

Trustees' Annual Report for the period							
From		Period start date			Period end date:		
		Day 01st	Month: Sept	Year: 2021	T o	Day 31st	Month August

Section A Reference and administration details

Charity name **The St Marys Parent -Teacher Association**

Other names charity is known by **St Mary's PTA**

Registered charity number (if any) **312476**

Charity's principal address **C/O St Mary's Catholic Primary School**

Westgate Road

Beckenham, Kent

Postcode

BR3 5DE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tanya Charlie Kadambari	Chair		
2	Donna Mentesh	Deputy Chair		
3	Nora Kehoe	Treasurer		
4	Rebecca Woolterton	Secretary	01/09/2021	31/12/2021
6	Laura Jackson	Secretary	01/01/2022	
7				
8				
9				
10				
11				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The parents, guardians or carers of any pupil currently attending the school as well as teaching and non-teaching staff currently employed by the school are all members of the PTA (Association). Committee Members are selected from this group and are the Trustees of the Charity.	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 1 May 1969 and amended on 11 January 2016 to reflect the PTA-UK model constitution (November 2011)
How the charity is constituted (eg. trust, association, company)	The Association is a parent teacher association which consists of a minimum of 2 committee members/trustees
Trustee selection methods (eg. appointed by, elected by)	Committee members (the trustees) shall be elected at the AGM and shall hold office until the next AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Association are to advance the education of pupils in the school in particular by:

- Developing effective relationships between the staff, parents and others associated with the school; and
- Engaging in activities of providing facilities or equipment which support the school and advance the education of the pupils

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year we kept in mind the Charity Commissions guidance on public benefit at our trustee meetings. The focus of our activities remains the enhancement of facilities for the St Mary's children through fundraising activities.

We cover the full age range and look to have an even spend on year groups where possible. Most items cover the whole school and therefore all children are able to benefit from the contributions.

We hold a mixture of events for children and parents throughout the year. These are a combination of social and fundraising activities.

We aim to provide additional facilities that are not included within the school budget that will enrich the children's learning experience; as well as organising social events for children and their families.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The success of this PTA would not be possible without the many hours the Trustees and ordinary members spend organising and assisting with our PTA events. A big thanks to them and those who continually support our events by attending.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

We had an amazing year 2021 / 2022 year raising circa £40,000.00.

We started with our last Summer BBQ in September to welcome parents back to school, which raised £3,751. Then we moved onto our biggest fundraiser in our academic school year, our Christmas Fair that was adapted under COVID guidelines, which worked well as we were able to utilise the hall, having a strict one-way system and opening the playground. We had our main prize draw where tickets were distributed to all the children before the fair and sold on the day. The fair's profit, (which includes the raffle and calendar sales) made a profit of just over £15,000.

The 2022 calendar was a huge success, selling more than we have done previously. Christmas cards/candles and pre-loved Christmas jumpers were also sold at the fair and before the children broke up for Christmas.

Unfortunately, the Christmas Panto we had arranged was cancelled due to COVID and everyone had to be refunded.

In the New Year we had the Read-a-thon challenge for the children to take part in and Quiz night (adult event) which were both successful.

However, our big success was the introduction of the Easter Bonnet Parade and what was equally nice we were able to offer it as a free event for all to participate in, followed by the Easter Egg hunt for all children in the school.

We followed in April with Happy Circus, which was held on the school grounds and finally we ended the school year with our first ever Summer Fair – this was a lovely first time event and brought a nice end to our fundraising efforts for the year.

An amazing year of fundraising despite restrictions put upon us from a world-wide pandemic, where we still managed to gift circa **£24,000** to the school. This money was used for the following items:

- Class budgets & Clubs **£4,500** Each class receives £250 for the teacher to spend on items to enhance the learning environment and experience of the children. This donation also includes £1,000 towards lunchtime clubs.
- Little Wandle Project **£5,979**
- Minibus Expenses **£1,000**
- Reception Playground Phase Two **£9,797** this covered the new playground tower
- Defibrillator **£890**
- Year 3 Strings Project **£1,755**
- Easter School Events **£153**

Brief statement of the charity's policy on reserves

We do not have any recurring expenditure commitments that require us to accumulate reserves for unforeseen events. We raise funds to spend on projects and facilities for the benefit of the children at St Mary's Catholic Primary School. We only make expenditure commitments when we have the cash to do so.

The majority of funds raised in the year are spent during the year or held for the following year where a major or heritage project is planned.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

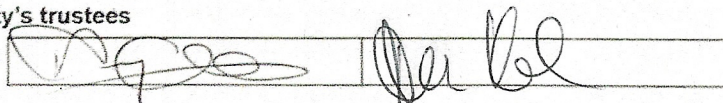
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Tanya Charlie Kadambari

Nora Kehoe

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

30/6/23



The St Mary's Parent Teacher Association		312476		CC16a
Receipts and payments accounts				
For the period from	Sep 1, 21	To	Aug 31, 22	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
PTA Overheads	-	-	-	-	545
AUTM - Family Fun Day	6,191	-	-	6,191	
AUTM - Dare To Be Different Day	-			-	568
XMAS Cards	766	-	-	766	752
XMAS - Calendar / Programme	4,541	-	-	4,541	3,721
XMAS - Panto	15,427			15,427	
XMAS - Fair (Including Raffle)	12,643			12,643	6,743
XMAS - Christmas Jumper Jaunt	-			-	333
SPNG - Quiz	1,517			1,517	
SPNG - Readathon	2,976			2,976	
SPNG - Dare To Be Different Day	567			567	
SPNG - Happy Circus	6,017			6,017	
SUMR - Summer Fair	8,128			8,128	
SUMR - Ice Cream Sales	358			358	
SUMR - Smarties Challenge	-			-	2,770
SUMR - Wacky Day	51			51	425
SUMR - Treasure Trial	-			-	261
Candles	514			514	856
100 Club 2020/21				-	
100 Club 2021/22	1,684			1,684	2,453
100 Club 2022/23	59			59	
GIFT - Ukraine fundraiser	462			462	
GIFT - Donation	930			930	263
GIFT - Path of Friends	-			-	
FUND - Stickins Labels	109			109	74
FUND - Bags to School	195			195	743
FUND: Easy Fundraising	73			73	184
FUND - £4£	4,231			4,231	2,877
FUND - 2nd Hand Uniform Sales	960			960	1,209
FUND - Amazon Smile	335			335	362
FUND - Path of Friends	-			-	62
Sub total (Gross income for AR)	68,734	-	-	68,734	25,201
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	68,734	-	-	68,734	25,201

A3 Payments

Paid to the school	23,184	-	-	23,184	18,815
PTA Overheads	1,799	-	-	1,799	1,560
AUTM 1 - Family Fun Day	2,440	-	-	2,440	
XMAS Cards	-			-	
XMAS - Calendar / Programme	1,130			1,130	1,209
XMAS - Panto	15,540			15,540	
XMAS - Fair (including Raffle)	1,006			1,006	389
XMAS - Christmas Jumper Jaunt	-			-	34
SPNG - Quiz	322			322	
SPNG - Readathon	160			160	
SPNG - Dare To Be Different Day	-			-	
SPNG - Happy Circus	3,767			3,767	
SUMR - Summer Fair	2,540			2,540	
SUMR - Ice Cream Sales	168			168	
SUMR - First Holy Communion	-			-	131
SUMR - Smarties Challenge	-			-	86
SUMR - Treasure Trial	-			-	7
100 Club Winner Payments	649			649	1,108
Candles	383			383	465
FUND - Path of Friends	-			-	100
Sub total	53,088	-	-	53,088	23,904

A4 Asset and investment purchases, (see table)

Replacement Storage Container		-	-	-	2,500
Sub total	-	-	-	-	2,500

Total payments	53,088	-	-	53,088	26,404
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Net of receipts/(payments)	15,646	-	-	15,646	- 1,203
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A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end	21,136	-	-	21,136	22,339
Cash funds this year end	36,782	-	-	36,782	21,136

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	<div> <div>Cash at Bank HSBC (as of 31-Aug-21)</div> <div>Cash at Bank Lloyds (as of 31-Aug-21)</div> <div></div> <div>Total cash funds</div> </div>	<div> <div>33,555</div> <div>3,227</div> <div>-</div> <div>36,782</div> </div>	<div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> </div>	<div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> </div>
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	-	-	-
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B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Storage Container		-	-
	Cooler on wheels		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Nora Kehoe	
		Tanya Charlie Kadambari	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the
trustees/ members
of**

The St Mary Parent and Teacher Association

**On accounts for the
year ended**

31 August 2022

**Charity
no (if
any)**

312476

Set out on pages

1 - 6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 August 2022**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 29th June 2023

Name: RONALD JAMES HUGGETT

**Relevant
professional
qualification(s) or
body (if any):** ACIB Dip FS

Address: 19 Sanderstead Hill
South Croydon, Surrey
CR2 0HD

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.