

## Independent Examiner's Report on the Accounts

Report to the trustees/  
members of

The Orchard

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

311868

Set out on pages

1 and 2

Respective responsibilities  
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
    - to keep accounting records in accordance with section 41 of the 1993 Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met ; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*J. G. Sandford*

Date:

13-08-2022

Name:

JAMES SANDFORD

Relevant professional  
qualification(s) or body (if  
any):

CIMA, AAT

Address:

'MALOJA'  
NINE MILE RIDE  
WOKINGHAM  
BERKSHIRE  
RG40 3LU

# THE ORCHARD

Registered Charity Number 311868

## ANNUAL REPORT OF TRUSTEE – 2021/2022

The accounts of The Orchard have been prepared in accordance with the *Accounting and Reporting by Charities: Statement of Recommended Practice 2005* and further guidance issued by the Charity Commission. The Orchard comprises land and property holdings held in trust by Runnymede Borough Council for the benefit of the public. The following annual report is prepared in accordance with the regulations for charities that have income and assets both under £250,000:

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The Trust property comprises of a residential property and adjoining fishponds of the former Chertsey Abbey. The fishponds form part of a scheduled Ancient Monument and are open to the general public in accordance with the terms of the Trust.

Runnymede Borough Council is the sole trustee and holds the land in Trust. The objects of the Trust stipulate that the property be held for the following purposes:

“A public library, a public museum and public art gallery or a kindred purpose together with any libraries reading rooms, laboratories and other offices to be used in connection therewith or for any one or more of such purposes. If, in the opinion of the Council, all or any part of the property cannot effectively be used for such purposes, then the Council may use or permit it to be used for one, or both of the following:

1. For the relief of elderly people who are in need by the provision of a day centre;
2. For such other charitable purposes as the trustee thinks fit”.

Since May 2012 the property has been leased to the Alzheimer’s Society for them to use as a Day Centre for vulnerable older persons.

During this financial year Runnymede Borough Councils Green spaces team entered into a lease on part of the vacant space at the Orchard.

Both of these uses are in accordance with the objects of the Trust.

The accounts set out in the accompanying report were approved by the Trustees on xx July 2022.

Signed on their behalf

Mr P French  
Corporate Head of Finance

Registered Office:  
c/o Runnymede Borough Council  
Runnymede Civic Centre  
Station Road  
Addlestone  
Surrey  
KT15 2AH

# THE ORCHARD

Registered Charity Number: 311868

## Annual Accounts 2021/2022

### RECEIPTS

Sale of Benches	£ 808
Rent of Dwelling House	£ 8,300
Rents and Leases	£ 9,035
Commercial Lettings	<u>£ 28,029</u>

Total: £ 46,172

### PAYMENTS

Contribution to expenses of Runnymede Borough Council in maintenance of land, buildings, and structures, administration and professional support

Total: £59,135

Note: Runnymede Borough Council maintains The Orchard for the Charitable Trust. The Council is able to realise economies of scale as part of its general responsibilities for management of Day Centres and Recreation Grounds within the Borough. The expenditure directly incurred on goods, materials, payments to contractors, etc during the financial year in question was £59,135. Further expenditure in respect of staff time, legal and professional advice, insurance, general supplies, and support and professional services has not been specifically identified by the Council. Accordingly the entirety of the income of the Charity has been paid over to the Council to defray the expenses incurred.

### ASSETS

Land & Buildings  
Fixtures & Fittings

### LIABILITIES

None.

The assets of The Orchard charitable trust consist of a residential property with adjoining fishponds of the former Chertsey Abbey. The fishponds form part of a scheduled Ancient Monument, These fishponds are open to the general public in accordance with the terms of the Trust.