



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/01/23**  
Period end date

Period start date To **31/12/23**

**Charity name: Southend Church of England Educational Foundation**

**Charity registration number: 310195**

## Objectives and Activities

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | SCHEME BY MINISTRY OF EDUCATION UNDER CHARITABLE TRUST ACTS 1853 & 1925. TRUSTEES ADMINISTER THE CHURCH ROOMS AND THE CAPITAL PROCEEDS FROM THE SALE OF SOUTHEND CHURCH OF ENGLAND SCHOOL AND DISTRIBUTE THE INCOME THEREFROM IN ACCORDANCE WITH THE SCHEME |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Rooms are let to various organizations: (the NHS, Brownies, Guides, toddler groups, fitness groups, Church groups, local council) and for various local events. Income generated is then awarded in the form of grants to local recipients                  |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | Not applicable  |

## Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
| Contribution made by   | Para 1.38      |  |

|            |  |  |
|------------|--|--|
| volunteers |  |  |
| Other      |  |  |

## Achievements and Performance

|   | SORP reference |  |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | The rooms are let at a reasonable rate allowing even those in financial need to be able to use the hall. More than £800 in educational grants have been awarded to individuals in Chard enabling them to take educational courses and trips that they would otherwise struggle to afford. The rooms are also used as a community space and warm space to provide a warm and welcoming hub and lunches to those in need in the community. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other  |           |  |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | Hall bookings have been steadily increasing over the period and some investments cashed in for professional fees and prep for necessary building repairs. |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | For major repairs and maintenance of the building so that rooms can be let  |
| Amount of reserves held  | Para 1.22 | £5000   |
| Reasons for holding zero reserves  | Para 1.22 | N/A   |
| Details of fund materially in deficit  | Para 1.24 | N/A   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 |   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other   |           |  |

## Structure, Governance and Management

|   |           |   |
|---|-----------|---|
| Description of charity's trusts:  |           |   |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | SCHEME BY MINISTRY OF EDUCATION UNDER CHARITABLE TRUST ACTS 1853 & 1925   |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | SCHEME BY MINISTRY OF EDUCATION UNDER CHARITABLE TRUST ACTS 1853 & 1925   |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | 3 ex officio trustees – vicar and churchwardens of St Mary's Chard<br>5 appointed by PCC St Marys Chard<br>A representative trustee who need not be a member of the PCC |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties   | Para 1.51 |  |
| Other   |           |  |

## Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | Southend Church of England Educational Foundation  |
| Other name the charity uses |  |
| Registered charity number   | 310195   |
| Charity's principal address | @St Mary's Centre, Holyrood Street, Chard TA20 2DN |
|                             |  |

### Names of the charity trustees who manage the charity

|    | Trustee name    | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1  | Georgina Vye    | Chair           |                                   |   |
| 2  | Vince Lean      |                 |                                   |   |
| 3  | Terry Hackling  |                 |                                   |   |
| 4  | Ian Jones       |                 |                                   |   |
| 5  | Gary Shortland  |                 |                                   |   |
| 6  | Ingrid Edginton |                 |                                   |   |
| 7  | Elysse Gray     |                 |                                   |   |
| 8  | Geoff Wilson    |                 |                                   |   |
| 9  |                 |                 |                                   |   |
| 10 |                 |                 |                                   |   |
| 11 |                 |                 |                                   |   |
| 12 |                 |                 |                                   |   |
| 13 |                 |                 |                                   |   |
| 14 |                 |                 |                                   |   |
| 15 |                 |                 |                                   |   |
| 16 |                 |                 |                                   |   |
| 17 |                 |                 |                                   |   |
| 18 |                 |                 |                                   |   |
| 19 |                 |                 |                                   |   |
| 20 |                 |                 |                                   |   |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Anne Perez

**Full name(s)**

Anne Elizabeth Perez

**Position (eg Secretary,  
Chair, etc)**

**Date**

10/10/24

# Financial Statements for the Year Ended 31 December 2023

|                   |                 | Total 2023 (£) | Total 2022 (£) |
|-------------------|-----------------|----------------|----------------|
| <b>Cash Funds</b> | Current Account | 15,771         | 2,881          |
|                   | COIF            | 5,000          | 5,000          |
|                   | Total           | <u>20,771</u>  | <u>7,881</u>   |

## Receipts & Payments, Year ended 31st December 2023

### GENERAL FUND

| <u>Receipts</u>         | <u>2023</u>          |
|-------------------------|----------------------|
| Letting of Church Rooms | 3,102                |
| Dividends               | 6,736                |
| COIF Interest           | 215                  |
| PCC contribution        | 1,470                |
| Shares Sold             | 17,000               |
| <b>TOTAL RECEIPTS</b>   | <b><u>28,523</u></b> |

| <u>Payments</u>        |                      |
|------------------------|----------------------|
| Cleaning materials     | 70                   |
| Heating - Gas          | 1,344                |
| Power & Lighting       | 2,548                |
| Telephone/Broadband BT | 1,392                |
| Repairs & Maintenance  | 897                  |
| Insurance              | 1,315                |
| Cleaner                | 3,060                |
| Water Charges          | 126                  |
| TV Licence             | 159                  |
| PCC Staff expenses     | 3,648                |
| Educational Grants     | 825                  |
| Professional Fees      | 250                  |
| <b>TOTAL PAYMENTS</b>  | <b><u>15,634</u></b> |

|                          |        |
|--------------------------|--------|
| Net Receipts (Payments)  | 12,889 |
| Cash funds last year end | 2,881  |
| Cash funds this year end | 15,771 |

### MAJOR REPAIRS & MAINTENANCE FUND

|                     |                 |
|---------------------|-----------------|
| Balance brought fwd | 5,000.00        |
| Invested            | -               |
|                     | <u>5,000.00</u> |



|                      | 2023 end | 2022 end |
|----------------------|----------|----------|
| CHARITY CAPITAL FUND |          |          |
| At Market Value      | 227,466  | 243,308  |
| At Cost              | 216,237  | 228,265  |

THE SOUTHEND CHURCH OF ENGLAND EDUCATIONAL FOUNDATION

Year ended 31st December 2023

Statement of Assets & Liabilities

ASSETS

INVESTMENTS (AT MARKET VALUE)

227,466

ST MARY'S CENTRE ROOMS

CASH AT BANK

15,771

COIF CHARITIES DEPOSIT ACCOUNT

5,000

£ 248,237

LIABILITIES

NIL

TOTAL NET ASSETS

£ 248,237

Represented by :-

CHARITY CAPITAL FUND

227,466

GENERAL FUND

15,771

MAJOR REPAIRS & MAINTENANCE FUND

5,000

£ 248,237

Prepared by :

Examined by:

Date:

## **Independent Examiner's Report to the Trustees of The Southend Church of England Educational Foundation (Charity Number: 310195)**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2023.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow any procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5) (b) of the Act), and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention:-

1. which gives me reasonable cause to believe that in any material respect, the requirements:-
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve White  
Steve White Associates Ltd  
Myrtle House, Brook Street, North Newton, Bridgwater, TA7 0BN

25 June 2024