

Charity Registration No. 312166

**APPRENTICING CHARITY**  
**(ADMINISTERED BY THE WORSHIPFUL**  
**COMPANY OF SADDLERS)**  
**REPORT AND FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

**Apprenticing Charity**  
**(Administered by the Worshipful Company of Saddlers)**

**31 March 2023**

**Contents**

	<b>Page</b>
Trust information	2 - 3
Trustee report	4 - 7
Independent examiner's report	8
Statement of financial activities	9
Balance sheet	10
Notes to the financial statements	11 - 20

# **Apprenticing Charity (Administered by the Worshipful Company of Saddlers)**

## **Trust information - 31 March 2023**

### **Reference and administrative information**

#### **Trustee**

The Trustee is identified in the current Charity Commission Scheme as “The Wardens or Keepers and Commonalty of The Mystery or Art of Saddlers of The City of London”. This is the old, formal title of The Worshipful Company of Saddlers or, more commonly, The Saddlers’ Company. The Company is guided by the Court of Assistants comprising the Prime Warden (or Master if there is no Perpetual Master), three Wardens, a number of Past Masters and Junior Assistants, but not including Assistants who have become Honorary Assistants. These Court members therefore act on behalf of the Company Trustee. Those who have served during the year ended 31 March 2023 are as follows:

Mrs L M Atherton	(Prime Warden – from 25 July 2022   Key Warden – to 25 July 2022)
Mr H W M Taylor	(Key Warden – from 25 July 2022   Quarter Warden – to 25 July 2022)
Mr B W Laurie	(Quarter Warden – from 25 July 2022   Renter Warden – to 25 July 2022)
Mr E M S Bullen	(Renter Warden – from 25 July 2022)
Mr D T L Hardy	(to 25 July 2022)
Mr J T M Satchell	(to 25 July 2022)
Mr W J Dyson-Laurie	(to 25 July 2022)
Mr P C Laurie	
Mr P M Farmar	
Mrs P M C Jameson	
Mr M P Farmar	
Mr C E Barclay	
Mr J C Robinson	
Mr E H Thomas	
Mr J D G Welch	
Mr N W d’A Mason	
The Hon M A Maffey	(Prime Warden – to 25 July 2022)
Rev Canon AMJ Haviland	(Junior Assistant)
Mr M Romain	(Junior Assistant)
Miss A Mackaness	(Junior Assistant)
Mrs F Roche	(Junior Assistant – from 25 July 2022)

**Apprenticing Charity  
(Administered by the Worshipful Company of Saddlers)**

**Trust information - 31 March 2023**

**Reference and administrative information (continued)**

**Chief Executive**

Clerk to the Worshipful Company of Saddlers

Brigadier P M L Napier OBE

**Principal office**

Saddlers' Hall  
40 Gutter Lane  
London.  
EC2V 6BR

**Charity number**

312166

**Investment managers**

Rathbones Group Plc  
8 Finsbury Circus  
London  
EC2M 7AZ

**Investment advisers**

JTFM  
Austin House, Spaces,  
Station View,  
Guildford  
GU1 4AR

**Bankers**

CAF Bank Limited  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

**Independent examiners**

Haysmacintyre LLP  
10 Queen Street Place  
London  
EC4R 1AG

**Solicitors**

Farrer & Co LLP  
66 Lincoln's Inn Field  
London  
WC2A 4AB

# **Apprenticing Charity (Administered by the Worshipful Company of Saddlers)**

## **Trustee report – year ended 31 March 2023**

### **Trustee report for the year ended 31 March 2023**

The Trustee presents the report and the financial statements of the Apprenticing Charity for the year ended 31 March 2023. The financial statements have been prepared in accordance with applicable United Kingdom accounting standards including Financial Reporting Standard 102 (FRS102).

#### **Structure, Governance and Management**

Trust Deed: The Apprenticing Charity was established by a Charity Commission Scheme (A/58,662) on 16 July 1897, combining the charities of Richard Banner, Sarah Ewer and Samuel Gunton, all regulated between 1840 and 1876 by the High Court of Chancery or the Charity Commission. The current Charity Commission Scheme governing the Charity is dated 18 October 1983. The Charity does not take part in fundraising activities and continues its work through the careful husbandry of its existing resources.

Induction to the Court of Assistants: New members of the Court of Assistants of the Worshipful Company of Saddlers (WCS or the Company) are elected by the Court from members of the Senior Livery of the Company. On election, they are briefed by the Clerk on the duties and responsibilities of being a charity trustee, and are encouraged to attend external training seminars and courses. The Charities Administrator and the Financial Controller run induction sessions explaining charity finance and policies and procedures. The issues of outputs, outcomes, impact and public benefit are explored.

Trustee Responsibilities: The full Court retains ultimate trustee responsibility, however for more effective trusteeship, functions of trusteeship are delegated to the Charities Committee. The Court retains a supervisory role, and approves all grant-making decisions; however recommendations to make grants, and the day to day management of the charity, are the responsibility of the Charities Committee which reports to the Court after every meeting. The Court's Finance and Investment Committee decides on investment policy and takes day-to-day investment decisions within the overall investment strategy.

Risk Assessment Policy: The Charities Committee carries out, at least once per year, a wide-ranging review of risks to which the Charity may be vulnerable to assess the probability of any of them affecting the Charity and the severity of the impact on the Charity if they were to arise. The latest review was conducted in November 2022 and the Trustee agreed that the process had been thorough and appropriate and that the major risks to which the Charity is exposed have been reviewed and that systems are in place to mitigate any foreseeable risks.

The major risk to which the charity is exposed is the performance and value of its investments given the potential market volatility. This is mitigated by a statement of investment principles, quarterly detailed reporting and regular review meetings with the investment managers.

#### **Objectives, grant-making policy and public benefit**

Under the current Charity Commission Scheme, *"the Trustees shall apply the income of the Charity in either or both of the following ways:*

- a. In assisting persons who are in need of financial assistance and who are preparing for, entering upon or engaged in any profession, trade, occupation or service by providing them with outfits or by paying fees, travelling or maintenance expenses, or by such other means for their advancement in life or to enable them to earn their own living as the Trustee thinks fit; and*
- b. In otherwise promoting the education (including social and physical training) of such persons.*

*Preference shall be given to persons qualified as aforesaid who have not attained the age of 25 years, or who are connected with the saddlery trade and who are resident or work in the area within 25 miles of Charing Cross, London or the area of the District of Walsall."*

Within the above objectives, the Trustee in the 2016 Charities Review reinforced their commitment to supporting those connected with the saddlery trade. Grants are approved by the Trustee, following recommendations made by the Trade Liaison Committee of the WCS which meets twice annually to discuss matters concerning the saddlery trade and saddlery training. The Trustee looks to assist saddlery trainees in the development of their craft skills, to encourage the pursuit of excellence in saddlery and to develop saddlery training standards and qualifications for the trade.

Reports are received from individuals and organisations who are involved in the provision of saddlery training and these are considered by the Trustee, alongside other grants that the Trustee may wish to make in order to finance and encourage existing trainees and to encourage new entrants into saddlery training.

# **Apprenticing Charity** **(Administered by the Worshipful Company of Saddlers)**

## **Trustee report – year ended 31 March 2023**

### **Objectives, grant-making policy and public benefit (continued)**

Grants are made from three funds operated by the Charity, as follows:

1. Restricted fund for the Saddlers' City & Guilds Bursary Grants: The Company had previously joined the City & Guilds Corporate Community Involvement Programme through which a grant of £20,000 (2021: £20,000) was made available to assist those undertaking City & Guilds saddlery qualifications. This is treated as a Restricted Fund within the Apprenticing Charity and is used for grants to saddlery students under training who face difficulty in raising the required course and qualification fees or who would otherwise be prevented from attending such a course due to funding issues.
2. Designated funds for the Millennium Apprenticeship Scheme (MAS): In the year ended 31 March 2000, following the Charity Commission's approval, a sum of £57,200 from the reserves of the Apprenticing Charity was invested, together with an additional £42,800 from the Company's corporate funds, to form an expendable endowment fund of £100,000 to create the Saddlery Millennium Apprenticeship Scheme. Income from this fund is designated by the Trustee to be used to assist the training of apprentices within the Scheme. At 31 March 2023, there were 5 (2022: 12) apprentices within the Scheme. Grants are made to these apprentices towards course fees, tools and travelling expenses as well as providing limited bursaries and prizes for excellence. The costs of the assessors of these apprentices are also met from this fund.
3. Unrestricted funds for routine activities: Any grants allocated by the Trustee that do not fall within either of the above two funds will be made from this fund. An innovative training certificate scheme was launched in summer 2008 aimed mostly, but not exclusively, at supporting trainee saddlers working in Walsall, West Midlands. A further related Scheme was launched in March 2012 to provide similar support for apprentices and trainees working under a Master Saddler in other (rural) areas of the UK. Trainees under both schemes receive vocational training and are subject to independent assessment to verify their attainment of pre-set standards. If they have met those standards, grants are then paid to help offset the training costs incurred.

The Trustee confirms that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities and setting grant making policies.

It is their policy that they will only provide grants with demonstrable impact and public benefit.

### **Investment policy and review**

The Trustee wishes to ensure that the capital base of the Charity is maintained in real terms and where possible, enhanced in the long-term interest of those individuals and organisations which the Charity assists.

The Trustee has agreed that the investment policy would best be executed by holding the Apprenticing Charity investments, along with the investments of the other charities administered by The Worshipful Company of Saddlers (WCS), namely the Saddlers' Company Charitable Fund and the Robert Kitchen Charity (see related party note 15), in a balanced discretionary portfolio administered by charity investment specialists, Rathbone Group Plc. The combined portfolios were unitised as at 1st April 2016, whereby the individual charities share in the benefits of a larger, more diverse and balanced portfolio, all benefitting proportionately from capital appreciation and dividend yields.

The Trustee reviewed the Charity's investment strategy and agreed an objective of achieving a total return, on a rolling 10 year basis, of 4.0% p.a., after inflation and fees. This target is challenging and the performance of the portfolio is monitored on a quarterly basis by the Finance and Investment Committee of WCS.

The annualised total return during the 5 years to 31 March 2023 was 3.3%.

Investment markets were volatile in the year as investors grappled with the fallout from Russia's invasion of Ukraine, rapidly increasing inflation and interest rates, the prospect of lower economic growth as well as disruption in the banking sector. Against this uncertain backdrop, the charity's investment portfolio fell -6.4% net of all costs during the year to 31st March 2023. The next 12 months will continue to be uncertain – whilst inflation is now declining (although that decline could be quite slow, particularly in the UK) and interest rates are likely near their peak too, the outlook for economic growth is less good and there is the possibility of a mild global economic recession ahead.

The Charity's investment assets are managed with a view to long term growth. There are no restrictions on the Charity's power to invest.

# **Apprenticing Charity (Administered by the Worshipful Company of Saddlers)**

## **Trustee report – year ended 31 March 2023**

### **Reserves policy**

In line with the funds operated by the Charity, as described under “Objectives, grant-making policy and public benefit”, the Trustee has set a reserve policy as follows:

1. Restricted Fund - Saddlers’ City & Guilds Bursary Grants: It is the intention of the Trustee not to hold a significant reserve for the Restricted Fund. Any underspend or overspend of income will be carried forward to the following year. Reserves at the year-end were £5,694 (2022: £3,316).
2. Unrestricted funds-designated fund - Millennium Apprenticeship Scheme (MAS): As this is a designated fund within the Apprenticing Charity, the Trustee has concluded that it is not necessary to hold reserves as any grants in excess of income are funded from the unrestricted general fund.
3. Unrestricted funds-general fund: Following the 2016 Charity Review (with the objectives of the Apprenticing Charity very much at the forefront of its charitable aims), the Trustee concluded that as a grant-giving body which aims to distribute each year sums equivalent to its net income, there is no need for material reserves. Grants awarded in the year were below budget which resulted in an increase in reserves at 31st March 2023 to £35,154 (2022: £35,740).

### **Financial review**

The Charity had total income of £51,733 (2022: £48,274) of which £31,733 (2022: £28,274) was investment income and £20,000 (2022: £20,000) was a grant from the City & Guilds Institute of London.

After deducting grants paid of £43,787 (2022: £47,362), investment management fees of £7,214 (2022: £7,214) and support and governance costs of £6,154 (2022: £5,544), the Charity had a deficit for the year of £4,599 (2022: £11,846 deficit).

There were net realised losses in the investment portfolios of £1,234 (2022: £37,175 gains) and net unrealised losses of £121,378 (2022: £56,543 gains) which left the portfolio valued at £1,341,408 at 31 March 2023 (2022: £1,470,570). The balance sheet shows total funds of £1,386,421 (2022: £1,513,632).

The Trustee considers the Charity’s position to be satisfactory.

### **Achievements and performance**

The Apprenticing Charity supports access to vocational and technical skills training for people wishing to gain qualifications in saddlery and leatherwork, and/or to prepare for work in this sector. Only three training providers teach to a qualification curriculum: The Saddlery Training Centre in Salisbury, Capel Manor College in Enfield and The Walsall Leather Skills Centre in the West Midlands. These three establishments benefit from funding provided by Apprenticing Charity and its constituent Funds: The City & Guilds/Saddlers Company Bursary Fund and the Millennium Apprenticeship Scheme Fund.

Enrolments rallied in the year 2021-22 following the Covid pandemic, but the challenges of temporary withdrawal of Education and Skills Funding Agency funding, and to some extent, the increase in cost of living and have affected numbers in 2022-23.

During 2022-23 eleven apprentices enrolled on the Level 2 Leather Craftsperson Apprenticeship, and four on the Level 3 Bespoke Saddler Apprenticeship. Demand remains strong from those wishing to train to work within the craft sector. However, training providers face difficulties in securing and retaining new entrants with the aptitude and readiness for employment in manufacturing, despite the rewarding roles available. In 2022-23 two people completed their apprenticeships and remain with their employer and another is due to complete in early 2023, having gained new skills and confidence.

In addition, demand for saddles and bridles, which increased greatly during the pandemic, quickly dropped in response to the cost of living. Employers losing staff to retirement are less likely to seek to fill the resulting vacancies.

The Saddlers Company/City & Guild’s Bursary Fund distributed over £10,000 in means-tested bursary support to students studying for the City & Guilds saddlery skills assessments.

In 2022-23 the Apprenticing Charity Fund supported 12 learners on the Millennium Apprenticeship Scheme with allowances given toward training expenses, including specialist course attendance, and tools and materials costs.

In recognition of the high level of work, and to encourage further attainment, the Apprenticing Charity makes funds available for prizes awarded to students of Capel Manor College, the Saddlery Training Centre, and those entering the National Saddlery Competition.

# **Apprenticing Charity** **(Administered by the Worshipful Company of Saddlers)**

## **Trustee report – year ended 31 March 2023**

### **Achievements and performance (continued)**

A Vocational Training Review has been launched in response to challenges involved in providing effective training for the craft and manufacturing sectors. Charitable support for saddlery training is needed to sustain craft and manufacturing skills in an area where training is not widely available but essential to the success of British makers of saddlery goods, and ultimately to the significant UK equestrian industry. The impact of the Apprenticing Charity is seen in the continued access to training in a small and traditional sector and the development of high standards, commitment and creativity of new entrants.

### **Trustee Responsibilities Statement**

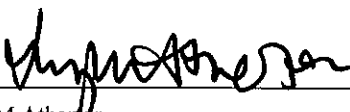
The Trustee is responsible for preparing the trustee report and the financial statements in accordance with applicable law and United Kingdom accounting standards (United Kingdom Generally Accepted Accounting Practice), including FRS102.

The law applicable to charities in England & Wales requires the trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the movement in fund of the charity for that period. In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities' SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Trustee

  
\_\_\_\_\_

L M Atherton

Prime Warden, The Worshipful Company of Saddlers

24 July 2023



**Apprenticing Charity  
(Administered by the Worshipful Company of Saddlers)**

**Independent Examiner's Report to the Trustee of Apprenticing Charity**

**Independent examiner's report**

I report on the financial statements of the Apprenticing Charity for the year ended 31 March 2023, which are set out on pages 9 to 20.

**Respective responsibilities of trustee and examiner**

The trustee is responsible for the preparation of the financial statements. The trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statements**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - (ii) to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Andrew Broome ACA  
For and on behalf of Haysmacintyre LLP  
Chartered Accountants  
10 Queen Street Place  
London EC4R 1AG

2 August 2023

**Apprenticing Charity**  
**(Administered by the Worshipful Company of Saddlers)**

**Statement of financial activities - year ended 31 March 2023**

	Note	2023 Unrestricted funds £	2023 Restricted fund £	2023 Endowment funds £	2023 Total funds £	2022 Total funds £
<b>Income and endowments from:</b>						
Voluntary income	2	—	20,000	—	20,000	20,000
Investment income	3	31,733	—	—	31,733	28,274
<b>Total income</b>		<b>31,733</b>	<b>20,000</b>	<b>—</b>	<b>51,733</b>	<b>48,274</b>
<b>Expenditure on:</b>						
Investment management costs	4	—	—	6,391	6,391	7,214
Charitable activities	5	32,319	17,622	—	49,941	52,906
<b>Total expenditure</b>		<b>32,319</b>	<b>17,622</b>	<b>6,391</b>	<b>56,332</b>	<b>60,120</b>
<b>Net income/(expenditure) before investment gains and losses</b>		<b>(586)</b>	<b>2,378</b>	<b>(6,391)</b>	<b>(4,599)</b>	<b>(11,846)</b>
Net unrealised and realised (losses)/gains on investments	6	—	—	(122,612)	(122,612)	93,718
<b>Net (loss)/income and movement in funds</b>		<b>(586)</b>	<b>2,378</b>	<b>(129,003)</b>	<b>(127,211)</b>	<b>81,872</b>
Total funds brought forward at 1 April		35,740	3,316	1,474,576	1,513,632	1,431,760
<b>Total funds carried forward at 31 March</b>		<b>35,154</b>	<b>5,694</b>	<b>1,345,573</b>	<b>1,386,421</b>	<b>1,513,632</b>

**Continuing operations**

All income and expenditure are derived from continuing activities.

The notes on pages 11 to 20 form part of these financial statements

**Apprenticing Charity**  
**(Administered by the Worshipful Company of Saddlers)**

**Balance sheet – at 31 March 2023**

	Note	2023 £	2023 £	2022 £	2022 £
<b>Fixed assets</b>					
Investment portfolio at market value	6		1,341,408		1,470,570
<b>Current assets</b>					
Debtors	7	7,670		4,265	
Stock		751		938	
Cash on deposit		—		—	
Cash at bank and in hand		43,094		61,894	
		<u>51,515</u>		<u>67,097</u>	
<b>Creditors: Amounts falling due within one year</b>	8	<u>(6,502)</u>		<u>(24,035)</u>	
<b>Net current assets</b>			45,013		43,062
<b>Total net assets</b>			<u>1,386,421</u>		<u>1,513,632</u>

**Represented by:**

**Funds and reserves**

Permanent endowment funds	9	1,198,362		1,313,211	
Expendable endowment fund	10	<u>147,211</u>		<u>161,365</u>	
			1,345,573		1,474,576
Restricted fund	11		5,694		3,316
Unrestricted funds:					
Designated fund	12	—		—	
General fund	13	<u>35,154</u>		<u>35,740</u>	
			35,154		35,740
<b>Total funds</b>			<u>1,386,421</u>		<u>1,513,632</u>

Approved by the trustee on 24 July 2023 and signed on their behalf by:



L M Atherton  
Prime Warden, The Worshipful Company of Saddlers

The notes on pages 11 to 20 form part of these financial statements

# **Apprenticing Charity**

## **(Administered by the Worshipful Company of Saddlers)**

### **Notes to the financial statements - 31 March 2023**

#### **1 Basis of accounting**

##### **1.1 Accounting convention**

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP (FRS 102), second edition applicable from January 2020), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011. The Charity constitutes a public benefit entity as defined by FRS 102.

The Trustee considers that there are no material uncertainties about the Charity's ability to continue as a going concern.

The Trustee has taken advantage of the exemption available to smaller charities and not presented a statement of cashflows.

##### **1.2 Income recognition**

Dividends and distributions from investments and all other income, e.g. grants and legacies are accounted for on a receivable basis.

##### **1.3 Expenditure**

Expenditure is included on an accruals basis.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants and donations being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Support costs comprise costs for processing applications and payments of grants and donations, including support to actual and potential applicants and the costs for running of the Charity itself.

##### **1.4 Investment portfolio**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The investment portfolio does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

# **Apprenticing Charity (Administered by the Worshipful Company of Saddlers)**

## **Notes to the financial statements - 31 March 2023**

### **1 Basis of accounting (continued)**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

#### **1.5 Fund accounting**

##### Endowment funds

Endowment funds comprise monies which are held as capital.

In the year ended 31 March 2000, the Charity received a donation of £42,800 from the Saddlers' Company's corporate funds which, with a transfer of £57,200 from the reserves of the Charity with the Charity Commission's approval, formed an expendable endowment fund. The Trustee has the power to convert this fund into income.

The balance of the Charity's donated capital arises from the predecessor charities that have now been incorporated into the Apprenticing Charity. Those charities had objects that referred to the application of income. As these predecessor charities date back centuries, and the intention of the donors is no longer known, the Trustee has concluded that it is reasonable to assume that the capital had been donated to be held permanently and consequently this capital forms permanent endowment funds. The trustee has no power to convert these funds into income.

The Charity generally does not engage in fundraising but relies upon its investments to generate income from which its grants and donations are made.

##### Restricted funds

Restricted funds comprise unexpended income where its use is restricted to a specific purpose or was raised for that purpose. Expenditure for those specific purposes is charged against restricted funds.

##### Unrestricted funds – designated fund

Designated funds represent resources that the Trustee has designated for a specific purpose. The Trustee is free to undesignate these funds at any time in which case any balance will revert back to general funds.

Income from the expendable endowment fund is credited to unrestricted funds-designated fund and expended to allow the Charity to meet its objects regarding the Saddlery Millennium Apprenticeship Scheme of assisting the training of apprentices within the Scheme.

##### Unrestricted funds – general fund

The general fund comprises unexpended income that is available to the Trustee for use at discretion in furtherance of the Charity's objectives.

Income from the permanent endowment funds is credited to unrestricted funds-general fund and applied for general purposes except where the original capital was received by the Charity for a specific purpose in which case the income is credited to restricted funds.

**Apprenticing Charity**  
**(Administered by the Worshipful Company of Saddlers)**

**Notes to the financial statements - 31 March 2023**

	2023 Unrestricted funds £	2023 Restricted fund £	2023 Endowment funds £	2023 Total funds £
<b>2. Voluntary income - 2023</b>				
Grants received	—	20,000	—	20,000
Donations	—	—	—	—
	<u>—</u>	<u>20,000</u>	<u>—</u>	<u>20,000</u>

Grant income represents a grant received from the City & Guilds of London Institute Corporate Community Involvement Programme to assist those undertaking City & Guilds' saddlery qualifications.

In prior year, the grant received of £20,000 was accounted through restricted fund.

	2022 Unrestricted funds £	2022 Restricted fund £	2022 Endowment funds £	2022 Total funds £
<b>Voluntary income - 2022</b>				
Grants received	—	20,000	—	20,000
Donations	—	—	—	—
	<u>—</u>	<u>20,000</u>	<u>—</u>	<u>20,000</u>

Grant income represents a grant received from the City & Guilds of London Institute Corporate Community Involvement Programme to assist those undertaking City & Guilds' saddlery qualifications.

	2023 Unrestricted funds £	2023 Restricted fund £	2023 Endowment funds £	2023 Total funds £
<b>3. Investment income - 2023</b>				
Dividends and distributions from investment portfolio	27,870	3,435	—	31,305
Interest on cash on deposit and at bank	428	—	—	428
	<u>28,298</u>	<u>3,435</u>	<u>—</u>	<u>31,733</u>

**Apprenticing Charity**  
**(Administered by the Worshipful Company of Saddlers)**

**Notes to the financial statements - 31 March 2023**

**3. Investment income (continued)**

	2022 Unrestricted funds £	2022 Restricted fund £	2022 Endowment funds £	2022 Total funds £
<b>Investment income - 2022</b>				
Dividends and distributions from investment portfolio	25,164	3,101	—	28,265
Interest on cash on deposit and at bank	9	—	—	9
	<u>25,173</u>	<u>3,101</u>	<u>—</u>	<u>28,274</u>

**4. Investment management costs - 2023**

	2023 Unrestricted funds £	2023 Restricted fund £	2023 Endowment funds £	2023 Total funds £
Investment management fees	—	—	6,391	6,391
	<u>—</u>	<u>—</u>	<u>6,391</u>	<u>6,391</u>

	2022 Unrestricted funds £	2022 Restricted fund £	2022 Endowment funds £	2022 Total funds £
<b>Investment management costs - 2022</b>				
Investment management fees	—	—	7,214	7,214
	<u>—</u>	<u>—</u>	<u>7,214</u>	<u>7,214</u>

**5. Charitable activities - 2023**

	2023 Unrestricted funds £	2023 Restricted fund £	2023 Endowment funds £	2023 Total funds £
Grants payable	26,165	17,622	—	43,787
Support costs:				
Staff costs	4,312	—	—	4,312
Bank fees	72	—	—	72
IT costs	145	—	—	145
Travelling expenses	155	—	—	155
Professional fee	1,470	—	—	1,470
	<u>32,319</u>	<u>17,622</u>	<u>—</u>	<u>49,941</u>

Grants awarded to institutions amounted to £24,765 and grants awarded to 23 individuals amounted to £19,022.

In prior year, the charitable activities of £52,906 were accounted through unrestricted funds of £28,176 restricted fund of £24,730.

**Apprenticing Charity**  
**(Administered by the Worshipful Company of Saddlers)**

**Notes to the financial statements - 31 March 2023**

**5. Charitable activities (continued)**

	2022 Unrestricted funds £	2022 Restricted fund £	2022 Endowment funds £	2022 Total funds £
<b>Charitable activities - 2022</b>				
Grants payable	22,632	24,730	—	47,362
Support costs:				
Staff costs	3,880	—	—	3,880
Bank fees	96	—	—	96
Travelling expenses	248	—	—	248
Professional fee	1,320	—	—	1,320
	<u>28,176</u>	<u>24,730</u>	<u>—</u>	<u>52,906</u>

Grants awarded to institutions amounted to £20,853 and grants awarded to 30 individuals amounted to £26,509.

	2023 Total funds £	2022 Total funds £
<b>6. Fixed assets – investment portfolio</b>		
Market value at 1 April 2022	1,470,570	1,383,962
Add: Purchases at cost	172,602	163,310
Less: Sales proceeds	(216,116)	(173,838)
Net realised gains	(1,234)	37,175
Net unrealised gains	(121,378)	56,543
Movement in cash held as part of portfolio	36,964	3,418
Market value at 31 March 2023	<u>1,341,408</u>	<u>1,470,570</u>
Cost at 31 March 2023	<u>1,216,859</u>	<u>1,224,064</u>

	2023 Total Funds £	2022 Total funds £
<b>7. Debtors</b>		
Sundry debtors	<u>7,670</u>	<u>4,265</u>



**Apprenticing Charity**  
**(Administered by the Worshipful Company of Saddlers)**

**Notes to the financial statements - 31 March 2023**

	<b>2023</b>	<b>2022</b>
	<b>Total</b>	<b>Total</b>
	<b>Funds</b>	<b>funds</b>
	<b>£</b>	<b>£</b>
<b>8. Creditors: Amounts falling due within one year</b>		
Accruals	5,466	8,535
Sundry creditors	1,036	500
Deferred income	—	15,000
	<u>6,502</u>	<u>24,035</u>

**9. Permanent endowment funds**

The predecessor charities that have now been incorporated into the Apprenticing Charity had objects that referred to the application of income. As these predecessor charities date back centuries, and the intention of the donors is no longer known, the Trustee has concluded that it was reasonable to assume that the capital had been donated to be held permanently.

	<b>2022</b>	<b>2023</b>	<b>2023</b>
	<b>Total</b>	<b>Movement</b>	<b>Total</b>
	<b>£</b>	<b>in Year</b>	<b>£</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Permanent endowment funds - 2023	<u>1,313,211</u>	<u>(114,849)</u>	<u>1,198,362</u>

The Charity's funds are invested to produce income that is disbursed to allow the Charity to meet its objects.

The income and expenditure are accounted through unrestricted funds-general fund.

	<b>2021</b>	<b>2022</b>	<b>2022</b>
	<b>Total</b>	<b>Movement</b>	<b>Total</b>
	<b>£</b>	<b>in Year</b>	<b>£</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Permanent endowment funds - 2022	<u>1,236,198</u>	<u>77,013</u>	<u>1,313,211</u>

**Apprenticing Charity**  
**(Administered by the Worshipful Company of Saddlers)**

**Notes to the financial statements - 31 March 2023**

**10 Expendable endowment fund - 2023**

In the year ended 31 March 2000, following the Charity Commission's approval, a sum of £57,200 from the reserves of the Apprenticing Charity was invested, together with an additional £42,800 from the Saddlers' Company's corporate funds, to form a capital fund of £100,000 to create the Saddlery Millennium Apprenticeship Scheme.

	2022	2023	2023
	Total	Movement	Total
	£	In Year	£
	£	£	£
Expendable endowment fund	161,365	(14,154)	147,211

**Expendable endowment fund - 2022**

	2021	2022	2022
	Total	Movement	Total
	£	In Year	£
	£	£	£
Expendable endowment fund	151,874	9,491	161,365

These funds are invested to produce income that is disbursed to allow the Charity to meet its objects regarding the Saddlery Millennium Apprenticeship Scheme of assisting the training of apprentices within the Scheme.

The income and expenditure are accounted through unrestricted funds-designated fund (see note 12).

**11. Restricted fund - 2023**

	2022	2023	2023	2023	2023
	Total	Income	Expenditure	Transfer	Total
	funds			between	funds
	£	£	£	funds	£
	£	£	£	£	£
City & Guilds Bursary fund	3,316	20,000	(17,622)	—	5,694

**Restricted fund - 2022**

	2021	2022	2022	2022	2022
	Total	Income	Expenditure	Transfer	Total
	funds			between	funds
	£	£	£	funds	£
	£	£	£	£	£
City & Guilds Bursary fund	8,046	20,000	(24,730)	—	3,316

The restricted fund represents sums received from the City & Guilds of London Institute Corporate Community Involvement Programme (see note 2) to assist those undertaking City & Guilds' saddlery qualifications.

**Apprenticing Charity**  
**(Administered by the Worshipful Company of Saddlers)**

**Notes to the financial statements - 31 March 2023**

**12. Unrestricted funds-designated fund - 2023**

	2022	2023	2023	2023	2023
	Total funds	Income	Expenditure	Transfer between funds	Total funds
	£	£	£	£	£
Millennium Apprenticeship Scheme	—	3,435	(4,482)	1,047	—

The designated fund represents income from the expendable endowment fund (see note 10) less expenditure to assist the training of apprentices within the scheme. The transfer from unrestricted funds-general fund represents net deficit for the year of £1,047 (see note 13).

**Unrestricted funds-designated fund - 2022**

	2021	2022	2022	2022	2022
	Total funds	Income	Expenditure	Transfer between funds	Total funds
	£	£	£	£	£
Millennium Apprenticeship Scheme	—	3,102	(4,313)	1,211	—

The designated fund represents income from the expendable endowment fund (see note 10) less expenditure to assist the training of apprentices within the scheme. The transfer from unrestricted funds-general fund represents net deficit for the year of £1,211 (see note 13).

**13. Unrestricted funds-general fund - 2023**

	2022	2023	2023	2023	2023
	Total funds	Income	Expenditure	Transfer between funds	Total funds
	£	£	£	£	£
General fund	35,740	28,298	(27,837)	(1,047)	35,154

The transfer to unrestricted funds-designated fund represents net deficit on that fund for the year of £1,047 (see note 12).

**Unrestricted funds-general fund - 2022**

	2021	2022	2022	2022	2022
	Total funds	Income	Expenditure	Transfer between funds	Total funds
	£	£	£	£	£
General fund	35,642	25,172	(23,863)	(1,211)	35,740

The transfer to unrestricted funds-designated fund represents net income on that fund for the year of £1,211 (see note 12).

**Apprenticing Charity**  
**(Administered by the Worshipful Company of Saddlers)**

**Notes to the financial statements - 31 March 2023**

**14. Analysis of net assets between funds - 2023**

						2023
	Permanent endowment funds	Expendable endowment fund	Restricted fund	Designated fund	Unrestricted fund	Total funds
	£	£	£	£	£	£
Investment portfolio	1,194,232	147,176	---	—	—	1,341,408
Stock	—	—	---	751	—	751
Debtors	—	—	5,000	293	2,377	7,670
Cash on deposit and at bank	4,130	35	1,730	(156)	37,355	43,094
Creditors	—	—	(1,036)	(888)	(4,578)	(6,502)
At 31 March 2023	<u>1,198,362</u>	<u>147,211</u>	<u>5,694</u>	<u>—</u>	<u>35,154</u>	<u>1,386,421</u>

**Analysis of net assets between funds - 2022**

						2022
	Permanent endowment funds	Expendable endowment fund	Restricted fund	Designated fund	Unrestricted fund	Total funds
	£	£	£	£	£	£
Investment portfolio	1,309,223	161,347	---	—	—	1,470,570
Stock	—	—	---	938	—	938
Debtors	—	—	---	468	3,797	4,265
Cash on deposit and at bank	3,988	18	18,316	(156)	39,728	61,894
Creditors	—	—	(15,000)	(1,250)	(7,785)	(24,035)
At 31 March 2022	<u>1,313,211</u>	<u>161,365</u>	<u>3,316</u>	<u>—</u>	<u>35,740</u>	<u>1,513,632</u>

**15. Related party transactions**

The Charity is connected with the following charities, all of which are guided by the Court of Assistants who hold office by virtue of being members of the Court of Assistants of the Worshipful Company of Saddlers:

Saddlers' Company Charitable Fund, number 261962

The Kaye's & Labourne's Charity - linked to Saddlers' Company Charitable Fund, number 261962/1

Robert Kitchin (Saddlers Co) Charity, number 211169

Staff costs (see note 5) are paid to The Worshipful Company of Saddlers which is a company incorporated by Royal Charter and situated in England and Wales. The Worshipful Company of Saddlers is guided by its Court of Assistants. The members of The Court of Assistants do not have any interests in the assets of The Worshipful Company of Saddlers. In the year to 31 March 2023, the amount of £4,312 (2022: £3,880) was paid to The Worshipful Company of Saddlers.

The Charity considers its key management personnel comprise the Wardens who received no remuneration in the year (2022: £nil).

The Trustee has agreed that the investment policy would best be executed by holding the Apprenticing Charity's investments, along with all the investments of the other charities administered by The Worshipful Company of Saddlers, namely the Saddlers Company Charitable Fund and the Robert Kitchin Charity in a pooled discretionary portfolio (see note 6).

**Apprenticing Charity**  
**(Administered by the Worshipful Company of Saddlers)**

**Notes to the financial statements - 31 March 2023**

**15. Related party transactions (continued)**

In 2022-2023, the Apprenticing Charity received its dividend income from the pooled discretionary portfolio via the Saddlers Company Charitable Fund. At the year end, there was nothing owing to the Apprenticing charity in respect of the pooled dividends (2022:£nil)

During the year, the Apprenticing Charity made a donation of £10,000 (2022: £10,000) to the Saddlers' Company Charitable Fund towards the Walsall Leather Skills Centre. A payment of £nil (2022: £2,480) was made in the year to transfer income for the Walsall Leather Skills Centre and a further £1,980 was due at the year end (2022: £960)

Bursaries to apprentices for training, accommodation and qualification fees of £13,200 (2022: £18,600) were paid directly to the Saddlery Training Centre which is owned and managed by a member of the Livery. This relationship is on a commercial arm's length basis and is monitored by the Saddlery Steering Group and also declared in the Members' Declarations of Interests register.

