

Fairfield PNEU School (Backwell) Limited

(A company limited by guarantee)

**Annual Report and Financial Statements
For the year ended 31 August 2020**

Charity no: 310215
Company no: 00814684

Annual report and financial statements for the year ended 31 August 2020

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Fairfield PNEU School (Backwell) Limited

Reference and Administrative Information

Directors and Trustees:

Foundation Governors:

Mr Ryan Davies (Chairman)
Mrs A Fletcher (resigned 30 July 2020)
Mrs F Kennedy
Mrs G Rowcliffe
Mrs S Byles
Ms M Stimson
Mrs R Hutchison (resigned 3 July 2020)

Parent Governors:

Mr T Morgan

Headmistress:

Mrs L Barton

Registered Office:

Linemere
Fairfield Way
Backwell
BRISTOL
BS48 3PD

Auditors:

Corrigan Accountants Limited
The Tramshed
25 Lower Park Row
Bristol
BS1 5BN

Bankers:

Svenska Handelsbanken AB (publ)
First Floor, 43-44 Martingale Way
Portishead
BRISTOL
BS20 7AW

Solicitors:

Veale Wasbrough Vizards
Orchard Court
Orchard Lane
BRISTOL
BS1 5DW

Report of the Trustees for the year ended 31 August 2020

The Governors, who are the trustees of the charity for the purposes of the Charities Act and also the directors of the company for the purposes of the Companies Act, present their annual report and the audited financial statements for the year ended 31 August 2020.

Reference and Administrative Information

The School was founded in 1935 and is a charitable company limited by guarantee (company number 00814684) and a charity registered by the Charity Commission (charity number 310215).

The information in respect of the Governors, officers and advisors has been included on page 1 and forms part of this report.

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 6 August 1964 and registered as a charity on 3 September 1964. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of the Board of Governors

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Governors (Governors). Under the requirements of the Memorandum and Articles of Association the Board of Governors shall consist of a minimum of five and a maximum of sixteen Governors of whom, when the Board is complete, four shall be Parent and Friends Governors and twelve Foundation Governors.

Parent Governors may be nominated by parents of pupils currently attending the school and must, themselves, have a child at the school. Appointments are confirmed by the Board of Governors. Parent Governors are appointed for a maximum period of three years and are not subject to re-nomination as a Parent Governor. A Parent Governor shall resign when his child ceases to be a pupil at the school.

Friends Governors are nominated by persons invited by the Governors to be "Friends" of the School. Friends Governors are appointed for an initial period of four years and shall be eligible for re-election for a further term of four years.

Foundation Governors are appointed by the Board of Governors and serve for four years following which they are eligible for re-appointment for a further term of four years. Thereafter such Foundation Governors may only be re-appointed for a further term of four years by a special resolution of the Governors. Governors are required to vacate office at the next Annual General Meeting after their 75th birthday.

The Board of Governors consists of a mix of educational, business and financial skills. In an effort to maintain this broad skill mix individuals are approached, as necessary, to offer themselves for election to the Board of Governors. All applicants are required to complete an application form which asks for details of their relevant skills and experience.

Governor Induction and Training

Most governors are already familiar with the work of the School. Additionally, new governors are given an individual induction by the Chairman of the Board of Governors which covers:

- The obligations of members of the Board of Governors.
- The current financial position of the School.
- Future plans and objectives.

Report of the Trustees for the year ended 31 August 2020 (continued)

Structure, Governance and Management (continued)

Governor Induction and Training (continued)

All new governors are also given a pack which has been prepared drawing information from various Charity Commission and Companies House publications. This shows their obligations both as a governor of the charity and as a director of the company and includes copies of the company's Memorandum and Articles of Association, latest audited accounts and five-year development plan.

Where a governor has relevant experience or skills he may be invited to join one of the Governing Body's four standing committees.

Ongoing training is provided to members of the Board of Governors, where appropriate, to enable them to undertake specific roles — such as a governor responsible for Child Protection in the school.

Feedback from new governors about their induction has been very positive.

Risk Management

The Governors hold responsibility for the management of the risks faced by the school. They have considered the major risks to which the school is exposed and continue to review regularly the controls necessary to mitigate those risks.

The Full Board of Governors is responsible for the management of the risks faced by the School; detailed consideration of financial risks is delegated to the Finance and General Purposes Committee.

Key controls implemented by the governors include:

- Five-year development plan;
- Established organisational structure and lines of reporting;
- Formal written policies and procedures (reviewed annually);
- Comprehensive budget and management accounting;
- Vetting procedures in line with Department for Education, and Disclosure and Barring Service guidance.

Risks and uncertainties relating to the Covid-19 pandemic are discussed below.

Financial Risks

The risk on amounts owed to the School by its customers is low as the majority of debtors settle their accounts either in full on a termly basis or through external providers (who offer monthly payment facilities). The school's funds are placed on interest bearing accounts to ensure maximum benefit from funds. To spread risk in the current economic climate, the governors have placed money not required for immediate requirements into deposit accounts with Handelsbanken, HSBC, Nationwide Building Society and Virgin Money which increases protection under the "Financial Services Compensation Scheme". The school's loans are held on long-term fixed rates to avoid large fluctuations in monthly repayments.

Health and Safety Risks

The school has a detailed Health and Safety Policy (reviewed and approved annually by the Board of Governors) which is supported by regular risk assessments. The school's health and safety policies and procedures are assessed during inspections by the Independent Schools Inspectorate and have been reviewed by the Trident Trust (for work experience placements) and the local authority (for premises licence renewals).

Report of the Trustees for the year ended 31 August 2020 (continued)

Structure, Governance and Management (continued)

Risk Management (continued)

Child Protection Risks

The school has a detailed Safeguarding and Child Protection Policy which is reviewed and approved annually by the Board of Governors. All staff (including administration and ancillary staff) have enhanced level Disclosure and Barring Service checks completed in advance of commencing work and regularly renewed. All staff receive regular safeguarding and child protection training; the latest training was held in September 2019 and included the Prevent Duty. Safeguarding and Child Protection procedures are in line with the current Department for Education guidance.

Covid-19

The World Health Organisation declared the novel coronavirus (Covid-19) a pandemic in March 2020. The School delivered full-time teaching remotely throughout the subsequent lockdown. Following a comprehensive risk assessment by the School, and reviewed by the Premises Committee members, the School safely reopened to eligible year groups in early June and then to all year groups in the final two weeks of the summer term. Our smaller class sizes means we can maintain relatively small social bubbles and high standards of education. The School opened to all pupils in September 2020.

As regards the current restrictions, and in line with recent announcements from Government, the School expects to safely reopen in March 2021. The Board will continue to monitor the guidance so that the risks relating to this unprecedented situation are managed appropriately.

Organisation and related parties

The day-to-day activities of the school are organised by the Headmistress who is assisted by the Facilities Bursar, school secretary, Financial Controller, Finance Officer and teaching staff. The Headmistress oversees the recruitment of all staff.

The Headmistress is responsible to the board of governors and reports directly to the Chairman of the Governing Council and the Finance Officer reports (jointly) to the Headmistress, Chairman and to the Finance and General Purposes Committee who are also Governors.

In addition to the full Board of Governors there are also four standing committees:

- Finance and General Purposes
- Premises and Health and Safety
- Education
- Marketing

These meet at appropriate intervals. The full Board of Governors meets at least once a term.

One governor (Mr R Davies) had children educated at the school between 1 September 2019 and 31 August 2020). All governors pay full fees for their children's education at the school subject to the benefit of any discounts, scholarships and bursaries for which they are eligible and which are potentially available to all parents.

Report of the Trustees for the year ended 31 August 2020 (continued)

Objectives and Activities

The charity's objects and principal activities are "to advance education by carrying on in Great Britain a school or schools".

In terms of the impact of Covid-19 and the related lockdown on the charitable activities of the school, the school takes its charitable status commitments very seriously and continues to support the Fairfield community during these uncertain times. We made a temporary variation to our fee structure for the summer term and continue to offer bursaries for current and new pupils. We also ran our summer holiday club to support Fairfield and non-Fairfield children and their parents, several who are key workers.

The School will remain a day, co-educational, independent school offering education for children from 2 to 11+. It will continue to provide a broad, liberal education closely informed by the National Curriculum and within a Christian environment which aims to develop to the full the capabilities of each individual child. Pupil numbers will be based upon a single class for each year group with class sizes normally up to a maximum of 20 pupils. It will continue to prepare children both for the independent schools in the district and for the maintained secondary schools and aims to foster close and amicable relations with the local community. It will remain affiliated through the Independent Schools' Association to the Independent Schools' Council. As a non-profit making body, it will retain its charitable status.

In setting the School's objectives the Governors have given careful consideration to the Charity Commission's guidance on public benefit and on fee charging. To admit a prospective pupil the School needs to be satisfied that it will be able to educate and develop the pupil to the best of the pupil's potential and in line with the general standards achieved by the pupil's peers. Potential pupils are required to attend an assessment and informal observation to establish their current academic and emotional maturity.

It is important to the School that access to the education it provides is available to those who may not be able to afford its fees. To achieve this the school actively promotes its bursary scheme through which bursaries are awarded to new pupils of up to 100% of school fees, on the basis of financial need. During the 2019-2020 financial year 4 children benefited from means tested bursaries.

The school also seeks to continue to actively promote links with the local community, making its facilities available to external organisations, groups and clubs, by hosting and participating in inter-school sports fixtures and quizzes, and taking part in community religious services, competitions and initiatives. The School has good links with local senior schools and offer work placements to students from local schools and universities.

Over the next five years the Governors will continue the programme of improving facilities and the education provision.

Achievements and Performance

This year 2019-2020 was an extremely busy and very successful one for the school and pupils. Year 6 pupils were very successful in winning places at senior Independent Schools and received four scholarship offers.

In Music and Drama there were the usual excellent assemblies, concerts and drama productions from pupils throughout the school during the autumn term but the pandemic prevented the KS2 spring term production and the summer term traditional Shakespeare production from taking place.

On the sports field our football and netball teams enjoyed a range of fixtures in the autumn term but the pandemic prevented fixtures taking place throughout lockdown and also once the children returned to school in the summer term.

Report of the Trustees for the year ended 31 August 2020 (continued)

Objectives and Activities (continued)

Our cross-curricular topic based curriculum throughout the year continues to be successfully delivered. 2019-2020 followed the themes of: From Palaces to Playwrights, Lights, Camera, Action! and Everyday Heroes. Trips and visits included: We the Curious, Hampton Court Palace, Montacute House, a Tudor Workshop in school and two visits from the Bristol Old Vic, a visit from the NSPCC, taking part in the Southmead Hospital Buskathon, trips to Gemini Gym, the Apple Store, the Victoria Art Gallery, Bath Literature Festival, Children's Hospice South West, Redpoint Climbing Centre, Bristol Zoo, the BBC Studios in Bristol and Years 4 and 5 went on a residential trip to Hooke Court and Year 3 to Kilve Court, before lockdown and COVID-19 prevented any more trips and visits.

Financial Review

The financial state of affairs of the school is shown in the accompanying financial statements and the Governors consider the result for the year to be satisfactory. In the Governors' opinion the school assets are available and adequate to fulfil the school's obligations for the provision of education.

Principal Funding Sources

The school has no permanent endowment funds.

The principal funding sources for the School are income derived from school fees — comprising mainly charges for educational provision, individual tuition and extra-curricular activities. Additional income is generated through hiring out school facilities to the local community. The school has a very active Parents Teacher Association who are raising funds to provide additional items for the school which will enhance the children's learning.

Investment Policy

Aside from retaining a prudent amount in reserves each year most of the School's funds are spent in the short term so there are no funds for long-term investment. Having considered the options available, the Board of Governors has decided to keep this money available in interest-bearing deposit accounts.

Reserves Policy

The Board of Governors has examined the School's requirements for reserves in light of the main risks to the organisation.

As shown in note 17 to the accounts the School's reserves have a balance of £1.4m. The closing value of our tangible assets, property, plant and equipment was £1.27m.

The Governors consider that given the strength of the charity's balance sheet, the stable cashflow from student fees, the ongoing popularity of our School, and the available banking facility that can be called upon if need arises that there is no current need to build up a further free reserve. They have considered the uncertainties relating to the Covid-19 pandemic. The Governors recognise that the level of reserves fluctuates during periods of investment in the School Estate and the arrangements with our bank are in place to provide an adequate 'safety net' should it be required.

Plans for Future Periods

The School plans to continue the activities outlined above in the forthcoming years. The Board of Governors maintains an ongoing review of the School's marketing strategy and practices to ensure sufficient recruitment of new pupils. The Board will also continue to monitor and assess risks to the School whether those risks are of a financial, health and safety or operational basis.

Report of the Trustees for the year ended 31 August 2020 (continued)

Statement of Trustees' Responsibilities

The trustees (who are also directors of Fairfield PNEU School (Backwell) Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Small company provisions

This report has been prepared in accordance with the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) ("Charities SORP (FRS102)") and in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board of Governors on 4/3/21 and signed on its behalf by:



Mr R Davies (Chairman)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF FAIRFIELD PNEU SCHOOL (BACKWELL) LIMITED

Opinion

We have audited the financial statements of Fairfield PNEU School (Backwell) Limited (the 'charitable company') for the year ended 31 August 2020 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2020, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the report of the trustees (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF FAIRFIELD PNEU SCHOOL (BACKWELL) LIMITED
(continued)**

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime, and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 7 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Corrigan Accountants Limited

Stuart Crisp (Senior Statutory Auditor)
For and on behalf of Corrigan Accountants Limited (Statutory Auditors)
The Tramshed, 25 Lower Park Row, Bristol, BS1 5BN.

Date: 4 March 2021

Fairfield PNEU School (Backwell) Limited

Statement of Financial Activities for the year ended 31 August 2020 (including the Income and Expenditure Account)

	Notes	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Income and endowments from:					
Donations, grants and legacies	2	66,232	-	66,232	-
Charitable activities					
<i>Education – School fees</i>		839,182	-	839,182	1,101,091
Investments	3	685	-	685	1,241
Other income		1,761	2,714	4,475	11,592
Total income		907,860	2,714	910,574	1,113,924
Expenditure on:					
Charitable activities					
<i>Education</i>	4, 5	983,229	6,763	989,992	1,060,203
Total expenditure		983,229	6,763	989,992	1,060,203
Net income/(expenditure)	6	(75,369)	(4,049)	(79,418)	53,721
Net movement in funds		(75,369)	(4,049)	(79,418)	53,721
Funds brought forward at 1 Sept	16, 17	1,456,425	23,297	1,479,722	1,426,001
Funds carried forward at 31 Aug	16, 17	1,381,056	19,248	1,400,304	1,479,722

All income and expenditure is derived from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised in the year.

Balance Sheet as at 31 August 2020

(Company number: 00814684)

	Notes	2020 £	2019 £
Fixed assets			
Tangible assets	10	1,273,495	1,275,929
Current assets			
Stocks		250	250
Debtors	11	23,216	43,143
Cash at bank and in hand		283,764	325,587
		<u>307,230</u>	<u>368,980</u>
Creditors: amounts falling due within one year	12	(180,421)	(157,829)
Net current assets		<u>126,809</u>	<u>211,151</u>
Total assets less current liabilities		1,400,304	1,487,080
Creditors: amounts falling due after more than one year	13	-	(7,358)
Net assets		<u>1,400,304</u>	<u>1,479,722</u>
The funds of the School:			
Unrestricted funds			
General fund	16	1,107,235	1,182,604
Property revaluation reserve	16	273,821	273,821
		<u>1,381,056</u>	<u>1,456,425</u>
Restricted funds	16	19,248	23,297
Total School funds	16, 17	<u>1,400,304</u>	<u>1,479,722</u>

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to the members of the company. They are also prepared in accordance with Charities SORP (FRS102).

Approved for issue by the Board of Governors on 4/3/21 and signed on its behalf by:



Mr R Davies (Chairman)



Mrs S Byles (Governor)

Cash Flow Statement for the year ended 31 August 2020

	2020 £	2019 £
Cash used in operating activities		
Net movement in funds	(79,418)	53,721
Add back depreciation charge	8,992	13,533
Deduct interest income shown in investing activities	(685)	(1,028)
Add back interest expense shown in financing activities	22	492
(Increase) / decrease in stock	-	-
(Increase) / decrease in debtors	19,927	(5,261)
Increase / (decrease) in creditors	22,400	(48,239)
Cash used in operating activities	(28,760)	13,218
Cash flows from investing activities		
Interest income	685	1,028
Purchase of tangible fixed assets	(6,558)	(46,420)
Cash used in investing activities	(5,873)	(45,392)
Cash flows from financing activities		
Repayment of borrowings	(7,168)	(6,987)
Interest paid	(22)	(492)
Cash used in financing activities	(7,190)	(7,479)
Increase / (decrease) in cash and cash equivalents in the year	(41,823)	(39,653)
Cash and cash equivalents at the beginning of the year	325,587	365,240
Total cash and cash equivalents at the end of the year	283,764	325,587

Analysis of net funds:

	1 Sept 2019 £	Cash flows £	Other movements £	31 Aug 2020 £
Cash at bank and in hand	325,587	(41,823)	-	283,764
Debt due within one year	(7,171)	7,169	(7,358)	(7,360)
Debt due after one year	(7,358)	-	7,358	-
Net debt / funds	311,058	(34,654)	-	276,404

Notes to the Financial Statements for the year ended 31 August 2020

1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

Fairfield PNEU School (Backwell) Limited constitutes a public benefit entity as defined by FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The World Health Organisation declared the novel coronavirus (Covid-19) a pandemic in March 2020. The related lockdown and restrictions in the UK have caused significant disruption to a number of sectors, including the education sector. In the year under review, the School delivered full-time teaching remotely throughout lockdown and welcomed back all year groups full time for the last two weeks of the summer term, due to our small class sizes.

The School reported a deficit of £79,418 for the year. The Covid-19 situation is an unprecedented one and so the full impact of the pandemic on the future performance of the School is still not known. However the governors are of the view that, given the level of reserves at the year-end, reasonable assurance can be taken that the School will be able to meet its liabilities for the foreseeable future. This view is supported by income, expenditure and cashflow forecasts covering the period of 12 months from the date of approval of these financial statements. Therefore these financial statements are prepared on the basis the School is a going concern.

(b) Legal status of the School

The School is a company limited by guarantee and is incorporated in England and Wales. The registered office is Linemere, Fairfield Way, Backwell, Bristol, BS48 3PD. The members of the company are the governors named on page 1. In the event of the School being wound up, the liability in respect of the guarantee is limited to £1 per member of the School.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SOFA) when all of the following criteria are met:

- The School has entitlement to the funds;
- Any performance conditions attached to the income has been fully met or are within control of the School;
- There is sufficient certainty that the receipt of the income is probable; and
- The amount can be measured reliably.

Income received in advance of a school term or year is deferred until the criteria for income recognition is met.

(d) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the School; this is normally upon notification of the interest paid or payable by the bank.

Notes to the Financial Statements for the year ended 31 August 2020 (continued)

1 Accounting policies (continued)

(e) Fund accounting

Unrestricted funds are available for use at the discretion of the governors in furtherance of the general objectives of the School.

Designated funds are unrestricted funds of the School which the governors have decided at their discretion to set aside to use for specific purpose.

Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the School for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund.

(f) Allocation of support costs

Support costs are those functions that assist the work of the School but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the School's educational activities. These costs are allocated between the cost of raising funds and expenditure on charitable activities. The basis of the allocation is given in note 5.

(g) Operating leases

Rentals applicable to operating leases where substantially all of the benefits and risk of ownership remain with the lessor are charged to the SOFA as incurred.

(h) Tangible fixed assets and depreciation

Fixed assets are initially recorded at cost. Depreciation has been charged on the fitting-out costs included within freehold buildings and furniture and equipment in use during the school year at rates calculated to write off the cost on a straight-line basis over their expected economic lives as follows:

Building fitting-out costs	— 10%
Furniture and equipment	— 25%

Other than fitting-out costs, freehold property is not depreciated. The governors have considered Charities SORP (FRS 102) which permits exclusion of depreciation on properties on which the annual charge and accumulated depreciation charge are immaterial. Depreciation may be immaterial as a result of very long estimated useful economic lives or high estimated residual values. The governors consider that this exclusion applies to the School's properties and accordingly have not depreciated them.

As permitted under the transitional provisions of FRS 102, the company has elected to treat as the deemed cost of its freehold land and buildings a previous GAAP revaluation of those assets. The difference between that valuation and historical cost is presented in a separate fund within unrestricted reserves.

(i) Stock

Stock consists of purchased goods for resale. Stocks are valued at the lower of cost or net realisable value after making due allowance for obsolete and slow moving stocks.

(j) Debtors

Trade and other debtors are recognised at the settlement amount due after any discounts offered. Prepayments are valued at the amount prepaid after taking into account any discounts due.

Notes to the Financial Statements for the year ended 31 August 2020 (continued)**1 Accounting policies (continued)****(k) Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a maturity of less than three months from the date of opening the deposit or similar account.

(l) Creditors and provisions

Creditors and provisions are recognised where the School has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for discounts due.

(m) Financial instruments

The School only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at the carrying value plus accrued interest less repayments. The finance charge to expenditure is at a consistent rate calculated using the effective interest rate method.

(o) Pensions

The School participates in the Teachers' Pension Scheme (England and Wales) ("the TPS"), for its teaching staff.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by the Teachers' Pensions Regulations 2010 and from 1 April 2014, the Teachers' Pension Scheme Regulations 2014.

Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The governors are unable to confirm the School's share of the underlying assets and liabilities of the TPS and therefore the scheme is accounted for as a defined contribution scheme.

The school also participates in a defined contribution Group Pension Scheme, administered by AVIVA, for its non-teaching staff. Contributions to this scheme are written off in the year in which they are paid.

2 Donations, legacies and grants

	2020	2019
	£	£
Donations	300	-
Donations for new building fund	-	-
Government grant – Coronavirus Job Retention Scheme	58,068	-
Government grant – Early Years Funding	7,864	-
	<hr/>	<hr/>
	66,232	-

Of the £66,232 received in 2020 (2019: £Nil) £Nil was restricted funds (2019: £Nil) and £66,232 (2019: £Nil) was unrestricted funds.

Included in the grant income above is £58,068 related to income under the Government's Coronavirus Job Retention Scheme.

Notes to the Financial Statements for the year ended 31 August 2020 (continued)

3 Investment income

	2020	2019
	£	£
Interest receivable	685	1,241

All of the School's investment income arises from money held in interest bearing deposit accounts.

4 Analysis of expenditure on charitable activities

	Staff costs	Other direct costs	2020	2019
	£	£	£	£
Teaching	596,710	74,622	671,332	665,534
Welfare	67,107	3,112	70,219	88,391
Premises	14,248	76,506	90,754	110,313
Support costs (see note 5)	38,543	51,684	90,227	131,523
School operating costs	716,608	205,924	922,532	995,761
Governance costs (see note 5)	47,400	20,060	67,460	64,442
Total resources expended	764,008	225,984	989,992	1,060,203

Previous year:

	Staff costs	Other direct costs	2019
	£	£	£
Teaching	551,363	114,171	665,534
Welfare	86,174	2,217	88,391
Premises	15,046	95,267	110,313
Support costs (see note 5)	42,652	88,871	131,523
School operating costs	695,235	300,526	995,761
Governance costs (see note 5)	44,397	20,045	64,442
Total resources expended	739,632	320,571	1,060,203

Of the £989,992 expenditure in 2020 (2019: £1,060,203) £983,229 was charged to unrestricted funds (2019: £1,058,271) and £6,763 to restricted funds (2019: £1,932).

Notes to the Financial Statements for the year ended 31 August 2020 (continued)

5 Analysis of governance and support costs

Governance costs and other support costs are apportioned to charitable activities undertaken in the year.

	Support costs £	Governance costs £	Total £	Basis of allocation
Wages and salaries	35,399	35,350	70,749	Time spent
Employer's social security costs	915	3,679	4,594	Time spent
Employer's pension costs	2,229	8,371	10,600	Time spent
Catering	17,998	-	17,998	Support
Advertising	9,535	-	9,535	Support
Printing, postage, stationery and telephone	6,274	-	6,274	Support
Computer costs	13,805	-	13,805	Support
Equipment hire	4,072	-	4,072	Support
Legal costs	-	13,070	13,070	Governance
Audit and accountancy	-	4,587	4,587	Governance
Bank charges	-	877	877	Governance
Loan interest	-	309	309	Governance
Pension scheme charges	-	1,217	1,217	Governance
Bad debt costs	-	-	-	Governance
Other sundry costs	-	-	-	As invoiced
	90,227	67,460	157,687	

Previous year:

	Support costs £	Governance costs £	Total £	Basis of allocation
Wages and salaries	41,011	35,000	76,011	Time spent
Employer's social security costs	1,503	3,657	5,160	Time spent
Employer's pension costs	138	5,740	5,878	Time spent
Catering	37,099	-	37,098	Support
Advertising	23,142	-	23,142	Support
Printing, postage, stationery and telephone	7,225	-	7,225	Support
Computer costs	13,389	-	13,389	Support
Equipment hire	7,497	-	7,497	Support
Legal costs	-	12,011	12,011	Governance
Audit and accountancy	-	5,435	5,435	Governance
Bank charges	-	906	906	Governance
Loan interest	-	492	492	Governance
Pension scheme charges	-	1,200	1,200	Governance
Bad debt costs	-	1	1	Governance
Other sundry costs	519	-	519	As invoiced
	131,523	64,442	195,964	

Notes to the Financial Statements for the year ended 31 August 2020 (continued)**6 Net income/(expenditure) for the year**

Net income/(expenditure) for the year is stated after charging:

	2020	2019
	£	£
Operating leases – equipment	7,150	7,320
Loan interest payable	308	492
Auditor's remuneration	4,560	5,040
Depreciation - on owned assets	8,992	13,533

7 Taxation

The School is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

8 Staff costs and numbers

	2020	2019
	£	£
Wages and salaries	616,959	631,842
Employer's social security costs	45,601	40,701
Employer's pension costs	101,448	67,089
	764,008	739,632

Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds.

No employee received emoluments in excess of £60,000 (2019: none). The total of employee benefits received by key management personnel of the School was £108,164 (2019: £107,450).

The governors did not receive any remuneration or receive any other benefits from employment with the School in the year (2019: £nil) neither were they reimbursed expenses for their services to the School in the year (2019: £nil).

No governor received payment for professional or other services supplied to School (2019: £nil).

The average number of employees during the year, calculated on a full-time equivalent basis was:

	2020	2019
	No.	No.
Teaching (including Teaching Assistants)	16	19
Administration	4	4
Catering	2	2
	22	25

The average number of staff, calculated on a headcount basis, in the year was 42 (2019: 46)

Notes to the Financial Statements for the year ended 31 August 2020 (continued)

9 Pension costs

The School participates in the Teachers' Pension Scheme (England and Wales) ("the TPS"), for its teaching staff.

The pension charge for the year includes contributions payable to TPS of £88,893 (2019: £57,772).

The TPS is an unfunded multi-employer defined benefits pension scheme governed by the Teachers' Pensions Regulations 2014.

Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set following scheme revaluations undertaken by the Government Actuary Department. The latest valuation report in respect of the TPS was prepared at 31 March 2016 and was published in March 2020. This report confirmed that the employer contribution rate for the TPS increased to 23.6% from September 2020. The employer contribution rate in the previous year was 16.48%.

The school also participates in defined contribution Group Pension Schemes administered by AVIVA, employees are given the option of becoming members of a scheme.

Contributions to these schemes are expensed in the year in which they are paid. The pension contribution for the year, including employees' and employers' contributions payable to the schemes, totals £20,418 (2019: £15,892).

At 31 August 2020 the School had contributions of £9,073 (2019: £7,230) outstanding in respect of defined contribution pension schemes.

Notes to the Financial Statements for the year ended 31 August 2020 (continued)

10 Tangible fixed assets

	Freehold land and buildings £	Furniture and equipment £	Total £
Cost:			
At 1 September 2019	1,411,592	320,404	1,731,996
Additions	-	6,558	6,558
At 31 August 2020	1,411,592	326,962	1,738,554
Depreciation:			
At 1 September 2019	146,577	309,490	456,067
Charge for year	3,670	5,322	8,992
At 31 August 2020	150,247	314,812	465,059
Net book value:			
At 31 August 2020	1,261,345	12,150	1,273,495
At 1 September 2019	1,265,015	10,914	1,275,929
			£
Freehold land and buildings:			
Purchases and additions at historical cost			1,137,771
Revaluation			273,821
Deemed cost as at date of transition to Charities SORP (FRS 102)			1,411,592

All the assets included above are all used for direct charitable purposes.

11 Debtors

	2020 £	2019 £
School fee debtors	6,996	24,330
Prepayments and accrued income	16,220	18,813
	23,216	43,143

12 Creditors: amounts falling due within one year

	2020 £	2019 £
Bank loan	7,360	7,171
Trade creditors	8,517	23,535
Deposits paid in advance	26,750	27,000
Accruals	16,648	21,307
Deferred income – fees received in advance	110,585	67,138
Other taxes and social security	10,561	11,678
	180,421	157,829

Fairfield PNEU School (Backwell) Limited**Notes to the Financial Statements for the year ended 31 August 2020 (continued)****13 Creditors: amounts falling due after one year**

	2020	2019
	£	£
Bank loan	-	7,358

14 Bank loans (secured)

	2020	2019
	£	£
Amounts falling due within one year	7,360	7,171
Amounts falling due after one year		
Between one and two years	-	7,358
Between two and five years	-	-
In five years or more	-	-
	7,360	7,358
	7,360	14,529

The bank loan is secured by a legal charge over the freehold interest in land and buildings at Fairfield PNEU School. Interest on the bank loan is charged at 2.85% variable.

The total amounts due in respect of bank loans represent the financial liabilities that are debt instruments measured at amortised cost.

15 Operating lease commitments

The following operating lease payments are committed to be paid:

	2020	2019
	£	£
Equipment leases payable:		
Within one year	7,829	7,330
Between one and five years	-	-
	7,829	7,330

Notes to the Financial Statements for the year ended 31 August 2020 (continued)

16 Analysis of movement in funds

	At 1 September 2019 £	Income £	Expenditure £	Investment gains £	Transfers £	At 31 August 2020 £
Unrestricted funds:						
General Fund	1,182,604	907,860	(983,229)	-	-	1,107,235
Property Revaluation Reserve	273,821	-	-	-	-	273,821
Total unrestricted funds	1,456,425	907,860	(983,229)	-	-	1,381,056
Restricted funds:						
Parents' Fund	4,200	-	-	-	-	4,200
New Building Fund	10,824	-	-	-	-	10,824
PTA Fund	8,273	2,714	(6,763)	-	-	4,224
Total restricted funds	23,297	2,714	(6,763)	-	-	19,248
Total funds	1,479,722	910,574	(989,992)	-	-	1,400,304
Previous year:						
	At 1 September 2018 £	Income £	Expenditure £	Investment gains £	Transfers £	At 31 August 2019 £
Unrestricted funds:						
General Fund	1,131,827	1,109,048	(1,058,271)	-	-	1,182,604
Property Revaluation Reserve	273,821	-	-	-	-	273,821
Total unrestricted funds	1,405,648	1,109,048	(1,058,271)	-	-	1,456,425
Restricted funds:						
Parents' Fund	4,200	-	-	-	-	4,200
New Building Fund	10,824	-	-	-	-	10,824
PTA Fund	5,329	4,876	(1,932)	-	-	8,273
Total restricted funds	20,353	4,876	(1,932)	-	-	23,297
Total funds	1,426,001	1,113,924	(1,060,203)	-	-	1,479,722

Description, nature and purpose of funds:

The **General Fund** represents the free reserves of the School after allowing for all designated funds.

The **Property Revaluation Reserve** represents the historic revaluation gains arising on previous revaluations undertaken on freehold land and buildings owned by the School.

The **Parents' Fund** represents donations from the Parents' Association for the purpose of contributing to certain expenditure and for the purchase of specified items of capital equipment. During the previous year the Parents' and Teachers' Association was de-registered as a charity and its assets and affairs brought under the control of the School. The **PTA Fund** represents the related income and expenditure.

The **New Building Fund** represents donations for this purpose from parents, past parents and pupils, and other well wishers.

When amounts held in restricted funds have been expended in accordance with the terms on which the funds were received, the restriction on the use of these funds is considered to have been discharged. Appropriate transfers are made from the restricted funds to the General Fund and relevant assets acquired are held in the General Fund.

Notes to the Financial Statements for the year ended 31 August 2020 (continued)

17 Analysis of net assets between funds

	Tangible fixed assets £	Net current assets £	Long term liabilities £	At 31 August 2020 £
General Fund	999,674	107,561	-	1,107,235
Property Revaluation Reserve	273,821	-	-	273,821
Total unrestricted funds	1,273,495	107,561	-	1,381,056
Restricted funds:				
Parents' Fund	-	4,200	-	4,200
New Building Fund	-	10,824	-	10,824
PTA Fund	-	4,224	-	4,224
Total restricted funds	-	19,248	-	19,248
Total funds	1,273,495	126,809	-	1,400,304

Previous year:

	Tangible fixed assets £	Net current assets £	Long term liabilities £	At 31 August 2019 £
General Fund	1,002,108	187,854	(7,358)	1,182,604
Property Revaluation Reserve	273,821	-	-	273,821
Total unrestricted funds	1,275,929	187,854	(7,358)	1,456,425
Restricted funds:				
Parents' Fund	-	4,200	-	4,200
New Building Fund	-	10,824	-	10,824
	-	8,273	-	8,273
Total restricted funds	-	23,297	-	23,297
Total funds	1,275,929	211,151	(7,358)	1,479,722

18 Related Party Transactions

Other than the education of children of Governors (see Report of The Trustees for detail), there have been no related party transactions in the year which require disclosure.