

# ST OLAVE'S PARENTS' ASSOCIATION

England & Wales · Charity number 312601

## Details

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Other names	ST OLAVE'S PA
Status	Registered
Legal form	Other
Registered	1972-03-06
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	C/o Saint Olave's Grammar School Goddington Lane Orpington Kent BR6 9SH
Phone	01689820101
Email	<a href="mailto:pa@saintolaves.net">pa@saintolaves.net</a>
Website	<a href="https://www.saintolaves.net/80/parents-association">https://www.saintolaves.net/80/parents-association</a>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL.

**Activities:** A Parent's Association that raises funds to further educational and training for the pupils

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Bromley

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£62,208	£8,895	-	-
2023-08-31	£47,619	£35,412	-	-
2022-08-31	£55,946	£3,622	-	-
2021-08-31	£12,460	£524	-	-
2020-08-31	£11,659	£140,024	-	-

## Trustees

Name	Role	Appointed
<b>Yasmeen Tarannum Rao</b>	Chair	2025-03-27
Desika Raghava Tirumala		2025-03-27
Saurabh Virmani		2025-03-27

**ST OLAVE'S PARENTS' ASSOCIATION**

England & Wales - Charity number 312601

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# Accounts

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# Trustees' Annual Report for the period

Period start date			Period end date				
From	1	September	2023	To	31	August	2024

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

**Postcode**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amit Singh	Chair	Until 21 March 2024	
2	Shivanand Jadhav	Chair	From 21 March 2024 To 27 March 2025	
3	Pradeep Raul	Treasurer	Until 21 March 2024	
4	Hai Ying Song	Treasurer	From 21 March 2024 To 27 March 2025	
5	Neha Sabikhi	Secretary	Until 27 March 2025	
6	Yasmeen Tarannum Rao	Chair	From 27 March 2025	
7	Saurabh Virmani	Secretary	From 27 March 2025	
8	Raghava Tirumala	Treasurer	From 27 March 2025	
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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	St Olave's Parents' Association is a registered charity comprising of the parents and guardians of pupils attending St Olave's Grammar School and the staff employed at the school.
Trustee selection methods (eg. appointed by, elected by)	Elected at an Annual General Meeting

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

The object of the Parents' Association is to advance the education of the pupils in the school. In furtherance of the object the Association may:

- develop more extended relationships between the parents and others associated with the school;
- engage in activities which support the school and advance the education and development of the pupils attending it; and
- provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the Committee in consultation with the Governing Body, or its representative, shall from time to time determine.

The Parents' Association shall be non-party political and non-sectarian.

The Parents' Association (PA) organises several social events to raise funds and to bring the parents/teacher community together, such as:

- Multi-faith Iftar, Diwali, Christmas Dinner
- Summer Fun Day, Disco event
- Quiz Night

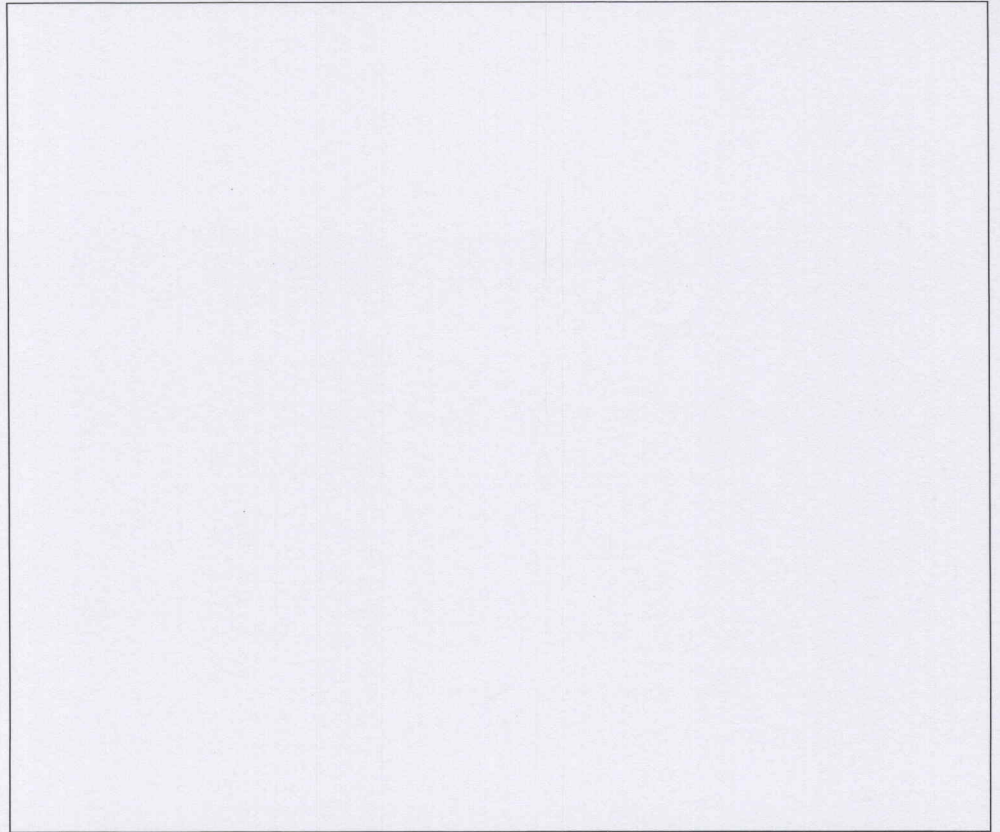
The PA also co-ordinates provisioning of refreshments and support for school events including school concerts and productions, parents' evenings, etc.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

- Organised several successful fundraising and social events, including Mock Tests, Sample paper Sale, Summer Picnic, Diwali Evening, Christmas Dinner, Christmas Tree sale, All faith Iftar, Quiz Nights, Fun Day, Uniform Sale, Refreshment Sale, etc.
- Fulfilled wish list requests from school, supporting iPads, School Lockers, Basketball court and also the Cricket nets
- Continued to build a stronger, more connected parent community through initiatives such as form rep engagement, Y7 and Y12 welcome events, etc.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

The PA holds its funds in savings account for disbursement for the assistance and advancement of education facilities for the pupils of the St Olave's Grammar School.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

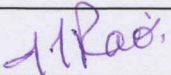
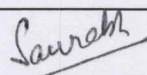
You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

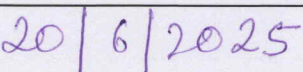
**Section F****Other optional information****Section G****Declaration**

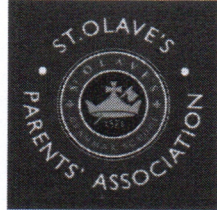
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Yasmeen Tarannum Rao	Saurabh Virmani

Position (eg Secretary, Chair, etc)	Chair	Secretary
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Date 



Unaudited Annual Report & Accounts  
St Olave's Parents' Association  
Charity Number: 312601

Year Ended  
31 August 2024

**St Olave's Parents' Association**  
**Treasurer's Annual Report for the Year Ended 31 August 2024**

**Contents**

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Treasurer's Report	2
Income & Expenditure Account	3-4
Balance Sheet	5
Notes to the Accounts	6
Bank reconciliation	7

## St Olave's Parents' Association

### Treasurer's Annual Report For The Year Ended 31 August 2024

Income exceeded Expenditure by £53,085.02. Details are given in the Income & Expenditure Account on from page 3 to 4.

Payment of £7,030.76 based on the Wishlist of iPad (10<sup>th</sup> Gen) is accrued and will be made to St Olave's Grammar School during the year.

The financial state of affairs of the Association as at 31 August 2024 was considered to be satisfactory.



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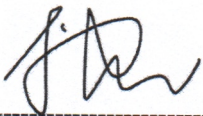
Mr Hai Ying Song (FCCA, MBA)

Dated: 3 March 2025

### Report of the Independent Examiner to the Members of St Olave's Parents' Association

I have examined the attached Income & Expenditure Account, Balance Sheet and Notes to the Accounts, together with the books and vouchers relating to these Accounts.

In my opinion, the said Accounts fairly state the transactions of the Association for the year ended 31st August 2024 and its assets and liabilities at that date.



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Ms Hong Li (FCCA)

Independent Examiner

Dated: 18 Feb 2025

**St Olave's Parents' Association  
Income & Expenditure Account  
For The Year Ended 31 August 2024**

<b>INCOME</b>	<b>2024</b>		<b>2023</b>	
	£	£	£	£
Donations – Charities Trust		1,205.00		-
Donations - Parents		5.73		-
Uniform Sales		2,619.71		1,188.95
Matched Funding / Donations via CAF		290.00		340.00
Non-Uniform Day				
Easy Fundraising		151.01		745.03
Bank interest received		<u>228.43</u>		<u>-</u>
			4,499.88	2,273.98
<b>NET INCOME/(DEFICIT) FROM EVENTS</b>				
<b>Events &amp; Catering</b>				
Income	4,016.96		4,193.33	
Expenses	<u>(4,461.10)</u>		<u>(3,014.85)</u>	
Net surplus		(444.14)		1,178.48
<b>Quiz nights</b>				
Income	-		-	
Expenses	<u>-</u>		<u>-</u>	
Net surplus		-		-
<b>Christmas Raffle</b>				
Income	-		-	
Expenses	<u>-</u>		<u>-</u>	
Net surplus		-		-
<b>Ifar</b>				
Income	-		462.73	
Expenses	<u>-</u>		<u>(100.00)</u>	
Net surplus		-		362.73
<b>Mock Test and Test Papers</b>				
Income	60,729.51		49,422.09	
Expenses	<u>(2,577.13)</u>		<u>(5,618.38)</u>	
Net surplus		58,152.38		43,803.71
			<u>57,708.24</u>	<u>45,344.92</u>
<b>TOTAL NET INCOME</b>			<u>62,208.12</u>	<u>47,618.90</u>
<b>EXPENDITURE</b>				

Donations to St Olave's Grammar School	5	7,030.76	33,839.18
Donations to St. John's Ambulance		1,124.64	840.00
Equipment		553.36	662.10
Parent Kind		163.00	-
Bank Charges		22.91	76.23
PayPal Charges		-	-
CRY refund		-	-
Adjustments		-	(5.80)
<b>TOTAL EXPENDITURE</b>		<b><u>(8,894.67)</u></b>	<b><u>(35,411.71)</u></b>
<b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b><u>53,313.45</u></b>	<b><u>12,207.19</u></b>

**St Olave's Parents' Association**

**Balance Sheet**

**As At 31 August 2024**


		2024		2023	
		£	£	£	£
<b>CURRENT ASSETS</b>					
Debtors & Prepayments	2	-		-	
Accrued Income		-		-	
Cash at bank – HSBC current account		3,996.29		41,297.43	
Cash at bank – HSBC saving account		160,228.43		-	
Cash at bank - PayPal		-		60,238.66	
Cash in Hand - To be banked		-		19.92	
Cash in hand - floats		120.00		-	
		<hr/>	164,344.72	<hr/>	101,556.01
 <b>CURRENT LIABILITIES</b>					
Creditors	3	9,475.26		-	
Other Creditors	4	-		-	
			(9,475.26)		-
			<hr/>		<hr/>
<b>NET ASSETS</b>			<b>154,869.46</b>		<b>101,556.01</b>

Represented by:  
**CAPITAL ACCOUNT**

Brought forward		101,556.01		89,348.82
Excess/(Deficit) of Income over Expenditure		53,313.45		12,207.19
		<hr/>	<b>154,869.46</b>	<hr/>
				<b>101,556.01</b>


SIGNED ON BEHALF OF THE COMMITTEE

Mr Hai Ying Song

Treasurer 

Dated: 3 March 2025

Mrs Neha Sabikhi

Secretary 

Dated: 5<sup>th</sup> March 2025

**St Olave's Parents' Association**  
**Notes to the Accounts**  
**For The Year Ended 31 August 2024**

**1 Basis of accounting**

The accounts have been prepared on an accrual basis.

	YE 31.08.2024	YE 31.08.2023
	£	£
<b>2 Debtors and prepayments</b>	-	-
<b>Total:</b>	-	-
	£	£
<b>3 Creditors</b>		
Trade creditors	2,444.50	-
Accruals	7,030.76	-
<b>Total:</b>	9,475.26	-
	£	£
<b>4 Other Creditors</b>		
<b>Total:</b>	-	-
	£	£
<b>5 Payments to St Olave's Grammar School</b>		
Accrued iPad (10th Gen) donation to the school during the year	7,030.76	33,839.18
<b>Total:</b>	7,030.76	33,839.18

**St Olave's Parents' Association**  
**Bank Reconciliation**  
**For The Year Ended 31 August\_2024**

<b>Bank Reconciliation</b>	<b>01-Sep-2023 to 31-Aug-2024</b>	<b>Notes</b>
<b>Bank Balances</b>		
<b>B/F 01.Sep.2023</b>		
HSBC	41,297.43	Verified with HSBC Statement - as of 1-Sep-2023
PayPal	60,238.66	Verified with PayPal Statement - as of 1-Sep-2023
Sale cash	19.92	
Float cash	-	
	<b>101,556.01</b>	
Receipts	69,246.35	
Payments	(15,932.90)	
Balance C/F per accounts	<u><u>154,869.46</u></u>	
<b>Balance per bank as on 31. Aug.2024</b>		
HSBC current account	3,996.29	Verified with HSBC Statement - as of 31-Aug-2024
HSBC saving account	160,228.43	Verified with HSBC Statement - as of 31-Aug-2024
PayPal	-	Verified with PayPal Statement - as of 31-Aug-2024
Float cash	120.00	
Sales cash	-	
	<b>164,344.72</b>	
<b>Add: banking not cleared.</b>		
Debtors from Notes	-	
<b>Less: cheques not cleared.</b>		
Trade Creditors	(2,444.50)	
Accrual	(7,030.76)	
	<u>(9,475.26)</u>	
<b>Balance per cash book</b>	<u><u>154,869.46</u></u>	
<b>Difference</b>	<u><u>-</u></u>	



**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Charity Name  
St Olave's Parents' Association

**On accounts for the year  
ended**

31 August 2024

**Charity no  
(if any)**

312601

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2024

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

13 May 2025

**Name:**

Hong Li

**Relevant professional  
qualification(s) or body**

ACCA

(if any):

**Address:**

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None

**ST OLAVE'S PARENTS' ASSOCIATION**

England & Wales - Charity number 312601

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# Accounts

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Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	1	Sep	2022		31	Aug	2023

**Section A Reference and administration details**

<b>Charity name</b>	<b>St Olave's Parents' Association</b>
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	312601
<b>Charity's principal address</b>	C/S St. Olave's Grammar School Goddington Lane, Orpington <b>Postcode</b> BR6 9SH

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Zey Kagan	Chair	20 <sup>th</sup> -Nov-2019-20 to 20 <sup>th</sup> -Mar-2023	
2	Amit	Chair	20 <sup>th</sup> -Apr-2023 to 21 <sup>st</sup> -Mar-2024	
3	Bhawana Sanyal	Treasurer	27 <sup>th</sup> -Apr-2022 to 20 <sup>th</sup> -Apr-2023	
4	Pradeep Raul	Treasurer	20 <sup>th</sup> -Apr-2023 to 21 <sup>st</sup> -Mar-2024	
5	Shivanand Jadhav	Secretary	9-Mar-2022 to 29-Sep-2022	
6	Neha Sabikhi	Secretary	20 <sup>th</sup> -Apr-2023 to 21 <sup>st</sup> -Mar-2024	
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	St. Olave's Parents' Association is a registered charity comprising of the parents and guardians of pupils attending St. Olave's Grammar School and staff employed at the school.
Trustee selection methods (eg. appointed by, elected by)	Annual AGM

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The object of the Parents' Association is to advance the education of the pupils in the school. In furtherance of the object the Association may:

- Develop more extended relationships between the parents and others associated with the School.
- Engage in activities which support the School and advance the

education and development of the pupils attending it.  
– Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the Committee in consultation with the Governing Body, or its representative, shall from time to time determine.  
The Parents' Association shall be non-party political and non-sectarian.

The Parents' Association (PA) organises a number of social events funds raising and to bring the parents/teacher community together:

- Multi-faith Iftar, Diwali, Christmas Concerts, Chinese New Year
- Summer Fun Day, Spring Ball
- Magic Night, Quiz Night

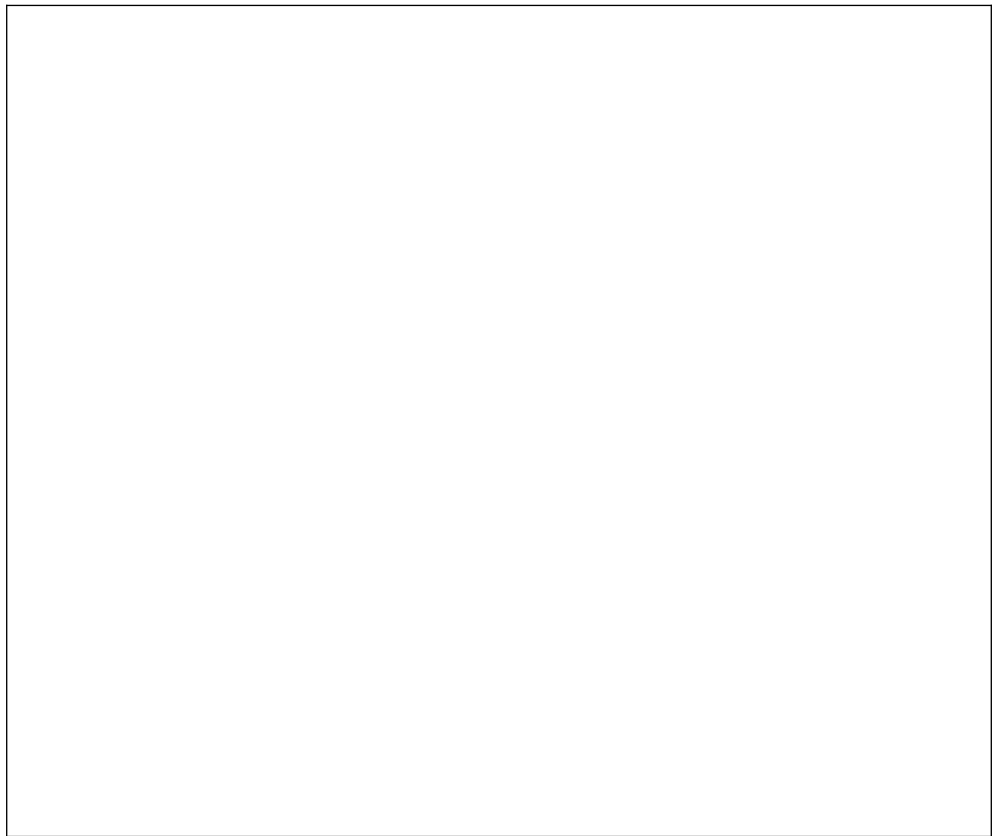
The PA also co-ordinates provisioning of refreshments and support for School events including school concerts and functions, parents' evenings etc.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

PA activities happened last year online Mock test paper sale and uniform sale , Diwali celebration.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The PA holds its funds for disbursement for the assistance and advancement of education facilities for the pupils of the St. Olave's Grammar School.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

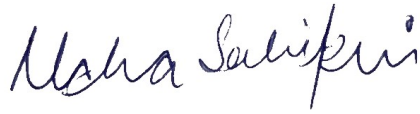
**Section F Other optional information**

Empty box for optional information.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Neha Sabikhi	
Position (eg Secretary, Chair, etc)	Secretary (FY 2022-2023 Between 20 <sup>th</sup> -Apr-2023 to 21 <sup>st</sup> -Mar-2024)	
Date	24 <sup>th</sup> May 2024	



Unaudited Annual Report & Accounts  
St Olave's Parents' Association  
Charity Number: 312601

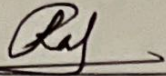
Year ended  
31 August 2023

**St Olave's Parents' Association  
Treasurer's Annual Report for the year ended 31 August 2023**

Income exceeded Expenditure by £12,207.19. Details are given in the Income & Expenditure Account on Pages 3 and 4.

Payments totalling £33,839.18 were made to or on behalf of St. Olave's Grammar School during the year.  
Details are given on page 6.

The financial state of affairs of the Association as at 31 August 2023 was considered to be satisfactory.



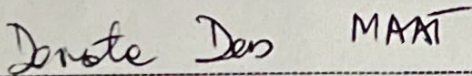
Pradeep Raul

Dated 15/04/2024

**REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF  
ST OLAVE'S PARENTS' ASSOCIATION**

I have examined the attached Income & Expenditure Account, Balance Sheet and Notes to the Accounts, together with the books and vouchers relating to these Accounts.

In my opinion, the said Accounts fairly state the transactions of the Association for the year ended 31st August 2023 and its assets and liabilities at that date.



Independent Examiner

Dated 25/04/2024

**St Olave's Parents' Association  
Income & Expenditure Account  
Year Ended 31 August 2023**

INCOME	Notes	£	2023 £	£	£	2022 £	£
Donations - Parents							
Uniform Sales			1,188.95			2,873.21	
Matched Funding / Donations via CAF			340.00			2,225.00	
Non Uniform Day							
EasyFundraising			745.03			460.52	
STOPA Fund Raising			0.00			_____	
				2,273.98		_____	5,558.73
<b>NET INCOME/(DEFICIT) FROM EVENTS</b>							
<b>Events &amp; Catering</b>							
Income		4,193.33				4,262.27	
Expenses		(3,014.85)				(2,202.28)	
Net surplus			1,178.48			_____	2,059.99
<b>Quiz nights</b>							
Income		0.00					
Expenses		0.00				_____	
Net surplus			0.00				
<b>Christmas Raffle</b>							
Income		0.00				144.46	
Expenses		0.00				0.00	
Net surplus			0.00			_____	144.46
<b>Iftar</b>							
Income		462.73					
Expenses		(100.00)				_____	
Net surplus			362.73				
<b>Mock Test and Test Papers</b>							
Income		49,422.09				46,085.06	
Expenses		(5,618.38)				0.00	
Net surplus			43,803.71			_____	46,085.06
				45,344.92			48,289.51
<b>TOTAL NET INCOME</b>				<u><u>47,618.90</u></u>			<u><u>53,848.24</u></u>
<b>EXPENDITURE</b>							
Donations to St Olave's Grammar School	5		33,839.18			0.00	
Donations to St. John's Ambulance			840.00			1,204.80	
No Details (from Last FY)			0.00			0.00	
Equipment			662.10			8.00	
Subscription			0.00			0.00	
Website/Internet charges paid via PayPal			0.00			0.00	
Parent Kind			0.00			133.00	
Bank Charges			76.23			73.98	
PayPal Charges			0.00			0.00	
CRY refund			0.00			0.00	
Adjustment			(5.80)			105.00	
<b>TOTAL EXPENDITURE</b>				<u><u>35,411.71</u></u>			<u><u>1,524.78</u></u>
<b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>				<u><u>12,207.19</u></u>			<u><u>52,323.46</u></u>


**St Olave's Parents' Association**  
**Balance Sheet**  
**As At 31 August 2023**

		2023		2022	
		£	£	£	£
<b>CURRENT ASSETS</b>					
Debtors & Prepayments	2	-		-	
Accrued Income		-		-	
Cash at bank - HSBC		41,297.43		60,315.92	
Cash at bank - PayPal		60,238.66		29,032.90	
Cash in Hand - To be banked		19.92			
Cash in hand - floats		-			
		101,556.01		89,348.82	
<b>CURRENT LIABILITIES</b>					
Creditors	3	-		-	
Other Creditors	4	-		-	
			101,556.01		89,348.82

Represented by:  
**CAPITAL ACCOUNT**

Brought forward		89,348.82	37,025.36
Excess/(Deficit) of Income over Expenditure		12,207.19	52,323.46
		101,556.01	89,348.82

SIGNED ON BEHALF OF THE COMMITTEE

  
 \_\_\_\_\_ Treasurer

Dated 15/04/2024

\_\_\_\_\_ Secretary

Dated

**St Olave's Parents' Association  
Notes to the Accounts  
Year Ended 31 August 2023**

**1 Basis of accounting**

The accounts have been prepared on an accruals basis.

**2 Debtors and prepayments**

YE 31.08.2023      YE 31.08.2022

£                              £

-----  
-----  
-----

**3 Creditors**

£                              £

-----  
-----  
-----

**4 Payments to St Olave's Grammar School**

The following payments were made to the School during the year:-

£                              £

33,839.18

-----  
**£    33,839.18**  
-----

**St Olave's Parents' Association  
Bank Reconciliation  
Year Ended 31 August 2023**

Bank Reconciliation	01-Sep-2022 to 31-Aug-2023	Notes
<b>Bank Balances</b>		
<b>B/F 01.Sep.2022</b>		
HSBC	60,321.72	60,315.92
PayPal	29,032.90	
Sales cash	-	
Float cash	-	
		89,354.62 <b>ok</b>
Receipts	56,352.13	
Payments	44,150.74	
Balance C/F per accounts	101,556.01	
<b>Balance per bank as on 31.Aug.2023</b>		
HSBC	41,297.43	Verified with HSBC Statement - as of 31-Aug-2023
PayPal	60,238.66	Verified with HSBC Statement - as of 31-Aug-2023
Sales cash	19.92	
Float cash	-	
		101,556.01 <b>ok</b>
<b>Add: banking not cleared.</b>		
Debtors from Notes	-	
		-
<b>Less: cheques not cleared.</b>		
Creditors from Notes	-	
Other Creditors from Notes	-	
		-
<b>Balance per cash book</b>	<b>101,556.01</b>	<b>ok</b>
Difference		



**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Charity Name  
St Olave's Parents' Association

**On accounts for the year  
ended**

31 August 2023

**Charity no  
(if any)**

312 601

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:** 25 / 04 / 2024

**Date:** D. Das

**Name:** DOROTA DAS

**Relevant professional  
qualification(s) or body  
(if any):**

AAT

**Address:** 16 OXEMORE GARDENS  
BRS 3PJ ORPINGTON

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

NONE

**St Olave's Parents' Association  
Treasurer's Annual Report for the year ended 31 August 2023**

Income exceeded Expenditure by £12,207.19. Details are given in the Income & Expenditure Account on Pages 3 and 4.

Payments totalling £33,839.18 were made to or on behalf of St. Olave's Grammar School during the year. Details are given on page 6.

The financial state of affairs of the Association as at 31 August 2023 was considered to be satisfactory.

-----  
Pradeep Raul

Dated

**REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF  
ST OLAVE'S PARENTS' ASSOCIATION**

I have examined the attached Income & Expenditure Account, Balance Sheet and Notes to the Accounts, together with the books and vouchers relating to these Accounts.

In my opinion, the said Accounts fairly state the transactions of the Association for the year ended 31st August 2023 and its assets and liabilities at that date.

Donata Des MAAT  
-----

Independent Examiner

Dated 25/04/2024

**ST OLAVE'S PARENTS' ASSOCIATION**

England & Wales - Charity number 312601

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1	Sep	2021		31	Aug	2022

Charity name

**St Olave's Parents' Association**

Other names charity is known by

Registered charity number (if any)

312601

Charity's principal address

C/S St. Olave's Grammar School

Goddington Lane,

Orpington

Postcode

**BR6 9SH**

## Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Zey Kagan	Chair	20-Nov-2019-20 to Apr-2023	
2 Sudheer Pandey	Treasurer	20-Nov-2019 to 9-Mar-2022	
3 Haiying Song	Treasurer	9-Mar-2022 to 27-Apr-2022	
4 Bhawana Sanyal	Treasurer	27-Apr-2022 to 20-Apr-2023	
5 Rachael Peek	Secretary	20-Nov-2019 to 9-Mar-2022	
6 Shivanand Jadhav	Secretary	9-Mar-2022 to 29-Sep-2022	
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

--

## Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

St. Olave's Parents' Association is a registered charity comprising of the parents and guardians of pupils attending St. Olave's Grammar School and staff employed at the school.

Trustee selection methods  
(eg. appointed by, elected by)

Annual AGM

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Summary of the objects of the charity set out in its governing document

The object of the Parents' Association is to advance the education of the pupils in the school. In furtherance of the object the Association may:

- Develop more extended relationships between the parents and others associated with the School.
- Engage in activities which support the School and advance the education and development of the pupils attending it.
- Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the Committee in consultation with the Governing Body, or its representative, shall from time to time determine.

The Parents' Association shall be non-party political and non-sectarian.

The Parents' Association (PA) organises a number of social events funds raising and to bring the parents/teacher community together:

- Multi-faith Iftar, Diwali, Christmas Concerts, Chinese New Year
- Summer Fun Day, Spring Ball
- Magic Night, Quiz Night

The PA also co-ordinates provisioning of refreshments and support for School events including school concerts and functions, parents' evenings etc.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

- 
- 

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

This financial year was adversely affected by the Covid pandemic and regular business of the PA could not be carried out fully. PA activities were limited to the online mock test paper sale and uniform sale.

**Brief statement of the charity's policy on reserves**

The PA holds its funds for disbursement for the assistance and advancement of education facilities for the pupils of the St. Olave's Grammar School.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F**

**Other optional information**

[Empty box for other optional information]

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Bhawal*

Full name(s)

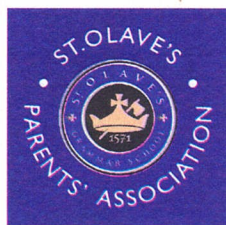
Bhawana Sanyal

Position (eg Secretary, Chair, etc)

Treasurer  
(FY 2021-2022)

Date

31/1/2024



Unaudited Annual Report & Accounts  
St Olave's Parents' Association  
Charity Number: 312601

Year Ended  
31 August 2022

# St Olave's Parents' Association

## Treasurer's Annual Report for the Year Ended 31 August 2022

### Contents

	Page
Treasurer's Report	2
Income & Expenditure Account	3-4
Balance Sheet	5
Notes to the Accounts	6
Bank reconciliation	7

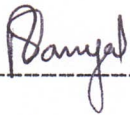
## St Olave's Parents' Association

### Treasurer's Annual Report for the Year Ended 31 August 2022

This financial year was adversely affected by the Covid pandemic and regular business of the PA could not be carried out. PA activities were limited to online mock test paper and uniform sale.

Income exceeded Expenditure by £52,400.80. Details are given in the Income & Expenditure Account on Page 2.

The financial state of affairs of the Association as at 31 August 2022 was considered to be satisfactory under the exceptional circumstances presented the Covid pandemic.



-----  
Bhawana Sanyal

23/1/2024  
Dated

### Report of the Independent Examiner to the Members of St Olave's Parents' Association

I have examined the attached Income & Expenditure Account, Balance Sheet and Notes to the Accounts, together with the books and vouchers relating to these Accounts.

In my opinion, the said Accounts fairly state the transactions of the Association for the year ended 31st August 2022 and its assets and liabilities at that date.



-----  
Independent Examiner

Dated

09/01/2024

**St Olave's Parents' Association  
Income & Expenditure Account  
For The Year Ended 31 August 2022**

Details	2022		2021	
	£	£		£
Donations - Parents				
Uniform Sales		2873.21		1095.53
Matched Funding / Donations via CAF		2225.00		4275.00
Non-Uniform Day				
Easy Fundraising		460.52		264.94
STOPA Fund Raising				
				5635.47
<b>NET INCOME/(DEFICIT) FROM EVENTS</b>		5558.73		
<b>Events &amp; Catering</b>				
Income		4262.27		567.10
Expenses	2202.28			465.74
Net surplus				101.36
<b>Quiz nights</b>				
Income				
Expenses				
Net surplus				
<b>Christmas Raffle</b>				
Income		144.46		
Expenses				
Net surplus				
<b>Reusable Cups</b>				
Income				
Expenses				
Net surplus				
<b>Mock Test and Test Papers</b>				
Income		46085.06		6722.59
Expenses				0.00
Net surplus				6722.59

<b>TOTAL NET INCOME</b>			56050.52		
<b>EXPENDITURE</b>					
Donations to St Olave's Grammar School				0.00	
Donations to St. John's Ambulance	1204.80			0.00	
No Details (from Last FY)				0.00	
Equipment	8.00			0.00	
Subscription				0.00	
Website/Internet charges paid via PayPal				401.58	
Parent Kind	133.00			123.00	
Bank Charges	73.98			0.00	
PayPal Charges				0.00	
CRY refund				0.00	
<b>TOTAL EXPENDITURE</b>	3622.06			524.58	
<b>Adjustment (Float deposited in Bank)</b>	<b>105.00</b>				
<b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>			52323.46	11,934.84	

**Note:** The float of £105 was deposited in HSBC bank on 6<sup>th</sup> July along with money from other events. Hence it is now deducted from the Net Income from this year.

## St Olave's Parents' Association

### Balance Sheet

As At 31 August 2022

		2022		2021		
		£	£	£	£	
<b>CURRENT ASSETS</b>						
Debtors & Prepayments	2	-				
Accrued Income		-		-		
Cash at bank - HSBC		60315.92		36948.02		
Cash at bank - PayPal		29032.90				
Cash in Hand - To be banked						
Cash in hand - floats				105.00		
		89348.82		37,053.02		
<b>CURRENT LIABILITIES</b>						
Creditors	3			-27.66		
Other Creditors	4					
<b>NET ASSETS</b>			<b>89348.82</b>		<b>37,025.36</b>	
Represented by:						
<b>CAPITAL ACCOUNT</b>						
Brought forward			37025.36		25090.52	
Excess/(Deficit) of Income over Expenditure			52323.46		11934.84	
			89348.82		37,025.36	
			89348.82		37,025.36	

SIGNED ON BEHALF OF THE COMMITTEE

-----  
Treasurer

Dated

**St Olave's Parents' Association**  
**Bank Reconciliation**  
**For The Year Ended 31 August 2022**

Bank Reconciliation	01-Sep-2021 to 31-Aug-2022	Notes
<b>Bank Balances</b>		
<b>B/F 01.Sep.2021</b>		
HSBC	36948.02	Verified with HSBC Statement - as of 1-Sep-2021
PayPal	-27.66	Verified with PayPal Statement - as of 1-Sep-2021
Float cash		
	36920.36	ok
Receipts		
Payments		
Balance C/F per accounts	36920.36	
<b>Balance per bank as on 31. Aug.2022</b>		
HSBC	60315.92	Verified with HSBC Statement - as of 31-Aug-2022
PayPal	29032.90	Verified with PayPal Statement - as of 31-Aug-2022
Float cash		
Sales cash		ok
<b>Add: banking not cleared.</b>		
Debtors from Notes	-	
<b>Less: cheques not cleared.</b>		
Creditors from Notes	-	
Other Creditors from Notes	-	
	-	
<b>Balance per cash book</b>	89348.82	ok
Difference	-	



Section A

Independent Examiner's Report

Report to the trustees/ members of

ST OLAVES PARENTS' ASSOCIATION

On accounts for the year ended

31 AUGUST 2022

Charity no (if any)

312601

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Dorota Das

Date:

09/01/2024

Name:

DOROTA DAS

Relevant professional qualification(s) or body (if any):

AAT LICENCED ACCOUNTANT

Address: 16 OAKMODE GARDENS  
BRS 3RD ORRINGTON

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.