

THE SAFFRON WALDEN PUBLIC LIBRARY

England & Wales · Charity number 310665

Details

Other names	SAFFRON WALDEN TOWN LIBRARY, The Gibson Library
Status	Registered
Legal form	Other
Registered	1967-04-10
Register	View on the Charity Commission register

Contact

Address Essex County Council
Saffron Walden Library
2 King Street
Saffron Walden
Essex
CB10 1ES

Phone 0345 603 7628

Email libraries@essex.gov.uk

Activities

Objects: ONE OR BOTH THE FOLLOWING;- (A) THE MAINTENANCE AND IMPROVEMENT OF THE LIBRARY; (B) THE PROVISION OF LIBRARY FACILITIES ADDITIONAL TO THOSE NORMALLY PROVIDED BY THE COUNCIL UNDER THE PUBLIC LIBRARIES AND MUSEUMS ACT 19649

Activities: Income of the Trust to be used for: i) the expenses of administrationii) the maintenance and improvement of the libraryiii) provision of the library facilities over and above those under the Public Libraries and Museums Act 1964

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** SAFFRON WALEN AND NEIGHBOURHOOD
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£22,070	£17,939	-	-
2024-03-31	£26,000	£20,952	-	-
2023-03-31	£30,730	£10,728	-	-
2022-03-31	£31,243	£15,177	-	-
2021-03-31	£26,325	£15,245	-	-

Trustees

Name	Role	Appointed
Essex County Council		1967-01-24

THE SAFFRON WALDEN PUBLIC LIBRARY

England & Wales - Charity number 310665

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2023		31	March	2024

Section A Reference and administration details

Charity name The Saffron Walden Public Library

Other names charity is known by The Gibson Library

Registered charity number (if any) 310665

Charity's principal address

2 King Street
Saffron Walden
Essex
Postcode CB10 1ES

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Essex County council	Library Service		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Scheme dated 24 th January 1967
How the charity is constituted (eg. trust, association, company)	Trust

Trustee selection methods
(eg. appointed by, elected by)

--

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

ONE OR BOTH THE FOLLOWING;- (A) THE MAINTENANCE AND IMPROVEMENT OF THE LIBRARY; (B) THE PROVISION OF LIBRARY FACILITIES ADDITIONAL TO THOSE NORMALLY PROVIDED BY THE COUNCIL UNDER THE PUBLIC LIBRARIES AND MUSEUMS ACT 19649

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

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Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As a trustee Essex County Council has supported a Heritage Lottery Funding Application for the digitisation of rare books and items will protect the collection from damage or loss. Many items in the Gibson Library are unique or rare, and local ephemera and photography collections are irreplaceable. The Gibson Library’s natural history collection will be more accessible online, fostering appreciation for the environment. The Flora project will engage the public in monitoring local habitats. The Library aims to involve more young people through digitisation projects with schools and online curriculum resources. Reminiscence boxes will engage elderly residents. Volunteer support is crucial, and the project will enhance volunteer management and training through structured cataloguing and digitisation tasks. We are hoping the application is successful.

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Section D Achievements and performance

Summary of the main achievements of the charity during the year

The volunteer-run Gibson Library Society also provided a series of well-attended lectures, exhibitions and other events to publicise the Gibson Library, and raise awareness of the importance of the collection, and for general educational purposes, and several volunteers were working throughout the year, indexing and cataloguing parts of the collection, working on publicity materials and organising the rebinding and conservation programme.

Section E Financial review

Brief statement of the charity's policy on reserves

The general policy is (a) to maintain a minimum figure in reserves, equivalent to at least one year's average annual expenditure. This is in recognition of the fact that the Charity's main source of expenditure is the income from a single property (b) to maintain a contingency figure equivalent to a further 6 months annual expenditure. Reserves above this level are from time to time allocated to special projects

Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J Pirez	
Full name(s)	Juliet Pirez	
Position (eg Secretary, Chair, etc)	Head of Libraries	
Date	17.2.25	

The Saffron Walden Public Library

Independent Examiner's Report

To The Trustees Of The Saffron Walden Public Library

I report on the accounts of The Trust for the period ended 31 March 2024, which are set out on page 1.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- i. examine the accounts under section 145 of the 2011 Act;
- ii. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- iii. to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements:
 - i. to keep accounting records in accordance with section 130 of the 2011 Act; and
 - ii. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Loucas

Loucas
Chartered Certified Accountants
The Carriage House
Mill Street
Maidstone
Kent
ME15 6YE

Dated: 30/01/2025

SAFFRON WALDEN PUBLIC LIBRARY CHARITY (Gibson Trust)
Registered Charity Number 310665
FINANCE REPORT
2023/24 ACCOUNTS
as at 31st March 2024

	Actuals to date (£)	Adjust Prior Yr (£)	Accrued to date (£)	Forecast (£)	Projected Outturn (£)
<u>Income and Expenditure (SAFFLIBR)</u>					
<i>INCOME</i>					
Rental Income	(16,832)		(9,168)		(26,000)
Contributions	0				0
Dividends	0				0
Interest	0				0
	(16,832)	0	(9,168)	0	(26,000)
<i>less EXPENDITURE</i>					
Books and Periodicals	9,473				9,473
Bookbinding	7,974				7,974
Other	245				245
Photography	0				0
Furniture and Equipment	620				620
Printing & Stationery	241				241
Mileage	0				0
Postage	0				0
Premises Costs	0				0
Staff	0				0
Audit Fee	2,400				2,400
	20,952	0	0	0	20,952
(Surplus) / Deficit to Date	4,120	0	(9,168)		(5,048)

Note: the SAFFLIBR follows general ledger rules of income showing as credit and expenditure as debit entries

	Actuals (£)	Adjust Prior Yr	Projected Outturn (£)
<u>TRUST FUND</u>			
Cash at Bank 01/04/2023	64,224		64,224
Net Current Assets 01/04/2023	36,399		36,399
Total net current assets and cash at bank	100,623	0	100,623
Surplus / (Deficit) for the year	5,048		5,048
Total net current assets and cash at bank c/fwd to 01/04/2024	£105,670	£0	£105,670
Cash at Bank 31/03/2024			£64,227
Net Current Assets 31/03/2024			£32,275
			£96,502

SAFFRON WALDEN PUBLIC LIBRARY CHARITY
FINANCE REPORT - COMMENTARY
2023/24 ACCOUNTS

Income and Expenditure on SAFFLIBR

Income

- **Rental Income** from the lease of Newport Jewellery Workshop Ltd is £26,000 for 23/24 financial year. This is broken down as Actual Rental Income received (£500) relating to 2022/23 and £17,332 relating to 2023/24 and a year end accrual of £9,168.

Expenditure

- **Material expenditure items including Books, Binding, Furniture & Equipment and Premises**
Business as usual, no issues

The Saffron Walden Public Library

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Loucas
Chartered Certified Accountants
The Carriage House
Mill Street
Maidstone
Kent
ME15 6YE

Dated: 30/01/2025

SAFFRON WALDEN PUBLIC LIBRARY CHARITY (Gibson Trust)
Registered Charity Number 310665
FINANCE REPORT
2023/24 ACCOUNTS
as at 31st March 2024

	Actuals to date (£)	Adjust Prior Yr (£)	Accrued to date (£)	Forecast (£)	Projected Outturn (£)
<u>Income and Expenditure (SAFFLIBR)</u>					
<i>INCOME</i>					
Rental Income	(16,832)		(9,168)		(26,000)
Contributions	0				0
Dividends	0				0
Interest	0				0
	(16,832)	0	(9,168)	0	(26,000)
<i>less EXPENDITURE</i>					
Books and Periodicals	9,473				9,473
Bookbinding	7,974				7,974
Other	245				245
Photography	0				0
Furniture and Equipment	620				620
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Mileage	0				0
Postage	0				0
Premises Costs	0				0
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Audit Fee	2,400				2,400
	20,952	0	0	0	20,952
(Surplus) / Deficit to Date	4,120	0	(9,168)		(5,048)

Note: the SAFFLIBR follows general ledger rules of income showing as credit and expenditure as debit entries

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SAFFRON WALDEN PUBLIC LIBRARY CHARITY
FINANCE REPORT - COMMENTARY
2023/24 ACCOUNTS

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- **Material expenditure items including Books, Binding, Furniture & Equipment and Premises**
Business as usual, no issues

THE SAFFRON WALDEN PUBLIC LIBRARY

England & Wales - Charity number 310665

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2022		31	March	2023

Section A Reference and administration details

Charity name The Saffron Walden Public Library

Other names charity is known by The Gibson Library

Registered charity number (if any) 310665

Charity's principal address

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Saffron Walden
Essex
Postcode CB10 1ES

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Essex County council	Library Service		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Scheme dated 24 th January 1967
How the charity is constituted (eg. trust, association, company)	Trust

Trustee selection methods
(eg. appointed by, elected by)

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Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

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Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

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Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The volunteer-run Gibson Library Society also provided a series of well-attended lectures, exhibitions and other events to publicise the Gibson Library, and raise awareness of the importance of the collection, and for general educational purposes, and several volunteers were working throughout the year, indexing and cataloguing parts of the collection, working on publicity materials and organising the rebinding and conservation programme.

Section E

Financial review

Brief statement of the charity's policy on reserves

The general policy is (a) to maintain a minimum figure in reserves, equivalent to at least one year's average annual expenditure. This is in recognition of the fact that the Charity's main source of expenditure is the income from a single property (b) to maintain a contingency figure equivalent to a further 6 months annual expenditure. Reserves above this level are from time to time allocated to special projects

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J Pirez	
Full name(s)	Juliet Pirez	
Position (eg Secretary, Chair, etc)	Head of Libraries	
Date	3.3.24	

The Saffron Walden Public Library

Independent Examiner's Report

To The Trustees Of The Saffron Walden Public Library

I report on the accounts of The Trust for the period ended 31 March 2023, which are set out on page 1.

Respective responsibilities of trustees and examiner

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Basis of independent examiner's report

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- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Chartered Certified Accountants
The Carriage House
Mill Street
Maidstone
Kent
ME15 6YE

Dated: 01/03/24

SAFFRON WALDEN PUBLIC LIBRARY CHARITY (Gibson Trust)
Registered Charity Number 310665
FINANCE REPORT
2022/23 ACCOUNTS
as at 31st March 2023

	Actuals to date (£)	Adjust Prior Yr (£)	Accrued to date (£)	Forecast (£)	Projected Outturn (£)
<u>Income and Expenditure (SAFFLIBR)</u>					
INCOME					
Rental Income	(22,381)		(3,619)		(26,000)
Contributions	(4,726)				(4,726)
Dividends	(4)				(4)
Interest	0				0
	(27,111)	0	(3,619)	0	(30,730)
less EXPENDITURE					
Books and Periodicals	4,155		678		4,833
Bookbinding	3,065				3,065
Other	2				2
Photography	0				0
Furniture and Equipment	2,672				2,672
Printing & Stationery	152				152
Mileage	0				0
Postage	4				4
Premises Costs	0				0
Staff	0				0
Audit Fee	0				0
	10,049	0	678	0	10,728
(Surplus) / Deficit to Date	(17,061)	0	(2,941)	0	(20,002)

Note: the SAFFLIBR follows general ledger rules of income showing as credit and expenditure as debit entries

<u>TRUST FUND</u>	Actuals (£)	Adjust Prior Yr	Projected Outturn (£)
Cash at Bank 01/04/2022	59,496		59,496
Net Current Assets 01/04/2022	29,275		29,275
Total net current assets and cash at bank b/fwd	88,771	0	88,771
Surplus / (Deficit) for the year	20,002		20,002
Total net current assets and cash at bank c/fwd to 01/04/2023	£108,773	£0	£108,773
Cash at Bank 31/03/2023			£64,224
Net Current Assets 31/03/2023			£36,399
			£100,623

SAFFRON WALDEN PUBLIC LIBRARY CHARITY
FINANCE REPORT - COMMENTARY
2022/23 ACCOUNTS

Income and Expenditure on SAFFLIBR

Income

- **Rental Income** from the lease of Newport Jewellery Workshop Ltd is £26,000 for the 2022/23 financial year. This is broken down as Actual Rental Income received (£500) relating to 2021/22, £22,881 relating to 2022/23 and a year end accrual of £3,619
- **Contribution** of £4,726 from the Gibson Library Society

Expenditure

- **Material expenditure items including Books, Binding, Furniture & Equipment and Premises**
Business as usual, no issues

THE SAFFRON WALDEN PUBLIC LIBRARY

England & Wales - Charity number 310665

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2021		31	March	2022

Section A Reference and administration details

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Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J Pirez	
Full name(s)	Juliet Pirez	
Position (eg Secretary, Chair, etc)	Head of Libraries	
Date	3.3.24	

SAFFRON WALDEN PUBLIC LIBRARY CHARITY (Gibson Trust)
Registered Charity Number 310665
FINANCE REPORT
2021/22 ACCOUNTS
as at 31st March 2022

	Actuals to date (£)	Adjust Prior Yr (£)	Accrued to date (£)	Forecast (£)	Projected Outturn (£)
<u>Income and Expenditure (SAFFLIBR)</u>					
INCOME					
Rental Income	(28,788)		(1,451)		(30,239)
Interest	(3)				(3)
Contributions	(1,000)				(1,000)
	(29,792)	0	(1,451)	0	(31,243)
less EXPENDITURE					
Books and Periodicals	16,268				16,268
Bookbinding	1,558		1,286		2,844
Journals	0				0
Photography	0				0
Furniture and Equipment	1,176				1,176
Printing & Stationery	0				0
Mileage	0				0
Postage	0				0
Premises Costs	3,040				3,040
Staff	0				0
Audit Fee	0				0
	22,042	0	1,286	0	23,328
(Surplus) / Deficit to Date	(7,750)	0	(165)		(7,915)

Note: the SAFFLIBR follows general ledger rules of income showing as credit and expenditure as debit entries

<u>TRUST FUND</u>	Actuals (£)	Adjust Prior Yr			Projected Outturn (£)
Cash at Bank 01/04/2021	56,465	2,027			58,493
Interest	3				3
Contributions	1,000				1,000
Fund as at 31/03/2022	57,469	2,027	0		59,496
Net Current Assets at 01/04/2021	14,213				14,213
Surplus / (Deficit) for the year	6,912				6,912
Net Current Assets at 31/03/2022	21,125	0	0	0	21,125
Total net current assets and cash at bank c/fwd to 01/04/2022					£80,621

SAFFRON WALDEN PUBLIC LIBRARY CHARITY
FINANCE REPORT - COMMENTARY
2021/22 ACCOUNTS

Income and Expenditure on SAFFLIBR

Income

- **Rental Income** from the lease of Newport Jewellery Workshop Ltd is £30,239 for the 2021/22 financial year. Actual Rental Income received £1,893 relating to 2020/21, £26,895 relating to 2021/22 and a Year end accrual of £1,451
- **Interest received** is a combination of Dividends from The Mersey Docks and Bank Charges
- **Contribution** of £1,000 from the Gibson Library Society

Expenditure

- **Material expenditure items including Books, Binding, Furniture & Equipment and Premises**
Business as usual, no issues

Account Level 28 Name	Account Level 26 Name	
EXPENDITURE	EMPLOYEES - PERMANENT	
	EMPLOYEES - PERMANENT Total	
	PREMISES	
	PREMISES Total	
	SUPPLIES & SERVICES	
	SUPPLIES & SERVICES Total	
	TRANSPORT	
	TRANSPORT Total	
	EXPENDITURE Total	
	INCOME	OTHER INCOME
OTHER INCOME Total		
OTHER OPERATING INCOME		
OTHER OPERATING INCOME Total		
INCOME Total		
Grand Total		

Account Level 25 Description	Actual £'s	Bank Adj £'s	Total
10900-EMPLOYEE RECHARGES	-		-
	-		-
20040-REPAIRS ALTERATIONS & MAINTENANCE OF BUILDINGS	3,040		3,040
	-		-
	-		-
	3,040	-	3,040
32001-BOOKS	754		754
32101-BOOKS & MULTIMEDIA	13,407		13,407
32223-OFFICE EXPENSES	334		334
32300-EQUIPMENT & MATERIALS	5,792		5,792
	20,288	-	20,288
	-		-
	-		-
	23,328	-	23,328
80024-DONATIONS/PRIVATE FUND CONTS	-	(1,000)	(1,000)
80086-RENTS & LETTINGS	(30,239)		(30,239)
80097-OTHER CONTRIBUTIONS & INCOME	-		-
	(30,239)	(1,000)	(31,239)
80812-EXTERNAL INTEREST RECEIVED	-	(3)	(3)
	-	(3)	(3)
	(30,239)	(1,003)	(31,243)
	(6,912)	(1,003)	(7,915)

Year Ending
2021

Account Level 28 Name	Account Level 26 Name
CURRENT ASSETS	CASH
	CASH Total
	OTHER REV DEBTORS
	OTHER LA REV DEBTORS Total
CURRENT ASSETS Total	
CURRENT LIABILITIES	PURCH LEDG OTHER CREDS
	PURCH LEDG OTHER CREDS Total
CURRENT LIABILITIES Total	
PROPERTY PLANT AND EQUIPMENT	DEPRECIATION - BUILDINGS
	DEPRECIATION - BUILDINGS Total
	GBV - COMMUNITY
	FA - COMMUNITY Total
	FA - OPERATIONAL
	FA - OPERATIONAL Total
PROPERTY PLANT AND EQUIPMENT Total	
USABLE RESERVES	GENERAL FUND
	GENERAL FUND Total
USABLE RESERVES Total	
UNUSABLE RESERVES	IMPAIRMENT
	CAPITAL ADJUSTMENTS ACCOUNT Total
Grand Total	

Cash Balance on the Balance sheet hasn't been
 Cash as above (@31/3/2019)
 2018/19 Balance Sheet Mis-statement
 2019/20 Cash Movement
 2020/21 Cash Movement
 2021/22 Cash Movement
 2021/22 Suspense Apportionment
Bank Account Balance @ 31/3/2022

Adjustment to 93501-Cash Required

Net Current Assets at 31/032022

Total net current assets and cash at ban

Account Level 25 Description	Actual £'s
93501-CASH	53,504
	53,504
93405-OTHER REV DEBTORS	22,411
	22,411
	75,915
94125-PURCH LEDG OTHER CREDS	(1,286)
	(1,286)
	(1,286)
91011-DEPRECIATION - BUILDINGS	(62,235)
	(62,235)
92001-GBV COMMUNITY	1,037,000
	1,037,000
91003-FA - OPERATIONAL	488,000
	488,000
	1,462,765
96101-GENERAL FUND	(1,518,586)
	(1,518,586)
	(1,518,586)
97104-IMPAIRMENT	(18,808)
	(18,808)
	-

Adjusted to reflect Cash in Bank

53,504.18

-0.25

2,884.16

77.26

1,003.34

2,027.39

59,496.08

As Per Bank Balance Tab

5,991.90

21,124.77

Debtors less Current Liabilities

ik c/fwd to 01/04/2022

80,620.85

SubAnalysis	Journal Li	Journal Batch	Journal Category	N
0	6	Reverses "PLCD DRSM07 A	Accrual - Year End (
0	3	Reverses "PLCD DRSM13 A	Accrual - Year End (
0	30	Spreadsheet A 394816	207 Adjustment	
0	51	Spreadsheet A 403959	212 Adjustment	
0	52	Spreadsheet A 403959	212 Adjustment	
0	53	Spreadsheet A 403959	212 Adjustment	
0	54	Spreadsheet A 403959	212 Adjustment	
0	57	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	58	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	59	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	60	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	61	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	62	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	63	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	14	PLCD DRFH04 Spreadsheet 1)	Accrual - Year En	
0	14	PLCD DRFH05 Spreadsheet 1)	Accrual - Year En	
0	14	PLCD DRFH06 Spreadsheet 1)	Accrual - Year En	
0	15	PLCD DRFH04 Spreadsheet 1)	Accrual - Year En	
0	15	PLCD DRFH05 Spreadsheet 1)	Accrual - Year En	
0	15	PLCD DRFH06 Spreadsheet 1)	Accrual - Year En	
0	26	PLCS SM0679 Spreadsheet 1)	Adjustments	
0	27	PLCS SM0679 Spreadsheet 1)	Adjustments	
0	28	PLCS SM0679 Spreadsheet 1)	Adjustments	
0	29	PLCS SM0679 Spreadsheet 1)	Adjustments	

Journal Line Description	Employee	Employee	Amount
SM RDS MR06 N/A LAMBERT SMITH HAMPTON CLIENT INCOME DEBTORS 20.21			3,385.14
SM RDS MR30 N/A LAMBERT SMITH HAMPTON CLIENT INCOME DEBTORS AGED DEBT 20.21			1,719.16
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 25/12/20 to 24/3/21			-3,385.14
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 25/3 to 23/6/21			-948.88
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 24/6 to 28/9/21			-1,217.12
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 24/6 to 28/9			-2,168.00
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 25/3 to 23/6			-3,385.14
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 24/6 TO 28/9/21			-948.88
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 29/9 TO 24/12 21			-948.88
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 25/12/21 TO 24/3/22			-1,217.12
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 29/9 TO 24/12/21			-1,217.12
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 29/9 TO 24/12/21			-2,034.00
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 24/6 TO 28/9/21			-2,166.00
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 29/9 TO 24/12/21			-2,300.00
SM RDS MR22 AGED DEBTORS LSH CLIENT INCOME 31.3.22 Lambert Smith Hampton			-406.53
SM RDS MR22 AGED DEBTORS LSH CLIENT INCOME 31.3.22 Lambert Smith Hampton			-406.53
SM RDS MR22 AGED DEBTORS LSH CLIENT INCOME 31.3.22 Lambert Smith Hampton			406.53
SM RDS MR18 DEBTOR INCOME 21.22 Lambert Smith Hampton			-1,044.35
SM RDS MR18 DEBTOR INCOME 21.22 Lambert Smith Hampton			-1,044.35
SM RDS MR18 DEBTOR INCOME 21.22 Lambert Smith Hampton			1,044.35
Newport J Income 25/3/21 to 23/6/21			-1,219.16
Tenant IncomeNewport Jewellery Workshop Ltd 25/12 to 24/3/22			-3,125.00
Newport J Income 25/12/20 to 24/3/21			-3,612.29
Tenant IncomeNewport Jewellery Workshop Ltd 25/12/21 to 24/3/22			-4,000.00

Posted Date Balance Subtype

9/16/2021 Actual

9/16/2021 Actual

9/16/2021 Actual

9/26/2021 Actual

9/26/2021 Actual

9/26/2021 Actual

9/26/2021 Actual

1/28/2022 Actual

1/28/2022 Actual

1/28/2022 Actual

1/28/2022 Actual

1/28/2022 Actual

1/28/2022 Actual

1/28/2022 Actual

4/8/2022 Actual

4/11/2022 Actual

4/12/2022 Actual

4/8/2022 Actual

4/11/2022 Actual

4/12/2022 Actual

4/12/2022 Actual

4/12/2022 Actual

4/12/2022 Actual

4/12/2022 Actual

E 125 SAFFRON WALDEN PUBLIC LIBRARY				2019/2020
DATE	DETAILS	RE-PYMT	PAYMENTS	INTEREST
1-Apr-19	BALANCE B/F			
6-Sep-19	CHEQUE THE GIBSON LIBRARY		£2,012.50	
13-Feb-20	DEPOSIT 500005			
31-Mar-20	INTEREST TRANSFER			£371.66
	ANNUAL TOTAL	£0.00	£2,012.50	£371.66

E 125 SAFFRON WALDEN PUBLIC LIBRARY				2020/2021
DATE	DETAILS	RE-PYMT	PAYMENTS	INTEREST
1-Apr-20	BALANCE B/F			
3/31/2021	Interst Apportioned			£77.26
	ANNUAL TOTAL	£0.00	£0.00	£77.26

E 125 SAFFRON WALDEN PUBLIC LIBRARY				2021/2022
DATE	DETAILS	RE-PYMT	PAYMENTS	INTEREST
1-Apr-21	BALANCE B/F			
19-Jul-21	Suspense Apportioned			
7/20/2021	PAID IN			
8/27/2021	PAID OUT- SERVICE CHARGE			
9/14/2021	SERVICE CHARGE			
1/4/2022	PAID IN			
2/28/2022	PAID OUT- SERVICE CHARGE			
3/15/2022	PAID IN-SWP 01300751			
	ANNUAL TOTAL	£0.00	£0.00	£0.00

DIVIDENDS	BALANCE
	£ 53,503.93
	£55,516.43
£500.00	£56,016.43
	£56,388.09
£500.00	£56,388.09
DIVIDENDS	BALANCE
	£ 56,388.09
	£ 56,465.35
£0.00	£56,465.35

B/S
53504.18 -£ 0.25 Balance Sheet mis-statement

DIVIDENDS	BALANCE
	£56,465.35
	£2,027.39
	£1.87
	-£0.05
	-£0.30
	£1.87
	-£0.05
	£1,000.00
£0.00	£59,496.08

	Total
	2022
	10-ECC
	EX-EXTERNAL BODIES
	All Project Values
	GBP - Pound Sterling
	Ending Balance
	Base
	Actual
	0000-SPARE DEFAULT
	TOTCA-ECC TOTAL CA
	Essex County Council
20040-REPAIRS ALTERATIONS & MAINTENANCE OF BUILDINGS	3,040.00
18122-PREMISES	3,040.00
32001-BOOKS	754.00
32101-BOOKS & MULTIMEDIA	13,407.32
32223-OFFICE EXPENSES	334.44
32300-EQUIPMENT & MATERIALS	5,792.00
32999-SERVICES FEES & CHARGES	0.00
18123-SUPPLIES & SERVICES	20,287.76
18100-EXPENDITURE	23,327.76
80086-RENTS & LETTINGS	-30,239.31
18211-OTHER INCOME	-30,239.31
18200-INCOME	-30,239.31
CNTRL-CONTROLLABLE NET	-6,911.55
70999-REV/SUPPLUS/DEFICIT FOR YEAR	0.00
80999-WITHDRAWAL FROM GENERAL BAL	6,911.55
18410-MOVEMENT ON GENERAL BALANCE	6,911.55
18400-MOVEMENT ON GENERAL BALANCE	6,911.55
MGBL3-MOVEMENT ON GENERAL BALANCE	6,911.55
20704-IMPAIRMENTS PROPERTY	-18,807.98
70604-ASSET CHARGE CONTRA ENTRIES	18,807.98
NETRV-NET REVENUE	0.00
91003-FA - OPERATIONAL	488,000.00
91011-DEPRECIATION - BUILDINGS	-62,235.00
18AAA-LAND AND BUILDINGS	425,765.00
91104-FA - P&E	0.00
91112-DEPRECIATION (NORMAL) PLNT/EQP	0.00
18AAB-VEHICLES PLANT AND EQUIPMENT	0.00
91301-FA - COMMUNITY	0.00
18AAD-COMMUNITY ASSETS	0.00
18A00-PROPERTY PLANT AND EQUIPMENT	425,765.00
92001-GBV COMMUNITY	1,037,000.00
18CCB-HERITAGE ASSETS	1,037,000.00
18C00-INTANGIBLE ASSETS	1,037,000.00
93405-OTHER REV DEBTORS	22,410.67
18GGC-SHORT TERM DEBTORS	22,410.67
93501-CASH	53,504.18

18GGD-CASH AND CASH EQUIVALENTS	53,504.18
18G00-CURRENT ASSETS	75,914.85
94105-OTHER REV CREDITORS	0.00
94125-PURCH LEDG OTHER CREDS	-1,285.90
18HHC-SHORT TERM CREDITORS	-1,285.90
18H00-CURRENT LIABILITIES	-1,285.90
96101-GENERAL FUND	-1,518,585.97
18PPA-GENERAL BALANCE	-1,518,585.97
18P00-USABLE RESERVES	-1,518,585.97
97104-IMPAIRMENT	-18,807.98
18QQB-CAPITAL ADJUSTMENTS ACCOUNT	-18,807.98
18Q00-UNUSABLE RESERVES	-18,807.98
18TOT-ECC V8 TOTAL	0.00

Total		
2021		
10-ECC		
EX-EXTERNAL BODIES		
All Project Values		
GBP - Pound Sterling		
Ending Balance		
Base		
Actual		
0000-SPARE DEFAULT		
TOTCA-ECC TOTAL CA		
Essex County Council		
	0.00	
	0.00	
	37.00	
	13,556.95	
	23.74	
	126.95	
	1,500.00	
	15,244.64	
	15,244.64	
	-26,247.51	
	-26,247.51	
	-26,247.51	
	-11,002.87	
	11,002.87	
	0.00	
	11,002.87	
	11,002.87	
	11,002.87	
	0.00	
	0.00	
	0.00	
	402,869.07	85,130.93
	-22,853.57	-39,381.43
	380,015.50	
	37,130.93	-37,130.93
	-10,189.41	10,189.41
	26,941.52	
	1,037,000.00	-1,037,000.00
	1,037,000.00	
	1,443,957.02	
	0.00	1,037,000.00
	0.00	
	0.00	
	15,713.22	6,697.45
	15,713.22	
	53,504.18	0.00

53,504.18	
69,217.40	
-1,500.00	1,500.00
0.00	-1,285.90
-1,500.00	
-1,500.00	
-1,511,674.42	-6,911.55
-1,511,674.42	
-1,511,674.42	
0.00	-18,807.98
0.00	
0.00	
0.00	

SAFFRON WALDEN PUBLIC LIBRARY CHARITY (Gibson Trust)
Registered Charity Number 310665
FINANCE REPORT
2021/22 ACCOUNTS
as at 31st March 2022

	Actuals to date (£)	Adjust Prior Yr (£)	Accrued to date (£)	Forecast (£)	Projected Outturn (£)
<u>Income and Expenditure (SAFFLIBR)</u>					
INCOME					
Rental Income	(28,788)		(1,451)		(30,239)
Interest	(3)				(3)
Contributions	(1,000)				(1,000)
	(29,792)	0	(1,451)	0	(31,243)
less EXPENDITURE					
Books and Periodicals	16,268				16,268
Bookbinding	1,558		1,286		2,844
Journals	0				0
Photography	0				0
Furniture and Equipment	1,176				1,176
Printing & Stationery	0				0
Mileage	0				0
Postage	0				0
Premises Costs	3,040				3,040
Staff	0				0
Audit Fee	0				0
	22,042	0	1,286	0	23,328
(Surplus) / Deficit to Date	(7,750)	0	(165)		(7,915)

Note: the SAFFLIBR follows general ledger rules of income showing as credit and expenditure as debit entries

<u>TRUST FUND</u>	Actuals (£)	Adjust Prior Yr			Projected Outturn (£)
Cash at Bank 01/04/2021	56,465	2,027			58,493
Interest	3				3
Contributions	1,000				1,000
Fund as at 31/03/2022	57,469	2,027	0		59,496
Net Current Assets at 01/04/2021	14,213				14,213
Surplus / (Deficit) for the year	6,912				6,912
Net Current Assets at 31/03/2022	21,125	0	0	0	21,125
Total net current assets and cash at bank c/fwd to 01/04/2022					£80,621

SAFFRON WALDEN PUBLIC LIBRARY CHARITY
FINANCE REPORT - COMMENTARY
2021/22 ACCOUNTS

Income and Expenditure on SAFFLIBR

Income

- **Rental Income** from the lease of Newport Jewellery Workshop Ltd is £30,239 for the 2021/22 financial year. Actual Rental Income received £1,893 relating to 2020/21, £26,895 relating to 2021/22 and a Year end accrual of £1,451
- **Interest received** is a combination of Dividends from The Mersey Docks and Bank Charges
- **Contribution** of £1,000 from the Gibson Library Society

Expenditure

- **Material expenditure items including Books, Binding, Furniture & Equipment and Premises**
Business as usual, no issues

Account Level 28 Name	Account Level 26 Name	
EXPENDITURE	EMPLOYEES - PERMANENT	
	EMPLOYEES - PERMANENT Total	
	PREMISES	
	PREMISES Total	
	SUPPLIES & SERVICES	
	SUPPLIES & SERVICES Total	
	TRANSPORT	
	TRANSPORT Total	
	EXPENDITURE Total	
	INCOME	OTHER INCOME
OTHER INCOME Total		
OTHER OPERATING INCOME		
OTHER OPERATING INCOME Total		
INCOME Total		
Grand Total		

Account Level 25 Description	Actual £'s	Bank Adj £'s	Total
10900-EMPLOYEE RECHARGES	-		-
	-		-
20040-REPAIRS ALTERATIONS & MAINTENANCE OF BUILDINGS	3,040		3,040
	-		-
	-		-
	3,040	-	3,040
32001-BOOKS	754		754
32101-BOOKS & MULTIMEDIA	13,407		13,407
32223-OFFICE EXPENSES	334		334
32300-EQUIPMENT & MATERIALS	5,792		5,792
	20,288	-	20,288
	-		-
	-		-
	23,328	-	23,328
80024-DONATIONS/PRIVATE FUND CONTS	-	(1,000)	(1,000)
80086-RENTS & LETTINGS	(30,239)		(30,239)
80097-OTHER CONTRIBUTIONS & INCOME	-		-
	(30,239)	(1,000)	(31,239)
80812-EXTERNAL INTEREST RECEIVED	-	(3)	(3)
	-	(3)	(3)
	(30,239)	(1,003)	(31,243)
	(6,912)	(1,003)	(7,915)

Year Ending
2021

Account Level 28 Name	Account Level 26 Name
CURRENT ASSETS	CASH
	CASH Total
	OTHER REV DEBTORS
	OTHER LA REV DEBTORS Total
CURRENT ASSETS Total	
CURRENT LIABILITIES	PURCH LEDG OTHER CREDS
	PURCH LEDG OTHER CREDS Total
CURRENT LIABILITIES Total	
PROPERTY PLANT AND EQUIPMENT	DEPRECIATION - BUILDINGS
	DEPRECIATION - BUILDINGS Total
	GBV - COMMUNITY
	FA - COMMUNITY Total
	FA - OPERATIONAL
	FA - OPERATIONAL Total
PROPERTY PLANT AND EQUIPMENT Total	
USABLE RESERVES	GENERAL FUND
	GENERAL FUND Total
USABLE RESERVES Total	
UNUSABLE RESERVES	IMPAIRMENT
	CAPITAL ADJUSTMENTS ACCOUNT Total
Grand Total	

Cash Balance on the Balance sheet hasn't been
 Cash as above (@31/3/2019)
 2018/19 Balance Sheet Mis-statement
 2019/20 Cash Movement
 2020/21 Cash Movement
 2021/22 Cash Movement
 2021/22 Suspense Apportionment
Bank Account Balance @ 31/3/2022

Adjustment to 93501-Cash Required

Net Current Assets at 31/032022

Total net current assets and cash at ban

Account Level 25 Description	Actual £'s
93501-CASH	53,504
	53,504
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	22,411
	75,915
94125-PURCH LEDG OTHER CREDS	(1,286)
	(1,286)
	(1,286)
91011-DEPRECIATION - BUILDINGS	(62,235)
	(62,235)
92001-GBV COMMUNITY	1,037,000
	1,037,000
91003-FA - OPERATIONAL	488,000
	488,000
	1,462,765
96101-GENERAL FUND	(1,518,586)
	(1,518,586)
	(1,518,586)
97104-IMPAIRMENT	(18,808)
	(18,808)
	-

Adjusted to reflect Cash in Bank

53,504.18

-0.25

2,884.16

77.26

1,003.34

2,027.39

59,496.08

As Per Bank Balance Tab

5,991.90

21,124.77

Debtors less Current Liabilities

ik c/fwd to 01/04/2022

80,620.85

SubAnalysis	Journal Li	Journal Batch	Journal Category	N
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0	3	Reverses "PLCD DRSM13 A	Accrual - Year End (
0	30	Spreadsheet A 394816	207 Adjustment	
0	51	Spreadsheet A 403959	212 Adjustment	
0	52	Spreadsheet A 403959	212 Adjustment	
0	53	Spreadsheet A 403959	212 Adjustment	
0	54	Spreadsheet A 403959	212 Adjustment	
0	57	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	58	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	59	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	60	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	61	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	62	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	63	PLCS SM0632 Spreadsheet 1)	Adjustments	
0	14	PLCD DRFH04 Spreadsheet 1)	Accrual - Year En	
0	14	PLCD DRFH05 Spreadsheet 1)	Accrual - Year En	
0	14	PLCD DRFH06 Spreadsheet 1)	Accrual - Year En	
0	15	PLCD DRFH04 Spreadsheet 1)	Accrual - Year En	
0	15	PLCD DRFH05 Spreadsheet 1)	Accrual - Year En	
0	15	PLCD DRFH06 Spreadsheet 1)	Accrual - Year En	
0	26	PLCS SM0679 Spreadsheet 1)	Adjustments	
0	27	PLCS SM0679 Spreadsheet 1)	Adjustments	
0	28	PLCS SM0679 Spreadsheet 1)	Adjustments	
0	29	PLCS SM0679 Spreadsheet 1)	Adjustments	

Journal Line Description	Employee	Employee	Amount
SM RDS MR06 N/A LAMBERT SMITH HAMPTON CLIENT INCOME DEBTORS 20.21			3,385.14
SM RDS MR30 N/A LAMBERT SMITH HAMPTON CLIENT INCOME DEBTORS AGED DEBT 20.21			1,719.16
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 25/12/20 to 24/3/21			-3,385.14
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 25/3 to 23/6/21			-948.88
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 24/6 to 28/9/21			-1,217.12
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 24/6 to 28/9			-2,168.00
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 25/3 to 23/6			-3,385.14
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 24/6 TO 28/9/21			-948.88
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 29/9 TO 24/12 21			-948.88
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 25/12/21 TO 24/3/22			-1,217.12
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 29/9 TO 24/12/21			-1,217.12
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 29/9 TO 24/12/21			-2,034.00
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 24/6 TO 28/9/21			-2,166.00
Tenant IncomeNewport Jewellery Workshop LtdGround Rent 29/9 TO 24/12/21			-2,300.00
SM RDS MR22 AGED DEBTORS LSH CLIENT INCOME 31.3.22 Lambert Smith Hampton			-406.53
SM RDS MR22 AGED DEBTORS LSH CLIENT INCOME 31.3.22 Lambert Smith Hampton			-406.53
SM RDS MR22 AGED DEBTORS LSH CLIENT INCOME 31.3.22 Lambert Smith Hampton			406.53
SM RDS MR18 DEBTOR INCOME 21.22 Lambert Smith Hampton			-1,044.35
SM RDS MR18 DEBTOR INCOME 21.22 Lambert Smith Hampton			-1,044.35
SM RDS MR18 DEBTOR INCOME 21.22 Lambert Smith Hampton			1,044.35
Newport J Income 25/3/21 to 23/6/21			-1,219.16
Tenant IncomeNewport Jewellery Workshop Ltd 25/12 to 24/3/22			-3,125.00
Newport J Income 25/12/20 to 24/3/21			-3,612.29
Tenant IncomeNewport Jewellery Workshop Ltd 25/12/21 to 24/3/22			-4,000.00

Posted Date Balance Subtype

9/16/2021 Actual

9/16/2021 Actual

9/16/2021 Actual

9/26/2021 Actual

9/26/2021 Actual

9/26/2021 Actual

9/26/2021 Actual

1/28/2022 Actual

1/28/2022 Actual

1/28/2022 Actual

1/28/2022 Actual

1/28/2022 Actual

1/28/2022 Actual

1/28/2022 Actual

4/8/2022 Actual

4/11/2022 Actual

4/12/2022 Actual

4/8/2022 Actual

4/11/2022 Actual

4/12/2022 Actual

4/12/2022 Actual

4/12/2022 Actual

4/12/2022 Actual

4/12/2022 Actual

E 125 SAFFRON WALDEN PUBLIC LIBRARY				2019/2020
DATE	DETAILS	RE-PYMT	PAYMENTS	INTEREST
1-Apr-19	BALANCE B/F			
6-Sep-19	CHEQUE THE GIBSON LIBRARY		£2,012.50	
13-Feb-20	DEPOSIT 500005			
31-Mar-20	INTEREST TRANSFER			£371.66
	ANNUAL TOTAL	£0.00	£2,012.50	£371.66

E 125 SAFFRON WALDEN PUBLIC LIBRARY				2020/2021
DATE	DETAILS	RE-PYMT	PAYMENTS	INTEREST
1-Apr-20	BALANCE B/F			
3/31/2021	Interst Apportioned			£77.26
	ANNUAL TOTAL	£0.00	£0.00	£77.26

E 125 SAFFRON WALDEN PUBLIC LIBRARY				2021/2022
DATE	DETAILS	RE-PYMT	PAYMENTS	INTEREST
1-Apr-21	BALANCE B/F			
19-Jul-21	Suspense Apportioned			
7/20/2021	PAID IN			
8/27/2021	PAID OUT- SERVICE CHARGE			
9/14/2021	SERVICE CHARGE			
1/4/2022	PAID IN			
2/28/2022	PAID OUT- SERVICE CHARGE			
3/15/2022	PAID IN-SWP 01300751			
	ANNUAL TOTAL	£0.00	£0.00	£0.00

DIVIDENDS	BALANCE
	£ 53,503.93
	£55,516.43
£500.00	£56,016.43
	£56,388.09
£500.00	£56,388.09
DIVIDENDS	BALANCE
	£ 56,388.09
	£ 56,465.35
£0.00	£56,465.35

B/S
53504.18 -£ 0.25 Balance Sheet mis-statement

DIVIDENDS	BALANCE
	£56,465.35
	£2,027.39
	£1.87
	-£0.05
	-£0.30
	£1.87
	-£0.05
	£1,000.00
£0.00	£59,496.08

	Total
	2022
	10-ECC
	EX-EXTERNAL BODIES
	All Project Values
	GBP - Pound Sterling
	Ending Balance
	Base
	Actual
	0000-SPARE DEFAULT
	TOTCA-ECC TOTAL CA
	Essex County Council
20040-REPAIRS ALTERATIONS & MAINTENANCE OF BUILDINGS	3,040.00
18122-PREMISES	3,040.00
32001-BOOKS	754.00
32101-BOOKS & MULTIMEDIA	13,407.32
32223-OFFICE EXPENSES	334.44
32300-EQUIPMENT & MATERIALS	5,792.00
32999-SERVICES FEES & CHARGES	0.00
18123-SUPPLIES & SERVICES	20,287.76
18100-EXPENDITURE	23,327.76
80086-RENTS & LETTINGS	-30,239.31
18211-OTHER INCOME	-30,239.31
18200-INCOME	-30,239.31
CNTRL-CONTROLLABLE NET	-6,911.55
70999-REV/SUPPLUS/DEFICIT FOR YEAR	0.00
80999-WITHDRAWAL FROM GENERAL BAL	6,911.55
18410-MOVEMENT ON GENERAL BALANCE	6,911.55
18400-MOVEMENT ON GENERAL BALANCE	6,911.55
MGBL3-MOVEMENT ON GENERAL BALANCE	6,911.55
20704-IMPAIRMENTS PROPERTY	-18,807.98
70604-ASSET CHARGE CONTRA ENTRIES	18,807.98
NETRV-NET REVENUE	0.00
91003-FA - OPERATIONAL	488,000.00
91011-DEPRECIATION - BUILDINGS	-62,235.00
18AAA-LAND AND BUILDINGS	425,765.00
91104-FA - P&E	0.00
91112-DEPRECIATION (NORMAL) PLNT/EQP	0.00
18AAB-VEHICLES PLANT AND EQUIPMENT	0.00
91301-FA - COMMUNITY	0.00
18AAD-COMMUNITY ASSETS	0.00
18A00-PROPERTY PLANT AND EQUIPMENT	425,765.00
92001-GBV COMMUNITY	1,037,000.00
18CCB-HERITAGE ASSETS	1,037,000.00
18C00-INTANGIBLE ASSETS	1,037,000.00
93405-OTHER REV DEBTORS	22,410.67
18GGC-SHORT TERM DEBTORS	22,410.67
93501-CASH	53,504.18

18GGD-CASH AND CASH EQUIVALENTS	53,504.18
18G00-CURRENT ASSETS	75,914.85
94105-OTHER REV CREDITORS	0.00
94125-PURCH LEDG OTHER CRED	-1,285.90
18HHC-SHORT TERM CREDITORS	-1,285.90
18H00-CURRENT LIABILITIES	-1,285.90
96101-GENERAL FUND	-1,518,585.97
18PPA-GENERAL BALANCE	-1,518,585.97
18P00-USABLE RESERVES	-1,518,585.97
97104-IMPAIRMENT	-18,807.98
18QQB-CAPITAL ADJUSTMENTS ACCOUNT	-18,807.98
18Q00-UNUSABLE RESERVES	-18,807.98
18TOT-ECC V8 TOTAL	0.00

Total		
2021		
10-ECC		
EX-EXTERNAL BODIES		
All Project Values		
GBP - Pound Sterling		
Ending Balance		
Base		
Actual		
0000-SPARE DEFAULT		
TOTCA-ECC TOTAL CA		
Essex County Council		
	0.00	
	0.00	
	37.00	
	13,556.95	
	23.74	
	126.95	
	1,500.00	
	15,244.64	
	15,244.64	
	-26,247.51	
	-26,247.51	
	-26,247.51	
	-11,002.87	
	11,002.87	
	0.00	
	11,002.87	
	11,002.87	
	11,002.87	
	0.00	
	0.00	
	0.00	
	402,869.07	85,130.93
	-22,853.57	-39,381.43
	380,015.50	
	37,130.93	-37,130.93
	-10,189.41	10,189.41
	26,941.52	
	1,037,000.00	-1,037,000.00
	1,037,000.00	
	1,443,957.02	
	0.00	1,037,000.00
	0.00	
	0.00	
	15,713.22	6,697.45
	15,713.22	
	53,504.18	0.00

53,504.18	
69,217.40	
-1,500.00	1,500.00
0.00	-1,285.90
-1,500.00	
-1,500.00	
-1,511,674.42	-6,911.55
-1,511,674.42	
-1,511,674.42	
0.00	-18,807.98
0.00	
0.00	
0.00	

THE SAFFRON WALDEN PUBLIC LIBRARY

England & Wales - Charity number 310665

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year

Section A Reference and administration details

Charity name	The Saffron Walden Public Library		
Other names charity is known by	The Gibson Library		
Registered charity number (if any)	310665		
Charity's principal address	2 King Street		
	Saffron Walden		
	Essex		
	Postcode	CB10 1ES	

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Essex County council	Library Service		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Scheme dated 24 th January 1967
How the charity is constituted (eg. trust, association, company)	Trust

Trustee selection methods
(eg. appointed by, elected by)

--

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

ONE OR BOTH THE FOLLOWING;- (A) THE MAINTENANCE AND IMPROVEMENT OF THE LIBRARY; (B) THE PROVISION OF LIBRARY FACILITIES ADDITIONAL TO THOSE NORMALLY PROVIDED BY THE COUNCIL UNDER THE PUBLIC LIBRARIES AND MUSEUMS ACT 19649

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

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Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

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Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The volunteer-run Gibson Library Society also provided a series of well-attended lectures, exhibitions and other events to publicise the Gibson Library, and raise awareness of the importance of the collection, and for general educational purposes, and several volunteers were working throughout the year, indexing and cataloguing parts of the collection, working on publicity materials and organising the rebinding and conservation programme.

Section E

Financial review

Brief statement of the charity's policy on reserves

The general policy is (a) to maintain a minimum figure in reserves, equivalent to at least one year's average annual expenditure. This is in recognition of the fact that the Charity's main source of expenditure is the income from a single property (b) to maintain a contingency figure equivalent to a further 6 months annual expenditure. Reserves above this level are from time to time allocated to special projects

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J Pirez	
Full name(s)	Juliet Pirez	
Position (eg Secretary, Chair, etc)	Head of Libraries	
Date	3.3.24	

The Saffron Walden Public Library

Independent Examiner's Report

To The Trustees Of The Saffron Walden Public Library

I report on the accounts of The Trust for the period ended 31 March 2021, which are set out on page 1.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- i. examine the accounts under section 145 of the 2011 Act;
- ii. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- iii. to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements:
 - i. to keep accounting records in accordance with section 130 of the 2011 Act; and
 - ii. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lucas

Lucas
Chartered Certified Accountants
The Carriage House
Mill Street
Maidstone
Kent
ME15 6YE

Dated: 01/03/24

SAFFRON WALDEN PUBLIC LIBRARY CHARITY (Gibson Trust)
Registered Charity Number 310665
FINANCE REPORT
2020/21 ACCOUNTS
as at 31st March 2021

	Actuals to date (£)	Adjust Prior Yr (£)	Accrued to date (£)	Forecast (£)	Projected Outturn (£)
<u>Income and Expenditure (SAFFLIBR)</u>					
INCOME					
Rental Income	(21,143)		(5,104)		(26,248)
Interest	(77)				(77)
	(21,220)	0	(5,104)	0	(26,325)
less EXPENDITURE					
Books and Periodicals	9,825				9,825
Bookbinding	3,769				3,769
Furniture and Equipment	151				151
Audit Fee			1,500		1,500
	13,745	0	1,500	0	15,245
(Surplus) / Deficit to Date	(7,476)	0	(3,604)		(11,080)

Note: the SAFFLIBR follows general ledger rules of income showing as credit and expenditure as debit entries

	Actuals (£)	Adjust Prior Yr		Projected Outturn (£)
<u>TRUST FUND</u>				
Cash at Bank 01/04/2020	56,388			56,388
Interest	77			77
Contributions				0
Fund as at 31/03/2021	56,465	0	0	56,465
Net Current Assets at 01/04/2020	3,210			3,210
Surplus / (Deficit) for the year	11,003			11,003
Net Current Assets at 31/03/2021	14,213	0		14,213
Total net current assets and cash at bank c/fwd to 01/04/2021				£70,679

SAFFRON WALDEN PUBLIC LIBRARY CHARITY
FINANCE REPORT - COMMENTARY
2020/21 ACCOUNTS

Income and Expenditure on SAFFLIBR

Income

- **Interest received** has been loaded for 20/21
- **Rental Income** from the lease of Newport Jewellery Workshop Ltd is £26,248 for the 2020/21 financial year.

Expenditure

- **Material expenditure items including Books, Binding, Furniture & Equipment and Premises**
Business as usual, no issues
- **Audit fee** covered Independent Review of 2018/19 and 2019/20 Accounts.

The Saffron Walden Public Library

Independent Examiner's Report

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Registered Charity Number 310665
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2020/21 ACCOUNTS
as at 31st March 2021

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Total net current assets and cash at bank c/fwd to 01/04/2021				£70,679

SAFFRON WALDEN PUBLIC LIBRARY CHARITY
FINANCE REPORT - COMMENTARY
2020/21 ACCOUNTS

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