

Trustees' Annual Report for the period

From	Period start date			To	Period end date:		
	Day 01st	Month Sept	Year 2019		Day 31st	Month August	Year 2020

Section A

Reference and Administration details

Charity name The St Marys Parent -Teacher Association

Other names charity is known by St Mary's PTA

Registered charity number (if any) 312476

Charity's principal address C/O St Mary's Catholic Primary School

Westgate Road

Beckenham, Kent

Postcode BR3 5DE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tanya Charlie Kadambari	Chair		
2	Donna Mentesh	Deputy Chair		
3	Nora Kehoe	Treasurer		
4	Becky Woolterton	Secretary		
6				
7				
8				
9				
10				
11				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The parents, guardians or carers of any pupil currently attending the school as well as teaching and non-teaching staff currently employed by the school are all members of the PTA (Association). Committee Members are selected from this group and are the Trustees of the Charity.	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 1 May 1969 and amended on 11 January 2016 to reflect the PTA-UK model constitution (November 2011)
How the charity is constituted (eg. trust, association, company)	The Association is a parent teacher association which consists of a minimum of 2 committee members/trustees
Trustee selection methods (eg. appointed by, elected by)	Committee members (the trustees) shall be elected at the AGM and shall hold office until the next AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Association are to advance the education of pupils in the school in particular by:

- Developing effective relationships between the staff, parents and others associated with the school; and
- Engaging in activities of providing facilities or equipment which support the school and advance the education of the pupils

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year we kept in mind the Charity Commissions guidance on public benefit at our trustee meetings. The focus of our activities remains the enhancement of facilities for the St Mary's children through fundraising activities.

We cover the full age range and look to have an even spend on year groups where possible. Most items cover the whole school and therefore all children are able to benefit from the contributions.

We hold a mixture of events for children and parents throughout the year. These are a combination of social and fundraising activities.

We aim to provide additional facilities that are not included within the school budget that will enrich the children's learning experience; as well as organising social events for children and their families.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The success of this PTA would not be possible without the many hours the Trustees and ordinary members spend organising and assisting with our PTA events. A big thanks to them and those who continually support our events by attending.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

We started in September with the Family Fun Day to welcome new and existing parents and pupils back. The fun continued with a series of Kids Discos for the different key stage groups.

As we approached December, we held the Christmas fair, our biggest fundraiser of the year. This was supported with a raffle and sales of Calendars, and other festive items.

We also, as with each year, ran a fundraiser where parents could buy Christmas Cards, gift wrap and tags that were personalised by their children.

This year we ran a fundraiser where we created personalised tea towels and bags for the two key stage groups in the school. This was very successful.

And finally to end the year, the children and parents alike celebrated the end of term with a visit to the panto.

In the Spring Term, we had our annual Quiz Night. For the children we ran a 5p coin challenge that proved extremely lucrative, along with a Readathon, which coincided with the world book day. We also had a family fun run during lockdown and we teamed up with a local business to sell candles through this period.

In January 2020 the world came to a stop and by March 2020 all of our fund-raising events had been cancelled due to the global pandemic, which meant we were plunged into a full scale lockdown. Covid has affected our ability to fundraise on a huge scale and what would have been our next biggest fundraiser, our summer fair, was postponed and also the planetarium visit we had planned for the children.

As we move forward and away from the restrictions set upon us, we are hopeful that we will be able to run with the events we had wanted to previously and look forward to the coming year being a little more fruitful for our charity.

The other fundraisers during the year have been possible through donations from parents - second hand uniform sale, Bags2School and easy fundraising, amazon smile. We have also benefited from corporate sponsorship.

Despite Covid, we were able to give **£20,854.07** to the school. This money was for the following items:

- Class budgets & Clubs: **£4,000**. Each class receives £250 for the teacher to spend on items to enhance the learning environment and experience of the children. This donation also includes £500 towards two lunchtime clubs.
- Funding towards the Lollipop Lady: **£3,304**
- Minibus Expenses: **£1,000**
- KS1 Playground Final Phase - **£10,865**: this covered the play walls, Spider log climb, surfacing of areas under the play wall and the spider log and playground markings.
- Funding of the School Counsellor for the initial part of the school year: **£1,140**
- Planetarium event for the children: **£545**

Section E Financial review

Brief statement of the charity's policy on reserves

We do not have any recurring expenditure commitments that require us to accumulate reserves for unforeseen events. We raise funds to spend on projects and facilities for the benefit of the children at St Mary's Catholic Primary School. We only make expenditure commitments when we have the cash to do so.

The majority of funds raised in the year are spent during the year or held for the following year where a major or heritage project is planned.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

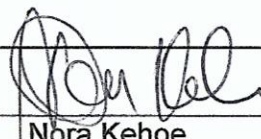
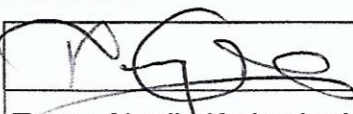
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Tanya Charlie Kadambari

Nora Kehoe

Position (eg Secretary, Chair, etc)

Chair

Date

28/6/21



Receipts and payments accounts

For the period from		To	
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
PTA Overheads	430	-	-	430	523
AUTM - Family Fun Day	6,060	-	-	6,060	6,178
AUTM - FFD Programme				-	1,315
AUTM - Kids Disco	1,477			1,477	1,337
AUTM - 5p Challenge	1,559	-	-	1,559	-
XMAS - Tea Towels & Coasters	2,356			2,356	491
XMAS Cards	2,521	-	-	2,521	2,499
XMAS - Calendar / Programme	2,915	-	-	2,915	3,452
XMAS - Panto	6,467			6,467	7,687
XMAS - Fair (Including Raffle)	15,007			15,007	13,900
SPNG - Quiz	2,209			2,209	1,814
SPNG - Happy Circus				-	6,228
SPNG - Readathon	3,000			3,000	-
SPNG - 3rd Party Gin Event: Cloakroom proceeds	62			62	-
SUMR - Dad's Football				-	611
SUMR - Family Run	250			250	-
MISC - Macmillan Cancer Research Collection	257			257	-
Candles	220			220	-
100 Club 2019/20	2,041			2,041	30
100 Club 2020/21	414			414	-
GIFT - Donation	440			440	619
GIFT - Path of Friends	60			60	420
FUND - Stickins Labels	60			60	
FUND - Bags to School	340			340	444
FUND: Easy Fundraising	329			329	423
FUND - £4£	1,850			1,850	4,000
FUND - 2nd Hand Uniform Sales	1,115			1,115	1,234
FUND - Amazon Smile	22			22	
MISC: YE 2018 Banked/ Paid in 2019				-	900
MISC: Transfer between bank accounts	1,149			1,149	
Sub total (Gross income for AR)	52,609	-	-	52,609	54,105
A2 Asset and investment sales, (see table).					
Sub total	-	-	-	-	-

Total receipts	52,609	-	-	52,609	54,105
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A3 Payments

Paid to the school	20,854	-	-	20,854	32,855
PTA Overheads	618	-	-	618	1,178
Year 6 Payments				-	120
AUTM 1 - Family Fun Day	2,577	-	-	2,577	3,443
AUTM - FFD Programme				-	842
AUTM - 5p Challenge	150			150	-
XMAS - Tea Towels & Coasters	1,185			1,185	-
AUTM - Kids Disco	537			537	752
AUTM - Fireworks				-	349
XMAS Cards	1,937			1,937	1,896
XMAS - Calendar / Programme	948			948	1,195
XMAS - Panto	5,412			5,412	6,439
XMAS - Fair (including Raffle)	3,472			3,472	3,633
SPNG - Quiz	1,004			1,004	1,129
SPNG - Happy Circus				-	4,450
SPNG - Readathon	150			150	-
SUMR - Dad's Football				-	100
SUMR - Family Run				-	-
SUMR - First Holy Communion				-	45
100 Club Winner Payments	813			813	
MISC- Donation to Macmillan Cancer Research	257			257	-
Candles	122			122	-
GIFT - Path of Friends	295			295	-
MISC - YE 2020/21 Banked/ Paid in 2019/20	132			132	325
MISC - Deposit for future year events	84			84	221
MISC - Transfer between bank accounts	1,149			1,149	
Sub total	41,697	-	-	41,697	58,971

A4 Asset and investment purchases, (see table)

	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments	41,697	-	-	41,697	58,971
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Net of receipts/(payments)	10,912	-	-	10,912	- 4,866
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A5 Transfers between funds

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A6 Cash funds last year end	11,427	-	-	11,427	16,294
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Cash funds this year end	22,339	-	-	22,339	11,428
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Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	to nearest £	to nearest £	to nearest £
Cash at Bank HSBC (as of 31-Aug-20)	20,262	-	-
Cash at Bank Lloyds (as of 31-Aug-20)	2,077	-	-
	-	-	-
Total cash funds	22,339	-	-

(agree balances with receipts and payments account(s))

Unrestricted funds

Restricted funds

Endowment funds

B2 Other monetary assets

Details	to nearest £	to nearest £	to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

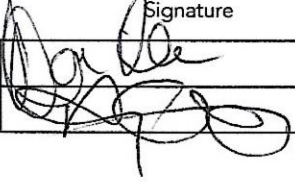
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Storage Container		-	-
Cooler on wheels		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Cheque not yet cashed	100 Club	28	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Nora Kehoe	28/6/21
	Tanya Charlie Kadambari	28/6/21