out below:

	2021	2020
	No	No
£60,000 - £70,000	7	6
£70,000 - £80,000	3	4
£100,000 - £110,000	-	-
£110,000 - £120,000	-	-
£120,000 - £130,000	-	1
£130,000 - £140,000	1	-

Eight of these employees are members of the Government's Teachers Pension Defined Benefits Scheme.

The total number of employees during the year, including full-time and part-time staff was:

	2021	2020
	No	No
Teaching	37	37
Teaching assistants	12	10
Non-teaching	32	35
	81	82

The total head count of employees during year, calculated on the basis of full time equivalents including those working under 30 hours per week was:

	2021	2020
	No	No
Teaching	33	33
Teaching assistants	12	10
Non-teaching	28	28
	73	71

8. Tangible fixed assets

	Leasehold premises £	Plant and Equipment £	Total £
Cost			
At 1 September 2020	8,913,987	1,437,802	10,351,789
Additions	1,920	130,796	132,716
Disposals	-	(22,833)	(22,833)
At 31 August 2021	8,915,907	1,545,765	10,461,672
Depreciation			
At 1 September 2020	2,605,944	865,931	3,471,875
Charge for the year	178,318	138,077	316,395
Disposals	-	(22,119)	(22,119)
At 31 August 2021	2,784,262	981,889	3,766,151
Net book value			
At 31 August 2021	6,131,645	563,876	6,695,521
At 31 August 2020	6,308,043	571,871	6,879,914

Barclays has a first legal charge over the leasehold property of the charity as a result of a loan. The bank loan was fully repaid in May 2019.

9. Fixed asset investments

UK Managed Funds	2021 £	2020 £
Market value at 1 September 2020	162,244	163,690
Unrealised investment gains/(losses)	14,724	(1,446)
Market value at 31 August 2021	176,968	162,244
Historical cost at 31 August 2021	120,799	120,799

The investment is held principally to provide income for the Sainsbury Fund (note 13).

10. Debtors

	2021	2020
	£	£
Fee debtors	29,678	28,214
Other debtors	1,742	(2,666)
Prepayments and accrued income	186,730	228,522
	218,150	254,070

Fee debtors relate to the cost of clubs, trips and other sundry costs in regard to summer term activities, billed in August and received in September.

Included within prepayments are amounts totalling £13,334 (2020: £nil) in relation to periods after 31 August 2022 (ie debtors due in more than one year).

11. Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	78,880	43,476
Accruals	38,276	94,047
Deferred income	201,764	-
Acceptance fees deposits	1,753,356	1,637,068
Other creditors	310	2,696
	2,072,586	1,911,220

Acceptance fee deposits
The Governors have reviewed the contract terms under which Pupil fee deposits are held by the School. Although under normal circumstances these will be repaid over future years when the pupils complete their education at the School, pupils can leave at earlier dates. The School does not therefore have an unconditional right to retain the individual deposits for at least 12 months after the balance sheet date and, in line with the requirements in FRS 102, the balance of the deposits held at 31 August 2021 have been included within current liabilities.

Deferred income reflects payments received in advance for the Autumn term's fees. All income deferred in 2020 was released in 2021.

12. Statement of movement in funds

2021

	Balance at 1 September 2020 £	Income	Expenditure	Transfers, actuarial gain, and loss on investments	Balance at 31 August 2021 £
Unrestricted Funds:					
General funds	679,607	5,403,779	(5,179,619)	(131,628)	772,139
Fixed asset fund	6,879,914	-	(316,395)	132,002	6,695,521
Bursary fund	-	-	-	-	-
Restricted Funds:					
Bursary fund	-	21,300	(21,300)	-	-
The Sainsbury Fund	108,686	-	-	14,724	123,410
Saturday School	17,206	-	(3,941)	-	13,265
	7,685,413	5,425,079	(5,521,255)	15,098	7,604,335

2020

	Balance at 1 September 2020 £	Income	Expenditure	Transfers, actuarial gain, and loss on investments	Balance at 31 August 2020 £
Unrestricted Funds:					
General funds	979,956	5,347,696	(5,169,718)	(478,327)	679,607
Fixed asset fund	6,626,182	-	(302,918)	556,650	6,879,914
Bursary fund	11,186	-	-	(11,186)	-
Restricted Funds:					
Bursary fund	-	57,166	(57,166)	-	-
The Sainsbury Fund	110,132	-	-	(1,446)	108,686
Saturday School	31,638	-	(14,432)	-	17,206
Building Fund	-	67,619	-	(67,619)	-
STEAM week	-	3,285	(3,285)	-	-
	7,759,094	5,475,766	(5,547,519)	(1,928)	7,685,413

The fixed assets fund represents the School's net investment in fixed assets, less the bank loan. The transfer to the fixed asset fund from general funds reflects the movement in the net book value of fixed assets in the year, less the movement in the amount in the bank loan.

The designated bursary fund represents funds set aside by the Governors to support the bursary scheme. The transfer from general funds to the designated bursary fund represents the bursaries funded by the designated funds.

The restricted bursary fund represents donations given to the School for bursaries as specified by the donors.

The Sainsbury Fund was established in 1991 to provide assistance with School fees to parents in cases of hardship. An established set of criteria exists for applications to the Hardship Fund, which are considered by the Bursary Committee of Governors.

The Saturday School Fund represents donations received to set up and fund a Saturday school.

The Building Fund represents donations given to the School for expenditure on the Bute Build project. The transfer from the Building Fund to the fixed asset fund represents purchases made using the restricted fund that are capitalised and the restriction has then been released.

The School invited donations from parents towards the cost of a high-profile visiting speaker to provide the keynote speech as part of it's STEAM week in February 2021. The cost of £5k was higher than the school would budget for a visiting speaker, but felt it was an exciting opportunity for the pupils, and asked parents for donations to support the event. Donations of £3.3k were received towards the cost, and the School was able to invite Year 5-6 pupils from local state primary schools to participate, to broaden the benefit from the event to others.

13. Analysis of net assets between funds

2021	Tangible fixed assets	Investments	Other assets/ (liabilities)	Total
	£	£	£	£
Unrestricted Funds:				
General funds	-	-	772,139	772,139
Fixed asset fund	6,695,521	-	-	6,695,521
Bursary fund	-	-	-	-
Restricted Funds:				
The Sainsbury Fund	-	176,968	(53,558)	123,410
Saturday School	-	-	13,265	13,265
Total funds 2021	6,695,521	176,968	731,846	7,604,335

2020	Tangible fixed assets	Investments	Other assets/ (liabilities)	Total
	£	£	£	£
Unrestricted Funds:				
General funds	-	-	679,607	679,607
Fixed asset fund	6,879,914	-	-	6,879,914
Bursary fund	-	-	-	-
Restricted Funds:				
The Sainsbury Fund	-	162,244	(53,558)	108,686
Saturday School	-	-	17,206	17,206
Total funds 2020	6,879,914	162,244	643,255	7,685,413

The liabilities included within The Sainsbury Fund represent the grants paid using unrestricted funds which will be transferred when the investment is realised.

14. Capital commitments

The School had no capital commitments at the year end.

15. Operating lease commitments

Lessee
Operating lease payments represent rentals payable by the School for its property and office equipment. The property relates to a 125 year lease commencing 1997 from The Mercers' Company.

Under the terms of the lease rental income is chargeable from 25th December 2019 up to a maximum cap of 3% of revenue.

The Mercers' Company have carried out a rent review. The school has carried out its review and agreed with The Mercers' Company an annual rent of £83,500 per annum, to be reviewed every five years per the terms of the lease.

The disclosure below shows future payments being made at £83,500 p.a. in respect of this lease.

	2021	2021	2020	2020
	£	£	£	£
	Land and buildings	Other	Land and buildings	Other
Within one year	83,500	26,115	83,500	26,833
Between two and five years	334,000	47,923	334,000	74,038
In over five years	8,099,500	-	8,183,000	-
	8,517,000	74,038	8,600,500	100,871

16. Related party transactions

One Governor, R Watney, is a Liverymen of the Mercers' Company. The Mercers' Company, as the trustee of the St Paul's Schools Foundation, owns the freehold of the School, and granted in 1997 a 125-year lease.

The School buildings adjoin the playing field, netball courts and swimming pool of St. Paul's Girls' School. The School hires the tennis courts and swimming pool for regular use during term time and the use of the field one day per year for the annual Summer Fair and Sports Day through a standard letting agreement, £5,546 (2020: £13,093). In addition, the School has access to the St. Paul's Girls' School Maintenance Team and resources, £nil (2020: £6,650).

Donations totalling £nil were received from the trustees during the period (2020: £1,750).

17. Pension schemes

17.1 Teachers' Pension Scheme (TPS)

The School participates in the Teachers' Pension Scheme for its teaching staff. The pension costs paid to TPS in the period amounted to £444,966 (2020: £434,307).

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2016 and published in March 2019. As a result of this valuation the employer contribution rate increased from 16.48% to 23.6% from September 2019.

The scheme will next be subject to an actuarial valuation based on data as at 31 March 2020 in accordance with the updated version of the Directions, the results of which are expected to take effect from September 2023. The valuation will determine a revised employer contribution rate payable from this date.

17.2 Pensions Trust – Independent Schools' Pension Scheme

The company participates a multi-employer scheme which provides benefits to some 66 non-associated employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore, it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore, the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out with an effective date of 30 September 2017. This actuarial valuation was certified on 27 December 2018 and showed assets of £149.4m, liabilities of £187.6m and a deficit of £38.2m. To eliminate this funding shortfall, the trustees and the participating employers have agreed that additional contributions will be paid, in combination from all employers, to the scheme as follows:

Deficit contributions

From 1 September 2020 to 30 April 2030:	£2,387,357 per annum (payable monthly and increasing by 3% on each 1st September)

Note that the scheme's previous valuation was carried out with an effective date of 30 September 2014. This valuation showed assets of £110.0m, liabilities of £147.4m and a deficit of £37.4m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 September 2016 to 31 August 2029:	£2,341,000 per annum (payable monthly and increasing by 3% on each 1st September)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the scheme liabilities

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

PRESENT VALUES OF PROVISION

	31 August 2021 (£s)	31 August 2020 (£s)	31 August 2019 (£s)
Present value of provision	44,803	49,442	52,956

RECONCILIATION OF OPENING AND CLOSING PROVISIONS

	Period Ending 31 August 2021 (£s)	Period Ending 31 August 2020 (£s)
Provision at start of period	49,442	52,956
Unwinding of the discount factor (interest expense)	423	555
Deficit contribution paid	(4,688)	(4,551)
Re-measurements - impact of any change in assumptions	(374)	482
Re-measurements - amendments to the contribution schedule	-	-
Provision at end of period	44,803	49,442

INCOME AND EXPENDITURE IMPACT

	Period Ending 31 August 2021 (£s)	Period Ending 31 August 2020 (£s)
Interest expense	423	555
Remeasurements – impact of any change in assumptions	(374)	482
Remeasurements – amendments to the contribution schedule	-	-
Contributions paid in respect of future service*	*	*
Costs recognised in income and expenditure account	*	*

*includes defined contribution schemes and future service contributions (i.e. excluding any deficit reduction payments) to defined benefit schemes which are treated as defined contribution schemes. To be completed by the company.

ASSUMPTIONS

	31 August 2021 % per annum	31 August 2020 % per annum	31 August 2019 % per annum
Rate of discount	1.09	0.90	1.10

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

17.3 **Stakeholder scheme**

In addition, the school participates in a stakeholder compliant scheme, which is available to non-teaching staff. The stakeholder compliant scheme is a defined contribution scheme. The pension charge for the year includes contributions to this scheme of £76,259 (2020: £88,042). As at the balance sheet date there were 34 active members of the scheme employed by the School. The school continues to offer membership of the scheme to its employees.

18. Comparative statement of financial activities for 2020

	Unrestricted funds	Restricted funds	Total 2020
	£	£	£
INCOME AND ENDOWMENTS FROM			
Charitable activities			
School fees	5,163,364	-	5,163,364
Other educational income	95,984	-	95,984
Registration fees and other income	63,198	-	63,198
Other activities to generate funds			
Investment income	19,197	-	19,197
Donations	-	128,070	128,070
Other activities	5,953	-	5,953
Total income	5,347,696	128,070	5,475,766
TOTAL EXPENDITURE ON			
Raising funds			
Financing costs	1,688	-	1,688
Charitable activities			
School operating costs and grants	5,470,948	74,883	5,454,831
Total expenditure	5,472,636	74,883	5,547,519
Net income/(expenditure) before gain/(loss) on investments	(124,940)	53,187	(71,753)
Net gains/(losses) on investments	-	(1,446)	(1,446)
Net income/(expenditure)	(124,940)	51,741	(73,199)
Actuarial gain/(loss) on defined benefit pension scheme	(482)	-	(482)
Transfers	67,619	(67,619)	-
Net movement in funds	(57,803)	(15,878)	(73,681)
Total funds brought forward	7,617,324	141,770	7,759,094
Total funds carried forward	7,559,521	125,892	7,685,413

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED

England & Wales - Charity number 312739

Accounts

Company Number 00571803
Charity Number 312739

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
(A COMPANY LIMITED BY GUARANTEE)
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED

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YEAR ENDED 31 AUGUST 2020

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BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
SCHOOL INFORMATION
YEAR ENDED 31 AUGUST 2020

GOVERNORS, DIRECTORS AND CHARITY TRUSTEES:

The Governors present their report and the audited accounts for the year ended 31st August 2020. The accounts comply with current statutory requirements, the requirements of the charity's governing document and the requirements of the Charities SORP (FRS 102).

Bute House operates as a charitable company limited by guarantee (for further details see page two below).

The Governors of Bute House Preparatory School for Girls are the School's charity trustees under charity law and the directors of the charitable company. The Governors who served during the year and subsequently are detailed below:

Governors & / Committees:	Finance	Bursary	Nominations	Education
Mr SWJ Wathen (Chairman – resigned 09.09.19)	*	*	*	
Mrs S Bailes (Chair from 09.09.19)			*	*
Mrs A Barron				*
Mr T Clementi (resigned 09.09.19)	*	*	*	
Mrs A Thomson		*		
Miss K Kerr	*		*	
Mrs S Kooros		*		
Mrs A Aughwane (resigned 14.10.19)				*
Mr M Perry	*	*		*
Mr J Beckitt (Vice-Chair from 09.09.19)			*	
Mrs P McAndrew		*		
Dr M Sherman				
Mrs L Nettelton (resigned 25.06.2020)	*			

An asterisk (*), indicates membership of a Committee. Other ad hoc committees operate as required.
The Finance Committee's full title is the Finance, Operations & Risk Committee.

HEAD
Mrs Helen Lowe

BANKERS
Barclays Bank PLC
1 Churchill Place
Canary Wharf
London
E14 5HP

Lloyds Bank PLC
25 Gresham Street
London
EC2V 7HN

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
SCHOOL INFORMATION
YEAR ENDED 31 AUGUST 2020

SOLICITORS
Veale Wasborough Vizards LLP
24 King William Street
London
EC4R 9AR

AUDITOR
Saffery Champness LLP
71 Queen Victoria Street
London
EC4V 4BE

BURSAR
Ms Sandra Frost BSc (Econ), ACA

CLERK TO THE GOVERNORS AND COMPANY SECRETARY
Mrs C Rimmer

REGISTERED OFFICE
Bute House
Luxemburg Gardens
London W6 7EA

Company Registration Number 00571803
Charities Registration Number 312739

GOVERNORS' REPORT

PRINCIPAL ACTIVITY, STRATEGIC AIM AND INTENDED EFFECT

Principal Activity

Bute House operates as a charitable company ("the Company") limited by guarantee, and accordingly its constitution is set out in its Memorandum and Articles of Association. The objects of the company are 'to advance education, including, without limitation, by conducting the school known as Bute House Preparatory School for Girls and any other school or schools, for girls or boys, as the Governors may think fit; and purposes incidental or ancillary to the same'.

The powers of the Company are set out in the Articles, which may be exercised only in promoting its objects. The powers set out in the documents relate primarily to the acquisition, use and disposal of assets of the Company, including investments in funds not immediately required for the Company's charitable purposes.

Governing Body

The School's Governors are its Directors and Charity Trustees. They are required under the Articles of Association to serve as members of the Company. They are elected at a meeting of the Directors. New Directors are recommended to the Governors by the Nominations Committee on the basis of the skills and experience which he or she would bring to the Governing body.

Governors serve terms of office of four years from the date of their appointment and are eligible for re-election for one further term of office of four years. The Governors who served during the year are shown on page one.

Two Governors, who served until 9th Sept 2019, SWJ Wathen and T Clementi, are Liverymen of the Mercers' Company. The Mercers' Company, as the trustee of the St Paul's Schools Foundation, owns the freehold of the land on which the School stands, and has granted in 1998 a 125-year lease. There are currently no Governors on the Board who are Liveryman of the Mercers' Company. Seven Governors are parents of past pupils and one Governor is a current parent.

Recruitment, Induction and Training of Governors

Governors are selected by reference to their eligibility, personal competence and specialist skills. The Governors can appoint between 5 and 15 Governors. On appointment new Governors are inducted into the workings of the Governors and of the School via a formal process. The induction pack provided to Governors includes a number of School documents and policies including:

- "Guidelines for Governors," a booklet produced by the Association of Governing Bodies of Independent Schools.
- Keeping Children Safe in Education Part 1
- Charity Commission booklet CC3: The Essential Trustee
- Charity Commission Guidance on Charitable Purposes and Public Benefit
- Charity Commission Guidance on decision making

Individual Governors attend tailored training courses in key aspects of school governance and management run by such bodies as AGBIS (Association of Governing Bodies of Independent Schools), IAPS (Independent Association of Preparatory Schools) and ISBA (Independent Schools' Bursar's Association). In addition Governors have attended safeguarding training provided for all staff at the School or an online course.

Organisational Management

Responsibility for the overall management and organisation of the School rests with the Governors, who meet at least termly. They are supported in carrying out their responsibilities by committees largely made up of Governors, including the Education Committee and Finance, Operations and Risk Committee, which meet at least once a term prior to the Governors' meeting. The Bursary Committee and the Nominations Committee meet as required.

The day to day management of the School is delegated to the Head supported by the Deputy Head and Bursar, and this group together with the Assistant Academic Head, the Assistant Pastoral Head, Development Manager and Head of Assessment form the School's key management. Staff salaries are reviewed annually by Governors.

STRATEGIC REPORT

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

Operational Performance of the School

The operational performance of the School and its achievements against the context of the School's aims is led by the Head.

The principal achievements during the year:

- The new facilities created by the Building Project provided significant new opportunities for pupils. The Studio Theatre provided an opportunity for the creation of a new Performing Arts Department, encompassing Music, Drama and Dance. The Library and pods created new opportunities for pupils plus additional space for small group work in the pods. The facilities also provided opportunities for new extra-curricular clubs.

- The new Performing Arts Department resulted in new appointments of a Head of Performing Arts, and part-time Music and Dance teachers.

- Additional building work was carried out to create a new Food Technology classroom. This subject now forms part of the Design Technology curriculum.

- The new Food Technology classroom is also now used for pre and after-school care. This is run by external providers, Aktiva. Staff from Aktiva were also able to provide care for the children of Key Workers during the initial period of the national coronavirus lockdown.

- 11+ results in 2020 were excellent. In the academic year 2019 -2020 sixty-one girls sat the 11+ in January 2020, and 49 awards or exhibitions were awarded, including one academic and one Music scholarship at St Paul's Girls' School. A quarter of the girls gained places at St Paul's Girls' School and eight went to boarding schools. One girl went to a maintained sector grammar school and the two boarding schools which girls transferred to this year were Wycombe Abbey and St Mary's, Ascot.

- Unfortunately, due to lockdown, the usual data collection at the end of the academic year could not take place. We remain committed to tracking children throughout their journey at Bute House, and will resume this once school has re-opened.

- The normal operating procedures were significantly impacted by the national lockdown due to coronavirus. From March 18th, the School was closed and provision was moved to online. The full provision in this area was in place post the Easter holidays.

- In June, girls in Reception, Year 1 and Year 6 returned to the school site. This required a great deal of reorganization as we ensured that all government guidance at that time was followed, including classes of children being no greater than fifteen. Online provision for other year groups continued. Girls in other year groups returned for some days prior to the end of term, but were mainly taught remotely. Lockdown resulted in all Summer term events, including Open Days for prospective parents and opportunities for new Year 3 girls joining the School to come into meet each other, and their new teachers, being cancelled.

Notable Sports Achievements 2019-2020

Sadly the sporting year came to an abrupt finish, but the girls still managed some fantastic achievements before all competitions were stopped. Only a few National tournaments went ahead.

- Our amazing gymnasts won the Regional round of the British floor and vault, and the ISGA 2 piece competitions. The girls won the Milano Regionals to represent London at the Nationals. Here they achieved an impressive 3rd place, and also got a silver medal as part of the London region. Special mention to Susie Mahendra, who won the trophy for the highest individual U11 girls score. Our gymnasts also managed to win IAPS Nationals, making them champions for the second consecutive year.

- In the first round of the London League Swimming Competition, Bute House won 37 of the 44 races and this included winning all of the relays. In the second round, Bute hosted the six top schools from the North of the River preliminary rounds to determine who would progress to the grand final in June. Bute House put in a great performance and ended up winning the gala with 499 points, over a 100 more points than second place.
  The Yr.5/6 girls did very well at the IAPS Regional round, with many individual and most of the relays qualifying for Nationals.

- The Yr.5 A netball team had an incredible season, winning all their home and away matches. They played in 2 netball tournaments, won one and were runners up in the other.
  The Yr.6 A were Regional champions, this is the 4th consecutive year Bute has managed this. We also entered the Surreys for the first time,

PUBLIC BENEFIT AND COMMUNITY RELATIONSHIPS

Public Benefit

The School's key public benefit is delivered through the provision of an education for 4 -11 year-old girls. The School is also committed to broadening access to the School by offering eligible parents/guardians means-tested financial support with the payment of school fees. Such support is known as a bursary and bursaries may be awarded in the form of a discount of up to 100 per cent of tuition fees payable together with a uniform allowance and support towards the cost of residential visits, depending on the financial circumstances of applicants. The School is cognisant of the importance of making sure that a girl awarded a bursary would benefit from the education provided by the School. Bursary awards will be offered for pupils on entry:

- Who meet the School's normal entry requirements, and
- Whose parents have demonstrated their inability to afford a full fee-paying place. A means testing process is in place.

Bursaries are awarded to girls joining in Year 3, and in the current year there were a total of thirteen pupils on means-tested Bursaries in Year 3-6, including one new joiner in Year 3.

The Governors give careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplemental guidance on public benefit in relation to the advancement of education and on fee-charging. The School is a registered charity and is very involved in seeking wider benefits for the public in line with its educational objectives.

The Bute House Explore Programme continues to develop a range of public benefit programmes, and reaches out to all local primary schools with programmes and activities to enrich learning across the curriculum and beyond.

The school has an established Saturday School, which ran during the Autumn Term in the current year, and through the Spring Term until the period just prior to the national lockdown. The School uses its own teaching and support staff to develop and run the Saturday School programme for children identified by local primary Heads who would most benefit from the programme. Bute House staff are involved in delivering the non-core public benefit programme, giving up their time to commit their expertise and talent to create the best experiences and opportunities for all the children who participate.

Community Relationships

The school continues to support the local community association and provides use of the Hall for its Annual Quiz.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

The School reported a deficit of £124,940 (2019: surplus of £81,901) from its normal operating activities in the year and a restricted income surplus of £51,741 (2019: £846,772), primarily donations to support the School's Bursary Scheme. The exceptional level of restricted income in the prior year was from donations to support a programme of building work carried out during 2019. After taking account of bursaries funded by the Bursary Fund and restricted income donations, the net result for the year as shown in Note 2 to the accounts is a deficit of £73,199 (2019: surplus of £928,673).

The movement in the net financial position year on year reflects the impact of school closures during the lockdown period during the Summer Term; Governors made the decision to offer a fee discount in the Summer Term of 10% of the terms fee for Years 3-6, and 30% for Reception to Year 2, although the school put in place a significant programme of remote learning for the Summer Term. The cost of fee discounting to the School was £264k and the school also incurred additional costs of supporting staff working remotely to support the Virtual School, and additional cleaning costs associated with COVID-19. The School continues to pay rental to the Mercers' Company for the land on which the school stands.

Pupil numbers remained consistent at 318 throughout the year, and fees increased by 6.5% from September 2019, the increase supporting continued investment in staffing, with the increase in the employer contributions to the Teachers' Pensions Scheme from 16.48% to 23.12%, effective from September 2019, impacting on total staffing expenditure for the year. Total operating expenditure increased by 3% year on year to £5.547mn (2019: £5.405mn), and staffing costs accounted for 67% of total expenditure (2019: 63%).

Following on from the significant programme of building works completed in August 2019, ready for the start of the Autumn Term, a new Food Technology and Wrap Around Care room was completed at the end of the Autumn Term and came into use in January 2020, a capital expenditure of £208k. This work was the main part of the capital expenditure in the current year, and provided space for the School to begin it's wraparound care provision with an external provider, Aktiva Camps, from February 2020.

Restricted funds of £128,070 (2019; £900,372), were received during the year, consisting primarily of donations for the Building programme of £67,619, grants of £57,166 for the Bursary Fund and funding of £3,285 for the STEAM curriculum week.

Net assets decreased to £7,685,413 (2019: £7,759,094) and overall, the Governors are satisfied with the financial position of the School in relation to its ongoing commitments.

INVESTMENT POLICY

The School does not have significant investments apart from its cash holdings. The School currently minimises the investment risk by applying its treasury policy which includes:
Permitted investments:

- UK Deposits on demand
- UK Term deposits
- UK certificates of Deposit issued by UK banks

Counterparties

- Investments are only with UK institutions with a short-term rating of P1, A1 or F1.

Concentration risk

- Utilising more than one financial institution
- Funds are placed for a maximum of one year

Funds during the year were deposited with Barclays Bank PLC, and Lloyds TSB Bank plc in line with the above policy. £162,244 (2019: £163,690) also remained with the Charities Aid Foundation. Interest generated was constrained by the continuing low level of UK interest rates.

RESERVES POLICY

The Governors regularly review the level and nature of the reserve funds of the School.

After taking account of the net surplus in the current year of £0.9mn and the use of free reserves of £1.3mn for the building programme, at 31 August 2020 the School had free reserves of £679,607 (2019: £979,957), a reduction of £0.3mn. The School also had a fixed asset fund of £6,879,914 (2019: £6,626,182), and the balance of the bursary fund was £nil as at 31st August 2020 (2019: £11,185).

The Governors' long term intention is to maintain the free reserves to cover unforeseen risks. Currently this is targeted at the equivalent of approximately one term's expenditure. This level was maintained up to the Summer Term, but the unforeseen impact of COVID-19 and fee discounts that were given in the Summer year led to a reduction in the level of reserves, but it is the Governor's intention to build up the free reserve back to the level of one term's expenditure. Governors are also committed to maintaining and developing the School's premises and equipment which are key to delivering the School's aims.

The Governors believe that the School has adequate financial resources and is well placed to manage its business risks. The School's planning process, including financial projections, has taken into consideration the current economic climate and the impact of the COVID-19 pandemic on the Schools key sources of income and planned expenditure. The Governors have a reasonable expectation that the School has adequate resources to continue in operational existence for the foreseeable future, and is able to meet its objectives through a remote teaching programme should a further closure of schools be required in a future lockdown caused by the COVID-19 pandemic. They believe that there are no material uncertainties that call into doubt the School's ability to continue. The accounts have therefore been prepared on the basis that the School is a going concern.

PLANS FOR THE FUTURE

The School's key objective is to educate all its pupils in a challenging, happy and supportive environment, to be at the forefront of educational development, and to place its leavers in schools appropriate to their personalities and their abilities. The School is well placed to meet these objectives through the continued investment in staffing and premises. The School's Partnerships work with the local community continues to be expanded despite the lockdown and restrictions imposed by the COVID-19 outbreak.

RISK MANAGEMENT

The Governors have assessed the major risks to which the School is exposed, in particular those relating to the operations and finances of the School, and are satisfied that systems are in place to manage exposure to those major risks within acceptable bounds. The School's risks are documented in a Risk Register which will continue to be reviewed and updated on a termly basis. Risks and controls are also regularly reviewed by the Finance, Operations & Risk Committee.

FUNDRAISING

The Governors take their responsibility under the Charities (Protection and Social Investment) Act 2016 seriously and have considered the implications on the school's activities. The School has not undertaken fundraising activity in the current year.

The School follows the Fundraising Regulator's Code of Practice, has established a Fundraising Committee and has a Fundraising Policy and anti-money laundering policy in place. The majority of fundraising is from current and past parents and alumni, as well as connected organisations.

The school does not actively solicit donations from the general public more widely, and will not accept donations from anyone who does not have a connection with the School, in line with its Fundraising Policy. The Governors are not aware of any complaints made in respect of fundraising during the period.

PRINCIPAL RISKS AND UNCERTAINTIES

Major risks to the School are considered to come from any physical or emotional harm to the pupils or staff, to the School's reputation, damage to its fabric, from its ability to attract and retain good staff, or from a serious incident. To help deal with these issues:

- All staff sign a safeguarding statement and all pupils' health is monitored on pupils' files and on an accident database which reports to the Health & Safety Committee termly.
- Staff health and safety is monitored and staff reminded termly of their legal obligations to work in a safe and healthy manner.
- Governors annually assess staff salaries and benefits to ensure staff are adequately rewarded.
- Reputational risk is assessed from all the key standpoints, financial and legal advice is taken as required, also a PR company advises on potential media issues arising.
- In terms of fabric damage, comprehensive insurance is maintained for all likely scenarios and a ten-year Maintenance Plan is in place.
- In terms of a serious incident affecting human safety or the school environment, the School has a Crisis Management Plan in place, which is updated and tested periodically.

The risks to the school associated with the ongoing COVID-19 pandemic are monitored closely, and the school follows the latest guidance from the Department for Education in its ongoing operations. The School has a risk assessment in relation to COVID-19 available to view on the school website. This is regularly updated and reviewed by Governors. The School revised the budget for 2020 – 2021, considering cost savings made during the period of school closure during January – 8th March 2021 and a small rebate on fees has been given to parents in light of these savings during the period of lockdown.

AUDITORS

Saffery Champness LLP were appointed during the year and have expressed their willingness to continue as auditors for the next financial year.

STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors (who are also directors of Bute House Preparatory School for Girls Limited for the purposes of company law) are responsible for preparing the Governors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Governors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This Annual Report, prepared under the Charities Act 2011 and the Companies Act 2006, was approved by the Governors of Bute House Preparatory School for Girls, including in their capacity as company directors approving the Strategic Report contained therein.

This report was approved by the governors on 12th May 2021 and signed on their behalf by:

.....Susan Bailes.....

Susan Bailes
Chair of Governors

Opinion

We have audited the financial statements of Bute House Preparatory School for Girls Limited for the year ended 31 August 2020 which comprise the statement of financial activities, balance sheet, statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the charitable company's state of affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Report which includes the Directors' Report and the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Governors' Report which includes the Directors' Report and the Strategic Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report and Strategic Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement set out on page 10, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditors under the Companies Act 2006 and report in accordance with that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members and the trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members and trustees as a body, for our audit work, for this report, or for the opinions we have formed.

.....

Cara Turtington (Senior Statutory Auditor)
for and on behalf of Saffery Champness LLP

Chartered Accountants
Statutory Auditors

71 Queen Victoria Street
London
EC4V 4BE

Date: 13 May 2021

Saffery Champness LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 AUGUST 2020

	Notes	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
INCOME AND ENDOWMENTS FROM					
Charitable activities					
School fees	2	5,163,364	-	**5,163,364**	5,013,962
Other educational income		95,984	-	**95,984**	308,525
Registration fees and other		63,198	-	**63,198**	52,739
Other activities to generate funds					
Investment income		19,197	-	**19,197**	24,325
Donations	3	-	128,070	**128,070**	900,372
Other activities	3	5,953	-	**5,953**	25,831
Total income		5,347,696	128,070	**5,475,766**	6,325,754
TOTAL EXPENDITURE ON					
Raising funds					
Financing costs	4	1,688	-	**1,688**	4,086
Charitable activities					
School operating costs and grants		5,470,948	74,883	**5,545,831**	5,401,213
Total expenditure	5	5,472,636	74,883	**5,547,519**	5,405,299
Net income/(expenditure) before gain/(loss) on investments		(124,940)	53,187	**(71,753)**	920,455
Net (losses)/gains on investments	9	-	(1,446)	**(1,446)**	8,218
Net income/(expenditure)		(124,940)	51,741	**(73,199)**	928,673
Actuarial gain/(loss) on defined benefit pension scheme	17	(482)	-	**(482)**	(12,751)
Transfers	12	67,619	(67,619)	-	-
Net movement in funds		(57,803)	(15,878)	**(73,681)**	915,922
Total funds brought forward		7,617,324	141,770	**7,759,094**	6,843,172
Total funds carried forward	13	7,559,521	125,892	**7,685,413**	7,759,094

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.
The notes on pages 17 to 34 form part of these financial statements.

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
BALANCE SHEET
AS AT 31 AUGUST 2020

	Note	£	2020 £	£	2019 £
Fixed assets					
Tangible fixed assets	8		6,879,914		6,626,182
Investments	9		162,244		163,690
			7,042,158		6,789,872
Current assets					
Debtors	10	254,070		398,560	
Cash at bank and in hand		2,349,847		2,988,345	
		2,603,917		3,386,905	
Creditors: amounts falling due within one year	11	(1,911,220)		(2,364,727)	
Net current assets			692,697		1,022,178
Total assets less current liabilities			7,734,855		7,812,050
Creditors: amounts falling due after one year			-		-
Net assets before pension liability			7,734,855		7,812,050
Defined benefit pension scheme	17		(49,442)		(52,956)
Net assets			**7,685,413**		**7,759,094**
Funds					
Unrestricted funds					
General funds		679,607		979,957	
Fixed assets fund		6,879,914		6,626,182	
Bursary fund		-		11,185	
			7,559,521		7,617,324
Restricted funds			125,892		141,770
Total funds	12		**7,685,413**		7,759,094

The notes on pages 17 to 34 form part of these financial statements.

Approved by the Board of Governors and authorised for issue on 12 May 2021 and signed on its behalf by:

Susan Bailes
Susan Bailes
Chair

Mark Perry
Mark Perry
Chair of Finance Committee

Company registration number 00571803

BUTE HOUSE PREPARATORY SCHOOL FOR GIRLS LIMITED
CASH FLOW STATEMENT
YEAR ENDED 31 AUGUST 2020

		2020		2019	
		£	£	£	£
Cash flows from operating activities:					
Net cash provided by/(used in) operating activities	*(see below)*		(154,095)		1,506,306
Cash flows from investing activities:					
Interest received		19,197		24,325	
Purchase of property, plant and equipment		(503,600)		(2,154,696)	
Net cash provided by/(used in) investing activities			(484,403)		(2,130,371)
Cash flows from financing activities:					
Repayment of bank loan		-		(90,000)	
Net cash provided by/(used in) financing activities			-		(90,000)
Change in cash and cash equivalents in the reporting period			(638,498)		(714,065)
Cash and cash equivalents at the beginning of the period			2,988,345		3,702,410
Cash and cash equivalents at the end of the period			**2,349,847**		**2,988,345**

Reconciliation of net income/(expenditure) to net cash flow from operating activities

Net income/(expenditure) for the reporting period	(73,199)	928,673
Adjustments for:		
(Gains)/losses on investments	1,446	(8,218)
Non- cash movement on Independent Schools' Pension Scheme	(482)	(12,751)
Depreciation charges	302,918	245,775
Interest receivable	(19,197)	(24,325)
Loss/(profit) on the sale of fixed assets	-	16,754
(Increase)/decrease in debtors	144,490	(153,839)
Increase/(decrease) in creditors	(510,071)	514,237
Net cash provided by/(used in) operating activities	(154,096)	1,506,306

Analysis of changes in net debt

	At the start of year	Cash flows	At the end of year
Cash	2,988,345	(638,498)	2,349,847
	2,988,345	(638,498)	2,349,847

Charity information

Bute House Preparatory School for Girls is a registered charity (No. 312739) and company (No. 00571803) which is incorporated and registered in England and Wales. The address of the registered office is Bute House, Luxemburg Gardens, London, W6 7EA.

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability of members in respect of the guarantee is limited to £1. At 31 August 2020, the total of such guarantees was £12 (2019: £12).

1. Accounting policies

1.1 Basis of accounting

The accounts have been prepared in accordance with the Companies Act 2006 and the 'Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements are prepared on the historical cost basis excepting the revaluation of investments.

The accounts are prepared in sterling, which is the functional currency of the School. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity constitutes a public benefit entity as defined by FRS 102.

Going concern

Having reviewed the funding facilities available to the School together with the expected ongoing demand for places and the School's future projected cash flows, the Governors have a reasonable expectation that the School has adequate resources to continue its activities for the foreseeable future and consider that there were no material uncertainties over the School's financial viability. Accordingly, they also continue to adopt the going concern basis in preparing the financial statements as outlined in the Statement of Governors' Responsibilities.

In March 2020 the World Health Organisation declared the outbreak of the Covid-19 virus to be a global pandemic. The school re-opened fully for all year groups from 3rd September 2020 following the period of closure from 18th March 2020, during which time a comprehensive programme of remote teaching was in place. The arrangements for the re-opening of School to all year groups was carried out in line with the guidance issued from the Department of Education and Public Health England. Governors have approved the risk assessment for the re-opening of school and this continues to be regularly updated and reviewed in line with the latest Government Guidance.

Governors remain confident that the school remains a going concern, and that appropriate steps to manage the ongoing risk of COVID-19 in the school are taken, and the academic and pastoral welfare of the pupils is being well supported.

1.2 Income

Fees receivable and similar earned income are credited to the Statement of Financial Activities (SOFA) in the year for which they are due. Deferred income represents amounts received for future periods and is released to the SOFA in future periods when the service is provided.

Fees due in respect of Bursary Students are deducted from fee income and a transfer is made from the Bursary Fund to the General Reserve to cover the Bursary Fee income.

Donations are accounted for as and when entitlement arises, the amount can be reliably quantified and the economic benefit to the Trust is considered probable.

Gifts of assets and services are recognised at the time of receipt at their value to the charity when the benefit is reasonable, measurable and quantifiable.

1.3 Expenditure

Expenditure is accrued as soon as a liability is considered probable, discounted to present value for longer term liabilities. The School is not registered for VAT and accordingly expenditure is shown gross of VAT.

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources. Governance costs are those incurred in connection with the administration of the charity and in compliance with constitutional and statutory requirements.

1.4 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Leasehold premises	over 50 years on cost
Plant and equipment:	
Computer equipment	33% per annum
Fixtures, fittings and equipment	10% per annum

Assets purchased which cost less than £500 are not capitalised and are expensed to the Statement of Financial Activities in the year in which they are purchased.

The School negotiated with the Mercers' Company to grant a new lease for 125 years which took effect from 24 December 1997. Amortisation of the School's premises is charged over 50 years on a straight line basis, with effect from 1 September 1998.

1.5 Investments

Fixed asset investments held for charitable purposes are stated at market value. Unrealised gains and losses arising on the revaluation of fixed asset investments during the year are credited or charged to the Statement of Financial Activities under 'Unrealised gain on investments'.

1.6 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.7 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8 Creditors

Creditors are recognised where the School has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

1.9 Funds

General funds are unrestricted funds available for use at the discretion of the Governors to further the general objectives of the School that have not been designated for other purposes.

Designated funds, comprising the fixed asset fund which is maintained at the amount of net tangible fixed assets less the bank loan (repaid during the year) and the bursary fund, are unrestricted funds that have been set aside by the Governors for particular purposes.

Restricted funds are funds that the School has received subject to specific restrictions imposed by the donor.

1.10 Pension costs

The School contributes to two independently administered defined benefit pension schemes: the Teachers' Pension Defined Benefit Scheme and the Independent Schools Pension Scheme (ISPEN). The school contributes to these schemes at rates set by the schemes' actuaries and advised to the School by the scheme's administrators. The schemes are multi-employer pension schemes and it is not possible to identify the assets and liabilities of the schemes which are attributable to the School. The School also contributes to one defined contribution scheme, contributions by the School are accrued as they fall due.

1.11 Taxation

The School is a registered charity and its income is not liable to taxation as it is applied to wholly charitable purposes.

1.12 Financial instruments

The School only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.13 Critical accounting judgements and key sources of estimation uncertainty

The preparation of the financial statements in accordance with FRS 102 requires the trustees to make estimates and assumptions concerning the future. The estimates and assumptions that could have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include accruals, depreciation, freehold building residual values and revenue recognition. The accounting in these areas of the accounts requires management to use judgement.

2. School fees

	2020	2019
	£	£
The school's fee income comprised:		
Gross fees	5,308,307	5,233,644
Less: Bursaries and grants	(202,109)	(261,682)
	5,106,198	4,971,962
Add back: grants and bursaries paid by restricted funds	57,166	42,000
Operating school fee (excluding bursaries and Hardship grants)	5,163,364	5,013,962

The treatment of Bursaries and Grants during the year means the following:

	Unrestricted funds	Restricted funds	2020 Total funds	2019 Total funds
Net result for the year	(61,087)	(12,593)	(73,680)	915,922
Add back:				
Bursaries funded from restricted funds	-	57,166	57,166	42,000
Bursaries funded from unrestricted funds	11,185	-	11,185	219,682
Hardships funded from restricted funds	-	-	-	-
Less:				
Donations to the Building Fund	(67,619)	-	(67,619)	(825,872)
Operating surplus for the year	(117,521)	44,573	(72,948)	351,732

3. Other income

	2020	2019
	£	£
Donations:		
Bursary Fund (restricted)	57,166	42,000
Sainsbury Fund (restricted)	-	2,500
Saturday School (restricted)	-	30,000
Building Fund (restricted)	67,619	825,872
STEAM week (restricted	3,285	-
	128,070	900,372
Other activities:		
Facilities hired out by the School	5,953	25,831

Donation income includes gift aid income on relevant donations.

4. Financing costs

	2020	2019
	£	£
Interest payable on bank loan	(760)	1,290
Other interest payable	555	809
Bank charges	1,893	1,987
	1,688	4,086

5. Analysis of total expenditure

2020	Staff costs	Other costs	Depreciation	Total
	£	£	£	£
Raising Funds				
Finance costs	-	1,688	-	1,688
Charitable activities				
School operating costs:				
Teaching	2,789,716	501,153	169,724	3,460,593
Welfare (including catering)	-	253,467	3,976	257,443
Premises	112,295	423,772	129,218	665,285
Support costs (note 6)	874,155	288,355	-	1,162,510
	3,776,166	1,466,747	302,918	5,545,831
Total Expenditure	3,776,166	1,468,435	302,918	5,547,519

Staff costs exclude Chartwells Independent staff of £138,007 (2019: £188,497).

2019	Staff costs	Other costs	Depreciation	Total
	£	£	£	£
Raising Funds				
Finance costs	-	4,086	-	4,086
Charitable activities				
School operating costs:				
Teaching	2,542,358	737,587	112,581	3,392,526
Welfare (including catering)	-	338,326	3,976	342,302
Premises	137,624	378,021	129,218	644,863
Support costs	703,283	318,239	-	1,021,522
	3,383,265	1,772,173	245,775	5,401,213
Total Expenditure	3,383,265	1,776,259	245,775	5,405,299

6. Governance costs included in support costs

	2020	2019
	£	£
Current auditor		
Auditor - Audit fees (current year)	11,750	11,700
- Audit fees (prior year under accrual)	400	-
Auditor - Non-audit fees	2,350	1,600
Governors' expenses	1,487	8,287
	15,987	21,587

The Governors receive no remuneration for their services.

Expenses reimbursed to Governors during the year amounted to £1,487 (2019: £8,287) for 12 Governors in total (2019: 13). Expenses related to travel and fees for training courses and seminars, and for subscriptions to the Governance magazine.

7. Employee information

Total staff costs were as follows:

	2020	2019
	£	£
Wages and salaries	2,941,622	2,754,067
Employer's national insurance	309,899	280,160
Employer's pension contributions	524,645	349,038
Total staff costs	3,776,166	3,383,265

In addition, the School paid £16,776 (2019: £30,499) to club coaches. Whilst club coaches are paid through the payroll, they are not regarded as employees of the School and so their costs have been excluded from the staff costs shown above.

Remuneration totalling £1,090,600 was paid to Key Management Personnel during the year (2019: £837,402). The key management personnel are defined on page 4. This has increased following a restructure and there are now more members of the senior leadership team.

The number of staff with emoluments in excess of £60,000 is set out below:

	2020	2019
	No	No
£60,000 - £70,000	6	5
£70,000 - £80,000	4	3
£90,000 - £100,000	-	-
£100,000 - £110,000	-	-
£110,000 - £120,000	-	1
£120,000 - £130,000	1	-

Eight of these employees are members of the Government's Teachers Pension Defined Benefits Scheme.

The total number of employees during the year, including full-time and part-time staff was:

	2020	2019
	No	No
Teaching	37	41
Teaching assistants	10	11
Non-teaching	35	29
	82	81

The total head count of employees during year, calculated on the basis of full-time equivalents including those working under 30 hours per week was:

	2020	2019
	No	No
Teaching	33	37
Teaching assistants	10	11
Non-teaching	28	27
	71	75

8. Tangible fixed assets

	Leasehold premises £	Plant and Equipment £	Total £
Cost			
At 1 September 2019	8,571,485	1,266,191	9,837,676
Additions	342,502	214,148	556,650
Disposals	-	(42,537)	(42,537)
At 31 August 2020	8,913,987	1,437,802	10,351,789
Depreciation			
At 1 September 2019	2,429,947	781,547	3,211,494
Charge for the year	175,997	126,921	302,918
Disposals	-	(42,537)	(42,537)
At 31 August 2020	2,605,944	865,931	3,471,875
Net book value			
At 31 August 2020	6,308,043	571,871	6,879,914
At 31 August 2019	6,141,538	484,644	6,626,182

9. Fixed asset investments

UK Managed Funds	2020 £	2019 £
Market value at 1 September 2019	163,690	155,472
Unrealised investment gains/(losses)	(1,446)	8,218
Market value at 31 August 2020	162,244	163,690
Historical cost at 31 August 2020	120,799	120,799

The investment is held principally to provide income for the Sainsbury Fund (note 13).

10. Debtors

	2020	2019
	£	£
Fee debtors	28,214	35,397
Other debtors	(2,666)	357
Prepayments and accrued income	228,522	362,806
	254,070	398,560

Fee debtors relate to the cost of clubs, trips and other sundry costs in regard to summer term activities, billed in August and received in September.

11. Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	43,476	65,178
Accruals	94,047	607,652
Deferred income	133,933	82,108
Acceptance fees deposits	1,637,068	1,609,108
Other creditors	2,696	681
	1,911,220	2,364,727

Acceptance fee deposits

The Governors have reviewed the contract terms under which Pupil fee deposits are held by the School. Although under normal circumstances these will be repaid over future years when the pupils complete their education at the School, pupils can leave at earlier dates. The School does not therefore have an unconditional right to retain the individual deposits for at least 12 months after the balance sheet date and, in line with the requirements in FRS 102, the balance of the deposits held at 31 August 2020 have been included within current liabilities.

Deferred income reflects payments received in advance for the Autumn term's fees. All income deferred in 2019 was released in 2020.

12. Statement of movement in funds

2020	Balance at 1 September 2019 £	Income	Expenditure	Transfers, actuarial gain, and loss on investments	Balance at 31 August 2020 £
Unrestricted Funds:					
General funds	979,956	5,347,696	(5,169,718)	(478,327)	679,607
Fixed asset fund	6,626,182	-	(302,918)	556,650	6,879,914
Bursary fund	11,186	-	-	(11,186)	-
Restricted Funds:					
Bursary fund	-	57,166	(57,166)	-	-
The Sainsbury Fund	110,132	-	-	(1,446)	108,686
Saturday School	31,638	-	(14,432)	-	17,206
Building Fund	-	67,619	-	(67,619)	-
STEAM week	-	3,285	(3,285)	-	-
	7,759,094	5,475,766	(5,547,519)	(1,928)	7,685,413

2019	Balance at 1 September 2018 £	Income	Expenditure	Transfers, actuarial gain, and loss on investments	Balance at 31 August 2019 £
Unrestricted Funds:					
General funds	1,884,142	5,425,382	(5,097,706)	(1,231,862)	979,956
Fixed asset fund	4,607,292	-	(245,775)	2,264,665	6,626,182
Bursary fund	230,868	-	-	(219,682)	11,186
Restricted Funds:					
Bursary fund	-	42,000	(42,000)	-	-
The Sainsbury Fund	99,414	2,500	-	8,218	110,132
Saturday School	21,456	30,000	(19,818)	-	31,638
Building Fund	-	825,872	-	(825,872)	-
	6,843,172	6,325,754	(5,405,299)	(4,533)	7,759,094

The fixed assets fund represents the School's net investment in fixed assets, less the bank loan. The transfer to the fixed asset fund from general funds reflects the movement in the net book value of fixed assets in the year, less the movement in the amount in the bank loan.

The designated bursary fund represents funds set aside by the Governors to support the bursary scheme. The transfer from general funds to the designated bursary fund represents the bursaries funded by the designated funds.

The restricted bursary fund represents donations given to the School for bursaries as specified by the donors.

The Sainsbury Fund was established in 1991 to provide assistance with School fees to parents in cases of hardship. An established set of criteria exists for applications to the Hardship Fund, which are considered by the Bursary Committee of Governors.

The Saturday School Fund represents donations received to set up and fund a Saturday school.

The Building Fund represents donations given to the School for expenditure on the Bute Build project. The transfer from the Building Fund to the fixed asset fund represents purchases made using the restricted fund that are capitalised and the restriction has then been released.

The School invited donations from parents towards the cost of a high-profile visiting speaker to provide the keynote speech as part of it's STEAM week in February 2020. The cost of £5k was higher than the school would budget for a visiting speaker, but felt it was an exciting opportunity for the pupils, and asked parents for donations to support the event. Donations of £3.3k were received towards the cost, and the School was able to invite Year 5-6 pupils from local state primary schools to participate, to broaden the benefit from the event to others.

13. Analysis of net assets between funds

2020	Tangible fixed assets	Investments	Other assets/ (liabilities)	Total
	£	£	£	£
Unrestricted Funds:				
General funds	-	-	679,607	679,607
Fixed asset fund	6,879,914	-	-	6,879,914
Bursary fund	-	-	-	-
Restricted Funds:				
The Sainsbury Fund	-	162,244	(53,558)	108,686
Saturday School	-	-	17,206	17,206
Total funds 2020	6,879,914	162,244	643,255	7,685,413

2019	Tangible fixed assets	Investments	Other assets/ (liabilities)	Total
	£	£	£	£
Unrestricted Funds:				
General funds	-	-	979,956	979,956
Fixed asset fund	6,626,182	-	-	6,626,182
Bursary fund	-	-	11,186	11,186
Restricted Funds:				
The Sainsbury Fund	-	163,690	(53,558)	110,132
Saturday School	-	-	31,638	31,638
Total funds 2019	6,626,182	163,690	969,222	7,759,094

The liabilities included within The Sainsbury Fund represent the grants paid using unrestricted funds which will be transferred when the investment is realised.

14. Capital commitments

The School had no capital commitments at the year end.

15. Operating lease commitments

Lessee

Operating lease payments represent rentals payable by the School for its property and office equipment. The property relates to a 125 year lease commencing 1997 from The Mercers' Company.

Under the terms of the lease rental income is chargeable from 25th December 2019 up to a maximum cap of 3% of revenue.

The Mercers' Company have carried out a rent review. The school has carried out its review and agreed with The Mercers' Company an annual rent of £83,500 per annum, to be reviewed every five years per the terms of the lease.

The disclosure below shows future payments being made at £83,500 p.a. in respect of this lease.

	2020	2020	2019	2019
	£	£	£	£
	Land and buildings	Other	Land and buildings	Other
Within one year	83,500	26,833	83,500	26,833
Between two and five years	334,000	74,038	334,000	98,000
In over five years	8,183,000	-	8,266,500	-
	8,600,500	100,871	8,684,000	124,833

16. Related party transactions

Two Governors, S. W. J. Wathen and T. Clementi, are Liverymen of the Mercers' Company. The Mercers' Company, as the trustee of the St Paul's Schools Foundation, owns the freehold of the School, and granted in 1997 a 125-year lease. Note that these Governors have resigned during the year.

The School buildings adjoin the playing field, netball courts and swimming pool of St. Paul's Girls' School. The School hires the tennis courts and swimming pool for regular use during term time and the use of the field one day per year for the annual Summer Fair and Sports Day through a standard letting agreement, £13k (2019: £18k). In addition, the School has access to the St. Paul's Girls' School Maintenance Team and resources, £7k (2019: £11k).

Donations totalling £1,750 were received from the trustees during the period (2019: £1,350).

17. Pension schemes

17.1 Teachers' Pension Scheme (TPS)

The School participates in the Teachers' Pension Scheme for its teaching staff. The pension costs paid to TPS in the period amounted to £434,307 (2019: £466,124).

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2012 and the valuation report, which was published in June 2014, confirmed an employer contribution rate for the TPS of 16.4% from 1 September 2015. Employers are also currently required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 16.48%.

This employer rate will be payable until the completion and outcome of the next actuarial valuation which is being prepared as at 31 March 2016. Her Majesty's Treasury published draft Directions for the TPS on 6 September 2019 to allow the Department for Education to finalise this valuation. Early indications from the valuation are that the amount employers will be required to pay towards the scheme may increase substantially from September 2019.

There are also indications that the protections in the new cost cap mechanism required by the Public Service Pensions Act 2013 mean public sector workers will get improved pension benefits for employment over the period April 2019 to March 2023.

17.2 Pensions Trust – Independent Schools' Pension Scheme

The company participates in the scheme, a multi-employer scheme which provides benefits to some 66 non-associated employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore, it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore, the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out with an effective date of 30 September 2017. This actuarial valuation was certified on 27 December 2018 and showed assets of £149.4m, liabilities of £187.6m and a deficit of £38.2m. To eliminate this funding shortfall, the trustees and the participating employers have agreed that additional contributions will be paid, in combination from all employers, to the scheme as follows:

Deficit contributions

From 1 September 2020 to 30 April 2030:	£2,387,357 per annum (payable monthly and increasing by 3% on each 1st September)

Note that the scheme's previous valuation was carried out with an effective date of 30 September 2014. This valuation showed assets of £110.0m, liabilities of £147.4m and a deficit of £37.4m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 September 2016 to 31 August 2029:	£2,341,000 per annum (payable monthly and increasing by 3% on each 1st September)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the scheme liabilities

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

PRESENT VALUES OF PROVISION

	31 August 2020 (£s)	31 August 2019 (£s)	31 August 2018 (£s)
Present value of provision	49,442	52,956	43,156

RECONCILIATION OF OPENING AND CLOSING PROVISIONS

	Period Ending 31 August 2020 (£s)	**Period Ending** 31 August 2019 (£s)
Provision at start of period	52,956	43,156
Unwinding of the discount factor (interest expense)	555	809
Deficit contribution paid	(4,551)	(3,760)
Re-measurements - impact of any change in assumptions	482	2,379
Re-measurements - amendments to the contribution schedule	-	10,372
Provision at end of period	49,442	52,956

INCOME AND EXPENDITURE IMPACT

	Period Ending 31 August 2020 (£s)	**Period Ending** 31 August 2019 (£s)
Interest expense	555	809
Remeasurements – impact of any change in assumptions	482	2,379
Remeasurements – amendments to the contribution schedule	-	10,372
Contributions paid in respect of future service*	*	*
Costs recognised in income and expenditure account	*	*

*includes defined contribution schemes and future service contributions (i.e. excluding any deficit reduction payments) to defined benefit schemes which are treated as defined contribution schemes. To be completed by the company.

ASSUMPTIONS

	31 August 2020 % per annum	31 August 2019 % per annum	31 August 2018 % per annum
Rate of discount	0.90	1.10	1.96

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

17.3 Stakeholder scheme

In addition, the school participates in a stakeholder compliant scheme, which is available to non-teaching staff. The stakeholder compliant scheme is a defined contribution scheme. The pension charge for the year includes contributions to this scheme of £76,259 (2019: £88,042). As at the balance sheet date there were 34 active members of the scheme employed by the School. The school continues to offer membership of the scheme to its employees.

18. Comparative statement of financial activities

	Unrestricted funds	Restricted funds	Total 2019
	£	£	£
INCOME AND ENDOWMENTS FROM			
Charitable activities			
School fees	5,013,962	-	**5,013,962**
Other educational income	308,525	-	**308,525**
Registration fees and other income	52,739	-	**52,739**
Other activities to generate funds			
Investment income	24,325	-	**24,325**
Donations	-	900,372	**900,372**
Other activities	25.381	-	**25,381**
Total income	**5,425,382**	**900,372**	**6,325,754**
TOTAL EXPENDITURE ON			
Raising funds			
Financing costs	4,086	-	**4,086**
Charitable activities			
School operating costs and grants	5,339,395	61,818	**5,401,213**
Total expenditure	**5,343,481**	**61,818**	**5,405,299**
Net income/(expenditure) before gain/(loss) on investments	81,901	838,554	**920,455**
Net gains/(losses) on investments	-	8,218	**8,218**
Net income/(expenditure)	**81,901**	**846,772**	**928,673**
Actuarial gain/(loss) on defined benefit pension scheme	(12,751)	-	**(12,751)**
Transfers	825,872	(825,872)	**-**
Net movement in funds	**895,022**	**20,900**	**915,922**
Total funds brought forward	6,722,302	120,870	**6,843,172**
Total funds carried forward	**7,617,324**	**141,770**	**7,759,094**