

Shackleford St Marys School

England & Wales · Charity number 311974

Details

Other names	SHACKLEFORD, ST MARY'S CHURCH OF ENGLAND SCHOOL, ST MARY'S SCHOOL FUND
Status	Registered
Legal form	Trust
Registered	1965-09-16
Register	View on the Charity Commission register

Contact

Address	Shackleford Road Shackleford Godalming Surrey GU8 6AE
Phone	01483414749
Email	office@stmarys-shackleford.surrey.sch.uk
Website	www.stmarys-shackleford.surrey.sch.uk

Activities

Objects: THE EDUCATION OF CHILDREN AND ADULTS, OR CHILDREN ONLY, OF THE LABOURING, MANUFACTURING AND OTHER POORER CLASSES.

Activities: EDUCATIONAL SCHOOL FUND

Classification

- **How:** Other Charitable Activities
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- Area of benefit: GODALMING
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£12,968	£9,339	-	-
2023-08-31	£20,472	£8,277	-	-
2022-08-31	£27,258	£37,185	-	-
2021-08-31	£20,373	£23,433	-	-
2020-08-31	£61,264	£47,467	-	-

Trustees

Name	Role	Appointed
Lizzie Geffen		2022-08-01
Valerie Elliott		2022-03-01

Shackleford St Marys School

England & Wales - Charity number 311974

Accounts



Trustees' Annual Report for the period

From 1st September 2021 To 31 August 2022

Charity name: SHACKLEFORD ST MARYS SCHOOL

Charity registration number: 311974

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	THE EDUCATION OF CHILDREN AND ADULTS, OR CHILDREN ONLY, OF THE LABOURING, MANUFACTURING AND OTHER POORER CLASSES.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	EDUCATIONAL SCHOOL FUND
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustee has had regard to the guidance issued by the Charity Commission in planning the activities of the charity

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The school fund has provided funds to broaden and enhance the educational experience of pupils at Shackleford St Marys School through a variety of activities.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	A summary of the financial position is set out in the receipts and payment accounts attached
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity seeks to hold sufficient reserves to meet its obligations as they fall due
Amount of reserves held	Para 1.22	See balance sheet
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Educational school fund
Type of governing document (trust deed , royal charter)	Para 1.25	Trust deed (unincorporated)
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	None

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	SHACKLEFORD ST MARYS SCHOOL
Other name the charity uses	St Mary's School Fund
Registered charity number	311974
Charity's principal address	ST MARYS C OF E INFANT SCHOOL SHACKLEFORD ROAD SHACKLEFORD GODALMING SURREY GU8 6AE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Valerie Elliott	Head Teacher	From 19 th April 2022	
2	Rosemary Geffen	Chair of Governors	From 1 st Aug 2022	
3				
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Valerie Elliott</i>	
Full name(s)	Valerie Elliott	
Position (eg Secretary, Chair, etc)	Head Teacher	
Date	18 th May 2023	

INDEPENDENT EXAMINER'S REPORT OF THE TRUSTEES OF

SAINT MARY'S SCHOOL FUND

I report on the accounts of the School Fund for the year ended **31st August 2022**.

Respective responsibilities of the Governing Body and examiner

The Governing Body is responsible for the preparation of the accounts. The Governing Body considers that an audit is not required this year and has opted for an independent examination to be undertaken.

It is my responsibility to:

- Examine the accounts
- State whether particular matters have come to my attention

Basis of independent examiner's report

My examination included a review of the accounting records kept by the School Fund and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:



Name: N WILLIS Dated: 12 October 2022

FUND STATEMENT

Saint Mary's School Fund, (Year) Statement at 31st August 2022

Assets	£
Bank Account	16965.69
Represented by:	
Funds	£
Reserves brought forward	26892.45
Excess of Expenditure over Income	9926.76

	£
Balance carried forward to 01/09/22	16965.69
	=====

Cheques issued during the year:

102714 £880 102715 £660 102716 £300 102717 £500 102718 £354.95 102719 £60
102720 £150 102721 £840 102721 £75.24 102721 £840 102722 £75.24 102723 £221.55
102724 £1100 102725 £440 102726 £2240.78 102727 £115.80 102728 £15,395 102729 £732
102730 £660 102731 £440 102732 Cancelled 102733 £300 102734 £780 102735 £192
102736 £1052.56 102737 £43.70 102738 £1178 102739 £8133.15

All cheques presented within financial year.



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Shackleford St Marys School

On accounts for the year ended

31st August 2022 Charity no (if any) 311974

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended (date).

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 12 October 2022

Name: N. WILLIS

Relevant professional

qualification(s) or body
(if any):

--

Address:

31 WEST RING THE CARDINALS
TONGHAM QU10 1EF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Shackleford St Marys School

England & Wales - Charity number 311974

Accounts



Trustees' Annual Report for the period

From 1st September 2019 To 31 August 2020

Charity name: SHACKLEFORD ST MARYS SCHOOL

Charity registration number: 311974

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	THE EDUCATION OF CHILDREN AND ADULTS, OR CHILDREN ONLY, OF THE LABOURING, MANUFACTURING AND OTHER POORER CLASSES.
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Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustee has had regard to the guidance issued by the Charity Commission in planning the activities of the charity

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
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Contribution made by volunteers	Para 1.38	
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Achievements and Performance

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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The school fund has provided funds to broaden and enhance the educational experience of pupils at Shackleford St Marys School through a variety of activities.

Additional information (optional)

You may choose to include further statements where relevant about:

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Amount of reserves held	Para 1.22	See balance sheet
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

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How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	None

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	SHACKLEFORD ST MARYS SCHOOL
Other name the charity uses	St Mary's School Fund
Registered charity number	311974
Charity's principal address	ST MARYS C OF E INFANT SCHOOL SHACKLEFORD ROAD SHACKLEFORD GODALMING SURREY GU8 6AE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Serena Roberts	Head Teacher		
2				
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S. J. Roberts</i>	<i>Headteacher</i>
Full name(s)	Serena Jane Roberts	
Position (eg Secretary, Chair, etc)	Head Teacher	
Date	21 June 2021	

INDEPENDENT EXAMINER'S REPORT OF THE TRUSTEES OF SAINT MARY'S SCHOOL FUND

I report on the accounts of the School Fund for the year ended 31st August 2020.

Respective responsibilities of the Governing Body and examiner

The Governing Body is responsible for the preparation of the accounts. The Governing Body considers that an audit is not required this year and has opted for an independent examination to be undertaken.

It is my responsibility to:

- Examine the accounts
- State whether particular matters have come to my attention

Basis of independent examiner's report

My examination included a review of the accounting records kept by the School Fund and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, in my opinion, attention should be drawn to item below in order to enable a proper understanding of the accounts to be reached.

1. The account is well run and paper trail easy to follow apart from receipt items that appear on Bank statement with just a reference number or St Mary's Shackleford. Some of these have been identified using "Trip Summary" reports provided. Entries shown as St Mary's Schackleford have been given own heading in Income. Some items of income, however, were unable to be identified. Currently, a monthly bank report is produced but receipts are totalled and not itemised (as per expenditure). It would be helpful, going forward, for receipts to be itemised by income heading on monthly bank report. For example Donations (Parents) = £500, School trip = £150, Swimming = £350.

Signed:

Name: N A WILLIS

Dated: 11th November 2020

INCOME AND EXPENDITURE

Saint Mary's School Fund. 2019/20 Income and Expenditure Account

Income

Uniform sales	£ 1471.00
Donations (Parents)	£ 5578.00
Donation - Headland	£20400.00
Gift Aid	£10754.21
School Trip Parental Donations	£14130.30
Christmas Production	£1120.00
From School	£2042.20
Cooking Lessons Contributions	£2066.00
Quiz	£891.50
Misc/Trust	£1438.27
Unidentified Income	£1372.40
Total	£61,263.88

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Expenditure

Uniform	£ 2238.00
Cooking Resources	£ 883.82
Reimburse Delegated	£27063.04
School Trips	£14997.50
Christmas Production/Costumes	£ 1081.34
Quiz	£ 243.64
Worldpay Fees	£ 548.66
Misc	£ 410.79
Total	£47,466.79

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Excess of Income over Expenditure	£13,797.09
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FUND STATEMENT

Saint Mary's School Fund, 2019/20 Statement at 31 August 2020

Assets	£
Bank Account	29952.69
Represented by:	
Funds	£
Reserves brought forward	16155.60
Excess of income over expenditure	13797.09

	£
Balance carried forward to 01/09/20	29,952.69
	=====

Cheques issued during the year:

Cheque No	Payee	Amount	Date cashed
102629	Safeguard	£795.00	08/10/19
102630	Places for leisure	£316.50	07/10/19
102631	Mill Cottage	£432.00	30/09/19
102632	St Mary's delegated	£186.50	01/11/19
102633	G.Gardner-Frames	£8.50	01/10/19
102634	Safeguard	£1,886.50	22/10/19
102635	Places for leisure	£422.00	14/10/19
102636	Ricaro	£256.20	29/10/19
102637	Mitchell-Birds of Pray	£276.00	07/11/19
102638	Nikki Brown	£309.66	25/11/19
102639	Ricaro	£18.30	24/12/19
102940	Places for leisure	£422.00	28/11/19
102641	Safeguard	£1,102.00	28/11/19
102642	St Mary's delegated	£2,075.34	29/11/19
102643	Places of leisure	£211.00	16/12/19
102644	Debbie Baker	£243.64	16/12/19
102645	Tessa-kindness Club	£17.50	16/12/19
102646	Safeguard	£1,102.00	16/12/19
102647	B Pulham	£167.00	19/12/19
102648	N Brown	£180.78	19/12/19
102649	SNewstead	£40.67	16/12/19
102650	RKHO Lighting	£300.00	24/12/19
102651	Safeguard	£551.00	03/01/20
102652	Places for leisure	£422.00	27/12/19
102653	The Learning Dome	£240.00	09/01/20
102654	NBrown	£60.97	15/01/20
102655	NBrown	£94.67	24/01/20
102656	SNewstead	£40.67	24.01/20
102657	St Mary's delegated	£52.85	19/02/20
102658	St Mary's delegated	£90.47	19/02/20
102659	NBrown	£106.43	29/01/20
102660	St Mary's delegated	£500.00	19/02/20
102661	St Mary's delegated	£50.00	17/02/20
102662	Safeguard	£1,102.00	13/02/20
102663	Places for leisure	£316.50	12/02/20
102664	NBrown	£51.99	12/02/20
102665	Flying Pizza	£90.00	20/04/20
102666	Trosk Productions	£610.00	28/02/20
102667	St Mary's delegated	£53.25	19/02/20
102668	NBrown	£57.30	13/03/20
102669	SCC- amount taken off refund see Jun Bank Statement Report	£2,343.60	N/A
102670	St Mary's delegated	£70.39	19/03/20

102671	Safeguard	£826.50	17/03/20
102672	SNewstead	£22.02	16/03/20
102673	Places for leisure	£527.50	16/03/20
102674	Miss Morris	£96.00	11/03/20
102675	St Mary's delegated	£73.43	19/03/20
102676	St Mary's delegated	£851.59	19/03/20
102677	St Mary's delegated	£22,100.00	19/03/20
102678	GH Pest Contro	£150.00	27/03/20
102679	St Mary's delegated	£376.00	21/05/20
102680	St Mary's delegated	£583.42	21/05/20
102681	Safeguard	£826.50	10/06/20
102682	SRoberts	£67.79	22/06/20
102683	Ricara-Uniform	£1,663.45	23/07/20
102684	Ricara-Uniform	£300.05	23/07/20



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Shackleford St Marys School

On accounts for the year ended

31st August 2020

Charity no (if any) 311974

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2020.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

X

Signed:

[Handwritten signature]

Date:

25-5-2021

X

Name:

N A Willis

Relevant professional qualification(s) or body (if any):

[Empty box for professional qualification]

X

Address:

31 WEST KING THE CARDINALS

TOUGHAM QUO IEF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.